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SANTA FE COUNTY
BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING

May 31, 2016

Miguel Chavez, Chair - District 2
Henry Roybal, Vice Chair - District 1
Robert A. Anaya, Chair - District 3
Kathy Holian - District 4
Liz Stefanics - District 5

SANTA FE COUNTY
REGULAR MEETING
BOARD OF COUNTY COMMISSIONERS

May 31, 2016

I. A. This regular meeting of the Santa Fe Board of County Commissioners was called to order at approximately 2:10 p.m. by Chair Miguel Chavez in the Santa Fe County Commission Chambers, Santa Fe, New Mexico.

B. Roll Call

Roll was called by Deputy County Clerk Vicki Trujillo and indicated the presence of a quorum as follows:

Members Present:

Commissioner Miguel Chavez, Chair
 Commissioner Henry Roybal, Vice Chair
 Commissioner Robert A. Anaya
 Commissioner Kathy Holian
 Commissioner Liz Stefanics

Members Excused:

None

C. Pledge of Allegiance

D. State Pledge

E. Moment of Reflection

The Pledge of Allegiance was led by Jordan Romero, the State Pledge by Ted Flores and the Moment of Reflection by Ignacio Dominguez of the Human Resources Department.

I. F. Approval of Agenda

1. Amendments

2. Tabled or Withdrawn Items

KATHERINE MILLER (County Manager): Mr. Chair, on page 3, under Action Items, III. C. 2, that item has been tabled. Also under III. C. Miscellaneous, we moved up item 5 and 6, that's the presentation and approval of the Assessor's annual report. They've been moved from presentations to action items. And just a note, those items are in your packet but just for ease we also put a copy on the dais for you for those items.

Also on page 4, VII. A. Matters from the County Attorney, Executive Session, I won't read all those but items 1. a through g, and item 2. a and b have been added, as well as items B. and C, are new items. Then under – I'm sorry; that's all. Those are all the amendments to the agenda.

CHAIRMAN CHAVEZ: So we need a motion to approve the agenda as amended.

COMMISSIONER HOLIAN: Mr. Chair.

CHAIRMAN CHAVEZ: Commissioner Holian.

COMMISSIONER HOLIAN: I move for approval of the agenda as amended.

COMMISSIONER STEFANICS: Second.

CHAIRMAN CHAVEZ: There's a motion and a second. Under discussion, Manager Miller, we also have monthly reports, and I'd like to ask at this time if there are no questions on those monthly reports except for the Assessor's report, we could let staff know. Are there any questions at this time? So there seems to be no questions on the monthly reports. If there are we can always contact staff at a later time.

MS. MILLER: Okay, so those would just be entered into the record.

CHAIRMAN CHAVEZ: Yes. Thank you. Okay, there's a motion and a second to approve the agenda as amended.

The motion passed by unanimous [5-0] voice vote.

IX. INFORMATION ITEMS

- A. Growth Management Monthly Report**
- B. Public Safety Monthly Report**
- C. Public Works Monthly Report**
- D. Human Resources Monthly Report**
- E. Administrative Services Monthly Report**
- F. Community Services Monthly Report**
- G. Financial Report for the Month Ending April 30, 2016**

I. G. Approval of Minutes

- 1. Approval of April 26, 2016, BCC Meeting Minutes**

CHAIRMAN CHAVEZ: Any corrections from staff?

COMMISSIONER HOLIAN: Mr. Chair.

CHAIRMAN CHAVEZ: Commissioner Holian.

COMMISSIONER HOLIAN: I move for approval of the April 26, 2016 BCC meeting minutes.

COMMISSIONER STEFANICS: Second.

CHAIRMAN CHAVEZ: We have a motion to approve the minutes of the April 26th meeting. There's a motion and a second. Any further discussion? Hearing none.

The motion passed by unanimous [5-0] voice vote.

I. H. Employee Recognitions

1. Recognition of Fire Marshal Buster Patty on his Retirement from the Santa Fe County Fire Department

DAVID SPERLING (Fire Chief): Thank you, Mr. Chair, Commissioners. It's my pleasure and somewhat sadness to take this opportunity to recognize Fire Marshal Buster Patty upon his retirement from Santa Fe County and Santa Fe County Fire Department, effective tomorrow, June 1st. I can tell you Fire Marshal Patty has been a highly valued member of the Santa Fe County Fire Department and of the fire service in general to which he's dedicated 34 years of his life, including 20 years with Santa Fe County.

He began his career in 1979 as the Fire Chief for the Glorieta Conference Center in eastern Santa Fe County, and he served in that position until he was hired in 1990 as the first Santa Fe County Fire Prevention Office and a County fire investigator. Fire Marshal Patty took an opportunity in 1996 to move to Clair Lake, Texas. While working in Texas Fire Marshal Patty volunteered on a fire boat, and in 2001, when he returned to Santa Fe County he rejoined the Fire Prevention Division for Santa Fe County Fire Department. His skill and knowledge earned him promotions to Fire Prevention Captain, acting Fire Marshal, and Santa Fe County Fire Marshal in 2011.

Fire Marshal Patty is truly recognized throughout Santa Fe County for his extensive knowledge and skill in fire prevention, his understanding of fire codes and standards and their implementation is second to none. I think many people don't realize the regulatory authority and responsibility entrusted to the Fire Marshal and the Fire Department. Implementation of a fire code truly does impact how people can utilize their private property, what they're required to do on their property, including their businesses and how their businesses operate. It's a responsibility and an authority we take very seriously, all in an effort to protect lives and property. In fact, fire code implementation has over the last 100 years or so saved numerous lives from the impact of fire.

Fire Marshal Patty's approach has always been to implement the fire code in a fair and consistent manner, simultaneously working with his many customers to build an understanding of fire code requirements and how they protect lives and property. Fire Marshal Patty has always done his job with dedication to the principles of prevention and with kindness and great compassion for his many diverse customers. He has been truly an outstanding Fire Marshal for Santa Fe County and we will greatly miss him.

I request your support in recognizing and honoring the accomplishments and service of Fire Marshal Patty upon his retirement and wishing him the best in the future. And with that I stand for any questions or comments from Fire Marshal Patty.

CHAIRMAN CHAVEZ: Thank you, Chief Sperling. I'm going to go to my colleagues and I'm going to start with Commissioner Stefanics and then go to Anaya and come back towards the middle and we'll see where that takes us. Commissioner Stefanics

COMMISSIONER STEFANICS: Thank you very much. First of all, it's a great loss to us and I congratulate you on your retirement. I was thinking about the many

evenings you sat here with us on land use codes and on decisions and the issues that came in front of us and there were times when you weren't here and we would say, well, what does Buster Patty say about this? And we're not going to make a decision until he says something about this. So it became very important for us to hear from you about these cases. You have assisted me personally in some of my issues with my property and I appreciate very much your style in working with me and my neighbors on what we could accomplish together. And that's what I really appreciate about you very much. And thank you very much for your service and congratulations. As I said to Ron earlier today, I hope you're not going to retire to work more.

BUSTER PATTY (Fire Marshal): We'll have to see.

COMMISSIONER STEFANICS: You'll have to see.

CHAIRMAN CHAVEZ: Commissioner Anaya.

COMMISSIONER ANAYA: Thank you, Mr. Chair, Mr. Fire Marshal, Mr. Patty, Buster, I've had the privilege and the honor of working alongside you as a County employee, working with you as a volunteer firefighter and I've had the privilege of having you as a friend. And I think of several words that sum up your work and your efforts here at Santa Fe County: professional, diligent, supportive, compassionate, fair, clear, dedicated and kind, are a few of many words that come to mind when I think of your service to the County. When I think of the service and your love for your family. And your service for your community.

You've always been willing and straightforward in your work and your efforts and for that, Buster, Mr. Patty, Mr. Fire Marshal, we thank you very much and I thank you personally from the bottom of my heart. And I wish many good things for you and I know that you're going to stay close and be a helpful and productive member of the community that you live in. So thank you so much. Thank you, Mr. Chair.

CHAIRMAN CHAVEZ: Thank you, Commissioner. Commissioner

Roybal.

COMMISSIONER ROYBAL: Buster, I just want to say thank you for your time and commitment. It's been an honor and a privilege to get to know you the last couple years that I've been here. As Commissioner Anaya said, it's your professionalism, your inspiring of the new cadets that come in, will stay here long after you've retired. And it's something that's rare and we really appreciate everything that you've done for the County. Thank you, sir.

FIRE MARSHAL PATTY: Thank you.

CHAIRMAN CHAVEZ: Commissioner Holian.

COMMISSIONER HOLIAN: Thank you, Mr. Chair. Marshal Patty, I just want to say thank you so much for your service to our County, to our Fire Department, to our community. I've really always relied on your extensive knowledge and I'm really going to miss seeing you there at our land use cases. I don't know who's going to replace you but it won't be the same, and I have to say that in the case of my husband and me, our house is safer because of your input. We have sprinklers in our house, and we have 10,000 gallons of water storage, and we live in a wildland urban interface. So I'm sure that that has made our own personal home quite a bit safer. And I'm just going to really miss your presence in our County and in our community. By the way, are you going to join a volunteer fire department?

FIRE MARSHAL PATTY: That's pending.

COMMISSIONER HOLIAN: I hope it's going to be Glorieta Pass. But in any event, I know that whatever happens that you will be involved in making your little corner of New Mexico much more fire-wise. And I just hope that Brad and I run into you at Frankie's one of these days for huevos rancheros. Good luck.

FIRE MARSHAL PATTY: Thank you very much.

CHAIRMAN CHAVEZ: So Fire Marshal Patty, I don't know that there's much more I could add. I don't think that there are words that could express the gratitude for the years of service that you've dedicated to our community. But I will add to Commissioner Anaya's list, and I think this goes across the board, there's a positive attitude that just permeates the department and I think that that shows in the accomplishments and the work that you do to benefit the public. Many times the public asks what does County government do for me? It's hard sometimes for people to see that County government in action. But on this point when we're talking about protecting lives and property, I don't think that there's anything that we share – that's our common thread. And when we're working at those levels it doesn't matter who you're responding to. The fact that you're there to protect lives and property is your call to duty, and I've always appreciated that of the department. And I wanted to share that with you this afternoon. So I know that you're still writing your next chapter and we'll all stay tuned. Good luck.

FIRE MARSHAL PATTY: Thank you very much.

GERALDINE SALAZAR (County Clerk): Buster, I'm going to miss you at the BCC and all of the cadet graduation ceremonies that I attend. We'll all miss you. Take care and I wish you the best, and thank you for many years of service.

FIRE MARSHAL PATTY: Thank you very much.

CHAIRMAN CHAVEZ: So is there anything you would like to share with us at this time and then we're going to go down and take a photograph, a group photo before you leave.

FIRE MARSHAL PATTY: Well, what can I say? It's been a fabulous journey through the Santa Fe County Fire Department and working with the Santa Fe public in itself has been a real honor to be able to work for them. My whole goal has been to work for the community, under your direction, to be able to serve them and educate them instead of fire marshals kind of have a bad rap of being, oh, here comes the heavy guys. Here comes the tough guys. To not have that attitude out there but so that they can – we can get them to understand what we're trying to do through education.

One of my goals was to never, ever cite anybody for anything. We've had a few illegal burns but when it comes to actual citation I don't think we have ever issued one. What we've been able to do and my whole goal and the whole staff in the prevention department, and the Fire Department as a whole, was to educate the people, and they usually understood if we could do it in the right way. We've been, I feel, pretty successful. Not 100 percent. There's been problems. Some situations that are just really tough. But what you all have to do is just amazing also and it's been a real honor working under you. Thank you very much.

[Photographs were taken.]

CHAIRMAN CHAVEZ: So I just again want to thank our first responders, our Fire Department, and our EMS and all the volunteers that help provide that service. It's quite an effort and I know the volunteers, the cadets go through a lot every year to get through the accreditation and everything, so I just really want to thank them for that.

I. H. 2. Recognition of James Ron Pacheco on his Retirement from the Santa Fe County Housing Department

RON PACHECO (Housing Director): Thank you very much, Mr. Chair, and to avoid crying twice in one hour, as we were able to have this conversation and the earlier Board meeting, I will be brief in telling you that there has been no greater pleasure in my professional career than to work under the leadership of this Board of County Commissioners, the direction of this County Manager, and this team of dedicated public servants. Thank you all for the support you've given and the knowledge you've selflessly shared in our time together serving the citizens of Santa Fe County. There's no greater pleasure that I have had than working here under your leadership and I thank you immensely. No words could really come to task at this moment to tell you the thanks I have, so I'll just leave telling you thank you for a great run here at the County and you'll see me at the grocery store because I like to eat. So I will see you all anyway. Once again, thank you, Commissioners and I appreciate all the support.

COMMISSIONER STEFANICS: Mr. Chair.

CHAIRMAN CHAVEZ: Commissioner Stefanics.

COMMISSIONER STEFANICS: Thank you, Mr. Chair, and as I said earlier, I really appreciate the work you've done, Ron, the fact that you've created a team, worked with everybody at the office, and Manager Miller reminded me and reminded all of us, and I had forgotten about it, how you had transitioned the senior services from the City to the County when we decided to take over our own County senior centers. And thank you very much for that transition as well as your work at public housing. I had said don't go from retirement to more work and you've already decided to. Thank you.

MR. PACHECO: But I'm taking a break.

CHAIRMAN CHAVEZ: Commissioner Anaya.

COMMISSIONER ANAYA: So Mr. Pacheco, ditto the comments in Housing earlier and the work you've done, and I have my own list for you of things that come to mind, based on your work and your diligence and your long-standing service to the constituents, not only in a government capacity but in a volunteer capacity. I know that you have done many, many things in the community and continue to do things in the community as a volunteer. Seniors comes to mind, absolutely. Youth, familia, comes to mind. Helping others. Santa Fe native. Local. Energy. And gente. And so for all those things and many, many more unsaid, thank you so much for your service and your efforts to help families, to help kids and children, and especially your dedication as has been said before to seniors throughout not only Santa Fe but New Mexico in various capacities that you've served in.

Thank you very much. Thank you.

CHAIRMAN CHAVEZ: Commissioner Roybal.

COMMISSIONER ROYBAL: Ron, you know I hate to see you go. We've

had a great couple of years now that I've been the Commissioner for the last couple of years and I really appreciate your work ethic and you've always been a dedicated employee. The status that you're leaving the Housing Department is immaculate. It's probably a lot better than when you took it over, I would think, at 90 percent, 96 percent occupancy – is that right? And at times I guess we did have a little bit higher. But it's a direct reflection on your leadership.

MR. PACHECO: Thank you.

COMMISSIONER ROYBAL: And I just want to say thanks for leading by example and also I want to wish you the best in your future endeavors.

Thank you, Commissioner Roybal. I appreciate that.

CHAIRMAN CHAVEZ: Commissioner Holian.

COMMISSIONER HOLIAN: Thank you, Mr. Chair. Thank you so much, Ron, for your hard work and leadership over the years. When I first came on to the Commission I wasn't even really aware that the County was at all involved in housing issues. I knew nothing about that topic, and I remember that you contacted me and you gave me this really great tour of our public housing sites and our affordable housing and I really learned a lot from that tour and it really stuck out in my mind that you reached out to me. And I've just learned so much from you over the years and I just want to again thank you so much for your many, many contributions over the years and I know that we're all going to miss not only your expertise but as has been mentioned before, your sense of caring for those people in our community, those people who need a little extra help. So in any event, I do hope that no matter what is in the next chapter of your life you will remain involved in our community in some way or other.

MR. PACHECO: Thank you, Commissioner Holian. Thank you.

CHAIRMAN CHAVEZ: So Ron, I want to thank you as a neighbor and as a friend, for the work that you've done to benefit public housing, because we know that public housing, or affordable housing is a challenge, because of the region that we're in and the economy and other factors. But again, here's another example of a County program and policy with the help of a team effort providing a service, public housing, that's much needed in our community, and we can point to ways that we go above and beyond. We don't only focus on Section 8 housing but we encourage ownership. And we move people from Section 8 into actually owning a home.

MR. PACHECO: We do.

CHAIRMAN CHAVEZ: And I think that's to be commended. The effort that we do to make sure that to the extent possible we can take care of our veterans after their tour of duty and their service to our country. Our voucher program I think is an example where we take care of those that are in most need. And I think that voucher program and with our veterans it's probably safe to say that a high number of those veterans were actually homeless.

MR. PACHECO: Forty-four.

CHAIRMAN CHAVEZ: So again, we're helping those who have fallen through the cracks and often need the help most. So I think for your part and for what the County does we need to really recognize those accomplishments and try to build on that, which I think is something that you've done. You have a team that will be able to continue the work that the County has set as a priority and make sure that we can

continue this work moving forward. But thank you for the work and the groundwork that you've laid to make sure that that happens.

MR. PACHECO: Thank you, Mr. Chair, and I just would like to say one thing in closing and that is that I'd like to recognize the support of the Manager's Office, Katherine in particular, and I want to thank Tony for all his help, and at least recognize some of the ties he would allow me to wear to directors meetings. And I saved this one for him especially today but also the whole County team of directors has been incredibly supportive over the years, even when times were tough. They were very supportive and always had our backs, so I want to recognize the Manager's Office and all the directors who I had the privilege of working with, not always agreeing but certainly coming to terms and learning a lot from them. So thank you all for the support you've given in the Manager's Office. Jen, too, and I'll miss you all. But I will be back to bother so please give me ten minutes when I come back to buy you coffee.

CHAIRMAN CHAVEZ: Madam Clerk.

MR. SHAFFER: Ron, you will be back as a citizen, is that what you're saying?

MR. PACHECO: Yes.

MR. SHAFFER: Okay. Remember to always vote. I want to thank you for your gracious and friendly demeanor. You've always been very friendly and very gracious.

MR. PACHECO: You make it easy.

MR. SHAFFER: Thank you. I want to thank you for your service and we'll miss you in the halls of Santa Fe County. Take care and best wishes.

MR. PACHECO: Thank you.

MS. MILLER: Mr. Chair, Ron, sad day to see you go and I have to commend you for coming in today because he was going to be off. It was supposed to be his last day. I said, well, if you want your gift – no, truly we wanted to thank you for all your hard work that you've done at the County. And as Commissioner Stefanics said, you took on a big task when we took over the seniors and you were out there flipping burgers and doing everything to make sure that the constituents and the residents that use our facilities had good service. Really, you have a great passion for taking care of community members and that will be greatly missed.

MR. PACHECO: Thank you. You've been a great role model for me. So thank you.

MS. MILLER: Thanks Ron. And good luck.

MR. PACHECO: Thank you.

CHAIRMAN CHAVEZ: So Ron, before you leave we have a small token of appreciation and we'll take a group photo.

MR. PACHECO: Okay, well, thank you. If you don't mind ruining the camera I'm willing to do it.

CHAIRMAN CHAVEZ: We'll do it together.

MR. PACHECO: There's no better team in town, I'll tell you.

[Photographs were taken.]

I. H. 3. Recognition of New County Employees

MS. MILLER: Mr. Chair, real quickly. Just wanted to welcome some new employees that were hired in the month of April to the County. In your packet is a list of the new employees. Obviously, most of them can't be here because they are in our Public Safety Department or either working right now or will be working a late shift. But in Public Safety, at the Corrections we have Gabriel Hurtado, a life skills worker, Marie Krieger, a case manager, and then James Mayers, Brian Passmore and Javier Rivera Soto are all new detention officers.

In the Assessor's Office we have a new field auditor. I don't know if he's here. Is he here? No. Amadeo Ortiz in the County Manager's Office in the Finance Division. Some of you have already met him but he actually was hired in April. The budget administrator, Don Moya. And then in the Sheriff's Office, a sheriff's deputy II, Blaine Lattin. So just want to welcome them to the County and hope they stay for a long time.

CHAIRMAN CHAVEZ: I apologize for overlooking that because in reviewing the packet, and as you mentioned, Manager Miller, there are six in Public Safety, new hires in Public Safety and two of them – one is life skills worker and a case manager and I would imagine that those two positions would reduce the recidivism in – this would be the adult detention facility?

MS. MILLER: Mr. Chair, the life skills worker would be at the juvenile facility and the case manager would be at the adult facility.

CHAIRMAN CHAVEZ: So I think again another example of our County going above and beyond and working with Community Services to help those that are sometimes less fortunate than we are. So congratulations to those new hires and especially to Public Safety Department.

II. CONSENT AGENDA

A. Miscellaneous

1. **Approval of County Health Care Assistance Claims in the Amount of \$59,564.64 (Community Services Department/Kyra Ochoa)**
2. **Ratification of Letter from Santa Fe County Commissioners to the New Mexico Environment Department Regarding Its Role in Enforcing the Clean-Up at the Los Alamos National Laboratory (Commissioner Roybal)**
3. **Request Approval of an Assignment of State Highway Right-of-Way Easement for Property Located at the Corner of NM 333 and NM 344 in the Town of Edgewood (County Manager's Office/Tony Flores)**

B. Resolutions

1. **Resolution No. 2016-52, a Resolution Requesting a Budget Increase to the Fire Operations Fund (244) to Budget State Forestry Revenue for the Fire Department / \$2,303 (Finance Department/Carole Jaramillo)**
2. **Resolution No. 2016-53, a Resolution Authorizing the**

- Disposition of Fixed Assets in Accordance with State Statute (Finance Department/Carole Jaramillo)**
3. **Resolution No. 2016-54, a Resolution Authorizing the Disposition of Fixed Assets in Accordance with State Statute (Finance Department/Carole Jaramillo)**
 4. **Resolution No. 2016-55, a Resolution Authorizing the Disposition of Fixed Assets in Accordance with State Statute. (Finance Department/Carole Jaramillo)**
 5. **Resolution No. 2016-56, a Resolution Authorizing the Disposition of Fixed Assets in Accordance with State Statute (Public Works/Erik Aaboe) [Exhibit 1: Amended Resolution]**
 6. **Resolution No. 2016-57, a Resolution Requesting a Budget Increase to the GOB Series 2005 Fund (330), the GOB Series 2007 A Fund (331), the GOB Series 2007B Fund (332), the 2008 GRT Revenue Bond Fund (333), the 2009 Capital Outlay GRT Revenue Bond Fund (336), the GOB Series 2001 Fund (353), the 1997A GRT Revenue Bond Fund (370), and the GOB Series 2001A Fund (385) to Budget Remaining Cash Balances in the Funds and to Budget Operating Transfers to the GOB Debt Service Fund (401) and the GRT Debt Service Fund (406) to Allow for Close-out of the Bonds / \$19,697 (Finance Department/Carole Jaramillo)**

CHAIRMAN CHAVEZ: We do have a long Consent Agenda. There's a couple of resolutions. Is there anything – does anything need to be pulled off?

COMMISSIONER HOLIAN: Mr. Chair.

CHAIRMAN CHAVEZ: Commissioner Holian.

COMMISSIONER HOLIAN: I move for approval of the Consent Agenda.

COMMISSIONER STEFANICS: I will second.

CHAIRMAN CHAVEZ: Okay, there's a motion to approve the Consent Agenda as it's posted. There's a motion and a second.

The motion passed by unanimous [4-0] voice vote. [Commissioner Anaya was not present for this action.]

[Clerk Salazar provided the numbers for the approved resolutions and ordinance throughout the meeting.]

CHAIRMAN CHAVEZ: Commissioner Roybal, you have an item that you want to move up?

COMMISSIONER ROYBAL: Yes, Mr. Chair. I would like to move up the presentation and discussion, VI. B. 1. If we could do that one next.

CHAIRMAN CHAVEZ: Okay, so you have the group here? Okay. So we will then go to – so there's a motion to amend the agenda.

COMMISSIONER STEFANICS: I'll second it, since we already approved the prior agenda.

CHAIRMAN CHAVEZ: Okay, there's a motion and a second to amend the agenda to hear this presentation.

The motion passed by unanimous [5-0] voice vote.

VI. B. Presentations

- 1. Approval and Presentation of a Proclamation Honoring the Pojoaque Valley School District Elks Bowling Team's 2015-2016 Season with an Impressive Class 4A Bowling State Championship Victory. In Addition, the Elks Bowling Team Secured Additional State Championships in the 2010-2011, 2011-2012, 2012-2013 Seasons**

COMMISSIONER ROYBAL: This is a presentation for an approval, a presentation or a proclamation honoring the Pojoaque Valley School Districts Elks Bowling Team, 2014-2016 season with an impressive Class 4A Bowling State Championship victory. In addition, the Elks Bowling Team secured additional state championships in 2010-11, 2011-12 season and 2012-13 season. So if we could read the resolution in I'd like all the Commissioners to help me with that. I'll go ahead and start and then we could go to my right and then back around. Santa Fe County proclamation proclaiming the day of May 31, 2016 as Pojoaque Valley School District Bowling Team Day.

Whereas, the Pojoaque Valley School District Team 2015-2016 season was outstanding with an impressive Class 4A State Championship bowling victory over four teams, which included East Mountain, Sandia Prep, Gallup Catholic and St. Mary; and

Whereas, for the Elks, this is their third state championship with state championship victories in 2010-11, 2012-13 and 2015-16.

COMMISSIONER STEFANICS: Whereas, the Pojoaque Valley School District's Bowling Team was led throughout the season by head coach Louie R. Maestas and assistant coach Joe Garcia.

COMMISSIONER HOLIAN: Whereas, the Pojoaque Valley School District Bowling Team consists of team members Jodi L. Garcia, Nathan Manges, Elias Martinez, Kyra Romero and Kyle Salazar.

CHAIRMAN CHAVEZ: And whereas, the County of Santa Fe is very proud of these students for the outstanding manner in which they represented the Pojoaque Valley, the entire community, by showing their great respect for their coaches, opposing players and fans, along with the enthusiasm, sportsmanship and exhaustive practice sessions that made them the champions that they are today.

COMMISSIONER ROYBAL: And whereas, Santa Fe County Board of County Commissioners wished to recognize the accomplishments and contributions of the citizens involved with the Pojoaque Valley School District Bowling Team, now therefore be it resolved that the Board of County Commissioners of Santa Fe County hereby proclaim the day of May 31, 2-16 as Pojoaque Valley School District Bowling

Team Day. Approved, adopted and passed this 31st day of May 2016.

And I'd also like to acknowledge that we do have the president of the school board here today, Jon Paul Romero. We also have our superintendent, Dr. Mel Morgan, and also our high school principal, Jennifer Baca. I'd like to say congratulations to the team and I know a lot of the kids here and I've coached them and know them pretty well. I'd like to congratulate each and every one of you for your accomplishment and your achievement today. A lot of you that are here today I recognize and I know and I can say that it doesn't surprise me to see you guys here today. You guys have always had a championship heart and it honors me to be able to be here today with you guys.

Coach, I'd also like to congratulate you. It's a really huge accomplishment to get these three victories. Is it five years?

LOUIE MAESTAS: Eight years.

COMMISSIONER ROYBAL: Eight years. So three state championships. That's a huge accomplishment so congratulations. And parents, last but definitely not least, parents, you've been a strong foundation here for your kids and I appreciate everything that you've done to help them get to this point and make them responsible citizens. Thank you.

CHAIRMAN CHAVEZ: Commissioner Anaya.

COMMISSIONER ANAYA: First I want to thank Commissioner Roybal for bringing this proclamation forward and I want to thank each and every one of you. Good to see you, Mr. Romero, and your work on the school board and the administrators and the coach. It takes work. Things don't just happen on their own. We know that. And so I have a great deal of respect and admiration for the work you've done in getting these championships. So congratulations to all of you, the whole team. And as you said, Commissioner, including the family and their work and sacrifices to help make it all happen as well. So thank you very much, Mr. Chair.

CHAIRMAN CHAVEZ: Thank you. Commissioner Holian.

COMMISSIONER HOLIAN: Thank you, Mr. Chair. Good to see you, Jon Paul. I remember sitting up here with you for many, many years in the past. But in any event, just congratulations to all of you. This is a huge achievement to have three championships and I never was any good at bowling so I'm really in awe.

CHAIRMAN CHAVEZ: Commissioner Stefanics.

COMMISSIONER STEFANICS: I'd like to thank the coach and the students in particular for dedication, because if you don't stick with it you don't acquire that skill. And sometimes we have good eyes and good hands to do the bowling, but it does take concentration and development of skill, and I thank you very much for putting that to the test. Thank you.

CHAIRMAN CHAVEZ: And I want to thank Commissioner Roybal for bringing this to our attention. We've gotten into a pattern of recognizing efforts of groups like yours. And what I take away from this is that it's about dedication, it's about commitment but it's most importantly about working as a team. And I know we've talked about that a couple of times this afternoon, and I think that applies to us as well, to my colleagues. We have to work as a team to benefit the community. You had to work as a team to be successful year after year for the championship.

And bowling isn't one of the usual sports that we kind of focus on but it's

competitive. It does develop discipline, coordination, commitment – all those things that are life skills. So it doesn't matter how you apply that or how you learn that. It matters how you apply it as you move on in life. But I want to give the opportunity for the coaches and some of the players to share some thoughts that you have with us this afternoon because this is about you. This is about your accomplishments and what you want to share with us, if that's okay. Coach.

MR. MAESTAS: I'm honored to have these – I was going to say kids but they're young adults now. I can direct and I can teach but it shows in the performance and the performance that they did was bringing the state championship back home. And we've been privileged, I guess or we've been pretty fortunate to bring back at least a trophy every year since our conception back eight years ago. We have one third place, which shouldn't even be there. But we have four runner ups in our three state championships.

And the dedication that these kids have shown is amazing. They're always there for me. I have no complaints whatsoever. I especially want to thank the parents. The parents are the ones that help bring them to the competitions, which is still what they have learned and what the parents have given them and I am truly honored to have these kids with me. Or young adults.

UNIDENTIFIED SPEAKER: On behalf of me and my team we just really want thank you guys for making this such an honor. We had a lot of hard work and dedication and we actually ended up, went to the bottom of the bracket after our first match and worked all the way up to the top. It was a great success and thank you guys for honoring us.

CHAIRMAN CHAVEZ: Well, and I think one thing I forgot to say earlier is that you represent Santa Fe and Santa Fe County as you compete and I think that means a lot to me and that competitive – doing it in a wholesome way and doing it in a positive way I think is what you're really promoting and I think that's to be commended. Anyone else want to offer any comments? Because we'll take a group picture before you leave. We have an official document that's been signed by all of the Commissioners, the County Manager, County Attorney, so you can keep that in a prominent place.

JON PAUL ROMERO: Thank you, Mr. Chair, Commissioners, for recognizing Pojoaque Valley School District, the bowling team. I'm very proud to be here standing before you as the board president but the excellent leadership opportunities that our administration has for the school district, each school, the high school, the intermediate school, the elementary school, we have great leaders and great educational opportunities for everyone, and we're going in the right direction with the support of the County, the Commissioner from our district and all the County Commissioners. So I really appreciate you taking the opportunity to recognize us here today. Thank you.

COMMISSIONER ANAYA: Mr. Chair.

CHAIRMAN CHAVEZ: Commissioner Anaya.

COMMISSIONER ANAYA: Mr. Chair, just briefly. Mr. Romero, I had the privilege of working with you guys in the school district as a Commission just to get through the multi-use fields that I know Commissioner Roybal has carried on and helped to get done, but those are an example of combined coordination and efforts across different jurisdictions and so for that I just wanted to say thank you for all those

collective efforts to get where we needed to get to get those fields done. I know Commissioner Roybal pushed to make sure it got implemented. So just wanted to thank you for those efforts as well. Some times in negotiations we really didn't agree on everything but we finally got where we needed to get, so I appreciate that very much.

MR. ROMERO: Thank you, Commissioner Anaya, and just to invite you all out to those fields. They're beautiful and the County should be very proud to have them located in the Pojoaque Valley. They get used extensively on the weekends and during the week and they're beautiful facilities. Thank you once again for that.

CHAIRMAN CHAVEZ: So we're going to go down for a group photo before you leave. And if there's any family that would like to come up for the photo you're welcome to and maybe we can stay up here.

[Photographs were taken.]

III. ACTION ITEMS

B. Resolutions

1. **Resolution 2016-58, a Resolution to Adopt the Santa Fe County Transit Service Plan for FY 2017 and to Direct Staff to Submit that Transit Service Plan to the North Central Regional Transit District**

RAY MATTHEW (Growth Management): Mr. Chair, Commissioners – COMMISSIONER STEFANICS: Mr. Chair, could I ask a question on this?

CHAIRMAN CHAVEZ: Why would we be approving this without hearing the presentation, which is VI. B. 4?

CHAIRMAN CHAVEZ: I kind of had the same question but I think there's a difference between this presentation and the long-range service plan that will be presented later. Is that pretty accurate?

MR. MATTHEW: Mr. Chair, Commissioners, that's correct. Tony Mortillaro, the executive director, his presentation is going to be on the long-range service plan as it is relevant to Santa Fe County and he's going to talk about some options they're considering to fund that plan. The action item that you have before you is the Santa Fe County transit plan which is part of their annual budget process. His presentation is really on their long-range plan.

COMMISSIONER STEFANICS: Thank you.

CHAIRMAN CHAVEZ: Okay. Proceed.

MR. MATTHEW: Mr. Chair, Commissioners, before you for your consideration and action is the proposed fiscal year 2017 Santa Fe County transit plan. This is an annual process with the approved transit plan and resolution for the new fiscal year forwarded to the NCRTD for inclusion in their annual service plan and budget for the new fiscal year. There are two layers of public input involved in this plan. The draft fiscal year 2017 budget and service plan were presented at the NCRTD at their meeting in May and there was opportunity for public comment at that time. For the individual routes, any service changes for those, there's public meetings held that are germane just for those service changes to the routes.

The fiscal year 2017 service plan continues all services that were in the fiscal year 2016 plan with the following changes: the La Cienega six-month pilot route began on March 28th and will run until November 26th. At that time the service will be evaluated. The mountain trail ski basin which started September 26, 2015 ran until April 3rd this year. It's going to start up again the fiscal year 2016. That will take it to August 30th. The proposed fiscal year 2017 will provide for operations to fiscal year 2017, August 30th. At that time NCRTD will evaluate for services.

Public meetings were held in the communities prior to the start of these two routes and public input and comment was taken on the proposed alignments, the bus stop locations and the service times. In addition to those changes there were some other changes that were done in January by NCRTD. In January the pilot route services for the Turquoise Trail, Wednesday service to Golden and the weekday service between Eldorado and Edgewood were discontinued due to lower ridership.

A public meeting was held in Santa Fe prior to that and NCRTD used their contact list in the areas for notices as well as postings on the buses and in local papers. In addition there was also the NCRTD process in October. These were first proposed in October of 2015 and there was opportunity for public comment there. After the public meeting was held in January there was an official resolution that NCRTD considered [inaudible] the public input they had received and they have received one comment from the ridership.

So the Planning Division staff also sent emails to those residents in the area that we had for our community plan update meetings and the current Turquoise Trail weekday service continues from Madrid and Cerrillos, as does the morning and evening commuter service between Edgewood and Eldorado. The proposed fiscal year 2017 funding for the Santa Fe Mountain Trail is the same as the fiscal year 2016, so that matches with the County, the City, Rio en Metro Albuquerque Trails and the Santa Fe Ski Basin and NCRTD each contributing funding towards the operation. The City and the County each provide \$25,172 in matching funds for fiscal year 2016.

The fiscal year 2016 County funds were seen as a strategy for economic development to promote outdoor tourism. [inaudible] \$25,172 is included in the draft fiscal year 2017 County budget. I stand ready for questions.

COMMISSIONER STEFANICS: Mr. Chair.

CHAIRMAN CHAVEZ: Commissioner Stefanics.

COMMISSIONER STEFANICS: I move for approval.

COMMISSIONER HOLIAN: Second.

CHAIRMAN CHAVEZ: Okay, there's a motion and a second and I would just add that the resolution includes Exhibit A and B. So there's a motion and a second.

The motion passed by unanimous [3-0] voice vote. [Commissioners Anaya and Roybal were not present for this action.]

COMMISSIONER STEFANICS: Thank you. Good presentation.

III. B. 2. Resolution No. 2016-59, a Resolution Adopting Revised Santa Fe County Fire Department District Bylaws and Rescinding Resolution No. 2002-147

CHIEF SPERLING: Thank you, Mr. Chair, Commissioners. The County Fire Department requests your approval of a resolution approving and adopting amended fire district bylaws and rescinding the old district bylaws previous approved via Resolution 2002-147 dated October 29, 2002. By way of background, in October 2002 the Santa Fe County Fire Department bylaws were adopted by the Board of County Commissioners for the explicit purpose of describing the means by which the business of the Santa Fe County Fire Department volunteer fire districts will be conducted.

The bylaws do allow for review and amendment as needed at the direction of the County Fire Chief and in consultation with the Volunteer District Chiefs Association. Therefore in 2015 the Fire Department undertook a collaborative project to amend and update the 2002 district bylaws bringing them into line with our department procedures manual and accounting for 14 years of growth in the County Fire Department.

This process chaired by the Volunteer Chiefs Association president Jean Moya and recruitment and retention captain Mike Jaffa lasted for several months and involved a number of the district chiefs at the time. By way of changes in the amended bylaws one recommended change in Article 5 adjusts the minimum number of emergency calls district members are responsible for in order to maintain active status. This change – which was very important for the volunteers as well as for the department accounts for call volume differences between the districts and strives to maintain equity and fairness.

In addition, Article 11, Junior Members, was significantly expanded to further restrict junior members from participating in higher risk operational activities. The changes in this article bring our bylaws into alignment with the International Association of Fire Chiefs' best practices for junior volunteer members.

Finally, Article 12, Discipline and Removal of Members, was extensively amended to account for current legal practices in the area. The article now includes an expanded list for just cause for discipline, a grievance process and an arbitration clause for volunteer members.

In general, additional changes to the bylaws were relatively minor in nature and amounted mostly to formatting and other adjustments. At completion of our collaborative process the bylaws were reviewed by the County Attorney. So with that I'll stand for any questions you may have about the amended bylaws.

