

**SANTA FE COUNTY**  
**BOARD OF COUNTY COMMISSIONERS**  
**REGULAR MEETING**

**November 28, 2017**

Henry Roybal, Chair - District 1  
Anna Hansen, Vice Chair - District 2  
Anna Hamilton - District 4  
Ed Moreno - District 5 [telephonically]  
Robert A. Anaya - District 3

SFC CLERK RECORDED 01/10/2018

**SANTA FE COUNTY**  
**REGULAR MEETING**  
**BOARD OF COUNTY COMMISSIONERS**

**November 28, 2017**

**I. A.** This regular meeting of the Santa Fe Board of County Commissioners was called to order at approximately 2:26 p.m. by Chair Henry Roybal in the Santa Fe County Commission Chambers, Santa Fe, New Mexico.

**B. Roll Call**

Roll was called by Deputy County Clerk Vicki Trujillo and indicated the presence of a quorum as follows:

**Members Present:**

Commissioner Henry Roybal, Chair  
Commissioner Anna Hansen, Vice Chair  
Commissioner Robert A. Anaya [3:15 arrival]  
Commissioner Anna Hamilton  
Commissioner Ed Moreno [telephonically, from 2:33]

**Members Excused:**

None

**C. Pledge of Allegiance**

**D. State Pledge**

**E. Moment of Reflection**

The Pledge of Allegiance was led by Amber Roybal, the State Pledge by Clarissa Medina and the Moment of Reflection by Patrick Ortiz of the Clerk's Office.

**I. F. Approval of Agenda**

- 1. Amendments**
- 2. Tabled or Withdrawn Items**

KATHERINE MILLER (County Manager): Mr. Chair, we have just one tabled item and that is on page 4, item IX. Presentation on Update of Negotiations of Rights-of-Way for County Roads. That is tabled and there are no amendments to the agenda or withdrawn items.

CHAIR ROYBAL: Thank you, Manager Miller. What's the pleasure of the Board?

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COMMISSIONER HAMILTON: Move to approve the agenda as amended.

COMMISSIONER HANSEN: Second.

CHAIR ROYBAL: We have a motion to approve the agenda as amended and a second.

**The motion passed by unanimous [3-0] voice vote.** [Commissioner Anaya and Commissioner Moreno were not present for this action.]

**I. G. Approval of Minutes**

- 1. Approval of October 31, 2017, Board of County Commissioner Meeting Minutes**
- 2. Approval of November 6, 2017, Special Board of County Commissioner Meeting Minutes**

CHAIR ROYBAL: Is there any changes? Commissioner Hansen.

COMMISSIONER HANSEN: Thank you. On the October 31<sup>st</sup> minutes, on page 1, where it says pledge of allegiance and the state pledge by Chris Narvaiz – I believe it was Chris White. So that needs to be changed to White. And on page 40, down at the bottom, there's a motion passed by the majority voice vote with Commissioners Hamilton and Hansen is spelled with an o instead of an e. Then on page 43, after we passed the motion, Commissioner Hansen, Thank you, Scott Caseman, Kaseman is spelled with a K. And then this is a question for Commissioner Hamilton, on page 64 in the middle of the page, it says cr? That should be Chair Roybal.

CHAIR ROYBAL: Thank you for those changes, Commissioner Hansen. So I'm looking for a motion for approval with corrections.

COMMISSIONER HAMILTON: I so move.

CHAIR ROYBAL: So we have a motion. Do I hear a second?

COMMISSIONER HANSEN: Second.

CHAIR ROYBAL: Motion and a second.

**The motion passed by unanimous [3-0] voice vote.** [Commissioner Anaya and Commissioner Moreno were not present for this action.]

**I. H. Employee Recognition**

- 1. Recognition of New Santa Fe County Employees**

MS. MILLER: Mr. Chair, Commissioners, I just would like to welcome the new County employees. We have in your packet, Dominic Monti, for CSD in Senior Services as cook, Kimberlee Harris in Corrections, case manager, Gary Maestas, in Corrections, life skills worker, Wanda Travis in Corrections, registered nurse, in Fleet Services, Daniel Martinez, in Road Maintenance, Toby Gallegos, in Traffic Engineering, Edward Hopkins, in our Utilities, a utilities maintenance worker, Joshua Averella, and then Shari Vialpando-Hill in the Sheriff's Office as a crime scene technician.

Also, I don't know if we had introduced Stephanie Schardin Clarke, our Finance

Director. She had stepped out of the room, I think, at the last meeting so we didn't get a chance to welcome her.

[Commissioner Moreno joined the meeting by telephone.]

**I. H. 2. Recognition of Years of Service of Santa Fe County Employees**

MS. MILLER: Then on recognition of years of service for Santa Fe County employees, as you know we recognize employees who have been here in consecutive years of five-year increments, and last month or this month of November we have Isaac Romero in Senior Services. He's been with us for five years. Julian Sena in Growth Management for five years, and Philip Sanchez in the Fire Department, who's also been with us five years.

And then we have four other employees who hit a ten-year mark with us. Juanita Chavarillo in Corrections, Rhianna Manzanares in Corrections, Jorge Lopez in the County Clerk's Office and Ted Roybal in IT. So I'd just like to acknowledge the new employees and then also thank the employees that have been with us for five to ten years. Really appreciate their dedicated service to Santa Fe County and it's nice to see people who stay and keep their knowledge and their experience here at the County

CHAIR ROYBAL: Thank you, Manager Miller and I also want to ditto those thoughts that you said and also just say congratulations on anniversaries and welcome to our new employees. We look forward to working with you. Do we have any other comments from the Board? Commissioner Moreno, are you on the line?

