

SUMMARY OF ACTION
SANTA FE SOLID WASTE MANAGEMENT AGENCY
JOINT POWERS BOARD
SANTA FE COUNTY ADMINISTRATION BUILDING
LEGAL CONFERENCE ROOM
102 GRANT AVENUE
THURSDAY, FEBRUARY 16, 2017, 5:00 PM

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(1) APPROVAL OF BUDGET
INCREASE TO 52504.520100
(REPAIR AND MAINTENANCE
OF BUILDING) FROM 5500.100700
(OPERATING FUND CASH) IN THE
AMOUNT OF \$15,000.00.

REQUEST FOR APPROVAL OF
AMENDMENT NO. 3 TO EXTEND
THE TERM TO THE PRICE
AGREEMENT FOR INDEFINITE
QUANTITY OF SCRAP TIRE
HAULING AND RECYCLING
TO STATE RUBBER AND
ENVIRONMENTAL SOLUTIONS,
DENVER CITY, TX.
(BID NO. 14/20/B)

APPROVED

REQUEST FOR APPROVAL
TO PURCHASE TWO WILKINS
STEEL TRANSFER TRAILERS
WITH WALKING FLOOR
(MODEL 48123SPO) FROM
WILKINS INDUSTRIES, INC.
OF MORRIS, NM., UNDER
LOCAL GOVERNMENT
PURCHASING COOPERATIVE
(BUYBOARD) CONTRACT
NO. 516-16 IN THE AMOUNT
OF \$154,478.00.

APPROVED

(1) APPROVAL OF BUDGET
INCREASE TO 52504.570500
(CAPITAL OUTLAY - EQUIPMENT
AND MACHINERY) FROM
5502.100700 (EQUIPMENT
REPLACEMENT RESERVE FUND)
IN THE AMOUNT OF \$154,478.00.

REQUEST FOR APPROVAL OF
AMENDMENT NO. 1 TO
PROFESSIONAL SERVICES
AGREEMENT WITH CDM

APPROVED

SMITH INC. OF
ALBUQUERQUE, NM, FOR
ON-CALL ENGINEERING
SERVICES FOR SANTA FE
SOLID WASTE MANAGEMENT
AGENCY IN THE AMOUNT OF
\$38,383.00 (RFP NO. '16/35/P)

(1) APPROVAL OF BUDGET
INCREASE TO 52501.510320
(ENGINEERING SERVICES) FROM
5520.100700 (CAPITAL
IMPROVEMENTS RESERVE FUND)
IN THE AMOUNT OF \$38,383.00.

REQUEST FOR APPROVAL OF BUDGET INCREASE FROM 5500.100700 (OPERATING FUND CASH) TO BE APPORTIONED BETWEEN 525.1.520100 (REPAIR AND MAINTENANCE OF BUILDING AND STRUCTURES), 52504.520400 (REPAIR AND MAINTENANCE OF EQUIPMENT AND MACHINERY) AND 52504.562550 (LAND/BUILDING) IN THE TOTAL AMOUNT OF \$81,000.00.	APPROVED
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MATTERS FROM THE EXECUTIVE
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PROPOSED BUDGET.

MATTERS FROM THE BOARD

ELECTION OF CHAIR AND VICE CHAIR	ELECTED	14-15
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ADJOURNMENT	ADJOURNED	15

**SANTA FE SOLID WASTE MANAGEMENT AGENCY
JOINT POWERS BOARD
SANTA FE COUNTY ADMINISTRATION BUILDING
LEGAL CONFERENCE ROOM
102 GRANT AVENUE
THURSDAY, FEBRUARY 16, 2017, 5:00 PM**

I. CALL TO ORDER

The meeting of the Santa Fe Solid Waste Management Agency Joint Powers Board was called to order by Chair Michael Harris at 5:00 pm, on Thursday, February 16, 2017, at the Santa Fe County Administration Building, 102 Grant Avenue, Santa Fe, New Mexico.

Chair Harris welcomed the new members of the Board, Commissioner Hansen, Commissioner Hamilton and Commissioner Moreno. This is exciting. Having new eyes and ears is always helpful. We were able to solve this last year, a couple of problems that had been lingering. The lease was dealt with and completed. We worked through Mr. Kippenbrock's contract so that is set. It all went very well. We are in the normal course of events now and have not met since November.