CHAIRMAN CHAVEZ: Thank you, Chief, and thank you and your team for working again on behalf of our citizens. Comments to Chief? Questions? Commissioner Anaya.

COMMISSIONER ANAYA: Thank you, Mr. Chair. Chief, I think you highlighted it but I just want to ask, the district chiefs and the Chiefs Association in communication with them were fully comprehensive and they're up to speed with the changes and this will support not only their existing operations but the encouragement of additional volunteers, would you say, as well?

CHIEF SPERLING: Mr. Chair, Commissioner Anaya, that's correct. This

process took us about a year to complete. It was very comprehensive and we had a number of back and forth meetings with the committee and the District Chiefs Association. Our hope is that in particular, adjusting the call volume requirements makes it easier for volunteer members to continue to respond, to be active members and to maintain voting membership in their district. One of the things that we're accounting for over the last 14 years is some radical change in call volume between districts.

So we still have some of our rural districts that are responding to, say, between 100 and 200 emergencies a year, and then our busier districts that are responding to well over 1,000. So we're trying to account for volunteerism in each of those scenarios and try to build fairness and equity into both retaining their ability to be voting members in those particular districts.

COMMISSIONER ANAYA: Mr. Chair, I'm appreciative of those efforts and that participation and coordination and communication with those districts and in that interest I would go ahead and move approval. I know there's other discussion but I'm going to move approval to the amendments.

COMMISSIONER HOLIAN: Second.

CHAIRMAN CHAVEZ: So we have a motion and a second. Any further discussion or questions on this matter? Seeing none, we have a motion. We have a second.

The motion passed by unanimous [5-0] voice vote.

COMMISSIONER ANAYA: Mr. Chair.

CHAIRMAN CHAVEZ: Commissioner Anaya.

COMMISSIONER ANAYA: Mr. Chair, we thank them and we thank them again and again but we can never thank them enough for those efforts of all the volunteers in the fire service across the county. So I would just say it again. I know we always say it but I would say it again because it is something we always need to do and I know we always do it as Commissioners. But I truly thank all the volunteers for their efforts.

CHAIRMAN CHAVEZ: I agree with you, Commissioner. We cannot thank them enough.

III. B. 3. Resolution No. 2016-60, a Resolution Adopting the Interim Budget for Fiscal Year 2016-2017 (FY 2017) [Exhibit 2: Presentation]

CAROLE JARAMILLO (Finance Director): Thank you, Mr. Chair, Commissioners. Good afternoon. I am bringing before you a request to approve the FY 17 interim budget. As you know, state statute requires counties to submit the interim budget to the Department of Finance and Administration/Local Government Division by June 1st of each fiscal year. On May 10th we had a budget study session where this body approved recommendations presented as a basis for constructing our FY 17 interim budget, noting that further changes to the base may occur resulting from bargaining unit

proposals and roll-over amount for capital and grants would also be added.

I have left for you and I emailed you over the weekend a brief presentation that just basically reviews what we discussed at the budget study session, reviewing priorities, revenue assumptions, the recommendation bullet points, what was recurring and non-recurring, FTE requests, and of course the fixed asset renewal and replacement schedule. I don't know that you need for me to review that presentation. I can if you'd like, or I could just give you the bullets on what it is that went into this budget.

CHAIRMAN CHAVEZ: I think for me I would just need the highlights. What are the thoughts of the others?

COMMISSIONER ANAYA: Mr. Chair, I think the highlights would be fine.

COMMISSIONER STEFANICS: Same. We spent time at a couple study sessions on this.

CHAIRMAN CHAVEZ: Right.

MS. JARAMILLO: Okay. Excellent. So for compensation, non-union staff, a one percent COLA to be effective the first full pay period after January 1, 2017, and an equivalent amount for bargaining unit economic re-openers with contract proposal built into base for IAFF. We have new full-time FTE recommended and ten temporary FTEs totaling \$193,000 net of offsetting reduction in contractual services. We also noted that the Human Resource User Group Committee had made recommendations that would be re-evaluated after the first quarter and at mid-year in 2017.

We proposed expanded programming totaling \$3.2 million; this is recurring and non-recurring. Other increases to base total \$1 million. We have funding pools for energy programs, Local Economic Development Act projects and health insurance reserve set-aside totaling \$3.5 million. A fixed asset renewal and replacement maximum funding, which includes VURB recommendations of \$4.9 million across all funds, and preliminarily we have roll-over, roll-forward amounts for capital projects that were in the FY 16 budget rolling forward to next year totaling \$58.8 million.

Also included in the proposed budget is debt service totaling \$54.3 million of which \$35.5 million is the payment of the 2007A and 2007B GO bonds that were advance refunded last fiscal year and then \$57.7 million in interfund transfers that we call double-counted. All of this totals an interim budget of \$315.8 million across 46 separate funds.

Discussed at the budget study session also, we talked about receiving final direction from the BCC at this meeting, if you have any additional direction for me for putting into the final budget that will be brought forward to you on June 28th. Note that for the final budget various adjustments will be made and they would include any adjustments that need to be made for salary changes that are taking place kind of in this in between time, between now and the end of the year. We'll solidify our grant roll-over amounts, our capital roll-over amounts and of course any adjustments that may be needed because of legal action would be taken into account in the final budget and I would request any direction that you have for me in any changes that you would like made for the final budget and if there are none of those then I would ask for approval of the resolution adopting the FY 17 interim budget. And I stand for questions.

CHAIRMAN CHAVEZ: So the action item before us today is captured in

the resolution. Your presentation is captured in the resolution and you're asking us to take action on that proposed budget.

MS. JARAMILLO: Mr. Chair, yes. We're requesting that you take action on the resolution to adopt the interim budget so that I can submit it to the Department of Finance and Administration tomorrow, which is the deadline.

CHAIRMAN CHAVEZ: Okay, I have nothing to add at this time.
Commissioner Holian.

COMMISSIONER HOLIAN: So just as a point of order. You would also like us to make a motion regarding direction on the final budget, correct?

MS. JARAMILLO: Any direction that you have for me for changes to the final budget I would appreciate any kind of direction, yes.

CHAIRMAN CHAVEZ: But that's not part of the resolution.

COMMISSIONER HOLIAN: No, it's not.

MS. JARAMILLO: So the resolution is for the budget itself, for the interim budget.

CHAIRMAN CHAVEZ: And then further direction for the final budget would be part of the discussion but I guess I see two separate discussions. Just for my own thought process.

MS. MILLER: Mr. Chair, by law we're required to submit an interim budget by the end of this month or first of June and then we have to submit the final budget, which typically we incorporate if there's changes that DFA recommends, if we miss something that they ask for. Typically we have not made too many changes between interim and final. It might be if there's like an item that was left out. I think we've added maybe one vehicle before or something like that, but typically we haven't added anything between interim and final. And then just know that we also committed in the budget study session that we would revisit the FTE recommendations at the first quarter as well as mid-year, and then we also always do a mid-year total review if budgets are not adequate and need some realigning. So we pretty much have opportunity to revisit most things but we just need to make sure that we turn in a final – an interim budget, which is the one we're asking for approval now, and then on June 28th, an approval of the final budget.

CHAIRMAN CHAVEZ: Commissioner Holian.

COMMISSIONER HOLIAN: Thank you, Mr. Chair. I would like to take a stab at a motion. I move that we accept the interim budget and the resolution regarding that interim budget, and I also move that we give direction to staff to present the final budget on June 28th, a final budget that is consistent with the interim budget and only includes those changes that reflect further changes to the base that may occur due to bargaining unit negotiations, salary actions, or roll-overs for capital projects. Did I cover everything, Carole?

CHAIRMAN CHAVEZ: I'll second that motion. Any discussion? There's a motion and a second. Any discussion? Commissioner Anaya.

COMMISSIONER ANAYA: I'm good, Mr. Chair.

CHAIRMAN CHAVEZ: Commissioner Stefanics.

COMMISSIONER STEFANICS: I'm fine.

CHAIRMAN CHAVEZ: Okay, so we have a motion and a second.

The motion passed by unanimous [5-0] voice vote.

- III. B. 4. Resolution No. 2016-61, a Resolution Declaring the Intent of The Board of County Commissioners of Santa Fe County, New Mexico, to Consider for Adoption an Ordinance Authorizing the Issuance of the Santa Fe County, New Mexico Gross Receipts Tax Improvement and Refunding Revenue Bonds, Series 2016, in an Aggregate Principal Amount not to Exceed \$33,000,000 for Purposes of Defraying the Costs of Planning, Designing, Constructing, Rehabilitating, Renovating, Equipping, and Furnishing Necessary County Buildings and Facilities, Including, without Limitation, County Buildings and Facilities Located at the Sites of the County Administrative Building and the Old Judicial Complex, and Defeating, Refunding, Refinancing, Discharging and Paying the Principal of and Accrued Interest on the County's Gross Receipts Tax Revenue Bonds, Series 2008, and to Pay Costs of Issuance of the Series 2016 Bonds; and Directing the Publication of a Notice of Meeting, Public Hearing, and Intent to Consider an Ordinance Authorizing the Series 2016 Bonds in a Newspaper of General Circulation within the County**

MS. JARAMILLO: Thank you, Mr. Chair. As you stated, we are requesting approval of a resolution declaring the BCC's intent to consider an ordinance authorizing the issuance of Santa Fe County, New Mexico gross receipts tax improvement and refunding bond Series 2016. This resolution would also direct publication of a notice of a meeting and public hearing on the ordinance. The 2016 Series would be issued for the purpose of defraying the cost of planning, constructing and equipping County facilities, and advance refunding and refinancing the Series 2008 GRT revenue bonds. This would have an aggregate principal amount of the bond issue that would not exceed \$33 million.

Back in February of 2015 the BCC approved an allocation for the County's administrative complex project. That amount was \$32 million. At that time \$6.9 million from the capital outlay GRT was allocated with a balance of \$25.1 million to be financed through other sources. The proposed issuance would provide \$6.25 million of the needed financing. The remainder of the issuance would be \$26.75 million for the purpose of advanced refunding and refinancing the 2008 gross receipts tax revenue bond. The 2008 gross receipts tax revenue bond was issued for the purpose of financing in part the Steve Herrera Judicial Complex, which is not the current district court.

Advance refunding and refinancing this bond series would result in a net present value savings of interest of approximately \$2.2 million. I apologize; your memo says \$2.8 million. It should be \$2.2 million which is still an excellent savings on the interest rate.

As I said, the aggregate principal amount would not exceed \$33 million and the

revenues being pledged for this gross receipts tax would be the first and third one-eighth gross receipts tax increment. The 1/16 gross receipts tax increment may include the hold-harmless 1/8 gross receipts tax increment. The Finance Division is recommending approval of the above-captioned resolution which would declare your intent to consider and adopt an ordinance authorizing the issuance of the New Mexico gross receipts tax, Santa Fe County, New Mexico gross receipts tax improvement and refunding revenue bond Series 2016. Excuse my tongue-tied-ness.

The bond sale would take place on July 12, 2016. And I stand for questions.

CHAIRMAN CHAVEZ: It's a long title. It can tangle a tongue very easily. Thank you, Ms. Jaramillo for that presentation. Questions from the Board?

COMMISSIONER ANAYA: Move for approval, Mr. Chair.

COMMISSIONER HOLIAN: Second.

CHAIRMAN CHAVEZ: We have a motion and a second. Seeing no further discussion.

The motion passed by unanimous [5-0] voice vote.

III. C. Miscellaneous

1. Review and Approval of the Buckman Direct Diversion Water Treatment Plant Operating Budget (BDD) for Fiscal Year 2017

MS. JARAMILLO: Thank you, Mr. Chair. The Finance Division is seeking approval of the fiscal year 2017 Buckman Direct Diversion water treatment plant operating budget including the major repair and replacement fund. On May 5, 2016 the BDD Board voted to approve the fiscal year 2017 operating budget and to recommend approval by the BDD partners' governing bodies. The total recommended budget is \$8.2 million – \$7.9 million of this is operating plus a fiscal agent fee of \$315,000. This budget is an 18.8 percent increase over the current fiscal year, and based on a volumetric prediction of 2,077,192, gallons, or a nine percent decrease in water delivery from the FY 16 call.

Highlights of the budget include partner reimbursements of \$7,957,840, PNM solar rebate revenue of \$150,000, a grant from the federal government for sampling for \$96,000, fiscal agent fee of \$236,649, legal services of \$1.1 million, one new FTE, and a salary range reclassification for the BDD operations superintendent position and maintenance superintendent positions.

Santa Fe County's portion from this budget would be \$1,926,803, plus a contribution to the major repair and replacement fund of \$102,820 for a total commitment of \$2,029,623. The Finance Division is requesting approval of the Buckman Direct Diversion budget for FY 17. And I stand for questions.

CHAIRMAN CHAVEZ: Thank you.

COMMISSIONER STEFANICS: Mr. Chair.

CHAIRMAN CHAVEZ: Commissioner Stefanics.

COMMISSIONER STEFANICS: I would move approval.

COMMISSIONER HOLIAN: Second.

CHAIRMAN CHAVEZ: Okay, we have a motion and a second. Any further discussion? Hearing none.

The motion passed by unanimous [5-0] voice vote.

- III. C. 2. Request Approval to Enter Into a Lease Agreement for Approximately Two Hundred Ninety Three (293) Acres of Property Known as the La Bajada Ranch in Response to RFP No. 2015-0031-PW/BT (TABLED)
- III. C. 3. **Request Approval of a Waiver from Section 1 of Ordinance No. 2015-5 to Purchase a Fire Engine for the Pojoaque Fire District/Santa Fe County Fire Department in the Amount of \$501,198 Utilizing the Houston-Galveston Area Council Purchasing Agreement and Authorization for the County Manager to Sign the Purchase Order**

CHIEF SPERLING: Thank you, Mr. Chair. The Fire Department has identified a need to purchase a new fire engine for the Pojoaque fire district in northern Santa Fe County. The need is identified in the Fire Department's five-year plan as well as the fire rescue impact fee capital improvement plan. The fire engine is a Pierce Enforcer PUC, which means under cab. This purchase will provide a modern, safe, durable and cost-effective fire engine to serve the Pojoaque district and northern Santa Fe County. It will also improve the capabilities of the Fire Department and meet the needs of Santa Fe County for many years to come.

The cost of this fire engine exceeds the \$250,000 threshold established by Santa Fe County Ordinance No. 2015-5, and the purchase required Board approval. The funding of this purchase comes from a New Mexico Fire Marshal Council grant of \$100,000, and then Santa Fe County Fire Department fire excise tax revenue of \$401,198. The funds are currently available in the department's operating budget for capital purchases. With that I'll stand for any questions you may have.

CHAIRMAN CHAVEZ: Chief, if you could, for the record, since the gist of what you're asking is you're asking the Commission to approve a waiver of Section 1 of Ordinance No. 2015-5. And there's a reason and a benefit why we want to approve that waiver but I want you to explain to the public and for the record why we're doing that.

CHIEF SPERLING: Mr. Chair, one of the things we embarked on in the last several years is trying to build some consistency in our fleet of expensive fire apparatus. And this will be the fifth Pierce PUC that we have purchased using the Houston-Galveston Area cooperative purchasing agreement. The purpose of the agreement which has been approved by the state of New Mexico is to allow us to work with the manufacturer to build consistency in our fleet, saving time and expense related to training of staff and time and expense related to maintenance and repair.

So this is, as I mentioned, the fifth truck that we will have purchased for one of our regional districts and it's an important addition to the Fire Department.

CHAIRMAN CHAVEZ: So is a local government like ours able to purchase that equipment, that piece, at a lower cost because of this arrangement?

BILL TAYLOR (Procurement Director): Mr. Chair, to answer your question, the purpose of using this cooperative agreement, the County purchasing regulations allow us to use the state procurement code. It also allows us to use cooperative agreements. The amount in our regulations is specific that states that if it's over \$250,000 we require BCC approval to use that cooperative. In all of these cooperative agreements, like Houston-Galveston Area Council, the procurement has been performed. They negotiate with different manufacturers and then we as a member, like all local bodies and state agencies can utilize as members in the cooperative, you benefit the competitiveness with that vast a number of vendors and buyers – different states, local government. So the benefit of the cooperative is that volume procurement.

So the procurement was done and we're able to benefit from that by being a member of that cooperative.

CHAIRMAN CHAVEZ: So if you could, Mr. Taylor, just in this example, how much would a local government save by being part of this cooperative?

MR. TAYLOR: Mr. Chair, that's hard to put a number on right now because you have to take into consideration the time and effort on the County's side to prepare an IFB, to get the specifications, particular for their truck that they need. I don't think that we would – obviously, as I mentioned, you won't gain the competitiveness as you would through a cooperative, so it would really be hard for me to place a number on that.

CHAIRMAN CHAVEZ: But it's pretty significant.

MR. TAYLOR: It is a significant savings and it is definitely a savings to the County.

CHAIRMAN CHAVEZ: Okay. Thank you. Okay, any other questions? Commissioner Holian. Commissioner Stefanics. Commissioner Roybal. Okay, so we need a motion to approve this waiver.

COMMISSIONER ROYBAL: I would like to make a motion to approve this request.

CHAIRMAN CHAVEZ: Okay. So we have a motion. Do I hear a second.

COMMISSIONER HOLIAN: Second.

CHAIRMAN CHAVEZ: We have a motion and a second.

The motion passed by unanimous [5-0] voice vote.

III. C. 4. Memorandum of Understanding Between Santa Fe County and the American Federation of State, County and Municipal Employees/Local 1782

BERNADETTE SALAZAR (HR Director): Mr. Chair, members of the Commission, I'm requesting this memorandum of understanding between the County and AFSCME Local 1782 in an effort to provide the employees raises consistent with what was approved for fiscal year 2016. We've been negotiating with AFSCME Local 1782 since November of 2015 and both parties came to agreement to go ahead and implement the wage increases based on what was approved prior to completing the entire negotiation of the contract, and again, this would be consistent with what the Board approved for fiscal year 2016.

And the increases would equate to a two percent cost of living adjustment for employees who earn less than \$50,000 annually, and a one percent cost of living adjustment for employees who earn \$50,000 or above annually. And I stand for any questions.

COMMISSIONER STEFANICS: Mr. Chair, I would move for approval.

COMMISSIONER HOLIAN: Second.

CHAIRMAN CHAVEZ: There's a motion and a second. Commissioner Anaya. No? Okay, there's a motion and a second. No further discussion.

The motion passed by unanimous [5-0] voice vote.

CHAIRMAN CHAVEZ: Congratulations to the Management and the negotiating team.

III. C. 5. Presentation and Approval of Assessor's Annual Report
[Exhibit 3: Report Presentation]

CHAIRMAN CHAVEZ: You have two – you have also a presentation of the valuation and maintenance program?

GUS MARTINEZ (County Assessor): Yes. The annual report and the property valuation maintenance program.

CHAIRMAN CHAVEZ: Okay, and there's a resolution attached to your second presentation.

MR. MARTINEZ: Yes, sir.

CHAIRMAN CHAVEZ: Okay. Thank you. Go ahead.

MR. MARTINEZ: Well, first of I just want to – Mr. Chair and members of the Commission, I just want to thank you and Ms. Miller for adequately funding our office so that we can streamline our processes and help the taxpayer more efficiently. So I really appreciate that, starting off with that. And also the staff. I have a great staff that work hard to help us meet our goals and a great County Deputy Assessor that helps with

this process. So I appreciate that.

What we're looking at here in the 2016 annual report is the taxable valuation comparison. So what we have there is we have tax year 2015 versus tax year 2016 and we had a change of 3.25 percent, which is roughly about \$58 million of revenue, new revenue that's gone to the tax rolls. Residential, there was \$214 million, 3.63 percent and non-residential value saw a decrease of two percent, and that is because of land changing from vacant to residential, so there's a loss in value, exemptions granted throughout the county.

Next page is the total taxable value history, so we have a six-year trend starting with 2011. If you see that trend there started at \$6.7, almost \$6.8 billion, briefly went up again in 2012/13 and then we that reappraisal in 2014 but as you see the trend, we are picking up again slowly and currently right now we're at \$6.6 billion right now

COMMISSIONER HOLIAN: Mr. Chair.

CHAIRMAN CHAVEZ: Commissioner Holian.

COMMISSIONER HOLIAN: I just had a question. Why the big drop in 2014? What caused that?

MR. MARTINEZ: That was the year we did a reappraisal of roughly around 35,000 parcels that we got correct information and then they adjusted with the market at that year, so some of them were over-assessed and so those got adjusted down, so that's where you saw the decrease in the market in 14 because of those 35,000 parcels that were actually put into our CAMA system.

COMMISSIONER HOLIAN: Thank you, Mr. Assessor.

CHAIRMAN CHAVEZ: So Gus, maybe we should anticipate questions as you're going through the presentation. That way we don't save them for the end.

MR. MARTINEZ: The next page is new taxable value added. Basically, there's a six-year trend. We have 2016, we have \$58 million roughly in 2016. A little bit less than last year at \$67 million. So there is construction going on all around us. I would assume that next year would probably be increased from the \$58 million that is for 2016.

The next page is the 2016 residential property assessed value for sales prices. We roughly had this year, 2016, 1,900 sales that occurred. The mean ration was 93.83 percent and the IAAO standard is 90 to 110 percent. Our median ration is 93 percent. Coefficient of dispersion is 11.5 and the range is five percent to 15 percent. And the PRD is – we have it at 100 percent. It's 98 to 103 is the IAAO standard there on that one.

The next page is just the coefficient of dispersion, what it means. It's the average deviation of a group of numbers from the median expressed as a percentage. And the price-related difference is the mean divided by the weighted mean. So those are just the standards that we go by, IAAO standards.

And the next is an itemized comparison of 2015 versus 2016. Parcels in 2015, we had 54,658. Currently this year we have 55,798. And the value, currently right now we're at \$15, 607,000,000, and the change is \$623 million, 4.2 percent change. That's residential. Non-residential is a 7.3 percent change so each one is personal property, business personal property, manufactured homes, state assessed, and then at the bottom are personal exemptions such as we track veterans' exemptions, disabled vets and head of household, and over 65 valuation freeze.

So what I want to say is just this year we did a big push in the papers and the

radio and that to let people know what exemptions were available to them. And it did work; we had a lot of people with head of family exemptions that came in and veterans for the first time that didn't know about it so we're going to continue to do that until we kind of reach a lot of people to let them know those exemptions are available to them. And that's it on the 2016 annual report. Mr. Chair, is there any discussion?

CHAIRMAN CHAVEZ: I have no questions, just a comment. I do appreciate your office attending community meetings at places like the Nancy Rodriguez Center or another example where a resident had questions that I couldn't answer but you were able to set up a meeting with that individual, one on one community meetings. I think the office has gone again, above and beyond the call of duty to get the information out to the public and to be accommodating and to make it as user-friendly as possible. Generally, human nature, we resist any kind of taxes, property taxes or whatever but I think with the office going out to the public and explaining why we do it and how we do it and where the money goes, for me it's gone a long way. So I want to mention that now and thank you for that.

MR. MARTINEZ: Thank you.

CHAIRMAN CHAVEZ: Commissioner Anaya.

COMMISSIONER ANAYA: Thank you, Mr. Assessor. I appreciate the information and the feedback. Could you just provide some clarity? I had some individuals in recent days that said that there was a jump in commercial property values, and I just wanted to see if you could help quantify or clarify that. You have non-residential values. Is that the same as commercial values? Is that one and the same? And if you could just use this as an opportunity to clarify if there was increases on commercial specifically or not and kind of help me out to better understand the comments that were made to me.

MR. MARTINEZ: Mr. Chair, Commissioner Anaya, yes. When I took office in 2015 there was a commercial reappraisal in prior years taking place. So they had just finished it in the end of 14 so it went on in tax year 2015. And so what we did is our office looked at all commercial properties throughout the whole county and did a reappraisal of all commercial properties. That means re-sketching properties, revaluing them so that they were current and correct for that year. And so yes. If people saw an increase it was because either there was some information that we have collected through appeals and that that would say that those certain types of commercial properties saw an increase.

So the majority of our appeals came last year with that reappraisal and currently I think last year we had over 650 commercial protests. This year we have gotten around half of that, around 300 commercial protests this year. So they're probably just stragglers that didn't come in prior in 2015 and are coming in for 2016.

COMMISSIONER ANAYA: So did we see an overall increase in commercial because of that?

MR. MARTINEZ: Yes, we saw a slight increase in commercial. Let me see if I have the values from last year on the annual report.

COMMISSIONER ANAYA: And if you could, Mr. Martinez, Mr. Assessor, did those – just given the current climate of the market, we're still crawling out of a difficult depression in our economy. Do those adjustments take into consideration the

economy and the fact that we're still not out of those tough times, I guess, for lack of a better word?

MR. MARTINEZ: Yes. Some of these commercial properties haven't been reappraised probably for over 20 years. And so finally when we got a chance to review them there was a lot of properties that were probably undervalued in commercial and we just adjusted them based off of sales data that we had gotten and we received in the past few years and were able to revalue them at market value. My understanding – I got big concern over values jumping dramatically for some people and it is – when it jumps that much it's a burden on some of these owners and I hope going forward annual-wise we're keeping up to date with the assessments of commercial and residential that they will never see in the history that I'm here, a jump like that. It should be from a year-to-year basis of the values, so it will be a real minimum increase. It would be only whatever the market does for that tax year. Unfortunately, commercial property doesn't have a limitation of increase. It's just residential property. So they're the ones that carry most of the burden.

COMMISSIONER ANAYA: So that being said, Mr. Martinez, and if we took the example of a small business than maybe hadn't been reassessed, you said in 20 years or a long period of time, does the County have any latitude statutorily to work with a business on making a payment, a payment plan of some kind? If they had – in the example if you had somebody that was functioning 20 years and then they had a drastic increase because of true and correct as you stated earlier, do we have any latitude as to working with a small business so that we don't burden them in a position where they might not even be able to function as a business?

MR. MARTINEZ: Mr. Chair, Commissioner Anaya, what I like to do is when they come in and express that to me, I work really well with the Treasurer and I try to just walk them over there if they need to be on a payment plan and to sit down with the Treasurer and myself to see if we can work with them to get them on a payment plan if need be. So we try to work together in that way to kind of accommodate them, because I do realize that it is a big jump and not everybody can afford an increase of that magnitude. So we try to work with them the best that we can within the statute. Unfortunately, statute doesn't allow – commercial property has no limitation of increase so if the market goes up 20, 30 percent, that's what they'll see on their valuation the following year.

COMMISSIONER ANAYA: So I'm just going to put this out there for Ms. Miller and our legislative team and my colleagues on the Commission that that might be something that we look at in statute going forward in the legislature because there are no limitations. That could really hamstring a small business in particular from being able to sustain and continue to have their business and grow their business. And so in this climate that we're in and the tough economy and tough times still I think it's prudent on our part to do what we can. So maybe that's something we could look at, legislation. As Commissioner Chavez said, our Chairman, I very much appreciate your outreach efforts and your diligence to go to the outlying communities in particular. I know you've been to Edgewood and the southern part of the county, and the northern part of the county as well. So I know I greatly appreciate it and I know my colleagues do as well. So thanks for that. But if we could all continue to think together on how those jumps and increases do

impact other parts of the business sector I think it's going to be important for all of us to try and work together to create solutions through those. So thank you, Mr. Chair. Thank you, Mr. Assessor.

CHAIRMAN CHAVEZ: Commissioner Anaya, I would agree with you on a couple of your points and maybe just add direction to staff. Because I think if we're going to discuss the limitations on the commercial properties, and I think most of these properties happen to be in the downtown area if I'm understanding this right. I do appreciate you bringing this to our attention, Commissioner Anaya. So I think we need to work on that side but I also think we need to work on the other side, Gus, because we don't need to depend on – well, we do need to depend on staff but I think we need to have policy that's far-reaching so that we don't need to get caught in the situation where we're 20 years behind and then we have to do retro-active increases and of course it's going to sound or look like it's 300 percent. But if you do that retroactively it really isn't.

So I think we need to be more consistent in how we update our rolls and maybe, Gus, you can think of some policy within the office that would carry over so that we don't get behind the curve like this in the future. Because it's not in our best interest.

MR. MARTINEZ: Yes, Mr. Chair. The County really a few years back backed the office in doing data collecting to protect the investment of the County. I have really put things in place in our office that it doesn't happen again, that we are on top of things and the technology that we have today, such as with pictometry and aerials and our CAMA system and that, it gives us the ability to be more efficient with our staff and be able to find improvements and be able to revalue things in a timely manner so that the constituent doesn't get hit, for small business owners or even people with residential property don't get hit with increases that way. So I really do take my job seriously in that part in that I hate to say anybody get big increases like that going forward. So we're trying to put policies and procedures in place in the office right now. We're working on those so that that doesn't happen in the future and that [inaudible]

CHAIRMAN CHAVEZ: Okay. Thank you. Commissioner Anaya.

COMMISSIONER ANAYA: Mr. Chair, since we have you here, Mr. Assessor, we don't get to see you all the time because you're busy working and doing your business, but I think it's a good opportunity to kind of highlight a few of the different incentives that are provided to low income households, head of household, veterans, seniors. If you could just run through some of those key areas so that those people listening in on the radio or watching can truly understand those. I think you do a lot of outreach but I think there are still some that maybe aren't aware of those, so if you could use this as an opportunity to make the public aware of some of those things and how do they get the information they need to get those caps or incentives if you could.

MR. MARTINEZ: Mr. Chair, Commissioner Anaya, so we offer – the first one is a head of family exemption, which is a \$2,000 reduction of the assessed value of your property. And so anybody who qualifies as long as you're a resident of Santa Fe and you vote in New Mexico as your residence you qualify. You can only claim it on one property in the state. So if it's your main residence, you qualify and come down to our office.

The second is a veteran's exemption which is a \$4,000 exemption off your total assessed value. You can only claim that on one residence or land. On that you can also, if

you want you can claim \$2,000 on one and split it up and \$2,000 on the other. Also it's a minimum of five acres that you can claim it on so if it's a big ranch and that you can only claim it up to five acres on that.

Then there's 100 percent disabled which is no taxes if you're a disabled veteran. We have a lot of those in the county, so that's available to you to the veterans who give their life out there in their service, so that's something that the veteran's commission gives them to our office to be able to apply for.

And also the biggest one now that our community is getting older is the valuation freeze. So if you're 65 years or older, making \$32,000 or less, we can freeze the value. It freezes the value but it doesn't freeze the taxes because the tax rate changes every year, but it freezes that value from seeing the three percent increase every year. So you qualify for three years in a row, and once you qualify you don't have to reapply unless your value changes. If it changes and you come and then we start all over again. But that's a big incentive. We have a lot of those that have come in and applied for this this past year, just by notifying them in the paper, which is a good thing.

So those are mostly the exemptions that we can offer the constituents. And I want to make sure that everybody has those in the county and they're available there. And we go out to the community in the month of April. They can apply for those whether it's down in Edgewood when we were there or we're up north in Pojoaque or Chimayo or Santa Cruz, we're up there and they can apply there or at the fairgrounds. So we've had a lot of those come in this year applying.

COMMISSIONER ANAYA: Thank you, Mr. Martinez. Thank you, Mr. Chair.

CHAIRMAN CHAVEZ: You're welcome. So this is the annual report.

III. C. 6. Presentation of Assessor's Valuation Maintenance Program and Action on Resolution No. 2016-62, a Resolution Approving the County Assessor's Property Valuation Program in Accordance with State Statute [Exhibit 4: Presentation; Exhibit 5: Resolution]

MR. MARTINEZ: Basically, what it is is just a format or our office, of what our duties are, how are office is set up. That sort of thing. What each department does. I'll tell you the biggest thing this year is we spent a year from last year we put in place a quality control department that ensures data that's going out there under notice of value to be good data and clean data for the public. So that's one of the biggest things that we've done and then also just to highlight our protest process. This is the first time that we have that the constituent can file on line their property [inaudible] so they don't have to come to our office, which was great, because they didn't have to come in and we saw less traffic.

And then our live chat. People asked a lot of questions during the protest process so there were good things that happened in our office this year and it helped out with the protest process. And if that is it, I would ask for any questions that you would have regarding that. If not then Mr. Chair, I request for your approval of the valuation maintenance plan program.

CHAIRMAN CHAVEZ: So we have a two-part presentation. The second one is the Assessor's valuation maintenance program and action on a resolution approving the County Assessor's property valuation program in accordance with state statute.

MR. MARTINEZ: Before we approve I want to say one thing is that we are in a five-year reappraisal plan. We just finished the Edgewood process last year. We viewed all properties in Edgewood. We are up now on our second phase, so it's already complete. We're on our second phase which includes the Madrid, Cerrillos, Glorieta, Lamy areas there that we're starting on the 1st of August and we should be completing that by the end of December, and then working ourselves all the way up to the north. So by us doing that ensures that the constituent doesn't see big increases from year to year. We're catching them as we go and as our office is being more efficient we're finding things and we're not having to send out new assessments or do anything like that.

CHAIRMAN CHAVEZ: Okay. Thank you, Mr. Martinez.

COMMISSIONER ANAYA: Mr. Chair.

CHAIRMAN CHAVEZ: Commissioner Anaya.

COMMISSIONER ANAYA: So District 3 is the first to be reassessed, which might not be such a great thing, but it will be the last to get reassessed in the next round. So I appreciate the efforts. And I just want to say again, Mr. Chair, I've said it before, those outreach efforts and social media and technological tools that you've been using are helpful to the constituents and help citizens find information easier and access it. So for that I also appreciate those efforts.

MR. MARTINEZ: Thank you, Commissioner.

COMMISSIONER ROYBAL: Mr. Chair.

CHAIRMAN CHAVEZ: Commissioner Roybal.

COMMISSIONER ROYBAL: I also want to commend you, Gus, for all of your outreach, and like Commissioner Anaya said, just the fact that we have so many ways of putting in for protests and internet sites that we can actually go to make it a lot easier for our constituents because we all know that the parking here is very difficult to find. So I really appreciate that as well and with that I would second Commissioner Anaya's motion.

CHAIRMAN CHAVEZ: I want to be clear on the motion because we have items C. 5 and 6 that tie together. But we have one resolution. So Commissioner Anaya, is your motion specific to that item 6 resolution?

COMMISSIONER ANAYA: Yes, sir, Mr. Chair.

CHAIRMAN CHAVEZ: Thank you. That's kind of what I wanted to clarify. So we have a motion and a second.

The motion passed by unanimous [5-0] voice vote.

MR. MARTINEZ: And one thing, I just want to thank Geraldine for the good job that she does in her office to help us do our job better. So I want to thank you for that, Ms. Clerk.

GERALDINE SALAZAR (County Clerk): Thank you, Assessor Martinez.

VI. DISCUSSION/INFORMATION ITEMS/PRESENTATIONS

B. Presentations

2. **Recognition of the Agua Fria Volunteer Fire District** [*Exhibit 6: Map of District*]

CHAIRMAN CHAVEZ: This is one of the 14 fire districts that we have in the county and I just wanted to bring special attention to this fire district and I'll ask our first responders to add to this. The only thing that I would mention again is our dependence on volunteer firefighters to help keep our community safe. So Chief, we're on this item of recognition of the Agua Fria fire district. Do you have specific names that you want to share with us this afternoon?

CHIEF SPERLING: Thank you, Commissioner Chavez. Mr. Chair, members of the Commission, I really appreciate the concept of allowing each of our districts to come forward one at a time each month to talk a little bit about who they are and what they provide for Santa Fe County. As you know we have 14 fire districts. Today we're allowing Agua Fria to come forward, Agua Fria fire district. This is our second district and again, I very much appreciate it because we do so greatly value the service provided by our volunteer firefighters. We would not be able to provide the level of service to Santa Fe County that we do, both in emergency medical service and fire suppression without our great number of volunteers.

So that being said I'd like to introduce our Agua Fria District Chief, Milt Moomaw, who's standing here to my left, and the Assistant District Chief, Charlie Harrison, in the back. These two gentlemen are here today to give you a little history of the Agua Fria district. I can tell you that District Chief Moomaw started in 1991, following the Agua Fria fire district's charter, so he's been a member of the district for some 25 years.

I should also note that he served at DeVargas Middle School as a teacher in math for 35 years and he told me that was all done in preparation for being the district chief of Agua Fria. So with that I'd like to introduce Chief Moomaw.

MILT MOOMAW: Thank you, Chief. Commissioners, County staff, my name is Milt Moomaw, as Chief said, and I'm the district fire chief at Agua Fria fire district. I've been asked to present some information about our district and Agua Fria will be celebrating its 25th anniversary next year. We were chartered in September of 1992 and we owe some great allegiance to the gentleman you guys honored earlier, Buster Patty. In 1991 he and the County Fire Marshal, Wendy Beck, decided that Agua Fria needed a fire department. At that time we relied on La Cienega, Tesuque and the City of Santa Fe to come to our emergencies. So they put together the group and basically they solicited friends, relatives and interested people from the Agua Fria area to establish a fire department.

And by gathering these members the members got together and started going around and begging and borrowing, but definitely not stealing equipment so that we could form a functioning fire department. And they managed to do that. The problem was, and still is, that the state will not fund a fire department during its first year. All fire departments have to manage to get by on their own for the first year before state funds. And that's why we were begging and borrowing and not stealing so that we could put out

department together.

And we want to thank all the neighboring departments for the donations that they made to us, and we have a special thank you to Chief Diluzio from the City of Santa Fe. He had an engine that had been retired that he gave to us to be our first engine so that we could actually go and fight fires other than by doing bucket brigades. And from there we proceeded on. During the first year, as I said we were chartered in 1992, we didn't have any funding and we were charged with providing fire protection and EMS protection for the southwest central portion of Santa Fe County. That means that our borders extended from the Rio Grande to the City of Santa Fe boundaries. We also went from the area of Airport Road and County Road 56, all the way up to San Ildefonso Pueblo.

Over the years through annexation we've lost bits and pieces of that and one of the more interesting things is that most people don't realize that when we were chartered, our district boundary on the southeast corner extended to within a few hundred feet of Cerrillos Road. We were that far into the area that has become Santa Fe. Our current population is somewhere between 10,000 and 15,000 people. It's hard to tell because of the fact that people keep moving into our district. We have given up significant sections of our district and at the time that we were chartered we were around 8,000 people. Since then we've grown significantly, and then the City's annexed portions of us and brought us back down close to where we were at that time.

