

SANTA FE COUNTY
BOARD OF COUNTY COMMISSIONERS
FY 2016 BUDGET STUDY SESSION

April 14, 2015

Robert Anaya, Chair - District 3
Miguel Chavez, Vice Chair - District 2
Kathy Holian - District 4
Henry Roybal - District 1
Liz Stefanics - District 5

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This budget study session of the Santa Fe Board of County Commissioners was called to order at approximately 12:08 p.m. by Chair Robert Anaya in the Santa Fe County Commission Chambers, Santa Fe, New Mexico.

II. Roll Call

Roll was called by County Clerk Geraldine Salazar and indicated the presence of a quorum as follows:

Members Present:

Commissioner Robert Anaya, Chair
Commissioner Miguel Chavez
Commissioner Kathy Holian
Commissioner Henry Roybal
Commissioner Liz Stefanics

Members Excused:

None

III. Approval of Agenda

CHAIR ANAYA: Is there a motion to amend the agenda? The one amendment that I would have is we're going to have some comments from Commissioner Holian upfront. I'd entertain a motion.

COMMISSIONER CHAVEZ: Mr. Chair, I'd make a motion to approve with those amendments.

CHAIR ANAYA: There's a motion. Is there a second?

COMMISSIONER HOLIAN: Second.

CHAIR ANAYA: Second, Commissioner Holian.

The motion passed by unanimous [4-0] voice vote. [Commissioner Holian was not present for this action and arrived directly thereafter.]

CHAIR ANAYA: We'll go to Commissioner Holian.

COMMISSIONER HOLIAN: Thank you very much, Mr. Chair. I am on jury duty; I have to be back at 12:30, so I just wanted to make a few comments about what my priorities are. I did talk to Katherine and Carole in some detail about the budget last week and I am pretty much in agreement with everything that was discussed and I certainly am in agreement regarding the proposal to give raises to our staff, although I imagine exactly how we do that is still up for discussion.

But there is one topic that I would like to bring up that is really important to me and that's the topic of reserve funds. Fortunately, we are in fairly good shape financially, so we can actually consider having reserve funds, and I would definitely like to hear, in the long run, what other Commissioners think about this idea. I think that they're a very useful tool to be prepared to respond to future needs that suddenly crop up that we haven't budgeted for, or new needs that should be addressed but that we haven't addressed historically. And I would like to give you a couple of examples of the kind of reserve funds that I think might be a good idea for the County to consider.

One is for example a county improvement district bridge fund. And I think of the example of Las Lagunitas. They wanted to create a CID, but the amount that they were allowed to have a special assessment for to make the improvement for the wastewater system was larger than what they would be allowed to do based on the value of their properties and so on. And so it would be very helpful in cases like that to have a bridge fund where the County could step in and contribute some funds to sort of bridge that gap.

Also I think a fund for disasters that we have not anticipated necessarily and now I'm thinking of General Goodwin Road and what happened to that when we had that really, really heavy rainfall. And I think it cost quite a bit of money to deal with that situation and so a disaster relief fund would help so that we wouldn't have to take away money from other projects that are budgeted – road projects that are budgeted.

Also, I think that if we had a reserve fund to make improvements to infrastructure that are pro-active, that might help prevent disasters in the future would be a good idea as well, and here I'm thinking about for example, dam maintenance. At our last meeting the whole topic came up about how we have quite a few dams in Santa Fe County. They're aging, they need maintenance, and nobody knows where that funding is going to come from, and so if there were a way that we had a reserve fund that they could help out with that – I'm not saying that we could afford to do everything that is required for things like that but at least if we could participate in helping to do the kinds of maintenance that would be required and would be pro-active and preventing disasters.

And one final thing. The climate change, we know it's coming. There's a lot of things that we could do to both mitigate our contributions to climate change as well as adapt to what we are seeing with climate change. So I know this is probably a little further down the road and not so maybe immediately pressing, but I would really like to see a climate change mitigation fund. I think that possibly the City is considering something like that, and I could see that that would pay for things like possibly more solar panels on County buildings, electric vehicles, things like that, things that we really haven't budgeted for.

So that is just a topic that I wanted to bring up. I'm pretty sure we're not going to

make any immediate decisions about that but I just want to let you know that I'm very much in favor of that and I would like to have a discussion about it at some point.

I would also like to put in a pitch for a couple of things that are I think on the budget and I wanted to just tell you that they are important to me so that when I'm gone they won't suddenly be yanked away. One is the solar advertising program. I think that this is a relatively modest amount of money. It's really good bang for the buck. Right now it's extremely cost effective to install solar panels, and many, many people really don't know that because they don't know what's out there, what's available, but there are still tax breaks for it and there are low-interest, long-term loans that people can use, and oftentimes people can actually be ahead money-wise right from the get-go when they install solar on their home. And so I asked for \$30,000 to allocate to a solar advertising program so that our energy coordinator can advertise and also be available to help people learn what actually is available. It's a really good way to promote roof-top solar in the community in a way that costs very, very little money to the County. And we are also pressure on the City to match funding for this advertising program through the Climate Action Task Force.

And then the other thing that I was interested in being part of is this thing called the Rio Grande Water Fund, and the purpose of this is to implement a watershed restoration program and the goals of this program are to, number one – and we're all in favor of this – to increase infiltration of snowpack and rainwater into the ground for aquifer recharge. And we in the County are very, very dependent on our aquifers. We still get the majority of our water from aquifers and so this is something we should really care about. And also, the second thing that this watershed restoration program does is reduces danger of catastrophic crown fires. Those are the kinds of fires that burn so hot that everything is destroyed. It often turns the soil into a glassy-like substance, so rather than absorbing water it actually repels water. And so I'm pretty sure that we all agree that crown fires are something that we don't really want.

This is a collaborative program. It's managed by the Nature Conservancy. It includes other local governments and I will just note that I think in this last legislative session the state allocated \$1.2 million for this program, so they're on board as well. And I would like for the County to join in this effort and commit maybe a modest amount of money to this, something on the order of \$20,000 or something. I think it's just good for us to be involved, to be at the table on something like this, because a lot of the restoration activities are going to take place in the county.

Now, another thing I wanted to bring up and I wanted to talk about if it came up as a topic was the CYFD, and I really want to bring up the question is, does it really make sense financially for us to continue our CYFD program here in Santa Fe County? It is quite expensive. It's expensive to run; it's expensive to maintain the building. The building is probably one of the buildings that really needs more help than almost any other building in Santa Fe County. We could send the Santa Fe County youth to the Taos facility. It's not really that far away. It has a really good program, and it would save the County significant amounts of money. And then the building could be sold or traded and could save us money in that way as well or open up some other possibilities.

CHAIR ANAYA: Commissioner Holian, are you talking about the

detention facility?

COMMISSIONER HOLIAN: The CYFD, the Children Youth and Families.

KATHERINE MILLER (County Manager): Our Youth Development Program, YDP, the old adult facility on Airport Road.

CHAIR ANAYA: Okay. I guess we're going to have a broader discussion on that.

COMMISSIONER HOLIAN: I'm probably forgetting something else but that's quite a lot. So in any event, I think I really do have to go back to the courthouse now and if anybody has any comments or questions on that I will wait.

CHAIR ANAYA: Commissioner Chavez, and then Commissioner Stefanics. A few brief comments.

COMMISSIONER CHAVEZ: Yes, I just wanted to expand just briefly and maybe just support some of the suggestions that were made by Commissioner Holian. And while you were talking I made some notes. Watershed management and protection came to my list as I was listening to you. Stormwater management I think ties into that. Maintenance of County roads and infrastructure like all-weather crossings I think tie into that. It's all part of that stormwater management and infrastructure improvements. We have conditions already in our – adjacent to our watersheds where you have burn scars and it's already creating problems in the Nambe and Pojoaque area, related to our watershed areas. And so it's staring us in the face. We don't have to wait for things to happen; things have already happened that are creating situations that require full attention and probably dollars to mitigate and fix the situation that we have. So I just wanted to reinforce that. I don't know how it's all going to fit into play but I think that – I'm hoping that it ties in certainly with infrastructure improvements and on down the list. Thank you.

COMMISSIONER HOLIAN: Thank you.

CHAIR ANAYA: Thank you, Commissioner Chavez. Commissioner Stefanics.

COMMISSIONER STEFANICS: Thank you, Mr. Chair. Thank you, Commissioners for your ideas and thoughts. I'm not opposed to any of them, but having gone through the exercise of starting the evaluation on our County Manager it came to my attention that we really as a Commission and a County need to be focusing on long-range planning and if we could put the discussion of some of our projects into a long-range planning process and prioritization, that might help. And that's all I had to say right now. Thank you.

COMMISSIONER HOLIAN: Mr. Chair.

CHAIR ANAYA: Commissioner Holian.

COMMISSIONER HOLIAN: I remembered the one final point I wanted to make.

CHAIR ANAYA: Sure.

COMMISSIONER HOLIAN: And that is, a priority for me, and this I think is kind of a new thing for the County, but it's to actually allocate money for open

space and trails management to make sure that – we have a lot of properties now. It's really important to make sure that they are managed properly and cared for properly. Thank you.

COMMISSIONER CHAVEZ: Mr. Chair.

CHAIR ANAYA: Commissioner Chavez.

COMMISSIONER CHAVEZ: Commissioner Holian, I can't imagine that you would leave out –

COMMISSIONER HOLIAN: Parks.

COMMISSIONER CHAVEZ: And the buildings that we're in, the buildings that our employees occupy.

COMMISSIONER HOLIAN: I agree.

COMMISSIONER CHAVEZ: That's operations and maintenance on parks, trails and all of our County facility.

COMMISSIONER HOLIAN: Yes. I'm in favor of that. So, I apologize; I am going to have to leave so I don't end up in jail.

CHAIR ANAYA: Thank you, Commissioner. Since we duly noted those items on the record, if we go ahead and fund those reserves we're pretty much done so we can just leave. No, I think it's going to be a good discussion to have a broader discussion about where are we on our current and ongoing work and then how might we have the discussion on other reserves and if so, what perspectives would we have to potentially pay for those. The detention facility, I would just say before we go any further, I think that will entail a broader discussion and just off the cuff on the facility I think we need to carefully evaluate that but we also need to recognize that we're a Class A county and that we have, I think, some functional responsibilities as a Class A county, but I guess we'll just talk about that over time. Sounds like there's maybe been some other discussions that maybe I need to be brought up to speed on.

So with that, we'll turn it over to you, Ms. Miller, to walk us through the process. Ms. Miller.

IV. Discussion of FY 2016 Budget Development

A. FY 2016 Budget Process

[Exhibit 1: FY 2016 Budget Preparation; Exhibit 2: Asset Renewal and Replacement Requests by Department]

MS. MILLER: Mr. Chair, Commissioners, so Carole's going to start off the presentation giving you an overview of the budget schedule and what we've been working on to get to this point today, and then I will talk a little bit and I have some – there's some information in the flags relative to the things that Commissioner Holian brought up, so we will go back to some of those items as well.

CHAIR ANAYA: Excellent. Carole.

CAROLE JARAMILLO (Finance Director): Thank you, Mr. Chair, Commissioners. If you turn to slide number 2 you have before you the FY 2016 budget calendar. By statute the interim budget needs to be submitted to DFA by June 1st and we

will be requesting approval of the 2016 interim budget at your May 26th meeting. And in order for processing of financial transactions to begin on July 1st the budget will be rolled into the financial system and submitted to DFA per statute for their approval. So we will be requesting approval of the final FY 16 budget by June 23rd.

Slide number 3 discusses briefly the progress that we've made towards performance budgeting over the past several years. If you recall back in 2011, Resolution 2011-24 required County departments to transition to a results-accountable budget. This transition was optional for elected officials and it remains optional for those officials, so the County Manager, along with Finance staff and other members of management attended numerous trainings on this methodology of budgeting and management. The FY 13 through FY 15 budgets were early transitional phases for this transition to results of accountable budgeting where we began developing our budgets based on divisional functions and then expanding to department-wide functions.

The performance, the tracking and reporting has been employed throughout those fiscal years, 13, 14 and 15. For the FY 16 budget the senior staff consolidated and retooled the seven Countywide key areas of focus that have been being used since 2010 and developed four Countywide goals from those key areas of focus. Each of these goals has three to five objectives and building upon the 2011 resolution we are directing the transition to performance budgeting, developing strategies that we are going to use to accomplish these retooled goals and objectives.

So regarding the Countywide goals and objectives, from the key areas of focus that were developed in 2010 we consolidated and below in slide number 4 are listed. The goals are a safe community with objectives to provide reliable and responsible emergency services, ensure adequate, safe mobility and accessibility, enhance safe communities by prevention, education and intervention programs and services and provide compliant and reliable enforcement programs and services.

The second goal is a healthy community and the objectives there are to improve the health of Santa Fe County residents, reduce poverty in Santa Fe County, enhance senior and youth programs.

The third goal is a sustainable community, and objectives are plan and provide for our next generation while addressing our current needs, increase clean energy programs, adopt and implement policies, procedures and programs that promote planned growth and development, and promote a sense of community by developing cultural and traditional activities and programs to environmentally sustain our heritage.

The final goal was to maintain and improve a proficient and transparent County government, and the objectives are to provide a safe working environment, enhance employee development opportunities to assist in maintaining a quality workforce, improve County communication processes and systems, ensure fiscal accountability and responsibility, and ensure adequate policies, procedures and processes that are designed to accomplish County goals.

Finance and the County Manager will be meeting with departments and elected offices the weeks of April 13th, which is this week, and next week to review strategies as well as the financial needs of each department and office during budget hearings that will be held.

So to continue to give examples of how these strategies are being used to develop

a budget I picked a couple of random strategies that out of the budget submissions, they're all very good. I just selected a couple of them to illustrate how new services are being requested as well as some of the cross-departmental collaboration that we were requesting in these strategies.

So under Community Services, they submitted a strategy under the goal of sustainable community, and it also applies to a healthy community, the objective to promote a sense of community by developing cultural and traditional activities and programs to environmentally sustain our heritage. Under those objectives a strategy was to protect the county's archeological, historical, cultural community and scenic resources through preservation, operational and maintenance practices, and their role in that, CSD's role in that, is to add two additional facilities that will be available for rent – the Max Coll Community Center in Eldorado and the Stanley Cyclone Center. These are two items that will be new for fiscal year 2016. Also the Pojoaque Recreational Complex is being renovated and restored and it will be available for league rental during the summer of 2015. So those are being built into the budget this year as a new strategy.

Under public safety, in the Public Safety Department, you would expect to see a safe community under all of their strategies but in this case, because it's a cross-departmental collaboration, you see under healthy community, under improving the health of Santa Fe County residents, the strategy to implement priorities identified in the Santa Fe County *Health Action Plan*, and their role in that would be to help develop a para-medicine program to assist in the Santa Fe County *Health Action Plan*.

IV. B. FY 2015 Revenues and Expenditure Estimates

MS. JARAMILLO: So those are just examples of how this is all fitting into the budget process. So we can change direction a little bit by reviewing some of the financial information that we are seeing this year. The FY 2015 revenue estimates I have on slide number 6, and I've broken them down by recurring revenue and non-recurring revenue. The recurring revenue estimates are coming in as follows: Under property tax and the one percent fee we are anticipating a \$60.3 million collections, which is about \$3.2 million greater than the budget of \$57.2 million. Under gross receipts tax, we're anticipating approximately \$46.9 million in collections, which is above our budget of \$44.3 million. Under other taxes, we're anticipating an increase above the budget of \$2.1 million, that's the budget. We're anticipating a \$2.3 million collection.

Under revenues from other governments, that's coming in slightly under budget. We're anticipating \$7.1 million coming in, versus a \$7.7 million budget. Under charges for service, we are seeing an increase of about \$6.6 million coming in at \$3.8 million versus the budget of \$3.3 million. Our care of prisoners revenue is down by about \$2.2 million. Under the budget we are anticipating about \$4.7 million in revenue compared to a \$7 million. Our water and wastewater revenue is above budget, coming in at an anticipated \$4.4 million collections versus a \$4.2 million budget, and all our other revenue is coming in above budget by about \$.6 million at \$3.3 million above the \$2.7 million budget. All of our recurring revenue totals will amount to \$132.8 million anticipated, and this amount does not include \$43.1 million in transfers.