Everyone introduced themselves.

Councilor Maestas said this is one of the few Joint Powers Boards where we agree on most things. All of you bring a lot to the table. He looks forward to working with you all.

Councilor Villarreal said being on SWMA people tease her about solid waste. She tells them you take it for granted because the service is always there. It is an important job that Randall has and it is important for us to make sure it runs smoothly.

Commissioner Hansen said she is thrilled to be on the Board. She would like to see more regional task forces that we can work on together. There are many issues we need to tackle that require us both. We need the interaction. She knows the other 2 Commissioners feel the same way. It is something we all ran on. Recycling and solid waste are incredibly important. She has been recycling for close to 40 years and glad to see that it is now part of the main frame. She represents District 2, the west side of Santa Fe. Councilor Villarreal is in her District.

Commissioner Hamilton said she looking forward to working on this. It is interesting that you mentioned what a sleeper this group is. When she was running

Commissioner Holian really pitched it as something she would be interested in. It is important and a great example of the City and County working together. She is excited to be here and to contribute. She represents District 4, the east side.

Commissioner Moreno said he represents District 5. He met Councilor Harris at Nava Ade during a public forum. With respect to solid waste, he has an interest in it largely due to the activists in his community. Joe Eiger is in his district. They have done a lot over the years in Eldorado and he thinks it is a leader in this area. We have a lot of activists that keep us focused on that. Because of all of the effort he knew he needed to be on this Board.

II. ROLL CALL

MEMBERS PRESENT

Councilor Michael Harris, Vice Chair
Councilor Joseph Maestas
Councilor Renee Villarreal
Commissioner Anna Hansen
Commissioner Ed Moreno
Commissioner Anna Hamilton

MEMBERS ABSENT

OTHERS PRESENT

Randall Kippenbrock, Director, SWMA
Rosalie Cardenas, SF SWMA
Nancy Long, Legal Council
Joe Eiger, member of the public
Danita Boettner, SWMA
Morgan Browning, telephonically
Angelica Salazar, SWMA
Les Francisco, Santa Fe County
Elizabeth Martin, Stenographer

III. APPROVAL OF AGENDA

Mr. Kippenbrock said he would like to remove item 7B and 7B1 and postpone them to next meeting. They have incorrect information. Also on item 8 A, Mr. Browning will be calling in to present the report. The name of his company has changed and it now is RTC CPAs and Consulting, LLP.

Mr. Kippenbrock said there is a correction in item E. The dollar amount is correct but it is not worded correctly. It is correct in the final version for signature.

MOTION A motion was made Councilor Villarreal, seconded by Commissioner Hamilton, to approve the agenda as amended.

VOTE The motion passed unanimously by voice vote.

IV. APPROVAL OF MINUTES

NOVEMBER 17, 2016

MOTION A motion was made by Commissioner Hansen, seconded by Commissioner Hamilton, to approve the minutes as presented.

VOTE The motion passed unanimously by voice vote.

V. MATTERS FROM THE PUBLIC

Mr. Eiger said he would like to thank Randall for taking over the radio show every 2nd week from Adam Schlachter. The last 2 shows the guest was the Manager of the Friedman plant in Albuquerque. Due to Randall's good questions and answers he got a very clear picture of how that plant works. When you visit the plant it is so noisy it is hard to understand what they are saying. Also former Commissioner Stefanics has introduced Senate Memorial 43 as Senator Stefanics requesting a study of the potential of the reuse of waste materials so she learned a lot working with this Board. Karen Sweeney and he had a good meeting with Claudia Bosher. We went over the history of the solid waste Ordinances in the County. He gave her a folder to bring her up to date. The City roll out is a month away. The city Council has seen the material for the roll out. They have spectacular new carts and are planning a big roll out. We think the City is doing a great job and are looking forward to working with them on that.