Agua Fria fire district is charged with, as I said, providing fire and EMS services to the west central parts of Santa Fe County. Over 90 percent of our calls are emergency medical. Other things that we have done is we provide traffic accident remediation, search and rescue, lightning strikes – we respond to lightning strikes. We've had downed airplanes on Caja del Rio that we've responded to, and we support the City of Santa Fe on incidents at the Santa Fe Airport.

We also provide maintenance safety for downed power lines and for ruptured gas lines. Before the County Fire Department was formed as it is now we formed our own swift water rescue team, which was professionally trained and managed and we also formed our own high-low angle rescue team. Since that time the Santa Fe County Fire Department has taken over those operations and they do a magnificent job.

Agua Fria is one of four districts in the western region. We are supported by the three other districts. Those three other districts are La Cienega, Turquoise Trail and Madrid. And then we also receive support from Tesuque fire district which is not in our region, and the City of Santa Fe Fire Department through auto-aid mutual aid agreements. We also have received and given aid to New Mexico State Forestry and Santa Fe National forest. In return we supply and help our neighbors in their needs as well. We have provided help to other government entities in fighting forest fires over the years. We've supported Forest Service in the Dalton fire, Lakes Complex fire and Borrego fires which were fires that were very near Santa Fe, and many other small local fires.

In 2000 we sent a brush truck and a Class A engine to Los Alamos to support them with the Cerro Grande fire. We've also supplied a tender to the Forest Service at the recent Pacheco fire up above us here near the ski basin. At other times Agua Fria resources have been sent to other areas in New Mexico and even out of state to support wildland fires.

Of major concern in our district now are the major structures that we have. Our major structures include State Game and Fish Department offices off of Wildlife Way, Las Campanas Clubhouse, Spa and Horse Barn, the Buckman Water Treatment and Diversion Complex, and many houses in Las Campanas, Las Dos, La Tierra, are in excess of 5,000 square feet, bigger than some businesses that we have.

Other concerns includes things like we have several houses at the end of Horcado Ranch Road. Horcado Ranch Road, you've probably never heard of, it's a small dirt road, twisty and turn and in several areas it's only one vehicle wide, and we have to protect those structures in case of a fire. They are also many miles from the nearest water supply. They are five to seven miles from the nearest water supply and one of those houses is well in excess of 15,000 square feet. If it catches fire there's no way we're going to have enough tenders to supply the water for them at that point simply because the water flow that we need is going to be absolutely tremendous.

We've also found out from County Land Use that they have building permit requests for an area near Buckman along the San Ildefonso Reservation – that's in the upper northwest corner of our district. It turns out that at the end of World War II the state offered building sites to veterans. Some of the veterans took advantage of that and acquired building sites in the area near Buckman and San Ildefonso Pueblo. As you can tell from the roads it's a far, far trip. And so that's another one of our major concerns.

We also have 17 square miles of wildland urban interface, ranging from moderate to high intensity possibilities. And just as a side light, some of our houses reside in the Pojoaque School District. Las Dos, the children there are to attend the Pojoaque School District because the City of Santa Fe and Pojoaque can't manage to reach an agreement so the kids wouldn't have to travel into town and then go to Pojoaque. And as a final thing, our major need as always is volunteers. If any of you or any of you in the office would like to volunteer to help out the 14 volunteer fire districts in Santa Fe we're looking forward to it. One of the things I was saying is we have nine Firefighter I's. We have five EMT-basics and one EMT paramedic. Some of these people are cross-trained so we have right now 13 volunteers. So as you can tell from that we need volunteers.

Las year we had 1,288 responses. These were covered by our volunteers and the six paid County firefighters that are on duty with us at all times. This year we're already at 450 calls, so we're looking at again nearly 1,300 calls this year if this continues. And again, this is even after the City has annexed a significant portion of our district. Thank you for your time. I'll stand for questions.

CHAIRMAN CHAVEZ: I want to thank you for your time and for your patience. I know you've been here for a while listening and I think paying attention to some of the discussions but I really want to thank you for being here to support the Chief and support the County's efforts in keeping our community safe. Commissioner Stefanics.

COMMISSIONER STEFANICS: Thank you, Mr. Chair. Thank you very much for coming today. I am looking forward to hearing from all the different fire departments and I think that one of the issues you're bringing up here at the end is about the volunteers and how we get our young people interested. I know that many people, many families, are working two jobs in order to make ends meet. But I'm wondering, Chief Sperling, if you and the volunteer chiefs could maybe brainstorm about doing a

countywide recruitment specifically aimed at young people. And I don't think you have an answer today for me but I just am wondering if we could make that some kind of focus or priority. People are coming out of high school – now, they have to be how old? Eighteen?

CHIEF SPERLING: Yes.

COMMISSIONER STEFANICS: So they don't have to be 21. So coming out of high school, and I know that the young ones or the auxiliary can be 14, right? Down on my Highway 14 we have 14-year-olds. So maybe there's some kind of recruitment right now that we could do since school is closing for the summer to see if we could get people coming to meetings, coming to trainings, maybe doing a countywide training.

And the reason I bring this up is my nephew after much prodding has started going to one of the volunteer firehouses. And it's after a full day of work. And he's usually pretty fried because he's a young person learning how to work and all that. But I'm wondering about if we did do a recruitment of young people and we did like a crash weekend course and we had someplace to camp them out and make it a fun outing and try to get more people interested, whether that would work. But it's just an idea.

CHIEF SPERLING: Mr. Chair, Commissioner Stefanics, that's a great idea and we're always open to additional recruiting ideas. If you recall, about a month ago we passed a resolution in support of a grant we received from the International Association of Fire Chiefs to do some additional out of the box recruiting for Santa Fe County fire districts. You mentioned second jobs and that's been impacting volunteer recruitment and retention across the nation including Santa Fe County. I also have my own theory and that's it wasn't that long ago that people used their local fire district to volunteer and to have a social life and many of the young people these days they don't need that quite so much because of social media. And so they are connected 24/7 with their friends group and it's easier for them not to be involved in a group that's centered around a particular activity. I don't know if there's any validity to that theory but it's definitely something that we're trying to address across all of our districts.

COMMISSIONER STEFANICS: Well, I just am going to spin this a little bit more. Genoveva Chavez does day camps for kids in the summertime, but by the time you're 14 you are out or you can come back as a junior counselor. But there's really nothing to do for the masses of people 14 and older in this community in the summertime. And there are some non-profits that do work with youth, like the Earthworks and some other ones but they have a very limited number of people. So if 100 people apply maybe 15 get jobs with them.

So we have a lot of young people and I don't just think that it's at the youngest stage, at the 14 level. I think we have some 16 to 18-year-olds who aren't going into full-time jobs yet. Maybe somehow we could do something with that group as well. That's all. Thank you so much though for the presentation, for sitting here and I love the volunteer fire departments. Thank you.

CHAIRMAN CHAVEZ: One question I had, Chief. I know that we've been in discussion, I know this is maybe for future improvement or expansion, but just the space, the structure of the volunteer fire department itself, what are we thinking about that in the future? Because I think that building at some point, if it's not already obsolete

it will be soon.

CHIEF SPERLING: Mr. Chair, you're referring specifically to the Agua Fria main station?

CHAIRMAN CHAVEZ: Yes.

CHIEF SPERLING: We are in the process of expanding the training grounds, not physically expanding them but bringing some additional props in and it's a great centralized location for both career and volunteer firefighters for training purposes. That's for my vision the longer-term use for that facility is as a training ground as well as it's got a great training room. It's got sleeping quarters. And as the City completes their annexation of that area and takes over service I would anticipate that that facility remain in our inventory for use of the Santa Fe County Fire Department. It does need some work and we've been working with Facilities to provide some upgrades. For instance they're looking at a new HVAC system and we've done some other improvements to the facility. So I would anticipate it being in our inventory for quite some time.

CHAIRMAN CHAVEZ: Okay. Good. Thank you. I appreciate that.
Commissioner Anaya.

COMMISSIONER ANAYA: Mr. Chair, thank you Chief and Assistant Chief and Chief Sperling, thank you for being here Galisteo was here last month and we were chartered in the same year and I was thinking of the old saying, how time flies when you're having fun but I think it's more time flies when you're working and serving the public because for those many years you and those volunteer firefighters in the Agua Fria district have served that community bravely, in partnership with a lot of other players including paid and volunteer staff.

But it's a lot of time and it's a lot of work and I greatly appreciate that time. It's probably easy to get into being a volunteer than it is to get out, Chief, and I thank you for that dedication to you and the assistant and the other officers and all of the volunteers. And I'm fully on board to doing whatever we can, as Commissioner Stefanics suggested to creatively work with the volunteer association and all of the departments to try and figure out ways to retain volunteerism. Because I think it's important that we have volunteer fire departments because I think they obviously provide the mass of service that we need in the county along with our paid staff, so there are two working in concert together.

But I thank you so much. I was thinking of the meetings and the time, so when you're not in meetings you're in trainings and when you're not in trainings you're on calls. And it's a 24/7 commitment to carry that pager and it's something that we value and appreciate and respect very much. So Chief, thank you very much to you and all of the department.

CHIEF MOOMAW: Thank you very much for your support.

CHAIRMAN CHAVEZ: Thank you again for being here and we'll just continue to work on this. It's going to be constant and as Commissioner Anaya says it's 24/7, seven days a week, 365 days a year. So without your efforts and without the volunteer efforts we would be nowhere.

COMMISSIONER ANAYA: Mr. Chair.

CHAIRMAN CHAVEZ: Commissioner Anaya.

COMMISSIONER ANAYA: We had the privilege of taking a picture last

month and we made the Puente newsletter in Galisteo, which is pretty neat and awesome, so I'm hopeful that we're going to be able to take a picture with these fine volunteers.

CHAIRMAN CHAVEZ: Sure. So we're asked to take a photo op before you leave. So we're going to go down and join you. We'll take a photograph and then we can continue with our business.

[Photographs were taken.]

VI. B. 3. Presentation of Key Elements of 2016 Agriculture and Ranching Implementation Plan Draft

ERIN ORTIGOZA (Planner: Good afternoon, Chair Chavez, Commissioners. In your packet is an outline of the agriculture and ranching plan along with next steps. Today I'll be presenting to you the key elements of the 2016 agriculture and ranching plan draft.

The agriculture revitalization initiative is an ongoing effort to build a collective awareness of agricultural lands, resources, challenges and opportunities within the county. The agricultural and ranching implementation plan guides the work being done through the agriculture revitalization initiative. The plan outlines a critical path to enhance agricultural opportunity in Santa Fe County by promoting awareness of agricultural programs, incentives, financial and technical support, connecting farmers and ranchers to resources, demonstrating agricultural and ecological projects, establishing baseline information regarding Santa Fe County's capacity to produce food, identifying markets, market niches, to strengthen the local food supply and demand chain, and developing economic opportunity in the agricultural sector.

The Sustainable Growth Management Plan, Chapter 4, Agricultural and Ranching element outlines 12 policies to maintain and improve agriculture, ranching and acequia systems, to preserve and support agriculture and ranching practices through tools and incentives, and for pro-active approaches to address food security and sustainable food systems.

The agriculture and ranching implementation plan is designed with focus areas which implement all 12 policies of the Sustainable Growth Management Plan's agriculture and ranching element. The agriculture and ranching implementation plan also builds on work done through several County policy and planning initiatives, for example, the SUP, the food plan, the Health Action Plan, the economic development plan, and community plans.

In April and May of 2016 Santa Fe County hosted five community dialogues with agricultural stakeholders as a foundation to the ARI plan. At least one meeting was held in each growth management area. Meetings were community dialogues about the status of local agriculture throughout the county. Staff also introduced the agriculture revitalization initiative and topics of discussion included the transfer of development rights program, the New Mexico Land Link program, and the agricultural resource

inventory.

The draft ARI plan will be released on June 13th, which will initiate the public review process. The draft ARI plan will be sent out to community members who attended the first round of meetings and will also be publicized in a press release, email contacts database, our CO/RO program, agricultural stakeholders and partnering organizations communication networks. Staff anticipates bringing the final draft to the Board for approval on July 12th. The County will continue to reach out to communities and host agricultural dialogues to build relationships and momentum around key areas of work identified in the ARI plan.

Staff will also continue to collaborate with partners on initiatives as outlined in the ARI implementation matrix. There are multiple agencies, organizations and institutions in Santa Fe County who are actively engaged in agriculture work. These groups work to create and maintain viable markets for local products, connect farmers and ranchers with agricultural resources, preserve ag land, advocate for agricultural policy at local, state and federal levels, and cultivate knowledge and leadership and skill sets within the agricultural community.

There are several areas of intersection with these existing organizations and initiatives where the County can play a definitive role in supporting and advancing efforts to maintain and improve agriculture, ranching and acequia systems, to preserve and support agricultural and ranching practices through tools and incentives, and to develop economic opportunity in the agriculture sector.

The following focus areas expand upon opportunities which have been identified by staff where collaboration could lead to tangible results for our local food system. Focus area 1 is the transfer of development rights program. Santa Fe County has initiated the transfer of development rights program in accordance with the SGMP and the SDLC. The TDR program offers landowners a voluntary, incentive-based, market-driven approach to preserving agricultural land, open space and other environmental resources while encouraging development in designated county growth areas. The TDR program consists of sending sites and receiving sites. Sending areas are areas which protect agriculture, rural open space and character and environmental resource for the benefit of residents of Santa Fe County.

Receiving areas have been identified for increased development based on the presence of adequate public facilities and services. An ARI plan calls for ongoing outreach to communities and stakeholders countywide to familiarize residents with the concepts of the program in collaboration with partners to become familiar with other tools in the land conservation tool kit to provide landowners a comprehensive range of options. The County is also moving forward to contract services for a TDR bank benefits analysis. Partnerships identified in the ARI plan include the New Mexico Land Conservancy, the Santa Fe Land Trust, and the Natural Resource Conservation Service.

Focus area 2 is connecting farmers, ranchers and resources. Their work with communities and dialogues with farmers, ranchers and other agricultural stakeholders, it's clear that more connections need to be made between people producing food and the resources they need to do it. These resources range from equipment to technical and financial support and access to land, water, quality seed and helping hands. There are

existing programs which provide these services to the agricultural community and the County will work with our networks of community members to increase the awareness of these opportunities. The ARI plan identifies the New Mexico Land Link as one example of a program designed to connect farmers, ranchers and resources. This tool is for people seeking agriculture and local food resources such as land for ag use, agricultural work or learning opportunities, or agricultural apprentices, interns and employees.

Other examples of programs which link farmers, ranchers and resources include the Natural Resource Conservation Service, the County Extension Office, and the Santa Fe/Pojoaque Soil & Water Conservation District. Partnerships identified in the ARI plan include the Mid-Region Council of Government, County Extension, Santa Fe Community College, the Santa Fe Farmers Market Institute and Farmers Market, the Santa Fe Food Policy Council, and several other organizations who may assist in getting the word out through their communication networks.

Focus area 3 relates to agro-ecological demonstration projects. These agriculture and ecological demonstration projects provide opportunities to showcase the mutually beneficial dynamics of well designed agricultural and ecological systems in the landscape in order to increase land productivity and grazing potential, and improve water quality, wildlife habitat, erosion control and flood resiliency while producing food. The ARI plan aligns with and supports project and management plans for several open space properties. Los Potreros open space and La Cieneguilla open space were identified as areas where certain agricultural uses may be appropriate in conjunction with ecological restoration efforts.

The Pojoaque Recreation Complex, Phase 2 provides an opportunity for edible landscaping designed as a forage forest using low-maintenance native edible species, and Romero Park master plan includes provisions for a community garden. Partnerships identified in the ARI plan include communities associated with these open space properties.

The fourth focus area is the agricultural resource inventory. Today's local food systems consist of supply and demand chains and agricultural resources include various scales of production and also the people and places that purchase and distribute local food. It's essential to understand existing conditions of local agriculture to strategically plan for the viability of the future local food supply and demand. The ARI plan establishes a need for baseline data regarding the current status of agriculture and ranching in Santa Fe County, and information about market niches and production capacity of the county, and average values for select agricultural products. This information will be available to community members, policy makers, business owners, researchers and agricultural producers for the purposes of building resiliency and networks within our local foodshed.

The County is also moving forward to contract services for the agricultural resource inventory. Partnerships identified in the ARI plan include a range of agricultural and conservation organizations, agencies and the communities.

The agriculture implementation matrix ties Sustainable Growth Management Plan policy areas to action steps. Examples of action steps for each focus area of the Agricultural Resource Implementation Plan are included in this example of the

implementation matrix. The matrix identifies focus areas, action, lead, partners, timeframe, priority, and the SGMP policy that it is implementing. For example, on this matrix, we have the agricultural resource inventory. The first action step identified is to develop the outreach plan. The lead would be the Planning Division. Partners with the community, and timeframe of six months. High priority as it establishes baseline essential information and that implements SGMP policy 16.1. Thank you, and I stand for any questions.

CHAIRMAN CHAVEZ: Thank you. Questions of staff? Commissioner Holian.

COMMISSIONER HOLIAN: Thank you, Mr. Chair. Thank you, Erin for your presentation, and I just want to tell you that I was very impressed with the community meeting that I attended in Pojoaque. I was really impressed with the presentations that you and Robert made and also the number of people who were there and the level of discussion. People had great ideas and were very enthusiastic and I'm sorry I didn't make it to more of the meetings.

I think that we all know that it's really important to have local agriculture from an economic point of view for our community and also it's a great way to get healthy food to the people in our community who really need to have access to healthy food. But I think that as you've pointed out also, it's good for the environment as well. I was just reading the other day that for every one calorie we consume it takes 12 calories to grow that food and transport that food. So it's an extremely energy-wasteful activity in our country. And so I think that actually more local agriculture will also help save energy and hopefully help with the global climate change issues that we're dealing with in the future. So in any event, thank you very much and I really appreciate all that you're doing to make this a reality.

MS. ORTIGOZA: Thank you, Commissioner.

CHAIRMAN CHAVEZ: Commissioner Stefanics.

COMMISSIONER STEFANICS: Thank you very much, and I'm sorry I missed the first part of your presentation, but I was in a community recently where people were really impressed that Santa Fe County was in fact having this conversation, and I want to thank you because the planners that go to the communities are the ones who make the biggest impression. And I will say that Robert, I think the whole cadre of staff that you're working with, they know how to listen, how to negotiate, especially in periods of conflict, and I think that's great. Thank you very much.

MS. ORTIGOZA: Thank you, Commissioner.

CHAIRMAN CHAVEZ: Commissioner Anaya.

COMMISSIONER ANAYA: Thank you very much for your efforts. I took the beginning of your presentation and the context of it to summarize it this way, to say that a critical path to expanded agricultural farming and ranching support, economic opportunity, preservation and food security. I think all those components are wrapped up in the work that we're doing as a County in trying to create a better sustainable source of food locally, which I think Commissioner Holian just stated as well. So I would just emphasize I'm in support of that because that helps preserve, as you've said, a way of life and also encourage and incentivize more agricultural growth and expansion in the county.

Thank you so much.

MS. ORTIGOZA: Thank you, Commissioner.

CHAIRMAN CHAVEZ: Well, and just the idea, in the case of Romero Park, we would do something mixed use, a community garden in a public park I think is great because you have a captive audience, you have dirt, you have water close by and hopefully people that want to engage in that community garden. I really hope that that works out and that we can actually use that produce, maybe in the schools or at the senior centers or something like that. So I'm really excited to see how that plays out.
Commissioner Roybal.

COMMISSIONER ROYBAL: I also attended the meeting that you guys had in Pojoaque and I was really impressed, along with Commissioner Holian. I am just really excited and look forward to working with you to see this go forward, so I really appreciate you guys' time and your effort on this. Thank you.

MS. ORTIGOZA: Thank you, Commissioner.

CHAIRMAN CHAVEZ: Commissioner Anaya.

COMMISSIONER ANAYA: Mr. Chair, Erin, I know we had some efforts with the Food Policy Council here in Santa Fe and the Santa Fe Public Schools to try and work towards getting more locally grown foods into our schools. I would just – where are we with that particular initiative? And then how have we talked about outreach to the Moriarty Edgewood School District, for example, that has a wide array of agriculture in that sector that could really lend itself to working directly with the school like the public school system there. Have we got any traction in Santa Fe and is that something that we're looking at as part of this dialogue to expand into other areas in southern and northern Santa Fe County?

MS. ORTIGOZA: Chair Chavez, Commissioner Anaya, the local food procurement for Santa Fe Public Schools is an ongoing initiative. Part of the way that we're addressing it through our work here with the County is to better understand the local production capacity to meet the needs of an institutional purchasing body. So they would need an ongoing, consistent supply of food. They purchase large quantities at one time so really when we talk about aligning our local food supply and demand chain, that's where we want to strategically understand: What are we producing? How much are we producing? And then how can we meet the needs of a school system who has their own procurement policies in order to create an alignment with local food moving into the schools.

And so the Food Policy Council has been working on this through their subcommittees and we are, through our partnerships working with the Food Policy Council, with Farm to Table, who is actively involved in this work as well, and we'll likely be speaking with the Santa Fe Public Schools as well in their food purchasing.

With regard to Moriarty, the model of local food purchasing, the schools – we had a meeting in Stanley and we're talking about opportunities to get local food into institutions out there and we can continue working through the model of Santa Fe Public Schools, because there's a piggy-back opportunity with the bid process that other school systems can utilize as well. And so all of those conversations are happening as a part of our outreach and will be discussed in further detail in the plan. Does that answer your

question, sir?

COMMISSIONER ANAYA: Thank you. I just would ask and support your continued communications and that maybe a specific conversation with the superintendent about what's happening in Santa Fe would be helpful to just better understand if there is an interest. I would think there is just because the wide range of food that's produced in the Estancia Basin.

MS. ORTIGOZA: Absolutely. We will do that.

COMMISSIONER ANAYA: Thank you.

CHAIRMAN CHAVEZ: So I thank you for your presentation and I just have one question, and maybe this goes either to staff or to Commissioner Holian. I know that there are some suggestions and directions to staff. What are your next steps in this initiative?

MS. ORTIGOZA: Chair Chavez, Commissioners, our next steps are to complete the Agriculture and Ranching Implementation Plan draft and send it out for public review on June 13th. With that that process of public review will go for approximately a month and we'll be bringing back the final draft to present to the Board on the July 12th Board meeting.

CHAIRMAN CHAVEZ: And so that resolution, Commissioner Holian, do you see that as having just one public hearing or two public hearings?

COMMISSIONER HOLIAN: Mr. Chair, well, Erin, I would ask if you think one public hearing is enough or do you think we should actually have a couple?

ROBERT GRIEGO (Planning Manager): Mr. Chair, Commissioners, I think with the final draft, in bringing that forward to the Board for consideration and it could take two public hearings for the Board to approve.

COMMISSIONER HOLIAN: Mr. Chair, I would also just ask that perhaps you get with Kristine Mihelcic, our PIO so that there's a press release or something like that just to let people know that this is happening. And I'll send out an email. Thank you.

CHAIRMAN CHAVEZ: Okay, thank you for your presentation. So there's no action requested at this time. Just direction to staff and then we'll wait for the resolution to be placed on our agenda. Thank you.

MS. ORTIGOZA: Thank you.

VI. B. 4. Presentation from North Central Regional Transit District (NCRTD) of the Long Range Strategic Service Plan for Santa Fe County and Options for Meeting Strategic Plan Objectives

ANTHONY MORTILLARO: Good afternoon, Mr. Chair, Commissioners. My name is Anthony Mortillaro. I'm executive director of the NCRTD. With me this afternoon is Jim Nagel. He's our public information officer and if we can, at the conclusion of this we'd like to leave some materials with you regarding the topics we'll discuss this afternoon.

I just want to touch briefly on some fiscal year highlights. As you know, we've

now been in existence 12 years, initially being certified by the Transportation Commission in 2004. This year, and I'm not going to hit on all these but just some of the highlights, we completed our second audit with no current findings. This is the second year in a row that's occurred. I think last time I was here I was talking about our launch of the blue bus tracker. That has been fully implemented and is available to all of our customers now. The long-range strategic plan was completed and I'm going to talk more about that here in this presentation and we had Taos become a member of the RTD so now we're up to 14 members, four counties, four cities and six pueblos.

We started the access to the Santa Fe Ski Are through the Mountain Trail system and want to thank you for your support on that and your contribution toward that. Overall we deemed it a success. It carried over 5,000 passengers during the winter ski season. And again, we acquired the Taos Chile Line, so we now fully operate that system and our financial transparency portal is fully implemented. So if anyone wants to see our books, financial transactions, those are available.

Operational profile, we now have 24 fixed routes. Two of those are demand response and two para-transit. We have 64 vehicles, 66 employees and an annual operating of \$12.4 million. The majority of our services are still free except for some premium services such as the ski area and the Taos Express. As you know, we cover a very large service area, in excess of 10,000 square miles and our fleet travels over a million miles a year.

A little bit on our historical ridership. Although we were certified in 2004, September, we didn't actually start operating services until 2008 and part of those operations involved the acquisition of two other systems – the Espanola transit system and Los Valles, Rio Arriba County system. And the red bars there depict those routes that are operated directly by the RTD, the blue ones are RTD funded routes where we provide funding to two of our regional partners for regional services – City of Santa Fe and Los Alamos County, and yellow/gold bar is the total ridership, both the funded and operated services.

As you as see, our ridership has been going up every year. We had a drop in service in 2015 in terms of ridership and that's because gas prices dropped quite a bit. We also implemented some changes to our routes. We're implementing our service plan update and some of that has come back around, and we're seeing some increase in ridership. As you can see 2016 projected, we're seeing ridership, we're projecting ridership to go up.

As far as Santa Fe County specific routes, and this will probably be hard to see, but we operate Eldorado, Edgewood, Turquoise Trails, Santa Fe to Espanola. There's a Pojoaque demand, a Mountain Trails, which is seasonal, San Ildefonso, Tesuque, Pojoaque dollar ride and we just started La Cienega service here in March. Those different colors represent the different fiscal years and how the ridership has gone up and down during that time period.

We serve over 50+ communities throughout our four-county service area. This is just a profile on rider income. A majority of our riders, 63 percent earn under \$17,000 a year. The rider service and our strategic plan. It took the board almost a year to develop this. We had community meetings in all four counties and we had good participation in

those meetings. This is the first time the RTD has had a long-range plan. We've had short-term service plans for five years but never a plan that looked out into the next 20 years to talk about or envision what the district would look like and the types of services it would be providing. That's what this plan does and I'll talk a little bit about the components in there.

I did bring copies of the plan; I will leave that with you so you can delve a little deeper into it if you desire to do so. One of the things the plan addresses is the housing and transportation affordability index and they used to just look at households, what a household spends on housing and that used to be 30 percent or less of area median income, but now they're pairing transportation costs with that and they're looking at when does a household spend 45 percent or less of the area median income. Our consultants undertook that analysis and as you can see there, Los Alamos County spends the least amount on housing and transportation taken together and they have a large amount of available income being able to be allocated to other resources of needs. Taos has the largest housing and transportation affordability index where almost 61 percent of their income there goes towards housing and transportation costs. And the Santa Fe County is right on the edge there. It does exceed the 45 percent but as you can see, those numbers will change if you're looking at census tracts but this is just a broad picture of that.

So what this kind of tells us is that if you can provide public transportation and reduce people's transportation costs you can increase obviously some of their other expendable income that they could allocate to whatever those other needs may be for them.

During our public meetings – these are the various public meetings we had and the dates and it shows the number of attendees, and also a summary of the key inputs that we received. You can see here in the Santa Fe County area we had the meeting at the Chavez Community Center. You can see the various comments we did receive there in terms of what this plan should cover and what it should overall be looking at over the next 20 years in respect to Santa Fe County's concerns.

And out of that also came a suggestion for new routes and everything that you see here that is black with an arrow on it are suggested new routes over the next 20 years.

CHAIRMAN CHAVEZ: So, Tony, could I ask a question? Because these suggested new routes are going to have a fiscal impact on our budget, but I do see in the February 19th meeting at the Genoveva Chavez Center there was some discussion about the GRT which is dedicated to the RTD. That's due to sunset in 2023. Was there a lot of discussion about that? And if so, was there support to continue that dedication of GRT specifically for public transportation?

MR. MORTILLARO: Yes, Mr. Chair. There was discussion of that and there was comment about continuing that, and as I get further into this presentation I'll hit specifically on that particular issue. These routes here and specifically for the County Commission's interest, Glorieta and Pecos is represented on there as a new route and they're considered within the 20-year plan. There's no timeline specific to those routes. There's a global estimate on what the cost would be over the next 20 years to start implementing new services or enhanced services or even going to weekend service as

well on some of our existing routes.

And that's enumerated in the plan but it's not in specific detail that this is what it will cost for the Glorieta-Pecos route or any of the other ones. It's just generally globally mentioned.

One of the other big concerns is what's happening demographically, not only in the county but in our whole service area, and you've probably seen similar statistics where the 65 and older group is growing, and where our population, again projected population, is not necessarily growing. And that's one of the big needs for folks as they get older and that is having transportation access, access to medical facilities, access to grocery stores and quality of life needs, and when they're not able to drive at least being able to take public transportation or calling for dial-a-ride services, or sometimes they have to depend on family and friends to get them there. This was a concern that was built into our overall 20-year study here.

Just real high level, our general goals and within each of these categories there's goals, there's objectives, there's strategic plans, there are metrics, they are prioritized and they're costed out. There's over 65 different components to these six goals and the document that I will leave you with, you'll be able to see in more detail what those are at your convenience.

One of the things we did do was we updated our mission. We've never had a vision statement and we did add a vision statement here. And basically, we want to see ourselves as the leading rural public transportation organization, connecting our communities, enhancing cultural and environment, social and economic opportunities for the betterment of our region. And I think so far we've been doing that. We've been contributing to that and want to continue to do that over the next 20 years.

This is the financial picture. We looked at several scenarios and obviously, with over \$100 million of services over the next 20 years, that's the price tag on it, \$100 million if all of the services and strategic initiatives are identified in this plan were to be implemented. Just the high priority ones alone is about \$65 million. The board had looked at this from the standpoint of the fact that the GRT when it was brought to the voters in 2009 had a sunset clause built into it that in 15 years if that GRT wasn't re-approved it would go away. The GRT is 70 percent of our revenue. The balance of the district's revenue comes from federal funds and from other financial resources – some fares and Los Alamos' contribution as well.

So absent the renewal of the GRT tax the district as we know it today or another six or seven years from now will cease to exist, because it just can't operate on 25 percent of revenue coming from the federal government. So in this 20-year strategic plan the Board looked at that and looked at what the funding needs are, just to maintain services, and what those needs would be to implement new services as identified in this plan. Scenario 1 shows what would be just the status quo and over the next 20 years, and that's through 2035, how much money is needed just to operate as a status quo. So the \$100 million is the dashed line that represents the strategic initiatives.

In Scenario 1 you can see where over the next 20 years the GRT that we provide to our partners to provide regional services, and that's City of Santa Fe, Los Alamos County and the Rail Runner is in that, would be about \$120 million. Scenario 1 has no

new revenue sources anticipated.

Scenario 2, again, takes the position that there'd be no new revenue sources over the next 20 years, that at best we get the sunset removed. But one of the things that we would undertake under Scenario 2 would be a renegotiation or discussion with our regional partners as to how much of that GRT is allocated towards their services that they provide on our behalf and it envisions that at least \$20 million over that next 20 years would be reallocated towards some of these strategic initiatives.

And Scenario 3 is one where it looks at removing the sunset and also considers and increase in the current GRT as well. That would generate about \$160 million of additional revenue and some of that might go to our strategic partners as well.

What are we going to be doing over the next three years? Well, we're going to be getting ready to bring to the voters the question to remove the sunset. We don't want to wait till 2023 so we want to be able to have at least several opportunities should the first one fail to go back to the voters and ask for removal of the sunset. During 2016 we'll be polling our constituents in the four-county area, getting an assessment of the district, whether they even know that the services are being provided through a GRT. I found many occasions where I tell people that our services are free, free fares, and they say, well, gee, how do you do that? I said it's not us; it's you. You help us do that. You're paying the tax along with federal money, federal taxes that you pay. And they're surprised. So it just tells you folks really don't know what all the components of a GRT is when they're paying their taxes.

But anyway, we want to assess and understand what the voters are thinking, what their likelihood is in terms of considering the removal of that GRT sunset. We'll do several pollings. We'll be here at the County Commission asking you to approve the – I think it's done by ordinance or resolution to place the ballot question on the election. You're familiar with what you did back in 2009 with us and we'll be going out for that election. It may or may not include an increase in GRT. It just depends what the polling says. It also depends how the board is feeling at that time. A lot of our board members represent cities and counties that have had to deal with the hold-harmless issue and in some cases they've had to increase their GRT to make up for that and they'll be gauging the sense of appetite of their constituents for potentially another GRT increase. But I know for sure that we will go for a vote to remove the sunset at a minimum.

2018 looks at these scenarios and the strategies that would implemented under each and what happens if in 2018 we're not successful, when will we go back out for an election again, and that would be in 2020, and then in 2022. We want to have several opportunities to see if we can get that sunset removed. That concludes my presentation and I'd be glad to stand for any questions that the Commission has.

CHAIRMAN CHAVEZ: Thank you, Mr. Mortillaro. We have a question, Commissioner Anaya.

COMMISSIONER ANAYA: Mr. Chair, I have several comments and then I'll give you an opportunity to maybe provide some feedback, Tony. And I'm hopeful that you'll be able to take this back. I know our representative, the Chair, participates regularly and actively carries our items but I would ask that you additionally carry our feedback as well back to the full board. There's several things that I want to

touch on. You talked about the housing and affordability index and I appreciate that you said that it was global in nature, because when we start taking a look at the rural parts of northern Santa Fe County as well as southern Santa Fe County, those percentages increase quite a bit as it relates to expenditure of resources on transportation in particular. If you take the whole county as a whole, that's going to drive our percentages down because of the number of people that live in this central urban metroplex of Santa Fe. So if you could just ratify that that's accurate, that when you go into the southern part of the county and northern part of the county, that affordable housing index is going to go up for expenditure on transportation. Correct?

MR. MORTILLARO: Yes. Mr. Chair, Commissioner Anaya, that correct. You'll see in the document I leave with you where they looked at that on a sort of more on a neighborhood area and that changes as you get out to the rural areas.

COMMISSIONER ANAYA: Right. So I appreciate you ratifying that because that's where we've seen a lot of use on the commuter aspect of the RTD and the good work that it's done in bringing people from northern Santa Fe County as well as southern Santa Fe County and neighboring counties including Torrance and the edge of Bernalillo and that sector to commute to work. And so I just want to make that point because I think there's been some exciting things that have happened with the RTD and around the county and the region. And I want to put on the record that I know we did a trial run, if you will, of a mid-day route that went all the way to Edgewood. We didn't see a whole lot of ridership on that but I don't want to give up on those concepts and maybe as we go into those types of routes in the future we figure out targeted dates or certain days that that might occur, because as we know with public transportation, it takes time for people to become aware of it and then to actually start utilizing it, is a different and separate part of the equation.

So I know you know that, but if you could just speak to that briefly. I know we did a sample route in Madrid that we still continue, but there's a difference between an economic route or a special route and a commuter route. And if you could just talk to those two concepts, because the initial concept of NCRTD was utilize it for commuter service and since that time there's been opportunities with the ski basin that you mentioned, and others, in the rest of the district. But if you'll just speak to those differences and if there's a possibility as we look at targeted routes doing more specialized days, as opposed to trying it every single day of the week. Can you just speak to some of the board's work and staff's work in that particular arena?

MR. MORTILLARO: Mr. Chair and Commissioner Anaya, as you indicated, we did try a mid-day service to Edgewood on our Eldorado route. We also tried a one-day service in Golden as well. We did those as pilot routes for six months and neither one of them generated sufficient ridership. And the La Cienega route that we're running right now, if I recall the statistics, when we started out had about seven riders. It's gone up to 27 for the last month. We hope as the word gets out and people talk about their experiences and the availability of it that ridership will increase. But it is a pilot route like those other two I mentioned.

Like you also mentioned, they may not work or may not be from a timing standpoint workable when we tried them, but we'll continue to look at them because they

may be in the future as growth occurs or the nature of those areas changes over time. So just because it didn't work one time may not mean it won't work again. That's the good thing about the RTD. We have the flexibility of trying pilot routes and seeing if they'll take off. I'll give you a good example. Chama was a pilot route and that's 85 miles one way and it initially started out as a pilot route two days a week and ridership was good and went to three, and now it's gone up to five days a week. And that's as a result of it growing and folks utilizing the service.

So just because it didn't succeed the first time doesn't mean we might not try it again. So I won't say that we won't never do anything again. We're willing to always give it a try at least one more time.

COMMISSIONER ANAYA: Tony, I appreciate that, and I appreciate you bringing up La Cienega, because we talked about that for a long time about expanding that spur into La Cienega and based on the feedback that I was receiving felt pretty confident that it would be a successful route and it sounds like it's turning out to be one that could be very highly successful close to Santa Fe bring those residents in.

So another one I want to speak to, and I was happy to see the suggested routes going forward in the future. You mentioned Pecos and Glorieta. That route's always been something that I've been a proponent of from day one to have a route there, but I was excited to see that there are suggestions on a connection from Taos to Las Vegas, and then also an expansion from Santa Fe to Las Vegas, which makes a lot of logical sense. My question, and I think it's something that we should do analysis on sooner rather than later as we get into that discussion is what would an entity like San Miguel County, or Torrance County, for example, need to do if they were interested in creating the increment of the tax now? Not ten, twenty years from now, but what if they came in as a county now. Do we have a process in the RTD to where they could come in and petition and say, we want to provide that increment to the NCRTD and we're ready to do it now? Is there provisions for us to accommodate that, if a county like San Miguel or Torrance wanted to do that?