Our non-recurring revenue also, our one-time revenue is coming in better than

budget at \$4.8 million compared to the budget of \$3.6 million. Our bond proceeds, this is actually cash that we've received from bonds that we sold in 2013 and earlier, and those are being used at a slower rate than we anticipated so that while it appears that our revenue is down it's really because we're not spending the cash that we had, so it has minimal impact. And that amount of cash to be spent there from the bond proceeds is \$3.7 million.

CHAIR ANAYA: Carole, if you could hold on a second. Commissioner Chavez.

COMMISSIONER CHAVEZ: I didn't mean for you to stop mid-sentence, but just for my clarification, the one-time revenue, the source of revenue for that?

MS. JARAMILLO: The source of one-time revenue is primary from grants, one-time grants.

COMMISSIONER CHAVEZ: So those would be grants that we would receive and particularly there's a matching portion we're eligible for?

MS. JARAMILLO: There may be a matching portion. There isn't necessarily a matching portion. We consider grants that we don't get routinely every year to be one-time sources of revenue.

COMMISSIONER CHAVEZ: Got it. Okay. Thank you. Thank you, Mr. Chair.

CHAIR ANAYA: Sure.

MS. JARAMILLO: And the use of other budgeted cash, we're anticipating that we will not have to use our other budgeted cash so the amount that you see in the budget will remain in cash.

For our estimates for our expenses, our recurring expense projection is about \$119.8 million and this does not include \$43 million in fund transfers. Our salary and benefits are coming in under budget by about \$8.7 million. That's at \$61.9 million compared to a budget of \$70.6 million. Our travel and vehicle expense is also coming in under budget at \$.7 million. Our budget was \$3.1 million and we're actually going to spend about \$2.4 million. For our contractual services and other services, our budget is \$13.6 million and we are anticipating to spend \$12.3 million. For maintenance and supplies, the budget was \$6.5 million and we're expecting to spend \$5.5 million.

In our other operating costs our budget is \$16.6 million and we're anticipating to spend \$15.8 million. Our insurance and deductibles is anticipated to be at about \$3 million, and that is \$.6 million under the budget of \$3.6 million. Our debt service, of course is always budgeted at exactly what we need to pay.

On our non-recurring expenses we have one-time operating expenses that are coming in at about \$1.7 million. That is \$11 million below the budget of \$12.8 million, and I'll point out here that the one-time operating expenses include all of the budgeted contingencies that we keep, so you will very often see a huge difference between what's budgeted there and what's actually spent and we like it that way.

On our asset renewal and replacement, we anticipate to spend nearly all of that. The budget is \$5.8 million; we should spend about \$5.1 million. And then our other capital expenses would include our capital projects. The budget is \$30.5 million and we will spend about \$14.6 million.

On slide number 8, I have presented a chart that indicates what we believe our

recurring revenue will be for FY 2016. These are early estimates but we feel like the primary sources of revenue are pretty well set. For the property taxes we are anticipating approximately \$58.1 million in revenue. For gross receipts taxes, approximately \$48.7 million. Other taxes will be slightly down at \$2 million, compared to the budget of \$2.1 million, which was the FY 15 budget. Revenue from other governments, we anticipate a slight increase to \$7.7 million. Our charges for service should be slightly under at \$3.3 million compared to \$3.3 million, down about \$75,000. Care of prisoner revenue, we are anticipating to remain at a lower level in FY 16 and we believe that it will come in around \$4.4 million compared to the budget of \$7 million. We anticipate an increase in our water and wastewater revenue by about \$300,000 to \$4.6 million, and then our other revenue should be slightly higher at \$2.8 million compared to FY 15's budget of \$2.7 million.

MS. MILLER: Mr. Chair, Commissioners, so that's kind of an overview of where we are in the budget process looking at estimating what our current year revenues and expenditures will be, and then what our estimates for next year's revenues are going to be. And then also what we've done so far with the departments relative to trying to tie all of the budget requests that they've just turned in and that we're going through right now, but trying to tie those back to the County's overall goals and the performance-based budgeting.

So as we go through this process, what we've been doing is working with the departments to try to set a framework of taking a good look at what our revenues are, what our expenditures are in this current year, and then asking them to maintain a relatively flat operating budget, except where we will have expansion in programs or bringing on new initiatives. And the reason for that is if you recall our mid-year budget review we really didn't have to make too many adjustments to any departments or elected officials' offices' operating budgets. So we feel we have a very good base budget to work from and that we even have areas, if you look at what Carole had presented that in our expenditure areas we have areas where we're not expending to our budgeted level. So we have some areas where we can make adjustment in existing budget amounts and fund new initiatives, additional FTE, things like that.

IV. C. FY 2016 Revenue Assumptions and Expense Requests

MS. JARAMILLO: So now I want to kind of transition into an area of talking about what things we're looking at in the way of revenues and requests for the upcoming year so you can get a sense of where we are, all the things that we're being asked, all the priorities that the Commission has put forward, all the things that the departments and other elected officials have put forward as well as looking at long-range planning based upon some of the things that have happened with our bond financing, and we have some good news about that today as well.

So one thing that happened out of our study session on capital outlay and how we framed our capital projects funding earlier this year was that we looked at imposing the 1/8 hold-harmless GRT. That will go into effect July 1, 2015, and it's estimated to bring in \$3.3 million this first fiscal year. It goes into effect but we don't actually start to collect revenue on that until September. The businesses put it in place and then they don't

actually submit those payments until September. So we get about ten months of revenue in the first year.

After fiscal year 2016 we should see around \$4 to \$4.1 million a year. Based upon the ordinance that was passed and direction by the Commission we were asked to dedicate a portion of that to redeveloping the Catron Street old judicial building as well as this building in creating our administrative campus, and then also to look at that facility condition index. So as you said, Commissioner Chavez, there was a lot of discussion on how are we going to fund really maintaining and bringing up our existing facilities. It's also been brought up about funding and creating open space management, and then also road maintenance.

So one of the things that we're proposing to do, it will take about half of the revenue in order to finance the redevelopment of the Catron Street and this building, so we were looking at dedicating 50 percent of that \$3.3 million and then the \$4.2 million going forward a year towards financing renovations to this building and to the old judicial. And then the remaining 50 percent for facility improvements per the ordinance, and then we're recommending dedicating that as follows: 75 percent for building maintenance projects in excess of \$50,000, 15 percent for open space – same threshold, and 10 percent for road projects.

Now, you might wonder why not more for roads. Well, we've actually been increasing road maintenance significantly since 2010 which was our load transfer and I don't remember the percentages but it's several millions of dollars that we have increased our transfer into the road fund for road maintenance, and in addition we have made that our largest bond question on our different bond issues. So out of the \$35 million that we did in 2012, \$19 million was for road improvements, and depending on what the amount is determined for the next GO bond election we would anticipate a similar percentage distribution where a majority of that would go to road projects for major road improvements.

So that's the way we were approaching that hold-harmless GRT and that was still continuing the road maintenance at the levels we've been transferring from the general fund into road maintenance as well as the general fund support of open space maintenance and facilities.

COMMISSIONER CHAVEZ: And can I ask a question, Mr. Chair and Katherine? On road maintenance, just on that item alone, if we wanted to condense the schedule or move the schedule at a faster pace, what would that entail? Would we have to hire more staff? Have more equipment?

MS. MILLER: Mr. Chair, Commissioner Chavez, do you mean by doing more rounds – levels of maintenance like grading? So there's road improvements and then there's road maintenance. So we have our districts that have a road maintenance team for each road district.

COMMISSIONER CHAVEZ: Right. So I think I'm looking at both. If we wanted to do more in maintenance and new projects, right? Could we within our budget that's being presented? Probably not.

MS. MILLER: Mr. Chair, Commissioner Chavez, I think what you're getting at is does it help us if we add another road maintenance district, instead of having road maintenance district have a sixth. Well, you'd end up then having to have all of the

equipment. It would be costly to do that. It's something that I know Robert has looked into. I don't think we've had a request for that in this budget, but Robert, do you want to address that? And then as far as the capital projects, you can't really speed those up any faster than we have them scheduled because we have them scheduled based upon when we get the revenue.

ROBERT MARTINEZ (Roads Director): Mr. Chair, Commissioner Chavez, as Manager Miller stated, that is correct. We were asked last year to put together numbers for an additional road maintenance crew and based on what we studied it would need some very expensive equipment. These districts are not sharing equipment. So we feel that the districts that we currently have now are sufficient. One thing that we're looking at doing though is providing a maintenance district out in the 285/Hondo fire station that I've requested to purchase the property from the NMDOT and we're still waiting for a response. That would really help us improve our response times because the crews would be stationed out at the 285-Lamy junction and wouldn't have to report back and forth from the Public Works yard here in Santa Fe when we're doing snow removal operations or any other types of maintenance. So as far as manpower and districts, I believe we are sufficient with personnel at this time.

COMMISSIONER CHAVEZ: So then the only area you would have interest in would be the area of maintenance in creating an additional team for that?

MR. MARTINEZ: Mr. Chair, Commissioner Chavez, we already have a maintenance district specifically for Eldorado and the district that reports to Canoncito and Glorieta reports out of the Santa Fe district as well. So what I'm saying is if we had a yard at 285 at the Eldorado exit for those two crews that would improve response time for our maintenance operations.

COMMISSIONER CHAVEZ: Specifically for maintenance.

MR. MARTINEZ: Specifically for maintenance.

COMMISSIONER CHAVEZ: I think that would be good. I don't know if that's been discussed at all but I just wanted to ask the question now that we're kind of in the middle of it and I wanted to better understand at this level what you're dealing with and what you might need in the future. So I think that answered my question. Thank you.

COMMISSIONER ROYBAL: I had a question too, Mr. Chair.

CHAIR ANAYA: Commissioner Roybal.

COMMISSIONER ROYBAL: How many road maintenance crews do we currently have right now?

MR. MARTINEZ: Mr. Chair, Commissioner Roybal, we currently have five maintenance districts, and one support crew, so a total of six crews. And each district is assigned to a specific area in the county. Now, these maintenance districts are not the same as Commission districts. They are maintenance districts.

COMMISSIONER ROYBAL: And do you have a map for those?

MR. MARTINEZ: Mr. Chair, Commissioner Roybal, we do.

COMMISSIONER ROYBAL: Okay. Thank you.

CHAIR ANAYA: Ms. Miller.

MS. MILLER: Mr. Chair, Commissioners, just to give you an idea of how much we have increased our road maintenance budget, we've increased since 2011 our road maintenance budget by 110 percent. It was previously \$2.6 million in 2011 to

\$5,542,000 now. So we have put significant increased resources in our road maintenance including that support crew. That was one of the things that we did in the last year, I believe.

So on to some additional things relative to the 2016 revenue assumptions.

CHAIR ANAYA: Ms. Miller, I just want to make a few comments, and I don't know if any of the other Commissioners had a look at this or if this is the first time we've all seen it. Just backing up and having just some brief thoughts on the new recurring revenue source and the hold-harmless. When it's fully implemented it will be \$4.1 million, which is a little over \$2 million, \$2,050,000 into two baskets is what you're suggesting. And then you're also – so \$2 million will go to the new complex in your recommendations, and then you're having another \$1.537 million going to building and maintenance, with the balance of that, roughly half a million dollars, going combined to open space and roads. And so I'm just going to put that there as a placeholder that I think that we all need to have a broader discussion as to that particular allocation.

One of the primary things I was saying as a Commissioner when this was being discussed was how we were going to utilize those funds and we did have the discussion about some use for building maintenance but it was oriented around community-drive projects. And so I have some questions and a flag went up when I saw that amount of money which is essentially the vast majority of it going into administrative infrastructure. And so I'm a little cautious and I want us to make sure not only on this item but as we take in feedback as we did Commissioner Holian and my colleagues that we have a very methodical thought process throughout this budget hearing process before we make any final determinations on exactly how much will go where.

So for me, I just want you to know that a flag went up when I saw that amount of money on that hold-harmless tax going for that particular purpose. And maybe it's going to entail more feedback and more information from the rest of the funding sources. You talked a little bit about some of the increases on road maintenance, but I think a lot of it will have to go to not only what might we do for increasing roads but what are some of those unmet needs that we were trying to accomplish. So I wanted to put forward those comments. Commissioner Stefanics.

COMMISSIONER STEFANICS: Thank you, Mr. Chair. It's more a clarification question. So Katherine, you would be looking for a bond for the renovation project but not bonding for the other improvements? Or were you talking about a big bond for everything?

MS. MILLER: Mr. Chair, Commissioner Stefanics, we were looking at one bond for – it's going to take about \$30 million to do the old courthouse, parking structure for that – completely raze and rebuild that and then renovate this. And so we were looking at one bond for that. We haven't really gotten – this isn't a decision you have to make today; we were just trying to give you an idea of how we were approaching that from a budgetary standpoint. The facility condition index indicated we had – that Public Works did and presented – that we had tens of millions of dollars of deficiencies in maintenance on our facilities. So that's why we broke it down this way, to try to chip away at those roofing deficiencies. And those things are more maintenance so they wouldn't necessarily be bond-eligible. But reroofing, the ADA compliance, things like that, we had to take a deeper look at that facility condition assessment and see if there are

ones that are longer-term fixes that would warrant a potential bond issue before I'd recommend something like that.

Additionally, you have to have a certain amount of debt service coverage with your revenue source and we wouldn't be able to bond all \$4 million for debt service. So typically you want to keep it about half. So we were looking at somewhere between \$1.6 and \$2 million of debt service for the old facility and this facility. It could come in lower than that when we get all the numbers figured but what we wanted to do at least or the first year is the revenue – dedicate that amount of revenue towards that facility, whether we use it for debt service or just to help cash fund whatever renovations we'll be doing.

COMMISSIONER STEFANICS: So Mr. Chair and Katherine, the bond debt service would be ten years? Fifteen? Twenty? What?

MS. MILLER: Mr. Chair, Commissioner, it just depends on how much the estimate of the total project is and then what the interest rates are at that time. I think when we were looking at \$1.6 million per year it was 20 years. I think it was 20 years.

COMMISSIONER STEFANICS: Okay, so even if we were to go that route, which I believe we want to since it's going to improve services to the public – parking, centralized access for the public to come to the County, etc. the other 50 percent might be a point of discussion for rearranging how we spend. Now, I'm going back to – I know our assets management is important, and that's why I thought we really need some plan of attack for all of these millions of dollars of repairs, but what we need to do is also go back to the community survey and some of the priorities of the communities as they told us what they wanted us to spend money on. That's just a comment. Thanks, Mr. Chair.

CHAIR ANAYA: Thank you, Commissioner Stefanics, and actually I'm going to make a couple of comments then I'll turn it over to Commissioner Chavez. I think he has some remarks, but I think the other thing that Commissioner Stefanics said earlier that I think will be a recurring theme, I think amongst everyone is as we move further and further into more comprehensive, long-range planning and we analyze where we allocate resources, that we may see patterns of where we have – as you've said, referring directly to maintenance and I think that's something that offline the Commissioners need to understand on some of those maintenance aspects that you bring up that could not be bonded because I know they have to have – I don't know what the right term is but a usable life or usable period of time to be able to adequately use bonding. So if there's some transition or version of that figure transitioning into other projects or other priorities, maybe that's part of the discussion as well.

But I do want to say on the record and clearly then that we had brought discussions with constituents and with citizens as we – and I think frankly, I think that's one of the reasons that we didn't get as much angst over it is because of where we were going to ultimately utilize resources. And we all know people in staff or elected officials that we are that there isn't really a good palate with the voting public a lot of times if we're only centric on buildings and facilities along.