COMMISSIONER MORENO: Yes, I am.

CHAIR ROYBAL: Okay, so I want to just for the record show that Commissioner Moreno has joined the meeting.

COMMISSIONER MORENO: Thank you.

**3. Recognition of Stephanie Martinez on her Retirement from Santa Fe County**

PABLO SEDILLO (Public Safety Director): Good afternoon. Mr. Chair, members of the Commission, it's my great pleasure and honor to recognize Stephanie Martinez for her years of service with the state and with the County. She spent 15 years with the state and the last ten years of her life and the best ten years of her life at Santa Fe County. So I just want to give you a little summary about Stephanie. Stephanie is a go-to person for the County in Corrections, both the adult and the juvenile facility. She manages all our payroll. She manages our FMLA, disability, Workman's Comp – what else does she do? She does a plethora of different jobs. And she does them very well.

The most important thing about Stephanie is that she cares about the staff and you don't see that a lot in organizations. She's a very matter of fact type of person, but the thing is is that she will fight and advocate for her staff. And she does that very, very well. And she's very persistent; I can tell you that. I've had several conversations with her in regards to staff to advocate for them and she is – will justify every means to advocate for a certain staff. And when you find a certain individual who cares, not only about her job but the County, but she cares about her staff and that I think is very important. And to

have Stephanie do that day in and day out, it's just a testament of what her dedication and commitment is.

Quick story about Stephanie. I was in my office on a Sunday afternoon and I had to get some stuff done for Monday and I couldn't get this template that I needed to have and so I called her up and she says, I'm peeling chile right now. I said, well, bring some and come and see me. So she did come and she brought some chile. She helped me with the template. We worded it correctly and she left to go peel some more chile.

So that's dedication and that's commitment and that's Stephanie in a nutshell. It's been a pleasure and an honor to work with her and to hopefully give her some guidance and direction during her tenure here and I'm going to turn it over to Mr. Martinez. He has a little something to say and mine was real short. So thank you.

CHAIR ROYBAL: Thank you, Director Sedillo.

ANTHONY MARTINEZ (Corrections): Good evening, Commissioners County Manager Miller, and of course guests and [inaudible]. I want to thank you guys for coming out and being with us and giving us this opportunity to say a few words on behalf of Stephanie. Stephanie and I go back ten years. It seems like it's been 20 years because you know what? When she started working my wallet used to be full of money. Now it's empty. Hopefully in the next ten years it will build up and have plenty of money. But you know I have a lot to say about Stephanie and I thank Stephanie for being a loyal, honest and dedicated employee. She has always been there to support the staff and I like that. I like Stephanie because she's a good listener and a good communicator, and that's very important. You don't see that too often. So at this time I'm going to call up a coworker and he'll say another few words on behalf of Stephanie, which is Mr. Dan Solis, Sr.

And I want to say one more thing. I want to thank our Director, Pablo Sedillo, for giving me the opportunity to say these words. And you know what? Director Sedillo is very supportive of Corrections. He has a very, very difficult job. People do not realize how difficult Corrections is. I've been in Corrections 43 years. You know what? I worked with a bunch of directors but I never found nobody better than Director Sedillo. And I'm not saying that because Director Sedillo is here. That's another thing about me; I'm very honest so I would say it the way it is. And that's me. And I say that because he's out there always fighting for us, getting the resources that we need to continue to provide safety and security, not only for the facility but also for our community. So Mr. Dan Solis, would you please come up here for a few minutes and also Stephanie. Please join us up here.

DAN SOLIS (Corrections): Honorable members of the Santa Fe County Commission, Ms. Katherine Miller, Santa Fe County Manager, Mr. Pablo Sedillo, Santa Fe Public Safety Director, thank you very much for this opportunity to honor one of our own dear friends. First I want to thank God for the blessing of having had Stephanie Martinez as our dear friend and esteemed coworker. Today marks her leaving our place of employment at the Santa Fe County Adult Detention Facility, *El Bote, en español es decir, hasta la vista, pero no adiós*. That is to say, so long but not good bye, until we meet again.

Stephanie gave us 25 years of exemplary service and although many others will follow in her footsteps, some will be as good but none will be better. We'll miss her very

much and we know she will continue to contribute. She is far too young to take to the rocking chair and we know she will again carpe diem. We ask the blessing of God almighty upon her and her family. *Una vez más, hasta la vista.*

STEPHANIE MARTINEZ (Corrections): Mr. Chair, members of the Commission, County Manager Miller, Director Sedillo, I just want to say thank you. Thank you for the opportunity. Thank you for all your support throughout the years. To the Corrections staff it's been a pleasure. To my family. You know I was with the state for 15 years and I was able to end my career here with Santa Fe County, the Corrections Department, and I'm happy for that. I'm ready. I'm ready to move on and I'm excited and again, I just thank everyone. Explaining the money part a little bit, he bought me lunch a lot.

Director Sedillo, thank you, mostly for putting up with my mood swings, but thank you for everything.

MR. SEDILLO: We do have a quick gift for Stephanie if you don't mind us doing that in front of the Commission.