MR. MORTILLARO: Mr. Chair, Commissioner Anaya, it's quite not so clear in the statute but we would advise those counties, number one, they'd need to petition to join the RTD and then hold a GRT election, just like everyone else did. And that would take care of it. They do have another option, that is they could contract with us for services to a particular area. It was about – well, maybe not quite a year ago we had meetings with the mayor from Eagles Nest and Angel Fire. They're not in our district but they were looking for services and we said, well, you know, you can go to your county commission and ask them to join, and then put the question on the ballot for the tax. And if that's not acceptable, you, as an individual government entity can contract with us for those services. We can't spend district revenues to provide those but if you've got a mechanism by which you can pay for those we can also try to find federal money that can offset some of your costs as well.

So there's two ways they can go about it, depending on what the political point of view is on the county commission that would have to join. And so that would be the way to go about that, Commissioner.

COMMISSIONER ANAYA: Does the statutory language for the RTD

provide the ability for San Miguel or Torrance to go to their taxpayer to increase an increment and joint the district? Is that in the – is the legislation broad enough to where they wouldn't have to have a modification from the legislature?

MR. MORTILLARO: Yes, Commissioner. There's two pieces of the statute. One is the one that formed the RTD. It talks about how you can either join or leave the district. And then there was separate legislation later on that created the ability to generate a GRT increment for transit and that's the one that would guide them in terms of once they joined what would be the next step, because we wouldn't let them join without also paying the tax. And obviously, once they start paying that tax they'd expect some kind of level of service as well, that accompanies that.

COMMISSIONER ANAYA: Right. Okay. Well, I guess my last word would be that whatever we could do to initiate a pilot going to the Glorieta area. I know we talked about, which is in Santa Fe County, that could serve that sector then I'm supportive of that. I know we've talked about it. I know you've planned and had discussions as a board and as staff, but I think it makes logical sense to figure out a place. I think there was some property there that might make a lot of sense off the interstate. But I just think that that makes a lot of sense too to continue.

And also that Madrid, we have it as a route that's – it's not a commuter route, but I'd like to see us try that in a commuter fashion as opposed to periodic, I guess, for lack of a better word. But I appreciate the planning. I appreciate the fact that you're going to go back to the voters to remove the sunset and I would stand in full support and help advocate for that to get the information out to the public on the value and merits of the system that I think are strong. So thank you, Mr. Chair.

CHAIRMAN CHAVEZ: Thank you, Commissioner Anaya, and I would be in lock-step with you on that public outreach to the voters to convince them to continue this GRT funding dedication for public transportation and I think a bit part of that education is to share with the public the fact that, Tony, we're collecting gross receipts and about half of that goes to Rio en Metro for public transport?

MR. MORTILLARO: Fifty percent of the GRT generated in Santa Fe goes to the Rail Runner.

CHAIRMAN CHAVEZ: Fifty percent of the GRT generated in Santa Fe County goes to the Rail Runner. So we're not only supporting – we're supporting public transportation on a larger regional perspective and I think the more that the voters and the riders understand that I think the better off we'll be.

MR. MORTILLARO: Mr. Chair, just one comment on Pecos, and I was real encouraged in respect to this, the director of the medical center there had contacted us, approached us several months ago regarding an exploration of services to get folks in Pecos to that facility and likewise to other medical facilities here. We've had some initial conversation with them. What was encouraging was they were willing to even pay for services as well, so we're continuing those discussions with them. I'm not sure where that will go but hopefully something positive can come out of that as well.

The other thing is the Santa Fe MPO, they've adopted a transit plan for the MPO area. Obviously, it doesn't mirror the county boundaries completely, but in that it does mirror some county areas that are not within the city such as Lamy and it talks about

potentially, some type of dollar ride services of what have you for that area in the future. So we'll also incorporate that document into our strategic plan as well.

CHAIRMAN CHAVEZ: Good. Well, thank you, Tony. I don't have any other questions. Commissioner Holian, you're good? Commissioner Stefanics? Good. Thank you, Tony. We'll stay tuned. I know there has to be a future in public transportation. We can't give up on any level.

VI. B. 5. Outline of 2018-2022 ICIP Process

TONY FLORES (Deputy County Manager): Thank you, Mr. Chair. We'll be brief. This is an informational item before you today that outlines our infrastructure capital planning process that is required by the State of New Mexico, Department of Finance and Administration. As part of that process we are required to go out to the community and garner input. We've outlined the schedule of those community meetings and we've also outlined the potential Board of County Commission hearings for the adoption of that plan. The schedule is condensed, primarily because the state has brought back that date for submission no later than September 1st and the Board does not have any administrative or other meetings in August. So we are trying to condense the schedule in an effort to make sure that we have it before the Board by the end of July so that we can upload it have it into the state by September 1st.

So again, Mr. Chair, this is just for informational purposes and I stand for any questions.

CHAIRMAN CHAVEZ: Okay so we have the ICIP process and you have a series of community meetings that you have suggested. Do you want to read those?

MR. FLORES: Sure, Mr. Chair. We have a meeting in the Nambe Community Center scheduled for June 9th. These meetings will be held from 6:00 to 7:30 pm. We have a meeting at the Nancy Rodriguez Community Center on June 14th, the Edgewood Fire Station for the lower Santa Fe County area June 16th. Rancho Viejo Fire Station on June 21st, and a meeting in the Eldorado area, Max Coll Community Corridor Center on June 23rd. Again, those are community meetings to garner community input on the plan.

CHAIRMAN CHAVEZ: And just on that point, to expand on that point, Mr. Flores, as an example, the Nambe Community Center, that's El Norte. That's the north county areas, the whole northern part of the county.

MR. FLORES: Mr. Chair, that's correct.

CHAIRMAN CHAVEZ: Nancy Rodriguez Community Center is the El Centro, the northwest, metro and the west county areas. So we're trying to catch large areas and focus their attention in these community centers.

MR. FLORES: That's correct, Mr. Chair.

COMMISSIONER STEFANICS: Mr. Chair.

CHAIRMAN CHAVEZ: Yes, Commissioner Stefanics.

COMMISSIONER STEFANICS: Thank you for this list. I just wanted to encourage people to come. A couple meetings I've gone to, specifically one in Eldorado,

only one husband and wife couple even came. And I know it's a lot when we send out three or four staff and we advertise it, so I really would encourage the community members to think about what they'd like to ask the County to get involved with in terms of projects. We'd like to hear from the community and I know that one of the places in Eldorado, senior citizens are always happy to tell you what they want. So we might want to do something at lunch there one day too. Thanks.

CHAIRMAN CHAVEZ: Thank you, Mr. Flores.

MR. FLORES: Thank you, Mr. Chair.

CHAIRMAN CHAVEZ: So I wanted to see if we could do some housekeeping. We have executive session, but then we have a public hearing.

COMMISSIONER STEFANICS: Mr. Chair.

CHAIRMAN CHAVEZ: Yes.

COMMISSIONER STEFANICS: I'm sorry. Did I miss the updates from the County Manager? That was number IV here. Because I have a couple questions.

CHAIRMAN CHAVEZ: We skipped over that.

MS. MILLER: Mr. Chair, yes. We skipped over that and also Matters of Public Concern, and then also Matters from Commissioners and other elected officials.

CHAIRMAN CHAVEZ: So we could go back to that or we could go back to the public hearing for the solid waste districts. What would you rather do?

MS. MILLER: Mr. Chair, I would be fine with us doing – I thought maybe you would want to do the two public hearings and then go back to pick up the other items.

CHAIRMAN CHAVEZ: That would be my preference, and that's why I wanted to stop at this point and get some agreement on that.

COMMISSIONER STEFANICS: Well, Mr. Chair, I have some questions for the Manager I'd like on the record and have it on the radio and the webcast before we'd be shut off.

CHAIRMAN CHAVEZ: Okay, so I'm hearing that we want to do Matters from the County Manager and then we could go to Public Hearings?

COMMISSIONER STEFANICS: Sure.

CHAIRMAN CHAVEZ: Okay. Let's do that.

IV. MATTERS FROM THE COUNTY MANAGER

A. Miscellaneous Updates

COMMISSIONER STEFANICS: So, Mr. Chair and Ms. Miller, what I'd like to know is I'd like to talk about the Land Use Code and any changes or amendments, and the process and the timing. Because we said that after we passed it we would revisit it at some time in the future. And I'd like to know what you and the staff are planning so that it's very public and transparent. And I know Ms. Ellis-Green is away for a period of time, so I don't know what you can tell us.

MS. MILLER: Mr. Chair, Commissioner Stefanics, we are working on that. We're actually collecting information from stakeholders as well as staff and

individuals who have had experience with the code and had maybe some difficulty or questions. So we're going through a process of accumulating questions in areas of concern with the code and grouping that into things that we need to revise. Our intent, and I was looking for Tony to see if that schedule has changed, but it's to start bringing that back to you in July.

COMMISSIONER STEFANICS: So you're saying stakeholders are already being contacted?

MS. MILLER: Mr. Chair, Commissioner Stefanics, what we've had are several of the agents for developers who have run into problems, so they are providing information of things that they have seen, and we haven't gone out and done community meetings yet, but what I'm saying is individuals who have come in and dealt with the code and had things that either where we have conflicts or different issues with the code, we've asked them to provide that information in writing to us, so that we can review it and see where we might have conflicts in the code. So we have that going on. That's not a formal process. That's been as they have run into issues with the code.

That's why I was looking for Tony. There he is. A specific schedules on getting with individual communities relative to comments on the code.

COMMISSIONER STEFANICS: So, Ms. Lucero, can you answer that question?

VICKI LUCERO (Building & Development Services): Mr. Chair, Commissioner Stefanics, we will be holding community meetings. First of all, our plan is to bring back an informational item in front of the County Commission probably in the July – sometime in July, just to present what we found, what our changes are and kind of just preliminary changes. Then during the August timeframe when there will be no Commission meeting we're planning on going back to the communities, to the different growth management areas to get their input, and then we will come back to the County Commission probably in September timeframe to publish title and general summary for those changes and then actually come before the Commission for approval around October, November time.

COMMISSIONER STEFANICS: So I just heard that we're going to be dealing with this for four months. And I don't – that's not exactly how I envisioned this, that we would be dealing with the code for the next four to six months every meeting. I thought we were going to receive comments, hear what people want to change, and make decisions, and now I'm hearing it's going to be layered for several months. Is that true? And we're not meeting in August.

MS. MILLER: Mr. Chair, Commissioner Stefanics, I think there's been a lot of people who have brought things up as concerns as well as just things the staff has run into. We do want to make sure that any issues that individuals have with dealing with the code that we actually address it, so that's why we want to take stuff that we've internally found as well as those who have been working with the County with the code to get all that together, as well as going out to talk to the communities, because we have people who have said, well, we have some concerns or some ideas or suggestions, and then so we have to have the time for the community meetings, and then to bring it back to the Board for discussion and vetting of those things.

We could try to shorten that time frame but I'm not sure –

COMMISSIONER STEFANICS: Well, what I'm hearing is you're going to hear developers, you're going to hear staff, and then the community comes last. And that's not okay. I think we want to hear what everybody wants changed so we can see what's in sync with each other and what's not in sync.

MS. MILLER: Mr. Chair, Commissioner Stefanics, I think we're compiling all of the information and then bringing it back to the Commission.

COMMISSIONER STEFANICS: So I can start advertising to my entire world that if you want any changes you should start sending them in to Land Use?

MS. MILLER: Well, the thought was that we would bring what we have so far in July, just internal, technical changes, in July for you to hear those, and then go out to the community and get additional information in August.

COMMISSIONER STEFANICS: So could you give me an example of what you consider a technical change, that wouldn't be of interest to the community?

MS. LUCERO: Mr. Chair, Commissioner Stefanics, right now staff is working on changes. We've been keeping a running list of things – errors that we've found in the code, conflicts, cross references that are wrong, so we're trying to input that information as to changes first, to get all of our stuff straight. And then we will be going out to communities presenting that information and then getting additional feedback from them.

COMMISSIONER STEFANICS: Okay. So I understand now that the staff would be looking at technical corrections that would come to us in July for action?

MS. LUCERO: Mr. Chair, Commissioner Stefanics, that would just basically be a presentation for informational purposes as to what errors we've found and what things we're looking at changing.

COMMISSIONER STEFANICS: And then we would go to the community in –

MS. LUCERO: In August.

COMMISSIONER STEFANICS: In August and bring that back –

MS. LUCERO: To the County Commission, probably around September timeframe, just an initial publication of title and general summary and then have public hearings in October-November.

COMMISSIONER STEFANICS: Okay. So if other members are agreeing to this, I would ask that we put something on the website so that it is clear to the public what we're doing. Thank you very much, Mr. Chair.

CHAIRMAN CHAVEZ: Thank you, Commissioner Stefanics. I'm okay with that. I was always understanding that this was a working document that was always going to need some level of attention and that we weren't going to be able to adopt it and then walk away from it and forget about it completely. So I'm comfortable with what's suggested. I think that the clearer we can be about it – if we can be clear and concise about what we're doing and the timeframe I think that's good. Commissioner Anaya.

COMMISSIONER ANAYA: Mr. Chair, I think you just accurately summarized my thoughts and expectations. When we adopted the code we said to the

public we're going to have an evaluation and review process, so that's ongoing. I don't see it as a date-specific, date certain time that the public would need to provide us feedback. The public can provide us feedback whenever they want to provide feedback. As far as us making modifications and decisions, I've seen and had discussions with staff and constituents where there's clarifications and uncertainty that aren't necessarily developers. So I think it already does run the gamut of questions and so what I'm understanding is you're going to compile what you've received thus far externally, from others, community members, at any capacity, and then you're also going to assemble those technical changes internally that we've discovered in this process.

The two together will be put in a basket, if you will, and brought to us and then we're going to disseminate and help the public understand what feedback we got so that we could elicit more feedback from the public. So I think it's a dynamic process. I'm comfortable with the evolution of it, and I would agree the more information we provide the public the better. So I'm happy with the process that's taking place. We knew we were going to have challenges. We admitted that at the beginning and the onset, and we're going to work through those in the coming months. I don't see it as something we can compile, have one meeting and make decisions on. So that's my take, Mr. Chair. Thank you.

CHAIRMAN CHAVEZ: Thank you, Commissioner Anaya. Any other comments from the other Commissioners at this time? So I think we're good on that.

V. MATTERS OF PUBLIC CONCERN

CHAIRMAN CHAVEZ: We have Matters of Public Concern, and then I think we want to go into the public hearing dealing with solid waste district. But I want to ask now if there is anyone here to speak under Matters of Public Concern. If you're here to speak on anything other than the solid waste district now would be your opportunity. So I'm allowing for public comment. Seeing none, then I will close the public comment portion of the meeting and ask my colleagues what they would like to do to move forward.

COMMISSIONER HOLIAN: Mr. Chair.

CHAIRMAN CHAVEZ: Commissioner Holian.

COMMISSIONER HOLIAN: I would like to move to consider the solid waste ordinance.

COMMISSIONER STEFANICS: Second.

CHAIRMAN CHAVEZ: Okay, there's a motion to amend the agenda to hear the solid waste ordinance. There's a motion and a second.

The motion passed by unanimous [5-0] voice vote.

VIII. PUBLIC HEARINGS

A. Ordinance

1. Ordinance No. 2016-4, an Ordinance Amending Ordinance No.

**1992-3, Establishing the Solid Waste Collection District;
Requiring Commercial Solid Waste Haulers Operating within
Collection District to Provide Bundled Refuse and Recycling
Collection Services and to Deliver Collected Materials to
Identified Disposal Sites; Establishing Licensing and Reporting
Requirements for Commercial Solid Waste Haulers; Granting
Enforcement Authority to the Director of Public Works
(FIRST AND ONLY PUBLIC HEARING)**

ROBERT MARTINEZ (Deputy Public Works Director): Mr. Chair, Commissioners, the proposed ordinance establishes a solid waste collection district. I believe you have it in your packet. It is labeled as Exhibit A. It requires that residential haulers operating within the collection district provide recycling service as a bundled service with their refuse collection. It requires that residential refuse and recyclables collected in the district be delivered to the Caja del Rio Landfill and/or BuRRT, wherever they're directed to take it. Also, it requires that all solid waste haulers, those that provide commercial and residential services in the unincorporated area obtain a license to operate from the County, authorizes the Director of Public Works to require solid waste haulers in the unincorporated area to report data and information regarding their operations to the County semi-annually, and grants the Director of Public Works authority to issue citations to enforce the proposed ordinance and Ordinance No. 2014-10.

At the April 26, 2016 BCC meeting the Commission authorized the Public Works Department to publish title and general summary, which was done on April 29, 2016 in the Albuquerque Journal. Based on direction from the Board and public input the following amendments were made to the proposed ordinance since the April 26th BCC meeting.

Section 6.A.1 added for residential service solid waste haulers are strongly encouraged to offer at least two different sized refuse containers with corresponding different rates to encourage waste minimization and recycling. Different sized and different priced refuse containers will also act as an incentive for customers to keep their monthly collection costs as low as possible by utilizing the lower priced, smaller refuse container.

Section 7.A was deleted. Contracts from the list of the information and data to be submitted by the private haulers to the County in their biannual submittal.

Section 9.A. deleted haulers serving ten or less customers exemption from the County's registration and licensing requirement. As currently written haulers of any size that are engaging in business must be registered with and licensed by the County.

The key aspects of this ordinance shall include requiring residential solid waste haulers within the collection district to provide at least every other week recycling service, excluding glass, as a single bundled service. Refuse-only service would no longer be permitted. Establish a minimum 60-gallon container volume for recyclables, continue to allow homeowners the choice to self-haul their refuse to one of the County's solid waste facilities or subscribe to curbside through one of the haulers; require that all refuse and recyclables collected by solid waste haulers within the district be delivered to

Caja del Rio Landfill and BuRRT; require commercial and residential haulers operating throughout the unincorporated county to obtain a license from the County and to pay an annual fee of \$50; require solid waste haulers operating throughout the unincorporated county to submit a solid waste data report to the County semi-annually – twice per year.

At this time I stand for questions. If there's no questions then I would recommend that the public hearing be started.

CHAIRMAN CHAVEZ: I might have a question or two but I think I'll yield and have the public speak first, if everyone else is okay with that. Are you okay with that? Okay, so anyone here to speak in support or opposition to this ordinance, now is your time. Please come forward. You can police yourself. I don't think I'll put a time limit on this. I'll let you monitor your time, but let's keep it to the point and as concise as possible. So please come forward.

[The County Clerk administered the oath to those wishing to speak.]

[Duly sworn, Randall Kippenbrock testified as follows:]

RANDALL KIPPENBROCK: Mr. Chair, and members of the Board. My name is Randall Kippenbrock. I live at 10 San Antonio Peak, Rancho Viejo Subdivision. I'm also executive director of Santa Fe Solid Waste Management Agency. I have read the Board packet including the memos, justifications, along with the proposed ordinance. I support it in complete. In general I think I feel it will increase the recycling portion for the areas and urban suburbs that you have mentioned as far as development. Just to keep it short, I am in support of this. Thank you.

CHAIRMAN CHAVEZ: Thank you, Mr. Kippenbrock.

[Previously sworn, Joe Eigner testified as follows:]

JOE EIGNER: Hi, my name is Joe Eigner. I live at 6 Verano Drive. I'm speaking under oath. Chairman Chavez, Commissioners, our group, Eldorado 285 Recycles has been working tirelessly for over five years to improve recycling rates in our area. Sadly, we have seen no increase in recycling at our Eldorado convenience center between 2011 and 2015, but we see this draft ordinance as doing what all of our efforts have failed to do. It is vital, it is long overdue. With this law County government will take a more active role in managing refuse. It will divert recyclables from our one and only landfill, saving energy, saving water, saving natural resources.

Residents of the county now have access to nine low-cost drop-off sites but only a third of county homes use them. Another third hire private haulers, but the County has no idea on what the remaining third do with their waste. Some of it goes to unregistered haulers; some ends up in illegal dumps. Rates of recycling in the unincorporated county are very low. Last year the rate at all of the drop-off centers was 14 percent. By the known private haulers, 10 percent. The unknown parties, most likely zero percent, giving an overall county recycling rate of seven percent. Compare that to the New Mexico rate of 25 percent and the US average of 34 percent.

The proposed law addresses our lack of information and it does something about our terrible recycling rate. To deal with the information gap, all private haulers will have to obtain a County license and twice a year they will report on who they serve, what they collect, and where they take it. To improve our recycling rate the law will make recycling as easy as trash disposal for those homes that choose curbside collection. This will be

done by creating a collection district in the urbanized area around the city limits and by requiring haulers with customers in the district to provide trash plus recycling at a single, bundled prices.

There will of course be some added cost but homeowners will be free to choose the hauler that offers the best service at the best price. Anyone finding the increased cost too high will be able to self-haul to a low-cost drop-off location. Please keep in mind that half of all county residents live in the city. They have enjoyed bundled curbside service since 1990. This new law will allow some county residents to have the same service at a reasonable cost while allowing them the free choice of their hauler. I urge you to approve this forward-looking measure. Thank you.

[Previously sworn, Naomi Burtnik testified as follows:]

NAOMI BURTNIK: My name's Naomi Burtnik. I live at 2 Monte Alto Way in Eldorado and I'm speaking under oath. I support the adoption of Ordinance 2016-__ amending Ordinance 1992-3. The ordinance requiring commercial haulers to pick up recycle materials as well as trash curbside, as well as licensing for the commercial haulers, as well as data reporting. But most importantly I support this with no further changes to the amendment. Thank you.

CHAIRMAN CHAVEZ: Thank you.

[Previously sworn, Theresa Seemster testified as follows:]

THERESA SEEMSTER: Good evening, Commissioners, My name's Theresa Seemster. I live at 104 Vaquero Road, and I'm speaking under oath. I'm chairman of the Northern New Mexico Group of Sierra Club and we have 2,500 members who live in the northern part of the state. About 1,500 live here in the county and the other thousand don't enjoy a lot of the services that we do in this county. Our members strongly support this new ordinance. We feel that waste is a habit that we've learned and we would like to see a return of education and enforcement and ordinance and haulers and everyone working together to reduce our waste to reuse what we have and to go back to a higher recycling. This is a really important ordinance and we strongly support it. Thank you.

[Previously sworn, Beth Beloff testified as follows:]

BETH BELOFF: Hello, Commissioners. My name is Beth Beloff. I live at 20 Polaris Road. I am under oath. As chair of the Sustainable Santa Fe Commission I believe this ordinance furthers our efforts to make our city and county more sustainable and reduce our waste streams. This ordinance will markedly improve our recycling rate in the county, thereby conserving valuable resources, and it not only makes it easier for people to recycle but it also provides reasonable options for those who do not want to pay the additional fee to licensed haulers. So I am in support of all aspects of this ordinance and I thank you for your time.

CHAIRMAN CHAVEZ: Thank you.

[Previously sworn, Paul Bik testified as follows:]

PAUL BIK: My name is Paul Bik. I live at 154 Tano Road. I'm under oath. I'm going to do a little background. I moved here about 17 years ago. At that time the only way I could recycle was to buy a punch card, so I had to pay for the privilege of

recycling. A few years later you rescinded that. You made recycling fee, but you had so many restrictions on what I could recycle I trashed more things than I recycled. Just as an obvious example, I could recycle type 1 and type 2 plastics, but only if they were bottles. I couldn't do the clamshells, couldn't do all these other things.

About a year ago, you've loosed up on that. One of my concerns about this is I don't think you have any indication of how much recycling is going to change not that you can actually recycle. Previously, you could not recycle most recyclables in this town.

The other question I have is whether or not anything in this requires an assessment of how successful it is or isn't over time and how you establish that. I don't see any metrics in what you're trying to collect that says we are recycling more. We are not recycling. True to form, I can't recycle all recyclables under this through the curbside. I cannot recycle glass. So as I continue to recycle, and I have always recycled, I am still going to have to go to the recycling services provided at the transfer stations to get rid of my glass.

So again, the convenience issue is not really complete and it's not across the board. I'm hopeful that among other things that have changed in this, from the way it was first presented, is that the haulers, whoever they are, do not have to recompense the County of two percent of their gross receipts, which I saw as a straight kickback to provide a backdoor revenue stream. I found it very corrupting and very inappropriate.

So I short I really think, because apparently you can't continue to revise this; this is an action item. I would suggest that you not do it, because I don't think you have any data to assess the success because you have no way to measure how much recycling has increased now that you can recycle basically everything. I would just say don't do it. It needs to be either recycle everything, or allow me to continue to do what I do. The other thing I don't like about it is you will not let me not choose curbside recycling. You're forcing my collector to offer it whether I take advantage of it or not, and I have a problem with that. If I want to do it that way for my own personal convenience I may choose it, or I should not be forced to do it.

And finally, just to reiterate, you are not giving me the option to do single stream recycling, one spot, one pickup one time. I still have to recycle my glass. I will tell you every week when the guy comes by, I've got approximately two kitchen garbage bags in my giant dumpster. That's what comes out of my house every week. I do not waste; I do not throw things away that I don't have to, and I have always recycled. But I don't think this is the way to apparently attempt what it is you're trying to achieve here. I have never yet heard anybody succinctly tell me what it is you're trying to achieve here. I can only infer you're trying to achieve higher rates of recycling, and I think the problem here is not that the mechanism has to be changed.

We've got a problem with people's attitudes and access. The first man talked about remote areas of the county; this doesn't do anything to facilitate them. You look at your district, while it's bigger than the three that you proposed originally, I would say in terms of space, you've probably got, what? Twenty-five percent of the total county is going to be affected by this? It's not the entire county. What do you do for the people in Eldorado? What do you do for the people in Edgewood? Down in those areas? Are you going to make them participate too or not? I think this is basically, while the intentions

are good, I still don't think you're going to accomplish what you want to do. I don't see a way that you're going to assess and re-evaluate and I did not see a review process to say, you know, this is a good idea but it's not really doing anything. Let's take it off the books at some time in the future. I think there needs to be a review part of this somewhere down the road to assess it. Thank you very much.

CHAIRMAN CHAVEZ: Thank you, sir. Next, please.

[Previously sworn, Elizabeth MacLaren testified as follows:]

ELIZABETH MACLAREN: Elizabeth MacLaren. I'm secretary of Eldorado 285 Recycles. I live at 2 Dovela Court in Eldorado and I'm under oath. I'd just like to say I think it's really important that we reduce, reuse and recycle. Our landfills are filling up really quickly. There are ways to make new materials out of old to help reduce pollution. We also need to reduce our individual need to consume. I think we have an individual responsibility to have an awareness of what we are using. I think education in this bill is really important for the communities to know why it's important to recycle.

I just recently moved from Boston and I was used to single stream, and I've learned a lot about what can be recycled it and how to recycle it. It's not something you just take for granted. It's something you need to know about. Anyway, I'm really in favor of this bill. Thank you for your time.

COMMISSIONER ROYBAL: Thank you, ma'am. Can we have the next constituent?

[Previously sworn, Lisa Randall testified as follows:]

LISA RANDALL: Good evening, Board of County Commissioners, staff and audience. My name is Lisa Randall. I live at 6388 Entrada de Milagro and I'm speaking under oath. I manage energy and water conservation, renewable energy and waste recycling and food waste composting programs for all 33 properties as an employee of Santa Fe Public Schools. I'm speaking tonight as someone who's worked diligently in the city and county to increase our recycling diversion rate, both on a personal and professional level and as a member of the Solid Waste Advisory Committee.

I would like to speak in support of the residential solid waste and recycling, collection and reporting ordinance before you tonight. I applaud your efforts to bring about some of the recommendations of the SWMA solid waste management study, specifically the creation of the new solid waste collection district as well as the requirement for private haulers to obtain licensure and mandatorily report their operating data biannually. The new collection district requiring haulers to offer a bundled trash and recycling curbside service will increase the recycling diversion and make recycling as easy as it is to throw trash in the landfill for future generations to have to manage years from now.

In terms of now being able to throw glass into that single stream, let's not throw the baby out with the bathwater. I don't know of any community in the United States except for maybe one or two that can mix those things. So don't be distracted by that argument please.

Requiring the biannual reporting of data allows us to monitor progress, make data-driven decisions and realize efficiencies and actual next steps in building our responsible waste management program. When I began my program at SFPS in 2010 the

City was offering us free recycling service to promote increased recycling awareness and participation, but because there was no expectation or requirement to recycle, therefore no education, no support, or program management, very few schools took advantage of that generous offer. Over the last five years we've developed recycling expectations, guidelines, educational campaigns and material support, and have taken a minimal 6.7 percent capacity recycling rate in 2010 to a 33 percent rate in 2016. We also include food waste composting collection at 14 school facilities, upwards of 2200 pounds of food waste composted daily from Santa Fe Public Schools.

We've reduced our waste to landfill by 30 percent, and we save \$60,000 annually to the operational budget by doing it. And we now pay for all of our recycling service. Because while you don't always get what you pay for, you most certainly don't get what you don't pay for, and there's no reason why SFPS shouldn't pay for services provided to us. It creates buy-in when you have to pay for things. Nothing is free. And it also increases leverage for us as an end user.

The ordinance before you tonight sets the tone of expectation for doing what is environmentally responsible. It moves towards offering county residents options to recycle that puts them on par with city residential offerings for a couple of decades now. It sends the message to private industry that recycling is a priority for the county and that we expect all of our citizens and businesses to be more responsible and accountable with their waste. The time has more than come for us all to step up and create the conditions for our children and future generations to have a livable planet. Responsible waste disposal and reuse is just one of the many ways to meet this challenge. I applaud your efforts tonight and I urge you to pass the residential solid waste and recycling collection and reporting ordinance. Thank you for the opportunity to address you, and thank you for the service to our community.

CHAIRMAN CHAVEZ: Thank you.

[Previously sworn, Eduardo Krasilovsky testified as follows:]

EDUARDO KRASILOVSKY: Good evening everybody. My name is Eduardo Krasilovsky. I live at 17 Lucero Road and I am under oath. And I support this ordinance, however, I just would like to know why glass is not going to be picked up and it's not recycled. Why do we have to, for example in Eldorado, about over 2,000 car trips or many more just to take glass to the recycling facility/ That's really totally unsustainable.

CHAIRMAN CHAVEZ: I think, sir, that's been a question that's been plaguing us for many years. I don't know if I'm the best one to answer that question but I think we could stop for just a minute and maybe get staff to answer that question. Craig or Robert, Mr. Martinez maybe. I think it's a combination of market and other things –

MR. MARTINEZ: Mr. Chair, there is no market for glass. I think that the better person to answer this question may be Randall if he's still here. We haul all of our recycling to BuRRT and he can explain better why glass is not accepted.

CHAIRMAN CHAVEZ: I know we've tried crushing it and we've tried all kinds of options, creative ways to deal with glass.

CRAIG O'HARE (Public Works): I do just want to highlight one fact. We do have one of the haulers that provides refuse and recycling service in this proposed

district, and they currently do provide every week recycling service that includes both glass and everything else. And so the open market is working out there and if citizens would like to go with recycling service that includes glass we do have a hauler that does provide that service in this district.

CHAIRMAN CHAVEZ: Well, that's good to know.

MR. KIPPENBROCK: Mr. Chair, members of the Board, this is Randall Kippenbrock to respond why glass is kept separate. It is from market conditions. The closest market for glass to be mixed in with recyclables is in Colorado. That would be prohibitively expensive to haul recycling material along with glass, to have the process. That's why we keep it separately. We do our best ability to process glass separately to make material that's available to the public to use for landscaping material, or we do send it to Albuquerque. There is a company called Growstone. They use it for their product. And the third option is to take it to Phoenix where they turn it into other building product materials.

CHAIRMAN CHAVEZ: So of the items that we are trying to recycle, glass is one that's been very challenging. I think cardboard is another item that's been somewhat challenging because of the market conditions and other variables that we're dealing with. So I think we need to keep that in mind somewhat because we have some limitations and we have to know where our limits are and work within that and always try to improve. But I just wanted to spend a few minutes on that question, and then I think we can move forward. So the next person please.

[Previously sworn, Jay Gould testified as follows:]

JAY GOULD: Good afternoon, Commissioners. My name is Jay Gould. I reside at 98 Bosquecillo in the La Pradera Subdivision, and I'm speaking under oath. I don't want to repeat everything that's been said by my eloquent predecessors. I'll just let you know that I was one of the organizers of Earth Day in its inaugural year in 1970 and subsequently yearly served as a local coordinator for Earth Day because I recognize, as most of you do, the importance of preserving and enhancing our environment.

When my wife and I moved to Santa Fe in 2011 we were shocked to see how poor the recycling rate was here. Ms. Stefanics sent out announcements to people in District 5 in 2012 announcing the establishment of a Santa Fe Solid Waste Management Task Force. I volunteered for that and I was accepted to serve. Served for two years. We diligently viewed all the issues in the county. We made recommendations, submitted them in 2014. Here we are in 2016, some two years later and perhaps right on the cusp of making a decision to move our county forward.

I very strongly support the establishment of this ordinance to establish a solid waste collection district to provide bundle refuse and recycling collection services. Please do not put off this because of the issue or glass recycling. We can find a solution for that but we need to move forward. Enough time has already been spent dealing with this issue. Thank you very much.

CHAIRMAN CHAVEZ: Thank you, sir.

[Previously sworn, Sarah Pierpont testified as follows:]

SARAH PIERPONT: My name is Sarah Pierpont. I live at 1336 Ferguson Lane and I'm under oath. Mr. Chair, members of the Commission, I'm the executive

director of the New Mexico Recycling Coalition. We're a statewide non-profit organization that is member supported and we have the mission of inspiring New Mexicans to reduce, reuse and recycle. The New Mexico Recycling Coalition and our board of directors supports this ordinance and asks that it moves forward. We support it for many reasons, one of which is that we encourage communities to make recycling as easy as trash. If you can make recycling as easy and convenient to the average citizen and resident as throwing an item into the garbage bin then that's a way to increase the recycling rate.

Furthermore, in 2014 House Memorial passed, No. 51, and it was a – we were tasked with the New Mexico Environment Department Solid Waste Bureau for a stakeholder review process to see what New Mexico could do to increase our recycling rate. Our diversion rate is 23 percent and the State Solid Waste Act has a goal of being at a 50 percent diversion rate by the year 2000. So New Mexico is behind in this goal and we had a two-year stakeholder review process with businesses, municipalities, recycling end markets, private haulers, coming together for large meetings and at these meetings one of the primary goals that these communities found to increase the recycling in our state was what we call universal recycling, which is the same thing that this ordinance is proposing, where you have trash and recycling, mandated that the haulers are able to pick up both trash and recycling and for one set rate.

So we encourage the community and the Commission to pass this ordinance. Thank you.

CHAIRMAN CHAVEZ: Thank you. And to safe time, if the next speaker wants to line up and be ready that would be okay.

[Previously sworn, Genie Weber Stevens testified as follows:]

GENIE WEBER STEVENS: I'm Genie Weber Stevens. I'm the executive director of the Global Warming Express. The Global Warming Express is a by kids, for kids afterschool program in Santa Fe and Albuquerque, run by kids eight years to twelve years of age. Fortunately, the kids are out of school now so you don't have 300 kids standing at the microphone today, however, they would be standing there if maybe they were still in school, I'm sure. The Global Warming Express group was founded by my daughter when she was nine, going to Acequia Madre; she's going to speak after me. But what I've notice about the kids, then and now, is that they are completely and really committed to anything that has to do with the betterment of the state of the earth, anything that has to do with climate change and sustainability.

The kids were instrumental in putting the City's feet to the fire around the plastic bag ordinance, and then again when the first time they didn't get what they wanted they came back and put the City's feet to the fire around the five cent, ten cent bag fee. So as you can see, even nine-year-olds can be patient. What I note about the ordinance is that it's going to bring – would bring the county up to speed with the city. Of the 300 kids who we have involved, a lot of them do live in the county and come to schools in the city. So they aren't able to go home and recycle as much as they see some of their colleagues at school can recycle, while [inaudible] some of what they're recycling at school.

So I think I can speak for the kids well enough that they'd be patient. This is a good first step. They'd be in support of it, and if there's anything you want to do around

educating the grownups in the city and county around this initiative, I'm sure when school goes back in they'd be more than happy to help. Thanks so much.

CHAIRMAN CHAVEZ: Thank you.

[Previously sworn, Marina Weber testified as follows:]

MARINA WEBER: Hi. I'm Marina Weber. I would just like to say that I fully support this idea because the more we recycle the less goes in the landfill and then the less carbon dioxide is put into the atmosphere. This will help a lot and it will help our planet by doing something as simple as this, and I know that I speak for my generation and generations after me when I say that if something as simple as this can't happen then we're going to have a lot more of a mess to clean up and it's going to be a lot harder. Thank you.

CHAIRMAN CHAVEZ: Thank you. Thank you for being here.

MS. WEBER STEVENS: I just want to mention, we both live at 2300 West Alameda and we both spoke under oath. Thanks.

CHAIRMAN CHAVEZ: Thank you.

[Previously sworn, Marcia Spears-Cihon testified as follows:]

MARCIA SPEARS-CIHON: Hi. My name is Marcia Spears-Cihon. I live at 3 Encantado Circle out in Eldorado and I'm under oath. I urge you to please pass this ordinance. We've waited a long time for this and it's time. It's a good ordinance; it may not address every single issue but it does stand for most of what we need to see happening. Thank you very much for your time.

[Previously sworn, Greg Colello testified as follows:]

GREG COLELLO: Hi. I am under oath. My name is Greg Colello. I live at 4 Monte Alto Way in Eldorado. I am the director of the Eldorado Community Improvement Association, and I'm also a member of the Eldorado 285 Recycles Group. Bottom line, I strongly support this ordinance. Our board was previously asked if we supported the franchise idea, experiment idea, and we came – the entire board unanimously said yes but there was only one concern. Some people were concerned about additional cost for recycling, but I assume that's like \$5 a month maybe, so once that was clarified people weren't really that concerned.

