

SUMMARY OF ACTION  
SANTA FE SOLID WASTE MANAGEMENT AGENCY  
JOINT POWERS BOARD  
VIA CISCO WEBEX VIDEO CONFERENCING  
THURSDAY, NOVEMBER 19, 2020, 5:00 PM

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SFC CLERK RECORDED 02/24/2021

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SFC CLERK RECORDED 02/24/2021

**SANTA FE SOLID WASTE MANAGEMENT AGENCY  
JOINT POWERS BOARD  
VIA CISCO WEBEX VIDEO CONFERENCING  
THURSDAY, NOVEMBER 19, 2020, 5:00 PM**

**I. CALL TO ORDER**

The meeting of the Santa Fe Solid Waste Management Joint Powers Board was called to order by Commissioner Anna Hansen, Chair, via Cisco Webex Video Conferencing, on Thursday, November 19, 2020, at 5:00 pm.

**II. ROLL CALL**

**BOARD MEMBERS PRESENT**

Commissioner Anna Hansen, Chair  
Councilor JoAnne Vigil Coppler, Vice Chair  
Commissioner Hank Hughes  
Councilor Michael Garcia  
Commissioner Anna Hamilton  
Councilor Roman Abeyta

**BOARD MEMBERS ABSENT**

**OTHERS PRESENT**

Randall Kippenbrock, Executive Director, SWMA  
Rosalie Cardenas, SWMA  
Nancy Long, Long, Komer and Associates  
Ernestine Baca, SWMA  
Yvonne Herrera, Santa Fe County Finance Director  
Les Francisco, Santa Fe County  
Danita Boettner, Landfill Manager, SWMA  
Emily Pisula, SWMA  
Erica Martinez, SWMA  
Elizabeth Martin, Stenographer

**III. APPROVAL OF AGENDA**

**MOTION** A motion was made by Commissioner Hamilton, seconded by Councilor Vigil Coppler, to approve the agenda as presented.

**VOTE** The motion passed on a roll call vote as follows:

Commissioner Hansen, yes; Councilor Vigil Coppler, yes; Commissioner Hughes, yes; Councilor Garcia, yes; Commissioner Hamilton, yes; Councilor Abeyta, yes.

**IV. APPROVAL OF CONSENT CALENDAR**

**MOTION** A motion was made by Councilor Abeyta, seconded by Councilor Vigil Coppler, to approve the consent calendar as presented.

**VOTE** The motion passed on a roll call vote as follows:

Commissioner Hansen, yes; Councilor Vigil Coppler, yes; Commissioner Hughes, yes; Councilor Garcia, yes; Commissioner Hamilton, yes; Councilor Abeyta, yes.

**V. APPROVAL OF MINUTES**

**MOTION** A motion was made by Councilor Garcia, seconded by Commissioner Hamilton, to approve the minutes as presented.

**VOTE** The motion passed on a roll call vote as follows:

Commissioner Hansen, yes; Councilor Vigil Coppler, yes; Commissioner Hughes, yes; Councilor Garcia, yes; Commissioner Hamilton, yes; Councilor Abeyta, yes.

**VI. MATTERS FROM THE PUBLIC**

None.

**VII. CONSENT CALENDAR**

- A. REQUEST FOR APPROVAL OF SERVICES AGREEMENT WITH AMBITIONS TECHNOLOGY GROUP, LLC OF ALBUQUERQUE, NM, FOR MANAGED IT SERVICES THE AMOUNT OF \$60,000 (RFP NO. '21/01/P; AND**
- 1. APPROVAL OF BUDGET INCREASE FROM 810.100700 (OPERATING FUND CASH BALANCE) TO BE APPORTIONED BETWEEN 8100851.510310 (LANDFILL SERVICE CONTRACTS) AND 8100852.510310 (BURRT SERVICE CONTRACTS) IN THE TOTAL AMOUNT OF \$20,000.**

Approved on consent.

- B. REQUEST FOR APPROVAL OF SERVICES AGREEMENT WITH VEOLIA ES TECHNICAL SOLUTIONS, LLC OF HENDERSON, CO, FOR HOUSEHOLD HAZARDOUS WASTE COLLECTION SERVICES AT BUCKMAN ROAD RECYCLING AND TRANSFER STATION IN THE AMOUNT OF \$125,000 (RFP NO. '21/16/P).**

Approved on consent.

- C. REQUEST FOR APPROVAL OF AMENDMENT NO. 4 TO THE PROFESSIONAL SERVICES AGREEMENT WITH SCS ENGINEERS OF BEDFORD, TX, FOR THE CAJA DEL RIO LANDFILL GAS COLLECTION SYSTEM FOR TASKS 1,2 AND 3 - ENGINEERING, OPERATION AND MAINTENANCE SERVICES AND TASK 9 - TITLE V PERMIT RENEWAL (RFP NO. '18/09/P); AND**

- 1. EXTEND THE TERM OF THE AGREEMENT THROUGH NOVEMBER 9, 2021.**
- 2. INCREASE THE COMPENSATION BY \$137,780 FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$551,029.**
- 3. APPROVAL OF BUDGET INCREASE TO 8100851.510250 (COMPLIANCE CONTRACTS) FROM 812.100700 (LANDFILL GAS COLLECTION SYSTEM RESERVE FUND) IN THE AMOUNT OF \$137,780.**

Approved on consent.