CHAIR ROYBAL: Sure. I think that we're probably going to have some comments from the Commissioners as well. Do you want to present the gift first or after? I think we could present it after, if you don't mind, and then take a photo. That would be great.

So I just want to say to Stephanie thank you for all your years of dedication to Santa Fe County. When you lose an employee with your institutional knowledge it leaves a big void in our County. It's something that would definitely be hard for somebody else to fill that position but I want you to know your ethics, your work ethic and your leadership that will stay behind as an inspiration to staff that will stay working. But I do want to say thank you for choosing Santa Fe County to spend the last ten years, you said, of your career, so it was a great honor to have you here. Any other Commissioners? Commissioner Hamilton.

COMMISSIONER HAMILTON: Stephanie, it's so nice to see a group of people who are so well thought of in your department, right up to a well liked and well respected director, be just so free and enthusiastic with praise. That really means a lot. Since I don't know you personally I can take that as an incredible message about what you contributed to the County and to everybody who you worked with. And I just have to agree with the Chairman that that leaves a tremendous void but it was really great that you gave so much while you were here and really wish you good luck.

CHAIR ROYBAL: Commissioner Hansen.

COMMISSIONER HANSEN: Thank you very much for your service. I know that it's hard, sometimes, to work at Corrections, and so for you to be there for the last ten years, thank you. I really appreciate your service. That is really great and thank you, Pablo, also, for your support and I hope we found a great replacement. Somebody soon. Yay. So welcome and thank you for your time at Santa Fe County and we will miss you, I know. So thank you.

CHAIR ROYBAL: Thanks again. Thank you, Commissioners, for your comments. Commissioner Moreno, are you still on the line?

COMMISSIONER MORENO: Yes, sir.

CHAIR ROYBAL: Would you like to make some comments?

COMMISSIONER MORENO: Yes. A career well spent makes everybody happy in the end. Congratulations and we hope that you have many, many benefits of your new freedom.

CHAIR ROYBAL: Thank you, Commissioner Moreno. And I'd say you're still very young so I'm sure that you still have some ideas of what you want to do so I want to wish you the very best in all your future endeavors. Thank you.

MR. SEDILLO: I know we're limited of time so I'm going to have Anthony present a little gift of appreciation from the Department of Corrections, both adult and juvenile.

MR. MARTINEZ: Stephanie, we got you something. A real nice gift here so you can enjoy. I wish you the best and I know you'll do well out there. Thank you.

CHAIR ROYBAL: Thank you. Can we get one more round of applause please?

[Photographs were taken.]

## II. CONSENT AGENDA

### A. Miscellaneous

1. **Approval of County Health Care Assistance Claims in the Amount of \$25,031.01 (Community Services Department/Kyra Ochoa)**
2. **Request Approval of Amendment No. 3 to Agreement No. 2015-0353-CORR/TRV between Santa Fe County and Diamond Pharmacy Services to Extend the Agreement an Additional Term and Increase Compensation in the Amount of \$190,000 (Inclusive of GRT) for Pharmaceutical Supplies and Services for the Corrections Department and Authorize the County Manager to Sign the Purchase Order (Purchasing Division/Bill Taylor)**  
**ISOLATED FOR DISCUSSION**

### B. Resolutions

1. **Resolution No. 2017-130, a Resolution Requesting a Budget Increase to the State Special Appropriations Fund (318) to Budget a Grant Awarded Through the State of New Mexico for the Vista Grande Library / \$18,275.56 (Finance Division/Stephanie Schardin Clarke)**
2. **Resolution No. 2017-131, a Resolution Requesting a Budget Increase to the Law Enforcement Operations Fund (246) to Budget One (1) Grant Awarded through the US Marshals Joint Law Enforcement Operation Task Force / \$2,846 (Finance Division/Stephanie Schardin Clarke)**
3. **Resolution No. 2017-132, a Resolution Authorizing a Santa Fe County Code Enforcement Officer to Apply to the District Court for an Inspection Order to Conduct an Inspectorial Search of the Dwelling and Premise Located at 1071 Camino Vista Aurora (County Manager's Office/Tony Flores)**

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4. **Resolution No. 2017-133, a Resolution Requesting an Extension and Amendment of the New Mexico department of Transportation (NMDOT) Year 2016/2017 Local Government Road Fund (LGRF) Cooperative Project Agreement, Project No. SP-5-17 (184) (Public Works Department/Robert Martinez)**
5. **Resolution No. 2017-134, a Resolution Requesting an Extension and Amendment of the New Mexico Department of Transportation (NMDOT) Year 2016/2017 Local Government Road Fund (LGRF) Cooperative Project Agreement, Project No. SB-7806 (103) 17 (Public Works Department/Robert Martinez)**
6. **Resolution No. 2017-135, a Resolution Requesting an Extension and Amendment of the New Mexico Department of Transportation (NMDOT) Year 2016/2017 Local Government Road Fund (LGRF) Cooperative Project Agreement, Project No. CAP-5-17 (470) (Public Works Department/Robert Martinez)**
7. **Resolution No. 2017-136, a Resolution Requesting a Budget Increase to the Detox Program Fund (242) in the Amount of \$150,000 (Finance Division/Stephanie Schardin Clarke)**
8. **Resolution No. 2017-137, a Resolution Requesting a Budget Increase to the Solid Waste General Fund (101) to Budget a Vehicle Purchase from Insurance Recovery that was Received from New Mexico Association of Counties in the Amount of \$34,225 (Finance Division/Stephanie Schardin Clarke)**
9. **Resolution No. 2017-138, a Resolution Requesting a Budget Increase to the Economic Development Fund (224) for a Grant Awarded Through the New Mexico Economic Development Department / \$8,000 (Finance Division/Stephanie Schardin Clarke)**

CHAIR ROYBAL: What's the pleasure of the Board?

