

SANTA FE COUNTY
BOARD OF COUNTY COMMISSIONERS
MEETING

June 26, 2018

Anna Hansen, Chair - District 2
Anna Hamilton, Vice Chair - District 4
Ed Moreno - District 5
Henry Roybal - District 1
Robert A. Anaya - District 3

SFC CLERK RECORDED 08/02/2018

SANTA FE COUNTY
REGULAR MEETING
BOARD OF COUNTY COMMISSIONERS

June 26, 2018

I. A. This regular meeting of the Santa Fe Board of County Commissioners was called to order at approximately 2:10 p.m. by Chair Anna Hansen in the Santa Fe County Commission Chambers, Santa Fe, New Mexico.

B. Roll Call

Roll was called by County Clerk Geraldine Salazar and indicated the presence of a quorum as follows:

Members Present:

Commissioner Anna Hansen, Chair
Commissioner Anna Hamilton, Vice Chair
Commissioner Robert A. Anaya
Commissioner Ed Moreno
Commissioner Henry Roybal

Members Excused:

None

C. Pledge of Allegiance

D. State Pledge

E. Moment of Reflection

The Pledge of Allegiance was led by Patricia Boies, the State Pledge by Paul Portillo and the Moment of Reflection by Ian Donnelly of the Community Services Department.

Commissioner Hansen requested a moment of silence and prayers for children currently separated from their families along the southern U.S. border.

I. **F. Approval of Agenda**

- 1. Amendments**
- 2. Tabled or Withdrawn Items**

KATHERINE MILLER (County Manager): Madam Chair, the agenda did not change from when it was posted on June 19, 2018 at 11:17 am.

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CHAIR HANSEN: Yes, Commissioner Anaya.

COMMISSIONER ANAYA: Madam Chair, I wanted to ask for your indulgence to move Matters from the Commissioners after Approval of the Minutes. I have a constituent here that has to take care of some other stuff later today so I wanted to see if I could go over an item at that time and have that constituent bring the concern to us. Would that be okay?

CHAIR HANSEN: Yes. I thought maybe it was Matters from the Public but you want to put it under –

COMMISSIONER ANAYA: Matters from the Commissioners. Yes, I'm bringing it up and then asking her to make some comments.

CHAIR HANSEN: Okay. That sounds fine. Thank you. So we will move up item V. Matters from County Commissioners and we'll come back to it again but we will allow Commissioner Anaya to bring an issue forward. So with that, can I have a motion to approve the agenda?

COMMISSIONER ROYBAL: Madam Chair.

CHAIR HANSEN: Yes.

COMMISSIONER ROYBAL: I also had a request from REDI Net. They're going to be coming in around 3:30 and they wanted to see if there was any way to bring the presentation around that time when they come in, around 3:30 or 4:00, but it would be probably pretty hard to time but if I can let you know when I do see them, when REDI Net is here and maybe we can move them on the agenda after one of the items.

CHAIR HANSEN: Okay.

COMMISSIONER ANAYA: So, Madam Chair.

CHAIR HANSEN: Yes.

COMMISSIONER ANAYA: Madam Chair, just for the record, it's actually item VI. C. Thank you, Madam Chair.

CHAIR HANSEN: Okay. We will move item VI. C. up to right after Approval of the Minutes. So do I have a motion to approve with changes?

COMMISSIONER ROYBAL: So moved.

COMMISSIONER MORENO: Second.

The motion passed by unanimous [5-0] voice vote.

- I. G. Approval of Minutes**
 - 1. Approval of the May 29, 2018, Board of County Commissioners Meeting Minutes**

CHAIR HANSEN: Do I have a motion to approve?

COMMISSIONER ROYBAL: I would like to approve the minutes.

CHAIR HANSEN: Of May 29, 2018. Even though I read them I could not find any corrections today.

COMMISSIONER HAMILTON: I'll second.

The motion passed by unanimous [5-0] voice vote.

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**VI. C. Commissioner Issues and Comments, Including but not Limited to
Constituent Concerns, Recognitions, and Requests for Updates or
Future Presentations**

COMMISSIONER ANAYA: Thank you. So Madam Chair, before I ask the constituent to step forward I want to ask Mr. Martinez and Mr. Kelley if they would come forward and I'm going to make a few brief remarks and give them a chance to make some brief remarks and then allow Judy Pino to come forward to bring forward some concerns.

And so we over several years – and I'll let Mr. Martinez and Mr. Kelley talk about it – have been working in conjunction with the Commission and the Manager and our planning process for capital improvements to do some drainage improvements on Los Pinos Road that have been way overdue. And it's been a process in many ways just to get to the point of funding but now we're at the point of construction and it's been difficult for the residents on Los Pinos road in La Cienega.

There was a detour that was established. There was constituents using other roads, citizens using other roads other than the detour, and it's created – Diego, thanks for coming up as well. It's created a lot of concern. And so I just wanted to say before we get any deeper into the discussion, because I think it's warranted to take a few minutes, Madam Chair, and I appreciate you indulging us today because construction is right now and these issues are happening right now. Because other issues came about as part of the construction that deal with road accessibility and road easements, some of which don't have anything to do with the County per se, but the County got entangled in as a part of the project. And so that I would say publicly, respectfully, and I've said this to Ms. Pino and others, sometimes you're trying to do the right thing and then you have other unintended consequences that are associated with that. And I guess I would put that into this category.

I know going into the discussion we're going to have some matters that the County needs to address and I would just say publicly, we can always strive harder, and Mr. Kelley, you and I, and Mr. Martinez, you and I have had this discussion to do more planning and do better planning than we can, and sometimes they're just unanticipated. And so that's kind of where I would put a lot of what's happening on this item. But Mr. Martinez, if you could just briefly talk about the road and then Mr. Kelley and Mr. Gomez, anything else you want to add. We're moving forward with the project. The road's open again, is my understanding, but there are some other things that came about that could be unintended consequences as part of the project.

So, thank you, Madam Chair. Thank you, Mr. Martinez.

ROBERT MARTINEZ (Deputy Public Works Director): Madam Chair, Commissioner Anaya, yes. This arroyo crossing on Los Pinos Road, the structure that existed prior to this new project being constructed was greatly undersized. I believe it was about three 48-inch sized culverts that were silted up 95 percent of the time. Probably about seven years ago we hired a contractor to clean out those culverts. They were completely silted up. They even left a backhoe in the arroyo one weekend and it rained. That arroyo ran so much that the backhoe was completely covered in water. There were pictures that came out in the *New Mexican*. I remember one July 4th, probably about

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seven, eight years ago, I was called out to come to the site. The Fire Department had it blocked off on both ends because the road was about two feet under water.

So this was a project that the County had identified a long time ago. It was approved by the voters. I think it was the 2012 GOB. So we had the funding there. It was designed to accommodate a 100-year event so once it's constructed there should be no more issues about closing that road due to significant flows.

Now, when this project went out to design it was originally designed to have a pre-cast box culvert that was going to be trucked to the site, set in place with a road closure of maybe about a day. County went out to bid; it came in way over budget because of this structure being pre-cast and having to be transported to the site and hiring the cranes to set it in place. So it was redesigned to cast in place. Because of that the project came in within budget and we moved forward.

We did numerous press releases notifying the local businesses, the community, of the detour. And in no way were any private roads being used as a detour. The County was not encouraging any traffic to go on any private roads. When the road was closed it was initially going to be closed through July 11th but the road was opened last night at about 10:00, cutting down the closure by about two weeks. We were getting calls from residents on Calle del Arroyo, which is a private road. I looked at the plat. Not a public easement, but an easement dedicated for those residents that live on the road. They were requesting the County to do some dust abatement and fix the road. We got a temporary work permit from them and the County did that. We watered the road and we graded the road.

Then we were requested from them to put some signage up. We put signage at the beginning of the road on both ends saying private road – no detour. Residents were removing those signs and going through anyway. They were requesting concrete barriers to be placed at the intersection of Las Estrellas and Calle del Arroyo.

COMMISSIONER ANAYA: Real quick. This is an issue that will cross every one of our districts relative to construction projects. I just want to say, respecting that we set the detour signs up, all of us in our existing communities, know roads that we can access and travel on and utilize on a regular basis, whether they're a County road or not. Right? And so we know and we did the research that this isn't a private road, but we're not speaking for or on behalf of residents' uses and functions that they undertake during the course of their lives, right? Because we have in our own communities roads that aren't County roads but that are traveled regularly by citizens in a given community.

But from a legal standpoint as far as what we're obligated to do, we're obligated to provide a legal detour through existing County roads –

MR. MARTINEZ: Public roads.

COMMISSIONER ANAYA: – and we can't detour, per se, to a road that's not designated as a public road. But we're not saying – taking any stand on what right basically, any individual has pursuant to some other access to their property. Correct?

MR. MARTINEZ: Correct.

COMMISSIONER ANAYA: Okay. Go ahead.

MR. MARTINEZ: So anyway, we made it clear that we were not directing traffic through these non-public roads. The residents of Calle del Arroyo had requested

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concrete barriers at the intersection of North Estrellas and Calle del Arroyo. After discussing it with Mike and staff, it was determined that there would be concern. If the Fire Department or Sheriff's needed to respond and couldn't get through because of those concrete barriers there would be a huge liability. I explained that to several residents on Calle del Arroyo. As a result of that we put larger barricades – they're called Type 3 barricades – at the intersections that in the event there was an emergency either the Sheriffs or the Fire Department would be able to slide those over and still have access.

It's my understanding that people that were using those private roads as a short cut or a detour – whatever you want to call it – were moving those signs aside and still going through. So it's my understanding that the residents of Calle del Arroyo made arrangements for concrete barriers to be placed at that intersection. But in no way, shape or form did the County place those concrete barriers or encourage residents to go through their private roads.

COMMISSIONER ANAYA: So they put – as far as we know the residents put them there. Or we do know that the residents put them there.

MR. MARTINEZ: My understanding is that the residents placed the concrete barriers there.

COMMISSIONER ANAYA: They paid somebody to come put – or they had access to some and they put them there.

MR. MARTINEZ: Madam Chair, Commissioner Anaya, I don't know if they paid or anything but I was told that they were placed there.

COMMISSIONER ANAYA: Okay. Thank you, Mr. Martinez. Mr. Kelley or Mr. Gomez, did you have anything else you wanted to add?

MICHAEL KELLEY (Public Works Director): Madam Chair, Commissioner Anaya, I think Robert summed that up pretty well. At this point I don't have anything else to add.

COMMISSIONER ANAYA: Mr. Gomez, could you just tell, on the record, where we're at with construction?

DIEGO GOMEZ (Public Works): So this project, Madam Chair, Commissioner Anaya, this project started with 120-day substantial completion date. So that means the contractor had 120 days. They have 46 remaining days. The most current activity that I have seen is the road is open. I went to go review it prior to the BCC. They backfilled over the CVC and they are estimated to be completed on September 3rd. So I know the community was upset because we closed down the road. The only way that we were able to construct this project was closing down the road.

As Robert mentioned, the previous bid came in like half a million dollars over our budget. Currently we are under our budget by about \$200,000, so I know it was an inconvenience to the public but this was the only way that we could construct this project. So it was shut down, originally planned to be July 12th. The contractor expedited their work. They worked the last week ten-hour days and they were able to backfill over the culvert. The temporary concrete wall will provide safe access over the culvert and they're currently working on there right now as we speak.

COMMISSIONER ANAYA: So, Madam Chair, Mr. Gomez, they're going to leave the road open and just divert traffic on either side. Maybe have one lane through there? Is that what they're going to do?

MR. GOMEZ: So they did what they needed to do under the road closure. Now it's safe enough so they can do exactly what you just explained. They will build one lane at a time with flaggers on both sides and periodically have one lane during daylight hours when they're working, and two lanes open at nighttime.

COMMISSIONER ANAYA: Excellent. Thank you, guys. If you could just sit tight in case we have any other questions. Madam Chair, Ms. Pino is here, Judy Pino is here. You have a letter in front of you that she's put together. *[Exhibit 1]* And I would just – Ms. Pino, I'd just give you the floor.

JUDY PINO: Madam Chair, Commissioners thank you for having me here. On behalf of the residents of Upper La Cienega I just want to thank you again for the bridge that is being placed on Los Pinos Road. Too many times you hear complaints but I just wanted to say thank you.

I'm coming here on behalf of several landowners and residents of La Cienega to address an important issue. This is basically that the road, Calle del Arroyo, has basically been used for, as far as I'm concerned, 30 years I've used it. I come from the original Pino family that's been in the area since the 1600s, but that road has been utilized for, on my behalf, 30 years and I'm not able to go through there. And it is the only road that is level and you can actually move a mobile home through. You cannot bring it down Estrellas Road. You cannot take it from the north end either because that area floods and is shaped like a V. Coming on the south side there's too many curves and it's a very steep incline.

So I'm asking essentially that first of all, barricades be removed and we would hope that it would be adopted by the County and at some point even paved, because again, it is the only road that gives us access to our home and I have signatures here from people who live on Estrellas Road and would like to see that that eventually becomes a permanent road. Either that or hopefully we can get another bridge through Estrellas Road North, because it's impossible to pass through there when it floods.

There were many concerns also about the access. I understand now that it's open but also access for family members who are handicapped and need oxygen. We want to make sure that that road becomes a permanent easement, because again, it's been there for at least, like I said, 30 years. I think that's basically it. We just appeal to the road for immediate relief and ask that the closure and block be lifted and have some type of support to make it a permanent road. Are there any questions?

COMMISSIONER ANAYA: Madam Chair.

CHAIR HANSEN: Yes, Commissioner Anaya.

COMMISSIONER ANAYA: Madam Chair and Ms. Pino, we don't have this on the agenda as any formal item because the construction now and because the items and the issues are coming about right now. That's why I asked the chair and the Commission to let you present the letter. What I would suggest now is – there are several things that are associated with this item. Some of which are between the landowners, yourselves, each other and access associated with the road in having that access. For example if I had a road I was living on that I traveled on every day that wasn't a County road and one of my neighbors decided to shut it, then that becomes an issue between myself in me needing to get to my land and those landowners that shut it.

And so the other piece that you bring up today has to do with potential road

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acceptance, and we actually have a policy that I'm going to have Mr. Martinez provide you with what that policy is and practices and the steps that it takes for the Commission to consider that type of issue. So if you could provide that information, Mr. Martinez, to Ms. Pino, and then I think legal, relative to the request in the letter, I think there must be some guidance as to this is a County matter. This is a public-private matter as to what the County legal perspective is.

And so I'm not an attorney but those are the things just based on having sat here and dealt with these types of issues and having worked on these issues, not only here at the County but also at the Department of Transportation that I would suggest to our legal team as well as Manager Miller. Manager Miller, would you have any thoughts relative to the summary that I just provided and what we might do moving forward?

MS. MILLER: Madam Chair, Commissioner Anaya, you're correct relative to the road adoption policy. One thing I will say is the policy we have is kind of unsophisticated, maybe clunky is a good word for it. It doesn't work real well. So one of the things I've been working with Bruce on is revising that and with Robert and Mike. So hopefully sooner than later we'll have a better policy that might make it easier for property owners to come forward with the request to have a road made into a County road.

And then additionally I think you are correct that what we could do is respond with a letter to Ms. Pino stating these are the things that we can work with you on and these are the things that are really a matter between you and other private residents.

MS. PINO: Okay. Is it possible that other individuals speak on this issue?

COMMISSIONER ANAYA: Madam Chair, there's a few other residents here. Would you allow them to say a couple words?

CHAIR HANSEN: Sure.

MS. PINO: Thank you.

COMMISSIONER ANAYA: Thank you.

MIGUEL COBLENZ: Good afternoon, Commissioners. My name is Miguel Coblenz. I live on 51 Estrellas Road North, and the biggest concern going on out there right now is Estrellas Road going to the other Estrellas is impassible. It's a barely maintained road, so we're having a clarification issue. Maybe you guys can help Ms. Pino and us with, as far as understanding, because I gave right of easement on my road from my property and there's a private road sign on Las Estrellas. Everybody who drove there using Camino del Arroyo, it would seem that nobody complained that they were driving through Las Estrellas. Simply the residents in Camino del Arroyo did not want anybody driving through their road.

When I spoke to Shannon, the project manager out there, she explained to me that it's a private road in the sense that the County has not adopted it because the landowners have not given right-of-way to the County to make it a County road. So they have to give that property to the County for it to become a County road. But when I bought my property they told me that that was a right of easement and it was also a public right-of-way and we could not block it or obstruct it because utility vehicles need to drive by there; they have to be able to do that.

So I think we need some clarification as to understanding why they can block a public right-of-way so that it's a private road. We understand that they donated the road

and that the property is theirs, just as much as my property is mine but I'm not going to go put barricades in the middle of Las Estrellas Road to stop everybody else from driving there.

My second concern is I brought two Google Earth map pictures [*Exhibit 2*]. We have a substantial bridge at Paseo de Angel and the new one that you just built on Los Pinos Road. This water is coming down all the way from 599. It goes under 599. It continues up. It goes underneath Cerrillos Road. It continues beyond the Plaza, the Santa Fe Mall, through Rodeo Road, and it drains all the water down that way. If we take into account that there's people can block that road and the road impassible, then are we stuck in there when it floods? Are we landlocked in there? We need a solution and that's what we're here for is to ask you guys for guidance and some sort of direction to be able to solve this problem please. And I'm going to leave these here with you. You guys can take a look at them. It's a tremendous amount of water that comes in there. I own a tow truck company in town. We've had to fish out quite a few vehicles including Amber Care and other individuals that are back there providing service for handicapped people that can't get through there because they get stuck every time it floods, and when it floods it gets pretty bad back there.

So I don't know what the solution is but we'd like to see you folks bring it up to an agenda. Let's develop something and figure out what we can do for the community because we need your help. There's a lot of people who travel through that road, and especially the right-of-way easement. I just don't understand for the life of me. Shannon was telling me she's been threatened numerous times by individuals out there. That's not the way neighbors are supposed to act, but I know that's outside of the scope of what you guys do, but we have a serious issue out there that you guys need to look at for us please. That's all the time I'll take up.

COMMISSIONER ANAYA: Thank you.

CHAIR HANSEN: Thank you very much. Mr. Martinez.

MR. MARTINEZ: Madam Chair, if I could just make a couple of comments. First of all, on the road acceptance policy, that would have to be driven by the property owners of the road, unless the County is willing to condemn. I have the plat right here in front of me for Calle del Arroyo and nowhere on here does it say public access easement. It says 38-foot access and utility easement. Nowhere on this plat does it say it's a public road. It also says here in the notes: Maintenance of private access easements to be responsibility of tract owners.

So maybe people have been using it as a road but there is no public dedication of this road for public use.

COMMISSIONER ANAYA: I appreciate that. I think at this point, Madam Chair, we write the letter. We provide the parameters. We look into it. I wasn't making any assumptions as to condemnation in any way. I'm speaking directly to what's our policy and what does it take for anybody, whether it's these citizens here today or anybody in the county to go through a process by which to get a road adopted. I will say, having been someone who's supported adoptions in the past, not only in District 3 but other districts. In fact more in other districts than District 3, that I'm open to those type of decisions once we get to that point to take a look at and once they've gone through a process. I'm thankful that the process is being modified and that hopefully it's being

simplified. So thank you, Madam Chair. I appreciate it. I know it took a little time but I think it was important to get the information on the table and begin the process of providing feedback where we can. So thank you so much.

CHAIR HANSEN: Thank you. Thank you, members of La Cienega Village, Mr. and Ms. Pino and everyone in the audience that came. Thank you, and thank you, Mr. Kelley, Mr. Martinez and Mr. Gomez.

I. H. Recognitions

1. Mr. Manny Maes – “Volunteer of the Year” for the Santa Fe County Community Services Department’s Volunteer Program

CHAIR HANSEN: Welcome, Ms. Branch. So nice to see you.

CAROL BRANCH (Volunteer Coordinator): Thank you, Madam Chair, members of the Commission. Thank you for allowing me this time. I spend the majority of my time maintaining and beautifying our public lands with the help of many devoted volunteers. I partner with a charter high school and adult volunteers from the Trails Alliance of Santa Fe and the Fat Tire Society. We meet every Friday during the school year for four hours for a public lands class.

Various projects include repairing and improving county hiking trails, installing wayfinding signs, cutting down non-native trees, revegetating trails and transplanting willows along the river. We recently built a rain garden to capture stormwater and landscaped and adopted a County median. On any given Friday we average between 16 and 25 volunteers who are eager to move a lot of dirt and rock.

For the past five years Mr. Manny Maes has been by my side as a magnificent engineer and skilled laborer. He serves as a mentor to the students and has an excellent rapport with the teachers and fellow volunteers. He shows up every Friday regardless of the poor weather conditions, with a positive attitude. His passion and commitment to our lands and youth is truly inspirational. This year alone Manny has devoted approximately 137 hours of his time to our program. It is because of his commitment I would like to thank him and present this award to Manny Maes, Volunteer of the Year for my program.

On behalf of Santa Fe County we would like to thank you and would you accept this honor.

CHAIR HANSEN: Yay. Thank you.

MANNY MAES: Madam Chair and Commissioner. I just want to say thank you. It’s honestly a privilege to live and be in Santa Fe County. I think it’s one of the most beautiful places in the world which is why I chose to live here. And a lot of that credit goes to you for the work that you do so I also want to turn that around and say thank you very much for what you do. We know what you do is not always pleasant so I’m glad to accept this and to tell you from the residents of Santa Fe County that this is a miraculous place to live and it’s an honor to volunteer and help the county. Thank you.

CHAIR HANSEN: Thank you. I believe before you go anywhere we are going to take a picture with everybody, but I believe that the Commissioners want to say a few words. Commissioner Anaya, you can go first.

COMMISSIONER ANAYA: So I just want to tell you thank you. I’ve

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heard a lot of speeches and gratitude and thanks to people but when she said magnificent engineer, that captures a lot, and I think that is a testament to your desire and willingness to serve the community and help out your community and we are thankful that you put in so many hours as a volunteer to help your neighbors and to help Santa Fe County. So thank you very, very much.

CHAIR HANSEN: Commissioner Hamilton.

COMMISSIONER HAMILTON: Thank you. And I wanted to add to that, that's a full time month in one year. That's a lot of time and so appreciated. I can't imagine what kind of consistency that brings to the program as a volunteer, consistency among people and what not. That's just magnificent. Thank you so much.

CHAIR HANSEN: Commissioner Moreno.

COMMISSIONER MORENO: You work with the students at the master program?

MR. MAES: Yes, sir. And I've got to tell you, that's one of the joys is these young people come to us kind of as moldable clay, and you ought to see their work ethic. Their pride. Just their joy of doing this work at the end of the program. I know that this program that Carol is primarily responsible for molds really good citizens. Every year I know that there are 20 citizens that are demonstrably better because of this program. There's a lot of volunteers. I know you're honoring me but there are many, many volunteers who do this and do it with an open heart.

COMMISSIONER MORENO: You took the words right out of my mouth. Congratulations. The masters programs are really great and based at the Community College and they're getting a great education. And credit to you.

MR. MAES: Thank you.

COMMISSIONER ROYBAL: I'd just want to also convey my gratitude. There's not enough words to express appreciation for volunteers and I notice they're still few and far between. We still need to see if we can get any more people to volunteer and I just want to thank you again for your time, your leadership and your dedication. Thank you.

MR. MAES: Thank you.

CHAIR HANSEN: Thank you so much. I agree with you; Santa Fe County is one of the most beautiful places on the earth and I am honored to live here also and so thank you so much for your enhancement of our community because it is so important to keep our county beautiful and you are part of it and Carol is part of it, the whole Community Service Department and all of the volunteers. So I'm grateful. Thank you so much for your hard work and dedication and it is; it's a great opportunity to mold these young people and help them develop a good work ethic, which is so important in today's world. So thank you so much for that. And with that, we're going to go down and take a photo.

[Photographs were taken.]

I. H. 2. Introduction of New Santa Fe County Employees

MS. MILLER: Madam Chair, in your packet is a list of new hires from

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May 1st to May 31st. Normally I read through them all, but I'm not going to read through all of these because, as you can see, we had several employees that we bring on just for the election cycle, and so rather than read all those, because pretty much by the time we get to this they've also left the County. But I would like to acknowledge them all. You can see how many people come help the Clerk carry out her duties to run elections and you can see we have quite a few people who come on – some come on for early voting and the whole time and then some come on just for a day or two. But you can see there's probably 40 or 50 individuals on the list that were just here to help with the elections.

But if you go to the second page I will acknowledge those that are more permanent employees, and that is second page, about half way down, in Community Services we have a new cook, Fernando Garcia. In Corrections, Bobbie Abeyta is a booking clerk, and a life skills worker, Eric Cedeno. And then in the Fire Department we have several new volunteer firefighters: Daniel Danflous, Mary Gonzales, Karen Rhones, Shannon Salazar, Jereme Santistevan and Mario Santistevan and Steven Santistevan – I'm guessing they're related.

And then in RECC, Alyssa Martinez and Samantha Nellums are new emergency communications specialist trainees, and I met them two weeks ago. They were all getting started in their training. And then Antonio Naranjo is a new maintenance tech, Phillip Vigil is a new custodian, John Chavez, equipment operator, Anthony Tijerina is a new heavy equipment operator, and then in the Sheriff's Office, Frances Dunaway, accountant senior, and in the Treasurer's Office, Maria Hernandez is a new tax cashier. So I'd just like to welcome all of them to Santa Fe County.