So I think we need to be careful and I think we need to be methodical and make sure that we're conscious of our needs as they rate associated with those assessments we've done that we know are deficiencies and what communities and the public expect. So thank you, Commissioner Stefanics and others for comments. Commissioner Chavez.

COMMISSIONER CHAVEZ: Well, based on what's presented here on slide 9 I'm not sensing that we're too far off from the community surveys that have been done to date. I know in District 2, roads are important. I think that's a common theme. I don't think that anyone would argue against that. But I'm comfortable with the scenario, the concept that's been laid out. I'm committed to the administration buildings, Mr. Chair. I think we need to have safe and comfortable buildings for all of our employees. The facility assessment could also determine that we may need to sell off a couple of buildings in the next three to five years.

So I think that when we talk about providing – I think it needs to be well rounded so that we have adequate facilities for our community functions but we also need a safe working environment for our employees and for our administration. So I would hold – I would support that funding allocation. The remaining 50 percent, I was ready to check off on all three points pretty much the way they are. I think we could have some discussion about moving things around a little bit, but I don't see right now the need to adjust that very much. But I'll be open to some discussion on that. But I think on the administration building, I think if we're going to do that and this building that would be a step in the right direction. I think it would put the County in a really good position to meet the public's needs for probably the next 50, 60 years, at least. If we could pull these two projects off. Katherine? Is that too far out of –

MS. MILLER: Mr. Chair, I would say probably about 40, 45 years with renovations. Usually, you figure on about 20 years, but you should keep every 15 years updating things in a building and as long as we would continue to do that with a portion of this fund I think you could look at the facility that's been over there has been there 70 years or something like that.

COMMISSIONER CHAVEZ: And if you also look at the needs to maintain the dollar amount that you mentioned earlier to maintain the buildings that we have. We're way out of balance on that. And so you're right, if we do that on a regular, consistent basis then we wouldn't be so upside down on that one either.

MS. MILLER: And Mr. Chair, Commissioners, just a note. Part of the reason we just suggested this and this is something – it's not in the ordinance. It's something that we're just suggesting for the first year and when we said facilities, or building maintenance, that would include community centers, senior centers, some of the ones that we have not – where we've had them for quite some time and not done a lot of improvements unless we've gotten capital outlay from the legislature to do it. So we would intend that it would include any of our County-owned facilities.

CHAIR ANAYA: Thank you, Commissioner Chavez. Just a couple additional comments. When we look back historically at the last ten years in particular at the County, the County, for their own necessity made decisions on where funding and allocations of resources should go. The Buckman Direct Diversion is a prime example of a priority that the Commission had to make sure that we had an alternate supply of water beyond the groundwater we were pulling. But also part of those discussions was a limited, but at least some focus but a more limited focus on roads.

I'm glad Commissioner Chavez brought up roads because that's always been a paramount point for myself, not as a secondary thought but as a primary thought and until recent years, and it was this Commission and the Commission before this that made it a

point to make sure, as you noted, that it would not only become a priority but from my perspective remain a high priority.

And so I say that respectfully, that it's not a matter of not having building maintenance as a need and a priority because we did that. We said in our meetings on the taxation that we were going to move in that direction and we've moved in that direction. But now we're getting to where – and I'm going to say this and no pun intended – but where the rubber meets the road on the decisions of how we want to go forward. And I think it's going to be important to still not regress associated with roads and even open space. We see open space on here before the priority associated with open space was the acquisition of open space. We've transitioned now into a new frame of mind that I think that there's consensus on this Commission that we have open space that is not utilized and that we're moving in a direction of being able to utilize that open space.

And so I take these two items and say let's analyze them, let's look at the full scope but that they still remain a high priority and that we essentially keep them a high priority in the interest of the public. So we'll continue to have dialogue. We're not going to have any up or down votes that I'm aware of in this discussion. We're just trying to make sure we get the information on the table and then as you've done so far, outlined where we're headed. Commissioner Roybal, do you have anything you want to add at this time? Ms. Miller, go ahead and continue.

MS. MILLER: Mr. Chair, that flagged it exactly. What I wanted was to give me some lively discussion and thoughts of how you guys would like to allocate those funds, so thank you for your comments.

The next slide on 2016 expense requests, as I believe Carole mentioned earlier, we did give direction to the departments to try to keep their operating budgets as flat as possible, since we felt that last year's budgets were really solid for operational purposes and that you can see that that's kind of played out in where the departments have been, their level of expenditures. We also wanted them to look at areas where they might be more efficient and could use some of the savings in their operating budget to other areas of expansion.

We do know that the health insurance premiums will go up. We have budgeted an increase of five percent. We think it might be three percent but we haven't gotten the final numbers from the state. In addition we still have the dialogue with the Board on whether we would move to self-funded or stay with the state's program. And so we wanted to make sure we had some ability to be flexible with that. We are not anticipating any change to PERA contributions. We've received 24 requests for new full-time employees and nine temporary employees, and that equates to a \$1.5 million request and we've included that so you can see what departments are requesting, and in addition, we have had \$6.6 million in requests for asset renewal and replacement.

CHAIR ANAYA: Ms. Miller, on that point, on the summary that Carole provided, she noted what I would say is pretty substantial amount of money unutilized from FTEs. Could you talk about that a little? Because one of the things that we get feedback from elected officials and our departments and yourself is whenever we have positions that are requested we typically are pretty conservative about whittling those down to what are the most essential and then affording the departments and the elected officials to go forward with those. We don't typically put fluff in there. So what

happened that we had such a large gap? I want us to make sure that we're filling our positions and that we're putting people in those employable positions and working for the needs of the County. So can you just briefly talk on that a little so we can understand why our gap is so large?

MS. MILLER: Mr. Chair, I'm glad you asked that because there's a couple things that Santa Fe County does that actually situate the County uniquely compared to other governments, and it's what makes us strong financially. The first thing that the County does is we fund everything at 100 percent. We do not budget in a vacancy rate. So for instance, at the City, if you had ten positions in a department or let's say 20 positions, instead of funding them fully at their actual cost plus vacancies at midpoint, they will say, okay, here's the actual cost, and vacancies at a midpoint, and we'll give you – if that's a million dollars for all of those, we'll give you \$900,000. And therefore you're forced to have vacancies.

What Santa Fe County does that's different is we say we'll fund them at 100 percent. We will not force you to have vacancies, so if you have a person to fill that position you will receive your entire budget for that. However, if the position is vacant we do not allow that money to be spent for recurring expenditures. What it does is it falls to cash and it's what funds that \$6.6 million asset renewal and replacement request. So we end up having vacancies or we have people who move off of County benefits and they join their spouse's benefits and we have savings in benefits, but we budget as though we're going to have every position full and their benefits.

And then when that isn't the case and somebody is not in a position for, say, half of the year, that money falls to cash and then we use it to fund one-time equipment and assets for the following year. So that we're using one-time money for one-time expenditures and recurring revenue for recurring expenditures.

So that's why typically we see a large amount of difference in that. Also, I think when we budgeted benefits last year we were anticipating a higher benefit cost than what ultimately we had, so some of that savings is from lower benefits.

CHAIR ANAYA: Generally speaking, the departments of the elected officials aren't holding positions if they become vacant. You're analyzing that on a regular basis as the Manager, but essentially, departments and elected offices have the latitude when a position is vacant to refill that position as soon as they could to help with the delivery of our programs.

MS. MILLER: Mr. Chair, Commissioners, yes. We are not holding any freezes any longer so all the positions within departments that are authorized, that are funded fully, as soon as they're vacant or they have a resignation letter they can advertise. We've also improved the turnaround time for filling vacancies through a variety of initiatives at HR that the departments and elected officials have been doing. Sometimes we just have difficulty filling positions. Like at Corrections. We tend to maintain anywhere from 15 to 20 percent vacancy rate constantly because it takes a long time to actually qualify somebody and train them and fill a position and between the testing and the whole process to get in and then to get trained and then take a detention officer position.

They have the same issue with cadets, and that's one of the things, they'll start out as a cadet and then move up to a deputy position, but we'll reclass it down to a lower

position but not take the funding for that position because they will eventually get in and leave the trainee status. Same with RECC. They'll leave that trainee status. So we allow them to keep the funding as though it's at the fully trained position.

So we don't in any way restrict the hiring abilities of the elected officials or the departments. It's quite often a factor if there's good, qualified candidates applying for the jobs and getting them filled.

CHAIR ANAYA: Thank you, Ms. Miller. Commissioner Chavez.

COMMISSIONER CHAVEZ: So on page 12, the full-time requests, those are all for new positions, right?

MS. MILLER: Mr. Chair, yes. Commissioner Chavez, those are for new positions, although some of these, like the wildland-urban interface technicians, we had funded those, they are term positions, and we had a grant and we funded them with the grant and then we funded them with general fund for the additional time throughout the year, and so they need to request that again.

COMMISSIONER CHAVEZ: So when you have – if you have a savings in budgeted money for FTEs, and you're not using it, that rolls into the cash line item. Would you use that money for new hires as well?

MS. MILLER: Mr. Chair, Commissioner Chavez, so there's two different types of savings from a position turning over. There is the one-time savings, which we call vacancy savings, that, say, somebody leaves in January and we don't fill that position until March, and let's say it's \$15 an hour. So we have that somebody that's paid out at the end of January and then at the end of March somebody comes in and is also \$15 an hour. They have the money in their budget at \$15 an hour for that position, but they had two months when they didn't have a person in the position. That money is what I was saying falls to cash. We don't let them hire another person to finish out the rest of the year so that you end up with two FTEs in that case.

The other type of savings that departments and elected officials have is what we call salary savings. So let's say you had a person at \$15 an hour and they left in January and you hired somebody in March at \$13 an hour for that same position and this person was at \$15 because they had been here for five or six years. Then this person would come in at \$13. They get \$2 an hour of what they call salary savings. The elected officials and department heads can use that to give someone else that's already employed perhaps a merit increase or they may have a promotion or something like that and they would use that extra \$2 an hour to potentially fund a promotion or a merit increase.

CHAIR ANAYA: Thank you, Ms. Miller. Go ahead and continue.

MS. MILLER: I'll let Carole just go through the FTE requests and give you an idea of where we're seeing most of our requests and kind of a comparison of what we've seen in the past.

MS. JARAMILLO: So, Mr. Chair, Commissioners, you have the list of all of the FTEs that were requested. The first two are requested from ASD. They requested an IT desktop support supervisor in the IT Division and a procurement specialist senior in the Purchasing Division. If you look to the fourth column over you can see where the last time that a position was approved for that department, when that occurred. We are in the process of analyzing these FTE requests. We are going to break down the last time that a new position was requested further by division for you to bring forward at a later date,

but we're currently analyzing these positions.

The County Manager's Office, Human Resources Division, has requested an HR administrator. Community Services has requested two positions – one in the senior programs and one in the administrative function. The Growth Management Department has requested one position in the economic development. Public Safety has requested 15 positions, plus the nine temporary positions for the wildland-urban interface technicians. Public Safety Admin has requested one and you see three requests for the adult facility, two requests for electronic monitoring and three requests for medical, and then one request for fire emergency management, one request for the RECC. That totals 15 requests plus nine temps for the wildland-urban interface techs.

Public Works Department has requested two positions – one in the administrative function, one in the Solid Waste Division. And then the Sheriff's Office has requested one position.

The total cost of all of these positions, excluding the wildland-urban interface techs would be \$1.5 million.

MS. MILLER: Mr. Chair, Commissioners, additionally, we always look at a compensation package for employees except when we were in the –

CHAIR ANAYA: Commissioner Stefanics.

COMMISSIONER STEFANICS: Before you go on to Compensation packages, so there's only one elected office on here that has a request, the Sheriff's Office.

MS. JARAMILLO: Mr. Chair, Commissioner Stefanics, that's correct.

COMMISSIONER STEFANICS: And everyone had the opportunity to submit.

MS. MILLER: Mr. Chair, Commissioners, yes.

COMMISSIONER CHAVEZ: On that point, Mr. Chair.

CHAIR ANAYA: Commissioner Chavez.

COMMISSIONER CHAVEZ: Even though the other elected offices don't have requests for full-time employees they have other requests for office needs and stuff like that, right? That will show up somewhere else.

MS. MILLER: Mr. Chair, Commissioner Chavez, yes. So for instance in the Assessor's Office, Assessor Martinez has been looking at reorganizing his current staff to better utilize technology, but he does have requests for technology software that would help them do more of their appraisal work in-house, using orthophotography and pictometry and what they call change-finder, by looking at changes in properties through photography. So they're approaching things differently in the Assessor's. And then in Treasurer's we've worked with the Treasurer on using a temporary employee during tax season. The last two tax collection times that we've been able to work with an existing budget to give him additional help during tax collection time, and that seems to be working well for them. And then I also had a discussion with the Clerk of what she didn't feel that she needed additional staff. She just wanted to arrange some of her what I'll call salary savings differently within her budget in order to fill some of her positions.

COMMISSIONER CHAVEZ: Do you think it would be helpful to include that discussion on separate slides so that we know how that's tracking?

MS. MILLER: Mr. Chair, Commissioner Chavez, as we get through –

when we do our next presentation, because we have not gone through the analysis of all these requests yet. We're just kind of giving you what everybody has turned in and where we are in the process but when we come back for our next session, and hopefully we'll be able to do it at the next Commission meeting to kind of give you some ideas of how we came to some recommendations, and then we're hoping for feedback from you at that meeting, and then the following one, hopefully have it fairly squared away by the middle of May, that we've met everybody's priority requests.

So on slide 13 on compensation, as you know, we've tried to always make sure that we allow for increase in costs of living and a merit pool when we've had funds available. This is just to give you an idea of what it would cost for a one percent, 1.5 percent or two percent increase across the County. We do break it down by bargaining unit because as you know, each unit determines how they would like to arrange compensation for their members. So typically, AFSCME, which is in the main administrative part of the County – Public Works, the administrative offices, the elected offices, other than the Sheriff's, we negotiate a COLA and you will budget for a COLA and we provide that COLA to those AFSCME and all non-union employees. Then what we try to do is earmark the same amount equivalent to that COLA. So for instance, if you allocated a 1.5 percent COLA for AFSCME and non-union, that would be \$529,000 and then if you look under the Sheriff's, that would equate to \$70,000, but they may not – they don't typically choose to do it that way. They do it by years of service increases. Or they will do it by seniority in positions.

These numbers, by the way, are also for a full year so that would be starting July 1 and continuing on after that. Then RECC, 1.5 is equivalent to \$18,000 and so on. The nurses, the AFSCME Corrections and the Fire Department. We are in the process of having to negotiate I believe four of the six bargaining unit contracts. Correct? So that's just to give you an idea and then there's the totals, if you went with a one percent, 1.5, and a two percent. And we haven't gotten far enough along in the budget analysis to make a recommendation yet but I just wanted to give you an idea of what those packages would cost.

As you noticed in the revenue projections and the expenditure projections one of the big areas that we are always challenged with is in Corrections is trying to make sure we market our facility in order to have some – what I'll say is revenue generating customers with other local governments and the federal government. One of the things that had been helping our adult facility's revenues over the last few years was that Bernalillo's MDC was severely overcrowded, so we had a contract with MDC and we had as many as 83 inmates from MDC that we were receiving revenue from in order to help offset our fixed costs at the facility.

Well, MDC has managed their population and gotten into compliance with what was ordered for them to keep their population lower so they no longer are bringing inmates to us to house them. So we've lost that revenue. Additionally, at one point the US Marshal's level was up more because they were not in some of the other facilities in the state but now we actually are sitting at about an average population of about 100 inmates from the federal government on a regular basis. And then some of the other entities like Rio Arriba County, City of Espanola, City of Santa Fe have just had lower populations. And when all of that is added together it's about a reduction in revenue from

outside sources in the adult facility of about \$1.8 million.