COMMISSIONER HAMILTON: I move to approve the Consent Agenda.

CHAIR ROYBAL: We can get a second and then we can –

COMMISSIONER HANSEN: I have a second.

CHAIR ROYBAL: Okay, we have a motion and a second, and under discussion, Commissioner Hansen.

COMMISSIONER HANSEN: I just wanted to ask Pablo, before he leaves, I wanted to ask you a few questions about the Diamond Pharmacy Services.

CHAIR ROYBAL: We'll go ahead and pull that one then we'll do that one right after Consent.

COMMISSIONER HANSEN: I move to approve with that one item removed.

CHAIR ROYBAL: Does your second include that?

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COMMISSIONER HANSEN: Yes, please.

CHAIR ROYBAL: So we have a motion and a second.

**The motion passed by unanimous [4-0] voice vote.** [Commissioner Anaya was not present for this action.]

[The Deputy Clerk provided the resolution and ordinance numbers throughout the meeting.]

#### IV. ACTION ITEMS

##### A. Items from Consent Agenda Requiring Extended Discussion / Consideration

2. **Request Approval of Amendment No. 3 to Agreement No. 2015-0353-CORR/TRV between Santa Fe County and Diamond Pharmacy Services to Extend the Agreement an Additional Term and Increase Compensation in the Amount of \$190,000 (Inclusive of GRT) for Pharmaceutical Supplies and Services for the Corrections Department and Authorize the County Manager to Sign the Purchase Order (Purchasing Division/Bill Taylor)**

CHAIR ROYBAL: We have that one action item that was pulled.

TONY FLORES (Deputy County Manager): Mr. Chair, if we can actually go back to the item that was pulled off the Consent, which is item II. A. 2.

CHAIR ROYBAL: So we don't want to bring that under other action items.

MR. FLORES: Mr. Chair, I would say let's go ahead and bring it up at this point.

CHAIR ROYBAL: So we'll go ahead and bring up item II. A. 2. And Commissioner Hansen, you had a question on this?

COMMISSIONER HANSEN: Yes, thank you. I'm just curious what kind of drugs and if we provide any kind of Methadone or any drugs to help people who are addicted to opioids, what other pharmaceuticals we bring into the office, into the Corrections.

MR. SEDILLO: Mr. Chair, Commissioner Hansen, we do not bring any type of Methadone or Suboxone into our institutions whatsoever. They are taken out to have them disbursed to the individuals.

COMMISSIONER HANSEN: So it wouldn't be under this?

MR. SEDILLO: No, this would not be. This is our basic medications that we provide for general medical care for our inmates.

COMMISSIONER HANSEN: Okay. I just wanted to know because I'm just interested in how we do all of that and I'm looking forward to our tour again in the next year. Okay. That's all.

CHAIR ROYBAL: That was it, Commissioner Hansen? Thank you, Commissioner Hansen. Thank you, Director Sedillo. So I'll entertain a motion to move

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to approve.

COMMISSIONER HANSEN: I move to approve II. A. 2.

COMMISSIONER HAMILTON: Second.

CHAIR ROYBAL: So I have a motion and a second.

**The motion passed by unanimous [4-0] voice vote.** [Commissioner Anaya was not present for this action.]

### III. MATTERS FROM THE COUNTY MANAGER

#### A. Miscellaneous Updates

##### 1. **2018 Legislative Session** [*Exhibit 1: Resolution 2017-86*]

MR. FLORES: Thank you, Mr. Chair. Before we get started, I had a question on the template that Director Sedillo was trying to enter, so we had him sign up for Excel and Word training so he'd be able to open the templates and not have to call the staff in.

There was one other item. I'd like to have Jacob Stock stand up in the audience. He's our new planner and I wanted to introduce him because this next item when we talk about the legislative updates, Jacob's intricately involved in actually preparing the infrastructure capital improvement plan. So I wanted to have his face – and he is a new employee with Santa Fe County, and most days he dressed like I do so he's on an off day today.

So, Mr. Chair, the next agenda item is an update to kind of kickoff the 2018 legislative session. As many of you know, the legislative process is a year-long event, not just the time the session is in and actually, once the session wraps up, the interim committee starts shortly thereafter and those go through the summer months and all the way through the winter. We'll have our last ones next week.

I do want to remind the Board that we have our legislative delegation meeting next Tuesday the 5<sup>th</sup> at 6:00 pm at La Fonda. If you haven't RSVP'ed already please do so with the County Manager's Office. The session dates for 2018, actually opening day is January 16<sup>th</sup> at noon and closing date is February 15<sup>th</sup>, noon. And the pre-file legislation period opens actually December 15<sup>th</sup>. So as the interims are wrapping up their work there'll be pre-file legislation starting the 15<sup>th</sup> of December. We plan on after next week's meeting with the delegation to start submitting our information for Santa Fe County as well.