CHAIR HANSEN: Yes, likewise. Thank you and welcome, all of the new employees and thank you to all of the people who have worked in the Clerk's Office and helped with the elections. That is really an important job that we have here and it makes everything run so smoothly. So thank you so much to all of them for their help.

I. H. 3. Years of Service of Santa Fe County Employees

MS. MILLER: Yes, Madam Chair. We recognize employees who hit a five-year milestone of consecutive five-year increments and in the month of June we had several employees that hit either five, ten, fifteen, twenty or twenty-five years. In Community Services/Seniors, Jimmy Tapia is five years. Monique Rivera in the Youth Development Facility hit her five-year anniversary. In the Fire Department with five years we had Rachel Martinez, Manuel Gallegos and Michael Judge. And then in Building Services we had Ana Laura Hernandez with five years and John Romero with five years.

Back to the Fire Department, John Arnold hit ten years. Jaison Dixon in Information Technology, and he kind of specializes in keeping everything running over at RECC. Maricela Martinez in Purchasing with 15 years, and Diane Ortiz-Acosta, which we talked about in Housing, hit her 20-year milestone. And Mike Romero in Projects and Facilities rounds out the group with 25 years. So I'd just like to extend a big congratulations and thank you to those employees who have stayed with Santa Fe County for so many years. We appreciate their experience and staying committed to Santa Fe County and its residents.

CHAIR HANSEN: Yes, thank you. Thank you to all those employees who have been here for five, ten, fifteen, twenty-five years, and it's a great testament to the great place that Santa Fe County is to work and we are thankful and grateful for your service. So thank you very much. With that, I am going to amend the agenda as we spoke about earlier to go to the REDI Net presentation. I believe this is from the Manager's Office. Can we do Consent? Okay. Yes, I will do Consent.

II. CONSENT AGENDA

A. Miscellaneous

1. **Approval of County Health Care Assistance Claims in the Amount of \$42,782.28 (Community Services Department/Kyra Ochoa)**
2. **Approval of Change Order No. 2 for Contract No. 2018-0143-PW/KE Between Santa Fe County and GM Emulsion, LLC, for the Piñon Hills All-Weather Crossing Project, Increasing the Amount of the Contract an Additional \$18,772.58, for a Total Contract Sum of \$447,974.35, Exclusive of NM GRT and Grant Signature Authority to the County Manager to Sign the Purchase Order (Purchasing Division/Bill Taylor and Public Works Department/Diego Gomez)**
3. **Approval of Amendment No. 2 to Agreement No. 2016-0211-A-CORR/IC with Accountable Healthcare Staffing and Amendment No. 2 to Agreement No. 2016-0211-B-CORR/IC with Cross Country Staffing to Extend the Term An Additional Year and Grant Signature Authority to the County Manager to Sign the Purchase Orders. (Purchasing Division/Bill Taylor)**
4. **Acceptance of Dedication of Water System for Phase 2 of the Tessera Residential Subdivision (Public Works Department/John Dupuis)**
5. **Approval of Drainage Easement Dedication Plat Between Caja del Rio Holding, LLC as Grantor and Santa Fe County as Grantee for the Senior Campus at Caja del Rio Minor Subdivision Project (Public Works Department/Terry Lease)**
6. **Ratification of the County Manager's Signature on the Grant Application for Department of Housing and Urban Development's Mainstream Voucher Application (Housing Authority/Joseph Montoya)**

B. Resolutions

1. **Resolution No. 2018-61, a Resolution Delegating to the County Manager the Authority to Negotiate and Execute all Documents and Agreements Necessary for the Santa Fe County Housing Authority's ("SFCHA") Implementation of the Energy Audit, Phase II of the Energy Performance**

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- (“EPC”) Project, and Completion of the EPC (Housing Authority/Joseph Montoya)
2. Resolution No. 2018-62, a Resolution Authorizing the County Manager to Negotiate and Acquire Through Purchase Real Property for Segment VI of the Santa Fe Rail Trail. (Growth Management Department / Paul Olafson)
 3. Resolution No. 2018-63, a Resolution Delegating Authority to the County Manager to Negotiate and Execute All Documents Necessary for the Acquisition of Real Property Interests Necessary for the Construction of the Northeast and Southeast Connectors (Public Works Department/Terry Lease)
 4. Resolution No. 2018-64, a Resolution Delegating Authority to the County Manager to Negotiate and Execute All Documents Necessary for the Acquisition of Real Property Interests Necessary for the Construction of the Vista Aurora Sewer System in the Village of Agua Fria (Public Works Department/Terry Lease)

CHAIR HANSEN: Is there anything on the Consent Agenda that needs to be pulled off or requires extended discussion?

COMMISSIONER ROYBAL: Madam Chair.

CHAIR HANSEN: Yes.

COMMISSIONER ROYBAL: I'd like to move that we approve the Consent Agenda?

CHAIR HANSEN: Do I have a second?

COMMISSIONER HAMILTON: Second.

The motion passed by unanimous [5-0] voice vote.

[Clerk Salazar provided resolution numbers throughout the meeting.]

V. B. Presentation and Report from REDI Net on the Community Network

CHAIR HANSEN: Welcome, Chris. Good to see you. And also, at the same time while we're doing this I want to recognize Governor Dorame who is sitting in the back from Tesuque Pueblo whose homeland we are sitting on, and also I want to recognize Gabriel Montoya from the Pueblo of Pojoaque and thank you all for being here.

CHRIS HYER (Economic Development): Thank you, Madam Chair, Commissioners. I'm just going to give a brief introduction and let our chairman of board proceed with the presentation. Today we have representatives of the REDI Net board here to present the REDI Net, what it is today and how REDI Net can benefit Santa Fe County. To make the presentation is going to be Gabriel Montoya who is our REDI Net board chairman but before I ask Gabe to come up and begin the presentation I'd like to introduce – we have Gerald Baca, who's our vice chair. He is representing Santa Clara

Pueblo. We have Raymond Ortiz who represents the County of Rio Arriba. We have Eric Morris who is the general manager of the REDI Net operation, and then we have Gabriel Montoya who is the representative from Pojoaque Pueblo. And with that I'll ask Gabe to come up and begin the presentation.

CHAIR HANSEN: Welcome.

GABRIEL MONTOYA: Thank you. Good afternoon. How are you all? Commissioners, County Manager, and even Deputy County Manager there in the back, thank you guys for having us here. Madam Clerk, thank you for being here. We wanted to just give a general overview. We've enclosed a power point presentation in your packets with just general information, but for the purposes of everything that's been going on with REDI Net we felt that it would be easier to give an oral history and should you need anything followed up we'd be more than willing to sit down with you.

One of the things I would like to do first is thank you for your commitment for appointing Mr. Hyer to the board. He's been quite helpful in helping us move the economic agenda of REDI Net forward and I want to thank you guys for allowing us to utilize him. One of the things that Chris probably didn't mention is for a while there we were an operating board on the management level. Both Gerald and Raymond who stand behind me are members of our technical committee, so they're the ones that ensure that everything is operating fairly, efficiently and all of the technical stuff that I'll never learn. Those guys keep us ongoing and in check to ensure that we're doing what we're supposed to be doing. Raymond has also been a very active board member since the board changed hands and also it's fair to mention that Rio Arriba County through the direction of Ray and County Manager Campos, they took on fiscal agency for us in that interim, knowing that we didn't have a starting beginning.

So let's back up. REDI Net was started through some BTOP grant to allow economic development through northern New Mexico. It starts roughly at the end of Santa Fe and goes all the way near Chamita, Ojo Caliente – that area. There's a couple different legs that way. It's about 140 miles of fiber network. But what it is, it's called a middle mile network. Middle mile means it's basically if we think of this as acequias, it's essentially the main acequia. It's the trunk line; it's not the laterals. The laterals are the ones that go to the home and service the home.

By our JPA that we're governed under, the joint powers agreement, we're not able to service the homes directly, but indirectly we can assist in making laterals to be able to allow small businesses or other internet service providers, or even larger talcos [inaudible]. Utilize our network to be able to provide better services for all of our constituencies. So we've been planning strategically because ultimately, the definition that was used early on was that REDI Net was built like a superhighway but it had no off-ramps. So you can imagine that that makes it harder to be able to generate revenue to be able to maintain an operation, but be able to provide what we need for our communities. It just was impossible.

So we went through a rough couple years now. I've had the pleasure of serving as the board chairman during the change and we'll see if they still like me after next month when we have to go up to new elections again. But we've gone through a lot. Ultimately, we noticed some discrepancies in our budgets. We said, well, wait. This doesn't make sense. There's certain items missing and how are we going to be able to account for that?

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How do we ensure that we're accountable not only to our jurisdictions but to the federal government that gives us the money?

And so ultimately, what happened was all of our staff, that we thought was our staff, ended up quitting. Come to find out they were running under North Central Economic Development District as their staff. The other thing we found was that the audits that were presented were not full audits. They were umbrella audits that didn't really cover operations as required under the BTOP grant.

So as we progressed – it's okay, Commissioner. It's a really good place now. This is the bad part. So we progressed. We had a lot of conversations with the State Auditor's Office because we wanted to make sure whatever we were taking over was going to be okay. In that process we found out there was no EIN numbers that were established for REDI Net. There was never a separate organization ever formed, and that was one of the deliverables under the grant. So we have since done that. We also have obtained liability insurance, which wasn't anywhere in this whole over \$15 million network. We didn't have any liability coverage. We've also been able to – Los Alamos County helped us with a grant last year to be able to hire on our general manager, but this year we're paying 100 percent of his salary, as well as we hired on an attorney and paying 100 percent for our fiscal agency and 100 percent for our network operations center, which is ultimately the intense technical support behind the scenes that no one ever knows. There's a 1-800 number you call and say, hey, why don't I have any connection? And they figure out all that stuff.

So ultimately, we've gotten to that point. Moving forward, that does mean an audit was done on North Central, paid for 100 percent by REDI Net, and we had a couple extensions because documents just weren't available. We asked an additional ask to the State Auditor to provide subpoenas to all of the initial construction contractors so we can get all of those documents. Why those matter to any of us, because who wants to go through all those invoices and see all of that is the other requirement REDI Net had was to be able to provide an asset valuation to each one of the jurisdictions.

So under our joint powers agreement we're all partners. So anywhere I build something within Santa Fe County, ultimately that part of the network belongs to you, belongs to all of us within Santa Fe County. So REDI Net just manages it and maintains it for you, but it's actually the ownership of the County, and those numbers should be reflected in your books. And since that wasn't done, we're saying, well, we need to accomplish that. That's one of our requirements. So we did get to the point where we got those. We're currently going through those so we can provide those here shortly.

Understand that we've got one employee, one fiscal agent and we're still going through it, so it's not as timely as we would like but we're doing as much as we can. I wish I could duplicate our general manager three over but he tends to think he has to work like a regular human with all this overtime.

So moving forward. We've been very strategic in what we've been doing. We've been looking at how do we expand, not just more than Santa Fe County but all of Santa Fe County. The important thing to remember is that REDI Net can reach all of our counties and all of our districts. We have that ability to do that and I think we're ready to start having those conversations to see what are the next steps. Let's start putting these in

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long-term, short-term plans to see how do we make them happen? How do we make them reality?

The overall budget, just so everybody's clear is all the money we generate goes back into operations and then when we do an expansion if it's within [inaudible] we pay that up ahead to our contractors and then the jurisdictions reimburse us. So it's just ultimately a pass-through that we manage that money. We don't – our books are always open to any of the Commissioners that want to come see them. We're a public entity so they're all open and they're all good. We're in the process now to look at our second and our third audits now that the final determination came out with all of the State Auditor's audits, so those are going to be a three-month audit but Rio Arriba took over for the last three months of that fiscal year and then the full year after that.

So we'll have auditors coming up here shortly and then see how do we improve. They're telling us the situation we are in we're going to have a three- to five-year window of probably some findings until we get our books where they exactly need to be. But we're doing good. I'm going to turn it over to Raymond Ortiz a little bit, see if he has anything to share with you overall and then to finish our presentation, if that's okay, Commissioner, and then we can come back and I'll be more than happy to answer any questions.

CHAIR HANSEN: Thank you, Gabriel.

RAYMOND ORTIZ: Madam Chair, members of the County Commission, we have been trying to innovate, I guess is the way to say it, in how do we access areas of Santa Fe County that are not currently covered. So we're looking at different pilot programs. We're looking at different funding sources to try to reach some of these underserved communities. We're also looking at what kind of contracts are in place to try to get fiber to the County offices, because that's a big hole, I guess is the way to say that. So we're also trying to work collaborative efforts in leveraging some of the easements and some of the agreements we have in terms of roadway to collaborate between counties, hopefully in a more unified way so that we can provide services so there's not service overlap during these times of budget crisis. What we're finding is if you have too much overlap, you spend money on repeating services and if we have bordering requirements on those kind of borders, why don't we just unite in some way in trying to provide those services to the constituency that we all [inaudible].

So those are the kinds of innovations we're looking at at REDI Net. We've recently come from a conference that kind of really showed us the imperative of having an open access network and what that means to the community at large in terms of economic growth. Also in terms of population drain reduction, attracting good, clean energy businesses to the area, and what we're finding is that nationwide, people are starting to realize that without this type of infrastructure those communities basically lose business, they lose population, they lose talent to other communities that currently have these infrastructures in place.

So that is something that we really are acutely aware of in Rio Arriba County, particularly in the rural areas. We see that our demographics are changing quite drastically and we're trying to reverse that trend. We see that this is a possibility to make that happen. So in that nutshell I think that's pretty much where we're at. I guess we'll take Q and A later. Thank you.

CHAIR HANSEN: Commissioner Anaya.

COMMISSIONER ANAYA: Gabe and the team, I appreciate the presentation and the information, the transparency and the fact that we are headed in the right direction. But I guess in my own mind I'm sitting up in my chair because I'm concerned. And so there's some things that I want to see that I'm going to ask of our staff and I appreciate that you said that we're at the table now and that we're participating. But I want to know what happened previously as far as the County's participation and I know we've been a partner from the onset but it sounds like maybe we weren't paying attention, is what I'm gathering.

And so one of the things I'm going to ask Ms. Miller and of yourselves and the team is to better understand who was present at the board meetings from Santa Fe County, when were they present at those board meetings, and what did they do or what did they not do?

It's a big deal to me. I've been through myself situations of boards that are multiple entities so I can appreciate and understand the complexity of those boards and how fast things can go south. And then what it takes, it sounds like what you've all been working on, what it takes to regather the marbles, if you will and make sure that they're all associated in the right place and understand that. So I value and appreciate that that's the process you've undertaken and one of the reasons that you're here and providing that but from a real functional place, and I know Ms. Miller's been through these types of situations before, I want to know. I want to know where was the County. Who was there from the County and what did they say or not say?

And make sure as you're continuing to improve, it sounds like as you have, that we actually understand where we've been and where we dropped the ball as a partner and a member that sits on the board. So I appreciate very much what you've done and where we're headed. I very much like what you said about the potential expansion and use of REDI Net through other parts of the county because we know we need it everywhere. But from a baseline I guess I'm a little concerned right now at this juncture as to what is the level of complexity and problems we're dealing with and then what did the County do or not do associated with our obligation and responsibility as a partner. Those are the two things that are on my mind right now.

Can you maybe offer up a little more feedback and words associated with what sounds like some difficult work that you guys have undertaken to clean the house, for lack of a better word?

MR. MONTROYA: Madam Chair, Commissioner Anaya, I would love to. Maybe I wasn't clear. Chris has been very active currently, but your staff and your administration, your leadership has been active since day one. The problem was larger than just the jurisdictions that you see up there. Ultimately, the brass tacks of it is that the North Central Economic Development District was managing this through their management and their executive level. So a lot of this information was indeed passed on to the board. I'd also like to kind of – Mr. Hvtce Miller, he served in the capacity as chairman there for a little bit at the beginning of this to get this track going.

And then you had your other economic development guy, David Griscom, who was truly, truly helpful in helping us get everything back in place. Santa Fe County has been and always has been active and a great partner moving forward. Honestly, between

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us, like how we have an open relationship. The only thing, if I had a gripe to say it's that Santa Fe County has not taken any services from us. So that would be the only thing that I would say is not happening. However, with that being said, working through Chris, we are looking at how do we do that. We are looking at strategic areas within the rural communities, how we can provide some of these essential services. But we are looking at other areas, like up towards your neck of the woods and all that, how do we get to those connections to be able to provide to those communities as well.

So maybe I was not clear but the County has been and the management has been very active in participating in the whole process.

COMMISSIONER ANAYA: And I'm just going to get real specific and I'll just look to the Manager. So relative to – it sounds like functional audit issues, what was our awareness of those and was it blatantly that the board wasn't aware or given the information, or did the board not ask the questions associated with that? I guess I'm a little bit at a loss with what happened between a board meeting and then the functional operation that happened through the North Central Economic Development District. Is that what I'm understanding? That wasn't communicated or frankly, working. Do you have anything else that you might offer that might make me feel a little more at ease?

MS. MILLER: Madam Chair, Commissioner Anaya, I'm not sure that I could make you feel at ease about what had happened in the past. I think the board, REDI Net had contracted with North Central to manage the process and provide information. They did a lot of things without bringing things to the board, so they were unable to see that certain activities were occurring because that was happening within North Central and they weren't bringing things to the board that should have been brought to the board.

So that's where the problem started. So the reporting that they did bring to the board was not complete and things that they actually requested, that the chair, the different chairs sign off on, there should have been much more of that coming. There were things that did come to the board and those were done properly but there was stuff that didn't come to the board that they were doing without reporting it or having it approved by the board.

So part of the problem is they just couldn't physically see what was transpiring. They would be given a report that this is what's happening but there was more to it than that. So that was part of the problem. And then they also changed – North Central had difficulty hiring people to actually manage the project and be the project manager. As a matter of fact a previous employee of Santa Fe County who was our board representative went to manage that but I also think just the level of accountability that was needed to see where every dollar was going and where every piece of infrastructure was going, they just couldn't see. So that was what happened then.

When they realized North Central also didn't – said we don't want to manage this anymore, difficult in even getting someone to come in and take that over. So there wasn't actually a director for a better part of a year. Something like that. Better part of a year, even though they advertised and tried, they couldn't and that's where Rio Arriba really stepped up because there was nobody to actually manage it. So you had kind of multiple layers of problems that were really difficult, but all the board members were very active in trying to manage it as a group when they saw the management of it by North Central was not up to what was required.

So it was just finding someone and thank goodness we do have somebody now and rebuilding all of those records that North Central didn't keep. So that's also part of the problem is those records don't exist to rebuild – where is the infrastructure exactly, and what was the exact cost of each piece of infrastructure.

COMMISSIONER ANAYA: How much money are we talking about expended to date from the beginning of the project to now?

MR. MONTOYA: In operations? Or in what aspect?

COMMISSIONER ANAYA: Well, maybe what's the annual operating budget and then what's the total expenditures for the trunk line. What did we put out the door?

MR. MONTOYA: I think we're running about \$180,000 a year, is where we're pretty streamlined at. That's going to be all our expenses out the – everything, 100 percent liabilities paid.

COMMISSIONER ANAYA: And then – but as far as the capital investment, how much money have we – ballpark?

MR. MONTOYA: \$780,000 annually is what I'm being told.

COMMISSIONER ANAYA: \$780,000 annually, but just total invested in the system?

MR. MONTOYA: Roughly, like from one end to the other, we're looking at about \$16 million is what the network's probably worth right now.

COMMISSIONER ANAYA: So are we trying to reconcile \$16 million of expenditures or was there a period where we had a good, a better accounting? Are we truly trying to reconcile \$16 million worth of expenditures?

MR. MONTOYA: I think the best way to answer you, Commissioner, is we have gone over North Central's records and we are going back and correcting any errors we see to ensure that we move forward, everything is properly documented.

COMMISSIONER ANAYA: Okay. That's a lot of money and that's a lot of investment and so – now I appreciate the transparency and that we're on the right track but reconciliation and reporting of \$16 million and making sure we accurately did that back to the feds, that's a big undertaking.

MR. MONTOYA: And if I can add a couple – some of the things that maybe are coming to a question is so one of the first things we did on the board level to give you some warm and fuzzies – I hope you at least smile a little bit is that we require a minimum of two signatures for every payment that goes out now. Prior to that it was like one signature. There wasn't really a lot of accountability. Under our own bylaws it requires – there's process to how we expend that that was never followed that is now followed on top of additional fiscal policies.

I didn't see a smile. And I know that one of the things the audit found was some missing fiber, right? That's the million dollar question I think that everybody's asking. And at this point I can't directly answer where that is because –

COMMISSIONER ANAYA: Fiber, is that what you said?

MR. MONTOYA: Yes, sir. So under the original audit from the State Auditor they're saying that there was some fiber missing. We are in the process of identifying that and I think once you get all these documents there's going to be a lot of those. Questionable expenses are going to be figured out because it was just things we

had to do operationally. And we cut back on certain areas. But there still is that possibility. I don't know. I think that's, as I say, the million dollar question because that's where it's about \$900,000- and some.

COMMISSIONER ANAYA: Got you.

CHAIR HANSEN: Commissioner Anaya, in today's paper there was a brief about the audit with REDI Net and it says down at the bottom, the bottom line at the moment is that that leaves \$178,000 unaccounted for, according to the State Auditor. There's also, the headline is "Audit discovers missing 12 miles of cable." So it's a complicated issue that has been going on, but I am extraordinarily happy that REDI Net has been moved and is being run now by the gentlemen in front of us because things were not being accounted for and it needed to be. I sit on the North Central Economic Development board along with Mr. Hyer and from day one I have been wondering how all of this has been working, and I have brought copies of the JPA to the County Manager so that we could understand how it works.

But North Central has a very complicated management system where there's a board of 35 people, but then there's a board of six or seven people. So all the information does not always filter down and REDI Net had been taken over by the gentlemen here before I came on the board, so I was not privy to any of that information but it has been a challenge to understand how North Central operates.

And I have worked with Mr. Hyer and the Manager and I've had many, many discussions because I am concerned and hearing your concerns, it's important for us to understand what happened in the past and not to let that happen in the future. Because REDI Net and this middle mile is so important for economic development in Santa Fe County everywhere, not just in the city but this middle mile through all of our communities up north, down south, east and west, that we really start to figure out how to get the middle mile working and get these connectors accessible to the providers. Because that is the only way that we're going to get this broadband out in the community.

And so I look forward to having another update and I think the more updates that we can have on this the better because I want, and many of my constituents want, to see broadband available to them. So I can share this with you but if you have anything more to say please go forward.

COMMISSIONER ROYBAL: Madam Chair.

CHAIR HANSEN: Yes, Commissioner Roybal.

COMMISSIONER ROYBAL: I also must want to express my appreciation to the individuals on the board, I've known for a long time Mr. Baca. We went to school together and of course, Mr. Montoya, we also went to school together and I've known them for quite some time and I believe in their capabilities and the board's capabilities in making sure that we're doing the right thing as we move forward. And I just want to say that I appreciate the board for the work that they've done to rectify this situation and make sure it doesn't happen again in the future.

I did have a few more questions though, and I can save those till later, or if there's any other questions from the Board? Okay, I wanted to know, I know for sometime the County's been using CenturyLink as the County provider for all of our facilities, and my question would be if we're partnering with a fiber network that likely provide a better service for lower cost, I'd like to know if there has been any recent cost/benefit analysis

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that we can look at to see if we can change the service to the County-owned asset would be – I would like to see if maybe in that report we can find out what the monthly comparison is so if we can have some kind of report just to see what the difference would be, Manager Miller.

MS. MILLER: Madam Chair, Commissioner Roybal, sorry, I didn't hear the last part of what you said but just relative to anything with REDI Net, I can tell you that the board and everybody is working very hard to account for what was out there. Part of the problem is just poor accounting on the North Central's management of the contract and contracts. So they hired somebody to manage the project but then they said, okay, contract out the installation of this. But they did not get back and retain records that say where everything was saying this line was installed here; here's how much it cost. This line is installed here; here's how much it cost. So everything that we're doing is trying to recreate that information.

The other piece of it is that the contractor has not provided that and short of, say, a subpoena or something like that, even if they have kept those records is getting those records. It's not necessarily that – clearly the network was built. Clearly it functions and we use it. But figuring out how to go back, recreate records that were not retained, either were not received by North Central is where we struggle to actually identify these piece and we just do the best that we can to recreate records and move forward from there, making sure that we have all of the things in place, all the controls in place to make sure that type of thing does not happen going forward.

The other piece that Gabe mentioned too is that Santa Fe County isn't really a customer of the REDI Net, while we're a partner in the REDI Net, one of the things the partners agreed to is to actually hook up to the REDI Net. Well, we only have one facility in the whole network area, one County facility, and that's the Pojoaque fire station, and at the time that that service was brought forward it was considerably more expensive than what they were doing for a minimal amount of usage. Since then we've worked try to do some other things.

So we're trying our best to work collectively as a group and a board to make sure that we close all the gaps that were created under the contract with North Central and to make sure that going forward we don't have any repeat issues. And I'd say that's every member on the REDI Net. As Gabe said, there wasn't a member of the board that wasn't concerned as they realized, hey, we can't get this information and the staff doesn't seem to be able to provide it. I don't think they were intentionally being obstructionist; they just didn't have it. So they couldn't provide it.

