

**MINUTES OF THE
SANTA FÉ COUNTY
COUNTY OPEN LAND TRAILS AND PARKS ADVISORY COMMITTEE
(COLTPAC)
November 1, 2017**

1. CALL TO ORDER

A regular meeting of the Santa Fé County Open Land, Trails and Parks Advisory Committee (COLTPAC) was called to order on the above date at approximately 6:00 p.m. by Chair Dave Dannenberg in the Projects, Facilities and Open Space Conference Room, 901 West Alameda St., Suite 20C, Santa Fé, New Mexico.

2. ROLL CALL

Roll Call indicated the presence of a quorum as follows:

Members Present

Dave Dannenberg, Chair
John Parker, Vice Chair
Greg Betts
Rubén Cedeño
Jean Pike
Linda Siegel

Members Absent

[one vacancy]
Ernesto Ortega [excused]
Sue Murphy [excused]

Staff Members Present

Maria F. Lohmann, Open Space and Trails Planner
Paul Olafson, Planning Projects Manager

Others Present

Carl Boaz, Stenographer

3. APPROVAL OF THE AGENDA

Member Betts pointed out a correction. The next meeting is December 6, 2017.

Chair Dannenberg asked for Discussion Items to be after Matters from County Staff.

Ms. Lohmann - we could combine matters from County staff with discussion in item B.

Chair Dannenberg agreed, and suggested flipping A and B. Item 9 would be put into item 6 B.

Member Siegel moved to approve the agenda as amended. Member Cedeño seconded the motion and it passed by unanimous voice vote.

4. APPROVAL OF MINUTES

A. August 18, 2017

Member Betts moved to approve the minutes of August 18, 2017 as presented. Member Cedeño seconded the motion and it passed by unanimous voice vote.

B. September 6, 2017

Member Siegel moved to approve the minutes of September 6, 2017 as presented. Member Parker seconded the motion and it passed by unanimous voice vote.

C. October 4, 2017

Member Betts moved to approve the minutes of October 4, 2017 as presented. Member Siegel seconded the motion and it passed by unanimous voice vote.

5. MATTERS OF PUBLIC CONCERN

There were no matters of public concern.

6. DISCUSSION ITEMS

B. Review Open Space Planning schedule (including 9. MATTERS FROM COUNTY STAFF)

Mr. Olafson and Ms. Lohmann put together the work plan schedule to bring in where COLTPAC will need to start thinking about what we are working on. The Thornton Plan was approved last night unanimously by the BCC.

Mr. Olafson thanked Chair Dannenberg and Member Pike for being there.

Ms. Lohmann said the work begins now for bond budgeting groundwork for what is to come. She interpreted the work chart colors. The asterisk is part of the strategic management plan. Thornton Ranch will continue through the year and the Galisteo Basin Interpretive Plan is ramping up. The Ortiz

Management Plan will close out by May. The Signage Plan is awaiting test signs and will come here as part of the strategic plan. Arroyo Hondo, with awarded grant to build is anticipated a closing in September. The Strategic Management Plan will wrap up in the summer. Consultants are writing the Rail Trail corridor from Rabbit Road to Lamy section and a stewardship protocol for monitoring connected with GIS. The stewardship program for the Rail Trail will spread to other properties. Maintenance monitoring will happen with a report after each rain storm. It can be set up for volunteers to download on their phone with the GIF software. The Management Plan should wrap up at end of year with a presentation in December. The best management practices for open space will tie into the Strategic Management Plan and consultants are looking at what other entities are doing on ecological or historical in a hand book form as a consistent play book.

The Committee briefly discussed how volunteers can be helpful and keeping the forest healthy.

Ms. Lohmann said they will develop three prescriptions for the top three properties with templates. The Los Porteros design is also a contract to re-engineer the irrigation plan which has not worked well. The Madrid drainage study will be a contract and be sent to Procurement soon. Los Porteros doesn't have a robust community outreach plan. The irrigation would go out for bids. Madrid must have irrigation this season and they will maintain the ditch. She has talked with the mayordomo, but it seems no one really cares and there is no ditch association since the County purchased the property there. It needs more outreach and they will figure it out with the consultant.

