

**MINUTES OF THE  
SANTA FÉ COUNTY  
COUNTY OPEN LAND TRAILS AND PARKS ADVISORY COMMITTEE  
(COLTPAC)  
June 1, 2016**

**1. CALL TO ORDER**

A regular meeting of the Santa Fé County Open Land, Trails and Parks Advisory Committee (COLTPAC) was called to order on the above date at approximately 6:00 p.m. by Chair Dave Dannenberg in the Projects, Facilities and Open Space Conference Room, 901 West Alameda St., Suite 20C, Santa Fé, New Mexico.

**2. ROLL CALL**

Roll Call indicated the presence of a quorum as follows:

**Members Present**

Dave Dannenberg, Chair  
John Parker, Vice Chair  
Greg Betts  
Ruben Cedeño  
Patricia Conoway  
Jeannie Dodson-Edgars  
Judy Kowalski  
Ernesto Ortega

**Members Absent**

(One vacancy)

**Staff Members Present**

Maria Lohmann, Open Space and Trails Planner  
Paul Olafson, Planning Projects Manager

**Others Present**

Jan-Willem Jansens, Ecotone, Consultant  
Bill Johnson, former member  
Carl Moore  
Carl Boaz, Stenographer

**3. APPROVAL OF THE AGENDA**

**Member Conoway moved to approve the agenda as presented. Member Betts seconded the motion and it passed by unanimous voice vote.**

#### **4. APPROVAL OF MINUTES – May 4, 2016**

**Member Conoway moved to approve the minutes of May 4, 2016 as presented. Member Kowalski seconded the motion and it passed by unanimous voice vote.**

#### **5. MATTERS OF PUBLIC CONCERN**

Mr. Johnson had concerns in the Arroyo Hondo Open Space about safety at the crossing from the lower parking lot to the trail system which is across flowing water since November 2015. Some people tried to build dam. He and other volunteers put in a temporary bridge on February 8, 2016 but on March 24, County staff removed the bridge, citing un-permitted construction in a wetland area. They have not reached a satisfactory temporary solution. He would like to have that project move forward for permitting. During the winter, the water flow was a foot deep. Now, with wind and runoff it is about one inch. It is seasonal but it is a flowing arroyo. He met with Erik Aaboe and Colleen Baker in May and they said they can't put anything in the wetlands without a permit from the NMED. He was frustrated that there is no temporary way to protect the people.

No engineer or architect has to be there to endorse the project. Yet it is one of the open spaces and one of the most visited open spaces.

Chair Dannenberg said COLTPAC can ask County Staff to address it next time, or at least have a position statement.

Member Cedeño asked if it would help for COLTPAC to advocate for funding.

Mr. Johnson agreed. It will cost about \$40,000.

Mr. Olafson thought it would cost less than that. Staff has a bi-weekly meeting and this issue was one that was discussed. He offered to do a preliminary estimate and it might need the Army Corps of Engineers to be involved.

After a brief discussion on bridge details, Chair Dannenberg asked this to be an action item for July.

There were no other public comments.

#### **6. MATTERS FROM THE COMMITTEE**

Chair Dannenberg had 3 items: 1) review actions from previous meetings; 2) discuss Los Caminitos; 3) quick update for the Outreach Committee.

Member Ortega recalled a request last time to provide feedback on the strategic plan by May 20.

Ms. Lohmann agreed and will talk about what she sent out last time.

Chair Dannenberg didn't recall the May 20 deadline.

Ms. Lohmann said the Committee can just look at it again at the July meeting.

Chair Dannenberg said Los Caminitos can be addressed later as well as the resolution in support of GUTS. In the newspaper, it said there would be a County Resolution in June.

Mr. Olafson did a draft that streamlined the proposal on GUTS. It has gone through the steps and he anticipated it at BCC in late June or early July. He wanted to have it reviewed by staff and give it to the Commissioners tomorrow or Friday. He agreed to distribute it to all members and to let them know if he needs a support letter.

Chair Dannenberg said the last item is to have Melanie come back to review the Galisteo Plan.

Ms. Lohmann said that would probably be in September to get it in sync with Thornton Ranch and she would present that herself, not Melanie.

Chair Dannenberg said he and- Member Parker discussed Los Caminitos and where it is in priorities.

Member Parker shared the location for new members. It has a trail over to Windsor so it has good potential. The whole GUTS initiative is about connecting trails. The timing is good now. The homeowners there consider it part of their property but it was deeded to the County in the 1980's.

Ms. Lohmann said no discussions with the neighborhood has taken place yet. Internally, Los Caminitos is a low priority.