As a quick reminder, besides the ICIP which the Board, I left on the dais for you, we have an ICIP that sets forth the County's priorities as far as capital outlay funding. I can tell you that the information that we have received, we have a limited capacity – in other words a very small amount is available for general obligation bonds and severance tax bonds this year. So that will require us to come and work with each of you to make sure that we have the right capital outlay projects that are on that ICIP list submitted to our delegation members.

It has not been determined yet on which avenue the legislature is going to take, where they'll only be doing statewide projects or they will be actually doing statewide and local projects. Until that is kind of decided we have to be strategic in what forms we

actually submit and what sponsors we actually try to gain for legislative appropriations. As always, the legislative team is made up of Mr. Rudy Garcia – he's on my right. Rudy will be retiring shortly. We'll have the same type of 37-minute presentation on his retirement. Maybe a 19. Hvtce Miller – I don't see Hvtce in the room but he was actually in an interim committee meeting for Indian affairs up north. He's part of the team as is Tessa Jo Mascarenas, who's to my right also. And then of course Paul Olafson and Jacob will be helping us on the ICIP submissions on the back end of the work.

Stephanie doesn't know this but since Stephanie has been recently hired to the County and at DFA, we're going to do the same things when we take somebody from those agencies that have some institutional knowledge, we're going to use it during the session as well so she's going to be part of the ex officio legislative team this year.

Some of the pending resolutions that will be before the Board in December is the farm to table resolution that we'll be bringing forward. I know some of you are signing on as sponsors. The New Mexico grown fruits and vegetables for the school meals will also be one that's coming forward as will the resolution in some form for LANL, which is requesting the change to the tax structure, which basically they're trying to change or have the legislation changed to make some things taxable to make sure we have a stable gross receipts tax base when they change management teams up on the hill.

There will also be probably the dental therapy bill that we've introduced the past couple of time through Rachel O'Connor's department, and then of course we'll be bringing out the New Mexico Association of Counties' resolutions or priorities that you've adopted as part of the plan this year. And something that will be started in December is we'll actually be bringing forward what the City of Santa Fe's priorities are as well as the New Mexico Municipal League. And those are important because of the tax reform discussions that have been ongoing during the interim process. There's been some indication that they won't be heard this year but it doesn't mean that that would preclude any legislator from actually submitting tax reform legislation. So we'll be bringing that forward.

And one of the most important ones that we see every year is going to be the DWI funding and the sunset, which is in place at the end of this coming calendar year and Representative Trujillo has indicated he'll be bringing that legislation again forward, and that's the money that we fund most of our DWI programs from. That's that set-aside from the liquor excise tax.

Some of the other things that will be coming forward to the Board to take a look at: We'll be looking at the distribution for drug courts, the bail presumption will still probably be back on the agenda this year at the session. Statewide 911 board is going to be an endorsed piece of legislation from Health and Human Services, and former Commissioner Stefanics – current Senator Stefanics and Mr. Martinez, Director Martinez have been working on that piece of legislation and that will be coming forward as a priority from that interim committee.

There'll be other various committees' recommendations. An interesting one is to make an appropriation to the Tourism Department, which we receive some – I call it in-kind stuff through the New Mexico True campaign. They're actually going to be doing a retire in New Mexico marketing campaign if that appropriation goes through. And that's an interesting aspect as we're going to be providing a presentation shortly. Lisa will be on

our marketing efforts through lodgers' tax.

So today is merely to look at the kickoff and to start having the Board start thinking about what type of legislative item the County would like to entertain in addition to the normal capital outlay, etc. and over the next few meetings – one in December and one in January before the session kicks off, and then of course during the session we'll provide on part of the agenda our legislative updates. In addition to that, as pieces of legislation are dropped, and again, pre-filing starts the 15<sup>th</sup> of December, we'll be working with individual Commissioners on those items that you have indicated are important to you, and start outlining or laying out where those committees go, or we are going to guess where they go and when they go there.

So with that, Mr. Chair, this is just purely an update to kick it off and know that we'll be bringing forward three resolutions at the December meeting that you've requested as a body for consideration for priorities. And with that, Mr. Chair, I'll stand for questions.

CHAIR ROYBAL: Okay, thank you, Deputy County Manager Tony Flores. Questions? We have Commissioner Hansen.

COMMISSIONER HANSEN: Tony, on the capital projects status update, as of 1/8/2017, in my district – I don't know what page this is, how many pages, but I think we're on page 2. You happen to have the Women's Health electrical and Women's Health Building parking lot in District 2. I believe that's in District 1.

MR. FLORES: Mr. Chair, Commissioner Hansen, we'll make note of that. You passed this resolution as a Board last March, so we'll make sure that that in this year's ICIP that's take a look at. This has already been submitted to DFA so I can't change it today. It will be changed as part of the new planning process.

COMMISSIONER HANSEN: Okay. It's an important thing to do, whosever district it's in.

MR. FLORES:

COMMISSIONER HANSEN: And then I did have this one question but I don't know if this is the right place it. It's in the report on transportation. I'll wait. And I think with that – thank you.

CHAIR ROYBAL: Thank you. And thank you, Tony. Plus I did have one other comment that Commissioner Hamilton brought to my attention that we did have, in one of the resolutions that we did just pass for the budget increase to the detox program, we still have Gregory Shaffer, the County Attorney, listed on the last page for approval. So I think that probably needs to be changed.

MR. FLORES: We keep Greg's name so he'll always be with the County, but we'll have Bruce sign for it now.

CHAIR ROYBAL: And then Commissioner Hamilton, did you have something as well? Any questions for Tony? No? Okay.