So this is not franchising but it's very similar. Although I can't speak for the entire board I have not heard anyone say no to the idea. I would like to say for my own sake, since the mixed recycling capability just came on line six months ago my convenience lifestyle, which I still haven't quite shed yet, which consists of plastic bottles, cereal box type things, tin cans and tons of loose paper, I was holding this – I had to constantly separate. Now you can take any kind of plastic, including the clamshells. You can take the paperboard, which was previously excluded. So having that mixed recycling right now as a component is really important and I can tell you that although I recycle glass – I currently take my mixed recycling and glass to the convenience center near by Eldorado, but my mixed recycling – I have these gigantic garbage cans – it's like five times greater than the glass, which shocks me how much stuff is coming out of our house.

So what don't I have right now is curbside recycling. So the nice thing is that this

will provide is that now I'll have curbside. So this mixed recycling I won't have to take. Now, I'll have to go to recycle the glass but I can wait five times longer because the glass is only one-fifth of what comes out of my house. So again, I'd just like to say that I think it's a good step forward and like all things like this, it can always be improved later. You can add changes to it, but right now it's so important to increase this recycling rates and I think this is a good way to move forward.

CHAIRMAN CHAVEZ: Thank you, sir.

[Previously sworn, Glenn Schiffbauer testified as follows:]

GLENN SCHIFFBAUER: Mr. Chair, Commissioners, my name is Glenn Schiffbauer. I'm the executive director for the Santa Fe Green Chamber of Commerce. My address is 519 Vera Drive and I am under oath. I won't go over all the benefits that have presented to you this evening. I will just say that of 120-plus business that we represent as the Green Chamber of Commerce in the city and the county, we look at the impact of not having a progressive recycling system and how that impacts their efforts, these businesses, to make sure that we have a brand that has been developed over the last few years of being a sustainable community. I think it's time that we look at the community as a whole county and city as we have done in the city. I also serve on the Sustainable Santa Fe Commission and I think this is a great opportunity to walk the walk that people look at Santa Fe as we're talking the talk at being sustainable. So I would urge you to pass this ordinance. Thank you.

[Previously sworn, Stephanie Levy testified as follows:]

STEPHANIE LEVY: My name is Stephanie Levy. I'm a new resident and homeowner at 21 Domingo Road, and I'm under oath. I urge you to pass this ordinance because I think it moves us forward. It makes recycling easier. It will help improve the county's very low recycling rate, and more importantly, as I understand it, it will ensure that the trash collectors will have to register and file reports, which I believe will help the County collect the data that someone else mentioned was lacking with the ordinance by becoming accountable for the trash that they pick up and the recycling and this will provide the data that we need to ensure that recycling is moving forward. Thank you very much.

CHAIRMAN CHAVEZ: Thank you, ma'am.

[Previously sworn, Suzanne Stamatov testified as follows:]

SUZANNE STAMATOV: My name is Suzanne Stamatov. I am under oath, and I live at 24 Bosque Azul. I just came out to show my support for the ordinance and I hope that you pass it. Thank you.

CHAIRMAN CHAVEZ: Thank you.

[Previously sworn, John Lopez testified as follows:]

JOHN LOPEZ: Good evening. I'm John Lopez at 24 Paseo de Conejo, speaking under oath. I was also on the committee that made a lot of efforts towards improving the quality of the solid waste program in the county and I can't believe it ended in 2014 and here we are two years later, like Jay said. One of the ideas that was brought forward made its way to the ordinance tonight. And I do want to say I support the ordinance. I think this group, many on this group have heard me say before that I was

pretty disappointed that a lot more wasn't done, because that committee came up with a lot of really fantastic ideas but for one reason or another it never got to the point where they were actually implemented. So I do support this ordinance.

But I want to give you a little perspective on what it actually means in my neighborhood. Right now we have three haulers, so that means we have three garbage trucks in our neighborhood every week. That means that we have a lot of wasted resources with those three garbage trucks coming through. A lot of wear and tear on the roads and not to mention the pollution. So the only thing that's really going to change for us is that now they will be required to do curbside recycled pickup with I'm not arguing. I think it's a good idea, but as somebody said earlier, we need to go a lot further.

The other thing I would say is that some of the comments about I want to haul my own, again, for the same reasons I just mentioned, if you're hauling your own it's wasted resources, it's wear and tear on the roads, it's more pollution. And it doesn't make sense to me that everybody in the county has the opportunity to haul their own. And I'd rather see us have some system where if somebody comes through your neighborhood this week and picks up your trash and your recyclables, and that's it. And it gets disposed of properly.

So the cost factor I know I always a concern. You who live in the city, you have to pay for it whether you use it or not. And I think, hopefully one of these days we can get the county to do the same, is make all the citizens pay for it and they'll damn sure start using it if they're paying for it. So again, I just want to thank you for your time and ask you to support this ordinance.

CHAIRMAN CHAVEZ: And I thank you Mr. Lopez and I want to take this opportunity to thank all of the members that served on the Solid Waste Task Force and this was before my time on County Commission. I know that the community has worked on this for many years and I know that there were many reasons and objectives – reducing wear and tear on our roads, reducing the carbon footprint, increasing recycling and all those things were things that we wanted to aspire to and we're inching our way there one step at a time and I hope that the frustration will not get the best of us and that we can still keep working on this. And so I'll give the public another opportunity to comment on this before we close the public hearing portion.

[Previously sworn, Andrew Rodney testified as follows:]

ANDREW RODNEY: Good evening. I'll be extremely brief because I can't say anything that others haven't said better than I probably will. But I support this ordinance. My name is Andrew Rodney. I live at 4 Gavilon Place and I'm speaking under oath. I've lived in Eldorado for 22 years. I've been recycling since the day I moved. I think it's the right thing to move forward with this ordinance and the comment that someone made about throwing the baby out with the bathwater in terms of glass I think is very accurate. This ordinance may not be perfect but we should move forward and as a husband of a woman who drinks quite a bit of wine and has many friends who do as well, we've gathered other people in our neighborhood and we sort of just trade off who goes to the local dump, as they call it, to recycle the glass. And so it's not a huge burden. I'd like to see us recycle glass but at this point I'd just encourage you to move forward with this ordinance and I appreciate your time. Thank you.

CHAIRMAN CHAVEZ: Thank you, sir.

[Previously sworn, Karen Sweeney testified as follows:]

KAREN SWEENEY: Good afternoon, Commissioners. My name is Karen Sweeney. 16 Esquila Road and I am under oath. In addition to being a member of Eldorado 285 Recycles since its inception, I've served on the Solid Waste Advisory Committee. So I've had an interest in this for years and years. I did want to say though that I commend the staff for including the important points of the registration, the data collection, which I think will serve the County well, and also of course the trash and recycling as one collection. So I hope you will support this ordinance. Thank you.

[Previously sworn, Sheila Sullivan testified as follows:]

SHEILA SULLIVAN: Commissioner Chavez and Commissioners, my name is Sheila Sullivan. I live in Eldorado, and I've been a county resident actually since 1970, back in the days before there really much in the way of trash pickup, let alone recycling. It was very sketchy back then. Some people made the trip to, as Andrew referred to it as the dump. It was a social occasion to go there and to meet your friends and drop off your trash and catch up on the gossip. That still can happen but times change. And this ordinance is extremely important to support the change. Think of it as an interim step, as things have [inaudible] the recycling business picks up and becomes actually worldwide, which it already is, there'll be new improvements and new ways of looking at things and new disposals. But now we have to take this step to get to that distant place. So I hope you'll consider very seriously that this is a very important ordinance for the community and especially for the county. Thank you so much.

CHAIRMAN CHAVEZ: Thank you. And please, if there are any other speakers, move up to the front of the room and be ready.

[Previously sworn, Susan Daniel testified as follows:]

SUSAN DANIEL: Good evening. My name I Susan Daniel and I live at 1 Lobo Lane in Eldorado. Most of the really important statements have already been made and I had to be redundant but I am encouraging a positive vote on the ordinance today with the understanding that change is difficult and will require concrete business changes for the haulers. I expect that you all sitting up there would like to be remembered as doing the right thing for the people of Santa Fe County and this proposal is one way to accomplish that. Your positive vote would be a voice to say that it's finally time to go forward toward the goal of increasing the recycling rate and of course there's always the option of the convenience centers for those that feel they need it.

No matter what is decided there will be unhappy constituents but the environment in our beautiful state needs your positive vote today. Thank you.

CHAIRMAN CHAVEZ: Thank you.

[Previously sworn, Joseph Durlak testified as follows:]

JOSEPH DURLAK: Hello. My name is Joseph Durlak. I live at 26 Condesa Road, Eldorado, and I am speaking under oath. I would like to congratulate the Commissioners for their wisdom, their wisdom at even considering this amendment. It's a very important action step that you're about to take and I feel very good about being here. I've come here before at another important point when the Commissioners were

deciding about whether or not to invest a great deal of money in paying a consultant to do a comprehensive survey of the county's solid waste management system. Okay? You guys, you folks, you men and women, I'm sorry, had to decide whether or not to commit a great deal of money to pay this consultant, an expert who had a great deal of experience. Why are we even considering this amendment, because this amendment really comes out of one of the recommendations, one of the major recommendations that that consultant made.

And so I am so happy to hear and to feel and to know that you are now considering taking some action on this, taking a very major step forward. I heartily support the amendment, hope you don't make any changes to it. Thank you.

CHAIRMAN CHAVEZ: Thank you. Thank you, sir. So at this time I'm going to give the public one last opportunity to speak in support or opposition on this ordinance. Seeing none then I'll close the public hearing and ask – yes, Commissioner Anaya.

COMMISSIONER ANAYA: Mr. Chair, just a couple clarification questions that I think I know the answer to but I'm going to ask them anyway just for clarity, and for those that might be listening in watching. This ordinance change provides a choice. It provides a choice for an individual in this sector that we're speaking of to pay for solid waste pickup that will now, along with that choice, have an additional recycling component, that they will also be required to pay for, and it's at their choice and discretion as individual citizens and taxpayers to make that choice and utilize a private hauler, or they can continue to utilize the convenience centers as the alternative option. Is that correct, Mr. Martinez?

MR. MARTINEZ: Mr. Chair, Commissioner Anaya, that is correct.

COMMISSIONER ANAYA: So I appreciate that, Mr. Martinez and as I was listening to everyone's feedback and I value and appreciated everyone's comment here today. The person that kept popping in my head over and over and over again was my mom. My mom has been a green energy conservationist, environmentalist long before it was kitsch in this country to do so. She has always, through her housing style and her home that my father and her built and we helped with has utilized solar design and always strived to recycle and do the right thing for the environment and the community.

So that's a shout-out, Mr. Chair, to my mom for those things that's she's done to instill conservationism and the environment in us, her children. So, Mom, I thank you for that. That being said I would agree with everything that's been said and I think I'm just going to pick on Mr. Lopez because I can see him from here and say that I really appreciated his comments but I would say that we really need to maintain that choice, because the scary thing that happens in other parts of the state of New Mexico and the country when we just have one component or one price private hauler component is that we're seeing other governmental entities that are faced with more illegal dumping based on costs associated with solid waste and it's still a real problem and I would look to our neighbors in Rio Arriba County as a prime example of costs being a direct problem associated with people that can't afford it.

And so that's not what we're talking about here, but I pick on Mr. Lopez to say let's keep giving that choice. Let's keep giving that option for people like my mom that

choose to take her own recyclables, and believe me she does. She does make it an event to take those recyclables to the transfer station and convenience center, and frankly she enjoys it. And so I'm appreciative of that opportunity. This still gives people in this community an option to go to the convenience center or to move in the direction of a private hauler that has good feedback and help for us relative to recyclables and helping the environment. Thank you, Mr. Chair.

CHAIRMAN CHAVEZ: Thank you, Commissioner Anaya.
Commissioner Stefanics, did you have a comment or question?

COMMISSIONER STEFANICS: Just to let – I think it's been a long time in coming and I do thank everybody who served on the task force, but it's been done well when it came back to us and we had issues or questions, we sent the staff back to look at other alternatives, and I think the product that we have now is much better. And I thank the public for their patience but we're at the moment, I think. Thank you very much.

CHAIRMAN CHAVEZ: So, Mr. Martinez, I have one question and this is mostly for my clarification. And you mentioned this earlier. Section 9.A was deleted and this speaks to haulers serving ten or less customers. So they're exempt from the County registration and licensing requirement. Can you give us a rationale and why we decided to remove that section?

MR. MARTINEZ: Mr. Chair, we –staff discussed this amongst each other and comments from the public, we were told that we were catering to smaller, mom and pop haulers that shouldn't be treated any differently. So we required everyone, regardless of the amount of customers that they serve to register with the County.

CHAIRMAN CHAVEZ: But now that's been deleted, so that haulers serving ten or less do not have to register and do not have to deal with any licensing requirements.

MR. MARTINEZ: Mr. Chair, in the proposed ordinance it didn't require them to register. We deleted that so now everyone is required to register.

CHAIRMAN CHAVEZ: Okay, so that makes sense because I think if we are going to be fair and we wanted to track and know where our solid waste and recycling materials are ending up I think this is a good way to do it. So then does that mean that the annual licensing fee is also \$50 across the board?

MR. MARTINEZ: Mr. Chair, that is correct.

CHAIRMAN CHAVEZ: Okay. Thank you. Those are the only questions I have. Commissioner Holian.

COMMISSIONER HOLIAN: Thank you, Mr. Chair. I don't have any questions. I just have some comments. First of all, thank you all for your input. I am really, really pleased to see how many people in our community really support recycling, support it enough to come out to a meeting and express that to us. I prepared a whole bunch of remarks but I think you pretty much covered all the remarks that I was going to make anyway. I'll just add that I really hope, from our point of view on the County Commission, that after a year of new system being in place that we will look at the data provided by the haulers and further improve our solid waste system going forward. And I'll just simply say this is the right thing to do. With that, Mr. Chair, I move for approval.

COMMISSIONER ROYBAL: Second.

CHAIRMAN CHAVEZ: There's a motion and a second. Any further discussion? Hearing none, roll call please.

The motion to approve Ordinance No. 2016-4 passed by unanimous roll call vote as follows:

Commissioner Anaya	Aye
Commissioner Chavez	Aye
Commissioner Holian	Aye
Commissioner Roybal	Aye
Commissioner Stefanics	Aye

CHAIRMAN CHAVEZ: Thank you. Congratulations to the community.

MR. MARTINEZ: Mr. Chair, can I make a couple comments?

CHAIRMAN CHAVEZ: Yes.

MR. MARTINEZ: I just want to clarify, there was a gentleman earlier that talked about the two percent fee. There is no franchise fee in this proposed ordinance. And I want to publicly thank Jay Gould and John Lopez for being on the Solid Waste Task Force, and also the numerous emails and calls we got from the public. The comments tonight were great. I really appreciate the comment from the gentleman that admitted in a public meeting that his wife drinks a lot of wine. I hope he doesn't get in trouble when he gets home. But we really appreciate all these comments.

CHAIRMAN CHAVEZ: Well, thank you, Mr. Martinez and thank you for all the work that you and staff do on our behalf. Thank you. Commissioner Anaya.

COMMISSIONER ANAYA: I know we have a land use case that's been waiting and I don't believe it's a complicated case. Maybe we could do it.

CHAIRMAN CHAVEZ: Yes. We can deal with it now. I notice that staff is here.

VI. A. Matters from County Commissioners and Other Elected Officials

1. Elected Officials Issues and Comments

CLERK SALAZAR: Chair Chavez, may I make some announcements for the Clerk's Office before that great introduction leads into your next –

CHAIRMAN CHAVEZ: You sure may.

MR. SHAFFER: Thank you so much. You know that elections are occurring right now, voting, and so it's important for our listeners and our citizens to know that voter registration closed on Tuesday, May 10th at 5 pm. No longer are we registering anyone else to vote. Also, the County Clerk's Office, from Tuesday, May 10th through Saturday, June 4th during regular business days and hours of business, Monday through Friday, 8:00 am to 5:00 pm. You can vote at the Clerk's Office. The County Clerk's Office will be open Saturday, June 4th only.

Alternate sites, Saturday we can vote until June 4th. Hours of voting are from

12:00 noon until 8:00 pm Tuesday through Friday and from 10:00 am until 6:00 pm on Saturday. Early voting sites are located at the Santa Fe County Fair Building on Rodeo Road, the Christian Life Church on Siringo Road, the Eldorado Senior Center, the new facility portion of that area in Eldorado, the new Edgewood Fire Station on 1 Municipal Way in Edgewood, and the Pojoaque County Satellite Office in Pojoaque Pueblo's Plaza. Thank you so much and I encourage people to vote, vote early, and remember the last day to vote is Election Day, June 7, 2016.

CHAIRMAN CHAVEZ: Thank you, Madam Clerk, for that information.

VIII. B. Land Use Cases

1. **BCC CASE #MIS 16-5120 Baked in Tesuque, LLC D/B/A Tesuque Village Market Liquor License Transfer of Ownership. Baked in Tesuque, LLC, D/B/A Tesuque Village Market, Applicant, Requests Approval for a Transfer of Ownership of Liquor License No. 0817. The Property is Located at 138 Tesuque Village Road, within the Tesuque District Overlay, within Section 25, Township 18 North, Range 9 East (Commission District 1)**

JOHN MICHAEL SALAZAR (Review Specialist): Thank you, Mr. Chair. Baked in Tesuque, LLC, doing business as Tesuque Village Market, applicant, requests approval for a transfer of ownership of Liquor License No. 0817. The property is located at 138 Tesuque Village Road, within Section 25, Township 18 North, Range 9 East, Commission District 1.

Mr. Chair, Commissioners, the applicant is requesting this transfer of ownership for Liquor License #817. The ownership is remaining the same, however, Baked in Tesuque, LLC, is adding stakeholders to the limited liability corporation which requires a transfer or ownership request through the Alcohol and Gaming Division for the state. The property is located within the Tesuque Community District Rural Commercial Overlay Zone. Tesuque Village Market is a legal non-conforming use.

Mr. Chair, staff recommends approval of a transfer or ownership of Liquor License #817 located at 138 Tesuque Village Road. I'll stand for questions.

CHAIRMAN CHAVEZ: Questions of staff? Seeing none, this is a public hearing. So I'll – Commissioner Anaya, do you have a comment? I believe we do have to have a public hearing on this, so I'll open the public hearing portion. Seeing that there's no public to speak on this item the public hearing portion is now closed. Questions to staff?

COMMISSIONER ANAYA: Mr. Chair.

CHAIRMAN CHAVEZ: Commissioner Anaya.

COMMISSIONER ANAYA: I don't have any questions. I'd move for approval.

COMMISSIONER STEFANICS: Second.

CHAIRMAN CHAVEZ: We have a motion and a second.

COMMISSIONER STEFANICS: Sorry, if the Commissioner from that district wanted to second it, I'll withdraw my second.

COMMISSIONER ANAYA: I'll withdraw my motion, Commissioner, if you wanted to move it.

COMMISSIONER ROYBAL: That's fine. I'll make a motion for approval.

COMMISSIONER ANAYA: I'll withdraw mine, Mr. Chair,

CHAIRMAN CHAVEZ: Okay so we have a motion and a second. Any further discussion? Hearing none.

The motion passed by unanimous [4-0] voice vote. [Commissioner Holian was not present for this action.]

**VI. A. Matters from County Commissioners and Other Elected Officials
2. Commissioner Issues and Comments**

CHAIRMAN CHAVEZ: Commissioner Roybal, do you have anything?

COMMISSIONER ROYBAL: I don't have any new concerns but I did want to thank my fellow Santa Fe County Commissioners in supporting the draft consent order to New Mexico Environment regarding its role in enforcing the cleanup of LANL, so I'd like to thank the Commissioners for supporting that letter.

CHAIRMAN CHAVEZ: Commissioner Stefanics?

COMMISSIONER STEFANICS: No, thank you.

CHAIRMAN CHAVEZ: Commissioner Anaya.

COMMISSIONER ANAYA: Mr. Chair, it saddens me to bring up the passing of Mr. Art Aragon. Art is the husband of Socorro Aragon. I consider Mr. Aragon one of our community and New Mexico treasures. He's a retired educator. Was a principal for Kearny Elementary School for many decades. On behalf of Mr. Art Aragon, Socorro, his wife, their daughters, Dora, Carla, Michelle, Contessa, Camille, all of their spouses and their extended family and grandchildren, I offer my sincere condolences to a good man, a great man that this community lost here in Santa Fe, and I would ask respectfully, Mr. Chair, if we could have a moment of silence in his honor.

CHAIRMAN CHAVEZ: I think that would be appropriate, Commissioner Anaya, and I would like to extend my personal condolences to the family and their extended family.

Thank you, Commissioner Anaya.

Mr. Flores, before you leave, if you were leaving, I want to thank Mr. Flores and the County Manager's Office. Thank you, thank you, thank you to staff for organizing the Behavioral Health Summit the 19th, this last couple weeks ago. I think we made a lot of progress. We're just kind of scratching the surface but we brought in other partners to try

to deal with this situation of our mental health people in our community who are dealing with mental health challenges. So again, I really can't say thank you enough because of the participation and the interest that we got. I know that it's going to make more work for us moving forward but I know that we're up for the challenge and we have interested partners so we're not alone in this. So again, thank you again for that. And that's all I have at this time.

IV. MATTERS FROM THE COUNTY MANAGER

A. Miscellaneous Updates (cont.)

MS. MILLER: Mr. Chair, I actually didn't get to give you my updates. I had just a couple of quick things and I needed to follow up with the Board on the NACo annual conference. First off, I just want to remind everybody that we are having our first Father's Day food truck event, and it's not just food trucks. Staff's doing a lot of work in putting together a Father's Day event at the fairgrounds on Sunday, June 19th from 3:00 to 7:00. There's also going to be a car show and face painting for the kids, free face painting and bouncy castles and all kinds of activities for the whole family. So the idea is to just bring the community together to celebrate Father's Day and have something nice at the fairgrounds with the local food truck vendors.

Then also, I wanted to give – I'll come back to this when Commissioner Anaya's going to come back. We're having another working group for County mining and resource extraction regulations, so on June 9th, from 2:00 to 4:00 the County is going to be hosting a working group to review and consider the draft regulations on mining and resource extraction. These regulations will be prepared as a new section in the Development of Countywide Impact Chapter of the SLDC, so we're hoping to get a lot of feedback from people, and the working group will be meeting at the Nancy Rodriguez Community Center located in the traditional village of Agua Fria, and just to say that again, that's on June 9th from 2:00 to 4:00, and if you want further information on that to contact Robert Griego in our Planning Division at 986-6215.

Then my next question was about the National Association of Counties annual conference. They will be hosting the annual conference in Long Beach, California from July 22nd through the 25th, and we do know that a few of the Commissioners want to attend that. I just want to make sure I get the schedules from each of the Commissioners because our BCC meeting is July 26th, Tuesday the 26th and I just want to make sure that if there are several of the Commissioners that are going to be in attendance that we have a quorum for the July 26th meeting.

COMMISSIONER STEFANICS: Mr. Chair, I'm flying back that morning. I'll be here for the meeting.

MS. MILLER: Okay. So I just want to make sure that we do have a quorum, because we do have some things we have to get done because we're not having meetings in August.

CHAIRMAN CHAVEZ: Great. Thank you.

MS. MILLER: Then the last thing I had as an update was the La Cienega waterline project did receive an extension from the Water Trust Board on the grant for that and we had awarded the contract pending the extension of the Water Trust Board

grant, so we did receive that and we have awarded the construction agreement, so that project will be moving forward. And those are all my updates.

CHAIRMAN CHAVEZ: So that reminds me of something. Was an RFP issued for the sewer utility study for the Agua Fria corridor? There was an RFP issued for that? Okay. Thank you.

MS. MILLER: And actually, you just reminded me of one more item I was going to update. We do start construction tomorrow on I think it's the Piñon Hills Subdivision, all of the roads. So from June 1st through the beginning of July there will be construction and we have that posted on our website as to the roads affected and that construction.

CHAIRMAN CHAVEZ: And that's Piñon Hills?

MS. MILLER: Yes.

CHAIRMAN CHAVEZ: Yes. Thank you.

MS. MILLER: And those are all my updates. Thanks.

CHAIRMAN CHAVEZ: Thank you. Commissioner Anaya.

COMMISSIONER ANAYA: Mr. Chair, Ms. Miller, we had an outreach to the Secretary of Transportation to talk on various issues. I hadn't received any feedback. Have you?

MS. MILLER: Mr. Chair, I did have one meeting with the Secretary and then we requested a follow-up meeting because that was to just provide the information of the concerns we had. And the latest is that they did go to the MPO meeting and give a brief update and said that they would be providing a revised agreement, memorandum of agreement with the County different from the one that the Board of County Commission passed on December 8th but we do not know what those differences will be. They have not given us specific details of what they're proposing to be different on the northeast-southeast connector project.

COMMISSIONER ANAYA: That's what I was going to say, so that was on the northeast-southeast connector. Mr. Martinez, if you could work in conjunction with Ms. Miller and Mr. Barela and extend a follow-up meeting, not just to talk on that issue, because I was willing to speak to that but also to talk to the other issues that we were having with General Goodwin Road in particular I'd appreciate it.

MS. MILLER: Okay. Sure.

COMMISSIONER ANAYA: Thank you.

VII. MATTERS FROM THE COUNTY ATTORNEY

A. Executive Session

1. **Threatened or Pending Litigation in which Santa Fe County is or may Become a Participant, as Allowed by Section 10-15-1(H)(7) NMSA 1978, and Discussion of the Purchase, Acquisition or Disposal of Real Property or Water Rights, as allowed by Section 10-15-1(H)(8) NMSA 1978, Including the Following:**

a. **Rights-of-Way for County Roads**

b. **Whistleblower Protection Act, NMSA 1978, Chapter 10, Article 16C, Lawsuits.**

- c. **Disputes Concerning Cost-Sharing for Buckman Direct Diversion Project**
 - d. **Disputes Arising under the Water Resources Agreement with the City of Santa Fe**
 - e. *AFSCME, New Mexico Council 18, AFL-CIO v. Board of County Commissioners of the County of Santa Fe*, PELRB No. 128-15
 - f. *New Mexico Coalition of Public Safety Officers on behalf of Adrienne Ames v. Board of County Commissioners for Santa Fe County*, PELRB No. 110-16
 - g. *New Mexico Coalition of Public Safety Officers on behalf of Josh David v. Board of County Commissioners for Santa Fe County*, PELRB No. 111-16
2. **Limited Personnel Matters, as Defined and as Allowed by Section 10-15-1(H)(2) NMSA 1978**
 - a. **Housing Authority Executive Director**
 - b. **Performance Evaluation of the County Manager**

CHAIRMAN CHAVEZ: Mr. Shaffer, do you want to outline executive session and maybe give the public some sense of a timeline?

GREG SHAFFER (County Attorney): Mr. Chair, the first part of that is probably easier than the second. The basis for the executive session and the items to be discussed are set forth in the amended agenda. It would be threatened or pending litigation in which Santa Fe County is or may become a participant, as allowed by Section 10-15-1(H)(7) NMSA 1978, and discussion of the purchase, acquisition or disposal of real property or water rights, as allowed by Section 10-15-1(H)(8) NMSA 1978, including the following: rights-of-ways for County roads, disputes concerning cost-sharing for Buckman Direct Diversion, disputes arising under the water resources agreement with the City of Santa Fe, *AFSCME, New Mexico Council 18, AFL-CIO v. Board of County Commissioners of the County of Santa Fe*, PELRB No. 128-15, *New Mexico Coalition of Public Safety Officers on behalf of Adrienne Ames v. Board of County Commissioners for Santa Fe County*, PELRB No. 110-16, *New Mexico Coalition of Public Safety Officers on behalf of Josh David v. Board of County Commissioners for Santa Fe County*, PELRB No. 111-16. I think we may have copied the number there twice.

But the other general topics to be discussed are limited personnel matters, as defined and as allowed by Section 10-15-1(H)(2) NMSA 1978, and that's the Housing Authority Executive Director and the performance evaluation of the County Manager.

CHAIRMAN CHAVEZ: So we need a motion to go into executive session for the items that the County Attorney stated.

COMMISSIONER STEFANICS: Mr. Chair.

CHAIRMAN CHAVEZ: Commissioner Stefanics.

COMMISSIONER STEFANICS: I move that we go into executive session for the items listed by the County Attorney.

COMMISSIONER ROYBAL: Second.

CHAIRMAN CHAVEZ: We have a motion and a second. Is this a roll call?
Roll call please.

The motion to go into executive session pursuant to NMSA Section 10-15-1-H (2, 7 and 8) to discuss the matters delineated above passed by unanimous roll call vote as follows:

Commissioner Anaya	Aye
Commissioner Chavez	Aye
Commissioner Holian	Aye
Commissioner Roybal	Aye
Commissioner Stefanics	Aye

[The Commission met in closed session from 6:55 to 8:50.]

COMMISSIONER HOLIAN: Mr. Chair, I move that we come out of executive session where we discussed those items that are listed on our agenda.

COMMISSIONER STEFANICS: I will second, but I'd like to amend that we had the five County Commissioners for part of it, the County Attorney, the Deputy County Attorney, the County Manager, the Human Resources Director and our contract attorney, Nancy Long.

CHAIRMAN CHAVEZ: So we have a motion and we have a second to the motion. Any further discussion?

The motion passed by unanimous [4-0] voice vote. [Commissioner Anaya was not present for this action.]

VII. C. Possible Action(s) with Respect to Threatened or Pending Litigation in which Santa Fe County is or may Become a Participant Discussed in Executive Session

COMMISSIONER STEFANICS: Mr. Chair.

CHAIRMAN CHAVEZ: Commissioner Stefanics.

COMMISSIONER STEFANICS: I move to authorize the County Manager to negotiate and executive on behalf of the County an agreement with the Club at Las Campanas, Inc. pursuant to which the County will provide backup water to the Club on a temporary basis.

COMMISSIONER HOLIAN: Second.

CHAIRMAN CHAVEZ: There's a motion and a second. Any further discussion? Hearing none.

The motion passed by unanimous [4-0] voice vote. [Commissioner Anaya was not present for this action.]

VII. B. Amendment No. 4 to the Employment Agreement between Katherine B. Miller and the Board of County Commissioners of Santa Fe County [Exhibit 7: Amendment #4]

COMMISSIONER HOLIAN: Mr. Chair.

CHAIRMAN CHAVEZ: Commissioner Holian.

COMMISSIONER HOLIAN: I would like to make a motion to approve amendment #4 to the employment agreement between Katherine B. Miller and the Board of County Commissioners of Santa Fe County.

CHAIRMAN CHAVEZ: We have a motion to amendment #4 to the employment agreement. Do I hear a second?

COMMISSIONER STEFANICS: I'll second.

CHAIRMAN CHAVEZ: There's a motion and a second. Any further discussion? Hearing none.

The motion passed by unanimous [4-0] voice vote. [Commissioner Anaya was not present for this action.]

CHAIRMAN CHAVEZ: Congratulations, County Manager.

COMMISSIONER HOLIAN: Mr. Chair, and thank you very much for your hard work. We're very lucky to have you and the citizens of Santa Fe County are very lucky to have you.


X. CONCLUDING BUSINESS

A. Announcements

B. Adjournment

Having completed the agenda and with no further business to come before this body, Chair Chavez declared this meeting adjourned at 8:53 pm.

Approved by:


Board of County Commissioners
Miguel Chavez, Chair

ATTEST TO:


GERALDINE SALAZAR
SANTA FE COUNTY CLERK



Respectfully submitted:

Karen Farrell
Karen Farrell, Wordswork
453 Cerrillos Road
Santa Fe, NM 87501

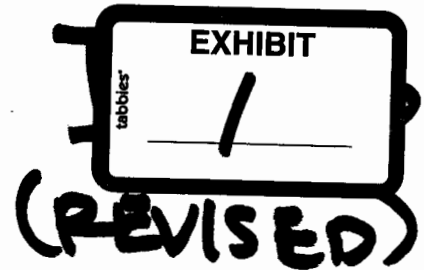
COUNTY OF SANTA FE) BCC MINUTES
STATE OF NEW MEXICO) ss PAGES: 133

I Hereby Certify That This Instrument Was Filed for
Record On The 30TH Day Of June, 2016 at 08:12:03 AM
and Was Duly Recorded as Instrument # **1797747**
Of The Records Of Santa Fe County

Deputy *Geraldine Salazar* Witness My Hand And Seal Of Office
County Clerk, Santa Fe, NM Geraldine Salazar



**SANTA FE COUNTY
RESOLUTION NO. 2016-**



SFC RECORDED 06/30/2016 06/30/2016

**A RESOLUTION AUTHORIZING THE DISPOSITION OF FIXED ASSETS IN
ACCORDANCE WITH STATE STATUTE**

WHEREAS, Santa Fe County (County) desires to dispose of up to 32 chandelier globes located in the Old First Judicial District Court, located at 100 Catron Street, Santa Fe NM (Old First Judicial District Court); and

WHEREAS, the County Purchasing Division requested interested parties to submit competitive sealed bids to purchase the 32 chandelier globes; and

WHEREAS, the Board of County Commissioners (BCC) hereby determines that (i) the chandelier globes to be sold worn-out, unusable, or obsolete to the extent that they are no longer economical or safe for continued use by the County and, collectively, (ii) the 32 globes have a current resale value of less than five thousand dollars (\$5,000); and

WHEREAS, the BCC wishes to authorize the 32 chandelier globes to be sold to the highest bidder, Second Street Brewing, Inc., at a unit price of \$50 per globe.

NOW, THEREFORE, BE IT RESOLVED that the BCC (i) approves of the disposal of up to 32 chandelier globes located in the Old First Judicial District Court, pursuant to NMSA 1978, Section 13-6-1 (2013); (ii) directs that up to 32 chandelier globes shall be sold to the highest responsible bidder responding to ITB No. 2016-0189-PW/BT, Second Street Brewing, Inc., at a unit price of \$50 per globe; and (iii) authorizes the County Manager to execute all documents necessary or proper to effectuate such sale.

PASSED, APPROVED, AND ADOPTED THIS 31st DAY OF MAY, 2016.

**BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY**

Miguel M. Chavez, Chair

ATTEST:

Geraldine Salazar, County Clerk

J.P. JT

APPROVED AS TO FORM:

~~(9321V99)~~

Gregory S. Shaffer, County Attorney

FY 2017 FIXED ASSET RENEWAL AND REPLACEMENT

REQUESTS AND FINAL RECOMMENDATIONS - MAY 31, 2016

Division	ProjectTitle	AssetType	NbrUnit	CostUnit	TotalCostUnit	Nbr. Rec.	Amt. Recomm.
ADMINISTRATIVE SERVICES DEPARTMENT							
IT	Cisco Phone Cascade	Computer, Hardware, Peripherals	190	211	40,000	190	40,000
IT	Computer Monitors	Computer, Hardware, Peripherals	20	200	4,000	0	-
IT	Laptops for new Hire Request	Computer, Hardware, Peripherals	2	1,235	2,500	0	-
IT	PCs for New Hire Request	Computer, Hardware, Peripherals	2	1,446	3,500	0	-
IT	Network Wireless Bridge Replacement/Cascade	Computer, Hardware, Peripherals	4	9,631	40,000	2	19,261
IT	DataCove Email Archive	Computer, Hardware, Peripherals	1	22,877	23,000	1	22,877
IT	Active Directory Server Replacement	Computer, Hardware, Peripherals	1	4,059	4,500	1	4,500
IT	DMZ Server Replacement	Computer, Hardware, Peripherals	1	7,132	7,500	1	7,500
IT	Smart UPS (uninterruptible power supply)	Computer, Hardware, Peripherals	12	264	3,500	12	3,500
IT	Computer Monitors and Computers		12	800	10,000	12	1,000
IT	IronPort Email and Web Security Gateway	Computer, Hardware, Peripherals	1	2,563	3,000	1	3,000
IT	Integrated Webcam and Microphone for Jabber	Computer, Hardware, Peripherals	50	22	1,300	61	1,370
IT	Networking Router Replacement (3)	Computer, Hardware, Peripherals	3	6,334	22,000	3	22,000
IT	Networking Router Replacement - Public Works	Computer, Hardware, Peripherals	1	6,205	6,500	1	6,500
IT	Jabber Instant Message and Video Conferencing	Software Purchases	61	81	5,300	61	5,300
IT	Symantec Encryption for Laptops	Software Purchases	50	38	2,000	50	2,000
SUBTOTAL ASD/IT					178,600		138,808
Purchasing	Workplace support for new FTE	Computer, Hardware, Peripherals	1	800	800	0	-
Purchasing	Workplace support for new FTE	Furniture/Fixtures	2	6,500	13,000	0	-
SUBTOTAL ASD/PURCHASING					13,800		-
Risk Management	Vehicle Replacement	Vehicle	1	27,127	29,842	1	32,826
Risk Management	Vehicle Replacement	Vehicle	1	27,127	29,842	1	32,826
Risk Management	Vehicle Replacement	Vehicle	1	27,127	29,842	0	-
SUBTOTAL ASD/RISK MGT.					89,526		55,652
TOTAL ADMINISTRATIVE SERVICES DEPARTMENT					281,926		204,460
COMMUNITY SERVICES DEPARTMENT							
Community Operations	County Fair - Public Address (PA) System	Other Equipment or Machinery	1	3,170	3,170	1	-
Community Operations	Community Operations - Vehicle Replacement	Vehicle	1	14,536	14,536	0	-
SUBTOTAL CSD/COMMUNITY OPS					17,706		-
Senior Services	Senior Services-Personal Computers	Computer, Hardware, Peripherals	6	680	4,080	3	2,160
Senior Services	Senior Services - Edgewood Refrigerator	Other Equipment or Machinery	1	4,104	4,104	1	4,104
Senior Services	Senior Services - Kitchen Equipment/Steam Tables	Other Equipment or Machinery	2	2,516	5,032	2	5,032
Senior Services	Senior Services - Home-Delivered Meal Truck (Hot Shot)	Vehicle	1	44,309	44,309	1	48,740
Senior Services	Senior Services - Assessment Vehicle	Vehicle	1	16,687	16,687	1	18,356
SUBTOTAL CSD/SENIOR SERVICES					74,212		78,392
Teen Court	Teen Court - Secure IT System	Software Purchases	1	31,200	31,200	1	31,200
SUBTOTAL CSD/TEEN COURT					31,200		31,200
TOTAL COMMUNITY SERVICES DEPARTMENT - GENERAL FUND PORTION					123,118		109,592
COUNTY ASSESSOR'S OFFICE							

FY 2017 FIXED ASSET RENEWAL AND REPLACEMENT

REQUESTS AND FINAL RECOMMENDATIONS - MAY 31, 2016

Division	ProjectTitle	AssetType	NbrUnit	CostUnit	TotalCostUnit	Nbr. Rec.	Amt. Recomm.
	Digital Aerial Oblique Imagery	Other	1	-	245,500	0	245,000
	Zip Code Fix for Sungard	Other	1	-	20,000	1	20,000
	Spatialist (Software)	Software Purchases	1	-	20,000	1	20,000
TOTAL COUNTY ASSESSOR - GENERAL FUND PORTION					285,500		285,000
COUNTY MANAGER'S OFFICE							
Finance	Folding/Stuffing Machine	Other Equipment or Machinery	1	10,000	10,000	1	10,000
Finance	Kronos Upgrade and Expansion	Software Purchases	1	-	47,189	1	47,189
SUBTOTAL CMO/FINANCE					57,189		57,189
Human Resources Division	Laptop Computers	Computer, Hardware, Peripherals	3	800	2,077	3	2,400
Human Resources Division	Furniture	Furniture/Fixtures	2	-	9,171	0	9,171
Human Resources Division	Canopy Request	Other Equipment or Machinery	2	-	5,457	2	-
Human Resources Division	Exercise Equipment	Other Equipment or Machinery	6	-	13,100	0	-
Human Resources Division	AS400 ACA Upgrade	Software Purchases	0	-	20,000		-
Human Resources Division	Wellness Software	Software Purchases	1	-	20,000		-
Human Resources Division	Online Training Software	Software Purchases	0	-	20,000		-
SUBTOTAL CMO/HR					89,805		-
TOTAL COUNTY MANAGER'S OFFICE					146,994		57,189
GROWTH MANAGEMENT DEPARTMENT							
Administration	New Computers for Growth Management Department	Computer, Hardware, Peripherals	2	3,554	3,554	0	-
SUBTOTAL GMD/ADMINISTRATION					3,554		-
Building and Development	New Vehicle for Code Enforcement	Vehicle	1	25,052	26,467	0	-
SUBTOTAL GMD/BLDG. & DEV.					26,467		-
GIS	Field Data Collection and Maintenance	Computer, Hardware, Peripherals	2	4,550	9,100	2	9,100
SUBTOTAL GMD/GIS					9,100		9,100
Planning	New high-end GIS computer and monitors	Computer, Hardware, Peripherals	1	2,750	2,750	1	2,750
Planning	New laptop computer for Planning	Computer, Hardware, Peripherals	1	2,600	2,600	1	2,600
SUBTOTAL GMD/PLANNING					5,350		5,350
TOTAL GROWTH MANAGEMENT DEPARTMENT					44,471		14,450
PUBLIC WORKS DEPARTMENT							
Administration / Utilities	Walk behind concrete saw	Other Equipment & Machinert	0	-	-	0	2,000
SUBTOTAL PUBLIC WORKS DEPARTMENT					-		2,000
Administration / Utilities	Computers for requested new FTEs	Computer, Hardware, Peripherals	2	-	3,370	0	-
SUBTOTAL PWD/ADMINISTRATION					3,370		-
Building Services	Vehicle Replacement Unit 798	Vehicle	1	29,888	29,888	0	-
Building Services	Vehicle Replacement Unit 809	Vehicle	1	29,888	29,888	0	-
SUBTOTAL PWD/BLDG. SERVICES					59,776		-
Fleet	Fork Lift	Heavy Equipment	1	55,200	55,200	1	55,200

FY 2017 FIXED ASSET RENEWAL AND REPLACEMENT

REQUESTS AND FINAL RECOMMENDATIONS - MAY 31, 2016

Division	ProjectTitle	AssetType	NbrUnit	CostUnit	TotalCostUnit	Nbr. Rec.	Amt. Recomm.
Fleet	5 ton floor jacks	Other Equipment or Machinery	2	1,374	2,748	2	2,748
Fleet	Oil Reels	Other Equipment or Machinery	25	-	31,375	25	31,375
Fleet	On-Car Brake Lathe	Other Equipment or Machinery	1	11,238	11,238	1	-
Fleet	22 ton air jacks	Other Equipment or Machinery	2	674	1,348	2	1,348
SUBTOTAL PWD/FLEET					101,909		90,671
Open Space	Vehicle Replacement Unit 803	Vehicle	1	74,977	74,977	1	82,475
SUBTOTAL PWD/OPEN SPACE					74,977		82,475
Projects	Adobe Acrobat Pro for Project Managers	Software Purchases	2	280	560	0	-
SUBTOTAL PWD/PROJECTS					560		-
Property Control	Angle Broom for Toolcat	Other Equipment or Machinery	1	6,069	6,069	1	6,069
Property Control	John Deere Mower	Other Equipment or Machinery	1	8,277	8,277	1	8,277
Property Control	Sectional Drain Cleaning Machine	Other Equipment or Machinery	1	3,815	3,815	1	3,815
Property Control	7'6" snow plow	Other Equipment or Machinery	1	8,800	8,800	0	-
Property Control	14" Cutquick Asphalt Concrete Saw	Other Equipment or Machinery	1	1,380	1,380	1	-
Property Control	Drop Down Ladder Rack	Other Equipment or Machinery	1	1,454	1,454	1	1,454
Property Control	Vehicle Replacement Unit 800-1	Vehicle	1	30,337	30,337	0	-
Property Control	Vehicle Replacement Unit 800-1	Vehicle	1	30,337	30,337	0	-
SUBTOTAL PWD/PROPERTY CONTROL					90,469		19,615
Solid Waste	Live Bottom Trailer for Jacona Transfer Station	Heavy Equipment	1	96,906	96,906	0	-
Solid Waste	Gooseneck Equipment Trailer	Heavy Equipment	1	66,692	66,692	1	66,692
Solid Waste	Eight 40 yard Waste Bins	Heavy Equipment	8	6,340	54,320	2	12,680
SUBTOTAL PWD/SOLID WASTE					217,918		79,372
Traffic	LED Streetlights	Other	22	706	15,521	22	15,521
Traffic	Wig wag lighting retrofit for Traffic Vehicle	Other	1	635	635	1	-
Traffic	Traffic Message Boards	Other Equipment or Machinery	2	17,631	35,262	2	35,262
Traffic	Traffic Counters	Other Equipment or Machinery	5	1,395	7,100	2	2,790
Traffic	Hose reels for sign installation	Other Equipment or Machinery	2	508	1,158	2	1,158
Traffic	Pathfinder Software	Software Purchases	1	1,795	1,795	0	-
Traffic	Vehicle Replacement Unit 538	Vehicle	1	38,543	38,543	1	42,397
SUBTOTAL PWD/TRAFFIC ENGINEERING					100,014		97,128
TOTAL PUBLIC WORKS DEPARTMENT - GENERAL FUND PORTION					648,993		371,261
COUNTY TREASURER'S OFFICE							
Treasurer	Computer Assisted Mass Appraisal System	Software Purchases	1	235,000	235,000	0	-
	New Laptops for Outreach Program	Computer, Hardware, Peripherals	2	1,000	2,000	2	2,000
	Installation of Panels	Furniture/Fixtures	1	1,300	1,300	1	1,300
	Security Cameras for Treasurer's Office	Other Equipment or Machinery	1	3,500	3,500	1	3,500
	Sungard modification for tax bills format		1		20,000	1	20,000
TOTAL COUNTY TREASURER'S OFFICE					261,800		26,800
TOTAL GENERAL FUND					1,792,802		1,068,752

SFC RECORDED 06/30/2016 06/30/2016

FY 2017 FIXED ASSET RENEWAL AND REPLACEMENT

REQUESTS AND FINAL RECOMMENDATIONS - MAY 31, 2016

Division	ProjectTitle	AssetType	NbrUnit	CostUnit	TotalCostUnit	Nbr. Rec.	Amt. Recomm.
COUNTY ASSESSOR'S OFFICE							
	Microsoft Surfaces	Computer, Hardware, Peripherals	4	-	6,000	4	6,000
	Computer Monitors	Computer, Hardware, Peripherals	10	200	2,000	0	-
	ESRI ArcGIS License	Other	1	-	9,000	1	9,000
	New CAMA System	Software Purchases	1	-	125,000	1	125,000
TOTAL PROPERTY VALUATION FUND					142,000		140,000
COUNTY CLERK'S OFFICE							
	Canon High Speed Scanner	Computer, Hardware, Peripherals	2	7,166	14,332	2	14,332
	Upgrade Security Cameras	Other Equipment or Machinery	4	425	4,826	0	-
TOTAL CLERK'S FILING FEES FUND					19,158		14,332
COMMUNITY SERVICES DEPARTMENT							
Health Care Assistance	Health Care Assistance - Care Coordination System	Software Purchases	1	147700	147,700	0	147,000
TOTAL HEALTHCARE ASSISTANCE FUND					147,700		147,000
COMMUNITY SERVICES DEPARTMENT							
DWI	DWI Vehicle	Vehicle	1	19850	19,850	0	0
TOTAL ALCOHOL PROGRAMS FUND					19,850		-
PUBLIC SAFETY DEPARTMENT/FIRE							
Agua Fria Fire District	New IT Request for Lap Top Computer	Computer, Hardware, Peripherals	1	865	865	1	865
Edgewood Fire District	New IT Request for Lap Top Computer.	Computer, Hardware, Peripherals	1	865	865	1	865
Eldorado Fire District	New IT Request for Tough Book Lap Top Computer	Computer, Hardware, Peripherals	1	1,800	1,800	1	1,800
Turquoise Trail Fire District	IT request for a new desk top computer and monitor.	Computer, Hardware, Peripherals	1	708	708	1	708
Hondo Fire District	New IT Request for Lap Top Computer	Computer, Hardware, Peripherals	1	865	865	1	865
La Puebla Fire District	New IT Request for Desk Top Computer	Computer, Hardware, Peripherals	1	708	708	1	708
TOTAL FIRE PROTECTION FUNDS					5,811		5,811
PUBLIC SAFETY DEPARTMENT/FIRE							
Emergency Management	Supply Shelving	Furniture/Fixtures	1	1,619	1,619	1	-
Emergency Management	75" television Incident Command Training	Other Equipment or Machinery	1	3,680	3,680	0	-
Emergency Management	Cyanide poisoning antidote kits	Other Equipment or Machinery	12	1,200	14,400	4	14,400
Emergency Management	Basket Stretcher for ATV	Other Equipment or Machinery	1	597	597	1	597
Emergency Management	Vests for mass casualty events in hostile environments	Other Equipment or Machinery	12	625	7,500	12	7,500
Emergency Management	Tripod pulley belay system	Other Equipment or Machinery	3	665	1,995	1	-
Emergency Management	Chest Freezer	Furniture/Fixtures	1	610	610	1	-
Emergency Management	small holmatro cutter	Other Equipment or Machinery	1	5,226	5,226	1	-
Emergency Management	litter wheels stretcher	Other Equipment or Machinery	2	950	1,900	1	-
EMS Training Division	Life form injectable training arm	Other	2	570	1,140	2	1,140
EMS Training Division	Neo natal training dummy	Other	1	16,429	16,429	1	16,429
Fire Administration	Spare refrigerator	Furniture/Fixtures	1	1,270	1,270	0	-
Fire Administration	New IT Request for 5 Lap Top Computers	Computer, Hardware, Peripherals	5	865	4,325	4	3,460
Fire Administration	spare gas range	Furniture/Fixtures	1	584	584	0	-
Fire Administration	Recliners	Furniture/Fixtures	18	700	12,600	15	10,500
Fire Administration	Med Unit / Ambulance Replacement	Heavy Equipment	1	260,000	260,000	1	260,000
Fire Administration	Communications Trailer	Other Equipment or Machinery	1	108,096	108,096	1	108,096
Fire Administration	Air Compressor for Fleet Maintenance	Other Equipment or Machinery	1	3,623	3,623	1	3,623
Fire Administration	Two Post Lift for Fleet Maintenance	Other Equipment or Machinery	1	10,569	10,569	1	10,569

FY 2017 FIXED ASSET RENEWAL AND REPLACEMENT

REQUESTS AND FINAL RECOMMENDATIONS - MAY 31, 2016

Division	ProjectTitle	AssetType	NbrUnit	CostUnit	TotalCostUnit	Nbr. Rec.	Amt. Recomm.
Fire Administration	Fleet Maintenance Equipment	Other Equipment or Machinery	1	10,000	10,000	0	10,000
Fire Administration	Rehabilitation / Recruitment Projects	Other Equipment or Machinery	2	1,019	2,038	2	-
Fire Administration	Fire Administration Vehicles	Vehicle	2	36,624	73,248	2	80,572
Fire Administration / Fleet	Oil Filter crusher	Other Equipment or Machinery	1	1,790	1,790	1	1,790
Fire Administration / Opera	12 Tough Book Computers	Computer, Hardware, Peripherals	12	1,800	21,600	8	14,400
Fire Administration / Opera	12 modems for the Tough Book Computer request.	Computer, Hardware, Peripherals	12	759	9,108	8	6,072
Fire Prevention	ID badge printer for volunteer program	Other Equipment or Machinery	1	1,748	1,748	1	1,748
Fire Prevention Division	Plotter	Other Equipment or Machinery	1	7,167	7,167	1	7,167
Fleet Maintenance	20000 lb air jacks	Other Equipment or Machinery	1	12,492	12,492	0	-
Edgewood Fire District	Edgewood Tender	Heavy Equipment	1	200,000	200,000	1	200,000
Glorieta Fire District	Lap Top Computer	Computer, Hardware, Peripherals	1	865	865	1	865
Glorieta Fire District	Glorieta Rescue	Heavy Equipment	1	200,000	200,000	1	177,000
Madrid Fire District	Madrid Fire District Light Rescue	Heavy Equipment	1	175,000	175,000	1	175,000
Pojoaque Fire District	Pojoaque Rescue	Heavy Equipment	1	200,000	200,000	1	200,000
Regional Fire Stations	Stackable Washer/Dryers	Furniture/Fixtures	2	1,764	3,528	1	3,528
Regional Fire Stations	Physical Fitness Equipment	Other Equipment or Machinery	1	8,130	8,130	0	-
Regional Stations	Fire Station Dishwasher Replacement	Furniture/Fixtures	2	593	1,186	1	593
Turquoise Trail Fire District	Turquoise Trail Tender	Heavy Equipment	1	200,000	200,000	1	200,000
Wildland Division	Replacement chain saws	Other Equipment or Machinery	1	2,540	2,540	1	2,540
Fire Administration	Desk Top Computer	Computer, Hardware, Peripherals	1	708	708	0	-
TOTAL FIRE EXCISE TAX FUND					1,587,311		1,517,589
PUBLIC SAFETY DEPARTMENT/CORRECTIONS							
Public Safety / ADF	ADF Conference Room	Furniture/Fixtures	1	3,826	3,826	0	-
Public Safety / ADF	Deputy Warden Office Furniture Replacement	Furniture/Fixtures	1	1,798	1,798	1	1,798
Public Safety / ADF	Tamperproof Burnisher - Floor Buffer	Other Equipment or Machinery	4	2,292	9,167	2	4,584
Public Safety / ADF	Floor Scrubber	Other Equipment or Machinery	2	2,728	5,456	1	2,728
Public Safety / ADF	Dryers	Other Equipment or Machinery	3	4,165	12,495	3	12,495
Public Safety / Adult Deten	Computer Cascade / Replacement	Computer, Hardware, Peripherals	20	900	18,000	20	15,000
Public Safety / Adult Deten	Camera Replacement	Computer, Hardware, Peripherals	35	500	17,500	35	-
Public Safety / Adult Deten	Cisco Switches-ADF Server Room	Computer, Hardware, Peripherals	2	3,050	6,100	0	-
Public Safety / Adult Deten	Naomi Salazar / Maria Roybal Furniture Replacement	Furniture/Fixtures	2	1,111	2,223	2	2,223
Public Safety / Adult Deten	Office Furniture / Booking	Furniture/Fixtures	4	750	3,000	4	3,000
Public Safety / Adult Deten	K-9 / K-9 Services	Other	1	10,000	10,000	1	10,000
Public Safety / Adult Deten	Elite K-9	Other	1	1,255	1,255	0	1,255
Public Safety / Maintenanc	Drain Inspect System	Other Equipment or Machinery	1	3,898	3,898	1	-
Public Safety / Maintenanc	Heavy Duty Micro Chain Cutter	Other Equipment or Machinery	1	1,595	1,595	1	1,595
Public Safety / Maintenanc	Drain Cleaning Machine	Other Equipment or Machinery	1	3,255	3,255	1	3,255
Public Safety / Medical	Portable Suction Machine	Other Equipment or Machinery	1	670	670	1	1,000
Public Safety / Medical	Lifepak 15	Other Equipment or Machinery	1	24,000	24,000	1	24,000
Public Safety / Medical	Accuvein	Other Equipment or Machinery	1	5,800	5,800	0	5,800
Public Safety / Medical	Crash Cart for Medical Department	Other Equipment or Machinery	1	44,336	44,336	1	44,336
Public Safety / Youth Devel	Shelving in File Room	Furniture/Fixtures	2	554	1,108	2	-
Public Safety / Youth Devel	Floor Buffer	Other Equipment or Machinery	2	2,821	5,642	1	2,821
Public Safety /Adult Deten	Matrix System Keyboard-Joystick	Computer, Hardware, Peripherals	1	1,605	1,605	0	-

SFC RECORDED 06/30/2016 06/30/2016

FY 2017 FIXED ASSET RENEWAL AND REPLACEMENT

REQUESTS AND FINAL RECOMMENDATIONS - MAY 31, 2016

Division	ProjectTitle	AssetType	NbrUnit	CostUnit	TotalCostUnit	Nbr. Rec.	Amt. Recomm.
TOTAL CORRECTIONS OPERATIONS FUND					182,728		135,890
PUBLIC SAFETY DEPARTMENT/RECC							
RECC	I series AS400 Hardware and Software upgrade	Computer, Hardware, Peripherals	1	145,000	145,000	1	145,000
RECC	Catalyst Switch Replacement	Computer, Hardware, Peripherals	2	3,100	6,200	2	6,200
RECC	Administrative Staff computer replacements	Computer, Hardware, Peripherals	8	600	4,800	8	6,000
TOTAL RECC OPERATIONS FUND					156,000		157,200
PUBLIC WORKS DEPARTMENT							
Road Maintenance	Replace 3 Tandem Dump Trucks	Heavy Equipment	3	212000	636,000	2	424,000
Road Maintenance	Vehicle Replacement Unit 550	Vehicle	1	42198	42,198	1	46,418
TOTAL ROAD MAINTANCE FUND					678,198		470,418
PUBLIC WORKS DEPARTMENT							
Utilities	Utilities Jackhammer	Other Equipment or Machinery	1	1,914	1,914	1	1,914
Utilities	Water Meters	Other Equipment or Machinery	260	100	2,600	130	13,000
Utilities	See-Snake for Wastewater	Other Equipment or Machinery	1	15,373	15,373	1	15,373
Utilities	Laser Transit for Wastewater	Other Equipment or Machinery	1	1,223	1,223	1	-
Utilities	Aluminum Trench Shield	Other Equipment or Machinery	1	10,500	10,500	1	10,500
Utilities	Confined Space Atmospheric Testers	Other Equipment or Machinery	2	2,250	4,500	1	2,250
Utilities	Diesel Tank for Utilities	Other Equipment or Machinery	1	1,100	1,100	1	-
Utilities	Electrical Tester (megger)	Other Equipment or Machinery	1	1,000	1,000	1	-
Utilities	Walk behind Concrete / asphalt saw	Other Equipment or Machinery	1	2,000	2,000	1	-
Utilities	AutoCAD Software	Software Purchases	1	5,432	5,432	1	-
Utilities	Vehicle Replacement Unit 909	Vehicle	1	38,800	38,800	1	42,680
Utilities	Vehicle Replacement Unit 910	Vehicle	1	38,800	38,800	0	-
TOTAL WATER ENTERPRISE FUND					123,242		85,717
SHERIFF'S OFFICE							
Administration	Furniture Replacement	Furniture/Fixtures	1	1,093	1,093	1	1,093
Administration	Desk Replacement	Furniture/Fixtures	1	2,210	2,210	1	2,210
Animal Control	Microchip Scanners	Other Equipment or Machinery	2	701	1,403	2	1,403
Fleet Division	Patrol Sedans	Vehicle	15	43,189	647,829	12	517,981
Fleet Division	Patrol SUV's	Vehicle	7	47,847	334,929	4	191,388
Fleet Division	Ford Patrol Expedition	Vehicle	1	53,227	53,227	1	53,227
Fleet Division	Patrol Sedans	Vehicle	4	35,897	143,588	0	-
Fleet Division	Animal Control Trucks	Vehicle	2	45,820	91,640	2	91,640
Fleet Division	Accident Investigation Van	Vehicle	1	173,094	173,094	0	173,094
Fleet Division	Crime Scene Van	Vehicle	1	171,894	171,894	0	-
IT Division	Lansweeper	Software Purchases	1	600	600	0	-
IT Division	Work Order Software (Zend Desk)	Software Purchases	1	590	590	1	590
IT Division	Acronis PC Image Deployment	Software Purchases	1	2,814	2,814	0	-
Sheriff's CSS Divison	Display EZ-Up Tent	Other Equipment or Machinery	1	848	848	1	848
Sheriff's DWI/Traffic Division	Remote Area Lighting System	Other Equipment or Machinery	1	6,231	6,231	1	-
Sheriff's Investigations	Security Camera System	Other Equipment or Machinery	1	1,500	1,500	1	1,500
Sheriff's IT Division	Purchase of Software for MDT	Other	1	1,200	1,200	1	1,200
Sheriff's IT Division	Purchase of MDT's	Other Equipment or Machinery	20	3,500	70,000	18	63,000
Sheriff's Property Division	Tasers	Other Equipment or Machinery	25	1,060	26,500	21	22,260

FY 2017 FIXED ASSET RENEWAL AND REPLACEMENT

REQUESTS AND FINAL RECOMMENDATIONS - MAY 31, 2016

Division	ProjectTitle	AssetType	NbrUnit	CostUnit	TotalCostUnit	Nbr. Rec.	Amt. Recomm.
Sheriff's Property Division	Radio Purchase	Other Equipment or Machinery	30	1,617	48,510	25	40,425
Sheriff's SWAT Team	SWAT Entry Shield	Other Equipment or Machinery	1	2,400	2,400	1	2,400
Sheriff's Traffic Division	Digital Video/Audio Recorder	Other Equipment or Machinery	4	925	3,700	4	3,700
Sheriff's Traffic Division	Lidar	Other Equipment or Machinery	1	2,530	2,531	1	-
TOTAL SHERIFF'S OPERATIONS FUND					1,788,331		1,167,959
GRAND TOTAL ASSET RENEWAL AND REPLACEMENT					6,643,131		4,910,668

FY 2017 FIXED ASSET RENEWAL AND REPLACEMENT

REQUESTS AND FINAL RECOMMENDATIONS - MAY 31, 2016

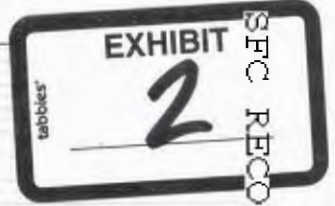
Division	ProjectTitle	AssetType	NbrUnit	CostUnit	TotalCostUnit	Nbr. Rec.	Amt. Recomm.
SUMMARY OF FUNDS					REQUEST		RECOMMEND
	General Fund				1,792,802		1,068,752
	Property Valuation Fund				142,000		140,000
	Clerk's Filing Fees Fund				19,158		14,332
	Fire Protection Fund (Grants)				5,811		5,811
	Fire Excise Tax Fund				1,587,311		1,517,589
	Health Care Assistance Fund				147,700		147,000
	Alcohol Programs Fund				19,850		-
	Road Maintenance Fund				678,198		470,418
	Water Enterprise Fund				123,242		85,717
	Corrections Operations Fund				182,728		135,890
	RECC Operations Fund				156,000		157,200
	Sheriff's Operations Fund				1,788,331		1,167,959
	TOTAL				6,643,131		4,910,668

III.B.3

SANTA FE COUNTY
FY 2017 INTERIM BUDGET SUMMARY

Board of County Commissioners

May 31, 2016



FY ~~2019~~ ~~BCC~~ Budget Priorities – Review

- Public Safety-Corrections, Fire, Sheriff, RECC
- Open space, parks and trails maintenance and master planning
- Water and wastewater planning/Utilities Expansion
- Youth programs
 - Summer Internships
 - Other Summer Youth Programs/Housing
- Senior Services
- Energy Efficiency and Renewable Energy Program
- Wildland/urban interface programs
- Economic development initiatives
- Road Maintenance

- Programming and operational funding for new facilities
 - Pojoaque Recreation Complex
 - Stanley Cyclone Center
 - Max Coll Community Center
 - Jacona Transfer Station
- Modification to Health Programming
- Other Community Services Programs
- Facilities Maintenance
 - Community centers
 - Public housing sites
 - Fire Stations
 - Administrative Offices

FY 2017 Revenue Assumptions – Review

- Current Year Property Tax revenue increase by approximately 2% - \$0.9 million increase, while prior year tax revenue decreased by \$0.9 million. \$0 net increase.
- Gross Receipts Taxes increase by approximately 2% for both Countywide and unincorporated taxes (net of Hold Harmless reduction) \$0.8 million increase excluding increase resulting from HH GRT full year of collection.
- Full year of Hold Harmless Gross Receipts Tax Collections – \$0.7 million increase.
- State Shared Taxes remain flat.
- Care of Prisoners revenue remains flat.
- Water/Wastewater revenue remains flat.
- Payment in Lieu of Taxes budgeted as one-time revenue – (\$0.7 million).
- Change to fee structure for land use fees - \$(0.3 million)

Approved Recommendations for Developing the FY 2017 Interim Budget (Review)

- FTEs – F/T 1 Classified + 10 Temp, \$193K (net of reduction to contract services).
- Compensation Package: - \$317K
 - 1% COLA for Non-Union – effective the first full pay period after 1/1/17.
 - Employees of any bargaining units that have a wage reopener - Upon agreement between negotiating teams and approval by BCC a dollar amount equivalent to COLAs given to non-union employees.
 - IAFF currently negotiating its contract. proposal built into base.
- Expanded Programs - \$456K
- One-time expenses for expansion of programs (open space management plan & implementation, utilities master planning HCAP special projects, State health plan exit, etc.) - \$2.7 million
- Increases to Base - \$1.0 million
- Renewal and replacement of fixed assets – \$4.5 million*
- Vehicle requests in addition to the above renewal/replacement - \$427K*

Approved Recommendation - Initiatives Requiring New Funding (Review)

Recurring

- Funding for preliminary engineering reports for various projects: \$150K
- Expanded Oblique Photography Program: \$105K (increase amount, total is \$245.5K)
- NCRTD Mountain Route: \$25.2K
- Re-funding the Wildland Winter Crew: \$141.3K
- Increase PROTEC program funding - \$25K (increase amount, total is \$75K)
- Film Office \$150K carry over (add'l amount to be funded by City)
- Operations of New Facilities:
 - Stanley Cyclone -\$50.7K (increase amount, total is \$110.2)

TOTAL RECURRING: \$647.2K

One-Time Expenses

- Surcharge to Leave State's Health Insurance Plan: \$640K (1-time)
- Additional Open Space management plan and Implementation: \$150K (1-time)
- Utilities Master Planning: \$440K (1-time)
- Special HCAP projects - \$1.4M (1-time)
- Marketing & Media Projects: \$60K (1-time)
- Broadband Consulting - \$50K (1-time)

TOTAL NON-RECURRING: \$2.7 M

Approved Recommendations FY 2017 FTE Requests (Review)

Department/Division	Position Requested	Recom'd Budget
Administrative Services Department		
Purchasing	Administrative Assistant	-
Information Technol	Security Administrator	-
Information Technol	IT Desktop Supervisor	-
Community Services Department		
Community Operatic	Satellite Office Specialist	-
Senior Services	Driver/Cooks Assistant (34,944)	-
Senior Services	Driver/Cooks Assistant (34,944)	-
Growth Management Department		
Economic Developm	Economic Development Specialist	-
Public Safety Department		
Fire	Training Shift Captain	-
Fire	Wildland Urban Interface Technician	18,928
Fire	Wildland Urban Interface Technician	18,928
Fire	Wildland Urban Interface Technician	18,928
Fire	Wildland Urban Interface Technician	18,928
Fire	Wildland Urban Interface Technician	18,928
Fire	Wildland Urban Interface Technician	18,928
Fire	Wildland Urban Interface Technician	18,928
Fire	Wildland Urban Interface Tech Lead	20,384
Fire	Wildland Urban Interface Tech Lead	20,384
Fire	FF/EMT-B Cadet (52,757)	-
Fire	FF/EMT-B Cadet (52,757)	-
Fire	FF/EMT-B Cadet	-
Fire	Secretary*	36,400
Fire	Secretary	-
RECC	Emergency Communications Specialist (50,960)	-
RECC	Emergency Communications Specialist (50,960)	-
RECC	Emergency Communications Specialist	-
RECC	Emergency Communications Specialist	-
Public Works Department		
Utilities	Real Property Specialist - Aamodt	-
Property Control	Real Property Specialist	-
Sheriff's Office		
	Deputy (67,390)	-
	Deputy (67,390)	-
	Deputy (67,390)	-
	Crime Scene Technician	-
	Administrative Assistant (49,008)	-
	Records Clerk	-
TOTAL		228,592

The HUG recommended more FTEs than are being recommended by management. These FTE requests, (shaded in blue) will be re-evaluated at the first quarter and at mid-year.

* Cost of this position is offset by a reduction in contractual services.

Approved Recommendations Funding Pools (Review)

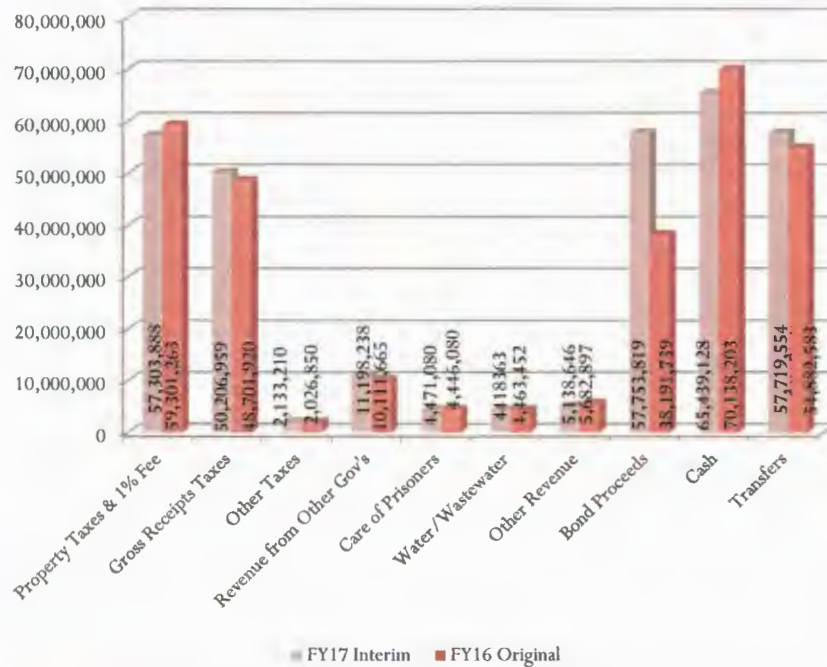
- Recommendation to budget the following “pools” of money for specific uses. This is one-time funding and may or may not be replenished annually depending upon Commission priorities.
- General Fund –
 - Renewable Energy/Energy Efficiency Program - \$500K.
 - Health Insurance Reserve Set-Aside - \$2.0M.
- Economic Development Fund –
 - Local Economic Development Act (LEDA) Project Fund - \$1.0M.

FY 2017 Revenue & Expense Budgets

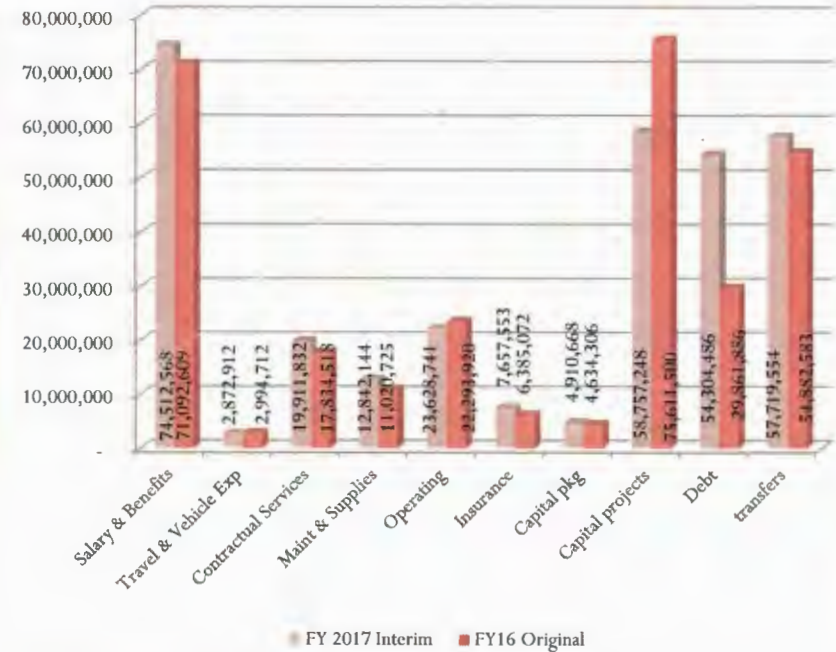
REVENUE

EXPENSE

**Revenue Comparison
FY17 Interim Budget vs. FY16 Original**



**Expense Comparison
FY2017 Interim Budget vs. FY2016 Original**



FY 2017 Interim Budget Proposal

FY 2017 budget totals \$315.8m or \$258.1m excluding transfers which are “double counted.” This is compared to \$297.9m or \$243.0m excluding transfers in FY 2016 representing an increase of \$17.9m or \$15.1m excluding transfers.

BUDGET HIGHLIGHTS

- Total budget excluding transfers is \$258.1 million.
- Of that amount, \$58.8 million is for capital projects funded from bond proceeds and accumulated cash in the Capital Outlay GRT fund.
- Funding “Pools” total \$3.5 million.
- Debt Service is \$54.3 million.
- Transfers total \$57.7 million.