Member Ortega thought it imperative to communicate with Commissioner Roybal about that assumption that the development is the owner.

Mr. Olafson said they could put it in long range planning as an opportunity for partnerships but there are other challenges in it.

Member Kowalski was concerned about developing a conceptual plan without public input. And we need to get better acquainted with it. We've hardly begun to explore the

character.

The Committee agreed to begin preliminary discussions and to set a date for a site visit after an update at the next meeting.

Outreach Committee.

Chair Dannenberg said he and Member Betts, Member Kowalski are the members. They put together a presentation which he handed around for members to see. It highlights the interesting properties and focuses on plans in progress. Toward the end, it looks at some of the important projects and what people can do.

Ms. Lohmann cautions that there be no mention of the bond issue.

Chair Dannenberg agreed to scrub that out of the PowerPoint and brochure.

Mr. Olafson said they should meet with the County Manager Office about the target audience.

Member Betts said they need to get something quick because he already has two presentations for June with service clubs.

Chair Dannenberg recalled meeting with Kathryn Miller a year ago and now it is time to do it again.

Member Dodson-Edgars said we should have a list of organizations to share it with.

The Committee agreed to prepare a list and to use the presentations as a way of gathering questions on public perceptions re open space, etc. "Here is what we are hearing."

## **7. DISCUSSION ITEMS**

### **A. Discussion and Presentation of Management Plans for Los Potreros Open Space, San Pedro Open Space, and La Cieneguilla Open Space**

Mr. Jansens talked management plans for the three properties with a vision for each and what he recommended to meet the needs. For each one, he described the conditions at the site, the improvements needed in the first phase, capacity building and lastly, the more generic aspects that apply to all of the properties. The management guides outline the method as a template for open space management planning to have uniformity among all of them. He strongly recommended that the County monitor it year

by year to make sure they are working together for each of them.

He provided the of each property and then fielded questions at the end of each. He explained that the management guide was not a development plan or master plan. It gives direction about management and priorities and particularly about phasing. Within that, they identified preferred alternatives on where improvements need to go. In Potreritos and La Cianguilla, there are not many alternatives. He said the planning guides would be ready by next month.

Mr. Jansens went through details for each property, explaining the particular characteristics for the Committee. He handed out vision statements that are set to 2025 goals for each of the properties as he described them. He also described the community involvement for them. He listed both short-term and long-term improvements that should be undertaken.

Ms. Lohmann asked for feedback to her by email. She was hoping the Commission would make some recommendations at the July meeting for adoption.

Member Kowalski asked if he would address any level of cost for these activities.

Ms. Lohmann said that is done already and in the document which needs County Manager approval.

Member Kowalski said it is important for people to understand the costs. It isn't trivial.

Mr. Jansens said they came up with person-days required to indicate the range of cost. It is broken out by staff, contractors and volunteers.

The Committee briefly discussed the particular issues at each location, why the County acquired them, and what can be done with the vision and goals as a next step.

Ms. Lohmann said Member Betts sent his comments in a couple of weeks ago. All comments will be incorporated and this will be an action item at the July meeting.

Chair Dannenberg said this is a great start.

## **8. ACTION ITEMS**

There were no action items.

## **9. MATTERS FROM COUNTY STAFF**

**A. Open Space Staff Updates**

Ms. Lohmann said she would present the updates next time.

**B. Review of Resolution 2009-2**

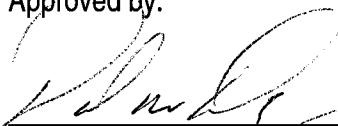
Ms. Lohmann will review the resolution at the next meeting.

**10. NEXT MEETING: Wednesday, July 6, 2016****11. ADJOURNMENT**

Member Parker moved to adjourn the meeting. Member Kowalski seconded the motion and it passed by unanimous voice vote.

The meeting was adjourned at 8:18 p.m.

Approved by:



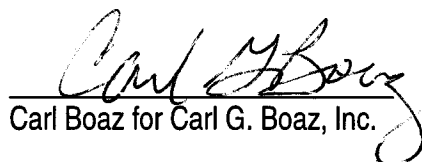
Dave Dannenberg, Chair

Attest:



Geraldine Salazar, County Clerk

Submitted by:



Carl Boaz for Carl G. Boaz, Inc.

COLTPAC MINUTES  
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COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

I Hereby Certify That This Instrument Was Filed for  
Record On The 5TH Day Of August, 2016 at 02:23:30 PM  
And Was Duly Recorded as Instrument # **1800747**  
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office  
Geraldine Salazar

Deputy  County Clerk, Santa Fe, NM