And the auditors have said similarly: it's a lack of keeping proper controls on accounting records. So all I can say is what we're trying to do to go back and recreate all the information that we're lacking and as Gabe said, everything that we're going to try to do relative to the audit and whether we can get anything from the contractors, if they even have the documentation, and then putting all of that in place the best we can. Typically, in a case like this you'll carry along an audit finding for a long time because you can't create what you can't find. So that's an issue that we're just going to have to deal with the best we can as we go forward, but ensuring that going forward there's all proper controls and we don't have any of these issues, and I think we do have a good

team in place at Rio Arriba County on the board, really aware of what needs to take place as we go forward.

And then, how do we also expand this network into something Santa Fe County and Santa Fe County residents can utilize better. We weren't really in a position previously to do that. We really needed to get a handle on what we had, what operating expenses we had, what contracts we had with entities to provide service and how much revenue that would generate before we could really look at expanding the network. I think that they've done an excellent job of getting all of that information and putting us in a position to now look at how do we go forward, how do we make REDI Net more useful for all the partners, and how do we build it out?

COMMISSIONER ROYBAL: Okay. I would also – well, I still want to get a – do a new cost analysis if we can. I think the other cost analysis was some time back and I just want to see what we would pay monthly as compared to what we pay monthly to CenturyLink and what we would pay REDI Net. So if we could do that.

Okay, and my second question, I've had some conversations with Rio Arriba County and also with the REDI Net board, and I know that they're trying bring service along Highway 76, which is the road to Chimayo. I think it would be great to partner with Rio Arriba because we have our community centers, our Chimayo fire station, our senior center in that area and a good possibility of providing some internet service to some of those rural communities like Cundiyo and those areas. So I think that it would be good to partner with them on bringing that service up from 76.

Okay and then my third question is basically I think we've kind of touched on it and I just want to know, is there any other way to figure out ways of expanding REDI Net around Santa Fe County that will help for all of our districts. I have the reports from the Crestino and realize that microwave technology may be an answer to provide coverage for residents who are not getting adequate service. So it was just something I wanted to look into and maybe have the County look at the next steps from that report. I don't know if Chris would have anything to add to that, or Gabe.

MR. MONTROYA: If I just may add one thing, one of the benefits that I would like the Commissioners to understand is REDI Net does two types of services. We provide internet, which is probably the most important and we provide the other one which is called Transport. So what we're doing is essentially connecting all of your building into one connection. Why does it matter? Well, because right now you're buying internet at each one of your facilities, right? And so each one has an associated internet bill. Your IT guys are having to manage each connection with a different firewall, different whatever for each building.

What Transport allows is that we just have one delivery point for all your internet and then through the fiber we deliver to all those different facilities and you're able to transport that same information through one firewall to all of your locations. So right now there's no one who's really competing with us doing that, and we are actually the ones that are doing that to provide better services for all of our communities and jurisdictions. So we have some of our jurisdictions that provide probably about 15, 20 connections on just one internet connection and the rest are just Transport delivery. So those types of technology are what are going to be helping when we look at savings on the dollar for dollar as well as providing a more efficient network.

CHRIS HYER (Economic Development Manager): Madam Chair, Commissioner Roybal, I just want to let you know that with this new fiscal year we'll be putting out an LOI that's going to continue on with the work that Crestino did but take a little different turn and look at what it's going to take to hook up actual communities. That is going to be the question. I'm going to try to zero it in and rather than asking what technologies are out there and can these technologies – how are they going to talk to each other? It's what it's going to take to get these communities hooked up and how much is it going to cost? Can we do it? Is it feasible? So that's my response to trying to get the whole REDI Net network in the county.

CHAIR HANSEN: Commissioner Moreno.

COMMISSIONER MORENO: Madam Chair and Chris, I'm thinking that we don't want to get into this mess ever again. I would request that you monitor this for us going forward, maybe a monthly report or ad hoc but frequently. We don't want to miss a beat. Not to be picky but to be accountable. We'll all on the hook for now and so we really need to be diligent and I think a reporting function for the Commissioners and for your work too. Thank you.

CHAIR HANSEN: Thank you. Are there any other comments from the Commission? Anything else from the REDI Net board?

MR. ORTIZ: Madam Chair, speaking to you as the Rio Arriba County representative rather than the REDI Net board per se, we feel that Manager Miller is absolutely correct that the way North Central is operating, as you have found, the executive committee, that system doesn't seem to work for us at Rio Arriba County. And it doesn't seem like, after talking to our JPA members that it works well from them either.

And what we would like to do is to team up and propose some kind of strategic planning meeting, to try to perhaps reorganize the way that the board does business, because we can't have that type of lapse of representation on the board that's that important to us moving forward. They manage our [inaudible] -- they manage a whole bunch of other projects for us so we really think that that representation at the board level, as a full board level is absolutely crucial. We saw that making that change on the REDI Net board absolutely changed the way that the direction that REDI Net was going and we think that that process is the same that we need to replicate at the North Central board as a whole.

Manager Campos has authorized me to make that ask of you.

CHAIR HANSEN: Thank you. As somebody who has read the JPA for North Central, it is a 50-year-old document and it may need to be updated. I think actually this year it's 51 years old. So it is something that we should all talk about for sure and thank you for bringing that forward. I appreciate that.

MR. MONTROYA: We have no more and we want to just thank you for all your time and your support of REDI Net and we appreciate all of the Manager's dedication to assist us along the way. We do appreciate that as well.

CHAIR HANSEN: Thank you, Gabe. I hope it's all right I'm so informal with you, Mr. Montoya. Thank you very much. Thank you, everybody. We appreciate your time and your hard work in getting this in better shape.

III. ACTION ITEMS

B. Appointments/Re-appointments

1. **Request Appointment of One Member to the Santa Fe County Lodger's Tax Board**

CHAIR HANSEN: Hi, Lisa. Welcome.

LISA KATONAK (County Manager's Office): Thank you, so much. Good afternoon, Madam Chair Hansen, County Commission. This afternoon I bring forward to you an appointment for a board member to serve on the Santa Fe County Lodgers Tax Advisory Board. In accordance with the Santa Fe County Ordinance 1999-10 the Santa Fe County Lodgers Tax Advisory Board is comprised of five members appointed by the Board of County Commission as follows: two members representing the lodging industry, two members who are involved in tourist-related industries, and one member representing the general public.

In May of this year our chair of the Lodgers Tax Advisory Board, Ms. Meredith McFarlane resigned her position as a board member of the Lodgers Tax Advisory Board representing a tourist-related industry. She did take a position out of state with the same company. It was a loss for us to lose her. Staff solicited for interested candidates for the vacant position and received a letter of interest and all mandatory forms from the following individual, Nicole Fiacco. She is the marketing director for Four Seasons Rancho Encantado.

Upon review of the information submitted to staff, staff is recommending the appointment of Ms. Nicole Fiacco to fill the vacant LTAB vacant member position representing the tourist-related industry for the remaining term of June 26, 2018 through December 31, 2019. I stand for questions.

CHAIR HANSEN: Do I have any questions from the Board? I know this is a minor thing but as somebody who reads everything, I would ask you to ask Nicole to correct her résumé so it says December of 2017 to present instead of December 2018, since we haven't arrived there yet. And otherwise, with that do I have a motion?

COMMISSIONER MORENO: I move approval.

CHAIR HANSEN: So I have a motion to approve by Commissioner Moreno.

COMMISSIONER HAMILTON: Second.

CHAIR HANSEN: And second by Commissioner Hamilton.

The motion passed by unanimous [3-0] voice vote. [Commissioner Anaya and Commissioner Roybal were not present for this action.]

CHAIR HANSEN: Tell Nicole we look forward to meeting her and thank her for her service.

MS. KATONAK: Thank you very much.

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III. B. 2. Request Appointment of Santa Fe Board of County Commission Chair Anna Hansen, as Santa Fe County's Voting Member at the National Association of Counties Annual Conference in Nashville-Davidson County, Tennessee, July 13-16, 2018

TONY FLORES (Deputy County Manager): I stand for questions, Madam Chair. That's the request I'm asking for is a recommendation for the appointment of the voting member so we can fill out the credential packet and send it off to NACo.

CHAIR HANSEN: Can I have a motion?

COMMISSIONER HAMILTON: Madam Chair, move to approve this appointment.

COMMISSIONER MORENO: Second.

The motion passed by unanimous [4-0] voice vote. [Commissioner Anaya was not present for this action.]

CHAIR HANSEN: Thank you, all. I look forward to going to Nashville and representing Santa Fe County at the NACo Conference.

MR. FLORES: Madam Chair, if you could stop by the office and just sign the packet so we can send it off before Friday.

CHAIR HANSEN: I will as soon as we have a moment.

III. C. Resolutions

1. Resolution No. 2018-65, a Resolution to Adopt the Santa Fe County Transit Service Plan for FY 2019 and to Direct Staff to Submit that Transit Service Plan to the North Central Regional Transit District

CHAIR HANSEN: Welcome, Robert. Nice to see you.

ROBERT GRIEGO (Planning Manager): Madam Chair, Commissioners, before we begin this item I wanted to introduce our new Transportation Planning, Gary Brett Clavio. He came to the Planning Division in April of this year as our Transportation Planner. He's got over 25 years of transportation planning experience, city planning and architecture. He studied architecture at the City College of San Francisco and was a regional planner at Cal Poly San Luis Obispo. He's worked for both public and private sectors, both nationally and internationally. He speaks many languages including English and Spanish. Previous to Santa Fe County he worked for New Mexico Department of Transportation for five years. Now he's in Park'n'Ride and intercity transit program and he is here to present the 2019 transit service plan.

BRETT CLAVIO (Transportation Planner): Madam Chair, Commissioners, good afternoon. The item before you is to adopt the transit service plan for Santa Fe County for FY 2019. In your packet is an Exhibit A which lists all of the bus routes and transit services provided by NCRTD, and in Exhibit B of your packet is more detailed explanations about the routes and types of transit service. Essentially for the

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FY19 year, staff is recommending the Board to adopt a plan which continues and maintains the current level of service. Thank you very much.

COMMISSIONER HAMILTON: Are there any questions from the Board?

COMMISSIONER MORENO: I would move approval.

COMMISSIONER HAMILTON: Is there a second?

COMMISSIONER ROYBAL: I'll second.

COMMISSIONER HAMILTON: I assume Chair Hansen won't mind if we vote on this in her absence.

MS. MILLER: Madam Chair, you can see if there's any discussion. If there's no discussion you three are welcome to vote on it.

COMMISSIONER HAMILTON: Seems like a good recommendation.

The motion passed by unanimous [3-0] voice vote. [Commissioner Anaya and Chair Hansen were not present for this action.]

COMMISSIONER HAMILTON: Thank you so much for the presentation.

III. C. 2. Resolution No. 2018-66, a Resolution Adopting the Final Budget for Fiscal Year 2018-2019 (FY2019) [Exhibit 3: Resolution and Power Point Presentation]

ERIKA LOVATO (Budget Director): Good afternoon, Madam Chair, Commissioners. Today I present to you the final 2019 fiscal year budget. I wanted to first say thank you to Manager Miller, Deputy County Manager Flores, Finance Director Stephanie Schardin Clarke and of course the two budget analysts behind me, John Tennyson and Maria Barela for the hard work. This is a big task that we take on every year, so I just wanted to say a quick thank you before we get started.

So on page 2 is our budget calendar. It's just kind of a recap of what we have already done. We're in the final stages so on 6/21 we got the email that our interim budget was approved. I actually got the hard letter today, so I'm really excited about that. This last couple of weeks we've just been doing the final evaluation of our budget after our two previous meetings, our budget study sessions. And then our final budget is brought to you today for approval and submission will be on July 31st and I'll go over that in the next slide. After my presentation in a different agenda item the finalization of the strategic plan will be presented.

On May 28th the Santa Fe County Board of County Commissioners approved the interim FY 2019 budget for a total of \$249.7 million. This included nine new FTEs totaling \$391,300. We had increases to our health insurance premiums of one percent. Our multi-line, Workers' Compensation, law enforcement and medical malpractice insurance for a total of \$385,000. We had a cost of living salary adjustment for non-bargaining unit employees effective the first full pay period after January 1, 2019, and set amounts for economic bargaining unit economic re-openers. Those compensation-related increases totaled \$1.275 million.

Our fixed asset renewal and replacement package totaled \$4.865 million. We

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maintained funding pools of \$3.2 million, which included sustainability, LEDA, our various reserves and our group insurance benefit reserve.

Funding for programming that utilized the payment in lieu of taxes or the PILT is a total of \$750,000, which was divided evenly between affordable housing, economic development and solid waste fees. And that was just a recap of our last meeting on the 16th.

So our final budget. So our 2019 final budget, approval is needed for DFA submission on July 31st of this year. Our budget entry on the 29th, which we roll over so we can begin the new fiscal year on July 1st. Changes that were made from the interim budget to this final budget that I'm presenting to you are capital project balances that have been previously allocated and appropriated but have not been procured or expended at this time, so they're in progress. Increases to salaries and benefits that occurred after the interim budget was presented, which includes contractual obligations, so any – like RECC has, if they hit their anniversary they get a step increase, those types of things that happen between that period of time and today. And then any direction or changes that were made during the last two study sessions on May 16th and May 29th.

So on page 5 we have the final budget totals, so I did it in two columns because there's 49 funds that we're presenting. The final FY 2019 budget continues the practice of conservative budgeting and maintenance of strong reserve levels. Included in the budget resolution is the schedule of fund balance commitments as Exhibit A. This is required pursuant to our reserve policy. So our total revenue and expenditures for all funds total \$347,204,891.

If we continue on to page 6, our budgeted cash and transfers, our total budgeted cash for all funds is \$122,264,078. Twenty million of that occurs in general fund. Budgeted cash is used to fund non-recurring expenditures such as fixed asset renewal and replacement, contractual non-recurring expenses that do appear in our operating budget, our contingency amounts and our roll over for capital projects that have been appropriated but not expended. The total of those ongoing projects, which we'll go over on the next slide is \$87 million. We do have approximately \$60 million total transfers between funds. General fund transfers, \$34.8 million to other departments. We have transfers for debt service that equal \$11.1 million, and transfers to and from special revenue funds total \$13.4 million.

On page 7 is the breakdown of capital and maintenance. Our total capital and maintenance budget this year is \$109,545,791. That does include our fixed asset package. As I mentioned earlier, we rolled over approximately \$87.7 million in capital projects. Generally we do capital requests every other year. Our capital requests were done in FY 18 so this year we rolled over the current projects that are happening right now. And our projects may utilize several funding sources to complete each project. So our funding sources include general fund, hold harmless GRT, fire protection fund, lodgers facility tax fund, fire impact fees, fire excise tax, capital outlay GRT, state special appropriations, general obligation bonds, revenue bonds, and we use cash for our fixed asset purchases.

So our final FY 2019 budget, I am requesting approval. Our final budget will be submitted, as I mentioned earlier, by July 1st, hopefully before that, and our new fiscal year begins July 1st. So I'm requesting approval of our base budget of \$347,204,891. And I stand for any questions.

CHAIR HANSEN: Thank you, Erika. Are there any questions from the Commission? So the final budget will be submitted to DFA by July 31st?

MS. LOVATO: Yes, ma'am.

CHAIR HANSEN: Okay. If not, do I have –

COMMISSIONER ROYBAL: Madam Chair.

CHAIR HANSEN: Yes.

COMMISSIONER ROYBAL: I'd like to move approval.

COMMISSIONER HAMILTON: Second.

CHAIR HANSEN: I have a motion to approve, a second by Commissioner Hamilton.

The motion passed by unanimous [4-0] voice vote. [Commissioner Anaya was not present for this action.]

COMMISSIONER ROYBAL: Madam Chair.

CHAIR HANSEN: Yes.

COMMISSIONER ROYBAL: Just under discussion, I just want to thank all of our staff for all the hard work they put into this budget. It's really appreciated. You guys did a great job. Thank you.

CHAIR HANSEN: Likewise. I cannot say enough times how grateful we are for all the hard work that the Finance Department does, so thank you for your dedication, hard work and getting our budget in on time. And thank you, Katherine, also.

III. C. 3. Resolution No. 2018-67, a Resolution Defining the Number of Committee Members Necessary to Establish a Quorum of the Water Policy Advisory Committee

CHAIR HANSEN: Hi, Mr. Dupuis. How are you

JOHN DUPUIS (Utilities Director): I'm well. Thank you, Madam Chair and Commissioners. The resolution we have proposed for you defines a quorum for the WPAC, which is the Water Policy Advisory Committee, as a majority of the appointed members. It has been previously difficult to keep all 12 members appointed. This allows for instead of seven being required to have a quorum, some lower amount depending on the current number appointed. This is going to be helpful in allowing them to continue to conduct business in times when we have a reduced number of appointees. And I stand for any questions.

CHAIR HANSEN: Any questions from the Board?

COMMISSIONER ROYBAL: So the total number of board members is 14?

MR. DUPUIS: Twelve, sir.

COMMISSIONER ROYBAL: Twelve. Okay, so you need seven. And you're proposing that it goes down to how many?

MR. DUPUIS: The same number of appointed, the total will be the same, but we have fewer than 12 currently appointed. Like if one resigns, this will allow for a reduction in the number needed for a quorum.

COMMISSIONER ROYBAL: So for example if you had ten on the board you require six for a quorum. Is that correct?

MR. DUPUIS: That is correct, Commissioner.

COMMISSIONER ROYBAL: Okay. That is the only question I had. I move approval.

CHAIR HANSEN: Okay, thank you, Commissioner Roybal. Do I have a second?

COMMISSIONER MORENO: Second.

CHAIR HANSEN: Commissioner Moreno seconds.

The motion passed by unanimous [4-0] voice vote. [Commissioner Anaya was not present for this action.]

CHAIR HANSEN: Thank you. I appreciate this being moved forward. I think it is an important way that we can make sure that the Water Policy Board has a quorum and is able to do their work. So thank you very much.

MR. DUPUIS: Thank you.

III. C. 4. Resolution No. 2018-68, a Resolution Supporting the United States Census Bureau by Creating a Census 2020 “Complete Count Committee” to provide the County with Assistance and Advice in Obtaining the Most Accurate and Complete Population Count in the Upcoming Decennial Census

MR. FLORES: Thank you, Madam Chair. Before I get started I'd like to thank Julia Valdez and Ms. Maria Rotunda for assisting in the development of this. Santa Fe County has been approached to set up a Complete County Committee for the 2020 Census. What that means is we're trying to get better information as to what our actual population statistics are for the county. As we well know, population drives a lot of things – funding, schools, other various things. The way the resolution is set up, and we're asking for approval is we're going to establish a committee of seven members. The packet material outlines some of the areas we'll be looking at. We'll garner information and names, bring those back to the Commission, get the Commission's adoptions of that committee and then start the work in January of this coming year.

The goal is of course to increase our numbers of people actually responding to the census. We have done a very good job as a county; we've done better than the state. We've done, in some cases better than the national average and the goal is always to increase over that 60 percent-ish number. So I'm asking for the approval of this resolution establishing the Complete Count Committee. And I stand for questions.

CHAIR HANSEN: Any questions from the Board? So one of the things that it says in here is that immigrants need to be counted and I know that unfortunately, we have a question on the new census form about citizenship, and so it concerns me, because I want any undocumented or people living in our county to feel comfortable in being able to fill out this census form. So how can we make sure that we can provide some comfort level for undocumented, non-citizens?

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MR. FLORES: Madam Chair, we've raised that question. Again, this is a federal census, not a county census. But if you look at the second whereas from the bottom, The Census Bureau is not permitted to publicly release responses furnished by any particular individual or on behalf of an individual or release information to other government agencies, including – and I won't go through the list. That is what the federal government through this process has told us, that they will secure some of the confidential data. We will not act as an enforcement of the federal government as a part of this process. We'll only be setting up a committee that can help garner more responses to the census in 2020.

CHAIR HANSEN: Okay. Thank you. With that do I have a motion for approval?

COMMISSIONER HAMILTON: Madam Chair.

CHAIR HANSEN: Yes.

COMMISSIONER HAMILTON: I move to approve.

COMMISSIONER ROYBAL: Second.

CHAIR HANSEN: A motion to approve by Commissioner Hamilton, a second by Commissioner Roybal.

The motion passed by unanimous [4-0] voice vote. [Commissioner Anaya was not present for this action.]

III. D. Miscellaneous

1. Request Approval of the Santa Fe County Strategic Plan
[Exhibit 4: Strategic Plan and Performance Budgeting Report]

STEPHANIE SCHARDIN CLARKE (Finance Director): Good afternoon, Madam Chair, members of the Commission. As you know, for several months we've been brainstorming, listening to one another and soliciting wide ranging participation from various County elected officials as well as staff. We've had a lot of participation by a lot of our elected officials as well as over two dozen members of senior staff. And as a result of all that planning and listening and brainstorming, I'm here today to present to you for approval a 2018 Santa Fe County Five-Year Strategic Plan. And I'd just like, before I present the plan, to thank all the departments and elected officials for their participation in this process. I know that it was hard for them to carve out time to work on this and respond but they did a great job and I think every single one of their inputs was valuable and led us to a better product here today.

So I'd like to call your attention – I hope you have this handout with you, on the large paper. I'd like to just start by calling your attention to the coversheet which is new before you today. We talked about the mission statement and the core values of the County that came forward in our strategic planning and wanting to put those on the cover page so that every iteration of this plan that you see going forward and that the staff sees as a constant reminder of that mission and the core values.

So again, to recap, our mission is to provide a safe, sustainable, healthy community through a proficient, transparent, and accessible government. And that's just a very boiled down, synthesized version of the four population goals that the County has

been working with for several years. The core values have been synthesized down a little bit further from what we looked at a month or so ago into four core values: integrity, respect, innovation, and excellence. And to get a little bit deeper down into those for those especially that don't have the cover page in front, integrity and these values, what they mean in the public sector, being a county government, integrity meaning that we will do the right thing even when it's difficult, and meaning we will be accountable by following through on our commitments. We will be direct, honest and transparent in our communication. We will maintain ethical standards of public service at all times.

Under the core value of respect, we commit to treat all persons with dignity, to act fairly and impartially without favoritism or discrimination, to develop an inclusive and safe environment, and to listen well and treat others the way we would like to be treated.

Under innovation, we're committed to being open to new ideas, technologies and methods, to envisioning what's possible, cultivating creativity and the flexibility to take intelligent risks to encourage and value the contributions of each person.

And finally, under the value of excellence, we will strive to exceed customer service and performance expectations, to consistently give our personal and professional best, to commit to continuous improvement of our programs and services, and finally to support one another to bring out the best in everyone.

So we talked internally and felt that it was important that we don't forget that mission statement and the core values. So it will be present every time we present this.

CHAIR HANSEN: So just one item. Under respect, "...will treat others as wel..." There is in an l on there, so maybe we could fix that.

MS. CLARKE: We will. Thank you. So the plan before you today is based on the culmination, just a reminder, of three days of strategic planning sessions that the Board held in April 2018, and then subsequent work that the staff did to refine and clarify the plan. A draft of the plan was presented by me to the Commission for your feedback at our May 16, 2018 budget study session, and the plan has been updated somewhat to incorporate Commission feedback that was received on that day and then additional input and refining from the staff.

On April 20th when we met at the Eldorado Community Center for the last of the three strategic planning meetings, we worked in small groups to identify objectives, strategies that we would use to meet those objectives, and then even at the smaller level, action steps that we would specifically take. And so we have the objectives, strategies and actions that kind of fit underneath our four population goals of safety, sustainability, health of the community and then being a proficient, transparent and accessible government. And in all total, the strategic plan has 19 different big-picture objectives, each with specific strategies and actions that are going to be taken.

After that meeting and agreeing to the objectives, the staff has closely reviewed all the objectives, the action steps, and tried to transform them and tweak the language to make them into what we call smart goals. SMART standing for goals that are specific, measurable, achievable, relevant, and time-limited. And so the staff has really done a lot of work at this trying to transform some of the ideas we came up with during strategic planning to things you could actually point to and show if they were done or not.

Then we assigned responsible parties to each of the action steps. It's usually the title of a staff member at the County who's going to be responsible for making sure that

things get done and then reporting back on it. And then finally, in the most recent iteration, we've added performance measures that we'll be using to try to show and measure at each quarter whether we're moving the needle in the right direction to meet our objectives.

So starting with the fourth quarter of FY 18 which we're closing up here at the end of the week, we will be measuring each of the performance measures quarterly or annually, depending on what the measure is, and reporting back to you each quarter as an informational item. So for example, the staff will be meeting in July to review performance in the quarter that's ending this week and then I anticipate that at your late July meeting we'll have a performance measurement report for you.

So if the – I guess that kind of concludes my presentation unless you would like me to go through the document a little bit. I can walk through one or more objectives to sort of give you a feel for how the plan reads. But other than that I'll just stand for questions.

CHAIR HANSEN: Are there questions from the Board?

COMMISSIONER ROYBAL: Madam Chair.

CHAIR HANSEN: Yes, Commissioner Roybal.

COMMISSIONER ROYBAL: I don't have any questions but I just also want to reiterate that it was – we did have a lot of time that we spent working on the strategic plan and I think we came up with some really good ideas and I just want to thank staff and everybody that was there for their time and effort. They say it's like herding chickens to get politicians all in the same room and we all got there so I appreciate everybody that was there. Thank you.