- D. REQUEST FOR APPROVAL OF AMENDMENT NO. 3 TO THE PROFESSIONAL SERVICES AGREEMENT WITH OCCUPATIONAL HEALTH CENTERS OF THE SOUTHWEST, P.A. ("CONCENTRA") OF ADDISON, TX, FOR EMPLOYEE MEDICAL SERVICES FOR THE SANTA FE SOLID WASTE MANAGEMENT AGENCY (RFP NO. '18/10/P); AND**

- 1. EXTEND THE TERM OF THE AGREEMENT THROUGH NOVEMBER 9, 2021.**
- 2. INCREASE THE AMOUNT OF COMPENSATION BY \$6,000 FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$68,000.**

Approved on consent.

# **VIII. MATTERS FROM THE EXECUTIVE DIRECTOR**

Mr. Kippenbrock reported that they had the Household Waste Amnesty Day on November 7<sup>th</sup>. They had 228 cars and overall it was a safe event. We had the entrance conference for the Fiscal Year 20 Audit. The Chair participated in the conference. We will be late because of having to coordinate with the City. It will be completed on or before March 31, 2021. We are getting prepared now for the Audit.

Erica Martinez is participating today by phone. She is retiring on December 31<sup>st</sup>. She started with the City in 1995. We have brought in a new person this week for training. Our new person is Emily Pisula. She has been with the City for 5 years and is a CPA.

Chair Hansen welcomed Ms. Pisula and thanked Erica for all of her work.

Ms. Vigil said it had been a pleasure.

Chair Hansen said that she is concerned that the audit will again be late. This is an ongoing issue between SWMA and the City. She hopes at some point the City can get caught up and find a way so we can get our audit in time.

Mr. Kippenbrock said the last participant in the Household Waste Amnesty Day event was Councilor Vigil Coppler. He asked how her experience was.

Councilor Vigil Coppler said it was great. It was very well organized. Congratulations and kudos to the staff. It was very well done.

Chair Hansen said we have a wonderful Director. Thank you for a well run shop.

## **IX. MATTERS FROM THE BOARD**

None.

## **X. MATTERS FROM STAFF - AGENCY, CITY, COUNTY**

### **A. SHIRLENE SITTON, DIVISION DIRECTOR, CITY OF SANTA FE ENVIRONMENTAL SERVICES DIVISION**

Mr. Kippenbrock said he would speak for Ms. Sitton who could not be here today. She sent him an email that last week the City opened up their new recycling center at 2950 Agua Fria, next to the City's Fire Department Training Center. It is fully fenced and is using the new roll off containers.

**B. LES FRANCISCO, SOLID WASTE SUPERINTENDENT, SANTA FE COUNTY PUBLIC WORKS.**

Mr. Francisco reported that all is running smoothly at the County. He appreciated all the support they receive from the Commission. We will begin our modified hours on December 5<sup>th</sup>.

Commissioner Hamilton asked if he was considering different hours due to the worsening of COVID.

Mr. Francisco said no, not at this time.

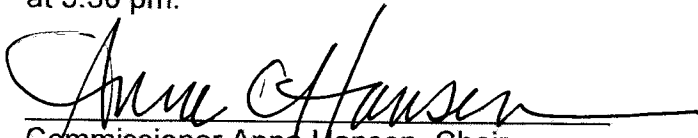
Chair Hansen asked Mr. Kippenbrock if he was considering modifying hours.

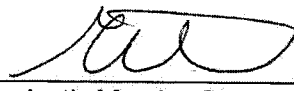
Mr. Kippenbrock said no, it is best to spread out the customers and have social distancing and masks.

**XI. NEXT MEETING: FEBRUARY 18, 2021**

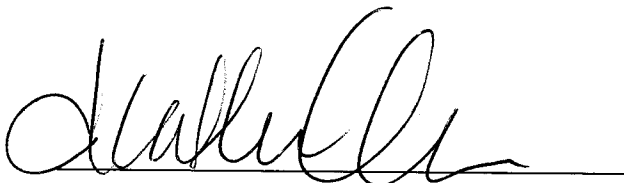
**XII. ADJOURNMENT**

There being no further business before the Board the meeting adjourned at 5:30 pm.

  
Commissioner Anna Hansen, Chair

  
Elizabeth Martin, Stenographer

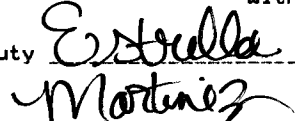
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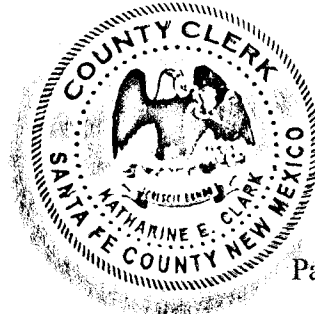
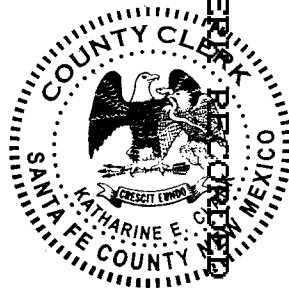
  
Katharine E. Clark  
Santa Fe County Clerk

COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

SWAC MINUTES  
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I Hereby Certify That This Instrument Was Filed for  
Record On The 24TH Day Of February, 2021 at 12:45:24 PM  
And Was Duly Recorded as Instrument # 1944539  
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office  
Katharine E. Clark  
Deputy  County Clerk, Santa Fe, NM



SFC CLERK RECORDED 02/24/2021