Additionally, over the past four or five years we have had a steadily decreasing juvenile population in our juvenile facility. And as you know and Commissioner Holian brought it up, she asked me about this and it's come up in previous years about what alternatives do we have for the youth facility. We've done a little exploration in what possibilities there are but right now we average about ten to twenty juveniles at any given time. Santa Fe County's make up about five to ten of those, and then there's other entities that usually have about five to ten juveniles in our facility. It's a 180-bed or maybe even 220, depending on if you count the entire facility, and we really have not had more than 20 juveniles in there in the past two years, probably at any one given time. I get a daily report and I think maybe 22 or 23 is the highest we've had in the last two years, but we've been as low as five juveniles, maybe three from Santa Fe County and two from other entities.

Rio Arriba County is probably the other county that uses our facility with us and we have a contract with them, and then some of the – every now and then we'll have one or two federal juveniles and maybe one from a tribal entity or another county. So I think that was why that question came up earlier but that's probably a million dollar – it's a \$2 million a year expense to keep that facility open.

CHAIR ANAYA: Commissioner Stefanics.

COMMISSIONER STEFANICS: Thank you, Mr. Chair. Commissioners, when I first came in 2009 we were very concerned about the juvenile facility and a few of us wanted to close it immediately. The Children, Youth and Families Department of the State had in fact contracted with the County to utilize part of the space and so there was an income source for a few years, and then at some point the State decided they were going to utilize their own facilities and they backed out of these private contracts.

I have been there many times when there's been four or five individuals and we've had to have staff throughout the space. We've also looked at utilizing parts of the space for something else, like training or a halfway house or transition, but I do believe we've discussed the financial drain many years. And so I just want to put it on the table as if this isn't the year everybody's ready to do something it's going to keep cropping up. So I just wanted to put it out there.

CHAIR ANAYA: Thank you, Commissioner, and I guess I have a couple comments just to go along with the ones I made earlier is having seen the reduction myself we still are one of the largest counties in the state of New Mexico and where are our youth ending up? I guess is my first question. If they're not ending up in our facility where are they ending up. And as a county of our size what message are we sending, I guess, if we stop, for lack of a better word, caring for our own youth in this type of facility?

MS. MILLER: Mr. Chair, the youth population across the state has gone down and actually across the country for incarceration. It's actually a different approach to how to handle the youth incarcerated population as it is. I can tell you it's kind of interesting. I also watch what the kids are in there for and quite a few of them are in there for misdemeanors or probation violations. So of the ones we do have very few are in there for felonies. So I think overall there's just been a decline in the youth population that's incarcerated across the state, and Pablo and I have had a lot of conversation about

that.

Additionally we used to – Santa Fe County’s population has never been really high. What we had was a federal program that we were running and that program no longer exists. And we’ve never been able, since that left, to replace that with a program where somebody is contracting with us or utilizing our facility for other, like federal youth. So that’s where we’ve really run into the challenge and that I suppose I would call it good news that there’s less juveniles in jail.

CHAIR ANAYA: If I could, and I don’t know if you’re the right one to answer this or Pablo, obviously part of the equation, you just brought it up, is financial. But is it sending a different message? Are we trying to send a different message to the judiciary as well to do alternatives, Commissioner? Or is it merely financial at this point? That’s the connection I’m trying to draw. I’m trying to say if Santa Fe County, one of a handful of Class A counties is deciding that they’re not going to deal with youth incarceration at all then is the secondary point to encourage something different?

That’s my perception problem right now. My perception problem is if a Class A county is saying we are not going to incarcerate our youth here then, number one, we have to find another place in the state of New Mexico, somewhere else. Commissioner Holian said Taos. I’m assuming Albuquerque is a potential option, but then we will be sending our youth somewhere. So I’m trying to get my hands around – I can easily get my hands around the financial perspective, but I have a harder time getting around the social aspect or the aspect associated with a Class A county stopping a service that we provide to youth. That’s the piece that I’m having a harder time getting my hands around.

MS. MILLER: Mr. Chair, I would say that’s the reason why we haven’t done something different. I think the challenge has been do you have a 200+ bed facility for five youth. Santa Fe County – CYFD determines whether we have a youth that is to be detained. They’re the ones who determine and as I say we have about five that would be considered Santa Fe County youth. The other – at any given time. I’d say it averages between five and ten, yet the only place we have to house them in Santa Fe County is what is now the YDP, which used to be our old adult facility, which was built for 200 and some odd adult inmates.

CHAIR ANAYA: So if I could let me say this. As you continue to bring this forward for an ultimate vote, okay? From the Commission on a decision of direction. I would not want to see a split vote on an issue like this. And if there needs to be a readjustment of how and who potentially serves our youth from the county, that maybe we have a broader discussion of a collective solution to where we’re having a discussion with whatever – if it’s Taos, or Taos and Rio Arriba and Santa Fe that it’s a comprehensive, collective discussion where we’re putting our youth in the most responsible place. And it could very well mean that by closing a facility in Santa Fe could effectuate better services and better rehabilitation or whatever other services that come with a facility in a more coordinated place in another place.

It’s not that I’m saying Santa Fe County has to be the one that houses a facility. I’m saying that we should be part and parcel of whatever, wherever that facility is we should figure out how do we make sure that we are part of the discussion or the decision making process of how it functions? How do we share somehow in the care or if nothing else have some assurances through whatever agreement we would enter into that in fact if

we did go to Taos or some other entity that that would be in the interest of those that we're trying to serve. If that helps. Mr. Sedillo, is there any comments that you would like to offer?

COMMISSIONER CHAVEZ: While he's coming up, Mr. Chair, I want to expand on your statements just a little bit and see if this makes sense, Pablo, while you're kind of collecting your thoughts. It doesn't make a lot of sense to have a 200-unit bed if we're not utilizing that. I share your concern about the social impact of families having to deal with – especially when you have youth. That doesn't only impact that individual but it has a ripple effect on the family. So closer to home could be better.

So what's to say that you repurpose that building and plan it for maybe 25 beds instead of 200? Okay? And repurpose the rest of the building so that we don't throw the baby out with the bathwater if you will? I would support alternative sentencing, especially when it comes to youth. Katherine mentioned misdemeanors. Let's not forget those who are mentally challenged. They have no business in jail. They have no business in the court system. We need alternative sentencing for those individuals. We don't want to incarcerate them. It does no good. So I think we need to be sensitive in our approach and so I wanted to lay that out, Pablo, and then if you would respond to Commissioners' question.

PABLO SEDILLO (Public Safety Director): Good afternoon, Commissioner. Mr. Chair, very valid point. The pendulum always swings in the juvenile corrections facilities in terms of what they want to do. For the past five years I've been associated with the Annie E. Casey Foundation which really looks at alternatives for incarceration for juveniles. There is a big push in regards to kids going in to jail and our numbers have been very, very low and the majority of those individuals who come into our facility are for misdemeanors or probation violations. Basically, you're placed on probation. You violated your curfew, you violated a dirty UA and then they put you in detention for a few days and then you're released.

So this is what the correctional institutions, juvenile correctional justice system is trying to look at. What are alternatives for individuals who are going into detention? There are very few major crimes that are being committed by juveniles. Ten years ago there was a lot. Five years ago. And it was all gang-related. Now, that's very few. So the kids that are being placed in our juvenile system are basically for misdemeanors and not felony charges at this point. And our count has been very low. Santa Fe County count has been very low. The majority of it as County Manager Miller indicated is coming from other entities.

Now, the US Marshals –

CHAIR ANAYA: So just help me, Pablo, because I'm just going to ask you a straight-up practical question. We in this region have seen a rise in burglaries, for example, in this community in particular for quite a few years now that I know that the City and the State and our own people have been trying to get our hands around. Crime isn't going down. We have issues of crime. So could you provide some – are you saying that youth aren't committing the crime? You're not saying that. And I guess that's where I have a little frustration over. I'm not saying incarceration is the alternative. I'm just saying that there are issues to be worked through associated with what happens to juveniles who are posing problems in every community across the country.

MR. SEDILLO: Mr. Chair, very good point.

CHAIR ANAYA: If you could do this for me. We're talking about potentially closing a facility. If we're going to consider utilizing another facility then I want to be assured that that facility is going to be able to address above and beyond what we potentially could address because of the type of facility they have, the type of services they have, the linkage to other programs. That's where I'm going with it. Not that physically we better house it in Santa Fe County but that we're not saying we're going to just get a fee for service for if it's five, ten, fifteen, twenty, and provide that fee for service to another county and another entity. That's where I'm headed with it. Is that for many reasons, not just the financial aspect, but an array of reasons here's where it makes more sense to look at. What would it be, realistically? Commissioner Holian said Taos. Who else? Who else would we even look at to help deal with our population if we had no facility?

MR. SEDILLO: Mr. Chair, I would probably say the other entity that would be closest to us would be Bernalillo County. But again, their count is down as well. And to respond to your question, the crime is still there, but the judicial system is looking at alternatives for these kids in lieu of incarceration, depending on the crime that is committed. Now, you have to understand that the judicial system is the one that dictates, and CYFD is the one that dictates those individuals who are being detained. And I think that Commissioner Chavez had a great point. We're utilizing a 200-bed, 200-size facility, 67,000 square feet. If you make that a little bit smaller I think that it would be more beneficial to the region and we would be able to do a little bit better things there.

Now, Santa Fe has a great program inside our YDP for those individuals, and I think this is why a lot of people would like to come to Santa Fe on this and we don't want to negate that fact that when we incarcerate or detain a juvenile that we must provide these services such as education, behavioral health services and our medical services. So again, Mr. Chair, I think the pendulum just swings in juvenile justice at times and right now it is what can we do for kids in lieu of sending them and locking them up?

CHAIR ANAYA: Which I concur with. We should do that. But when it comes to that service that we provide, who and why should we consider those other alternatives, beyond the financial aspect I guess is what I would appreciate if you guys could do more work in, more background information. Have we ever approached any of the entities that are our immediate neighbors on a collective solution, whether it's located here or in another county?

MR. SEDILLO: Mr. Chair, I can say we have not at this point at all.

CHAIR ANAYA: So where does San Miguel have their youth? Where does Rio Arriba have their youth? Do they have their own facilities or how do they deal with it?

MR. SEDILLO: Mr. Chair, Rio Arriba sends their kids to us. San Miguel, I'm not sure where they send theirs to. Sandoval goes to Bernalillo County.

CHAIR ANAYA: Okay. Torrance maybe goes to Bernalillo.

MR. SEDILLO: Bernalillo County. Bernalillo County has like a 95-bed facility.

CHAIR ANAYA: Where are they at as far as how many clients do they have right now out of their 85-bed facility?

MR. SEDILLO: Well, I can tell you, Mr. Chair, that the last time I spoke to anybody from Bernalillo County was about a month ago in regards to that, about their count. Their count was pretty low. They didn't give me actual numbers of the count but they did tell me they were low as well. And again, I've talked to the US Marshals in regards to the juveniles as well. Their biggest numbers in juveniles are down south in the border towns. So they're numbers are also down as well as with the adults. They were averaging about – when I first came on board three years ago they were averaging about 1,800 to 1,900 and now they're down to about 1,500 adult prisoners for the US Marshal's Service. And again, the majority of those are down south.

CHAIR ANAYA: I'm not afraid to make a tough decision if we have to. I just want to have some assurances as to wherever they're going that they're going to have access to what they need while they're there.

MR. SEDILLO: Mr. Chair, I totally agree with you. I think that if any kid is going into a juvenile institution that they should have all the accessible requirements that they need, such as education, behavioral health, medical – services that these kids can not come back into the system.

CHAIR ANAYA: So here's my follow-up comment. Retention is something that I'm going to bring up associated with the County across the board. I know we've done analysis at the Sheriff's Department in past years. I know we've done some pretty intense analysis with the fire service when they became regional fire departments and retention efforts, and I know we've done some fiscal retention analysis for pay structure across the board at Santa Fe County.

But as we consider potentially stopping our youth program and where we might create a higher investment I think in our Corrections facility we probably need to take a real intense analysis of why we have such a large turnover. What I hear is a lot of it has to do with money and resources that those people that work in our facility are able to make, and I know we've made some adjustments but I think it has to do with resources and what we can do to try and keep them there I guess is what I'm going to ask Ms. Miller and yourself to analyze if we're going to move away from one program but we made need to reinvest more in another in the interests of retention. Because we still have issues, as Ms. Miller said earlier with retention at our facility. Do you want to comment on that at all?

MR. SEDILLO: Mr. Chair, thank you very much for that question. I could tell you this that with the help of Director Bernadette Salazar we were able to negotiate a salary range for up to \$2, \$3 for our detention officers coming on. And that was a big incentive. You have to understand that we live in a region in northern New Mexico that we've had several people apply, get fired or are gone and they try to get back again. And it's difficult. This is why we put a rigorous application process. They have to go through a written exam now. They have to do an agility test. And then they go through the interview process and then they're offered a position.

We try to retain those individuals. Corrections is a very difficult job because you deal with a clientele that doesn't sing too loud in the choir and that's why they're there. And sometimes when you get into the crux of what we do inside of an institution, individuals say this is really not for me. And it's very difficult and the morale is sporadic; it goes up and down because of that, dealing with these individuals. And I will tell you

this, in all my years of experience in Corrections, inmates understand that and inmates will pry on those individuals so they won't come back. Either they'll pry on them to do something that maybe illegal for them, for their benefit, or they'll pry on them to make them leave.

To them, it's a game. And it's difficult task for those individuals but I strongly believe we've got a pretty good strong core of individuals at the facility now. We have some seasoned individuals as well and our vacancy rate right now is 19 percent for the month of March. We were as high as 26 percent in the recent months. I think it's very important – and we thought the pay was going to be a good incentive. I just spoke to an academy now of new hires. I think there was about ten there, ten or eleven there. I spoke to them a little bit. Out of all those people one person had experience at MDC. Other ones are fresh, never had experience. Never had this type of culture in their lives.

So this is a difficult task and we try to do the best we can within our training and motivation and retention, because to me, retention is one of the most important things to have Countywide, not just in Corrections, but Countywide.

CHAIR ANAYA: So on that point, could you just – based on the newly negotiated pay increases, where does that put us in the state? Where does that put us up against the state, which we've always used as a comparative tool, state corrections, and then where does it put us with the Class A counties that are similar to us?

MR. SEDILLO: There was just an analysis done not too long ago. I think we're pretty high up in that area right there. There are certain counties that pay a little bit – San Juan County I think pays a little bit more. I think maybe Bernadette Salazar may have statistical data on that, but San Juan County I think pays a little bit more. MDC pays a little bit more. We are the third largest correctional facility in the state. MDC, Dona Ana County and then Santa Fe County. We're pretty comparable with what we do with pay in terms of we also negotiated a step raise for them each year.

CHAIR ANAYA: Bern, do you have a little better idea on the actual placement?

BERNADETTE SALAZAR (HR Director): Mr. Chair, we did the salary study during the union negotiation process and Director Sedillo is correct in that MDC is a little bit higher than us but without looking at my spreadsheet in front of me and I did not bring it, my recollection is that we were comparable to the other counties that surround us but I do recall MDC being a little bit higher than we were. The financial package that we negotiated with the union this past October was pretty significant. I don't remember the total value of that contract with regard to the salary schedule but the starting rate increased by approximately \$3 an hour.

CHAIR ANAYA: What is it right now?

MS. SALAZAR: The starting pay I believe is \$15.90, and that's with entry level, no experience coming in.

CHAIR ANAYA: Commissioner Chavez.

COMMISSIONER CHAVEZ: Yes, I just want to go back just briefly to the youth component and I think that if we're going to study the possibility of moving that population somewhere else, that's one discussion, but I don't want to lose the concept of trying to redesign that building so it would accommodate the population that we need to serve. Can we do that at the same time?

MS. MILLER: Mr. Chair, Commissioner Chavez, part of the reason I brought this up is one of the biggest challenges, I think that that facility is the worst conditioned facility in our assessment. And it's old, and it's underutilized. So do we just keep pouring money into it when we're using maybe ten percent of it. That's why I brought this up for discussion. Not because I'm saying we should move our juveniles out of this county but more looking at this is a fairly large, inefficiency based upon the actual structure. So are there better ways to approach the care of our juveniles to have capital outlay efficiencies as well as operational efficiencies.