CHAIR HANSEN: Thank you, Commissioner Roybal. Any other comments or questions? Commissioner Moreno.

COMMISSIONER MORENO: I thought this was a very good plan, having worked on it in the early stages. I would be really happy to see some of the things that I've been looking forward to happen and that are here. And so this is going to be a really good process to move forward. Thank you very much, Madam Chair.

CHAIR HANSEN: I also am grateful for all the work that we have done on this. I think it is incredibly important. I want to thank staff for all the work that they have done. I look at this as a living document, something that can grow and change and develop as we move forward and face different challenges that arise, because of course once you make a plan there are always new challenges that arise, without fail. So that's why it's so important that this is a living document and something that we can all really relate to and refer to and grow with, so that it can grow with the County and with all of us as policy leaders and with the County Manager and find ways if we need to incorporate something that starts to happen we can do that. I think those are really important things to face as we move forward. Thank you. So with that, could I have a motion to approve?

COMMISSIONER HAMILTON: Madam Chair.

CHAIR HANSEN: Yes.

COMMISSIONER HAMILTON: I'm very grateful that we all did this. I'd like to move to approve this, our ongoing and living strategic planning document.

CHAIR HANSEN: Thank you. Do I have a second?

COMMISSIONER ROYBAL: Second.

CHAIR HANSEN: I have a second from Commissioner Roybal.

The motion passed by unanimous [5-0] voice vote.

CHAIR HANSEN: Yay, we have a strategic planning document and we look forward to moving this forward and thank you once again to all of the staff for their hard work.

MS. CLARKE: Thank you.

III. E. Ordinances

1. Request Authorization to Publish Title and General Summary of Ordinance No. 2018-___, County Regional Transit Gross Receipts Tax Reauthorization Election [Exhibit 5: Ordinance]

PETER DWYER: Madam Chair, members of the Commission, my name's Peter Dwyer. Anthony's right here. I've said, since this is kind of a technical issue that I would address it. We've worked with all of your staff. We thank them, Geraldine in particular, Steve Fresquez of Geraldine's staff. They've been very helpful to us in a number of issues on this. All we're asking you to do today, is to notice publication by summary of two ordinances. Two ordinances are required under this statute that allows changes to the NCRTD tax.

Now, the NCRTD tax is actually what's called a county regional transit gross receipt tax, so it's through you but it's also through three other counties that are in the district so we're doing the same process simultaneously. As a matter of fact Tony and I are going straight from here up to Los Alamos County. We're doing the same thing tonight. Taos on Thursday. Rio Arriba on Thursday. So all four counties are going through this process. All we're asking today is that you notice publication of these two ordinances. If the two ordinances are published you'll have a public hearing. If they pass in the public hearing in all four counties then in November there will be a ballot election and in the ballot election the electorate will decide whether or not to just continue the status quo.

Right now we have a 1/8 of one percent gross receipts tax increment, and it's going to expire in 2024, and so all we do is leave it past 2024. And if you have any questions, I know it's been sort of a challenge for us just because there's four counties all trying to do the same thing at the same time but Bruce has been very helpful as well. He recently caught a typographical error I made and we corrected that, so hopefully Chair Hansen doesn't have to call us on our typos but we also welcome comments and criticism if you see anything in these ordinances that are wrong please let us know. All we're doing today is notice of publication and there's still time to make corrections.

CHAIR HANSEN: I was happy to see that Bruce made that one correction and that you had already corrected it. Do I have any questions from the Board? Commissioner Moreno.

COMMISSIONER MORENO: Thank you, Madam Chair. In the event that any one or more counties would not pass this in their counties, how long in the future can these extend?

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MR. DWYER: Six years is the easy answer. Actually five. In the sixth year it would be real trouble because we'd have to be winding up our operations and closing down our facilities because we'd probably have to hand them off to you and the other counties, because we wouldn't have a revenue stream anymore. So we have five more years if we have to go to that. We did do polling through Research and Polling and I think Tony has presented that to you previously, so if you recall that we have about an 80 percent support level. So we're fairly confident that in November this issue will be put to bed.

But there's always the possibility that something could go awry between now and November and we did take the advice of Mr. Ivey-Soto who is the Association of Clerks executive director. He had said that we should put into the ordinance a provision that says that in the event that it doesn't pass in 2018 it will go to this new kind of election that's going to start next fall, the fall after called a local election, where in 2019 under the new election laws there'll be the special consolidation of all the votes on local ballot issues. So this issue would automatically go for re-election in 2019 if it doesn't pass in 2018.

COMMISSIONER MORENO: Thank you.

CHAIR HANSEN: Thank you, Commissioner Moreno. Any other questions? What's the pleasure of the Board?

MR. FLORES: Madam Chair, there are two questions.

MR. DWYER: I think Tony is trying to point out that there's this item and then following there's two ordinances so we're addressing the first ordinance.

COMMISSIONER HAMILTON: Madam Chair.

CHAIR HANSEN: Yes.

COMMISSIONER HAMILTON: I'd move on this first item to approve publication of title and general summary.

COMMISSIONER ANAYA: Second.

The motion passed by unanimous [5-0] voice vote.

III. E. 2. Request Authorization to Publish Title and General Summary of Ordinance No. 2018-___, an Ordinance Amending the Delayed Repeal of the County Regional Transit Gross Receipts Tax and Reauthorizing the Tax

COMMISSIONER MORENO: So moved.

COMMISSIONER ANAYA: Second.

MR. DWYER: I'd just point out, the reason that there are two items is because the statute requires both an election ordinance, the one you just past, and this ordinance which would actually remove the sunset.

CHAIR HANSEN: Okay, so I have a motion to approve from Commissioner Moreno and I have a second from Commissioner Anaya.

The motion passed by unanimous [5-0] voice vote.

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III. F. Public Hearing

1. Infrastructure and Capital Improvement Plan (ICIP) – First Public Hearing

ROBERT GRIEGO (Planning Manager): Good afternoon, Madam Chair, Commissioners. This item is the County's capital improvement plan. This is the first of two public hearings. Santa Fe County annually submits an ICIP to the New Mexico Department of Finance and Administration. The ICIP is required of all local governments for inclusion of potential projections in the state legislature's capital outlay process. The County's 2024 ICIP is due to DFA by September 4, 2018.

As part of this process Santa Fe County has been holding public meetings throughout the county to identify projects from the community and to gather public input. Four community meetings have been held to date. The first public meeting was at the Nambe Community Center on May 22nd. The second meeting was held at the Edgewood fire station on June 5th. The third was held at the Nancy Rodriguez Community Center on June 7th and the last meet was held at the Max Coll Community Center on June 13th. There will be an additional meeting which is going to be out at the La Cienega Community Center. That will be tomorrow night at 6:00 pm at the community center.

At the community meetings to date we have received a lot of public comments regarding the capital improvement plan. Just to summarize some of the input we've received includes installation of solar panels at County facilities, improvements of bicycle infrastructure, local road improvements, development of county parks, open space conservation and recreational trails and development of infrastructure to improve the county's drought resiliency.

I will provide a summary of the capital improvement process for you prior to the public hearing.

CHAIR HANSEN: Thank you. Welcome.

JACOB STOCK (Community Planner): Thanks. Good afternoon, Madam Chair and Commissioners. As Robert implied, the ICIP is part of the larger capital planning framework here at the County. You have a diagram in your packet that illustrates that framework for you. The ICIP collects community infrastructure requests and capital needs that are submitted to the state legislature for consideration for legislative funding. The ICIP is also included in a five-year capital improvement plan where it is considered with other capital, maintenance and fixed asset needs.

We are also developing a 20-year capital improvement plan to address longer-range needs. At each stage projects will be evaluated and prioritized based on the strategic plans for population goals and other priorities in the SLDC. This new evaluation process is meant to align capital planning with the County's overarching goals and priorities. This is the first of two public hearings, so if there are any questions or comments.

COMMISSIONER ANAYA: Madam Chair.

CHAIR HANSEN: Yes, Commissioner Anaya.

COMMISSIONER ANAYA: Tell me your name again. I didn't get your name.

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MR. STOCK: Jacob Stock. I'm a community planning with the Planning Division.

COMMISSIONER ANAYA: Jacob, thank you so much. I appreciate the information. Thanks.

MR. STOCK: You're welcome.

CHAIR HANSEN: Commissioner Moreno.

COMMISSIONER MORENO: Have the dates for the second round been published?

MR. STOCK: That will be July 10th and we'll have a draft of the ICIP at that hearing.

CHAIR HANSEN: July 10th will be the next public hearing? Okay.

MR. STOCK: My apologies. So it will be at the end of July, not July 10th.

CHAIR HANSEN: So the last meeting in July.

MR. STOCK: The last meeting in July, yes.

COMMISSIONER ANAYA: Madam Chair.

CHAIR HANSEN: Yes, Commissioner Anaya.

COMMISSIONER ANAYA: Madam Chair, Jacob, I guess I do want to make sure we have one – it's a relatively small project that I know staff has already been in communications with the village of Galisteo for improvements to the fencing and the playground area and common area around the community center on the east side of the river, next to the fire station. I think it's on there but I want to make sure that that's on there on the record. That's something that I've appreciated the work that staff, Mr. Barela and Mr. Flores and some of the community planning staff, Chris? Is that who's been working on it? As well as the Manager. So I just want to make sure.

MR. STOCK: Yes. Thank you, Commissioner. That would be on the ICIP.

COMMISSIONER ANAYA: Thank you very much.

MR. STOCK: I'll confirm that.

CHAIR HANSEN: And just to make one comment, our last meeting in July is July 31st. So it is the last day of July, so people know if you have comments that you want to make in the Commission chambers you're available and welcome to come on July 31st. Then I will go to the Manager, Katherine.

MS. MILLER: Madam Chair, I wanted to ask Robert and Jacob, how we're tying this process, and particularly the 20-year CIP with Utilities and Public Works relative to the proposal of impact fees, for fire, utilities, roads. That 20-year CIP is going to drive the possible rates for impact fees and I know we've talked about it for a long time. I had John Dupuis asking me just the other day about bringing impact fees back to the Board, but I guess I want to make sure we're not doing pieces in a vacuum, because the overall CIP is what drives what's available for capacity and impact fees, and if the five-year plan is another piece of driving the 20-year plan, I guess I want to – if the Board approved the ICIP, I'd like to know how you see that as a component of the CIP and then ultimately, a driver of the overall impact fees.

MR. GRIEGO: Madam Chair, Manager Miller, as you pointed out we are also developing the overall County 20-year capital improvement plan. So part of that planning framework, we're going to bring the capital improvement plan forward which will include all projects. We're also simultaneously working and developing an impact

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fee structure as part of the capital improvement plan. So we'll be bringing that together and some of the projects in the CIP will be identified for existing deficiencies and some will be future growth. The ones that will be for future growth will be incorporated into the impact fee structure.

So in regard to your question how we're going to bring it forward, we do need – we are working with all departments including the Utilities Department to get all of the projects onto the CIP in order for us to have a complete CIP. So that's some of the work that we've been doing. It's ongoing as we continue, but we're trying to work in coordination with the Manager's Office as we develop the capital improvement plan.

MS. MILLER: So Madam Chair, Robert, you anticipate then as we come forward with the ICIP for the state legislature, which has its timeline for purposes of submitting it to them, but shortly thereafter bringing forward the five-year ICIP or CIP, and then the 20-year, and identifying in those documents, which are deficiencies and which are needs for future growth, and then separating those out for the future growth and presenting them to the Board – this is what will drive an impact fee and the range of what they then decide for an impact fee.

MR. GRIEGO: Manager Miller, that's correct.

MS. MILLER: And when do you anticipate having that piece ready for the Board?

MR. GRIEGO: The capital improvement is pretty far along.

MR. FLORES: So Madam Chair and Manager Miller, the consultant that we have on line for the 20-year CIP and the impacts, we should be wrapping that up by the fall/September timeframe, and then bringing everything together hopefully by the end of the calendar year. So that any decisions by the Board would happen in the next calendar year, in January, to set the framework for the next fiscal year.

CHAIR HANSEN: Any other questions from Commissioners? Okay. Then I will go to public hearing. Public hearing is open. Is there anyone here from the public who would like to speak on the ICIP? Seeing none, I'm going to close the public hearing.

MS. MILLER: Madam Chair, I just wanted to add one thing. This meeting from the public, I just want to put on the record, there have been multiple requests for the County Commission to consider solar on our County facilities as one of our priorities as we go into completion of the ICIP. So those have been coming in emails and letters and comments to all of you, so I just wanted to state while nobody actually is here, there have been quite a few requests for the Board to consider that as a priority.

CHAIR HANSEN: Thank you. I personally also have gotten numerous requests for that. Commissioner Anaya.

COMMISSIONER ANAYA: Just on this point, wasn't there some national modifications that the current president made relative to making it less beneficial. I still want to solarize stuff, but didn't they make some changes at the federal level that reduced the value from a fiscal standpoint from what it used to be?

MS. MILLER: Madam Chair, Commissioner Anaya, I don't know about the federal level, but the state tax credit, so if you were going to do solar for your own property, if you were going to solarize your house you could previously get a federal and a state tax credit for that. The state tax credit expired and it never got renewed. I'm not

sure if in the current tax bill, but we can look into that, whether the level of the credit that you can get on your federal income tax, whether that changed or whether there were any other modifications that made it less of a financial impact. But we can look into that.

COMMISSIONER ANAYA: If you could, I think we should always advocate for more but at the same time we've also got to advocate for at minimum sustaining the benefits fiscally and advocating for more. But I think he kind of cut the knees off of that quite a bit, as far as federal benefit.

CHAIR HANSEN: Thank you, Commissioner Anaya. Anything else from other Commissioners? Okay. Thank you, Robert. Thank you, Jacob.

IV. MATTERS FROM THE PUBLIC

CHAIR HANSEN: Is there anyone from the public who would like to speak? Seeing none, we will close Matters from the Public.

V. MATTERS FROM THE COUNTY MANAGER

A. Miscellaneous Updates

MS. MILLER: Madam Chair, we have, believe it or not, already had a request on when we would like to have the inauguration of the elected officials for next year. I just want to put it out there what we're throwing out as a possibility of the best date to do that, would be December 28th. I know people plan their holidays well in advance, but we would have all of the County newly elected or re-elected officials, plus we typically extend our inauguration to the magistrate and district court if they so choose to use it. They have other options as well, but we have always extended that to them. It was actually somebody outside of the County elected officials that requested, kind of knowing, it was one of the judges, because they plan their dockets well in advance.

So we were thinking that since they were thinking that since the 1st is on a Tuesday and the 31st is likely to be a little bit of a difficult day because it's a Monday, Friday the 28th. I'm just kind of putting that out to you so if that is a problem for particularly Commissioner Roybal or any of the other County elected officials we can look for other dates but that was the one that we were going to float out there as the Friday, December 28th, the afternoon, for having the inauguration ceremonies here in the County courthouse.

CHAIR HANSEN: Commissioner Roybal.

COMMISSIONER ROYBAL: As far as work schedule, the laboratory is closed from the 24th to the 5th of January, I believe, so it wouldn't be an issue.

MS. MILLER: Okay.

CHAIR HANSEN: So you're okay with that day?

COMMISSIONER ROYBAL: I've fine with that day.

CHAIR HANSEN: So at the moment, Manager Miller, it sounds like it is okay with Commissioner Roybal. Unless something happens in the meantime.

MS. MILLER: Okay, and we'll check also, obviously, with the incoming Sheriff, the Assessor, Probate Judge, but there's also – I know we'll have another

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Commissioner, possibly, but I just wanted to be able to start floating that date to see if it works since people do need to plan their holidays around it.

CHAIR HANSEN: Thank you very much. I'm sure you'll have more updates.

V. C. Presentation and Discussion on Policies and Procedures Regarding Santa Fe County's Response to Pueblo Request to Acquire Additional Trust Land [Exhibit 6:Supplementary Material]

MS. MILLER: The other thing that I wanted – that is on your agenda and I'll go to that and then I can come back, but if you recall, there were some constituents who have expressed concern about the County having or not having a formal process for when a tribe applies to the BIA to move fee land into trust, particularly that which is outside their exterior boundaries, not inside their exterior boundaries. And so I had committed to the Board that we would look at some kind of internal policy. So if you look on the dais there is a packet that shows you what we're proposing for a policy, and it's really – we didn't put it forward as a resolution because it would be more of just an internal policy of how we would handle those when we receive them.

I did send a draft out to all of the individuals who had come in and met with me, asked them for their comments. The comments in the red on that policy – well, you can see their comments. Some of them are not really related to this issue, but some of them are. So what is in your packet as a proposed policy, if the Board would like to see us make a formal policy, is what's drafted along with that red section which was a comment from one of the constituents who wanted us to add that section. Otherwise there weren't any comments that were actual edits of the policy but rather emails that just kind of talk about concerns that individuals have.

I think that the primary issue has been that you can have a large property that's pulled out of the local property tax base and exempt from taxes, yet it's not within the pueblo boundaries. So it's up to the Board as to what you would like to see. I think we may be slightly challenged, that part that's requested that we basically put it in the newspaper. We're pretty limited on the timeframe that we're given from BIA to provide comments. So they'll typically send one certified letter to us, stating that tribe XYZ has requested that this parcel be – they've applied to put it into trust. And then it just asks for comments from us and we have 30 days to provide those comments.

Essentially what this policy, what we're saying we would do is have a certain level of coordination amongst all of the departments that might be able to provide a response, and then run that by the Board. It also says that we would, where we have the ability to extend, just automatically ask for the 30-day extension, because the BIA policy or regulations say it's 30 days unless we ask for an extension, and that we would just automatically request that extension so it gives us more time to receive any kind of comments from the public if they have concerns and that we could then include those concerns in a response to the BIA.

The decision is made by the BIA. It's not a decision made by us. Once a property is put into trust though it's automatic that it is no longer taxable for property tax purposes and we do not receive any payments in lieu of those taxes. And then there's only about a

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30-day timeframe to appeal that decision at the federal level and you have two possibilities to appeal it. The County, to my knowledge, in any of the records that we reviewed, we have not objected to any of them or appealed any decisions. We have put added comments but we have not objected or done anything to appeal a decision by the BIA.

CHAIR HANSEN: Commissioner Hamilton.

COMMISSIONER HAMILTON: Manager Miller, were we also pursuing the concept – there's precedent for the idea of getting a payment to cover the harm that's being done to the County for loss of the taxes, right? PILTs are the best example. And I thought that might not be a bad thing and we've talked about it a little to pursue. It's separate from you presented. It's different from the existing process, modifying that. Is that still something that's viable to pursue, perhaps through the delegation and some legislation that would apply more than just to us, but as a component of the bigger process when lands are taken into trust and put counties – there's potentially a lot of land that could fall into this category over time and it would strap the County quite a bit.

MS. MILLER: Madam Chair, Commissioner Hamilton, I know that you and I have spoken about that and I think that would be a pretty heavy lift. I think the avenue to go there would be through NACo where you're pulling in across the country the National Association of Counties and find out if there have been efforts. They probably are our biggest avenue for advocating for PILT as it stands and getting it back into the budget. So I think that would be one avenue as well as with our federal delegation. And I think it's certainly worth looking into. It's a matter of economics if land is taken out of taxable authority, yet you still have to provide services for those areas, just as we do on the federal forest land and BLM. Some form of compensation to help us provide those services I don't think is unreasonable to request.

COMMISSIONER HAMILTON: I appreciate it. I know we've talked about it a bit and I kind of wanted to get it out on the record in front of the other Commissioners as well as something that I think would be useful to pursue. Thank you.

CHAIR HANSEN: Commissioner Hamilton, when I'm in Nashville, I will ask around to other states. This is much more of a western issue and as Commissioner Anaya understands it is something that would be the Western Interstate Region as we are the people who have more tribal lands than anyone else. But there are tribal lands in the east but they're minimal. Florida I do believe has some tribal lands also. But I will definitely ask around and see what other counties and states, how they're looking into this.

COMMISSIONER HAMILTON: That's great. I really appreciate it. I think it would be a good start.

CHAIR HANSEN: Any other comments?

MS. MILLER: So, Madam Chair, what you can do is if you want to provide me individual comments on this, if you have any concerns. Like I said, I wasn't really thinking it was something we needed to bring forward as a resolution, but really more having a formal process internally that we've never had. And that was something in meeting with the residents that I said we would commit to do so that they could be informed when we receive notice that there is – that it's a request and they feel they have an avenue to comment.

CHAIR HANSEN: So the other thing that I want to comment on is that what I've noticed as Chair, that a lot of things are sent directly to me and then I always bring them to Tony or Katherine, but in the past Manager Miller has mentioned that sometimes things don't get to her in a timely manner when things are also only addressed to the Chair. So I think it's incumbent upon all of us to remember that, that when we do receive things – like I just received the DWI grant information and it was addressed to me, I immediately brought it to Katherine and Tony, but that we as Board members make sure that it is brought to Katherine or Tony, the County Manager and Deputy Manager immediately so that there is not – the time does not start ticking and they don't have the ability to respond.

COMMISSIONER ROYBAL: Madam Chair.

CHAIR HANSEN: Yes.

COMMISSIONER ROYBAL: I think it's important also if we do receive these emails that we reply to the sender and let them know that they need to start copying the Manager on them. So I think that would be good because the more people that receive it, there's a better chance that we stop the clock at that point.

CHAIR HANSEN: I'm speaking about hard copies.

COMMISSIONER ROYBAL: Well, hard copies, that's fine too. You did say emails, right?

CHAIR HANSEN: Email and hard copy.

COMMISSIONER ROYBAL: Okay. The other thing is do you think that having a resolution would add any value to this policy and procedures that we're changing, Katherine? Or do you think since it is just internal that we're changing some of our processes that it wouldn't be necessary?

MS. MILLER: Madam Chair, Commissioner Roybal, I think it can work either way. I'd say it makes it more formal and then if those policies or procedures were to change they would have to come back to the Board. So if we do a resolution it would certainly formalize it more and that if we made any changes to those procedures it would need to come back to the Board. So from that perspective it would definitely make it a more formalized procedure but maybe would give residents more comfort that we're doing it and we're following it and that if we're going to change it we would need to come back to the Board.

So we certainly can do it that way, or if you just want to direct that the policy is in place, we would put the policy in place. So I think it's entirely up to the Board what you'd like to do.

COMMISSIONER ROYBAL: Okay. Well, I do want to say thank you to the County for being responsive. I know I did get some calls and I think some other Commissioners did as well in regards to this. So I think that might be a good idea to formalize, but I'd listen to whatever my colleagues feel as well.

CHAIR HANSEN: I'll have to think about that but I think if we put it into policy then we have it there and it's something that we can move forward with. I don't know if it needs to be formalized. I'd have to think about that. Just my immediate reaction. Okay. Thank you. Anything else, Katherine, that you have?

MS. MILLER: Madam Chair, one more quick other thing. We will be bringing back – today you approved certain reserve levels when you approved the budget.

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That's something that's required by our reserve policy but as we went through that we also noticed there's some things we need to maybe tweak in that reserve policy. When we created the reserve policy we did not – we were not self-funding our health insurance, and so under that policy it kind of indicates a ten percent reserve but in reality we should have a completely separate reserve level for that, something more like 50 percent of our claims or 100 percent of one year's worth of claims. So we want to actually bring the reserve policy back and tweak some of the ones in there that maybe don't fit as perfectly in a general statement because what we did is we had three general fund contingency reserves but then we also said, okay, in all other funds, if they have recurring expenditures would be ten percent.

But as we look at that, that doesn't necessarily work to the best advantage of what we were trying to get out when we set that policy, which was if we had another economic downturn we want to have enough reserves in those funds that have a lot of FTE, so we're not laying off people as our first worry. And particularly in our Public Safety and other critical services, that we have enough cushion to deal with that. Some of the other funds, like Corrections fund and road fund and some of the fire funds have a heavy reliance on personnel. The majority of their expenditures in those funds is on personnel.

So we think we should go back and look through that and possibly increase those particular to funds to work towards a 25 percent reserve, and then also on our self-insurance to address that. So for purposes of closing out the year and approving the budget we did bring forward a list of reserves. We'd actually like to bring that back and have you tweak the resolution to better reflect actual practices.

CHAIR HANSEN: Thank you, Katherine. I think that sounds like an excellent ideal.

VI. MATTERS FROM COUNTY COMMISSIONERS

A. Presentations and Proclamations

None were offered.

B. Recognitions and Acknowledgements

CHAIR HANSEN: Do we have any? Commissioner Moreno.

COMMISSIONER MORENO: Thank you, Madam Chair. When we talk about roads in Eldorado everybody gets tense but I want to commend work that you did on Amistad Road. I've been driving it every time I can because it's a really nice connector. And people will really, really, really like it. I wish there had been maybe an easement or maybe some accommodation in Eldorado that's probably not a thing that can be fixed. There's a walking area along the road and I'm really happy that that happened, and maybe we can work on the transition between Vista Grande and Amistad. That transition is still kind of bumpy. So just for your information.

I think that's it. Thank you.

CHAIR HANSEN: Thank you, Commissioner Moreno. Commissioner Anaya.