Mr. Eiger said he and Karen Sweeney have been asked to revive the waste committee of the Sierra Club. He is going to take new members of the Sierra Club on a tour of your facilities and Friedman and will send you invitations to the tours. We are scouting out a site in Los Alamos. They have a good system. They control everything. They ship their glass here. It is a very complete system. The most exciting thing he saw was a private contractor who provides demolition service. He clean loads of concrete over the scales. Instead of paying \$60 a ton he pays \$5 a ton and it is sold to Mr. Tainter. He grinds it up and markets it. Concrete and asphalt gets repurposed. It would be nice if we could contact Mr. Tainter and persuade him to come here.

Commissioner Hansen said that would be a good job for some entrepreneur.

Mr. Eiger said thank you.

Chair Harris said having been in the construction business it is intriguing that potentially there is a way to more economically repurpose concrete. He would like to get the information from Mr. Eiger after the meeting.

Mr. Francisco said Santa Fe Classic Rock does some of that as well.

Chair Harris said thank you Mr. Eiger.

VI. CONSENT CALENDAR

Chair Harris asked if any of the Board members would like to pull items for discussion.

Councilor Maestas said he would like to pull item 6D for discussion.

Chair Harris said he would like to pull item 6E for discussion.

MOTION A motion was made by Councilor Maestas, seconded by Councilor Villarreal, to approve the Consent Calendar as amended.

VOTE The motion was passed unanimously by voice vote.

A. REQUEST FOR APPROVAL OF RESOLUTION 2017- . A RESOLUTION DETERMINING REASONABLE NOTICE FOR PUBLIC MEETINGS OF THE SANTA FE SOLID WASTE MANAGEMENT AGENCY.

Approved

B. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO INCREASE THE SERVICES AGREEMENT WITH ALLIED ELECTRIC, INC. OF SANTA FE, NM, FOR ON-CALL ELECTRICAL SERVICES FOR THE SANTA FE SOLID WASTE MANAGEMENT AGENCY IN THE AMOUNT OF \$20,000.00 (RFB NO. '16/30/B)

- (1) APPROVAL OF BUDGET INCREASE TO 52504.520100 (REPAIR AND MAINTENANCE OF BUILDING) FROM 5500.100700 (OPERATING FUND CASH) IN THE AMOUNT OF \$15,000.00.**

Postponed

C. REQUEST FOR APPROVAL OF AMENDMENT NO. 3 TO EXTEND THE

**TERM TO THE PRICE AGREEMENT FOR INDEFINITE QUANTITY OF
SCRAP TIRE HAULING AND RECYCLING TO STATE RUBBER AND
ENVIRONMENTAL SOLUTIONS, DENVER CITY, TX. (BID NO.
14/20/B)**

Approved

**D. REQUEST FOR APPROVAL TO PURCHASE TWO WILKINS STEEL
TRANSFER TRAILERS WITH WALKING FLOOR (MODEL 48123SPO)
FROM WILKINS INDUSTRIES, INC. OF MORRIS, NM,, UNDER LOCAL
GOVERNMENT PURCHASING COOPERATIVE (BUYBOARD)
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5502.100700 (EQUIPMENT REPLACEMENT RESERVE FUND) IN
THE AMOUNT OF \$154,478.00.**

Pulled for discussion and Approved.

Councilor Maestas said in the packet there are additional options included in the purchase. Maybe we unintentionally did not include all the information. In future please make a reference to all the options.

Mr. Kippenbrock said on page 3 of the packet we refer to Table 3. The model came from the floor space needed. We requested a stronger floor which is option 2. Options 3, 4 and 5 were safety related.

Councilor Maestas said in the future include additional costs for each option.

Mr. Kippenbrock said he will do that.

MOTION A motion was made by Councilor Maestas, seconded by Commissioner Hansen to approve.

VOTE The motion passed unanimously by voice vote.

Chair Harris said on the second line there is no Morris, New Mexico. It should be Morris, Minnesota.

**E. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO
PROFESSIONAL SERVICES AGREEMENT WITH CDM SMITH INC. OF**

ALBUQUERQUE, NM, FOR ON-CALL ENGINEERING SERVICES FOR SANTA FE SOLID WASTE MANAGEMENT AGENCY IN THE AMOUNT OF \$38,383.00 (RFP NO. '16/35/P)

- (1) APPROVAL OF BUDGET INCREASE TO 52501.510320 (ENGINEERING SERVICES) FROM 5520.100700 (CAPITAL IMPROVEMENTS RESERVE FUND) IN THE AMOUNT OF \$38,383.00.**

Pulled for discussion and Approved.