COMMISSIONER CHAVEZ: So the building that we're in has pretty much served its purpose. It doesn't seem that it would lend itself to remodeling or repurposing that building is what I'm sensing.

MS. MILLER: Mr. Chair, Commissioner Chavez, there have been other entities that would like to use our facility for adult type programs. We do have to have our juveniles sight and sound separated from adults. So we have turned away – I can't say there was anything where somebody has offered to pay us to use the facility, but there have been entities interested in using the facility for different adult type programs.

So I only bring it up because I was looking in the context of operational efficiencies, whether there's an alternative way of providing for care in addition to do we want to continue to put money into a facility that's highly underutilized.

COMMISSIONER CHAVEZ: So if someone else were able to use that building for adult programs, they would use it as-is? They would be responsible for making any improvements or upgrades to continue to use that building?

MS. MILLER: Mr. Chair, Commissioner Chavez, there are a lot of possibilities. The state may be interested in leasing it. The state may be interested in trading it. The state or other non-profits may be interested in leasing it. We haven't really explored anything in any depth because it's a Board policy decision as to how we deal with our own juveniles and then how we would deal with that facility. So we've just kind of really avoided digging into the issue.

COMMISSIONER CHAVEZ: It may not serve us very well to sweep it under the rug. If it's something that we have to address and it's been brought up before, before even my time it doesn't make a lot of sense to have a \$2 million deficit when you really don't need that and so I can respect that. I understand that part. I guess I just need to understand the condition of the building and what potential it might have for someone else other than Santa Fe County, and how that might play out. But I guess this discussion will continue and I'll yield the floor, Mr. Chair.

CHAIR ANAYA: Thank you, Commissioner Chavez. I guess I'm going to make another general comment that I think the County for many years now has always tried to adapt to the surrounding competition when it comes to our employees. Thinking about Public Works and the Sheriff's Department and the Fire Department and our own Solid Waste staff, each department, Ms. Miller and before Ms. Miller and the County has always said we want to be competitive I think has always been a theme. I have no qualms about saying that in this county, there's only one other county in the State of New Mexico, and that would be Los Alamos that has the expense cost near what Santa Fe County's cost is. Everyone else is behind us. No one else has the cost of living that we have.

And that's why we've always said let's make sure our Public Works staff and our Corrections staff and our police officers, deputies and everyone else is competitive. But in my opinion and perspective we should be leading the costs. We should have – Commissioner Stefanics, you talked about an evolution of long-term planning, from my perspective we should set the pace. We should be the county that says in the long term we're going to get to the point where we're number one, as far as what we overall provide and pay, because – not just because we have the best qualified staff in the state, but because it makes financial sense based on where they live, that this is an expensive place to live.

So I think we've always crept up in various categories but I know that Robert Martinez and the DOT – we had times there when we would train our equipment operators and they would immediately leave for the DOT because they got paid more. And those are the things that we talk about long-term planning and success that I think we do need to get to the point where we set the pace.

So I say this because as we discuss reserves and we discuss transitioning maybe out of some programs that we always keep that on the radar, that from my perspective we should be number one and set the bar. There's only one other county. What other county has the cost of living that we do? It's just Los Alamos. No other county, when you look at area median income comes close. Even Bernalillo County. You mentioned MDC but Bernalillo County's median income is still well below Santa Fe County's. Do we know it, Katherine? Do you know what our median income is right now? Fifteen years ago the median income was \$66,000 for a family of four. And so where are we at now? Do we have an idea?

MS. MILLER: Mr. Chair, I would say it probably hasn't changed significantly.

CHAIR ANAYA: A whole lot. Okay. Go ahead, Ms. Miller.

MS. JARAMILLO: So we move on to slide number 15, just a brief summary of some of our additional budget challenges that we'll be facing. Of course we have the ever-present phase-out of the hold-harmless distribution. This phase out is scheduled to begin July 1, 2015. That is next fiscal year. That's a six percent decrease in the distribution that we will receive from the state on our hold-harmless, which will equate to about \$220,000 to \$250,000 in 2016. This distribution will be phased out over 15 years at a rate of about six to seven percent each year. So each year that number is going to increase, that loss number is going to increase.

We are also experiencing fairly slow growth in our property tax valuations. The Assessor's Office has estimated about a two percent growth for the tax year 15 in the valuations.

Another challenge that we will face is with the water resources agreement with the City. The City's indicated that they would like to increase the wheeling fee for water, and this could lead to an additional expense for the County of about \$230,000, \$250,000 in FY 16 or more.

And the RECC continues to be a challenge as far as funding is concerned. It is currently funded about 98 to 99 percent by the County. A very, very small percentage as you can see, one to two percent is funded by a JPA with the Town of Edgewood. The budget of the RECC is about \$3.5 million and so that is an ongoing challenge for the

County as far as funding is concerned.

CHAIR ANAYA: On that point, Commissioner Roybal and I had a brief discussion yesterday associated with the committees that we've already assigned on our end and I know we're waiting on the City, but we're ready, right, Commissioner? On that piece, and I know Commissioner Stefanics and Commissioner Holian are ready on the water and the sewer and Commissioner Chavez and I on annexation. So I think now is a good time to just say that. We're ready and I know you're planning for meetings but we're ready to go. We're ready to go to their Public Safety as an onset and engage that discussion and Commissioner Chavez and I will do the same and follow the same suit with the appropriate committee on their end. I know Commissioner Stefanics and Commissioner Holian are ready to engage in a dialogue on the water and the sewer. So go ahead and comment on that.

MS. MILLER: Mr. Chair, I was going to bring this up under Matters from the Manager in our regular meeting but we have multiple draft white papers that we need to actually get meetings with the committees that the elected officials are on so that we can make sure that we have everything that you would like included in those for the County's position on these different issues. So we have about six or seven of them that we are very close to being ready to present but we want to have our subcommittee meetings with you to make sure that we have got all the information in them that each of the elected officials would like to see the points made.

CHAIR ANAYA: Commissioner Stefanics, then Commissioner Chavez.

COMMISSIONER STEFANICS: Mr. Chair, I was thinking about this this week and I was thinking that if we in fact knew whether it's by small group and the Manager meeting or whether it's us as a larger group, either way, if we knew what the intended proposal was that perhaps we don't wait for the appointments on the City side. We send the County Manager to the City Manager and say here's what our County Commissioners are prepared to do. Can you take it or not? And if not, then we kind of go back and do the whole high-level thing, but to my knowledge there is still not an appointed group at the City for water and wastewater.

CHAIR ANAYA: On that point, Commissioner Stefanics, and I think it's maybe a little bit of a hybrid of what you're suggesting is what we've committed to do and what we're ready to do once we have those white papers is the Manager's going to come with us but we're going to go, because it was suggested by the Councilors in particular to utilize one of their tools. So we're going to go with hat in hand if you will. We're going to go with our presentations and our white papers and actually present those. So I'd actually like to, as she said, I'd like to advance. We want to go ahead and carry it and go through their mechanism, in this case an RECC, Public Safety, Annexation, maybe Finance – what would you suggest, Commissioner? Public Works? I think we're there, Commissioner, but we actually want to go and provide that input, so let's schedule those committee meetings because they're a lot easier to deal with than a full Commission meeting, so that we can get those briefings, and then finalize them. Commissioner Chavez.

COMMISSIONER CHAVEZ: I think a Planning Commission could be added to the list for the topic of annexation. I do think that if the committee appointments have not been assigned on the City side it would be in our best interest to be aware of

that, and then we may have to move forward and pull these issues out and present them to the Council through the committee process, but I think at some point we may just have to move on, move forward and try to approach it from a high level perspective and see where it ends up. Because I think if we wait it's going to work against us.

CHAIR ANAYA: I would agree, and Commissioner Stefanics, I don't think there's any problem whatsoever with a discussion when we have our committee meetings and we finalize that. This is all transparency and information. There's no problem with your conveying that information to the Manager as Commissioner Stefanics suggests but I want to go to a meeting of Public Safety with RECC in particular and maybe that's one of the ones we take off first, and just say we bring it to you based on a request that you made and we're going to present it and just provide that information. So it can be parallel tracks. There's really nothing that we're attempting to hide in any way. We want to – some Councilors even were quite candid that they didn't even understand some of the issues. So I think at minimum it provides them the framework of understanding, and then what some of the recommendations we might have. Commissioner Chavez.

COMMISSIONER CHAVEZ: The only thing I would add, Mr. Chair, is I think in our – from my perspective for the County it's being pro-active. And I think it's the only way we can approach this right now.

CHAIR ANAYA: Thank you, Commissioner. Ms. Miller.

IV. D. FY 2016 Budget Priorities and Issues

MS. JARAMILLO: To continue on to slide 16, Mr. Chair, Commissioners, I've just listed here on this slide our operating budget priorities as have been provided to us by both Commissioners as well as incorporating some of the priorities of the citizens' survey. I'll just list them quickly. Open space and trails master planning and maintenance; facilities maintenance, specifically community centers, public housing sites with respect to landscaping, the Boys and Girls Club facility; water planning, another priority; economic development initiatives; youth programs; road maintenance; wildland-urban interface programs; continued investment in our employees and professional development; COLA and merit pool for employees as well as negotiating union contracts; increasing our senior services; energy efficiency and renewable energy programs; and programming and operational funding for new facilities.

COMMISSIONER CHAVEZ: Mr. Chair.

CHAIR ANAYA: Commissioner Chavez.

COMMISSIONER CHAVEZ: Katherine and Carole, under facilities maintenance, and I know this is splitting hairs just a little bit, but could we have a bullet point, and it could be on the bottom, for County administration buildings, so that we're specific in both of those areas. I don't want one to be above the other but that they're both in that same mix. Thank you, Mr. Chair.

IV. E. Current and Proposed Reserve Policies

MS. MILLER: So quickly to wrap up there's a couple of other little

things. I just wanted to let you know, we did do our bond sale this morning of our refunding and it was really excellent. We got a lot of good competition and I will not steal the thunder of our financial advisor. I'll let them tell you. It was great. So we're pretty excited about that. But one of the things that came out of getting ready for that is we had our bond rating review and Santa Fe County is really a strong county financially and managerially and even economically. So one of the things that was noted was that our bond rating, thirty percent of the factor is economics and it talks about median income and what not. So it goes to some of the issues that have been brought up earlier, that we don't really totally control but we do try to help influence.

But things that we do control are all of our fiscal management policies. And while we're rated strong I think that we could be rated very strong and possibly at our next go-around, obtain a Triple-A rating. We had a Standard & Poors Double-A+ which is an excellent rating but we are right on the cusp of a Triple-A rating and some of the things that we discussed with the rating agency is looking at actually – we've been in practice doing our reserve policy, putting reserve funds for an economic downturn and natural disasters and other emergencies, and we've reserved those funds within our budget process but they'd like to see us formalize that. So we want to bring back a resolution with a formal reserve policy that would allocate percentages.

Then also a formal debt management policy that describes how much debt and how long our debt, our average maturity of our debt. We have actually very good debt management as far as length of debt that we have it out and percentage of our capacity that we use, but we need to formalize that in a policy.

And another one is more in-depth, long-range financial planning. So because he state always has us do our budgets on an annual basis we haven't really formalized a process of doing a five-year revenue projection and five-year expenditure projection. But we would like to do that as well. So this goes right along Commissioner Stefanics' desire to make us put more of a long-range focus in our budget process and our strategic planning.

So throughout the year these are two or three things that we want to be bringing to you to show how we'll be putting that in place so that next year when we issue bonds, whether it be the revenue bonds for the old courthouse and renovations on this facility, or the \$8 million that we have remaining in general obligation bond capacity from the 2012 election, that we could try to obtain a Triple-A rating.

Then the last think that I wanted to note is I just wanted to point out that we – actually the one policy we have taken a shot at drafting is the reserve policy and it goes above and beyond. What's in writing is the state's current policy of 25 percent reserve for the general fund and 8.3 or one month reserve in the road maintenance fund, but we are looking at establishing a process for committing and assigning cash reserves in writing and in addition to those statutory mandates but the things that we've been doing in practice, and also establishing various contingencies as we've had the infrastructure, major repair and replacement and uninsurable losses, but then there was some that Commissioner Holian brought up as well that we have not actually drafted into any policy but we could look at that as well.

And then establishing required levels of reserves to be maintained in the different fund types and that we would continue when we have good revenues, making sure we

build up those reserves and that we comply with governmental accounting standards and the Government Finance Officers Association best practices.

So with that our presentation, just to summarize, we want to say that the budget requests were turned into Finance at the end of March and we're in the process of doing the budget hearings this week and next week to go through those requests, making sure that Finance and the Manager's Office understand everything that's being requested, and that we ensure the departments and elected officials have considered things that they may not have included in their budget that we're aware may be happening.

Also, we're estimating that there will be growth in most categories of recurring revenue, as we said earlier in the presentation. We think a two percent growth in property taxes that equates to about a million dollar increase in property tax revenue over this year, and also a similar increase of about a million dollars in our gross receipts across all funds. And we will continue to work with the departments and bring back recommendations to you at the next BCC meeting, and then again at the middle of May. Hopefully by the middle of May we'll have another session like this one where we pretty much get everything finalized because when we do the last meeting in May we can't make a lot of changes from what we have prepared to what we submit to DFA because we pretty much don't have any time from that May 26th meeting to May 30th when we have to turn it in.

If there are additional changes, as you know, we're able to do budget adjustments throughout the year as well as we don't submit our final budget till then end of June so we can make some changes in June. With that we're done and we stand for questions.

V. Direction from the Board of County Commissioners

- A. Balancing Needs and Priorities**
- B. Additional Budget Study Session**

CHAIR ANAYA: So just a couple things. Commissioners are still going to be meeting with yourself and staff relative to other maybe more specific requests. I'm not going to get into those today from my perspective. I think we can do that individually and then have those requests incorporated as the process moves forward. But what's the pleasure of the Board?

COMMISSIONER STEFANICS: Mr. Chair, I just want to make sure that we have enough time at perhaps another session. So you're suggesting that until – we're at the first meeting in April, so it would be the first meeting of May that we would have another session like this?

MS. MILLER: Mr. Chair, Commissioner Stefanics, that's what we've typically done, so we've done this one and then we gave you some updates at our regular meeting at the end of the month. So like last year I think we asked for some guidance on a COLA and stuff like that, and the kind of the bigger study session.

COMMISSIONER STEFANICS: So what I'm suggesting is that at the first meeting in May, that while we not take formal action on the budget that we might take action on recommendations that we all agree upon, so that they could be put into the budget. That's all. Thanks.

CHAIR ANAYA: Commissioner Stefanics, I think that makes sense and I actually think between now and the next BCC meeting, Commissioners and others, as

part of your evaluation should provide continued input and that you update any changes that might occur between now and even the next meeting, so that there's some awareness on what other Commissioners may be requesting so that we have a progression. Does that sound reasonable? Commissioner Chavez.

COMMISSIONER CHAVEZ: There was one thing I forgot to mention earlier, Katherine and I'll just note it for the record now. It would be something under economic development related to expansion of the Santa Fe Film Studios. I don't know if we would need to budget anything for that, if there is anything budgeted now, but I just want to put that out there for discussion and we can bring it back at the next study session.

CHAIR ANAYA: Commissioner Roybal, thoughts?

COMMISSIONER ROYBAL: I did have some thoughts on the detention center that we talked about earlier. I do see your concern, especially when you have kids that have gotten in trouble and parents already have that going with that type of stress and then for them to have to travel out of the county would definitely be a big inconvenience but also I feel that it is quite a bit of money that hopefully we can consider something to try and save that money and try to use it a little bit more appropriately. Other than that I don't have anything else.

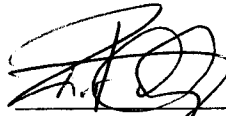
CHAIR ANAYA: Okay. So if we don't have anything else, Commissioners, we'll continue the process and anticipate some recommendations coming at the beginning of May, but that ongoing there will be even some additions at the next meeting that you could provide us an update on if there are any.