Mr. Olafson explained that the concepts and principles should still be the same. We need to get a clear picture of the needs and establish the plan. The County will always be involved but this should be the work of the Public Works Department.

Ms. Lohmann said the consultant will discuss the drainage issues with the community and get them involved. A component will include a high level cultural resource survey but didn't know that COLTPAC would be allowed to apply.

The Committee briefly discussed the needs and the process for Madrid.

Ms. Lohmann said New Mexico Central would also be a contract and is also a high-level plan with a resource survey. The intent is to stabilize that resource. The project would identify land owners along it, establish the right-of-way and the preferred alignment. The survey could help the County know for sure where easements could not be established.

Member Pike asked what New Mexico Central is.

Ms. Lohmann explained that it was formerly a railroad corridor running south from Santa Fe and could have a loop from Santa Fe and back. It goes through Thornton Ranch and connects all the way up to Rancho Viejo. It is not complicated from Thornton Ranch to Rancho Viejo but past Thornton Ranch, it would be complicated. It runs parallel to the Rail Trail before it goes over to Lamy and there could be a connection between Lamy and Thornton to create that loop. The first set of Management Plans called for riparian and grassland management plans and they are being done with existing contracts. She will be going out with the consultant and maintenance crew to all the places in La Cieneguilla and Los Porteros

that need work along the corridor and the consultants would state their recommendations and the reasons for them. She will share the results in February.

Ms. Lohmann went next to Implement Management Plan, which is currently unidentified, but is in the budget request. She and Mr. Olafson have been generating ideas on what it could happen, even including reallocating the existing funding to finish up the specific plans. She clarified that these are all planning items, not capital items, so it could be interpretive panels, or engineering. That should be on the maintenance department's list. There is also money for an agriculture demonstration project on open space and have an orchard on an identified site as part of the implementation.

Next was Romero Park, for which Member Murphy asked for an update in December. Phase 2 was identified for funding as part of the bond. There will be some staff time for public outreach, moving forward and implementing the next phases. It might be discussed later because there might be property acquisition coming up.

The Committee needs to start on the SGMP trails and open space official map. It will tie into the Strategic plan with significant projects in the Sustainable Growth Management Plan map. They also need to push on the CIP. We assume all the projects that are in the CIP will stay in the CIP. The land development plan will go out 20 years. It has been a push for open space. New Mexico Central is a 12-year project. Then other activities will come on line. Mount Chalchihuitl will start later. The River Trail is conceptually designed and has an EA. Coordination with the City is needed for the next several years. Pojoaque Recreation Complex has activity going on and Bennie J. Chávez Community Center Park is being upgraded. The Santa Fe Rail Trail grant is to build segment 5 but planning is needed for segment 7, connecting to Lamy, and implementation of the management plan. Those are all things she couldn't put in a time line.

Chair Dannenberg noted two other critical management plans: Rio en Medio and Las Caminitos.

Ms. Lohmann said Rio en Medio needs a different plan - the issue is parking on an area managed by the Forest Service, so we need to work with Forest Service to mitigate them. We need forest thinning but it is not part of the sustainable management plan. We do need to do something on the trail head. She agreed that Los Caminitos is critical but didn't know what to do. Staff decided to hold off on it until higher priority properties are finished.

Mr. Olafson talked about the funding for the strategic plan. There were three sections. The first was staffing. Five maintenance crew members were hired this week and possibly three more, funded by GRT and the special election. A new natural resource manager is to start at the first of the year. For FY 18, PJ asked for 14 people. It was good effort and showed close cooperation between planning and maintenance. Carol Branch is doing a good job as Volunteer Coordinator.

The Committee briefly discussed personnel organization and cost centers.

Mr. Olafson said the second section is contract services for Madrid, New Mexico Central, and management plans for Open Space properties and implementation for agriculture demonstration on County open space properties. The Capital request is \$223,000. He was not sure the CIP would all be spent. He

explained that the capital funds are bundled. He showed the list of current capital projects which totaled \$14,255,468. He described the sections of the Santa Fe River Greenway. Romero Park has surprisingly nice resources coming in and he is putting together a time line for it.