Chair Harris said it is a good time to mention that if you have not had an opportunity to go out there on a tour, it is worthwhile. Randall will give you the full tour. One of the things you will see is work that needs to be done. This is a situation that unless addressed will only get worse and could lead to some accidents. As well as affecting efficiency. He is glad to see we are doing this. CDM Smith, at some point we need to do a review of the first 5 of their tasks. He would like to see Randall put this on the agenda for the next meeting. It should be a review of the scope of work and their tasks. They are significant to the long term for the health of the Agency.

Councilor Maestas said maybe Randall you should present an update on the solid waste assessment implementation and recommendations to the Agency. Randall was going down the line fairly aggressively in implementing those recommendations. It will give a good baseline for the new members.

Chair Harris said that is a task for Mr. Kippenbrock. It will be helpful for all of us. On this item, CDM Smith will be addressing this condition. Fees seem to be in line but they have the Agency signing off on substantial completion which he felt was fairly odd. A lot of tasks in terms of project photos, daily reports that fall to the Agency. Will you be doing that Randall.

Mr. Kippenbrock said Danita will be doing that.

Chair Harris said that is fine. He just wanted to know who will be handling that. There is language in this that says the Agency is going to deal with substantial completion and final completion. Really the engineer of record should do that.

Mr. Kippenbrock said we can do it on a daily basis.

Chair Harris said on page 24 of the packet under Assumptions, the 4th bullet. It should be the responsibility of the engineer of record.

Commissioner Hamilton asked are you thinking CDM is the engineer of record.

Chair Harris said they are preparing a bid package. The work may be \$300,000 so it will go out to bid.

Commissioner Hamilton said you are totally correct that the engineer of record should be responsible for the substantial completion but she highly recommends that the Agency work with them on that.

Chair Harris said in terms of formal documentation.

Ms. Boettner said she is familiar with how CDM works because she used to work for them. She is also familiar with how they operate. They are going to be a support to her in terms of input but she will be the one on the ground observing. They will be there for critical milestones like the pit. She will provide them with photo logs daily.

Chair Harris said that could work just fine. The Agency will be fully engaged all the way through. You will know the details but they must sign off.

MOTION A motion was made by Councilor Maestas, seconded by Commissioner Hamilton, to approve.

VOTE The motion passed unanimously by voice vote.

- F. REQUEST FOR APPROVAL OF BUDGET INCREASE FROM 5500.100700 (OPERATING FUND CASH) TO BE APPORTIONED BETWEEN 525.1.520100 (REPAIR AND MAINTENANCE OF BUILDING AND STRUCTURES), 52504.520400 (REPAIR AND MAINTENANCE OF EQUIPMENT AND MACHINERY) AND 52504.562550 (LAND/BUILDING) IN THE TOTAL AMOUNT OF \$81,000.00.**

Approved

VII. MATTERS FROM THE EXECUTIVE DIRECTOR

- A. REQUEST FOR APPROVAL OF ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2016 (MORGAN BROWNING, CPA, ACCOUNTING AND CONSULTING GROUP.**

Mr. Browning joined the meeting telephonically. He said he is the Audit Manager for RTC and is assigned to the SWMA audit. He would like to present the results of the FY16 audit. The State Auditor regulations require a presentation to the Board. It is a State compliance requirement.

Mr. Browning said we do the primary audit opinion on the SWMA financials. We do a combination of audit methodology on a test basis to support our opinion on the financials. We are rendering a clean opinion on the financial statements. That means the financial statements are presented fairly and in accordance with accounting principals and free from material issues. There are no findings to present to you for FY 16 as was the case in FY 15. That is a credit to Randall and Angelica and her team in facilitating an efficient audit and responding to our audit requests. There are no audit adjustments. Congratulations Angelica and Randall. It was on time and compliant with the regulatory due date as was the case last year. An unmodified opinion is highest opinion.