VIII. CONCLUDING BUSINESS

- A. Announcements
- B. Adjournment

Having completed the agenda and with no further business to come before this body, Chair Anaya declared this meeting adjourned at 2:15 p.m.

Approved by:



Board of County Commissioners
Robert A. Anaya, Chair


ATTEST TO:



GERALDINE SALAZAR
SANTA FE COUNTY CLERK

5-12-2015

Respectfully submitted:


Karen Farrell, Wordswork
453 Cerrillos Road
Santa Fe, NM 87501


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Geraldine Salazar

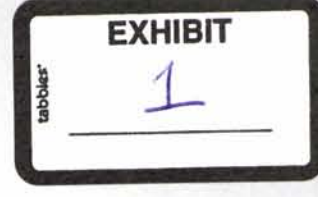
Santa Fe County

Board of County Commissioners

FY 2016 Budget Preparation

Budget Study Session

April 14, 2015



FY 2016 Budget Calendar

Fiscal Year 2016 Budget Preparation Calendar

SUN	MON	TUE	WED	THUR	FRI	SAT
22-Feb	23	24	25	26	27	28
Budget Kick-Off	BCC Meeting					
1-Mar	2	3	4	5	6	7
8	9	10	11	12 FTE Requests Due to HR	13	14
		BCC Meeting		18	19 Non-FTE Requests Due	20
15	16	17				21
22	23	24	25	26	27	28
29	30	31	1-Apr	2	3	4
		BCC Meeting		8	9	10
5	6	7			Good Friday	11
Easter						
12	13	14	15	16	17	18
Budget Hearings	BCC Meeting	Budget Hearings	Budget Hearings	Budget Hearings		
19	20	21	22	23	24	25
Budget Hearings	Budget Hearings	Budget Hearings	Budget Hearings	Budget Hearings		
26	27	28	29	30	1-May	2
		BCC Meeting				
3	4	5	6	7	8	9
10	11	12	13	14	15	16
		BCC Meeting	Interim Budget due for packet			
17	18	19	20	21	22	23
24	25	26	27	28	29	30
Memorial Day		BCC Approves Interim Budget				
31	1-Jun	2	3	4	5	6
Interim Budget Due to DFA						
7	8	9	10	11	12	13
		BCC Meeting	Final Budget due for packet			
14	15	16	17	18	19	20
21	22	23	24	25	26	27
		BCC Approves Final Budget				
BUDGET INFO			BCC MEETINGS			

- Statutorily an interim budget must be submitted to the Department of Finance and Administration (DFA) by June 1st. Therefore we will be requesting approval of the FY 2016 Interim Budget on May 26th.
- In order to begin processing financial transactions beginning July 1st, the final budget is "rolled" into the financial system and is submitted to DFA per statute for their approval. We will be requesting approval of the FY2015 Final Budget by June 23rd.

Performance Budgeting Transition

- The Board of County Commissioners passed Resolution 2011-24 which requires County departments to transition to a results-accountable performance based budget. This transition was optional for Elected Offices.
- The County Manager, Finance staff and other members of management attended training(s) on this methodology of budgeting and management.
- The FY 2013 – FY 2015 budgets were early transitional phases which entailed defining division functions and then expanding to department-wide functions.
- Performance tracking and reporting has been employed throughout FY 2013, FY 2014 and FY 2015.
- For the FY 2016 budget, senior staff consolidated and retooled the seven countywide key areas of focus and developed four (4) countywide goals, each with three (3) to five (5) objectives. Building upon the 2011 resolution directing a transition to performance based budgeting, departments were tasked with developing strategies that they will use to accomplish their role in the retooled goals/objectives.

Countywide Goals & Objectives

A Safe Community

1. Provide Reliable and Responsible Emergency Services
2. Ensure Adequate, Safe Mobility and Accessibility
3. Enhance Safe Communities by Prevention, Education and Intervention Programs and Services
4. Provide Compliant and Reliable Enforcement Programs and Services

A Healthy Community

1. Improve Health of Santa Fe County Residents
2. Reduce Poverty in Santa Fe County
3. Enhance Senior and Youth Programs

A Sustainable Community

1. Plan and Provide for Our Next Generation while Addressing Current Needs
2. Increase Clean Energy Programs
3. Adopt and Implement Policies, Procedures and Programs that Promote Planned Growth and Development
4. Promote a Sense of Community by Developing Cultural and Traditional Activities and Programs to Environmentally Sustain our Heritage

Maintain and Improve a Proficient and Transparent County Government

1. Provide a Safe Work Environment
2. Enhance Employee Development Opportunities to Assist in Maintaining a Quality Workforce
3. Improve County Communication Processes and Systems
4. Ensure Fiscal Accountability and Responsibility
5. Ensure Adequate Policies, Procedures and Processes are designed to Accomplish County Goals

Finance and the County Manager's Office will meet with each department and elected office to review strategies and financial needs during hearings held the weeks of April 13th and April 20th.

Examples:

Strategies Used to Develop Budget

Community Services Department –

Goal: *A Sustainable Community & A Healthy Community*

Objective: Promote a Sense of Community by Developing Cultural and Traditional Activities and Programs to Environmentally Sustain our Heritage

Strategy: Protect the County's archaeological, historical, cultural, community and scenic resources through preservation, operational and maintenance practices.

- o Two additional facilities will be available for rental – the Max Coll Community Center in El Dorado and the Stanley Cyclone Center.
- o Pojoaque Recreation Complex is currently being renovated and restored and will be available for league rental during the summer of 2015.

Public Safety Department –

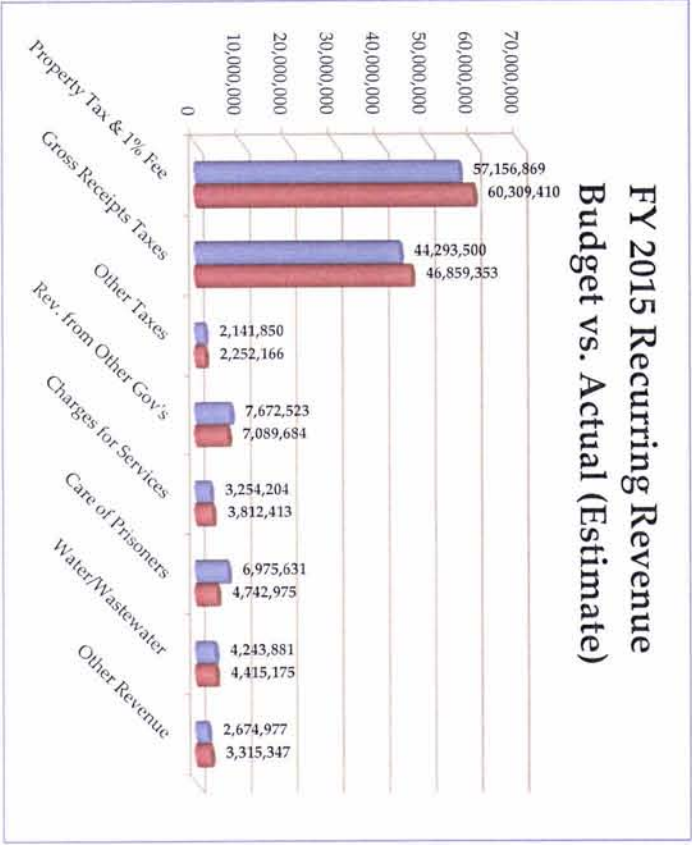
Goal: *A Healthy Community*

Objective: Improve Health of Santa Fe County Residents

Strategy: Implement the priorities identified in the Santa Fe County Health Action Plan.

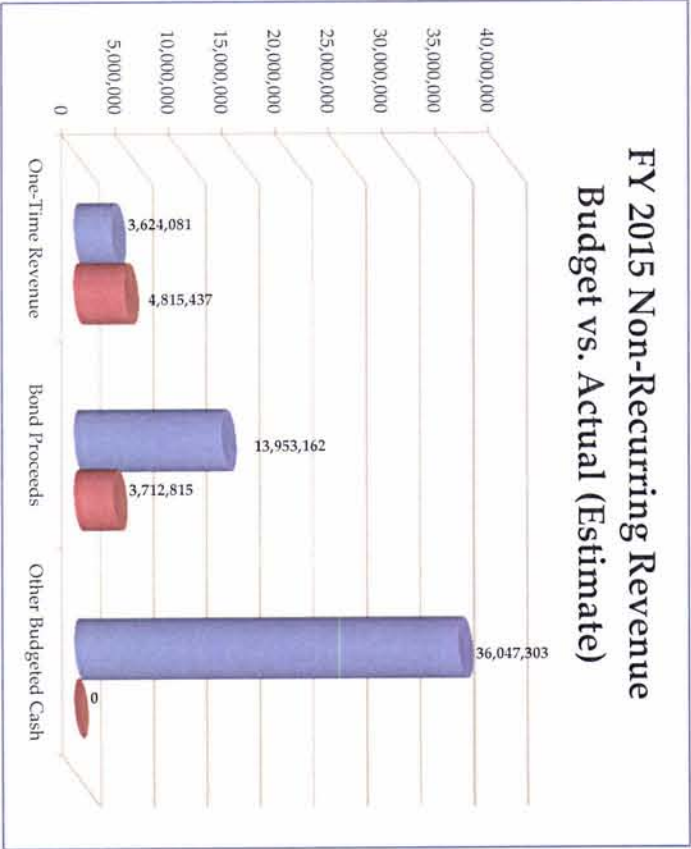
- o Develop a community para-medicine program to assist in the Santa Fe county Health Action Plan.

FY 2015 Revenue Estimate



FY 2015 estimated recurring revenue total \$132.8 million. This does not include \$43.1 million in fund transfers.

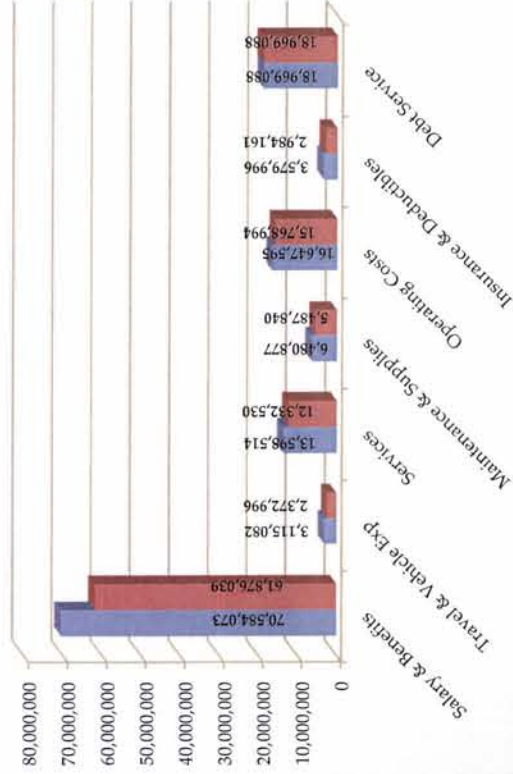
FY 2015 estimated non-recurring revenue totals \$8.6 million. This does not include \$2.3 million in fund transfers for non-recurring expenses.



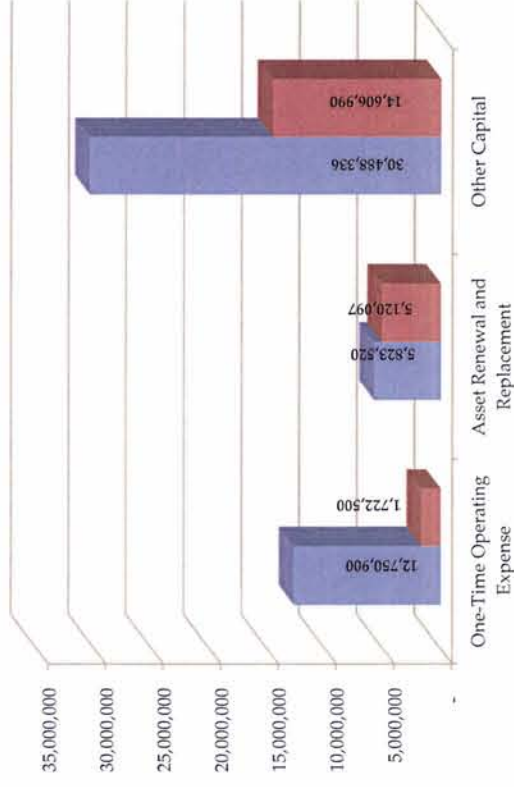
FY 2015 Expense Estimate

FY 2015 estimated recurring expenses total \$119.8 million. This does not include \$43.0 million in fund transfers.

FY 2015 Recurring Expense
Budget vs. Actual (Estimated)



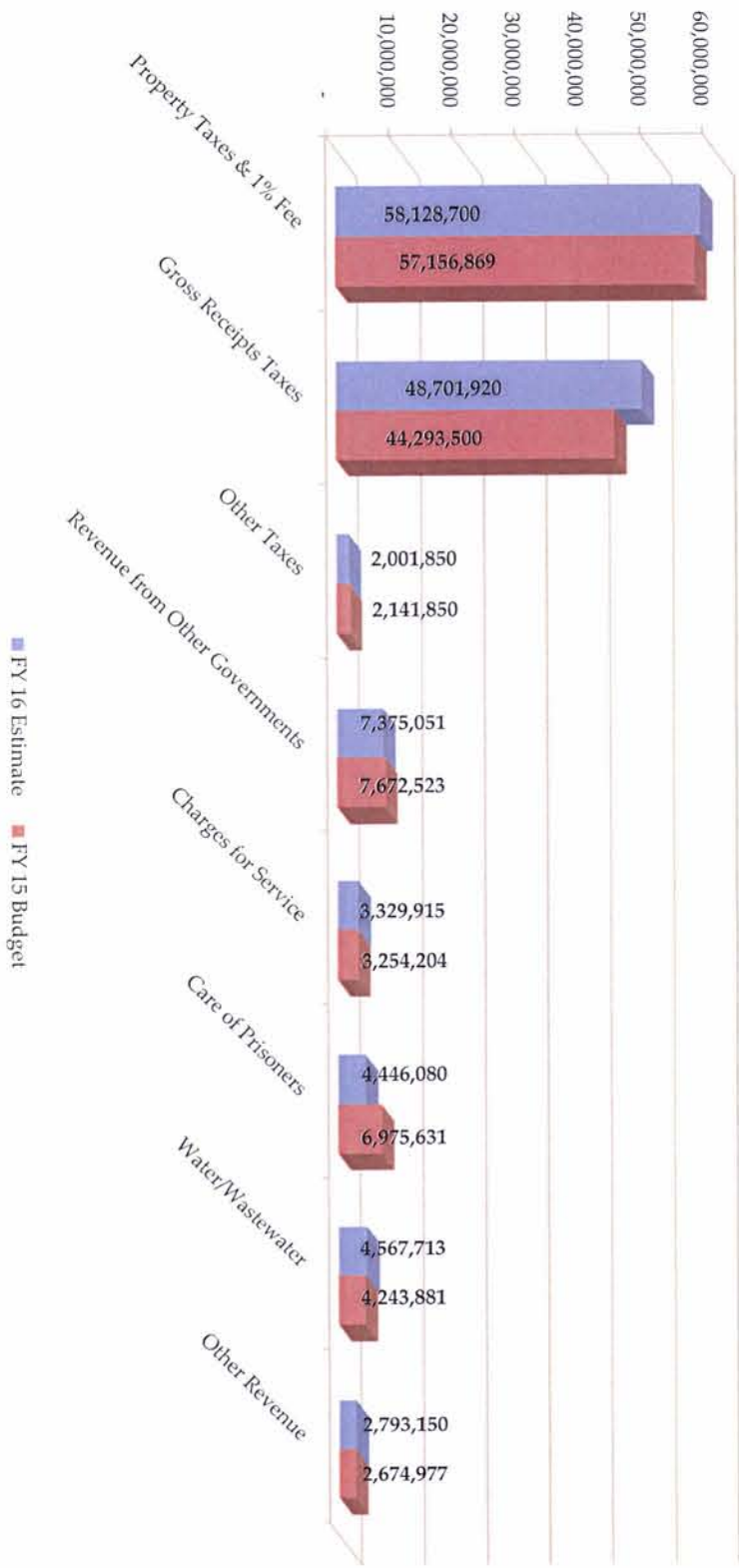
FY 2015 Non-Recurring Expense
Budget vs. Actual (Estimated)



FY 2015 estimated non-recurring expenses total \$20.5 million. This does not include \$2.3 million in fund transfers for non-recurring expenses.