COMMISSIONER ANAYA: Thank you, Madam Chair. I was at the senior barbecue at the fairgrounds last Thursday and it was great. I wanted to thank Ms. Casados and her team and the staff that was out there. And they also had the MVD mobile van, which I did not know existed. And so essentially MVD comes out. They set up a mobile site and then they take wall-ins. You can do registration and they help with Real ID. I did my registration for my vehicles that I was waiting to do so I wouldn't have to go wait in line at the regular site. But when I was there, I was like: the County could probably book this thing for several other locations at our senior centers and maybe around common events throughout the county, but it's great. So I want to commend Theresa for inviting them and for them being there and then the State of New Mexico for doing it because it really is convenient and captures people when they're at an event. So thanks for the senior barbecue they did. They had a barbecue and then they had a dance.

But the other thing I wanted to ask about is if we could get a report next meeting on the fairgrounds and making sure – and I would ask Manager Miller. I know you always work at it but making sure that from a maintenance perspective, capital perspective that they have everything that they need in the lead-up to the fair. I know P.J. and Robert and everybody works hand in glove with Rachel and your team, Rachel. So just to make sure we're all ready for the fair.

And then the building is beautiful. I didn't go in there because it was locked. It was lunch at the time I was there. But we still haven't done a grand opening for that, I don't think. Of if we did I missed it. But it looks beautiful. The new building – so I'd like to figure out when we're going to do that opening and look forward to that. But thanks for the work on that. So I guess we got through all the punchlist items on that. I hope. Almost, I guess. But it's a great facility. So just a shout-out to everyone for finally getting to the point of occupancy. It's pretty nice. Have any of you seen it?

CHAIR HANSEN: No. I look forward to it.

COMMISSIONER ANAYA: I looked through the window like this. It looks pretty neat. I talked to some of the staff, though. They said they are happy and appreciative of the facility and that it's nice.

CHAIR HANSEN: I read in the reports that staff was moving in, but that does sound exciting.

COMMISSIONER ANAYA: It's exciting. It's nice. That's all I had, Madam Chair.

CHAIR HANSEN: Thank you, Commissioner Anaya. Anybody else have anything they would like to comment on?

VI. C. Commissioner Issues and Comments

CHAIR HANSEN: I have a few things. First, I would like to say that Commissioner Moreno and I attended NMAC, along with the County Manager and the County Clerk attended the big meeting. Commissioner Moreno has been elected vice chair of the commissioners affiliate, so I want to say congratulations, Commissioner Moreno. Thank you for your service, and I think we all had fun. It was a little hot down there.

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I know that Robert Martinez was there with his Public Works staff and we plan to recognize the Public Works Department Rodeo team for their outstanding performance in the Rodeo at NMAC. So that was really fun to see them win and I'm looking forward to seeing them all here next meeting and we can present them with certificates and recognize them for their excellent skills, and for Robert Martinez leading the way. Thank you very much, Robert.

Then also I feel remiss and I hope that Commissioner Roybal will join me, but I would like to, at the end of July, recognize Sandra Ely for all of her service to the County and I felt remiss when she was here at the last meeting when it was her last day and I didn't recognize her. She was a tremendous asset to Aamodt. I spoke with her this morning and she will be back in town at the end of July and I would hope that we could make a certificate sponsored by Commissioner Roybal and myself for all her hard work for the County.

I also want to mention that I am a member of the Santa Fe City River Commission and I had a My View published in the Sunday paper on keeping our river and acequias and stormwater clean, so I hope you will all read it. It is about being a responsible pet owner and cleaning up after your pets and making sure that our stormwater is clean.

Also I attended at the City of Santa Fe the transition team meeting where all of the people, the 120 people that Mayor Webber had appointed to his transition team and their reports. I attended part of it and I found it very informative and enlightening and I'm hoping that some of those issues that were brought up by citizens of the City of Santa Fe will be brought forward by the Mayor.

And last night I had the pleasure of attending the Santa Fe Opera along with Clerk Salazar was also there at the nice dinner that the opera has for us as elected officials and we will have a new managing director and I invited him to come and speak when he is installed at the Santa Fe Opera in October and give us an overview of the next season.

So I think I've covered lots of the things that have happened in the last couple of weeks. So thank you very much. With that, is there anybody else from the Commission who would like to mention anything?

VII. MATTERS FROM OTHER ELECTED OFFICIALS

A. Elected Officials Issues and Comments

CHAIR HANSEN: Clerk Salazar, do you have anything you would like to mention?

GERALDINE SALAZAR (County Clerk): Yes, Chair Hansen and Commissioners, earlier this month we had the primary election, so that's done with. We went through the canvassing process. Thank you for being in attendance so that we could close our canvass. The State will be closing their canvass in the future. And even though the general election is a few months away I still want to make some mention of some important dates.

On October 9, 2018, voter registration closes. And that's important. I try to mention this as much as I can whenever possible, because people still will ask me why is it closed? So I want to start even earlier. So October 9th is the end of voter registration. It closes at 5:00.

In addition to that I want to also remind voters in Santa Fe County, those that are qualified to voter and registered in Santa Fe County that October 20th through November 3rd will be early voting in person at alternate sites. And we have usually six sites for early voting. And then November 6th is election day, the general election day. So those are important dates for our constituents, our listeners and those that need to know what important dates will be coming up. And as time goes on I'll mention other details. Thank you.

CHAIR HANSEN: Thank you, Clerk Salazar.

IX. INFORMATION ITEMS

- A. Community Services Department Monthly Report**
- B. Growth Management Department Monthly Report**
- C. Public Safety Department Monthly Report**
- D. Public Works Department Monthly Report**
- E. Human Resources Division Monthly Report**
- F. Finance Division Monthly Report**

MS. MILLER: I just wanted to ask, before we go into executive session, the only thing we had left after was Informational Items, so if the Board had any questions on any of the directors' reports or department reports I thought maybe you could ask them before we went into executive session so they don't have to wait around.

CHAIR HANSEN: Yes. Is there anybody who has any questions on the reports? I appreciate the reports. I appreciate reading them. I don't read them to proofread them; I just read them. It makes me think of what else I could do in my district. So thank you, everyone for your reports. Does anyone have any comments?

COMMISSIONER ROYBAL: No comments, Madam Chair.

VIII. MATTERS FROM THE COUNTY ATTORNEY

- A. Executive Session. Items Including But Not Limited To: Limited Personnel Matters, as Allowed by Section 10-15-1(H)(2) NMSA 1978, Threatened or Pending Litigation in which Santa Fe County is or May Become a Participant, as Allowed by Section 10-15-1 (H)(7) NMSA 1978, and Discussion of the Purchase, Acquisition or Disposal of Real Property or Water Rights, as Allowed by Section 10-15-1 (H)(8) NMSA 1978**
 - 1. Conservation Easement – Southern Santa Fe County**
 - 2. Executive Management Personnel Matters**
 - 3. Update on Safety Measures**

CHAIR HANSEN: Welcome, Cristella. I'm going to let you read the whole part.

CRISTELLA VALDEZ (Assistant County Attorney): Thank you, Madam Chair. The County Attorney's Office requests executive session on items including but

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not necessarily limited to: limited personnel matters, as allowed by Section 10-15-1(H)(2) NMSA 1978, threatened or pending litigation in which Santa Fe County is or may become a participant, as allowed by Section 10-15-1 (H)(7) NMSA 1978, and discussion of the purchase, acquisition or disposal of real property or water rights, as allowed by Section 10-15-1 (H)(8) NMSA 1978. Specific items listed are a conservation easement in southern Santa Fe County, executive management personnel matters, and an update on safety measures.

COMMISSIONER ROYBAL: Madam Chair.

CHAIR HANSEN: Yes, Commissioner Roybal.

COMMISSIONER ROYBAL: I'd like to make a motion that we go into executive session on the items that were just outlined.

COMMISSIONER HAMILTON: Second.

CHAIR HANSEN: Okay. Roll call.

The motion to go into executive session pursuant to NMSA Section 10-15-1-H (7, 2, and 8) to discuss the matters delineated above passed by unanimous roll call vote as follows:

Commissioner Anaya	Aye
Commissioner Hamilton	Aye
Commissioner Hansen	Aye
Commissioner Moreno	Aye
Commissioner Roybal	Aye

COMMISSIONER ANAYA: Madam Chair.

CHAIR HANSEN: Yes.

COMMISSIONER ANAYA: Madam Chair, I'd just ask that the record reflect on those items that I was not part of in the vote previously, that I vote with the majority.

CHAIR HANSEN: Okay.

COMMISSIONER ANAYA: Thank you.

[The Commission met in executive session from 5:13 to 6:10.]

Commissioner Anaya moved to come out of executive session and Commissioner Roybal seconded the motion, which passed by unanimous [5-0] voice vote.

SFC CLERK RECORDED 08/02/2018

X. CONCLUDING BUSINESS

- A. Announcements**
- B. Adjournment**

Upon motion by Commissioner Anaya and second by Commissioner Hamilton, and with no further business to come before this body, Chair Hansen declared this meeting adjourned at 6:14 p.m.

Approved by:

Anna Hansen
Board of County Commissioners
Anna Hansen, Chair

ATTEST TO:

Geraldine Salazar
GERALDINE SALAZAR

SANTA FE COUNTY CLERK

by Victoria Trujillo

Respectfully submitted:

Karen Farrell
Karen Farrell, Wordswork
453 Cerrillos Road
Santa Fe, NM 87501



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

BCC MINUTES
PAGES: 102

I Hereby Certify That This Instrument Was Filed for
Record On The 2ND Day Of August, 2018 at 08:43:55 AM
And Was Duly Recorded as Instrument # **1864119**
Of The Records Of Santa Fe County

Deputy *Estrella Martinez* Witness My Hand And Seal Of Office
County Clerk, Santa Fe, NM Geraldine Salazar

SEC. CLERK RECORDED 08/02/2018

6/24/2018



Ms. Judy A. Pino
49 Estrellas Rd N
Santa Fe, NM 87507

Dear

Henry Roybal, County Commissioner District 1,
Anna Hansen, County Commissioner District 2,
Robert A. Anaya, County Commissioner District 3,
Anna T. Hamilton, County Commissioner District 4,
Ed Moreno, County Commissioner District 5:

First, on behalf of the residents of upper la Cienega, I'd like to thank you for the bridge that is being constructed on Los Pino's Road. To often you hear complaints, but we would like to thank you for all your hard work and dedication to the people.

I, Ms. Judy A. Pino and several landowners and residents of La Cienega come before the Board to address an important issue. Recently, with the construction of a bridge on Los Pino's Rd we have experienced a road closure of Calle del Arroyo located north east of the construction.

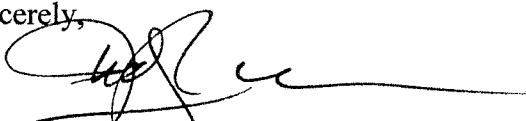
- Calle del Arroyo has been used by the public right of ingress and egress to Los Pino's Rd for over 30 years and should be considered as a prescriptive easement or right away. This road should not be considered private.
- Calle del Arroyo remains the only road with uninterrupted access to Estrellas Rd N. Calle del Arroyo does not flood and has therefore be utilized by the majority if not all the residents of Estrellas Road N and their extended families and friends.
- Calle del Arroyo is level and is always used to bring in and take out mobile homes from the area around Estrellas Rd N.
- Residents and/or landowners on or off Estrellas Rd N are affected by recent actions to obstruct access through Calle de Arroyo. We are concerned that these actions may affect future ingress and egress to Los Pino's Road, a county-maintained road.

We appeal to the Board for immediate relief and ask that the closure and blockade be lifted. Calle del Arroyo should not be considered a private road and we ask that the county take over the road and declare it a prescriptive easement for residents. We ask that the county which has been

SFC CLERK RECORDED 08/02/2018

seen recently grading and watering the road continue to do so. Thank you for your time and attention.

Sincerely,



Ms. Judy A. Pino and residents of la Cienega

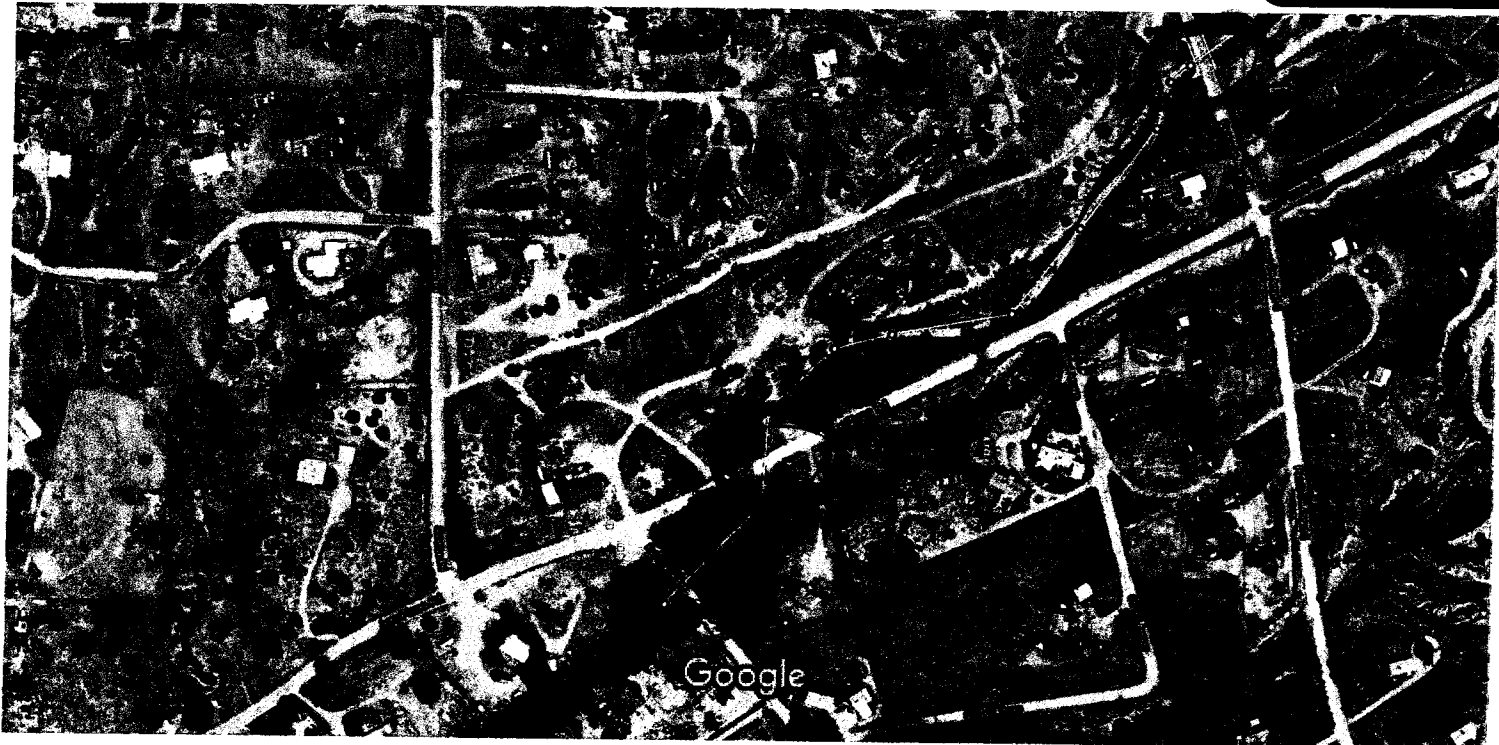
Signatures

Name	Address	Date
47 A 47 A Estralla	47 A Estralla	6/24/18
Mary C de Bora	188 - A Los Pinos	6/24/18
Tina Wilder	188 - B - Los Pinos Rd	6/24/18
Mariano C de Bora	188 A Los Pinos Rd	6-24-18
Frank Linagli	47 A Estrallas	6/24/18
Alysiabaca	49 A Estrellas Rd N	6/24/18
Guadalupe Bobadilla	49 B Estrellas Rd N	6-24-18
Luis Bobadilla	49 B Estrella Rd N	6-24-18
Matias Jacobo	47 Estrella Rd N	6-24-18
Carolina Jacobo	47 Estrellas Rd N	6-24-18
Zulma Juarez	43 Estrenas Rd N	6-24-18
Zulanih Aragon	43 estrella rd N	6-24-18
Hector Martinez	43 estrellas Rd	27-18
Fred Salazar	4 B Siesta Ln Santa Fe NM	6/24/18

Robyn Noriega	6B Siesta N	6/27/18
Michael Benito		
Amelia		
San Pina	214 Los Pinos Rd	6/27/18
474-8543 Coblenz micuel	51 ESTRELLAS RD N	
Renee Coblenz	51 Estrellas Rd. North	
Dummiom Carrillo	51 Estrellas Rd N Lot B.	
Regalado Gutierrez	51 Estrellas R N N B	
Kathy Grege	10B Desert Sun Circle	
Edel L.	10 B Desert Sun cr	
Denise Carrillo-Mora	76 Sunrise Rd	
Ryan Nohl	76 Sunrise Rd	
Cynelda Capana	3 Desert SUN Cir.	
Antonette Anderson	72A Sunrise Rd	
Jay & Sandra	72A Sunrise Rd	
Carly Grege	196 Los Pinos Rd, Ste, NM 87507	6/27/18
Timothy Grege	" " " " " " " "	
Tim	196 Los Pinos rd Santa Fe, NM 87507	


SEC CLERK RECORDED 08/02/2018

SFC CLERK RECORDED 08/02/2018




Imagery ©2018 Google, Map data ©2018 Google 100 ft

 Work

 Set a home address

Updated 4 min ago



 Light traffic in this area
No delays nearby



Search this area

90°



Restaurants



Hotels



Bars



Coffee



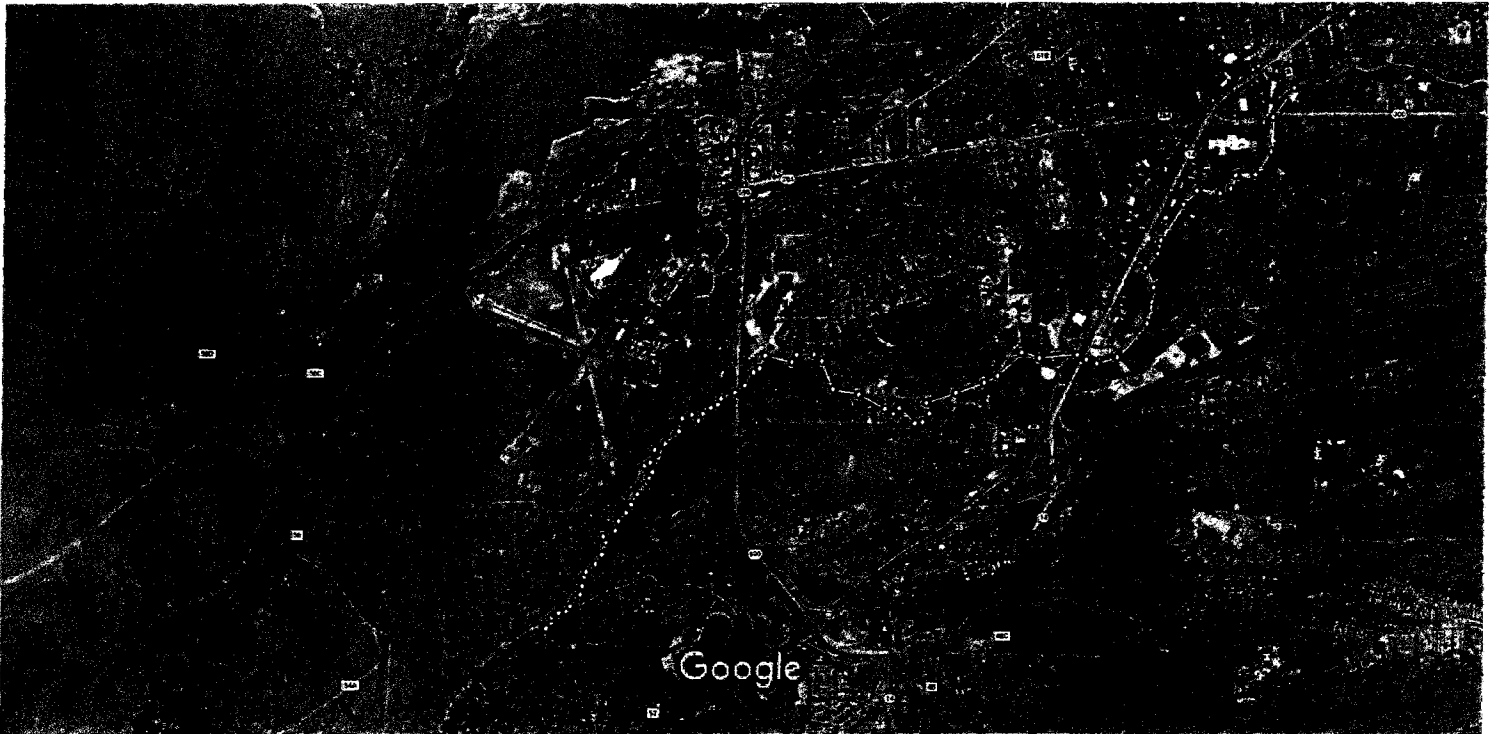
More

Hide

Measure distance
Total distance: 2.39 mi (3.85 km)

K RECORDED 08/02/2018

Google Maps



Imagery ©2018 Google, Map data ©2018 Google 2000 ft



Work



Set a home address

Updated 6 min ago



Moderate traffic in this area
Slower than usual



Search this area

90°



Restaurants



Hotels



Bars



Coffee



More

Hide

Measure distance
Total distance: 7.79 mi (12.54 km)

WORK RECORDED 08/02/2018

**Board of County Commission Meeting
June 26, 2018
Agenda Item: 3.C.2 REVISED**



THE BOARD OF COUNTY COMMISSIONERS OF SANTA FE COUNTY

RESOLUTION NO. 2018 - _____

**A RESOLUTION
ADOPTING THE FINAL BUDGET FOR
FISCAL YEAR 2018-2019 (FY 2019)**

WHEREAS, the Board of County Commissioners (BCC) of Santa Fe County, the governing body in and for the County of Santa Fe, State of New Mexico, held an official, regular meeting on May 29, 2018, for the study and review of the Interim Budget for Fiscal Year 2018-2019 (FY 2019), with recognition of sources and uses of funds of said budget; and

WHEREAS, the meeting on May 29, 2018, was duly noticed in compliance with the Open Meetings Act, NMSA 1978, Chapter 10, Article 15, and Santa Fe County Resolution No. 2017-143; and

WHEREAS, the BCC duly adopted the Interim Budget at its May 29, 2018 meeting, via Resolution 2018-53; and

WHEREAS, in preparing the Final Budget for Fiscal Year 2018-2019 (FY 2019), the County Finance Department made changes to the budget based upon BCC direction at its May 29, 2018 meeting as well as technical changes; and

WHEREAS, on June 9, 2015, the Board passed Resolution 2015-84, which adopted the Santa Fe County Fund Balance, Reserve, and Budget Contingencies Policy (Policy); and

WHEREAS, the Policy gives the Board the authority to set aside funds as Committed Fund Balance by June 30th of the applicable fiscal year; and

WHEREAS, County Finance Division staff has calculated the amount of funds that must be committed as reserves for each fund and purpose to comply with the Policy, which amounts are set forth in Exhibit A by fund and/or purpose; and

WHEREAS, the Final Budget for FY 2019, including the Committed Fund Balances, was presented to and considered by the BCC at its official, regular meeting on June 26, 2018, which meeting was duly noticed in compliance with the Open Meetings Act, NMSA 1978, Chapter 10, Article 15, and County Resolution No. 2017-143.

SFC CLERK RECORDED 08/02/2018

NOW, THEREFORE, BE IT RESOLVED, that the BCC hereby (i) adopts the Final Budget for FY 2019, beginning on July 1, 2018, and ending on June 30, 2019, including the Committed Fund Balance and Schedule of Fund Balance Commitments – Exhibit A, and, (ii) respectfully requests approval of the adopted Final Budget by the Local Government Division of the New Mexico Department of Finance and Administration.

PASSED, APPROVED, AND ADOPTED this 26th day of June, 2018.