Ms. Lohmann said Mt. Chalchihuitl funds will have all been spent by December and it is under remediation project.

Chair Dannenberg described the site where contamination will be capped and working with a remediation plan. Access is through Cerrillos Hills State Park and on the other side.

Mr. Olafson explained that the County is capping the lead for the owners. The lead is going down into neighboring properties and it is a gravel mine.

Ms. Lohmann had scheduled tentative field trips were scheduled and are proposed for early next year.

A. Review of the COLTPAC focus and priorities presentation

Chair Dannenberg proposed to wait until next meeting to discuss this. Member Parker and Member Siegel are meeting with Tony Flores tomorrow for his feedback on County Open Space. So the Chair may come back with something different for the presentation. His objective for the presentation is to set a trajectory for what is communicated in the plan. It has grand plans for parks, etc. already established by the Committee. We have outstanding trails and open space now and are positioned to be world class.

Member Cedeño asked if there were any take-away's from the presentation on how we can remold our role with the BCC. It might be a question to them on how they see our role or how best to work with Staff.

7. ACTION ITEMS

There were no action items.

8. MATTERS FROM THE COMMITTEE

Chair Dannenberg asked if the Committee could get some public relations for Thornton Ranch. There was no press coverage. He thought a press release should be done.

Ms. Lohmann said Mr. Flores asked us to have a strategy session in the next few weeks to figure out what is next on that. She was excited because the plans are done but the biker waiting for the trails is four years out.

The Committee made several comments on it.

Mr. Olafson said with the backlog of agenda items, the Committee should take action item next month on Romero Park is on there. There are three others, including the Santa Fe National Forest review, which he couldn't find on line.

The Committee discussed the recreation part and the concerns about energy and fire. They decided that should be part of the discussion with Mr. Flores.

Member Cedeño noticed when an invitation comes out, it is forwarded from Chair Dannenberg. He asked if the Committee members can we get those directly.

Ms. Lohmann explained that Chair Dannenberg has been forwarding them to her and she should be sending them out. She agreed to be better about that. She will also send out the Trails Alliance notices about trail openings, etc.

9. MATTERS FROM COUNTY STAFF

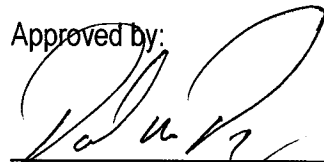
This was combined in item 6 B.

10. NEXT MEETING: Wednesday, December 6, 2017

11. ADJOURNMENT

Member Parker moved to adjourn the meeting. Member Cedeño seconded the motion and it passed by unanimous voice vote. The meeting was adjourned at 7:50.

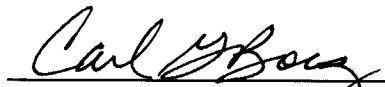
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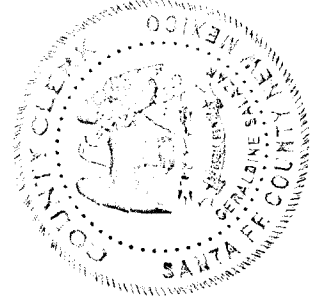

Dave Dannenberg, Chair

Attest:


Geraldine Salazar, County Clerk

Submitted by:

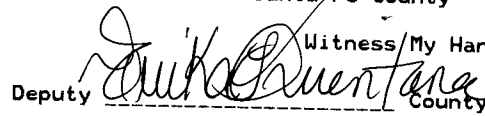

Carl Boaz for Carl G. Boaz, Inc.



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

COLTPAC MINUTES
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I Hereby Certify That This Instrument Was Filed for
Record On The 5TH Day Of January, 2018 at 09:11:39 AM
And Was Duly Recorded as Instrument # 1845573
Of The Records Of Santa Fe County

Deputy  Witness/My Hand And Seal Of Office
Geraldine Salazar
County Clerk, Santa Fe, NM