* GENERAL FUND	88,109,241
* CORRECTIONS FUND	286,000
* REGIONAL TRANSIT FUND	5,150,000
* PROPERTY VALUATION FUND	1,597,748
* ROAD FUND	5,688,128
* HOLD HARMLESS GRT	6,845,398
* EMERGENCY MED SVCS FUND	121,792
* FARM & RANGE FUND	8,000
* FIRE PROTECTION FUND	2,050,121
* LAW ENF. PROTECTION FUND	84,600
* ENVIRONMENTAL GRT	655,289
* LODGERS TAX FACILITY FUND	885,210
* LODGERS TAX ADVERTISING	219,000
* FIRE IMPACT FEES FUND	35,089
* CLERK RECORDING FEES FUND	204,877
* CORRECTIONAL GRT	5,438,144
* INDIGENT FUND	6,340,517
* FIRE TAX 1/4% FUND	2,633,597
* INDIGENT SERVICES FUND	2,961,929
* ECONOMIC DEVELOPMENT	1,882,216
* FEDERAL FORFEITURE FUND	54,970
* SECTION 8 VOUCHER FUND	2,292,438
* HOUSING ASST./HOME SALES	402,500
* DEVELOPER FEES FUND	593,200
* EMS-HEALTH CARE	918,567
* WILDLIFE/MOUNTAINS/TRAILS	47,558
* ALCOHOL PROGRAMS FUND	1,765,492
* DETOX PROGRAMS FUND	300,000
* FIRE OPERATIONS FUND	15,398,963
* EMERGENCY COMM OPERATIONS	3,752,773
* LAW ENFORCEMENT OPS FUND	14,083,135
* CORRECTIONS OPS FUND	25,373,941
* HOUSING CAPITAL IMPROV	249,499
* ROAD PROJECTS FUND	383,547
* CAPITAL OUTLAY GRT	28,453,283
* STATE SPEC. APPROPRIATION	1,334,385
* GOB SERIES 2009	154,911
* GOB SERIES 2011 IMP/REFND	4,615,327
* GOB SERIES 2013	10,810,897
* GOB SERIES 2015	6,627,246
* GEN OBLIG. BOND DEBT SVC	46,387,872
* JAIL REV BOND DEBT SVC	2,250,600
* GRT REVENUE BOND DEBT SVC	5,486,725
* WTB LOAN/GRANT DEBT SVC	179,289
* ENTERPRISE - WATER FUND	11,644,218
* ENTERPRISE - HOUSING ADMN	1,024,653
TOTAL FY17 INTERIM BUDGET	315,782,885

2016 Annual Report



Office of the Santa Fe County Assessor



GUS MARTINEZ
ASSESSOR

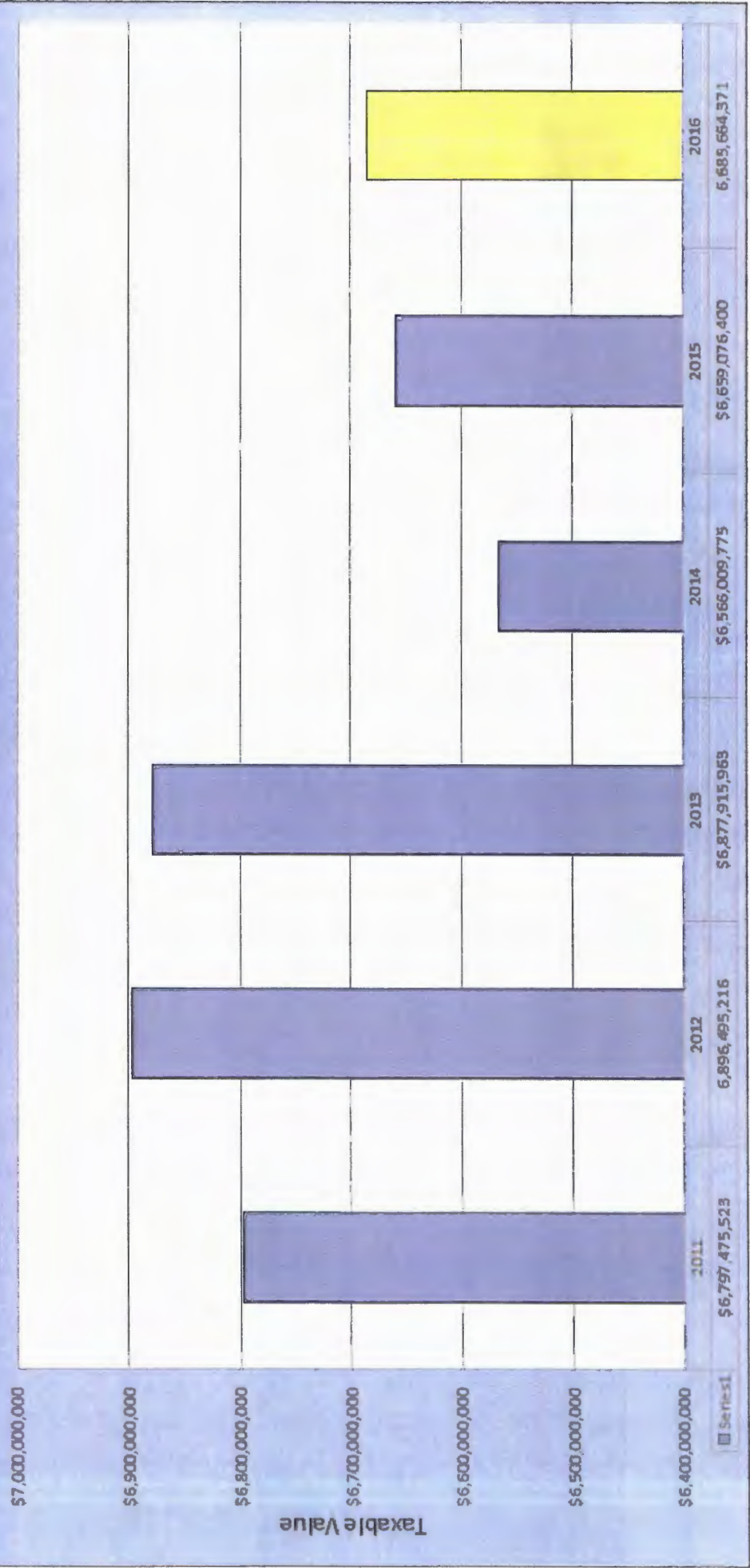
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EXHIBIT
3

Taxable Valuation Comparison

	Tax Year 2015	Tax Year 2016	\$ Change	% Change
Total Taxable Value	\$ 6,475,409,059	\$ 6,685,664,371	\$ 210,255,312 \$ 58, 525,028 Net New	3.25%
Total Res. Value	\$ 4,907,338,404	\$ 5,121,426,887	\$ 214,088,483	4.36%
Total Non- Res. Value	\$1,568,070,655	\$1,564,237,484	\$ -3,833,171	- .20%

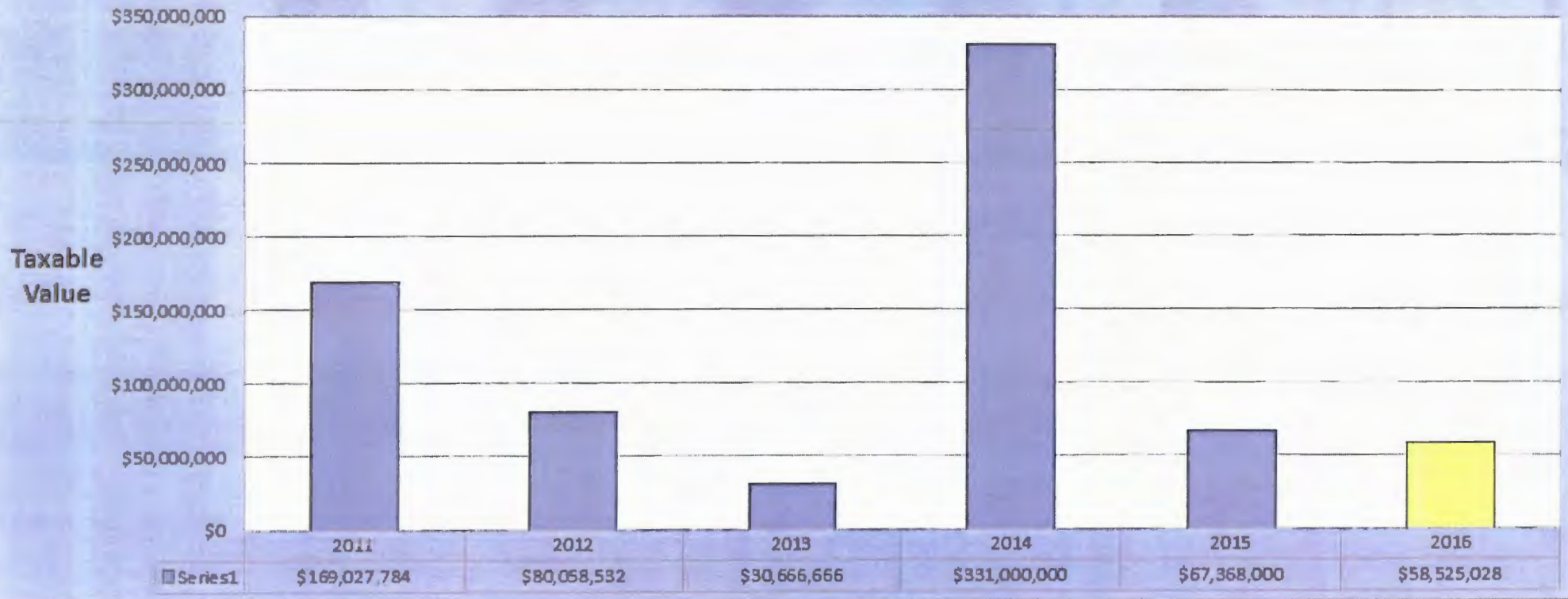


Total Taxable Value History





New Taxable Value Added





Santa Fe County Assessor's Sales Ratio Study 2016 Residential Property Assessed Values Vs 2015 Sales Prices

Number of Sales:	1,948	<u>I.A.A.O. Standard</u>
Mean Ratio:	93.83%	90% to 110%
Median Ratio:	93.727%	90% to 110%
Coefficient of Dispersion:	11.50%	5% to 15%
Price Related Differential:	100.99%	98% to 103%



Coefficient of dispersion (COD). The average deviation of a group of numbers from the median expressed as a percentage of the median. In ratio studies, the average percentage deviation from the median ratio.

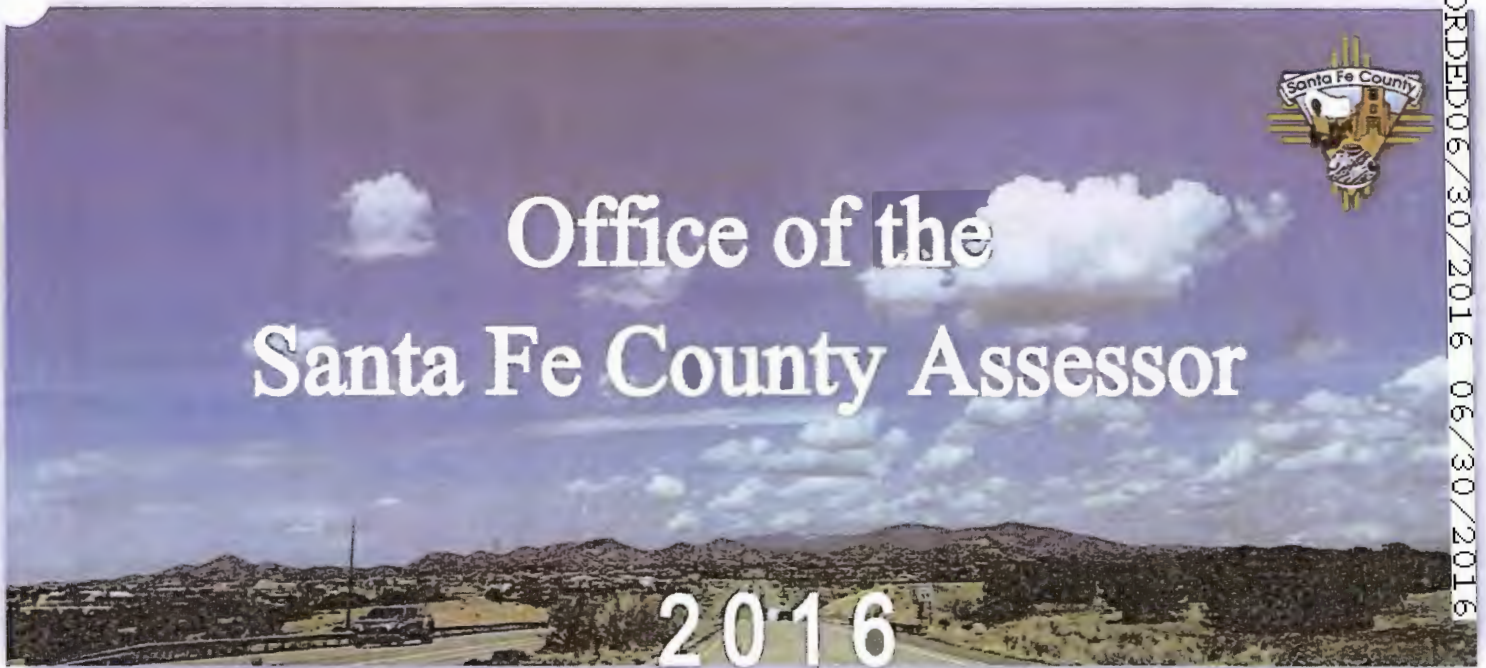
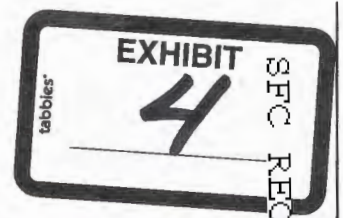
Price-related differential. The mean divided by the weighted mean. The statistic has a slight bias upward. Price-related differentials above 1.03 tend to indicate assessment regressivity; price-related differentials below 0.98 tend to indicate assessment progressivity.



Itemized Comparison 2015 Vs. 2016

	PARCEL COUNTS and VALUATION (Full Value)					
	TY 2015		TY 2016		Change - \$\$	Change %
	Parcels	Full Value	Parcels	Full Value		
REAL ESTATE						
Residential	54,658	14,983,531,401	55,798	15,607,287,782	623,756,381	4.2%
Non-Residential ()	21,319	4,794,546,243	20,983	5,146,165,994	351,619,751	7.3%
Vacant Land	14,189	2,484,687,219	13,263	1,379,195,869	(1,105,491,350)	-44.5%
Imp Com'l Properties	3,359	2,298,878,616	3,428	3,170,251,152	871,372,536	37.9%
Agricultural / Grazing	1,443	10,980,408	1,436	12,301,286	1,320,878	12.0%
PERSONAL PROPERTY						
Business Personal Property	2,667	188,849,577	2,643	182,644,840	(6,204,737)	-3.3%
Manufactured Homes (RES)	6,989	76,085,553	7,018	76,562,386	476,833	0.6%
Livestock (# of Accounts, not # of Head)	558	5,263,029	561	6,295,599	1,032,570	19.6%
STATE ASSESSED						
State Assessed		406,315,791	-	406,315,791	-	-
Copper						
Other	Mh's non-res	2	14,742	-	-	
Other						
EXEMPT PROPERTY						
Personal Exemptions	952	175,163,628	1,511	241,234,537	66,070,909	37.7%
GRAND TOTAL						
	75,977	19,235,491,496	76,781	20,192,273,778	956,782,282	5.0%

	PERSONAL EXEMPTIONS				PROTESTS	
	TY 2015		TY 2016		Tax Year: 2015	
	Count	Taxable Value Exempted	Count	Taxable Value Exempted	Total Number Filed	2010
Veterans	5,480	21,724,047	5,526	21,908,372	Resolved Prior to Scheduling	1223
100% Disabled Veterans	563	38,184,606	611	42,714,478	Scheduled for Hearing	374
Head of Household	20,499	40,541,884	21,228	42,025,637	Resolved Prior to Hearing	230
Over 65 Value Freeze	524		578		Protests Heard	144



Property Valuation Maintenance Program

**Submitted By:
Gus Martinez, Santa Fe County Assessor**

**Presented to Santa Fe County Board of
County Commissioners
May 31, 2016**



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PREFACE

County Assessors are exclusively responsible for determining values of property for property taxation purposes in accordance with the Property Tax Code [Articles 35 to 38 of Chapter 7 NMSA 1978] and specifically 7-36-16 (A), and the regulations, orders, rulings and instructions of the department. Except as limited in Section 7-36-21.2 NMSA 1978, assessors shall also implement a program of updating property values so that current and correct values of property are maintained and shall have sole responsibility and authority at the county level for property valuation maintenance subject only to the general supervisory powers of the director.

The New Mexico Department of Finance and Administration, in accordance with 7-36-16 (D) NMSA 1978, shall not approve the operating budget of any county in which there is not an adequate allocation of funds to the county assessor for the purpose of fulfilling his responsibilities for property valuation maintenance under this section. If the department of finance and administration questions the adequacy of any allocation of funds for this purpose, it shall consult with the department, the board of county commissioners and the county assessor in making its determination of adequacy.

In accordance with 7-36-16 (E) NMSA 1978, to aid the board of county commissioners in determining whether the county assessor is operating an efficient program of property valuation maintenance and in determining the amount to be allocated to him for this function, the county assessor shall present with his annual budget request a written report (known as the annual report). The report contains improvements of property added to valuation records during the year, additions of new property to valuation records during the year, increases and decreases of valuation during the year, the relationship of sales prices of property sold to values of the property for property taxation purposes and the current status of the overall property valuation maintenance program in the county.

In accordance with 7-38-38.1 (D) NMSA 1978, expenditures from the county property valuation fund shall be made pursuant to a property valuation program presented by the county assessor and approved by the majority of the county commissioners.

In order to achieve successful implementation and completion of this plan all requirements and provisions regarding property valuation and maintenance will be performed in compliance with the New Mexico Constitution, and the New Mexico Property Tax Code. Additionally, the Santa Fe County Assessor's Office ensures that all appraisal methods and techniques will adhere to standards and code of ethics of the International Association of Assessing Officers and the Uniform Standards of Professional Appraisal Practices (USPAP).



1 Property Valuation Program Purpose

The office of the County Assessor has a statutory obligation to determine valuations for all property subject to property taxes, and shall also implement a program of updating property values so that current and correct values of property are maintained. This report known as the "Property Valuation Program" has been compiled for the purpose of planning and implementing an efficient and effective program of updating property values.

In accordance with 7-38-38.1 (D) NMSA 1978, expenditures from the "county property valuation fund" shall be made pursuant to a property valuation program presented by the county assessor and approved by the majority of the county commissioners.

2 Property Valuation Program Components

The valuation maintenance program developed and implemented by the Santa Fe County Assessor consists of two major components: 1- Valuation and data maintenance of all taxable parcels on a yearly cycle; 2- Door to door re-inspection of all taxable improved real property every 5 to 6 years.

2.1 Valuation and Data Maintenance Plan: Yearly Cycle

The following is a brief description of the various duties, functions, and procedures that each department within our office is responsible for accomplishing the yearly cycle. Many duties are indirectly related to the valuation of a property. However they are required to complete the entire assessment process. The program can only be implemented and successfully completed with an adequate budget, and proper management of employees, time, and resources.

2.1a Operating Budget

Approximate Time Frame of Completion: January 2 to May 31

Persons Responsible: Assessor, Deputy Assessor, Dept. Administrator

Summary: The Assessor is provided with two budget sources that fund our operation, the "general fund", which is directly funded from county coffers, and the "county property valuation fund". The revaluation fund is mandated in accordance with 7-38-38.1 NMSA. It requires that all entities (except institutions of higher education) that collect a property tax levy help share the cost of re-appraisal and assessment of parcels within their jurisdiction by contributing 1% of their property tax revenue to this fund. This is a special use fund that may only be used by the Assessor for the purpose of valuation maintenance.

Procedures:

- **Planning (January 2 to February 28):** The Assessor plans and coordinates with supervisory staff to determine the financial needs for operation of the office for the next fiscal year. Needs are determined by February 28 of each year.
- **Prepare Forms (March):** Department administrator prepares all budget forms and packets and submits to county finance department within deadline set by finance department.



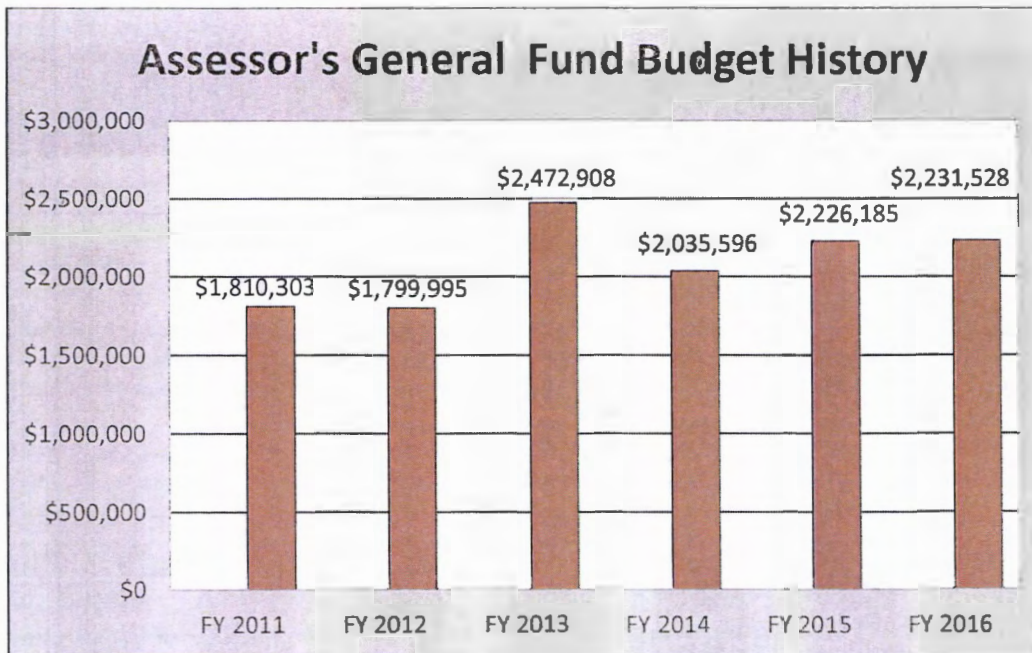
- **Informal Hearings (April):** Assessor, Deputy, & administrator attend informal budget hearings conducted by finance director and staff.
- **Commission Hearings (May):** Assessor & Deputy present budget request at formal budget hearings before the Board of County Commissioners (BOCC).
- **Final Adjustments (May):** Adjustments are made to each budget as necessary and budgets are finalized with finance department and approved by BOCC.

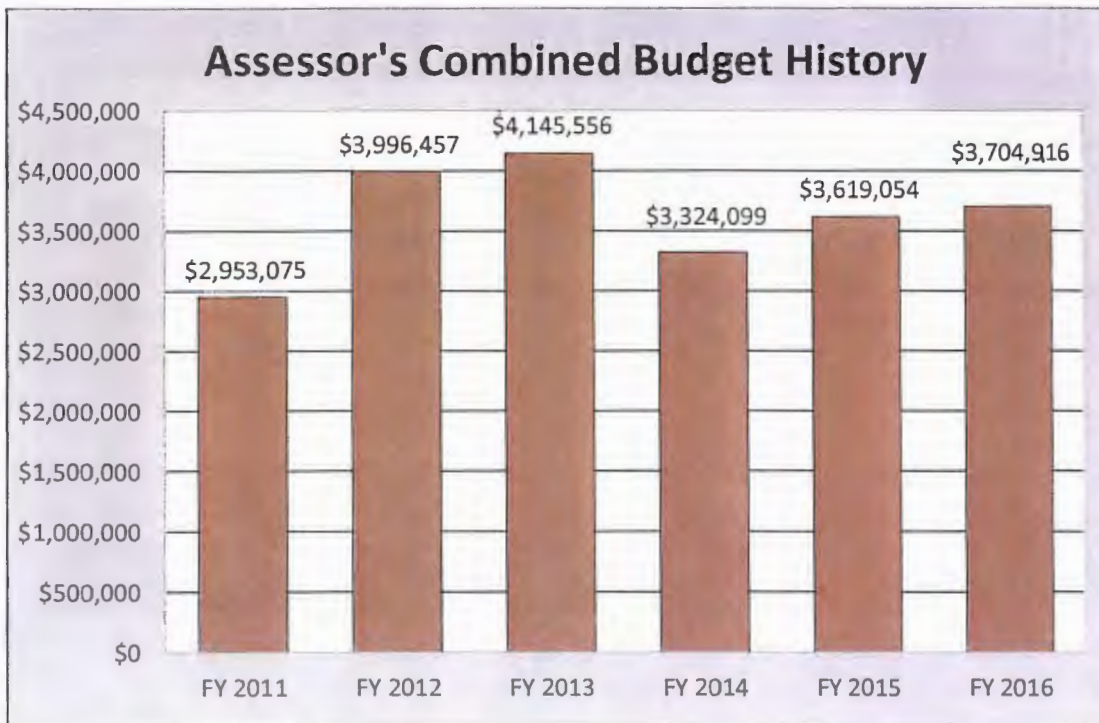
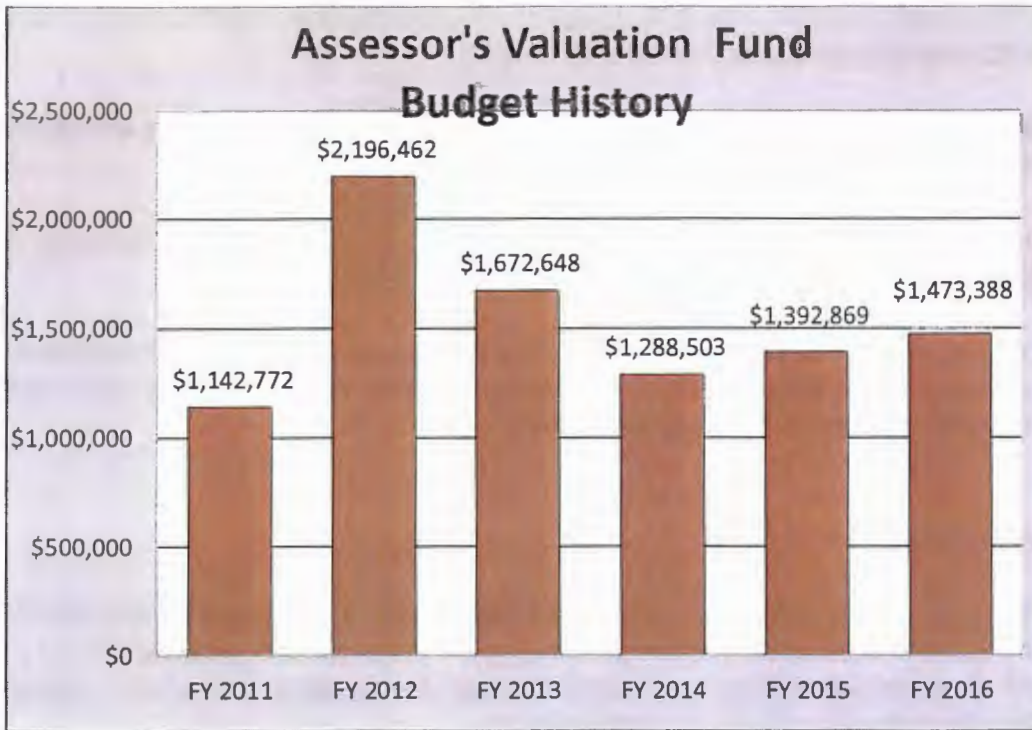
Goal: To obtain adequately funded budgets and other resources necessary to complete a comprehensive, fair and equitable valuation maintenance plan, while ensuring accountable and efficient use of those resources and taxpayer revenues.

Supporting Information:

Assessors are the only county office that can protest the budget that is set by the BOCC. The department of finance and administration shall not approve the operating budget of any county in which there is not an adequate allocation of funds to the county assessor, for the purpose of fulfilling the responsibilities for property valuation maintenance.

Historical Budget Data:







2.1b Real Property Ownership Transfers

Approximate Time Frame of Completion: January 1 to December 31

Persons Responsible: (1)-Appraisal/Assessment Manager, (3)-Assessment Specialists

Summary: Legal documents that transfer ownership in real property such as deeds are recorded in the County Clerk's Office. State law mandates that copies are to be provided to the Assessor's office. An electronic copy is provided by the Clerk's office on a daily basis. Assessor's records must be updated to reflect the current owner's name and mailing address to ensure that *Notices of Values* and *Tax Bills* are mailed to the correct owner. Various documents are filed and processed throughout the year, therefore this process is continuous.

General Procedures:

- 1 Appraisal/ Assessment Manager assigns deeds on a regular basis to Assessment Specialists for data entry in to assessor's "Ascend" database, and assists with transfers as necessary.
- 2 As account information is updated with new owner's information. Head of Family exemptions, Veteran's Exemptions and Valuation Freezes are also removed and/or verified as required.
- 3 Assessment Supervisor performs random quality control checks on entered data and ensures completion of work within assigned deadlines.

Goal: Enter all transfers in to database within two weeks of County Clerk's filing date, and minimize data entry errors. Ensure that all transfers are completed prior to preparation of mailing the Assessor's Notice of Value for each tax year (typically April 1) so that the current owner of record receives the notice.

2.1 G.I.S. Parcel Mapping & Maintenance

Approximate Time Frame of Completion: January 1 to December 31

Persons Responsible: (1)-G.I.S. Analyst, (2)-Auto-Drafting Technicians

Summary: Plats and other legal documents that initiate a change in to the legal boundaries of a parcel or parcels are typically filed and processed throughout the year with the county clerk's office. The assessor's office receives copies of the documents and is responsible for creating and maintaining parcel based tax maps from the recorded documents. Tax maps are essential in defining the location, shape and size of each parcel of property that the assessor is responsible for valuing for property tax assessments. Documents are filed throughout the year from various sources such as developers, title companies, and individuals. This is a continuous process, and the assessor's office mapping department must stay current with the creation and merge of parcels in order to properly assess the correct owner of record for the appropriate tax year.

Procedures:

- G.I.S. Analyst evaluates, prioritizes and assigns all work to Auto-Drafting Technicians for completion of work. Analyst assists technicians when necessary.
- Technicians check plats and deeds for legal lot descriptions and make geographical (spatial) changes to the digital parcel layer using GIS software for all properties that have been split,



combined and lot line changes. They reconcile boundary lines among neighboring parcels for representation of taxable areas and assign a UPC number to every parcel in the county. A UPC is a 13 digit code that relates the position of a parcel numerically in a coordinate system (PLSS). The GIS is able to assign and store attribute (tabular) data associated to a UPC, including addresses, legal descriptions, lot sizes, plats, deeds and/or various other source data that may help locate and identify a parcel. Aerial photography and other GIS map layers are also used to assist staff with parcel mapping. Parcel editing is a continuous process as land records often change and as new source data is assimilated.

- G.I.S. Analyst performs random quality control checks on data entry and ensures that work is completed prior to mailing Notice of Value each tax year.
- Mapping staff also produce hardcopy cadastral maps and provide spatial data for the public and other government agencies for a standard fee.
- All mapping staff provides assistance to the public via in person and by telephone.

Goal: Update all records and maps each year prior to mailing notices of value for the upcoming tax year. Complete with minimal to no errors.

Supporting Information:

Santa Fe County Assessor's office uses a Geographical Information System (GIS) to maintain the county's cadastral (Tax) map. A GIS is a computer-based tool used for mapping and analyzing natural and manmade features on the surface of the earth.

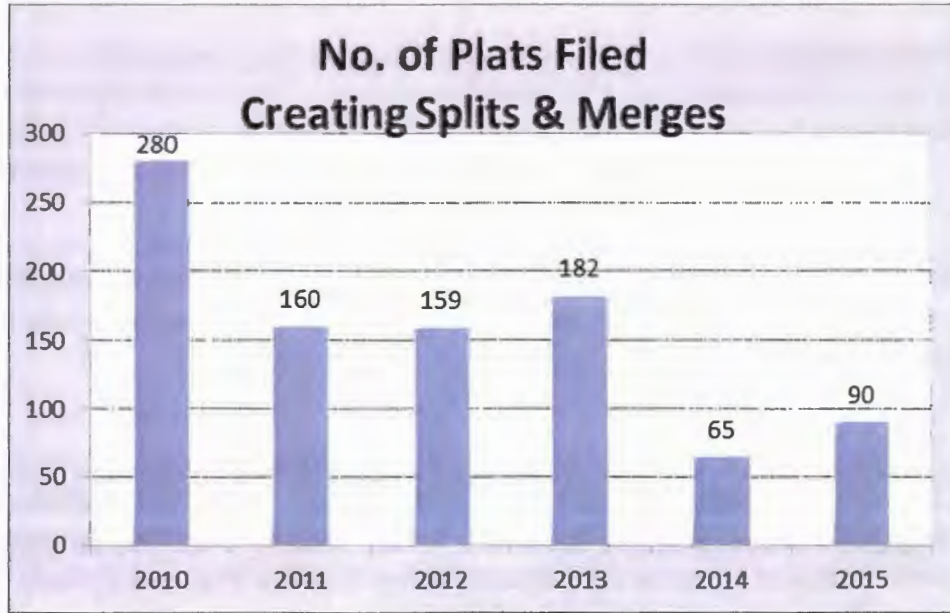
The cadastral map (Parcel layer) is the land record for the Assessor's office and is the base layer of Santa Fe County's spatially integrated GIS.

The GIS is integrated with the Assessor's office CAMA system. The CAMA system is able to more accurately value properties as they relate to each other geographically, and assure that properties are being valued fair and equitable.

GIS maps assist assessor's appraisers with neighborhood designations and value comparisons. Appraisers are able to analyze markets, create reports and statistical data with GIS maps. Other county departments are also able to use the Assessors' GIS to assist them in their work endeavors. Common records processes such as searching and sorting through records is made easier because of the CAMA system and its mapping interface.



Historical GIS & Mapping Statistics



Year	Public Notices	Lot Line Adjustments	Lot Splits	Condos	Boundary Surveys	Family Transfers	Development Plans	Subdivisions	Easement Surveys	Lot Consolidations	Other	Total # Items
2006	640	110	99	81	66	68	34	64	42	24	25	1253
2007	568	117	77	62	51	55	35	27	29	21	28	1070
2008	102	23	13	16	14	14	15	7	10	6	4	224
2009	272	80	33	31	31	36	30	21	12	20	13	579
2010	267	54	38	26	24	20	26	11	10	8	11	495
2011	310	53	41	14	23	17	26	14	16	17	10	541
2012	334	53	39	7	22	17	23	8	12	22	8	545
2013	309	70	32	9	13	17	9	15	8	17	21	520
2014	365	40	24	12	17	21	18	12	6	8	11	534
2015	340	51	25	8	21	21	14	14	9	14	1	548
Totals	3547	651	421	266	263	290	230	194	154	161	132	6309



2.1d Valuation/ Appraisal: Real and Personal Property

Approximate Time Frame of Completion: January 1 to December 31

Persons Responsible: (2)-Chief Appraisers, (7)-Senior Appraisers, (14)-Appraisers, (2)-Field Auditors, (1)-Manufactured Housing Auditor

Summary: The Office of the Santa Fe County Assessor is statutorily responsible for and authorized to value property subject to valuation for property tax purposes. This includes all real property, business personal property, and livestock, except for property that is assessed by the PTD's state assessed bureau. These properties include: railroad, communications systems, pipelines, airline and public utilities, etc.

The assessor shall also implement a program of updating property values so that current and correct values of property are maintained and shall have sole responsibility and authority at the county level for property valuation maintenance.

In accordance with §7-36-7 NMSA all property is subject to valuation for property taxation purposes under the Property Tax Code if it has a taxable situs in the state (§ 7-36-7 NMSA). Property has a taxable situs in the state if it is real property located in the state, it is an interest in real property located in the state or it is business personal property present in the state on January 1 of each year, the official date of property tax valuation (§7-36-14 NMSA).

Property that is not subject to valuation for property taxation purposes under the Property Tax Code as specified by subsection B of §7-36-7 NMSA includes property exempt from property taxation under the federal or state constitution, federal law, the Property Tax Code or other laws.

All taxable property is to be valued at market value, unless the property is assessed with a special valuation method under § 7-36-20 through § 7-36-33 NMSA 1978. Market value is determined by the sales comparison, income, or cost valuation method, or any combination of methods. The methods for appraising properties must employ generally accepted appraisal techniques (§ 7-36-15).

Assessors are mandated to re-appraise properties either once per year (one-year reappraisal cycle), or once every two years (two-year reappraisal cycle). Santa Fe County Assessor's Office is currently employing a one year cycle. The phrase "current and correct values of property" (when on a one year cycle) as used in §7-36-16 NMSA 1978 means that valuations for any given tax year are to be based on the prior year's market value.

Employing a one year cycle is a tremendous undertaking by the office. However, this cycle is most beneficial to the taxpayer. In a rising real estate market it means smaller increases (3%) in valuation per year rather than a larger increase (6.1%) in valuation every other year. In a decreasing or stagnant market valuations may be lowered each year instead of every other year, and result in a more current and fair assessment for the owner/ taxpayer.

The tax code also imposes limitations on increases in valuation under § 7-36-21.2 NMSA. While under a one year reappraisal cycle, the assessor's value of a property in any tax year shall not



exceed 103% of the prior years' value. While under a two year reappraisal cycle, the assessor's value of a property in any tax year shall not exceed 106.1% of the value from two years prior.

Procedures Directly Associated to Valuation

(All dates are approximate and are assigned & accomplished according to workload.)

- **Affidavits (September 1 to February):** Appraisers, and Field Auditors field verify all affidavits of sale price for improved residential property for determination if sale is a valid "arms-length transaction" and useable as a comparable. Affidavits are submitted by owners throughout the year and in accordance with the law, are kept confidential.
- **New Construction Permits (October to January 31):** Appraisers and Field Auditors field review all properties that have been issued new construction permits. This process includes: locating the property; interviewing the property owner to determine interior property characteristics; collecting exterior data; measuring the exterior of the structure(s); drawing a floor plan of the structure(s) and enter all relevant data in to ProVal and Ascend computer databases.
- **Land Splits/ Merges (January 2 to December 31):** Appraisers and Auditors field review parcels of land that have been split or combined by the mapping department. Properties must be checked for correct location of improvements and correct land values on newly created parcels. This is an ongoing process, but all reviews must be completed prior to all properties being reappraised and prior to the notice of value being mailed each year.
- **Agricultural/ Grazing Land Review (January 2 to December 31):** Under the supervision of the commercial chief appraiser, one appraiser is assigned to review all new applications for an agricultural or grazing special method of valuation. The appraiser field reviews all parcels and approves or denies the application. Appraiser completes the data entry for the approved parcels and notifies the owner of approval by mail. Properties that are denied are sometimes protested and appraiser must defend the decision to deny in a protest hearing if necessary.
- **CAMA (computer assisted mass appraisal) Modeling (February 1 to March 1):** Residential Chief Appraisers prepare and generate new statistical "models" for use in yearly reappraisal.
- **Data Entry (January to December):** Appraisers, Field Auditors, and Assessment Specialists complete data entry of all information acquired from field work. Supervisors and quality control specialists perform quality control measures.

Special Methods of Valuation:

- **Business Personal Property & Livestock Renditions & NOVs (Dec. to April 1):** Requests for information reports are mailed out December 1 of each year to every business owner with a license to operate a business in Santa Fe County. Personal property appraiser receives the completed reports from business owners (by February 28) listing their fixtures and equipment that were depreciated and reported to the IRS for the previous year. Appraiser enters all information into database and generates a value for assessment & taxation purposes. Values



are finalized by March 15th of each year and notice of value is mailed on April 1 along with real property NOV's.

Personal property appraiser receives livestock reports from NM State Livestock Inspector's Office listing all livestock that was recently inspected. Appraiser uses the reports and enters information into database for assessment of livestock. A notice of value is mailed to each livestock owner by April 1 of each year. Livestock values are derived from the livestock industry by the Property Tax Division and are provided to the assessor each year for use in assessing the livestock.

▫ **Manufactured Home Valuation & Tax Releases (January 2 to December 31):**

MH Appraiser and Auditor are responsible for field checking and collecting data on MH's for valuation under the special method as stated in NMSA 1978 7-36-26. In 2013 we began utilizing the electronic version of the N.A.D.A. cost guides to derive values for MH's. This approach once fully implemented will make it easier and more efficient to re-appraise all MH's valued as personal property. Cost tables will be updated yearly by the provider and updated MH values will be automated and calculated in batch.

A manufactured home may be assessed and taxed as real property if permanently affixed to the land and certain other criteria are met as outlined in statutes. In this case the MH is valued as real property and "costed" through the Pro-Val system.

The MH Auditor and Appraiser collect information on MH's for omitted assessments and also issue tax releases to MH owners when owners need a MH moving permit. MH owners must pay their taxes in advance in order to receive a tax release, per state statutes.