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF SANTA FE**

Anna Hansen, Chairperson

ATTEST:

Geraldine Salazar, County Clerk

APPROVED AS TO FORM:

R. Bruce Frederick, County Attorney

SFC CLERK RECORDED 08/02/2018

Exhibit A

COMMITTED FUND BALANCE RESOLUTION
SCHEDULE OF FUND BALANCE COMMITMENTS
June 25, 2018

			AMOUNT
FUND BALANCE TO COMMIT - GENERAL FUND	BASIS PER RESOLUTION 2015-84	FY 19 OPERATING	TO COMMIT
Contingency Reserve	10% FY 19 Operating Budget	90,059,309	9,005,931
Disaster Recovery	12% of FY17 Unrestricted Fund Balance	63,503,600	7,620,432
Uninsured Losses	10% of FY17 Unrestricted Fund Balance	63,503,600	6,350,360
Major Infrastructure Repair/Replacement	13% of FY17 Unrestricted Fund Balance	63,503,600	8,255,468
TOTAL FUND BALANCE TO COMMIT - GENERAL FUND			31,232,191
FUND BALANCE TO COMMIT - SPECIAL REVENUE FUNDS			
Corrections Fees	10% FY 19 Operating Budget	312,150	31,215
Property Valuation Fund	10% FY 19 Operating Budget	1,785,469	178,547
Road Maintenance Fund	10% FY 19 Operating Budget	5,184,154	518,415
Environmental GRT	10% FY 19 Operating Budget	696,250	69,625
Lodger's Tax Facility Fund	10% FY 19 Operating Budget	135,210	13,521
Lodger's Tax Advertising Fund	10% FY 19 Operating Budget	254,747	25,475
Clerk's Filing Fees	10% FY 19 Operating Budget	190,643	19,064
Correctional GRT	10% FY 19 Operating Budget	5,058,000	505,800
Indigent Hospital Fund	10% FY 19 Operating Budget	5,058,000	505,800
Fire Excise Tax	10% FY 19 Operating Budget	1,753,671	175,367
Indigent Services Fund	10% FY 19 Operating Budget	5,610,434	561,043
Economic Development Fund	10% FY 19 Operating Budget	1,430,838	143,084
Emergency Medical Services Fund	10% FY 19 Operating Budget	1,109,106	110,911
Alcohol Programs Fund	10% FY 19 Operating Budget	1,615,677	161,568
Fire Operations Fund	10% FY 19 Operating Budget	17,094,101	1,709,410
RECC Operations Fund	10% FY 19 Operating Budget	4,168,574	416,857
Law Enforcement Operating Fund	10% FY 19 Operating Budget	15,182,765	1,518,277
Corrections Operating Fund	10% FY 19 Operating Budget	25,862,962	2,586,296
Self-Insurance Fund	10% FY 19 Operating Budget	5,746,000	574,600
TOTAL FUND BALANCE TO COMMIT - SPECIAL REVENUE FUNDS			9,824,826
FUND BALANCE TO COMMIT - ENTERPRISE FUNDS			
Enterprise Water Fund	50% FY 19 Operating Budget	11,951,021	5,975,511
Home Sales Program	10% FY 19 Operating Budget	250,354	25,035
Housing Authority	10% FY 19 Operating Budget	1,018,951	101,895
TOTAL FUND BALANCE TO COMMIT - ENTERPRISE FUNDS			6,102,441

Board of County Commission Meeting - June 26, 2018

Agenda Item 3C

Santa Fe County Fiscal Year 2019 Final Budget

June 26, 2018

SFC CLERK RECORDED 08/02/2018

Budget Calendar for FY 2019

DECEMBER 2017	JANUARY 2018	FEBRUARY 2018	MARCH 2018	APRIL 2018	MAY 2018	JUNE 2018
DEPARTMENTS BEGIN CONSTRUCTING FY 2019 BUDGET FOR SUBMISSION TO THE FINANCE DEPARTMENT	2019 BUDGET KICK OFF CONDUCTED WITH MIDYEAR HEARINGS	DEPARTMENT BUDGETS ARE DUE TO FINANCE	BUDGET HEARINGS WITH DEPARTMENTS ARE CONDUCTED	BUDGETS ARE FINALIZED AFTER BUDGET HEARINGS	BUDGET STUDY SESSION 05/16/18 RECOMMENDATIONS FROM COMMISSION	INTERIM BUDGET APPROVED BY DFA 06/20/18 FINNEX ALLOCATION BUDGET TO ENSURE PROPER BALANCING
FIXED ASSET AND CAPITAL DATA BASE OPEN FOR ENTRY	FIXED ASSET AND CAPITAL REQUESTS CONTINUE TO BE ENTERED INTO DATABASE	BUDGET STAFF ENTERS DEPARTMENT REQUESTS AND EVALUATE	FIXED ASSET AND CAPITAL REQUESTS ARE EVALUATED	FIXED ASSET AND CAPITAL RECOMMENDATIONS	INTERIM BUDGET DUE TO DFA 06/01/18	FINAL 2019 BUDGET BROUGHT TO ECC 05/29/2018 FOR APPROVAL
BUDGET FORMS AVAILABLE FOR ENTRY OF FY 2019 BUDGET	FTE REQUESTS ARE SUBMITTED		FTE REQUESTS ARE EVALUATED	FTE RECOMMENDATIONS	STRATEGIC PLANNING RECOMMENDATIONS	FINALIZE STRATEGIC PLAN FOR APPROVAL
				STRATEGIC PLANNING SESSIONS		

FY 2019 Interim Budget

- May 29, 2018 Santa Fe County Board of County Commissioners approved the FY 2019 interim budget to include:
 - 9 new FTEs totaling \$391,300;
 - Increases to Health Insurance Premiums and Multiline, Workers' Compensation, Law Enforcement, and Medical Malpractice Insurance for a total of \$385,000
 - Cost of living salary adjustment for non-bargaining unit employees, effective the first full pay period after January 1, 2019, and set amounts for collective bargaining unit economic re-openers. Compensation related increases total \$1.275 Million
 - Fixed asset renewal and replacement package of \$4.865 million
 - Funding pools of \$3.2 million (e.g., sustainability, Local Economic Development Act, various reserves and group benefit reserves
 - Funding for programing utilizing Payment in Lieu of Taxes (PILT) (Affordable Housing- \$250,000 Economic Development-\$250,000 and Solid Waste Fee's \$250,000).

FY 2019 Final Budget

- Final Approval of the FY 2019 budget is needed for:
 - DFA submission by July 31, 2018
 - Budget entry on June 29, 2018 to establish budget for the FY 2019 year for all departments
- Changes from Interim Budget to Final Budget include:
 - Capital Project balances that have been previously allocated and appropriated but not procured or expended
 - Increases to salaries and benefits that occurred after the interim budget was presented which includes contractual obligations
 - Any direction and changes that were given during the study session on May 16, 2018 and the interim budget presentation on May 29, 2018

FINAL BUDGET TOTALS FOR FY 2019

The Final FY 2019 budget continues the practice of conservative budgeting and maintenance of strong reserve levels

* GENERAL FUND	90,059,309	* WILDLIFE/MOUNTAINS/TRAILS	47,558
* CORRECTIONS FUND	312,150	* ALCOHOL PROGRAMS FUND	1,615,677
* REGIONAL TRANSIT FUND	5,300,000	* DETOX PROGRAMS FUND	300,000
* PROPERTY VALUATION FUND	1,785,469	* FIRE OPERATIONS FUND	17,094,101
* ROAD FUND	5,184,154	* EMERGENCY COMM OPERATIONS	4,168,574
* HOLD HARMLESS GRT	14,933,498	* LAW ENFORCEMENT OPS FUND	15,182,765
* EMERGENCY MED SVCS FUND	118,401	* CORRECTIONS OPS FUND	25,862,962
* HOLD HARMLESS (2ND 1/8TH)	4,324,796	* HOUSING CAPITAL IMPROV	383,568
* FARM & RANGE FUND	8,000	* TRANSFER DEVELOP. RIGHTS	38,000
* FIRE PROTECTION FUND	2,397,765	* ROAD PROJECTS FUND	1,939,855
* LAW ENF. PROTECTION FUND	81,600	* CAPITAL OUTLAY GRT	45,457,106
* ENVIRONMENTAL GRT	696,250	* STATE SPEC. APPROPRIATION	700,243
* LODGERS TAX FACILITY FUND	135,210	* GOB SERIES 2009	107,796
* LODGERS TAX ADVERTISING	254,747	* GOB SERIES 2011 IMP/REFND	4,169,762
* CLERK RECORDING FEES FUND	190,643	* GOB SERIES 2013	7,122,352
* CORRECTIONAL GRT	5,058,000	* GOB SERIES 2015	4,820,390
* INDIGENT FUND	5,058,000	* GOB SERIES 2016 IMP/REFND	6,154,850
* FIRE TAX 1/4% FUND	1,753,671	* 2016 GRT REV BND IMP/REFND	3,161,759
* INDIGENT SERVICES FUND	5,610,434	* GOB SERIES 2017 IMP/REFND	15,158,366
* ECONOMIC DEVELOPMENT	1,430,838	* GEN OBLIG. BOND DEBT SVC	16,635,369
* SECTION 8 VOUCHER FUND	2,334,233	* JAIL REV BOND DEBT SVC	2,252,100
* HOUSING ASST./HOME SALES	250,354	* GRT REVENUE BOND DEBT SVC	7,180,588
* DEVELOPER FEES FUND	548,550	* ENTERPRISE - WATER FUND	11,951,021
* EMS-HEALTH CARE	1,109,106	* ENTERPRISE - HOUSING ADMN	1,018,951
		* SELF-INSURANCE FUND	5,746,000

Total Revenue and
Expenditures for All
Funds

Total FY 2019 Budget

\$ 347,204,891

Budgeted Cash and Transfers

- | | |
|--|--|
| ◦ Total Budgeted Cash for All Funds | ◦ Total Transfers Between Funds |
| ◦ Total \$122,264,078 | ◦ \$59,464,573 |
| ◦ (20,031,806 General Fund) | ◦ Transfers From General Fund to Departments |
| ◦ Budgeted Cash is used to fund non-recurring expenditures such as: | ◦ \$34,895,685 |
| ◦ Fixed Assets | ◦ Transfers for Debt Service |
| ◦ Contractual, non-recurring expenses that appear in the operating budget | ◦ \$11,167,636 |
| ◦ Contingency amounts | ◦ Transfers from/to Special Revenue Funds |
| ◦ Roll over for capital projects that have been or appropriated but not expended | ◦ \$13,401,252 |
| ◦ (Total \$87,781,341 Ongoing projects) | |

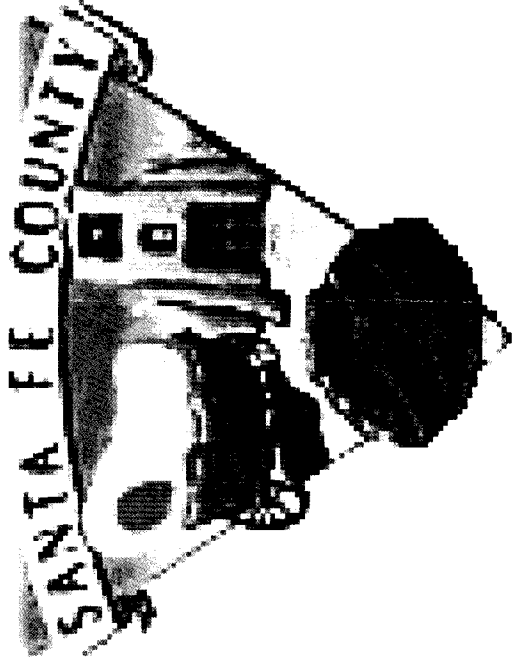
Capital and Maintenance

FY 2019 Capital and Maintenance Budget	Funding Sources
<ul style="list-style-type: none"> • Total Capital and Maintenance \$109,545,791 • Roll over of \$87,781,341 from previously approved projects • Capital requests are done every 2 years • Projects may utilize several funding sources to complete project 	<ul style="list-style-type: none"> • General Fund • Hold Harmless GRT • Fire Protection Fund • Lodger's Facility Fund • Fire Impact Fees • Fire Excise Tax • Capital Outlay GRT • State Special Appropriations • General Obligation Bonds • Revenue Bond • Cash for Fixed Asset Purchases

Final FY 2019 Budget Request for Approval

- Final Budget will be submitted to DFA by July 31, 2018 for FY 2019
 - New Fiscal Year Begins July 1, 2018
- Requesting approval of Base Budget of \$347,204,891 for FY 2019

Santa Fe County Strategic Plan and Performance-Based Budgeting Report



Mission Statement

Our mission is to provide a safe, sustainable, healthy community through a proficient, transparent and accessible government.

Core Values

Integrity - We will do the right thing, even if it is difficult

- Be Accountable by following through on our commitments
- Be direct, honest, and transparent in our communication
- Maintain ethical standards of public service at all times

Respect - We will treat all persons with dignity

- Act fairly and impartially without favoritism or discrimination
- Develop and inclusive, safe environment
- Listen well treat others as wel would like to be treated

Innovation - We are open to new ideas, technologies and methods

- Envision what is possible
- Cultivate creativity and the flexibility to take intelligent risks
- Encourage and value the contributions of each person

Excellence - We strive to exceed customer service and performance expectations

- Consistently give our personal and professional best
- Commit to continuous improvement of our programs and services
- Support one another to bring out the best in everyone

SEP 26/2018 09:00 AM RECEIVED

June 26, 2018

3.D.1.

Santa Fe County Strategic Plan

		Responsible Parties																Notes				
		FY18		FY2019				FY2020				FY2021				FY2022				FY2023		
		Q4		Q1		Q2		Q3		Q4		Q1		Q2		Q3			Q4			
POPULATION GOAL 1: PROVIDE A SAFE COMMUNITY																						
Objective 1.1: Enhance Fire Protection Programs																						
Strategy 1.1.1: Create year-round sustained wildland program																						
Action: Obtain FY2019 funding for six person year round team		Fire Chief/ Budget Administrator																		Included in FY2019 interim budget		
Action: Reclassify temporary positions to permanent for six person team		Fire Chief/HR Director																				
Action: Identify and request FY2020 funding to support second year round wildland team		Fire Chief/ Budget Administrator																				
Action: Implement the second wildland team		Fire Chief/HR Director																				
1.1.1.1 Performance Measure: Hazardous fuel acreage mitigated. Target: 20 acres per quarter																						
1.1.1.2 Performance Measure: Number of private properties assessed. Target: 50 properties per quarter																						
1.1.1.3 Performance Measure: Number of local, regional, and national fire suppression deployments. Target NA																						
Strategy 1.1.2: Create hazard mitigation strategy and program																						
Action: Adopt hazard mitigation plan and review annually		Fire Chief																		Approved at 5/8/2018 BCC meeting		
Action: Update and improve vegetation analysis, including land cover mapping and canopy analysis		GIS Manager																				
Action: Identify Wildland Urban Interface areas in need of hazardous fuels mitigation		Fire Chief/GIS Manager																				
Action: Enter contract for GIS data set updates with deliverables due Fall 2020		GIS Manager																				
Action: Conduct wildland fire prevention community outreach in Urban Interface areas		Fire Chief																				
Action: Collaborate with State Forestry Division, US Forest Service, Bureau of Land Management, County Open Space, and City of Santa Fe		Fire Chief																				
Action: Collaborate with State Forestry Division and US Forest Service to derive fuel loads from canopy analysis		Fire Chief/GIS Manager																				
Action: Apply for Youth Conservation Corps funding through State Forestry Division		Fire Chief																				
Action: Implement and administer Youth Conservation Corps grant funded team		Fire Chief																				
Action: Identify internal or external grant funding		Fire Chief																				
1.1.2.1 Performance Measure: Number of Wildland Urban Interface projects identified and prioritized. Target: 4 per quarter																						
1.1.2.2 Performance Measure: Number of community contacts made. Target: 50 per quarter																						
1.1.2.3 Performance Measure: Number of property owners taking mitigation actions on their property after community outreach contact. Target: 10 per quarter																						
1.1.2.4 Performance Measure: Average ISO rating of County fire districts. Target: 5 or higher																						

9182/28/98 0309028 NR210 038

Santa Fe County Strategic Plan

	Responsible Parties	FY18	FY2019				FY2020				FY2021				FY2022				FY2023				Notes
		Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
Strategy 1.1.3: Improve commercial property fire prevention inspection program																							
Action: Conduct life safety inspections in accordance with adopted fire code requirements	Fire Chief																						
Action: Map, catalog, and maintain perimeters and dates of inspections	Fire Chief/GIS Manager																						
Action: Adopt International Fire Code	Fire Chief																						
1.1.3.1 Performance Measure: Average number of business days to complete inspections. Target: 30 business days or less 90% of the time																							
1.1.3.2 Performance Measure: Percent of identified life safety problems rectified through inspection process. Target: 100%																							
1.1.3.3 Performance Measure: Number of inspections conducted. Target: 150 per quarter																							
Objective 1.2: Provide High Quality First Responder Services																							
Strategy 1.2.1: Install new RECC computer-aided dispatch (CAD) system																							
Action: Obtain matching funds due from Cities of Santa Fe and Edgewood	RECC Director																						
Action: Install and configure CAD hardware and software	RECC Director/ IT Director/GIS Manager																						
Action: Extract, transform and load GIS data into CAD system	GIS Manager																						
Action: Train RECC staff on use of new CAD	RECC Director																						
Action: Maintain and update GIS/E911 data for periodic loading to CAD system	GIS Manager																						
Strategy 1.2.2: Transition to Next Generation 911 (NG911) system																							
Action: Propose and support NMAC 2019 legislative efforts to preserve/ increase/ recover E911 Funding	RECC Director/GIS Manager																						
Action: Use CAD workgroup to plan NG911 transition (public safety, IT, GIS)	RECC Director/IT Director/GIS Manager																						
Action: Conduct public awareness education campaign, including press releases, media day, text message alert system pamphlets with utility bills, and radio print and television advertisements	RECC Director																						
Action: Engage stakeholders through regular attendance of meetings of RECC Board, City Public Safety Committee, County Public Safety standing meetings, NMAC affiliate, and legislative interim and standing committees	RECC Director																						
Action: Identify and obtain funding sources for software, hardware, and equipment	RECC Director																						
Action: Install and configure NG911 hardware and software	RECC Director/ IT Director/GIS Manager																						
Action: Extract, transform and load GIS data into NG911 CAD	GIS Manager																						

Santa Fe County Strategic Plan

	Responsible Parties	FY18	FY2019				FY2020				FY2021				FY2022				FY2023				Notes
		Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
Strategy 1.2.3: Sustain emergency management plans																							
Action: Collaborate with governmental and private partners to identify opportunities and threats	Fire Chief/Emergency Management Assistant Chief																						
Action: Amend emergency management plans to align with best practices	Fire Chief/Emergency Management Assistant Chief																						
Action: Provide GIS data to support emergency management plans	GIS Manager																						
Strategy 1.2.4: Conduct regular DWI saturation patrols																							
County Sheriff																							
Action: Provide quarterly DWI heat maps from CAD to Sheriff's office	GIS Manager																						
1.2.4.1 Performance Measure: Number of alcohol-related traffic fatalities. Target: 9 or less per year.																							
Strategy 1.2.5: Update countywide interoperable public safety land mobile radio system																							
Action: Identify possible funding sources for hardware, software, infrastructure and equipment	RECC Director/Finance Director																						
Action: Obtain funding for hardware, software, infrastructure and equipment	RECC Director/Finance Director																						
Action: Establish City/County joint working group with elected official and management	RECC Director																						
Action: Discuss renegotiation of RECC JPA with City officials	RECC Director																						
See also Strategy 1.2.2: Transition to NG911 system																							
Strategy 1.2.6: Respond promptly to service calls																							
Action: Revise RECC operating procedures to improve dispatch time, including consideration of dispatching units prior to ascertaining the Clawson Code	RECC Director																						
Action: Train RECC staff on revised operating procedures	RECC Director																						
Action: Revise Fire Department operational procedures with Fire Service Standards and enforce as appropriate	Fire Chief																						
Action: Train fire staff on revised operational procedures	Fire Chief																						
1.2.6.1 Performance Measure: Average response times measured in accordance with industry standards. Target: 10 minutes or less																							
1.2.6.2 Performance Measure: Percentage of 911 calls answered within 5 seconds. Target: 90% or more																							
1.2.6.3 Performance Measure: Average Priority 1 911 call start to dispatch time. Target: 45 seconds or less																							
1.2.6.4 Performance Measure: Average Priority 2 911 call start to dispatch time. Target: 60 seconds or less																							

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Santa Fe County Strategic Plan

Responsible Parties		Notes																							
		FY18				FY2019				FY2020				FY2021				FY2022				FY2023			
		Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
Strategy 1.2.7: Study Fire Department organizational structure																									
Action: Evaluate structure and number of fire districts		Fire Chief																							
Action: Evaluate organization of career fire staff and management		Fire Chief/HR Director																							
Objective 1.3: Operate Adult and Youth Detention Centers to Ensure Safety of Detainees, Employees, and the Public																									
Strategy 1.3.1: Enhance Adult and Youth Detention Center internal safety																									
Action: Develop process to individually assess incidents of assault in ADF and YDC for corrective action		Public Safety Director																							
Action: Train staff on process to individually assess incidents of assault for corrective action		Public Safety Director																							
Action: Implement assault corrective action process		Public Safety Director																							
Action: Train staff on inmate mode assessments and de-escalation techniques		Public Safety Director																							
Action: Enhance inmate programming associated with crimes and additions related to their incarceration		Public Safety Director																							
Action: Improve recidivism tracking tools to better target re-entry programming		Public Safety Director																							
Action: Continually monitor vacancies to fill positions		Public Safety Director																							
Action: Schedule regular communication between senior management and new hires to provide mentorship and assessments		Public Safety Director																							
1.3.1.1 Performance Measure: Inmate on inmate assaults with serious injury. Target: 15 per quarter																									
1.3.1.2 Performance Measure: Inmate on staff assaults. Target: 2 per quarter																									
1.3.1.3 Performance Measure: Vacancy rate of detention officers. Target 10%																									
Strategy 1.3.2: Maintain accreditation/certification for detention facilities																									
Action: Seek NMAC reaccreditation of adult detention facility biannually		Public Safety Director																							
Action: Participate in CYFD annual inspection/certification of youth detention program annually		Public Safety Director																							
Action: Plan for adult detention facility accreditation through American Correctional Association		Public Safety Director																							
Action: Obtain adult detention facility accreditation through American Correctional Association		Public Safety Director																							
1.3.2.1 Performance Measure: Continued NMAC accreditation of adult detention facility. Target: Yes																									
1.3.2.2 Performance Measure: Continued CYFD certification of youth detention program. Target: Yes																									
Strategy 1.3.3: Ensure Medicaid enrollment and coordination with private insurers to provide inmate health care																									
Action: Continue Medicaid enrollment efforts through booking process and weekly verification		Public Safety Director																							
Action: Navigate inmates with private insurance to respective providers		Public Safety Director																							

Santa Fe County Strategic Plan

	Responsible Parties	FY18	FY2019				FY2020				FY2021				FY2022				FY2023				Notes
		Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
Objective 1.4: Provide Public Safety Prevention, Education and Intervention Services																							
Strategy 1.4.1: Create a Youth Services Division within Community Services Division																							
Action: Establish working group to evaluate current youth programs and recommend FY2020 restructuring	Teen Court Manager																						
Action: Identify and request funding for enhancement of youth programs	Teen Court Manager																				Included in FY2019 interim budget		
1.4.1.1 Performance Measure: Number of youth served by Teen Court program. Target: 125 or more per quarter																							
1.4.1.2 Performance Measure: Number of youth served by Santa Fe County youth programs. Target: 2,400 or more per quarter																							
Strategy 1.4.2: Conduct neighborhood watch meetings																							
Action: Provide quarterly maps of neighborhood watch group activity to Sheriff's Office	GIS Manager																						
Strategy 1.4.3: Provide neighborhood bicycle patrols	County Sheriff																						
Strategy 1.4.4: Conduct Safety Training Enforcement Program (STEP)	County Sheriff																						
Action: Provide quarterly traffic fatality and pedestrian heat maps to Sheriff's Office from CAD	GIS Manager																						
1.4.4.1 Performance Measure: Number of traffic fatalities. Target NA																							
1.4.4.2 Performance Measure: Number of pedestrian fatalities. Target NA																							
Objective 1.5: Improve Adult Detention Facility Re-Entry Program																							
Strategy 1.5.1: Assess re-entry program and wrap around service needs and gaps																							
Action: Meet with all re-entry staff to identify concerns, issues, gaps in service upon release, possible expansion areas, and tracking methods	Public Safety Director/Warden																						
Action: Develop tracking of individuals receiving substance abuse services/Medicaid assistance treatment program (MAT), naltrexone, vivitrol while incarcerated	Public Safety Director/Warden																						
Action: Identify and request additional funding sources	Public Safety Director/Warden																						
Action: Consider requesting additional re-entry positions as efforts prove success	Public Safety Director/Warden																						
Action: Educate community providers and the public on measures adult detention facility is taking to combat opioid use dependency in inmates	Public Safety Director/Warden																						
Action: Develop program for former inmates who have been successful in recovery for a certain length of time to tell their stories through public schools	Public Safety Director/Warden																						
1.5.1.1 Performance Measure: Percent of eligible incarcerated adults participating in Medicaid Assistance Treatment Program (MAT). Target: 100%																							
1.5.1.2 Performance Measure: Percent success rate for eligible incarcerated adults participating in MAT. Target: 50% or more																							

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Santa Fe County Strategic Plan

Responsible Parties		FY18		FY2019				FY2020				FY2021				FY2022				FY2023				Notes																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
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Action: Identify revenue sources and annual amount targeted		Housing Director																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																											