MR. FLORES: So, Mr. Chair, just remember, next Tuesday I need the Commissioners there at that meeting with the delegation.

COMMISSIONER HANSEN: I believe I've already RSVP'ed.

**III. A. 2. New Mexico Hospitality Award – Lodger's Tax Advisory Board**

MS. MILLER: Mr. Chair, we moved this Matters from the Manager up front specifically for this reason. Normally it's later on the agenda but because when you get to your action items of appointments and reappointments you'll see that the Lodgers Tax Advisory Board is who we're asking for reappointment. And we wanted to show you what they've been working on and their accomplishments this year. So with that I want to turn it over to Lisa to introduce everyone and explain what you're going to see as well as talk about the award.

LISA KATONAK (County Manager's Office): Good afternoon, County Commissioners. I'd like to take the pleasure this afternoon of introducing some very important people. Our Lodgers Tax Advisory Board members. We have Chair Meredith MacFarlane, with Four Seasons Rancho Encantado Resort, as well as Laura Hudman with the Santa Fe Opera. And we also have our lodgers tax advertising firm, Dave and Vera Haydak that are here.

So this afternoon we wanted to take an opportunity to introduce a little video that we put together that is a compilation of some of Santa Fe County's assets, focusing on our outdoor adventure, utilizing some images from our past photo shoots as well as from our most recent video shoot that was done recently, this fall, showcasing two years of work of the Lodgers Tax presented to the County Commission and so we'll let that speak for itself. It's about five minutes and then I'll show you a couple of other interesting surprises.

[A video was shown.]

MEREDITH MACFARLANE: Good afternoon, Chairman, Commissioners, County Manager. As Lisa mentioned, my name's Meredith and I'm the chair of LTAB. I'm very proud to share with you that just recently Santa Fe County took home the New Mexico Hospitality Association's Top Hat Award in marketing for best print campaign category for the 2017 visitors guide.

The visitors guide was designed and created by HK Advertising, and as you've heard Dave Hayduk and Vera were instrumental in the creation of that piece and kudos to them. The Santa Fe County lodgers tax advertising firm, of course, they are. The 2017 guide was the first visitors guide that was actually created and distributed to specifically highlight Santa Fe as an adventure destination. The guide focuses on day-trips and activities.

LAURA HUDMAN: The finalists competing this award best print campaign included Meow Wolf, Tourism Santa Fe, Sierra County, Grant Cibola County Chamber of Commerce. And the Top Hat Award celebrate those who have done exceptional work to elevate the travel, tourism and lodging industry in New Mexico. The awards recognize outstanding tourism and hospitality teams and individuals who have shown exceptional dedication to their organization and to the growth of tourism throughout New Mexico.

[Commissioner Anaya joined the meeting.]

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MS. MACFARLANE: Earlier this month, Governor Martinez announced that in 2016 the tourism industry generated the largest economic impact in state history for the seventh consecutive year injecting \$6.4 billion into the economy. This represents nearly a 2.1 percent increase over 2015 or \$133 million more and equates to nearly \$137,000 spent by visitors to New Mexico every hour in the last year.

M: On behalf of the County

MS. HUDMAN: Governor Martinez said tourism plays a vital role in diversifying our state's economy. More people visiting New Mexico means that more dollars are going into our communities and that means more jobs and better opportunities for our families.

MS. MACFARLANE: On behalf of LTAB, I'd like to congratulate the County and HK for this wonderful accomplishment. Thank you.

MS. KATONAK: To wrap up our presentation, I just wanted to make a note that a national PBS travel show came to New Mexico recently in August to film two episodes featuring Santa Fe County and northern New Mexico and this afternoon I wanted to introduce one of those film shorts from the PBS show called Travels with Darley. It's featuring Santa Fe County assets. This one in particular introduces cuisine, highlighting Rancho de Chimayo in Chimayo, Terra at Rancho Encantado, preparing a meal, by Chef Kai at Terra. Also, Santa Fe Farmers Market, Sunrise Springs Resort Blue Heron Restaurant, and the Mine Shaft Tavern in Madrid.

[A video was shown.]

MS. KATONAK: That concludes our presentation. If there are any questions.

CHAIR ROYBAL: Do we have any questions from the Board?  
Commissioner Hansen.

COMMISSIONER HANSEN: I don't have a question. I just want to congratulate you. That was an impressive list of people who we were up against and for us to win that award, that was fantastic. So congratulations to Dave and to all of you for working hard on that together. And thank you for all the beautiful images and scenery to make New Mexico True.

MS. KATONAK: Thank you. I just wanted to make a note. On the film short, that is something that the County can use for our promotional purposes, working in conjunction with the show. They did do a lot of film coverage in Santa Fe, Santa Fe County, northern New Mexico and so those episodes will be broadcast on PBS I believe in January. But as soon as we are able to get a set date I will inform the County Commission. Thank you.

CHAIR ROYBAL: Thank you, Lisa.

COMMISSIONER MORENO: Mr. Chair.

CHAIR ROYBAL: Commissioner Moreno.

COMMISSIONER MORENO: Yes. Thank you for the opportunity to weigh in. Dave and Vera Hayduk are stalwarts of the Eldorado community and I'm very proud of them and their whole team, and carry on. Thank you.

MS. KATONAK: Thank you, Commissioner Moreno.