FY 2016 Recurring Revenue Estimate

FY 2016 Revenue Estimate vs. FY 2015 Original Budget
(recurring incl. secure grants)



New Recurring Revenue Source – The Hold Harmless GRT

The newly imposed Hold Harmless GRT is estimated to bring in \$3.3 million in fiscal year 2016 (10 months of revenue collection) and approximately \$4.0 - \$4.1 million in fiscal year 2017.

Proposed Uses

- A revenue bond for the Catron Redevelopment and Administration Building Renovation project discussed at capital planning session on February 10th. Debt Service will require about 50% of HH GRT revenue annually.
- The remaining 50% for facility improvements per the tax's dedicating ordinance as follows:
 - 75% building maintenance projects in excess of \$50,000,
 - 15% open space projects,
 - 10% roads projects.

FY 2016 Revenue Assumptions

REVENUE

- Property Tax revenue increase by approximately 2% - \$1.0 million.
- Gross Receipts Taxes increase by approximately 3% for both Countywide and unincorporated taxes (2.43% after the hold harmless reduction)-\$1.1 million
- Enactment of Hold Harmless Gross Receipts Tax – \$3.3 million.
- State Shared Taxes remain flat.
- Potential elimination of Payment in Lieu of Taxes – (\$0.7 million).
- Water/Wastewater charges increased -\$0.3 million.

FY 2016 Expense Requests

EXPENSE

- Departments were asked to maintain requests as flat as possible while still funding goals.
- Health Insurance premiums budgeted increase of 5%.
- No change to PERA contributions.
- 24 New FTEs were requested and 9 temp employees as outlined on the following slide - \$1.5 million including benefits.
- \$6.6 million for Asset Renewal and Replacement was requested as outlined on attached spreadsheet.

Compensation

COLAs for AFSCME & Non-Union

1.0%	\$353,047
1.5%	\$529,570
2.0%	\$706,093

Equivalent Financial Package

NMCOPs Sheriff –	
1.0%	\$47,286
1.5%	\$70,929
2.0%	\$94,572

Equivalent Financial Package –

NMCOPs RECC –

1.0%	\$12,282
1.5%	\$18,422
2.0%	\$24,563

AFSCME Nurses –

1.0%	\$ 7,857
1.5%	\$11,786
2.0%	\$15,715

AFSCME Corrections –

1.0%	\$46,734
1.5%	70,101
2.0%	93,468

IAFF -

1.0%	\$46,431
1.5 %	\$69,646
2.0%	\$92,861

Total of These Compensation Options

1.0%	\$536,736
1.5%	\$805,103
2.0%	\$1,073,471

Challenges in Corrections Operations Fund

In June of 2014, MDC reduced the population of its inmates housed at the Adult Detention Facility (ADF) from as many as 83 to its current level of 0-4 inmates. This has resulted in a significant loss of revenue. In FY 2014, they have been billed for a total of 1334 "mandays" through February, compared to 9327 for the same period in FY 2014. This equates to a reduction in revenue of approximately \$480K through February.

Other entities have also reduced their populations at ADF by about 25 inmates per day total. This results in a reduction in revenue of approximately \$60K per month. At the same time the County's inmate population has increased to 325 – 375.

These factors and other programs, such as the Youth development Program and Electronic Monitoring, have led to an anticipated FY 2015 revenue shortfall in the Corrections Operations fund of approximately \$2.2 million.

Meanwhile, fixed costs can't be decreased without closing a pod which is not feasible at this time. Current vacancy savings and other cost savings will offset the revenue shortfall in FY 2015, however, the funding challenges presented by the reduction in revenue will continue in FY 2016.

Additional Budget Challenges

- Phase out of the hold harmless distributions begins effective July 1, 2015 with a 6% decrease to the distribution and 6-7% each year through 2030.
- Slow growth in property tax valuations.
- Water Resource Agreement with the City and the City's indication of an increase in the wheeling fee.
- RECC costs 98-99% funded by the County.

FY 2016 Operating Budget Priorities

- Open space and trails master planning and maintenance
- Facilities Maintenance
 - Community centers
 - Public housing sites (landscaping and Boys & Girls Club facility at Santa Cruz)
- Water planning
- Economic development initiatives
- Youth programs
- Road Maintenance
- Wildland/urban interface programs
- Continued investment in employees and professional development
- COLA and merit pool for employees/union contracts
- Increase senior services
- Energy Efficiency and Renewable Energy Programs
- Programming and operational funding for new facilities

Bond Ratings

Santa Fe County underwent a bond rating process in anticipation of the sale of the 2015 General Obligation Bond (GOB) Series. S & P rated Santa Fe County a AA+ which is the second highest rating. Our rating is “on the cusp” of improving to a AAA which is the highest possible rating. With a few improvements we can edge up our rating to AAA for our next issuance scheduled for 2016. Improvements to facilitate a AAA rating are:

- A formal Reserve Policy
- A formal Debt Management Policy
- More in-depth long-range financial planning

A formal reserve policy will be brought forward to the BCC by the end of FY 2015. The following slide outlines the proposed policy. A formal debt management policy will be drafted early in FY 2016 and brought forward to the BCC for approval by the end of the calendar year. Finance will develop projections of revenue and expense for a five-year forward period. These projections will be informational and will not require formal adoption.

Proposed Reserve Policy

The Finance Division will be bringing forward for approval an expanded policy for maintaining, committing, assigning and utilizing County fund balance/cash reserves.

Current Policy

- State mandated requirement of 25% reserve (three months) for general fund and 8.33% (one month) for the road maintenance fund.
- BCC policy of 8.33% reserve (one month) for each fund that sustains operations.

Proposed Policy

- Establishes a process for committing and assigning cash reserves and also canceling those actions.
- Establishes various contingencies within the cash reserves to be used under defined circumstances (e.g. uninsurable losses, infrastructure major repair & replacement, etc.)
- Establishes required levels of reserves to be maintained in different fund types (e.g. general fund, special revenue fund, enterprise fund, etc.)
- Complies with Governmental Accounting Standards Board guidance and Government Finance Officers Association best practices regarding fund balance/cash reserves.

Summary

Budget requests were turned into Finance on March 20th and have not yet been fully analyzed. Included in these requests were performance strategies and measures.

For FY 2016 Santa Fe County is estimating that there is growth in most categories of recurring revenue as well as growth in recurring expenses.

- We will evaluate the existing budget compared to new demands and priorities. This will allow for possible reallocation of existing budget to new areas of growth/priorities.
- Finance will work with Departments/Offices through the budget hearing process to determine areas for possible reallocation. Budget hearings will be held the weeks of April 13th and April 20th.

Growth in recurring expenses that we are counting on includes:

- Negotiated compensation changes for ongoing union contracts.
- Compensation packages to be negotiated for four (4) bargaining units.
- Increase health insurance premiums.

SANTA FE COUNTY
FISCAL YEAR 2016
ASSET RENEWAL AND REPLACEMENT REQUESTS BY DEPARTMENT- 4.14.15

	DEPARTMENT REQUEST	DEPT. REQUEST AMOUNT	NOTES
GENERAL FUND			
Growth Management/ Land Use / Planning and Development Planning - 0502			
replace	Designjet Z5400 PostScript Plotter	\$ 5,995	
replace	Ford Focus SE Hatch Qty: 1	\$ 21,040	2003 Dodge Durango Unit 254 / G56169 (Surplus)
	Subtotal Planning	\$ 27,035	
GIS			
new	Disk Storage Drive Qty: 12	\$ 12,000	
new	Data Development from LiDAR	\$ 150,000	
	Subtotal GIS	\$ 162,000	
Building Development			
	Flashing Headlights and Taillights	\$ 378	possibly not 80's
	Laptop Computer Stand for Code Enforcement vehicle	\$ 1,637	possibly not 80's
	Subtotal Building Development	\$ 2,015	
Economic Development			
	Desktop PC	\$ 2,000	no quotes for all items
	Monitor		
	MS Office Suite		
	ARC GIS		
	Subtotal Economic Development	\$ 2,000	
	Total Land Use	\$ 193,050	
Public Works			
Administration - 0601			
new	Software, Implementation and Training for Grant Scanning Qty: 1	\$ 4,885	
new	Canon 6010C PROD Color Scanner Qty: 1	\$ 2,620	
replace	Dell Precision T3610 CTO Base Computer Qty: 1 (Production Controller)	\$ 1,843	
new	OptiPlex 7020 SFF CTO Qty: 1 (Real Property Specialist)	\$ 721	
new	Dell 22 Monitor for OptiPlex 7020 SFF Qty: 2	\$ 180	possibly 6007 price is only for 1
	Subtotal Administration	\$ 10,249	
Fleet Services - 0602			
new	UW 24X12 Mobile Metal Storage Shed Qty: 2	\$ 8,820	

tabbles

EXHIBIT

2

**SANTA FE COUNTY
FISCAL YEAR 2016**

ASSET RENEWAL AND REPLACEMENT REQUESTS BY DEPARTMENT- 4.14.15

DEPARTMENT REQUEST		DEPT. REQUEST AMOUNT	NOTES
new	Lincoln 216 Welder Qty: 1	\$ 2,087	
new	Hyperttherm Plasma Cutter Qty: 1	\$ 1,494	
replace	DOOSAN D35S-5 8,000LB Forklift	\$ 55,200	Unit 606 Nissan Fork Lift
replace	Splash Lubricated Industrial Recip. Compressor	\$ 6,950	
replace	Mallematic 212 AutoSet Welder Qty: 1	\$ 2,104	
Subtotal Fleet Services		\$ 76,655	
Traffic Engineering - 0603			
new	TDC Ultra Handheld Vehicle Classification Counter Qty: 1	\$ 1,820	
new	GE LED Cobra Head Qty: 22	\$ 15,521	
new	Hose Reels Hannay 600 Series Qty: 2	\$ 1,141	
replace	Kustom Signals Mobile Driver Feedback Sign SMART 800+Bundle Qty: 1	\$ 9,129	? Unit 706 and Unit 706-1?
new	RollsRoller Sign Material Flatbed Applicator Qty: 1	\$ 17,500	
new	15" Floor drill Press 115V Qty: 1	\$ 619	
new	TerraSync Professional Edition Software w/12 month maintenance	\$ 1,166	
replace	Mid-Size Sport Utility Vehicle 4x4 Qty: 1	\$ 27,485	2002 Chevrolet Tahoe Unit 527 / G51054
Subtotal Traffic Engineering		\$ 74,381	
Solid Waste - 0605			
	Tractor Trailer B4 CT660L-LTA Tractor Conventional Cab, TRA, 122" BBC Qty: 2	\$ 292,406	
	M056 J&J Trailer Aluminum Live Walling Floor Trailer Qty: 3	\$ 283,415	
Quote shows 303615.40 replace	Ford F-250 4x4 Qty: 1	\$ 55,000	2005 Ford Explorer Unit 523 / G61147
Subtotal Solid Waste		\$ 630,821	
Property Control - 0702			
new	FS 240 Brushcutter Bike (Weed Eater) Qty: 2	\$ 1,098	
new	Cordless Comination Tool Kit (18.0V) Qty: 4	\$ 3,996	
new	Mini Push Camera (MSA-PCAM) Qty: 1	\$ 2,995	
new	Underground Utility Locator Qty: 1	\$ 2,828	
new	Honda 26" Wide 3 SPD Fixed Deck Walk Behind Mower Qty: 1	\$ 2,717	
new	1,000 lb Tommy Lift Gate Qty: 1	\$ 2,449	
new	6" Channel Equipment Tilt Trailer Qty: 1	\$ 6,406	
new	Electric Scissor Lift SP 72-in-25-ft Qty: 1	\$ 22,180	

SANTA FE COUNTY

FISCAL YEAR 2016

ASSET RENEWAL AND REPLACEMENT REQUESTS BY DEPARTMENT- 4.14.15

	DEPARTMENT REQUEST	DEPT. REQUEST AMOUNT	NOTES
new	John Deere Z925M EFI Commercial Ztrak Grade Riding Lawn Cutting Machine Qty: 1	\$ 7,985	
new	Durable, Impact Resistant Laptop Qty: 1	\$ 1,000	no quote or amount, estimated amount
replace	3/4 Ton Standard Cab 4x4 Pickup Truck Qty: 1	\$ 22,596	2004 Chevy 2500 Unit 799 / G57939
replace	1/2 Ton 1500 Crew cab 4x4 Pickup Truck Qty: 1	\$ 20,569	2002 Chevy 1500 Unit 800-1 / G502246
	Subtotal Property Control	\$ 96,819	
Building Services - 0703			
new	FastBreak 8 Carpet Cleaning Machine Qty: 1	\$ 3,111	
new	2015 Kawasaki Mule 4010 4x4 Red ATV Qty: 1	\$ 16,298	
replace	Javelin 14 Upright Vacuum Cleaners Qty: 10	\$ 7,696	
new	Pressure Washer System Power Washer Qty: 1	\$ 2,798	
new	LG 4.3 CU Ft Washer	\$ 874	
new	LG 7.3 CU Ft Dryer	\$ 874	
new	Canon G16 Camera Qty: 1	\$ 630	
new ?80XX's	Maintenance Connection Program License Qty: 1	\$ 2,999	
replace	Small 4x4 Pickup Truck Qty: 1	\$ -	2005 Pickup Truck Unit 798 / G60629
replace	Small 4x4 Pickup Truck Qty: 1	\$ -	2005 Pickup Truck Unit 809 / G60630
	Subtotal Building Services	\$ 35,280	
Project Delivery - 0718			
new	Dell Precision T3610 Desktop PC Qty: 1	\$ 1,843	
new	OptiPlex 7020 SFF Desktop Computer Qty: 1	\$ 721	
new	Adobe Systems Acrobat Pro CLP5.0 Licenses Qty: 8	\$ 2,112	possibly 5015
replace	Ford Escape SE 4x4 Qty: 1	\$ 23,937	2005 Chevy/Blazer Unit 965 / G60628
	Subtotal Project Dev./Del.	\$ 28,613	
Open Space - 0726			
new	Toolcat 5600 G-Series Qty: 1	\$ 54,056	
new	84" Angle Broom Qty: 1	\$ 4,922	
new	80" Dozer Blade, 6-Way Qty: 1	\$ 3,793	
new	Grade 84" Qty: 1	\$ 6,416	
new	72" Mower Qty: 1	\$ 3,977	
new	John Deere Z295M Commercial Grade Riding Lawn Cutting Machine Qty: 1	\$ 7,985	
new	150 GAL 5.5 HP Skid Pressure Sprayer Qty: 1	\$ 2,640	