Councilor Maestas said he had a general question. We just established some new reserve funds with policies for each. Is that something you take a look at during the course of the audit and if so can you give us an indication if they are considered sound from an auditing standpoint.

Mr. Browning said he did have a hand in looking at a draft of those policies. He provided feedback then to Randall. He also looked at them and thought they were sound. We tweaked it a bit. Randall and Angelica did a good job with the wording.

Chair Harris said he noticed on page 17 of his report that you have Construction In Progress. Most of what you list here goes back to reserve issues. Does Construction In Progress correlate.

Mr. Browning said they correlate with the general ledger. The financial statements consolidate all these funds into one reporting unit. Construction In Progress is the combination fund and correlates.

Ms. Salazar said that is the new capital fund. We can change the verbiage to Capital Improvement Reserve.

Chair Harris said he is glad that we have such a clean audit and a history of a clean audit. On page 14 he could not get to the point where he understood the amount of money identified as unrestricted.

Mr. Browning said the non liquid portion and residual is considered unrestricted.

Chair Harris said it is just a simple calculation then.

Mr. Browning said that is one way to look at it. Yes. It is assets minus your liability. The equity side of the balance sheet.

Chair Harris said what threw him of was calling it unrestricted.

Mr. Browning said we have \$2.1 million in restricted funds. If you look at the

liability section of that you will see the corresponding liability. Your net position is the difference. The mathematical difference is zero in that context.

Chair Harris said it might work better if you use another word for unrestricted. You may want to consider it.

Mr. Browning said the GAP accounting system delineates what you can call items.

Chair Harris said on page 44, note 14, 3rd paragraph we decreased our exposure because we created more air space. This is just a comment. He did not realize that was how it worked.

Mr. Browning said the estimate is the same but the capacity filled to date is lower because you have more air space. The landfill liability goes down.

Chair Harris said that was an interesting rule.

Mr. Browning said Randall brought this to his attention and we talked about it. He was very transparent before hand.

Chair Harris said that accounts for the big bump in the total position.

Chair Harris said thank you Mr. Browning.

Mr. Browning said it is a pleasure. If you have any questions down the line feel free to reach out to him.

Commissioner Hansen asked this entire audit goes to the State Auditor and they review it as well.

Mr. Browning said yes, absolutely. We have an exit conference then submit the audit to the State Auditor. They review it, we print it, they review it again and once they release it we are able to talk about it in a public forum.

MOTION A motion was made by Commissioner Hamilton, seconded by Councilor Maestas, to accept the audit report.

VOTE The motion passed unanimously by voice vote.

B. PRESENTATION, DISCUSSION AND POSSIBLE ACTION ON THE FISCAL YEAR 2017-2018 PROPOSED BUDGET.

Chair Harris said before we dig in, let's make sure for the new members that we talk about the presentation, discussion and possible action. He thinks unless there is any urgency Mr. Kippenbrock should present it then we have brief questions. At that point let us take it back and review it and not act tonight.

Everyone agreed.

Councilor Maestas said there is some mention of policy implications in that budget as well. We will want to talk about any policy related assumptions that go into the budget.

Mr. Kippenbrock said the budget memo and information is in your packet.

Mr. Kippenbrock reviewed the documents with the Board.

As Mr. Kippenbrock reviewed the documents the following questions, comments and discussion occurred:

Councilor Maestas asked where is Rio Arriba County taking their waste.

Mr. Kippenbrock said Los Alamos.

Councilor Maestas said if we want to open the landfill to other communities and set that precedent we have to make that decision.

Mr. Kippenbrock said the Joint Powers Agreement says not to accept out of county waste. The exception is the Pecos area, the western portion of San Miguel County.

Commissioner Hamilton asked is the motivation for doing this to fill a need or is it a revenue benefit. Do we have the capacity to do this.

Mr. Kippenbrock said it is more about being a good neighbor rather than financial. We get requests from time to time. We would have to change the JPA which has to be approved by the City Council and the County Governing Body.

Commissioner Hamilton asked are there concerns such as capacity.