Santa Fe County Strategic Plan

	Responsible Parties	FY18	FY2019				FY2020				FY2021				FY2022				FY2023				Notes
		Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
Objective 2.2: Address Threats Associated with Climate Change																							
Strategy 2.2.1: Develop additional backup water supply																							
Action: Compile official documents addressing backup water supply, including current plans, previous studies, ordinances, contracts, etc.	Utilities Director/GIS Manager																						
Action: County Manager and BCC meet with Mayor and City Council to review current state of backup water supply to collective utilities and options to expand	Utilities Director																						
Action: Build internal team of SFC experts to create and analyze list of options for additional backup water supply (utilities, GIS, sustainability, finance, planning, legal, etc.)	Utilities Director																						
Action: Meet with regional partners to discuss options for additional backup water supply (City, mutual domestics, BDD, PBRWS, EAWSD, large well water users)	Utilities Director																						
Action: Determine and locate resources needed	Utilities Director																						
Action: Create plan	Utilities Director																						
Action: Secure water supply with water rights, infrastructure and wet water with regional partners	Utilities Director																						
Action: Implement domestic well metering use program including pilot program, allocation verification for utility customers, and updated meter installation requirement	Sustainability Manager																						
See also Objective 1.1, Enhance Fire Protection Programs																							
2.2.1.1 Performance Measure: Backup water supply available as a percentage of Buckman Diversion deliveries. Target: 100% of annual deliveries from BDD																							
Strategy 2.2.2: Reduce greenhouse gas emissions from county operations																							
Action: Adopt fleet management policy determining countywide fuel efficiency standard and policy for use of alternative fuels	Public Works Director/Sustainability Manager																						
Action: Improve facilities and fixed asset database catalog and mapping	IT Director/Finance Director/GIS Manager																						
Action: Contract for investment grade audit of major County facilities	Sustainability Manager																						
Action: Work with energy service companies to implement improvements recommended in investment grade audit	Sustainability Manager																						
Action: Install solar generation on County facilities, including Nancy Rodriguez and Eldorado Community Center using statewide price agreement	Sustainability Manager																						
Action: Conduct analysis of solarizing County facilities to prioritize and determine size of funding requests	Sustainability Manager																						
Action: Develop County employee ride-sharing and alternative transportation program	Sustainability Manager																						
Action: Establish healthy building and energy efficiency guidelines for all new county buildings	Sustainability Manager																						
Action: Calculate triple-bottom-line cost benefit analysis in County buildings and facilities	Sustainability Manager																						

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	Responsible Parties	FY18	FY2019				FY2020				FY2021				FY2022				FY2023				Notes
		Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
Action: Support legislation to increase New Mexico renewable energy portfolio standards through NMAC and other stakeholders																							
2.2.2.1 Performance Measure: Year-over-year change in average County passenger and light-duty truck miles per gallon. Target: Reduce by 2 or more miles/gallon per year																							
2.2.2.2 Performance Measure: Change in number of County vehicles that are electric. Target: Increase by 1 vehicle per year																							
2.2.2.3 Performance Measure: Number of electric vehicle charging stations at County buildings. Target: 5 or more																							
2.2.2.4 Performance Measure: Number of County buildings or facilities solarized per year. Target: 2 buildings or facilities per year																							
Objective 2.3: Ensure County's Long-Term Financial Stability																							
Strategy 2.3.1: Amend Sustainable Land Development Code/lodger's tax ordinance to regulate short-term rentals																							
Action: Consider commercial valuation of short-term rental properties to increase revenue collections and flexibility of funds																							
Action: Form working Group of Lodger's Tax Advisory Board, Fire, Legal, Sustainability, Finance and Assessor																							
Action: Develop SLDC regulations for short-term rentals for public review and adoption																							
Action: Outreach and inform public of importance																							
Action: Identify location and number of short-term rentals in unincorporated area																							
Action: Collect rules from other jurisdictions																							
Action: Create and adopt appropriately-targeted changes for lodger's tax																							
See also Strategy 2.1.4: Maintain and enhance existing affordable housing stock																							
Strategy 2.3.2: Consider changes to solid waste fee structure																							
Action: Hold workshops with partners to review 2014 Solid Waste Assessment and Management Study (SWMA, City, County)																							
Action: Consider fee structure options																							
Action: Cost-benefit analysis of options																							
Action: Propose revised fee structure and/or franchise fee																							
Action: Adopt any necessary ordinances																							

Santa Fe County Strategic Plan

	Responsible Parties	FY18	FY2019				FY2020				FY2021				FY2022				FY2023				Notes
		Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
Strategy 2.3.3: Consider additional gross receipts tax increments																							
Action: Analyze increments available, revenue generation, allowable uses, boundaries, approval process	Finance Director																						
Action: Compare County rate to statewide rates	Finance Director																						
Action: Obtain feedback from the public on any proposed increments/uses	County Manager/Finance Director																						
Action: Adopt necessary resolutions	County Manager/Finance Director																						
Strategy 2.3.4: Implement County's reserve policy																							
Action: Monitor reserve levels on a quarterly basis against reserve policy requirements	Budget Administrator																						
2.3.4.1 Performance Measure: County General Fund Contingency Reserve as a percentage of General Fund operating budget, including transfers. Target: 10% or more																							
Strategy 2.3.5: Revise water and sewer rate structure																							
Action: Seek approval of updated water and sewer rate ordinances	Utilities Director																				Approved at 6/12/18 BCC meeting		
2.3.5.1 Performance Measure: Percentage of recurring utility operating expenses covered by recurring utility revenues. Target: 100% or more																							
Strategy 2.3.6: Collect receivables owed to the County																							
Action: Collect delinquent property taxes	County Treasurer																						
Action: Analyze collection rate for ambulance compared to similar jurisdictions	Fire Chief/ Finance Director																						
Action: Based on analysis of collection rate for ambulance, develop action plan to improve collections	Fire Chief/ Finance Director																						
Action: Analyze collection rate for utilities compared to similar jurisdictions	Utilities Director																						
Action: Based on analysis of collection rate for utilities, develop action plan to improve collections	Utilities Director/ Finance Director																						
See also Strategy 4.2.2: Increase County Acceptance of Payment Cards																							
2.3.6.1 Performance Measure: Percent of billed property taxes collected as of each fiscal year end. Target: 95% or more																							
2.3.6.2 Performance Measure: Percent of ambulance billings collected as of each fiscal year end. Target: 56% or more																							
2.3.6.3 Performance Measure: Percent of utility fees billed collected as of each fiscal year end. Target: 95% or more																							

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	Responsible Parties	FY18	FY2019				FY2020				FY2021				FY2022				FY2023				Notes
		Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
Strategy 2.3.7: Maintain County roads, facilities, vehicles and equipment to maximize service life																							
Action: Develop annually updated maintenance plan for all road districts	Road Maintenance Manager																						
Action: Develop weekly pre-trip vehicle inspection form	Fleet Manager																						
Action: Develop County heavy equipment operator training program to increase life of heavy equipment	Road Maintenance Manager																						
Action: Update facility assessment every five years using contractor, including incorporation of ADA transition plan	Property and Facilities Manager																						
2.3.7.1 Performance Measure: PASER rating for all paved County road facilities. Target: 6 or higher																							
2.3.7.2 Performance Measure: Countywide pavement miles repaired, resurfaced, chip sealed, and fog sealed. Target: 6 miles or more per quarter																							
Strategy 2.3.8: Maintain or improve County bond rating to ensure affordable access to credit markets																							
Action: Communicate with rating agencies and ensure adequate disclosure	Finance Director																						
See also Strategy 2.3.4: Implement County’s reserve policy																							
2.3.8.1 Performance Measure: Rating on County general obligation bonds. Target: AA+ or higher rating																							
2.3.8.2 Performance Measure: Rating on County gross receipts tax bonds. Target: AA or higher rating																							
Strategy 2.3.9: Improve County risk management efforts																							
Action: Train employees on slips, trips, falls and other workplace hazards	Risk Management Director																						
Action: Create process to ensure timely follow up on workers' compensation claims	Risk Management Director/ HR Director																						
Action: Review claim data quarterly with County Manager and County Attorney	Risk Management Director																						
Action: Appoint staff safety monitors in each County building	Risk Management Director																						
Action: Commence quarterly safety inspections through safety monitors in each County building	Risk Management Director																						
2.3.9.1 Performance Measure: Average workers' compensation costs per employee per fiscal year. Target: \$1,200 or less																							

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	Responsible Parties	FY18	FY2019				FY2020				FY2021				FY2022				FY2023				Notes
		Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
Objective 2.4: Incentivize Sustainable Economic Development																							
Strategy 2.4.1: Utilize special districts when appropriate																							
Action: Create checklist and implementation workflow materials for public improvement districts, tax increment development districts, local economic development act projects, and county improvement districts	Economic Development Manager																						
Action: Track establishment and designation of opportunity zones	Economic Development Manager																						
Action: Advertise opportunity zones to encourage use	Economic Development Manager																						
Action: Create developer toolkit to guide through approvals and buildout	Economic Development Manager/ Planning Manager																						
Strategy 2.4.2: Improve county-targeted economic development clusters																							
Action: Update economic development plan to prioritize economic development strategies	Economic Development Manager																						
Action: Create joint affordable housing and economic development constructs to leverage LEDA for live/work projects	Economic Development Manager/ Housing Director/ Planning Manager																						
Action: Leverage existing county economic development projects including broadband, ecotourism, film, recreation, agriculture, open space and trails by combining with other projects	Economic Development Manager/Film Director																						
Action: Review funding availability to support appropriate public/private partnerships through county policies and regulations	Economic Development Manager																						
2.4.2.1 Performance Measure: Dollars expended by film industry in the County. Target: \$30 million per quarter																							
Strategy 2.4.3: Maintain or expand nonresidential, mixed use and institutional zones																							
Action: Facilitate implementation of community plans through SLDC and zoning map and identify nonresidential areas through community, area, and district planning	Growth Management Director																						
Action: Facilitate commercial development in appropriate areas	Growth Management Director																						
Action: Identify other potential locations for nonresidential development	Growth Management Director																						
Action: Revise SLDC Use Matrixes for appropriate scale nonresidential uses in all zoning districts	Growth Management Director																						
2.4.3.1 Performance Measure: Change in acreage within County nonresidential, mixed use and institutional areas. Target: 0 or less reduction																							

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Responsible Parties		FY18	FY2019				FY2020				FY2021				FY2022				FY2023				Notes
		Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
Strategy 2.4.4: Implement AgriGate web-based tool highlighting food producers, buyers, resources																							
Action: Launch AgriGate tool																							
Action: Increase user participation of AgriGate through outreach to local food producers, buyers, and agricultural resource providers																							
Strategy 2.4.5: Improve workforce training and education programs																							
Action: Identify needs of local employers through survey																							
Action: Encourage internship programs that bridge local certificate and associate programs to local small business needs																							
Action: Continue to fund Protec job preparatory program at Santa Fe Community College																							
2.4.5.1 Performance Measure: Percentage of individuals trained through Protec program that retain jobs. Target: 80% or more																							
Strategy 2.4.6: Meet adequate public facilities requirements of SLDC																							
Action: Complete 20-year Capital Improvement Plan (CIP)																							
Action: Identify capital improvements and associated costs needed for new development																							
Action: Develop phased schedule to complete CIP																							
Action: Complete Impact Fee study																							
Action: Consider County Impact Fees																							
Action: Consider all funding sources																							
Action: Adopt necessary resolutions/ordinances																							

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		Responsible Parties		FY18	FY2019				FY2020				FY2021				FY2022				FY2023				Notes
				Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
POPULATION GOAL 3: SUPPORT A HEALTHY COMMUNITY																									
Objective 3.1: Connect Residents With Services Needed for Health and Well Being																									
Strategy 3.1.1: Implement Accountable Health Community																									
		Action: Procure IT system for Accountable Health Community		Health Services Director/ IT Director																					
		Action: Install and configure IT system for Accountable Health Community		IT Director																					
		Action: Contract with FQHC's for navigation services		Health Services Director																					
		Action: Complete storyteller project		Health Services Director																					
		Action: Contract to develop evaluation plan for the Accountable Health Community		Health Services Director																					
		Action: Implement evaluation plan		Health Services Director																					
		Action: Implement priorities identified in the County Health Action Plan		Health Services Director																					
		3.1.1.1 Performance Measure: Number of people navigated to resources needed for health and well-being. Target: 100 or more per quarter																							
Strategy 3.1.2: Increase babies born healthy in the County																									
		Action: Provide programs targeted to at-risk women including Medication Assisted Treatment		Health Services Director																					
		Action: Contract with clinics to provide pre-natal care for high risk women		Health Services Director																					
		See also Strategy 3.1.1: Implement Accountable Health Community																							
		See also Objective 3.2: Reduce Drug and Alcohol Abuse																							
		See also Objective 3.5: Increase Consumption of Healthy Food																							
		3.1.2.1 Performance Measure: Percentage of babies born in Santa Fe County weighing less than 2,500 grams (~5.5 pounds). Target: 8.7% or less																							
Objective 3.2: Reduce Drug and Alcohol Abuse																									
Strategy 3.2.1: Train Public Safety Department staff on crisis intervention techniques and mental health related issues																									
		Action: Procure contracts for training services		Health Services Director/ Public Safety Director																					
		Action: Consider increased funding for drug and alcohol abuse treatment services, including detoxification, residential, outpatient, and Medication Assisted Treatment		Health Services Director																					
		3.2.1.1 Performance Measure: Percent of adults who engaged in binge drinking during the last 30 days. Target: 14.2% or less																							
		3.2.1.2 Performance Measure: Rate of overdose deaths per 100,000 population. Target: 35 or less per year																							
Strategy 3.2.2: Combat DWI through public awareness and enforcement																									
		Action: Issue RFP for public awareness activities		Community Safety Program Manager																					
		Action: Provide quarterly DWI arrest heat maps from CAD		GIS Manager																					
		See also Strategy 1.2.4: Conduct regular DWI saturation patrols																							
		3.2.2.1 Performance Measure: Number of DWI checkpoints conducted. Target: 5 or more per quarter																							
		3.2.2.2 Performance Measure: Number of DWI saturation patrols conducted. Target: 10 or more per quarter																							

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	Responsible Parties	FY18	FY2019				FY2020				FY2021				FY2022				FY2023				Notes
		Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
Strategy 3.2.3: Participate in drug take back events with Drug Enforcement Agency		Community Safety Program Manager																					
See also Strategy 1.4.1: Create a Youth Services Division within Community Services Division																							
See also Strategy 1.2.4: Conduct regular DWI saturation patrols																							
3.2.3.1 Performance Measure: Alcohol-related death rate per 100,000 population. Target: 52.9 or less per year																							
Objective 3.3: Provide Services for Aging Population																							
Strategy 3.3.1: Identify geographical areas with service need gaps and current facility utilization																							
Action: Collaborate with Rio Arriba County/City of Espanola on services and locations	Senior Services Program Manager																						
Action: Provide mapping and demographic analysis	GIS Manager																						
Action: Implement mechanism to track senior services provided by location	Senior Services Program Manager																						
Action: Train County staff on full array of senior services available to make effective referrals to partners and non-profit providers	Senior Services Program Manager																						
Action: Collaborate with partners and nonprofits to provide services identified in gap analysis	Senior Services Program Manager																						
3.3.1.1 Performance Measure: Number of individuals receiving senior services. Target: 200 or more per quarter																							

Santa Fe County Strategic Plan

	Responsible Parties	FY18	FY2019				FY2020				FY2021				FY2022				FY2023				Notes
		Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
Strategy 3.3.2: Construct and operate Cerrillos Senior Center																							
	Action: Issue RFP for construction services																						
	Action: Construct Cerrillos Senior Center																						
	Action: Secure FY2020 operational funding																						
	Open Cerrillos Senior Center																						
Strategy 3.3.3: Serve healthy delivered and congregate meals through senior centers																							
	Action: Procure and enter contracts with local produce for senior services																						
	3.3.3.1 Performance Measure: Percent of senior satisfied with delivered and congregate meals pursuant to annual survey. Target: 80% or more																						
	3.3.3.2 Performance Measure: Number of congregate meals provided. Target: 10,000 or more per quarter																						
	3.3.3.3 Performance Measure: Number of home delivered meals provided. Target: 16,800 or more per quarter																						
Strategy 3.3.4: Analyze costs and benefits of new senior center in Santa Cruz																							
	Action: Establish work group to identify any unmet service needs and priorities																						
	Action: Identify funding beyond the \$1.3 million currently funded if appropriate																						
	Action: Request and obtain FY2020 funding if appropriate																						
	Action: Design and construct new facility if appropriate																						
See also Strategy 4.3.1: Create staff steering committee to monitor and prioritize staff work																							
Strategy 3.3.5: Develop standard staffing level for senior centers																							
	Action: Review existing staff levels at senior centers and propose revisions if appropriate																						
	Action: Request an obtain additional FY2021 funding if appropriate																						

SEC CLERK RECORDED 09/02/2019

Santa Fe County Strategic Plan

	Responsible Parties	FY18	FY2019				FY2020				FY2021				FY2022				FY2023				Notes
		Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
Objective 3.4: Provide Behavioral Health Services																							
Strategy 3.4.1: Complete Behavioral Health Crisis Center																							
Action: Form Design-Build workgroup to define building parameters and establish bridging documents	Community Services Director																						
Action: Issue Design-Build RFP to Remodel 2052 Galisteo	Community Services Director																						
Action: Remodel 2052 Galisteo	Community Services Director/Public Works Director																						
Action: Identify temporary location for CSD	Community Services Director																						
Action: Negotiate contract for Crisis Center operations	Community Services Director																						
Action: Open Crisis Center	Community Services Director																						
Action: Operate mobile crisis response team	Community Services Director																						
Strategy 3.4.2: Reduce suicides in County																							
Action: Enhance partnerships with schools, state, and other programs	Behavioral Health Program Manager																						
Action: Participate in prevention alliance activities	Behavioral Health Program Manager																						
Action: Coordinate youth program funds with Santa Fe Public Schools	Teen Court Program Manager																						
Action: Contract for mobile crisis services	Community Services Director																						
Action: Request funding for Zero Suicide program	Behavioral Health Program Manager																						
Action: Provide annual suicide heat maps from CAD	GIS Manager																						
See also Strategy 1.4.1, Create a Youth Services Division within Community Services Division																							
3.4.2.1 Performance Measure: Suicide rate per 100,000 population. Target: 19.2 or less																							

Santa Fe County Strategic Plan

		Responsible Parties		FY18	FY2019				FY2020				FY2021				FY2022				FY2023				Notes
				Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
Objective 3.5: Increase Consumption of Healthy Food																									
See Also Strategy 3.3.3: Serve healthy delivered and congregate meals through senior centers																									
Strategy 3.5.1: Coordinate County food and agricultural priorities with City/County Food Policy Council																									
		Action: Serve on Food Policy Council		Health Services Director																					
		Action: Contract by coordination of Food Policy Council		Health Services Director																					
		Action: Implement goals identified in Food Policy Council Food Plan		Health Services Director/ Planning Manager																					
3.5.1.1 Performance Measure: Percent of adolescents consuming 5 or more servings of fruit and vegetables per day. Target: 27% or more																									
3.5.1.2 Performance Measure: Percent of adults consuming 5 or more servings of fruit and vegetables per day. Target: 20% or more																									
Strategy 3.5.2: Provide community nutrition education																									
		Action: Provide education at senior centers		Senior Services Program Manager																					
		Action: Coordinate with NMSU to provide quarterly training at County meal sites		Senior Services Program Manager																					
		Strategy 3.5.3: Collaborate with local farmers to provide fresh, locally-grown produce		Senior Services Program Manager																					
See also Strategy 2.4.4: Implement AgriGate web-based tool																									
Strategy 3.5.4: Promote healthy food for youth, including Lunch Box Express, Farmers Market, and Cooking With Kids programs																									
		Action: Prioritize youth funding to meet Health Action Plan goals, including healthy food		Teen Court Program Manager																					
		Action: Implement Edgewood Senior Center demonstration garden		Senior Services Program Manager/ Planning Manager																					
See also Strategy 1.4.1: Create a Youth Services Division within Community Services Division																									
3.5.4.1 Performance Measure: Number of individuals receiving nutritional education from County. Target: 160 or more per quarter																									

01/02/2019 09:00:00 AM REC'D 01/02/2019 09:00:00 AM

Santa Fe County Strategic Plan

	Responsible Parties	FY18	FY2019				FY2020				FY2021				FY2022				FY2023				Notes
		Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
Objective 3.6: Provide Recreational Amenities																							
Strategy 3.6.1: Maintain existing open space trails and parks	Planning Manager/ Public Works Director/ Community Services Director																						
	Planning Manager																						
	Planning Manager/ Public Works Director/ Community Services Director																						
	Planning Manager/ Public Works Director/ Community Services Director																						
Action: Develop and implement OSTP management plans	Planning Manager/ Public Works Director/ Community Services Director																						
3.6.1.1 Performance Measure: Percent of OSTP strategic plan task list items completed per year. Target: 30%																							
Strategy 3.6.2: Maintain and operate parks and recreational facilities																							
Action: Coordinate rentals of community centers, Stanley Cyclone center, and Pojoaque ball fields	Community Operations Program Manager																						
Action: Maintain level of service for approximately 6,600 acres of OSTP	Public Works Director																						
3.6.2.1 Performance Measure: Percent year-over-year change in acres open space maintained by County. Target: 0% or greater																							
Strategy 3.6.3: Improve opportunities for recreation with social opportunities																							
Action: Develop and coordinate social opportunities at Stanley Cyclone Center and Pojoaque ball fields	Community Operations Program Manager																						
Action: Provide social, educational and recreational activities for seniors	Senior Services Program Manager																						
See also Strategy 1.4.1, Create a Youth Services Division within Community Services Division																							

Santa Fe County Strategic Plan

		FY18		FY2019		FY2020		FY2021		FY2022		FY2023		Notes		
		Q4		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2		Q3	Q4
Responsible Parties																
Objective 3.7: Provide a Comprehensive Wellness Program Benefitting County Employees and Their Families																
Strategy 3.7.1: Provide education and training for healthy lifestyles																
Action: Support Bike-To-Work week via annual Commission resolution		X														
Action: Offer gym membership in employee health plan																
Action: Continue annual step tracking activities		X														
Action: Offer financial wellness training and activities																
Action: Offer mental health resources to County Employees																
See also Objective 4.1, Recruit and Retain Highly Qualified Employees																
3.7.1.1 Performance Measure: Percent of County eligible employees utilizing gym membership through health plan. Target: 15% or more																
3.7.1.2 Performance Measure: Percent of County employees participating in County wellness activities. Target: 10% or more																
POPULATION GOAL 4: BE A PROFICIENT, TRANSPARENT, AND ACCESSIBLE GOVERNMENT																
Objective 4.1: Recruit and Retain Highly Qualified Employees																
Strategy 4.1.1: Provide well-rounded, consistent, market-relevant employee compensation																
Action: Consider annual COLA, merit pool, benefit changes, and collective bargaining agreement changes															COLA, insurance tier changes, and earmark for collective bargaining included in FY2019 interim budget	
Action: Obtain employee feedback on insurance benefits																
Action: Analyze positions that are difficult to fill, have high vacancy rates, or high turnover rates																
Action: Conduct compensation classification studies																
4.1.1.1 Performance Measure: Percent change in health insurance premium. Target: 2% or less increase																
4.1.1.2 Performance Measure: Countywide turnover rate in first year of employment. Target: 10% or less																
4.1.1.3 Performance Measure: Countywide turnover rate. Target: 10% or less																
4.1.1.4 Performance Measure: Countywide vacancy rate. Target: 20% or less																
Strategy 4.1.2: Enhance employee evaluation and performance management process																
Action: Evaluate employee review process (electronic processing, more frequent feedback, etc.)																
Action: Implement process improvements																

01/22/25/25 03:00:00 PM 03:00:00 PM

Santa Fe County Strategic Plan

	Responsible Parties	FY18	FY2019				FY2020				FY2021				FY2022				FY2023				Notes
		Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
Strategy 4.1.3: Document and review business processes and procedures																							
Action: Emphasize importance of employee desk manuals to all staff	County Manager																						
Action: Create system to receive and compile documented business processes and procedures	HR Director/Department Directors																						
Action: Create schedule for employees to document business processes and procedures	HR Director/Department Directors																						
Action: Populate list of business processes and procedures to be documented	HR Director/Department Directors																						
Action: Compile set of business processes and procedures for employee reference	HR Director/Department Directors																						
Action: Update Accounting Manual	Accounting & Finance Reporting Manager																						
Strategy 4.1.4: Enhance employee morale to increase retention																							
Action: Develop career ladders within compensation classes	HR Director																						
Action: Educate employees on value of retirement benefits	HR Director																						
See also Objective 3.7, Provide a Comprehensive Employee Wellness Program Benefitting County Employees and their Families																							
4.1.4.1 Performance Measure: Percent of County employees satisfied with County internal services as measured through annual survey. Target: 80% or more																							
Objective 4.2: Use Technology and Business Processes Wisely																							
Strategy 4.2.1: Improve internal purchasing processes																							
Action: Schedule monthly procurement meetings with senior management of each department	Procurement Manager/IT Director																						
Action: Schedule and complete quarterly trainings of procurement user group	Procurement Manager																						
Action: Initiate implementation of eProcurement after studying costs, security issues, and confidentiality requirements	Procurement Manager/IT Director																						
Action: Research unused capabilities of Superior procurement module	Procurement Manager/IT Director																						
4.2.1.1 Performance Measure: Number of Countywide emergency procurements. Target: 3 or less																							
4.2.1.2 Performance Measure: Average number of business days to create a small purchase Purchase Order from receipt of complete packet. Target 2 business days or less per quarter																							
4.2.1.3 Performance Measure: Average number of business days from advertisement to contract award using RFP process. Target: 72 business days or less																							
4.2.1.4 Performance Measure: Average number of business days from advertisement to contract award using IFB process. Target: 43 business days or less																							