SANTA FE COUNTY
FISCAL YEAR 2016
ASSET RENEWAL AND REPLACEMENT REQUESTS BY DEPARTMENT- 4.14.15

DEPARTMENT REQUEST		DEPT. REQUEST AMOUNT	NOTES
new	14" Cut-off Saw w/blade Qty: 1	\$ 1,485	
new	FS 240 Brush Cutter Bike Qty: 2	\$ 1,097	
new	BR 600 Magnum Backpack Blower Qty: 1	\$ 500	
new	HS 86 R30 Hedge Trimmer Qty: 1	\$ 520	
new	HT 131 Pole Pruner Carrier System (Pole Trimmer & Harness) Qty: 1	\$ 738	
new	Clegg Impact Tester & Case/Depth Tester Qty: 1	\$ 4,065	
new	Maintenance Connection Program License Qty: 1	\$ 2,999	
replace	1 Ton Dual Wheel 4x4 Pickup	\$ 35,000	2007 Chevy 4x4 G67531
	Subtotal Open Space	\$ 130,193	
	Total Public Works	\$ 1,083,011	
Reporting & Recording - 0901			
new	Rotomat Machine Qty: 1	\$ 42,000	
	Total Reporting & Recording	\$ 42,000	
Bureau of Elections - 0902			
new	Latitude 15 5000 Series Laptop Qty:2 @ \$764 each	\$ 1,529	
	Total Bureau of Elections	\$ 1,529	
Probate Judge			
new	Fire/Water Proof Cabinet Qty: 1	\$ 840	
	Total Probate Judge	\$ 840	
County Treasurer - 1001			
	Ithaca 153P/S 15-Line Validation Receipt Printer (includes power supply) Qty:8 @ \$700 each	\$ 5,600	
	Total Treasurer	\$ 5,600	
County Assessor - 1101			
new	Aerial Digital Ortho & Oblique Photography	\$ 111,125	
new	Office Work Stations Phase 2 & 3	\$ 99,000	Price includes Phase II Flooring
	Total Assessor	\$ 210,125	
Administrative Services Department			
Risk Management			
new	Dell Tablet w/keyboard, professional topload & dock Qty: 3	\$ 4,020	

SANTA FE COUNTY

FISCAL YEAR 2016

ASSET RENEWAL AND REPLACEMENT REQUESTS BY DEPARTMENT- 4.14.15

	DEPARTMENT REQUEST	DEPT. REQUEST AMOUNT	NOTES
	Subtotal Risk Management	\$ 4,020	
Information Technology			
replace	Spectra Tape Drive Qty: 2	\$ 20,000	Quote \$16K
	Audio Visual Equipment BCC Chambers	\$ 100,000	no quote
replace	NetApp Shelf Qty: 1	\$ 20,000	Requested \$18K
replace	Cisco ASA 5515 (Firewall) Qty: 1	\$ 11,000	Requested \$7K
replace	OptiPlex 7020 SFF PC's/Monitors Qty: 72	\$ 52,000	Requested \$57,600
replace	32 Port Console KVM/IP Switch Qty: 1	\$ 8,000	
replace	Wireless Bridge 60GHz Full Link Qty: 1	\$ 15,000	
	Router 3845 w/AC Power, 2GE, 1SFP (IP Phones) + 6 (Multiflex Trunk 2-Port RJ-48) + 2 (Network MODUL 2-WAN Card) ?		Requested \$20K
	Cisco 3925E UC Sec Bundle Qty: 1	\$ 22,000	
replace	Server, HP ProLiant DL360 AD1 Qty: 1	\$ 4,500	
new	NetApp Storage Qty: 24	\$ 28,800	no quote
replace	Office Furniture	\$ 70,000	no quote
	Subtotal Information Technology	\$ 351,300	
	Total Administrative Services	\$ 355,320	
Community Services			
Administration - 2201			
new	2015 Ford Taurus Qty: 1	\$ 18,096	2006 Ford Taurus Unit 830 / G65313 Vehicle totaled on 12/10/14
replace	2015 Ford Escape	\$ 21,040	2001 Chevy Cavalier Unit 825 / G47789
	Subtotal Nambe Comm. Ctr	\$ 39,136	
Senior Services-Admin - 0489			
new	Rotating Can Rack for the Commissary Qty: 1 (Rio En Medio)	\$ 2,245	
new	Van Partition for delivery Qty: 1 (Rio En Medio)	\$ 875	
new	Electric Can Opener Qty: 3 (Chimayo, Elorado & Rio En Medio)	\$ 2,025	
replace	NEO Undercounter Ice Machine Qty: 2 (Edgewood & El Rancho)	\$ 4,000	
replace			
	Ford Fusion Qty: 1	\$ 15,415	2001 Chevy Cavalier Unit 874 / G83921
replace	Ford Fusion Qty: 1	\$ 15,415	2000 Ford Taurus Unit 861 / G83932
replace	Ford Escape Qty: 1	\$ 21,040	1998 Chevy Blazer Unit 900 / G38964

SANTA FE COUNTY
FISCAL YEAR 2016

ASSET RENEWAL AND REPLACEMENT REQUESTS BY DEPARTMENT- 4.14.15

DEPARTMENT REQUEST		DEPT. REQUEST AMOUNT	NOTES
	Subtotal Senior Centers	\$ 61,015	
Nambe Comm. Ctr 7005	Sico Folding Pacer Tables Qty: 10	\$ 4,690	possibly 6007
	Textured Slat Blind Qty: 8	\$ 488	possibly 6007
	Subtotal Nambe Comm. Ctr	\$ 5,178	
La Cienega Comm. Ctr 0711	Sisco Folding Pacer Tables Qty: 10	\$ 4,690	possibly 6007
	Padded Stack Chair Qty: 3	\$ 191	possibly 6007
	Textured Slat Blinds Qty: 2	\$ 89	possibly 6007
	Subtotal La Cienega Comm. Ctr	\$ 4,970	
	Total Community Services	\$ 110,299	
TOTAL GENERAL FUND		\$ 2,001,774	
ROAD MAINTENANCE - 204-0611			
	Tandem Dump Truck/Snow Plow B1 CAT CT660S Truck Qty: 1	\$ 195,904	
	Henderson Salt/Sand Spreader for above Tandem	\$ 11,037	
	Henderson 11' Snow Plow for above Tandem	\$ 10,161	
	Broce Superior Broom DT80-J Qty: 2	\$ 106,466	requested \$140K
	Powermax 85 Hand System 25ft Torch Plasma Cutter Qty: 1	\$ 4,400	
	Lincoln ranger 225 Kohler 23 Welder/Generator Qty: 2	\$ 3,500	
	Bix Tex Dump Trailer w/6' Stationary Deck	\$ 8,200	
	Ice Maker	\$ 5,100	no quote
	Portable Wash Rack Qty: 6	\$ 33,000	
	Pole Saw Qty: 3	\$ 1,300	no quote
	Laptop Qty: 3	\$ 7,500	no quote
		\$ 218,000	Freightliner Tandem Snowplow Unit 654
		\$ 218,000	Freightliner Tandem Snowplow Unit 655
		\$ 218,000	Peterbuilt Tandem Snowplow (motor blown) Unit 647
	4 Door 4x4 Truck Qty: 1	\$ 47,000	2004 F150 Crew Cab Unit 552 / G61146
	Total Road Maintenance	\$ 1,087,568	
ASSESSOR'S PROPERTY VALUATION 203-1111			
	Pictometry/Change Finder	\$ 26,000	
	Microsoft Surface Pro 3 Tablets Qty: 5	\$ 5,823	
	Computer Monitors	\$ 4,000	no quote, possibly 6007 instead of 8095

SANTA FE COUNTY

FISCAL YEAR 2016

ASSET RENEWAL AND REPLACEMENT REQUESTS BY DEPARTMENT- 4.14.15

	DEPARTMENT REQUEST	DEPT. REQUEST AMOUNT	NOTES
	Total Assessor's Prop. Valuation	\$ 35,823	
County Clerk 218-0910			
new	Camera Qty: 1	\$ 693	
	Printers		no quote
new	Canon High Speed DR-G1100 Scanner Qty: 1	\$ 6,400	
new	Microfilm ScanPro 2000 Qty: 1	\$ 7,734	
new	OptiPlex 7010 Computer Qty: ?		no quote
new	Dell 22 Monitor Qty: ?		possibly 6007
new	HON Pillow-Soft 2091 Executive High-Back Chair Qty: 3 to 5	\$ 3,200	possibly 6007
	Total Clerk	\$ 18,027	
CSD-MOBILE HEALTH VAN 232-0474			
	Automated Electronic Defibrillator Qty: 1	\$ 3,000	
	Electronic Medical Record (EMR) Software Program Qty: 1	\$ 10,000	waiting on quote
	Total CSD-Mobile Health Van	\$ 13,000	
CSD-DWI Compliance Monitoring 241-0484			
new	Utility Mid-Size Ford Explorer Qty: 1	\$ 40,000	
	Total CSD-DWI Compliance Monitoring	\$ 40,000	
CSD-DWI Teen Court 241-0409			
	Web-based Computer Software	\$ 35,000	
	Total CSD-DWI Teen Court	\$ 35,000	
RECC 245-2101			
new	Rave Mobile Safety's Smart911	\$ 49,000	
? New	SunGard Closest Unit License	\$ 11,837	
new	Mobile Command Trailer	\$ 30,000	
new	Treadmill Desk Base Super Duty Qty: 2	\$ 4,000	
replace	Sedan Chevrolet/Malibu	\$ 20,000	2005 Dodge Stratus Unit 272 / G62466
? replace	911 Dispatch Console Computers	\$ 14,000	
? replace	Printer	\$ 600	
? replace	Itera	\$ 11,000	
	Total RECC	\$ 140,437	
FIRE			
ADMIN			
FIRE TAX 222-0821			

SANTA FE COUNTY

FISCAL YEAR 2016

ASSET RENEWAL AND REPLACEMENT REQUESTS BY DEPARTMENT- 4.14.15

	DEPARTMENT REQUEST	DEPT. REQUEST	NOTES
		AMOUNT	
replace	HP DesignJet T795-44 ePrinter Plotter Qty: 1	\$ 3,800	
replace	Sparky The Fire Dog Costume/Animated Qty: 1	\$ 4,003	
replace	Desktop Computer Qty: 2 (Admin. Assistant & Coordinator EM)	\$ 1,560	no quote
replace	Desktop Computer Qty: 1 (Ambulance Billing)	\$ 780	no quote
replace	Laptop Latitude 15 5000 Series Qty: 2 (Fire Admin.)	\$ 1,600	
replace	Laptop Latitude 15 5000 Series Qty: 2 (EM 8 gb w/hot spot)	\$ 2,060	
replace	Laptop Latitude 15 5000 Series Qty: 8 (EM 4gb)	\$ 6,320	
new	Laptop Latitude 14 5000 Series Qty: 7 (Regional Medic Units)	\$ 7,350	
new	Heavy Duty Vehicle Jacks Qty: 13?	\$ 12,500	
new	Misc. Hand & Hydraulic Power Tools Qty: 4	\$ 10,000	
new	Stryker Stair Pro Model 6252 Chair Qty: 2 (Med 51 & 71)	\$ 6,000	
new	Infant ALS Mega Code Simulator Qty: 1 (Regional Training)	\$ 5,000	
new	Pediatric ALS Mega Code Simulator Qty: 1 (Regional Training)	\$ 8,000	
replace	Stryker Power Pro XT Cot Gurney Qty: 2 (Regional Units)	\$ 30,000	
new	AED Heart Monitor LifePak 1000 Qty: 1 (Wildland/Prevention)	\$ 2,800	
new	RAD 57 Handheld Qty: 1 (Wildland/Prevention)	\$ 4,650	
new	15 Pace "Outback" Training Trailer Qty: 1	\$ 4,537	
new	Fit Testers Qty: 2	\$ 15,000	
new	Portable Evaporative Cooler Qty: 1 (EOC)	\$ 3,381	
new	Samsung 46" Smart LED TV Qty: 2 (EOC)	\$ 1,202	
new	Samsung 76" Smart LED TV Qty: 2 (EOC)	\$ 6,996	
new	Smart Board (EOC)		
new	EOC Clock Satellite System Qty: 1 (EOC)	\$ 948	
new	HP DesignJet T1300 Series Plotter Qty: 1 (EOC)	\$ 6,995	
	Physical Fitness Equipment	\$ 24,000	Request \$22K
replace	Aerial Ladder Truck -Pierce Saber (Emergency Response)	\$ 105,000	Emergency Reponse2004 Aerial Ladder Truck-Pierce Saber
replace	Dodge/Horton Ambulance (Emergency Response)	\$ 250,000	1997 Ford Type 1 Unit Med 43 / G38333
replace	Dodge 2500 4x4 Pickup (Emergency Management)	\$ 35,000	2005 Ford250 Unit C-8 / G61084
replace	Light Rescue - Madrid (Emergency Response)	\$ 175,000	1993 Chevy K3500 Rescue Madrid G14658
replace	Regional Fire Apparatus - Pojoaque (Emergency Response	\$ 300,000	1994 Chevy 3500 Unit R-1 / G28375
new	Dodge 1500 Short Bed 4x4 (New Training Lieutenant Position)	\$ 30,000	
replace	Dodge 2500 4x4 Pickup (Emergency Response/Wildland Events)	\$ 35,000	1999 Ford Expedition Crew Shuttle/Wildland G41894

SANTA FE COUNTY
FISCAL YEAR 2016
ASSET RENEWAL AND REPLACEMENT REQUESTS BY DEPARTMENT- 4.14.15

DEPARTMENT REQUEST		DEPT. REQUEST AMOUNT	NOTES
ADULT FACILITY - 1860			
	replace/new	\$ 4,500	
	replace	\$ 400,000	
	? 6007 not 8015 replace	\$ 63,814	
	replace	\$ 1,695	
	replace	\$ 4,424	
	replace	\$ 895	
	? 6007 replace	\$ 495	
	? 6007 replace	\$ 495	
	replace	\$ 41,810	
	replace	\$ 13,618	
	replace	\$ 18,253	2006 Ford Taurus Sedan Unit 165
CORRECTIONS	replace	\$ 19,802	2001 Ford Crown Sedan Unit 168 / G90317
	2015 Ford Focus Qty: 1		
Total Corrections Adult Facility		\$ 569,801	
MAINTENANCE DIVISION -1862			
Subtotal Corrections Maintenance Division		\$ 40,200	
CORRECTIONS			
Subtotal Corrections Medical Division		\$ 210,900	
MEDICAL -1863			
Subtotal Corrections Medical		\$ 210,900	

SANTA FE COUNTY

FISCAL YEAR 2016

ASSET RENEWAL AND REPLACEMENT REQUESTS BY DEPARTMENT- 4.14.15

	DEPARTMENT REQUEST	DEPT. REQUEST AMOUNT	NOTES
CORRECTIONS			
ELECTRONIC MONITORING -1865			
	Dell OptiPlex 7010 Desktop Base Qty: 1	\$ 1,800	
	Subtotal Corrections EM	\$ 1,800	
CORRECTIONS			
YOUTH DEVELOPMENT - 1870			
replace	2015 Ford Focus	\$ 19,802	2005 Dodge Caravan Unit 188 / G69451
replace	Camera System	\$ 70,000	no quote attached
	Total Corrections Youth Development	\$ 89,802	
TOTAL CORRECTIONAL SERVICES		\$ 945,473	
UTILITIES			
WATER - 1410			
new	Neptune MRX920 Vehicle Based Meter Reading System Qty: 1	\$ 8,500	no quote
new	Water Right Acquisition Qty: 10		\$ 110,000
new	New Construction Water Meters and Registers Qty: 100	\$ 21,600	possibly not 80"s
new	Underground Utility Locator Qty: 1	\$ 3,500	
new	Transmitter Qty: 1	\$ 3,500	
new	Office Work Stations	\$ 7,500	
new	Truck Mounted Air Compressor/Welder Qty: 1	\$ 6,500	
new	Pipe Storage Inclined Starter Cantilever Rack Qty: 4	\$ 4,000	
	Subtotal Water	\$ 55,100	
WASTEWATER - 1420			
new	Spare Pump for Abajo Liftstation Qty: 1	\$ 25,449	
new	Spare Pump for Aldea Liftstation #1 Qty: 1	\$ 16,927	
new	Spare Pump for Aldea Liftstation #2 Qty: 1	\$ 7,417	
	Subtotal WasteWater	\$ 49,793	
	Total Utilities	\$ 104,893	
TOTAL NON-GENERAL FUND		\$ 4,618,585	
GRAND TOTAL		\$ 6,620,359	