Mr. Kippenbrock said when we received the new permit on November 15th we were able to increase the capacity to 40 to 50 years. The capacity is there.

Commissioner Hansen asked the section of Espanola that is in Santa Fe County do we have an agreement with them.

Mr. Kippenbrock said yes, for that portion.

Councilor Maestas asked will you be bringing a recommendation that we consider out of County solid waste.

Mr. Kippenbrock said yes.

Councilor Maestas said he looked at Randall's analysis on projected tipping fees and he feels recycling and diversion will grow and tipping fees will go down. He wants to see what Randall thinks that will be. Should we consider opening the landfill up to out of County waste. You are assuming tipping fees will remain flat. He thinks they will go down. Increasing recycling does factor into our financial model. It is important and a good exercise to see your design and plan.

Councilor Villarreal asked what was the role of SWAC in the past.

Mr. Kippenbrock said they reviewed the Comprehensive Waste Plan and the Assessment and that was the primary role. It was put on hold to see the outcome of the landfill permit.

Councilor Villarreal asked was it made up of a mix of people.

Mr. Kippenbrock said City, County, Agency representatives and various other groups. There were 20 members. There were also construction waste people and St. Vincents Hospital representatives.

Commissioner Hansen said you want to revive it because it became dormant or you could not get a quorum. That is a large amount of people to bring together at one time. What was the reason.

Mr. Kippenbrock said it became dormant due to vacancies and lack of a quorum. They met every other month. It was to bring fresh ideas and recommendations to the Board.

Commissioner Hansen said she recommends a quarterly schedule for that large of a group or reduce the number. It is unwieldy to work with that large of a group.

Commissioner Hamilton said she gathers the function is something similar to what the Water Policy Advisory Committee does for the County Commissioners. They provide research and do the foot work to look into issues coming up. Part of what drives the number of people is the range of expertise. It could be a useful committee.

Chair Harris said it would be useful to see what the roles and responsibilities are. It has been dormant. He does not know what they tried to do. Maybe Nancy or Randall can get that for us.

Councilor Maestas said put everything on the table regarding SWAC. It is a vital component. We are taking a leap forward with recycling. The expertise they have and the staff support is good. We are one of the most progressive cities in water management. We need to have that same attitude in SWAC and goal setting. Look at it and figure out how can we reset it and have it strategically reconstituted with appropriate goals and productive interfaces with this Board. This is the perfect time to do it. Look at the bylaws and past accomplishments.

Mr. Eiger said he was not a member but attended most of the meetings and he was disappointed that no action ever came out of SWAC. It ended up being just reporting of the 3 agencies. This meeting is a better way to learn what is going on.

Commissioner Hansen said we need to do some research into what the group consisted of and why it failed and the setting clear goals. If they have goals and responsibilities that will make a difference. When she was on the Parks Board with the \$30 million Bond it was clear that it was our responsibility to oversee what was happening at the parks. It was our job. It helps to have jobs for the committee. It empowers the people on the committee to have some investment.

Mr. Eiger said as part of our work with the Sierra Club we are researching clubs in other communities. They get real assignments.

Commissioner Hamilton said there could be tremendous value to it. We have an opportunity here to have a committee that can do more. We need direct communication with the Board and the committee.

Chair Harris said he attends the Airport Advisory Committee and they are really focused on a 20 year Master Plan and specific things. We need to bring SWAC back around.

Councilor Maestas said on pay and compensation maybe give the Board an update on the compensation study. Provide some context on why we have the study and how frequent we have the study and a discussion about should we continue to have merit pay and COLA. He proposed that the folks at the low end of the bands have a market adjustment to accelerate those positions. It would be a good time for us to reset and have the new Board members get more familiar with the compensation study. He wants to see how we are doing. We paid a lot of money for it. We need to see where our employees are stacking up.

Chair Harris said that is a good reminder. We need to bring that back around .

Councilor Maestas said yes, and give us a status of where we are at.

Chair Harris said there were certain categories below the band.

Mr. Kippenbrock said he will do that. It is up to the Board to decide. Both increases are in the union contract. The contract will be up in July of 2018. This is the only time we did a compensation study in his tenure. It is a good time to consider reaching out to a different consultant for a different perspective.