Supporting Information:

Appraisals- An appraisal is an opinion of value. According to the Property Tax Code, the purpose of appraisals for property tax purposes is to estimate market value. Market value, as defined by the courts, is the highest price estimate in terms of money which a property will bring if exposed for sale in the open market, allowing a reasonable time to find a purchaser who buys with knowledge of all uses to which it is adapted and for which it is capable of being used and assumes a willing buyer and seller. Market value is not the same as sales price but if the market is reasonably competitive, sales price can be strong evidence of market value.

- **Three Approached to Valuation-** The three approaches to estimating market value have been in existence since the early 1900's, all have been refined through the years and variations developed for specific appraisal problems. The three approaches to estimating value are: sale comparison, cost and income.
- **Sales Comparison Approach-** the Sales Comparison Approach compares recently-sold local similar properties to the subject property. Price adjustments are made for differences in the comparable and subject property. Terms and conditions of the sale have to be analyzed and, if required, adjusted to market based equivalence. If the adjusted prices o;



several comparables turn out to be similar, the appraiser has good evidence as to the market value of the subject property.

The sale comparison approach is most suitable when there are numerous and frequent sales of similar properties. This approach is widely used in the appraisal of single-family residential properties and vacant land. The reliability of the sales comparison approach rests on the number and quality of available sales. When sufficient and valid sales are available, this approach tends to be the preferred valuation method.

- **Cost Approach-** The cost approach estimates the replacement cost new of the improvements, less the estimated accrued depreciation plus the market value of land. The cost approach is most reliable in new construction and special purpose properties, where there is little to no sales data, and sometimes in commercial and industrial properties.
- **Income Approach-** The income approach requires an appraiser to capitalize net income, after allowable expenses, of a property into an estimate of market value. Successful application of the income approach requires the collection, maintenance, and careful analysis of income and expense data.

The income approach is the best method to use when dealing with income producing properties. This approach recognizes that potential investors demand property because they anticipate a future income stream.

2.1e Quality Control & Preparation of Valuation Data for Printing NOVs

Approximate Time Frame of Completion: February 1 to March 10

Persons Responsible: Assessor's System Programmer, & quality control & appraisal staff.

Summary: After all appraisal work has been completed for each new tax year and prior to the notice of values being mailed, data is processed for errors. This is necessary in order to prevent major problems prior to mailing, avoid additional costs, and provide the property owner with an accurate and valid valuation.

Procedures:

- **Checking for Errors:** Systems programmer prints reports of all taxable property. The report lists the prior years' value and the current years' value along with a % difference in the two values. The reports are reviewed by the appraisal staff who check for large increases or decreases in valuation to determine if the changes are valid.
- **Field Reviews:** Appraisal staff field reviews any properties with errors that cannot be determined from the office. Appraisers resolve all errors until lists are complete. Lists are assigned by chief appraisers.
- **Deliver Data (March 15+-):** All data necessary to produce the NOVs is prepared and exported electronically by assessor's system administrator to printing contractor for mailing of NOV by April 1 of each year, or designated official mail date. Printing contractor usually requires the



data to be delivered two weeks prior to the mailing date. The office is currently under contract with Peregrine Corporation for printing the notices.

2 Mailing of Notices of Value & Rendition Period

Approximate Time Frame of Completion: April 1 to May1

Persons Responsible: All assessors' staff.

Summary: Assessors are mandated to mail all notices of net taxable value of the property to all property owners by April 1 of each tax year (§ 7-38-20 NMSA), unless and extension has been granted by the NM Property Tax Director. The notice of value is the culmination of the assessor's responsibilities and efforts.

The NOV informs the property owner of the valuation that is determined by the assessor's office for property tax purposes. The 30 day time period from the date the notices of value are mailed is known as the rendition period. During this 30 day period the owner or their representative (licensed appraiser, tax consultant, or attorney) is afforded the opportunity to "protest" their valuation, and file for taxpayer benefits such as exemptions. This period is the busiest time of year for "walk-in" traffic by the public and phone calls.

Procedures:

- **Mail NOVs (April 1 or before):** Chief Deputy and Assessor's System Programmer collaborate and ensure that contracted printing company mails out approximately 89,000 notices as scheduled.
- **Public Assistance (April 1 to May1):** Assessment specialists, assessment supervisor and appraisal staff provide information and assistance to walk-in and phone in customers. Staff also provides assistance and receives applications for head of family exemptions, veteran's exemptions, valuation freezes, church exemptions, charitable / educational exemptions and agricultural / grazing status.
- **Receive Protest Forms (April 1 to May1):** All three Chief Appraisers and assigned appraisal staff meet with property owners in person to discuss concerns with assessor's valuation and accept protest forms. Forms are filled out electronically. Copies are made and given to protestant. Chief appraisers assign and distribute protests to appraisal staff.
- **Process Incoming Mail (April 1 to May 31):** Two quality control specialists are responsible for retrieving mail from the post office and printing out e-mails that are sent to assessor@santafecounty.gov. All mail is sorted and scanned into assessor's database. Scanned documents are linked to their property location ID. Originals are distributed to the appropriate staff for assignment of work. When no longer needed originals are filed and stored for the mandated time period. A follow up process is used to ensure all correspondence is addressed by staff.
- **Application Review & Data Entry (January to December):** Appraisers, field auditors, and assessment specialists determine eligibility and review all exemption and freeze applications



that were filed during rendition period. Assessment specialists complete data entry of all information acquired from field work.

2.1 Valuation Protests

Approximate Time Frame of Completion: April 1 to September 30

Persons Responsible: Chief Appraisers, Senior Appraisers, Appraisers, Field Auditors, Assessment Specialist staff, Assessor's Attorney

Summary: Each year property owners or their representative may appeal the value or classification determined for their property by filing a petition of protest with the county assessor within 30 days of the official mail date of the notice of value. Santa Fe County typically mails notices on or around April 1st of each year. The assessor may mail NOVs later than April upon approval from the NM Property Tax Director. All protests are mandated to be resolved within 180 days of filing the protest with the assessor's office. This deadline may be extended by the tax director if the assessor requires and requests more time to resolve protests.

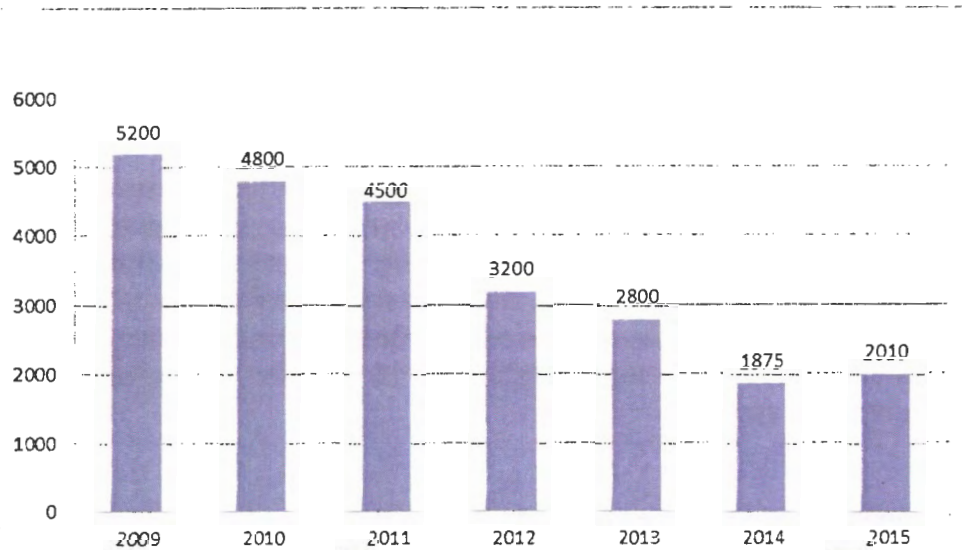
Procedures:

- **On Site Inspection (April to June 15):** Protest petitions are assigned to appraisers & auditors for a complete on site review of the property. This review will include: taking current photos, inspecting the exterior of the property, verifying and correcting all pertinent data, and measuring and sketching the exterior of all structures if necessary. In some cases an interior inspection may be necessary as well. Protests are assigned based on difficulty and as evenly as possible to each appraiser in order to maintain fairness.
- **Informing the Owner:** After the field review has been completed the appraiser, with assistance from the assessment specialists, e-mails or mails a letter informing the property owner of any change to their valuation. If an adjustment has been made, and the owner is in agreement with the valuation, they may choose to withdraw the petition of protest by signing and returning a copy of the letter.
- **Informal Conference (June 15 to August 31):** If the appraiser decides not to adjust the valuation or the owner remains in disagreement with our revised valuation, the owner may choose not to withdraw the protest and proceed with the protest process. If this is the case, the appraiser will schedule "informal conferences" and meet with Protestants in person. At this time the appraiser informs the owner of any changes made to the property records and presents the owner with information that supports the assessor's valuation. Owners may provide any new documentation they have not already provided to the office in support of their value for the appraiser to consider.
- **Formal Hearings (6 to 8 weeks between July and September):** If the protest is not resolved at the informal conference, then a formal hearing will be scheduled by the appraiser before the County Valuation Protest Board. The assessor is required to notify the protestant by certified mail of the date, time, and location of the hearing at least 15 days prior to the hearing. In addition, the office provides a nine page "Information Pamphlet" that provides the owner with



more information relating to the protest hearing process. Appraisal staff prepares written reports and present testimony, exhibits and is cross examined at the protest board hearing.

Historical Protest Data:



Supporting Information:

The County Valuation Protest Board consists of three members. Two members and two alternates are residents of the county, and are appointed by the County Commission. The third member and an alternate are employees of the State Property Tax Division, and serve as the chairperson of this board. The hearing is an open meeting and is also recorded, for appeal purposes, by one person from the PTD. The protest board will hear testimony and accept documentation from both the assessor's office and the protestant.

After the hearing the board will privately discuss and decide the case. The board will then mail a written decision and order to both parties within thirty days after the hearing, as required by statute. If the board rules in the owner's favor, the Assessor's valuation will be adjusted accordingly.

If a protestant fails to appear at the hearing, the protest will be denied and the valuation will default to the assessor's value. Property owners or the county may appeal final decisions or orders from a district court.

If a person misses the deadline for filing a protest, the owner may file a "Claim for Refund" in the Santa Fe District Court after the County Treasurer mails tax bills in November of each year. Claims must be filed against the county assessor, no later than the sixtieth (60) day after the due date for the first installment of the tax that is subject to a claim of refund. Payment of all taxes due in accordance with the tax bill must be made prior to the delinquency date before filing for a claim for refund. Claims must contain the property owners' names and addresses, as well as other persons receiving a tax b



for the property. The action must state the basis for the refund claim, the amount of the refund to which the owners believe they are entitled, and amounts paid.

Once the courts have determined the amount of refund, if any, the County Assessor and the County Treasurer will make the appropriate change to the tax records.

Claim for refunds, amongst other issues, are usually defended in court by the assessor's contract attorney, Bridget Jacober with assistance and testimony from Assessor staff. Over three hundred refund claims have been filed in the past 6 years.

Goal: Successfully resolve all protests prior to September 15, (before the tax roll is generated) or no later than the statutory deadline of 180 days after the protest is filed.

1 Staffing & Professional Development

In order to accurately and professionally accomplish the mandated duties of the office, the Assessor must hire educated, experienced, and motivated individuals and provide continuous training and continuing education in the field of real and personal property appraisal. Having well trained and professional individuals in other facets of the duties of the office is equally important and essential to our office.

Under §4-39-2 NMSA, the issuance of certificates and incentive pay is authorized upon completion of a series of four one week long courses taught by our professional organization called the International Association of Assessing Officers. An Assessor, Deputy Assessor or appraiser can earn the designation of "Certified Property Appraiser" issued by New Mexico Property Tax Division. Recently, a continuing education program was self-imposed by the Assessor's Affiliate and endorsed by PTD. The Santa Fe County Assessor's Office has 12 fulltime employees designated as New Mexico Certified Appraisers.

Appraisal certification ensures adequate knowledge of the principles of property appraisals, assessment techniques, and property tax laws. Certification also enhances an individual's and the public confidence in the work being performed by the assessor office.

Santa Fe County has agreed to implement a certification program similar to the one stated above. The incentive pay is included with the assessor's appraisal staff salaries.

Additionally, The NM EDGE County College, in collaboration with the NM Assessors Affiliate has developed a certification curriculum specific to the NM County Assessor office for a NM Certified Public Assessing Official" designation. Nationally recognized designations are also available through our membership in the IAAO. Several of our appraisers are currently working towards one of these designations. The Assessor's goal is to re-classify the appraiser's position and compensate them accordingly once the designation is attained.

County Assessors and their staff should be very familiar with traditional appraisal methods, real estate markets, and local conditions. Other technical and professional skills needed are: statistical skills for building and applying statistical models, management skills for recruiting, training and



directing staff, data processing skills for designing and maintaining computer programs, and public relation skills for dealing with the public and the media.

Our employees possess skills in administration, mass appraisal, mapping/GIS, and personal real property appraisals. Our employees are able to appraise/develop values for all property types within Santa Fe County, and are able to defend those values at every level of appeal. Continuing training and education is a major resource for the success and performance of the office, and highly recommended and enforced.

The following is a listing of the County Assessors' staff by primary function:

ADMINISTRATION		STAFFING APPRAISAL		CLERICAL	
Elected Assessor	1	Chief Appraiser	2.00	Administrative Clerks	5.00
Administrative Assistant	1	Residential Appraisers	13.00	Title Examiner	1.00
Chief Deputy Assessor	1	Commercial Appraisers	4.00	Deeds / Mapping	2.00
Dept. Administrator	1	Manufactured Homes	1.00	Exemptions	
GIS Analyst	1	Business Personal Property	0.50	Data Entry	
CAMA Specialist	1	Agriculture / Grazing Land	1.00	Quality Control	4.00
Systems Programmer	1	Livestock	0.50	Special Projects Administrator	1

The Chief Deputy Assessor and the three Chief Appraisers are responsible for all valuation maintenance and reappraisal programs. They will be responsible for implementing administrative policy, enforcing procedural and quality control standards, directing, training, and assigning duties to temporary personnel and performing the other statutory ongoing administrative duties.

The County Assessor believes that education should be an ongoing program and it only strengthens the valuation program. The Protest Board and District Court gauge the level of professional expertise of an appraiser by the appraiser's credentials. Therefore, assessment personnel are expected and encouraged to attend all Property Tax Department's accepted appraisal courses and any licensing or certification program. This will benefit Santa Fe County by successfully defending valuation protests that ultimately impact county budgets.

2.2 Periodic Door to Door Re-Inspection Plan

The second essential component of a proper valuation maintenance program is the requirement for periodic re-inspection of all properties in Santa Fe County. The New Mexico Property Tax Division has directed assessors to implement a four to six-year re-inspection cycle for this purpose, which is in conformance with a professional standard of the International Association of Assessing Officers. The main function of these inspections is to verify and update existing information and discover improvements to properties that are not currently on the tax schedule.



Re-Inspection Plan Completed by December 31, 2014.

The office completed the last phase of the last re-inspection project that was begun in 2010. Work included field verifying, collecting data, and reappraising the last remaining properties to be inspected, including:

1. Manufactured Homes
2. Residential Condos
3. Commercial Improved Properties
4. Agricultural & Grazing Properties

Parcel by parcel re-inspection Plan phase 1 commenced August 2015

On August 15, 2015, the Assessor's staff began implementing a five year parcel by parcel re-inspection plan utilizing in house staff. The plan involves reviewing & re-inspecting both residential and non-residential accounts each year of the plan to achieve total coverage of 84,017 real property accounts in Santa Fe County.

Approach

To accomplish this five year project we implemented the use of two new technologies that were previously unavailable to this office in the past.

The first was the introduction of oblique, side-view imagery of most of the improved portions of the county purchased in March of 2015 from Pictometry International. This technology has greatly reduced the need for a physical door-to-door review. Most properties have been adequately inspected from the high quality digital photos. Assessor Gus Martinez plans on contracting for new photos to be delivered in April, 2017 for use in the third and fourth years of the plan, and every two years thereafter.

The second technology we used is specialized software that visually compares two sequential acquisitions of oblique imagery for changes in existing building footprints or new building footprints. The tool is called "Change Finder" and is also provided by Pictometry. This tool will make it much easier for the office to identify unreported, improved properties without an initial field inspection. For properties that are not included in the photo project, or for hard to view properties, a field inspection will be required by staff appraisers.

The 5 Year Plan:

Phase 1- To be completed in 2015

The plan starts the first year in the southernmost portion of the county, encompassing the entire 8T tax district. This area will contribute roughly 8,500 accounts for review. As resources permit, more accounts will be inspected by including properties immediately north of the 8T tax district. While this value is lower than the average number of accounts that need to be inspected, more properties can be added if resources permit. The five year plan is anticipating the first year may require a higher administrative load than future years, and for that reason, is preparing for higher than average loads in future years to compensate. Details are as follows:



Completed

2015

Work Area: Tax District 8T In and Out
Starts: August 15, 2015
Ends: December, 15, 2015
Work Days: 68 (excluding holidays, and estimated vacation and sick leave days)
Appraisal Staff: 20 total (16 Residential - 1 Chief, 15 Appraisers) & (4 Commercial – 1 Chief, 3 Appraisers)
Property Count: 8270 Total (*numbers are subject to change*)
449 Manufactured Homes
3550 Single Family Residential
3776 Vacant land parcels
114 Commercial
2 Manufactured Home RES,
379 Other (mixed use properties)

Quantities Necessary to Complete the Project With in the Allotted Time:

A per day ratio for residential properties is as follows:
 $7505 / 68 = 110$ per day overall, $110 / 15 = 7$ per person per day

A per day ratio for commercial & MH properties is as follows:
 $753 / 68 = 11$ per day overall, $12 / 3 = 4$ per person per day

While these numbers are low, we believe they are attainable. They are intended to be low to due to other factors affecting the project for this particular year.

- First, the project's area of review is one of the furthest away from the office. While Pictometry should significantly help in the areas that were flown, roughly 60% of 8T was not covered by Pictometry. Distance and lack of aerial imagery will influence the rate at which data can be reviewed. This area will require an actual in person, on the ground, door to door re-inspection for those properties without an updated or recent aerial photo.
- Second, many other tasks are required to be completed by the same staff assigned to completing this review during the same time period of the project. These tasks include verification of sales affidavits, building permits.
- Third, there are a few things changing in the CAMA system that will warrant moving slower than we're capable of in this first year. These include creating new neighborhoods, configuring and using a land model for land valuation for the first time, updating the improvement models for the first time in 8 years, reclassifying vacant land as either residential vacant or non-residential vacant. If not slowly introduced and reviewed, these changes could erroneously affect property valuations on a large scale.



Phase 2- To be completed in 2016

The second year is scheduled to review properties south of the City of Santa Fe, including Eldorado Madrid, Cerrillos, Glorietta, and Lamy, encompassing the southern portion of the CO tax district. This area will contribute roughly 17,914 accounts for review. Details are as follows:

Work Area: C-Out south of Santa Fe City
Starts: August 15, 2016
Ends: December, 15, 2016
Work Days: 68 (excluding holidays, and estimated vacation and sick leave days)
Appraisal Staff: 20 total (16 Residential - 1 Chief, 15 Appraisers) & (4 Commercial – 1 Chief, 3 Appraisers)
Property Count: 17,914 Total (*numbers are subject to change*).
1,024 Manufactured Homes
10,704 Single Family Residential
4,280 Vacant land parcels
290 Commercial
10 Manufactured Home RES,
1,606 Other (mixed use properties)

Quantities Necessary to Complete the Project With in the Allotted Time:

A per day ratio for residential properties is as follows:
 $15,797 / 68 = 232$ per day overall, $232 / 15 = 15$ per person per day

A per day ratio for commercial & MH properties is as follows:
 $2117 / 68 = 31$ per day overall, $31 / 3 = 10.3$ per person per day

Phase 3- To be completed in 2017

The third year is scheduled to review properties north of the City of Santa Fe, including Pojoaque and Espanola, encompassing the entirety of the 1 and 18 tax districts, as well as the northern portion of the CO tax district. This area will contribute roughly 15,000 accounts for review. Details are as follows:

Work Area: 1, 18T, and C-Out north of Santa Fe City
Starts: August 15, 2017
Ends: December, 15, 2017
Work Days: 68 (excluding holidays, and estimated vacation and sick leave days)
Appraisal Staff: 20 total (16 Residential - 1 Chief, 15 Appraisers) & (4 Commercial – 1 Chief, 3 Appraisers)
Property Count: 15, 036 Total (*numbers are subject to change*).
1,353 Manufactured Homes
7,364 Single Family Residential
4,455 Vacant land parcels



205 Commercial
16 Manufactured Home RES,
1,643 Other

Quantities Necessary to Complete the Project With in the Allotted Time:

A per day ratio for residential properties is as follows:

$12,657 / 68 = 186$ per day overall, $186 / 15 = 13$ per person per day

A per day ratio for commercial & MH properties is as follows:

$2379 / 68 = 35$ per day overall, $35 / 3 = 12$ per person per day

Phase 4- To be completed in 2018

The fourth year is scheduled to review properties within the Santa Fe City limits, encompassing the entirety of the CI tax district. This area will contribute roughly 21,000 accounts for review.

Work Area: C-In tax district
Starts: August 15, 2018
Ends: December, 15, 2018
Work Days: 68 (excluding holidays, and estimated vacation and sick leave days)
Appraisal Staff: 20 total (16 Residential - 1 Chief, 15 Appraisers) & (4 Commercial – 1 Chief, 3 Appraisers)
Property Count: **20,234** Total (*numbers are subject to change*).
1,876 Manufactured Homes
12,561 Single Family Residential
2,640 Condos-Residential
991 Vacant land parcels
1,027 Commercial
90 Manufactured Home RES,
1,049 Other

Quantities Necessary to Complete the Project With in the Allotted Time:

A per day ratio for residential is as follows:

$16,806 / 68 = 247$ per day overall, $247 / 15 = 16$ per staff per day

A per day ratio for commercial is as follows:

$3428 / 68 = 50.41$ per day overall, $12 / 3 = 17$ per staff per day

Phase 5- To be completed in 2019

The fifth year is also scheduled to review properties within the Santa Fe City limits, encompassing the entirety of the CI tax district. This area will contribute roughly 21,000 accounts for review.

Work Area: See Above
Starts: August 15, 2019
Ends: December, 15, 2019
Work Days: 68 (excluding holidays, and estimated vacation and sick leave days)



Appraisal Staff: 20 total (16 Residential - 1 Chief, 15 Appraisers) & (4 Commercial – 1 Chief, 3 Appraisers)

Property Count: 22,563 Total (*numbers are subject to change*).

1,119	Manufactured Homes
12,827	Single Family Residential
2,005	Vacant land parcels
3,102	Condos- Residential
1,803	Commercial
72	Manufactured Home RES,
1,635	Other

Quantities Necessary to Complete the Project With in the Allotted Time:

A per day ratio for residential is as follows:

$$18,824 / 68 = 277 \text{ per day overall, } 277 / 15 = 18 \text{ per person per day}$$

A per day ratio for commercial is as follows:

$$3,739 / 68 = 55 \text{ per day overall, } 55 / 3 = 18 \text{ per person per day}$$

Reinspection Plan Procedural Outline:

All changes made to a property along with any data gathered from the field inspection will be entered to the property record at the time of the review. Any changes which result in a change to the valuation will be reflected on the notice of value for the following year.

1. **Initial review**
 - a. Proval vs historic record
 - i. Comparison is made to make sure present record is accounted for in value
 1. If not then changes need to be captured.
 - b. Pictometry
 - i. Comparison of Pictometry is made to current card in Proval
 1. All angles must be viewed
 - a. If changes then additions need to be captured
 - c. Determine if the property will need a field review:
 - i. Any square footage discrepancies.
 1. Unable to make determination in Pictometry
 - ii. Needs an updated photo for grade, condition or other circumstances.
 - d. Owner has requested we do so.
2. **Gather property characteristics**
 - a. Update amenities
 - i. Estimation
 - ii. Property characteristic forms
 - iii. Appraisal of property
 - iv. Owner interview



3. Data Entry in Proval

a. Vacant land

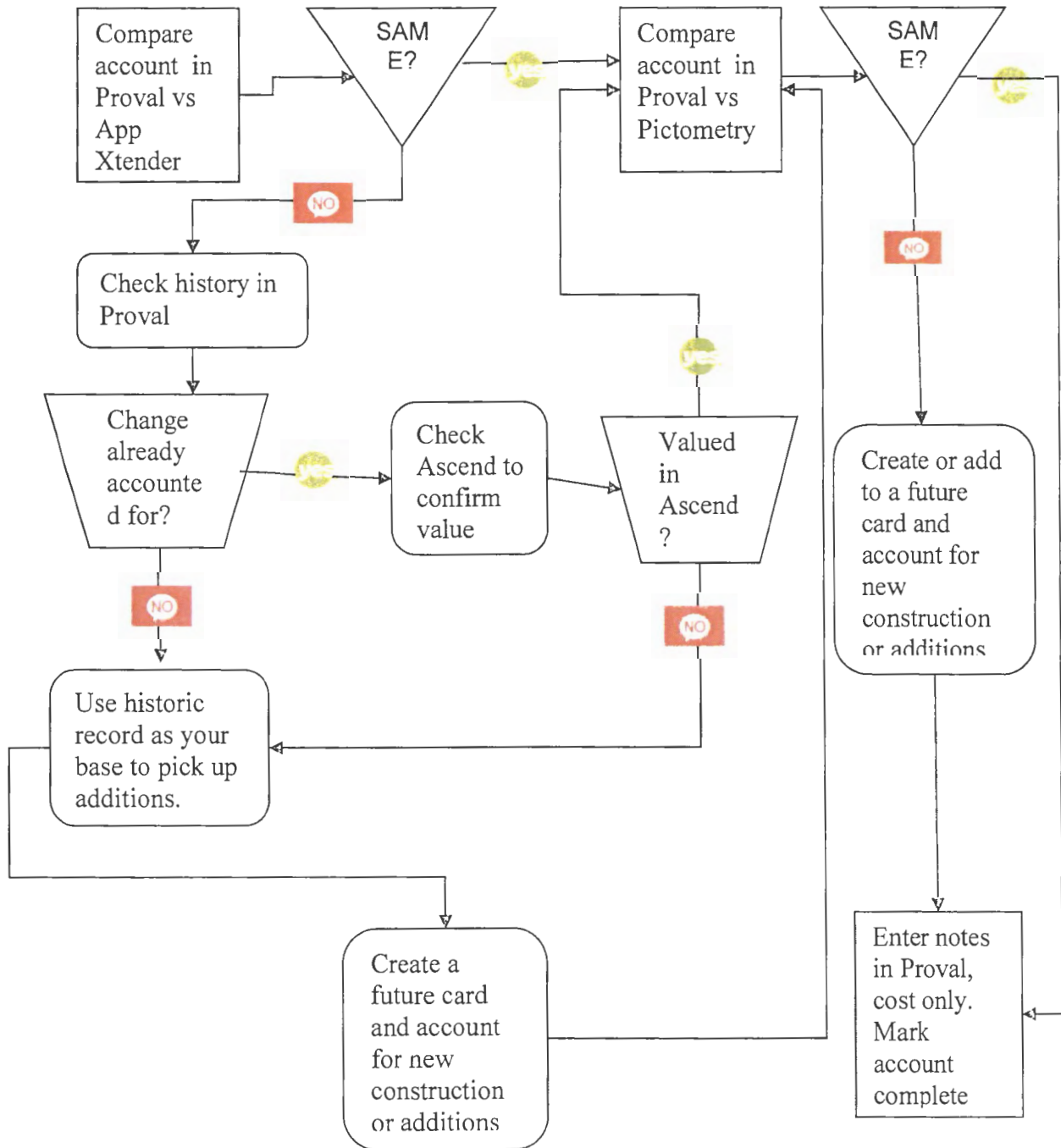
- i. Acreage is updated or confirmed in Land Tab.
- ii. Land is updated to land schedule or sales comparison is used to determine new values
- iii. Allocations are confirmed

b. Single residential

- i. Acreage is updated or confirmed in Land Tab.
- ii. Land is updated to land schedule
- iii. Property characteristics are entered and confirmed in Proval
- iv. Allocations are confirmed
- v. Cost is performed, change of value is determined.
- vi. Notes are entered, photos updated

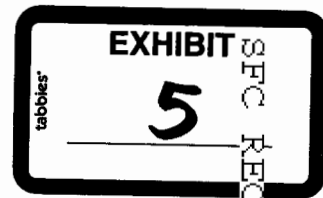


SRES FLOWCHART



THE BOARD OF COUNTY COMMISSIONERS OF
SANTA FE COUNTY

RESOLUTION NO. 2016-_____



A RESOLUTION APPROVING THE COUNTY ASSESSOR'S PROPERTY
VALUATION PROGRAM IN ACCORDANCE WITH STATE STATUTE

WHEREAS, Section 7-36-16(E) NMSA 1978 provides that, “[t]o aid the board of county commissioners in determining whether a county assessor is operating an efficient program of property valuation maintenance and in determining the amount to be allocated to him for this function, the county assessor shall present with his annual budget request a written report setting forth improvements of property added to valuation records during the year, additions of new property to valuation records during the year, increases and decreases of valuation during the year, the relationship of sales prices of property sold to values of the property for property taxation purposes and the current status of the overall property valuation maintenance program in the county”; and

WHEREAS, Section 7-38-38.1(D) NMSA 1978 provides that “expenditures from the county property valuation fund shall be made pursuant to a property valuation program presented by the county assessor and approved by the majority of the county commissioners”; and

WHEREAS, at the May 31, 2016, meeting of the Board of County Commissioners (BCC) for Santa Fe County (County), County Assessor Gus Martinez presented the BCC with the Assessor’s Property Valuation Program and Annual Report, in accordance with the statutes referenced in the previous recitals.

NOW, THEREFORE, IT BE RESOLVED by the BCC that the County Assessor’s Property Valuation Program is hereby approved, in accordance with Section 7-38-38.1(D) NMSA 1978.

PASSED, APPROVED, AND ADOPTED this 31st day of May, 2016.

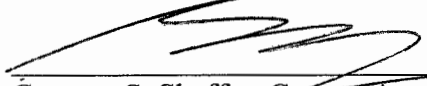
THE BOARD OF COUNTY COMMISSIONERS OF SANTA FE COUNTY

Miguel M. Chavez, Chair

ATTEST:

Geraldine Salazar, County Clerk

APPROVED AS TO FORM:

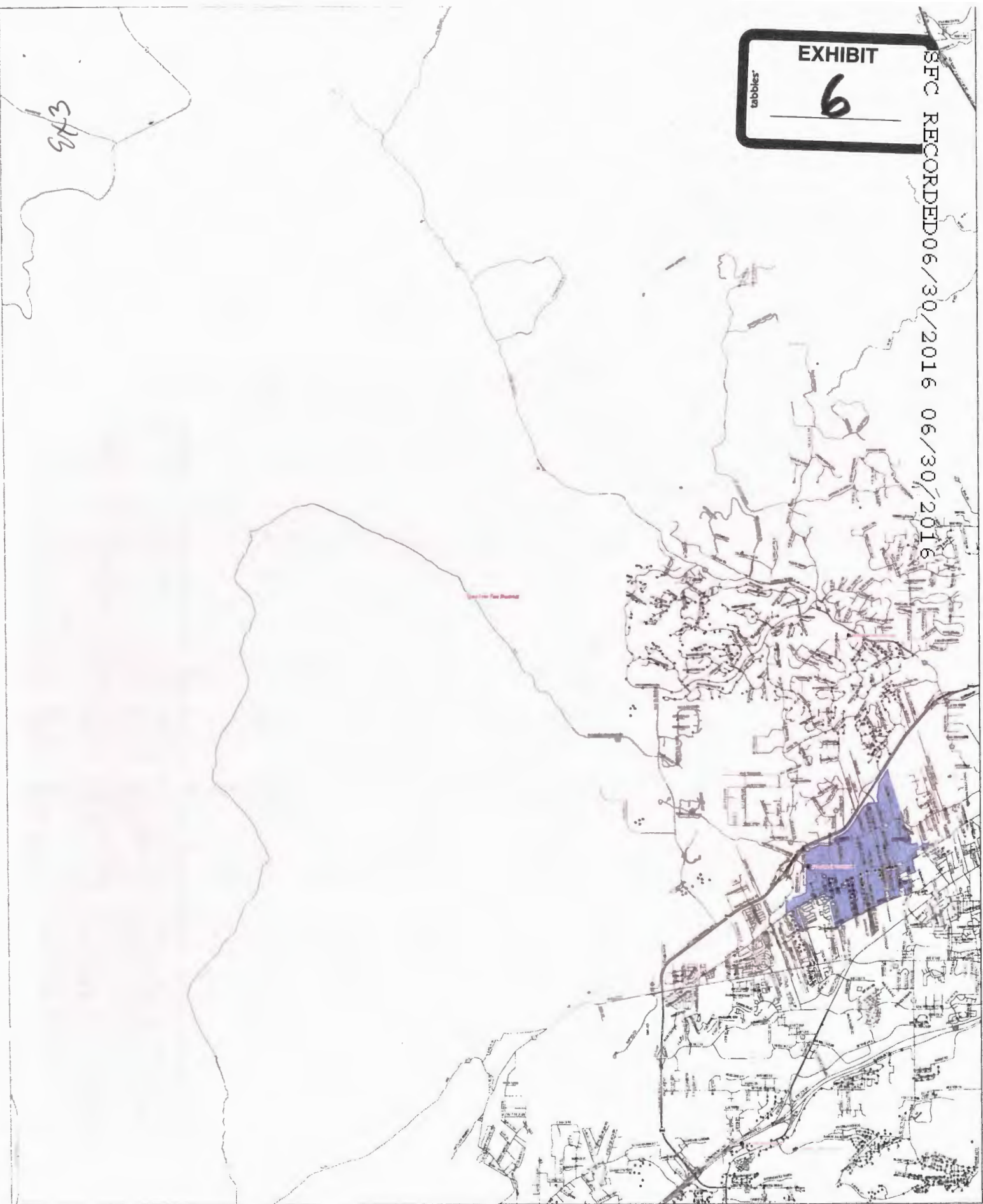


Gregory S. Shaffer, County Attorney

SFCC RECORDED 06/30/2016 06/30/2016

EXHIBIT
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BFC RECORDED 06/30/2016 06/30/2016



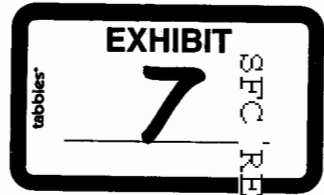
- fire_image
- Fire Station
- Minor Roads
- Dirt 2-Track
- ▭ Village of Agua Fria
- ▭ Agua Fria Fire Dept



1 in represents 2,272 ft



This information is for reference only.
Pinal County is not responsible for
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of this information.



**AMENDMENT NO. 4
TO THE EMPLOYMENT AGREEMENT
BETWEEN KATHERINE B. MILLER AND THE
BOARD OF COUNTY COMMISSIONERS OF SANTA FE COUNTY**

This Amendment No. 4 (“Amendment”) to the Employment Agreement, as amended, (“Agreement”) by and between Katherine B. Miller and the Board of County Commissioners of Santa Fe County (“Board”), shall be effective as of the date the Amendment is signed by the Board. The Agreement is amended as follows:

1. Article III, EMPLOYMENT BENEFITS, Section B, of the Agreement shall be amended in its entirety so that Article III, Section B of the Agreement is deleted and replaced with the following:

B. In addition to the foregoing and notwithstanding any provision of the Santa Fe County Human Resources Handbook to the contrary, the County Manager shall have the following benefits: (1) the right to carry over from year to year all accumulated annual leave and sick leave, without limit; and (2) the accrual of annual leave at the rate of 7.5 hours per pay period. All accumulated annual and sick leave shall be paid to the County Manager upon the termination of her employment as County Manager whether for cause, without cause, or by resignation. As an additional benefit, the County Manager may pursue professional development courses and higher education, including the pursuit of a masters degree in public administration, finance or some other field related to her employment with the County, which professional development and education may be paid for by the County upon review and with sufficient budget, provided that the attendance of said courses shall not interfere with or otherwise limit the County Manager’s ability to perform her duties and responsibilities under this Agreement. If County Manager shall desire to enroll in and attend such professional development or educational course or training, then County Manager shall give the Board written notice (with a copy to the Human Resources Director) in advance specifying the dates, the nature of the course or training, and the costs thereof. The Board shall be deemed to have approved County Manager’s attendance of the course and training, including the payment thereof, unless the Board shall notify County Manager (within thirty (30) calendar days of receipt of the notice) that the Board, in its sole discretion, does not approve of County Manger’s attendance of the course or training.

SFC RECORDED 06/30/2016 06/30/2016

2. Article V, TERM, Section B, of the Agreement shall be amended to extend the term of the Agreement so that Article V, Section B of the Agreement is deleted and replaced with the following:

- A. Unless renewed or extended, this Agreement shall terminate on December 31, 2019.

3. Article VII, SEVERANCE PAY, of the Agreement shall be amended to increase the amount of the lump sum severance payment, so that Article VII of the Agreement is deleted and replaced with the following:

The County Manager will be entitled to a lump sum cash payment equal to twelve (12) months' aggregate salary if this Agreement is terminated without cause as provided in Article VI.B of this Agreement. Severance pay will be paid no later than the next regular County pay day after termination. Severance pay shall be in addition to any payment the County Manager may be entitled to under Article III, Section B of this Agreement.

4. All other provisions of the Agreement shall remain in force and effect.

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SIGNATURE PAGE FOLLOWS]***

**THE BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY**

KATHERINE B. MILLER

By: _____
Miguel Chavez, Chair

Katherine B. Miller

Date: _____

Date: _____

ATTEST:

Geraldine Salazar, County Clerk

APPROVED AS TO FORM:

Greg Schaffer, County Attorney