CHAIR ROYBAL: Thank you, Commissioner Moreno. I'd like to ditto those same comments. I think that you guys did a great job on the video and congratulations on the award. Do we have any other comments from the Board?

COMMISSIONER HAMILTON: I just will chime in and add congratulations. It's incredibly well done and pretty exciting. And a great, long-term contribution to the county. So thank you very much.

CHAIR ROYBAL: Thank you for the presentation. Can we take a photo also before you guys go?

[Photographs were taken.]

CHAIR ROYBAL: Okay, did we have anything else under Matters from the County Manager?

MS. MILLER: Mr. Chair, I just wanted to remind you, and I know you're aware of it but also to the public if they're listening, that we only have one more meeting, one more County Commission meeting this year. We don't have a meeting at the end of December, so our next meeting, December 12<sup>th</sup>, will be our only meeting before the new year and the first meeting that's regularly scheduled is January 9<sup>th</sup>, the second Tuesday in January and either on the December 12<sup>th</sup> meeting or on the January 9<sup>th</sup> we will be doing our Board appointments for the upcoming year where we go through every year making sure we have our appointments to SWMA, BDD, all of those committees and boards that you serve on. So we will be doing that and we'll send you out a matrix of what everybody's on right now and we have that fun of getting people to volunteer on them again for another year.

And then we also do our election of chair and vice chair. And so we either do that at the beginning of the January meeting or at the end of the December 12<sup>th</sup> meeting and as we get the agenda put together we'll let you know specifically. But I did want to remind you of all of that so that you're thinking about what committees you'd like to serve on next year. And that's all I have, Mr. Chair.

CHAIR ROYBAL: Thank you, Manager Miller.

#### **IV. ACTION ITEMS**

##### **B. Appointments/Reappointments**

##### **1. Re-Appointment of Members to the Santa Fe County Lodger's Tax Advisory Board**

MS. KATONAK: Thank you, Chairman Roybal. This afternoon we are bringing forward the reappointment of members to the Santa Fe County Lodgers Tax Advisory Board. Based on the Ordinance 1999-10, which was approved on July 27, 1999, it repealed and replaced Ordinance 1991-15 establishing the parameters for the Lodgers Tax Occupancy Tax. Included within the ordinance are the requirements for the Lodgers Tax Advisory Board and their role explicitly within Section 6. Outlined in the terms of all advisory board members it allows members to be renominated for two additional successive terms.

Based upon the tremendous amount of work that the LTAB has undertaken since

the member appointments on January 12, 2016, staff is recommending the reappointment of the following LTAB Advisory Board members for a term commencing now on January 1, 2018 and expiring on December 31, 2019. And those board members are Meredith MacFarlane, the general manager of Four Seasons Rancho Encantado, representing the lodging industry, Laura Hudman, director of marketing for the Santa Fe Opera, representing tourist-related activities, Katherine Fox Ehlert, who is not able to be with us this afternoon, the hospitality coordinator and advisor and adjunct instructor at the Santa Fe Community College for hospitality, representing tourist-related activities, Ryan Miller, the owner of Bob Cat Inn, representing the lodging industry, and our fifth board member, Thomas Romero, the executive director for the Northern Rio Grande National Heritage Area, representing the general public.

CHAIR ROYBAL: Okay, are there any of the individuals here that would like to address the Board?

COMMISSIONER HANSEN: I would like to move to approve the reappointment of the following LTAB Advisory Board members for the next term and I want to thank you very, very much for your work and your presentation today. It's very impressive and it makes us proud to represent Santa Fe County to have such a good Lodgers Tax Board. So thank you very much.

COMMISSIONER HAMILTON: Second.

CHAIR ROYBAL: Okay, so we have a motion and a second. Is there anything under discussion? Okay, I'd like to afford the opportunity if you would like to add anything to that, any of the individuals that have been asked to or nominated to come stay on the board. Is there anybody here, Lisa? We have the individuals and one that wasn't here, but anything you guys would like to add?

MS. MACFARLANE: Thank you very much for the opportunity. I've been fortunate enough for the last number of months to be the chair of LTAB replacing Rich Verruni, and I just want to share with you that it's a group of people who are committed to promoting tourism to Santa Fe County and given the opportunity, this group will continue the good work. So please know that we appreciate the support and are very proud to be part of LTAB.

CHAIR ROYBAL: Thank you. And I'd like to just say that I really appreciate all the hard work that you guys have put in and everything that we've seen come forward. This is a great opportunity for us to promote a lot of the things that Santa Fe County has to offer. So thank you. I really appreciate it. So we do have a motion and a second.

**The motion passed by unanimous [5-0] voice vote.**

MS. KATONAK: Thank you so much, Commissioners.

CHAIR ROYBAL: Thank you, Lisa.

MS. HUDMAN: If I may just simply add that I'm just honored to serve on this board, but it is such a privilege to work with both Lisa as well as Tony and they are outstanding to work with. So thank you for the privilege.

CHAIR ROYBAL: Thank you for recognizing our staff. Appreciate that.



**IV. B. 2. Appointment of One Member to Represent Commission District 1 on the County Open Lands, Trails and Parks Advisory Committee (COLTPAC)**

MARIA LOHMANN (Open Space and Trails Planner): Hello, Mr. Chair, Commissioners, we have one COLTPAC vacancy for District 1 that we would like to fill. We requested volunteers to submit applications and we received two applications for District 1. Two applicants: Deirdre Monroe is a trail advocate and equestrian, and Sandra Madrid-Massengill has served on COLTPAC in the past and has continued her work in open space preservation.