Santa Fe County Strategic Plan

		Responsible Parties		FY18	FY2019				FY2020				FY2021				FY2022				FY2023				Notes
				Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
Strategy 4.2.2: Increase county acceptance of payment cards																									
Action: Issue RFP for countywide payment card acceptance services		Treasurer/IT Director																							
Action: Review County IT infrastructure compliance with Payment Card Industry-Data Security Standards		IT Director																							
Action: Develop payment card acceptance policy		Finance Director																							
Action: Train employees on handling of payment card information		Finance Director																							
Action: Begin widespread acceptance of payment cards at County offices		Finance Director																							
Action: Conduct vendor ACH pilot project		Finance Director																							
4.2.2.1 Performance Measure: Percentage of Countywide accounts receivable payments received by credit card. Target: 5% or more																									
4.2.2.2 Performance Measure: Percentage of County permanent and term employee payroll distributions paid by direct deposit. Target: 90% or more																									
4.2.2.3 Performance Measure: Percentage of County vendor payments paid by ACH or debit card. Target: 5% or more																									
Strategy 4.2.3: Streamline land development review process for customers																									
Action: Review business process and customer experience		Growth Management Director																							
Action: Increase access to information for staff and public		Growth Management Director																							
Action: Identify permits that can be accepted through on-line applications		Building & Development Services Manager																							
Action: Analyze success of on-line film permit applications		Building & Development Services Manager																							
Action: Develop online application process		Growth Management Director																							
Action: Implement IT/GIS architecture		Growth Management Director/IT Director																							
See also Strategy 4.2.2: Increase County Acceptance of Payment Cards																									
4.2.3.1 Performance Measure: Percent of permits issued within timeframe allowed by SLDC. Target: 90% or more																									
4.2.3.2 Performance Measure: Percentage of film permit applications processed online. Target: 100%																									
Strategy 4.2.4: Aid constituents in accessing public information																									
Action: Fully comply with the Inspection of Public Records Act		County Attorney																							
Action: Maintain a user-friendly and updated County website		Communications Coordinator																							
Action: Provide interactive mapping tools for ease in identifying zooming, floodplains, terrain, and permit tracking		GIS Manager																							
4.2.4.1 Performance Measure: Percent of IPRA requests responded to timely. Target: 100%																									
Strategy 4.2.5: Maintain current and correct property values																									
Performance Measure: Percentage of real properties reassessed within the last three years. Target: 90% or more		County Assessor																							

Santa Fe County Strategic Plan

	Responsible Parties	FY18	FY2019				FY2020				FY2021				FY2022				FY2023				Notes
		Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
Strategy 4.2.6: Maintain public records in a secure and accessible manner																							
Action: Train employees on public records retention and destruction process	County Attorney																						
Action: Revise County records retention schedule	County Attorney																						
Action: Seek BCC approval of revised records retention schedule	County Attorney																						
Action: Remind employees to review documents eligible for destruction	County Attorney																						
4.2.6.1 Performance Measure: Percentage change in records stored at Iron Mountain over previous fiscal year. Target: reduce by 8% per year																							
Strategy 4.2.7: Ensure County cash balances and investments are safe, liquid, and generating return																							
Action: Procure new Custody Banking Services contract	County Treasurer																						
Action: Implement Investment Policy	County Treasurer																						
Action: Enhance reporting to Investment Committee	County Treasurer																						
Action: Analyze liquidity needs to increase County core portfolio if appropriate	County Treasurer																						
Performance Measure: Portfolio yield exceeding federal fund rates in basis points. Target: 20 basis points																							
Strategy 4.2.8: Enhance performance-based budgeting																							
Action: Develop template for performance measure reporting	Finance Director																						
Action: Determine performance measures for programs, divisions, and departments	County Manager/Finance Director																						
Action: Implement departmental quarterly performance-based budgeting reporting	Finance Director																						
Strategy 4.2.9: Provide exceptional Human Resource services																							
Action: Obtain annual employee feedback on human resources services																							
Action: Streamline Human Resource processes by increasing use of electronic processes																							
4.2.9.1 Performance Measure: Average number of business days to fill position from date advertised. Target: 30 business days or less																							
Strategy 4.2.10: Transition to Electronic Board Meeting Materials																							
Action: Obtain quotes for software and hardware	IT Director																						
Action: Purchase software and hardware and train users on use of software	IT Director																						

Board of County Commission Meeting – June 26, 2018
Agenda Item: 3.E.2



THE BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY

ORDINANCE NO. 2018-__

AMENDING THE DELAYED REPEAL OF THE COUNTY REGIONAL TRANSIT
GROSS RECEIPTS TAX AND REAUTHORIZING THE TAX

BE IT ORDAINED BY THE GOVERNING BODY OF SANTA FE COUNTY, NEW MEXICO:
that Section 6 of Ordinance Number 2008-14, effective July 1, 2009, and imposing a one eighth of one percent (.125%) County Regional Transit Gross Receipts Tax is hereby amended by replacing it entirely with the following new Section 6:

"Section 6. Delayed Repeal. (Optional) Ordinance Number 2008-14 is reauthorized at the current rate of one eighth of one percent (.125%) in perpetuity (if it becomes law)."

The effective date of this amendment shall be January 1, 2019 or July 1, 2019 whichever date occurs first after the expiration of at least three months from the date this ordinance is delivered or mailed to the Taxation and Revenue Department.

ADOPTED BY THE GOVERNING BODY OF THE COUNTY OF SANTA FE this 31st day of July 2018.

ATTEST:

By: _____
Anna Hansen, Chair

Geraldine Salazar
Santa Fe County Clerk

Approved as to Form:

R. Bruce Frederick
Santa Fe County Attorney

SFC CLERK RECORDED 08/02/2018

Board of County Commission Meeting

June 26, 2018

Agenda Item 5.C

Comments:

**Draft Policies and Procedures Regarding Santa Fe
County's Response to Pueblo Requests to Acquire
Additional Trust Land**

SFC CLERK RECORDED 08/02/2018

Tony T. Flores

From: Richard Reinders <richednv@gmail.com>
Sent: Tuesday, June 19, 2018 11:48 AM
To: Tony T. Flores; Dave and Cris; Paul White; Henry P. Roybal
Subject: Re: Draft Policy - BCC 6/26/18

Tony my initial comment is that they all should be turned down if outside of the reservation boundaries and considered for all inside the boundaries. The BCC should be completely aware of the standards that allows land to be put into trust and look at the 5 Pueblos circumstances and they would find that none of the Pueblos within Santa Fe County qualify to transfer land to trust outside the reservation. Clearly they don't need it for economic development because they own miles of highway frontage and own casinos and other enterprises, 2nd they have hundreds if not thousands of acres un-developed that can be used for housing so using land outside of the reservation is not needed for that so they don't meet the burden required by 25 cfr 151.11, that is why it is easy to determine to turn down every application and let the burden be on them to prove to the County they need it.

On Tue, Jun 19, 2018 at 10:05 AM, Tony T. Flores <tflores@santafecountynm.gov> wrote:

Please find the draft policy that the County Manager has prepared for review and discussion at the Tuesday June 26th, 2018, Board of County Commission Meeting.

If you have any comments, please provide them to my office at your earliest convenience.

Tony Flores

Deputy County Manager

Santa Fe County

505-986-6216 (o)

--
Richard Reinders
720-289-6592 (cell)
505-455-2055

SFC CLERK RECORDED 08/02/2018

Tony T. Flores

From: Dave and Cris <losneals@gmail.com>
Sent: Monday, June 25, 2018 11:46 AM
To: Bruce Frederick; Tony T. Flores; 'Richard Reinders'; paulwhitesf@gmail.com
Cc: Katherine Miller; Tessa Jo Mascarenas; 'devin bent'; Henry P. Roybal
Subject: RE: Draft Policy - BCC 6/26/18

Bruce,

First, thanks for your quick response.

See my comments below.

Dave Neal

From: Bruce Frederick [mailto:rbfrederick@santafecountynm.gov]
Sent: Monday, June 25, 2018 11:07 AM
To: Dave and Cris; Tony T. Flores; 'Richard Reinders'; paulwhitesf@gmail.com
Cc: Katherine Miller; Tessa Jo Mascarenas; devin bent; Henry P. Roybal
Subject: RE: Draft Policy - BCC 6/26/18

Dave,

Thanks for commenting. I think adding copies of the applicable regulations as exhibits to the policy is good. However, I am not sure I understand your addition to the text of the draft. You propose adding the following paragraph:

Upon receipt of the Notice of Request (NOR) if the Notice of Request does not contain information required by 25 CFR 151.10 for "On Reservation-Acquisitions" (highlighted in yellow on the enclosed) or 25 CFR 151.11 for "Off Reservation-Acquisitions" (highlighted in yellow on the enclosed), the NOR will be denied and immediately returned to the BIA with statement the NOR has been denied and a request to provide the below information that was considered by the Secretary of Interior or BIA when approving the acquisition of the property.
If the Notice of Request does provide the required information (enclosed), the County of Santa Fe will immediately publish an informational notice in the Santa Fe New Mexican and Albuquerque Journal – North acknowledging receipt of the NOR and the proposed date the NOR will be considered for approval by the BCC

The County is not in a position of denying or approving the Notice of Request. It can only comment on the proposed transfer into trust, and it would be a mistake to send a purported denial without commenting.

COMMENT: Am I wrong in concluding the County does not have the authority to approve or disapprove issuing a tax exempt status for off reservation acquisitions? I hope not. Yes, I agree that in denying a NOR, the County needs to provide the reasons/comments but again, in the final analysis, does the County have the authority to decide to deny the tax exemption especially for off-reservation acquisitions?

Additionally, we will not have the Pueblo's complete application, only the NOR; therefore, we would not know whether the application contained all of the required information.

SFC CLERK RECORDED
06/26/2018

COMMENT: Given a pueblo's completed application is subject to FOIA, I would ask the BIA to include the pueblo's application.

I also think we can count on federal bureaucrats to routinely reject incomplete applications.

COMMENT: Over the years I have become fairly suspicious of the BIA's e.g., "watch dog" vs. "advocacy" mission and I also know the County must remain unbiased. Given this, I still would like to ask the County to please consider adding the pueblo's application to the NOR. One thought might be for the County to "automatically" request the pueblo's application, if not provided, upon receipt of NOR and suggest that the 30 day deadline will start upon receipt of the pueblo's application. Such as ... "Based on the information provided with NOR, Santa Fe County unable to determine the merits of granting any tax exemption status regarding the property being transferred. Please provide a copy of the pueblo's application for this transfer."

I am not sure the proposed additional published notice is necessary, since the NOR will go to the BCC for consideration at a noticed public hearing. It may be more effective to give direct email notice to identified institutions and folks and organizations that request it.

COMMENT: I agree.

Thanks again.

R. Bruce Frederick
Santa Fe County Attorney
102 Grant Avenue
Santa Fe, NM 87501
505-986-6351

-----Original Message-----

From: Dave and Cris [mailto:losneals@gmail.com]

Sent: Monday, June 25, 2018 10:11 AM

To: Tony T. Flores; 'Richard Reinders'; paulwhitesf@gmail.com

Cc: Katherine Miller; Tessa Jo Mascarenas; devin bent; Bruce Frederick; Henry P. Roybal

Subject: RE: Draft Policy - BCC 6/26/18

Please see attached regarding my input regarding Subject: item.

I personally believe the suggested changes are truly needed for the BCC to make an informed decision when approving or disapproving a tax exemption request.

Please consider that currently the Pojoaque Valley School District's bonding capacity has declined by \$2 million since 2004 because the overall assessed value of the district has declined. Not only does this reduction effect the District's capital improvement program but also its Two Mill Levy funds to maintain the school's facilities. In addition, I learned last week in a meeting with the Superintendent that the District is considering the option to construct a new middle school facility on the Jacona campus which is currently estimated to cost about \$30 million. This particular school in recent years has received very low grades from Public Education Department (PED) in its evaluation of the school. The District can only acquire \$5.5 million through its bonding capacity which would essentially "tap out" the District's capital funds. If they decide to move forward with this school, the District's ability to use capital funds to finance other capital improvement projects will be zilch. BTW, this new school will also benefit the many pueblo children attending this school as well as other children whose parents work on the Federal properties.

The PED's formula for distributing Federal Impact aid funds (PL 874) to schools such as Pojoaque does not reimburse Pojoaque Valley School District the amount of funds proportional to the quantity of Federal tax exempt properties (e.g., USDA-Forest Service, BLM, BIA, Lab) within the District.

Furthermore, there is a very strong motivation for pueblo governments to avoid transferring their lands into federal trust based on the recent Aamodt Settlement as it curtails their water rights until such time as the infamous regional water system is constructed. Don't hold your breath on that one:-))))

Personally, I do not believe that the letter issued in 2010 by NM former Secretary of Taxation and Revenue regarding the criteria for tax exempting pueblo lands is legally defensible given a 1998 US Supreme Court ruling.

Reasons to be considered,

Dave Neal
(505) 455-2175

From: Tony T. Flores [mailto:tflores@santafecountynm.gov]
Sent: Tuesday, June 19, 2018 10:06 AM
To: Richard Reinders (richednv@gmail.com); paulwhitesf@gmail.com; Dave and Cris Neal (losneals@gmail.com)
Cc: Katherine Miller; Tessa Jo Mascarenas
Subject: Draft Policy - BCC 6/26/18

Please find the draft policy that the County Manager has prepared for review and discussion at the Tuesday June 26th 2018, Board of County Commission Meeting.

If you have any comments, please provide them to my office at your earliest convenience.

Tony Flores
Deputy County Manager
Santa Fe County
505-986-6216 (o)

SFC CLERK RECORDED 08/02/2018

**POLICIES AND PROCEDURES REGARDING SANTA FE COUNTY' S
RESPONSE TO PUEBLO REQUESTS TO ACQUIRE ADDITIONAL TRUST
LAND**

I. GENERAL.

A. The federal regulations codified at 25 CFR § § 151.1 through 151.15 ("Acquisition Regulations") generally govern requests by individual Indians and Tribes to the federal government to take new lands into trust.

B. In addition to the Acquisition Regulations, the federal Indian Gaming Regulation Act ("IGRA"), 25 USC § 2719, governs the acquisition of trust land for gaming purposes. The IGRA generally prohibited the acquisition of off-reservation trust land for gaming purposes after October 17, 1988 unless certain conditions are met, including concurrence of the Governor.

C. The Acquisition Regulations require the Bureau of Indian Affairs ("BIA") to provide a written notice to local governments of requests to take lands into trust ("Notice of Request") and an opportunity to provide written comments. It is the policy of Santa Fe County ("County") to provide written comments in response to all such notices regarding requests by Pueblos to take land into trust, unless the BCC determines otherwise.

II. PROCEDURES AND CONSIDERATIONS

- A. The County has 30 days after receipt of a Notice of Request to provide written comments to BIA. The Notice or Request must "inform the state or local government that each will be given 30 days in which to provide written comments as to the acquisition's potential impacts on regulatory jurisdiction, land use, real property taxes, and special assessments." 25 CFR 151.10 and 151.11 (d).

Please add:

Upon receipt of the Notice of Request (NOR) if the Notice of Request does not contain information required by 25 CFR 151.10 for "On Reservation-Acquisitions" (highlighted in yellow on the enclosed) or 25 CFR 151.11 for "Off Reservation-Acquisitions" (highlighted in yellow on the enclosed), the NOR will be denied and immediately returned to the BIA with statement the NOR has been denied and a request to provide the below information that was considered by the Secretary of Interior or BIA when approving the acquisition of the property. If the Notice of Request does provide the required information (enclosed), the County of Santa Fe will immediately publish an informational notice in the Santa Fe New Mexican and Albuquerque Journal – North acknowledging receipt of the NOR and the proposed date the NOR will be considered for approval by the BCC.

- B. Upon receiving a Notice of Request: A copy shall immediately be provided to the County Manager, the County Attorney, the County Assessor, County Treasurer, and

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the County Administrator. If the Notice of Request allows the County to request an extension of the time in which to provide comments, the County Attorney shall request promptly request the extension. The Notice of Request shall be placed on the next available Board of County Commissioners ("BCC") meeting agenda as an action item. Prior to the BCC meeting, the County Attorney will review the statutory authority under which the acquisition is proposed. In addition, the County Manager and/or the County Attorney will meet with the County Assessor, County Treasurer, and County Administrator to obtain their comments and ascertain the potential impacts of the proposed acquisition on the County's regulatory jurisdiction, land use, real property taxes, and special assessments. Unless the BCC decides that the County should not provide comments, the County Attorney will prepare written comments for the County Manager's review and signature so that they may be submitted to BIA within the 30-day comment period, as the same may be extended. In addition to commenting on the potential impacts on the County's regulatory jurisdiction, land use, real property taxes, and special assessments, the County may provide comments concerning any matter relevant to the determination of whether to take the lands into trust under 25 CFR 151.10, 25 CFR 151.11, or the IGRA, as applicable.

III. APPEAL

- A. The BIA must provide the County with notice of the decision ("Notice of Decision") to acquire new trust land. The County may initiate an administrative appeal of the Notice of Decision pursuant to 25 CFR Part 2 within 30 day of receiving it. Upon exhausting all administrative appeals, the County may appeal to a federal district court under the federal Administrative Procedures Act.
- B. Upon receiving a Notice of Decision, it shall be placed on the next available BCC meeting agenda for discussion in executive session whether to appeal.
- C. If the BCC decides to appeal the Decision, the County Attorney shall prepare and file a notice of appeal in accordance with applicable law.

Enclosures As Stated

§ 151.4

land in trust or restricted status, land may be acquired for an individual Indian in trust status:

- (1) When the land is located within the exterior boundaries of an Indian reservation, or adjacent thereto; or
- (2) When the land is already in trust or restricted status.

§ 151.4 Acquisitions in trust of lands owned in fee by an Indian.

Unrestricted land owned by an individual Indian or a tribe may be conveyed into trust status, including a conveyance to trust for the owner, subject to the provisions of this part.

§ 151.5 Trust acquisitions in Oklahoma under section 5 of the I.R.A.

In addition to acquisitions for tribes which did not reject the provisions of the Indian Reorganization Act and their members, land may be acquired in trust status for an individual Indian or a tribe in the State of Oklahoma under section 5 of the Act of June 18, 1934 (48 Stat. 985; 25 U.S.C. 465), if such acquisition comes within the terms of this part. This authority is in addition to all other statutory authority for such an acquisition.

§ 151.6 Exchanges.

An individual Indian or tribe may acquire land in trust status by exchange if the acquisition comes within the terms of this part. The disposal aspects of an exchange are governed by part 152 of this title.

§ 151.7 Acquisition of fractional interests.

Acquisition of a fractional land interest by an individual Indian or a tribe in trust status can be approved by the Secretary only if:

- (a) The buyer already owns a fractional interest in the same parcel of land; or
- (b) The interest being acquired by the buyer is in fee status; or
- (c) The buyer offers to purchase the remaining undivided trust or restricted interests in the parcel at not less than their fair market value; or
- (d) There is a specific law which grants to the particular buyer the right to purchase an undivided interest or interests in trust or restricted land

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without offering to purchase all of such interests; or

- (e) The owner of a majority of the remaining trust or restricted interests in the parcel consent in writing to the acquisition by the buyer.

§ 151.8 Tribal consent for nonmember acquisitions.

An individual Indian or tribe may acquire land in trust status on a reservation other than its own only when the governing body of the tribe having jurisdiction over such reservation consents in writing to the acquisition; provided, that such consent shall not be required if the individual Indian or the tribe already owns an undivided trust or restricted interest in the parcel of land to be acquired.

§ 151.9 Requests for approval of acquisitions.

An individual Indian or tribe desiring to acquire land in trust status shall file a written request for approval of such acquisition with the Secretary. The request need not be in any special form but shall set out the identity of the parties, a description of the land to be acquired, and other information which would show that the acquisition comes within the terms of this part.

§ 151.10 On-reservation acquisitions.

Upon receipt of a written request to have lands taken in trust, the Secretary will notify the state and local governments having regulatory jurisdiction over the land to be acquired, unless the acquisition is mandated by legislation. The notice will inform the state or local government that each will be given 30 days in which to provide written comments as to the acquisition's potential impacts on regulatory jurisdiction, real property taxes and special assessments. If the state or local government responds within a 30-day period, a copy of the comments will be provided to the applicant, who will be given a reasonable time in which to reply and/or request that the Secretary issue a decision. The Secretary will consider the following criteria in evaluating requests for the acquisition of land in trust status when

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the land is located within or contiguous to an Indian reservation, and the acquisition is not mandated:

(a) The existence of statutory authority for the acquisition and any limitations contained in such authority;

(b) The need of the individual Indian or the tribe for additional land;

(c) The purposes for which the land will be used;

(d) If the land is to be acquired for an individual Indian, the amount of trust or restricted land already owned by or for that individual and the degree to which he needs assistance in handling his affairs;

(e) If the land to be acquired is in unrestricted fee status, the impact on the State and its political subdivisions resulting from the removal of the land from the tax rolls;

(f) Jurisdictional problems and potential conflicts of land use which may arise; and

(g) If the land to be acquired is in fee status, whether the Bureau of Indian Affairs is equipped to discharge the additional responsibilities resulting from the acquisition of the land in trust status.

(h) The extent to which the applicant has provided information that allows the Secretary to comply with 516 DM 6, appendix 4, National Environmental Policy Act Revised Implementing Procedures, and 602 DM 2, Land Acquisitions: Hazardous Substances Determinations. (For copies, write to the Department of the Interior, Bureau of Indian Affairs, Branch of Environmental Services, 1849 C Street NW., Room 4525 MIB, Washington, DC 20240.)

[45 FR 62036, Sept. 18, 1980, as amended at 60 FR 32879, June 23, 1995]

§ 151.11 Off-reservation acquisitions.

The Secretary shall consider the following requirements in evaluating tribal requests for the acquisition of lands in trust status, when the land is located outside of and noncontiguous to the tribe's reservation, and the acquisition is not mandated:

(a) The criteria listed in § 151.10 (a) through (c) and (e) through (h);

(b) The location of the land relative to state boundaries, and its distance from the boundaries of the tribe's res-

ervation, shall be considered as follows: as the distance between the tribe's reservation and the land to be acquired increases, the Secretary shall give greater scrutiny to the tribe's justification of anticipated benefits from the acquisition. The Secretary shall give greater weight to the concerns raised pursuant to paragraph (d) of this section.

(c) Where land is being acquired for business purposes, the tribe shall provide a plan which specifies the anticipated economic benefits associated with the proposed use.

(d) Contact with state and local governments pursuant to § 151.10 (e) and (f) shall be completed as follows: Upon receipt of a tribe's written request to have lands taken in trust, the Secretary shall notify the state and local governments having regulatory jurisdiction over the land to be acquired. The notice shall inform the state and local government that each will be given 30 days in which to provide written comment as to the acquisition's potential impacts on regulatory jurisdiction, real property taxes and special assessments.

[60 FR 32879, June 23, 1995, as amended at 60 FR 48894, Sept. 21, 1995]

§ 151.12 Action on requests.

(a) The Secretary shall review all requests and shall promptly notify the applicant in writing of his decision. The Secretary may request any additional information or justification he considers necessary to enable him to reach a decision. If the Secretary determines that the request should be denied, he shall advise the applicant of that fact and the reasons therefor in writing and notify him of the right to appeal pursuant to part 2 of this title.

(b) Following completion of the Title Examination provided in § 151.13 of this part and the exhaustion of any administrative remedies, the Secretary shall publish in the FEDERAL REGISTER, or in a newspaper of general circulation serving the affected area a notice of his/her decision to take land into trust under this part. The notice will state that a final agency determination to take land in trust has been made and that the Secretary shall acquire title in the name of the United States no

Tony T. Flores

From: devin bent <devin.bent@gmail.com>
Sent: Monday, June 25, 2018 5:45 PM
To: Dave and Cris
Cc: Bruce Frederick; Tony T. Flores; Richard Reinders; Paul White; Katherine Miller; Tessa Jo Mascarenas; Henry P. Roybal
Subject: Re: Draft Policy - BCC 6/26/18

Thank you all for including me in this discussion, and I hope you don't mind a comment at this late date.

However, do we need for presentation to the BCC to think systematically about all the ways trust status can impact the neighbors and develop a way to educate the Commissioners about them? Henry will know but I wonder if the others have any idea?

I think of myself as knowing the impacts, but just today I was reminded of one: the sale of fireworks in the midst of a terrible drought.

Others:

135 foot tall towers for high voltage power lines within fifty feet or perhaps less of a private property line. Yes they do fall down and in multiples. The high voltage power lines are not insulated. If a row of towers came down, they could incinerate entire city blocks. People who escape the initial BBQ can fry simply by stepping away or stepping out of their car. (The County needs to remember that Old Buckman Road is a BLM quarter mile wide utility corridor -- National Historic Trail be damned. If someone builds another power line in that corridor -- it will continue through Santa Fe County to eastern New Mexico.)

Gap issues. Even if the agreements with the pueblos are applicable outside the tradition boundaries, some homeowners may suddenly

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find themselves with the need to pay to access their homes. They will not be happy

Could the Pueblos assert aboriginal water rights? And everybody else ends up climbing down into their wells four times a year to read their meters. Incidentally, Pojoaque Pueblo thinks that OSE was too generous in the adjudications and will be pressing for more parsimonious allocations in the future. And guess who our Congressional delegation will side with.

All zoning controls through the SLDC or community overlays go out the window. Uses that are forbidden are now up to the Pueblo which will be located miles away from the use. Odors, noises, bright light, safety, will be of no concern to them since they will be miles away.

Those who think that the pueblos are too nice to do this sort of thing, should consider the proposed Verde high voltage transmission line down Dry Creek Road.

I am sure I missed some.

Devin

Devin Bent, PhD
193 County Road 113



Santa Fe (Nambe), NM 87506