Commissioner Moreno said he has another meeting but does want to endorse the direction that this operation is going. It seems to be entrepreneurial and opportunistic in some cases and that is good for us. Keep up the good work.

Commissioner Moreno left the meeting.

Chair Harris asked do you propose to go through all these items.

Mr. Kippenbrock said the key items only. He will briefly address the chart.

Councilor Maestas asked are we fully recharging the reserves.

Mr. Kippenbrock said as much as we can. Councilor Maestas asked for a report which is included in your packet on the reserves.

Chair Harris said you are clearly stated. There will probably be some follow up questions and clarifications. You have given us a lot to look over. He appreciates the clear information and reserve information.

Chair Harris said to recap what we want to look at next time, the compensation study, discuss salaries and separate those assumptions mentioned in FY 18 that had policy implications.

Councilor Maestas said we need to look at these series of policy decisions we need to make.

Commissioner Hansen said she had a constituent recommend that horse manure be included in the green waste. Her issues are dealing with bringing it to the land fill and recycling it into green waste and compost and selling it. In her District there are a lot of horse people, stables and arenas.

Ms. Boettner said BuRRT takes horse manure.

Mr. Kippenbrock said we take it at the BuRRT facility. There is a compost operation. We do accept the material and have been accepting the material. We are still dealing with the situation of some horse owners who get hay from Colorado and they

may use pesticides or chemicals that break down slowly. It may still effect tomato plants and other plants. Payne is working on a plan to use that material. Danita is working with Payne Nursery now to get the program up to where it is supposed to be. We will reevaluate it next year. It is disappointing at this point. They are accepting food waste but only from City collections from the Whole Food on Cerrillos.

Commissioner Hamilton said tipping fees and construction waste and recycling of construction waste are important issues. If we are going to consider things maybe that can be included in something brought forward.

Chair Harris said there is a tremendous amount of money that would go into the landfill with construction waste. It seems like you would have more lost revenue than you would gain.

Mr. Kippenbrock said it really refers to buildings that are being demolished. Some demolition companies do separate the materials. We don't want to be in competition with any businesses. Even DOT manages their own material.

Chair Harris said it is mixed waste.

Mr. Kippenbrock said yes.

Chair Harris said thank you Randall.

Mr. Kippenbrock said on page 23 we are required to identify all vendors we think we will carry forward contracts for. For your information.

VIII. MATTERS FROM THE BOARD

A. ELECTION OF CHAIR AND VICE CHAIR

Chair Harris said he currently serves as Vice Chair and will agree to serve as Chair.

MOTION A motion was made by Commissioner Hansen, seconded by Commissioner, to elect Councilor Harris as Chair.

VOTE The motion passed unanimously by voice vote.

MOTION A motion was made by Commissioner Hansen, seconded by Councilor

Maestas, to elect Commissioner Hamilton as Vice Chair.

VOTE The motion passed unanimously by voice vote.

IX. MATTERS FROM STAFF - AGENCY, CITY, COUNTY

Chair Harris asked where is the City of Santa Fe staff. They should be here. He will contact them and tell them to show up.

Commissioner Hansen said she will not be able to attend the April meeting.

Councilor Maestas said he is using the online version of the packet and things were out of order.

Chair Harris said he has mentioned that once before. Does the County have the software the City uses.

Commissioner Hamilton said she doesn't think we have that.

Chair Harris said we don't get SWMA on this though.

Ms. Cardenas said there is an issue with training.

Chair Harris said he will look into it.

**X. NEXT MEETING DATE
MARCH 16, 2017**

XI. ADJOURNMENT

The meeting adjourned at 7:15 pm.



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

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I Hereby Certify That This Instrument Was Filed for
Record On The 23RD Day Of March, 2017 at 09:11:16 AM
And Was Duly Recorded as Instrument # 1821138
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Geraldine Salazar
Deputy *Geraldine Salazar* County Clerk, Santa Fe, NM

Michael Harris
Michael Harris, Chair

Elizabeth Martin
Elizabeth Martin, Stenographer

Attested to By:
Yolanda Vigil City Clerk
Yolanda Vigil, City Clerk