Staff reviewed these applications per the requirements and Resolution 2011-1 and staff recommends Sandra Madrid-Massengill because of her knowledge and expertise, and her experience on COLTPAC in the past. Her career experience managing parks and trails programs, and her continued interest in open space preservation.

CHAIR ROYBAL: Thank you, Maria. This is District 1 so I will make a motion to approve Sandra Madrid-Massengill.

COMMISSIONER HANSEN: I'll second.

CHAIR ROYBAL: And we have a second.

**The motion passed by unanimous [5-0] voice vote.**

**IV. B. 3. Appointment of Nancy Long as Hearing Officer Under Section 3.5.3 of the Sustainable Land Development Code Until June 30, 2018**

VICKI LUCERO (Growth Management): Thank you, Mr. Chair, Commissioners. The Sustainable Land Development Code gives the BCC the authority to appoint a hearing officer or hearing officers. The hearing officer conducts public hearings on land use issues, makes written findings of fact, conclusions of law and recommendations to the Planning Commission or BCC for further action.

Nancy Long was appointed by the BCC in May of 2016 to serve as the hearing officer until June 30, 2017. In June of 2017 the BCC reappointed Nancy Long to serve as the hearing officer until the end of the year. Staff is in the process of procuring multiple hearing officers so that in the event of unavailability or conflict of interest a hearing officer is always available to each case. However, that procurement process will not be completed for a few months and cases are scheduled to be heard by the hearing officer in the interim.

Therefore staff recommends reappointment of attorney Nancy Long to serve as the hearing officer until June 30, 2018, which is consistent with her current contract. I stand for questions.

CHAIR ROYBAL: Okay, do we have any questions from the Board?  
Seeing none, what's the pleasure of the Board?

COMMISSIONER HAMILTON: Move to approve.

COMMISSIONER HANSEN: Second.

CHAIR ROYBAL: So we have a motion and a second.

**The motion passed by unanimous [5-0] voice vote.**

**V. DISCUSSION/INFORMATION ITEMS**

**A. Matters from County Commissioners and Other Elected Officials**

**1. Elected Officials Issues and Comments**

CHAIR ROYBAL: Looking in the audience now we don't have any elected officials so I'm going to close item V. A. 1.

**2. Commissioner Issues and Comments**

CHAIR ROYBAL: I'm going to go to Commissioner Hamilton.

COMMISSIONER HAMILTON: Thank you. I have two short things.

One, to remind everybody that might be listening that we have a townhall this Thursday night at 6:00 at Hondo Station #2. There will be a lot of County staff there who has given some very generous support to that so they can address a lot of questions and comments and I'd love everybody who can attend.

And then I wanted to bring up something to my colleagues that I've really been thinking about and that is the potential value of doing some strategic planning over the beginning of the coming year. We've been together – it's just my opinion, but we have a fabulous Commission, people with a whole range of experience and now that we have three new people who have benefited from a year of experience, there is such a range of issues that we come up with, from really day-to-day operational demands to long-range planning issues on personnel and fire and safety to water supply. It's quite a range of things that demand our attention, our budget, that sort of thing.

We have a lot of good direction, but having been together for a year, we haven't actually gotten together and talked about what our priorities are, and how to take what resources we have and resources are always limited, and those are both in terms of staff time and personnel and financial resources. And think about how best they can best be applied in the short term and the long term. And that's for this whole range of demands and across the five different districts.

So I just started thinking about that if there were a way we can incorporate that into our planning for the coming year I think it would really benefit us in the long term. We're going to be together for a while and I think we could accomplish a lot.

I've actually chatted informally along with County Manager Miller, and I think she's actually been thinking about some ideas. So maybe if you want to say a couple of things.

MS. MILLER: Sure, Mr. Chair, Commissioner Hamilton, Board, I have been thinking about this and thought one of the things was to make sure that the new Commission got some time on the Board to see the type of issues that face you every day and then things you really do have to kind of look at long term One of the reasons I hadn't wanted to do it earlier this year was just for that purpose. And then obviously we've been fairly consumed with some rather large issues this fall, but hopefully that's coming to some closure and then early next year we could do some strategic planning

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sessions. I was hoping we could do them in kind of a – a couple of things. One, we need to get our citizen survey out and I'd like to get our national citizen survey that we have plan to do, and have that data back to you to use, as well as have a facilitator help facilitate sessions that also include department directors and then if you want to have other stakeholders involved, but to have some key department directors and staff so that you have resources on hand to give you some information.

And then, my thought process also was that we complete it prior to adopting our interim and final budget.

COMMISSIONER HAMILTON: I think that sounds really good and I think the timeframe actually is important. So I agree completely. I just wanted to mention in addition that I think it would be really timely because we have somebody on the Board who we will be losing at the end of the year but who has two full terms of experience to bring to it and only one other Board member who's going to have had one full term. So it just seems like a really timely, a timely adoption of the kind of planning effort. Thank you.

COMMISSIONER MORENO: Mr. Chair.

CHAIR ROYBAL: Commissioner Moreno.

COMMISSIONER MORENO: I have an item to relay. We in Eldorado are going to be having a townhall, 6:00, December 7<sup>th</sup>. We're going to be talking about roads and everybody hearing this, come to the townhall. It will be in the railroad room. Thank you.

CHAIR ROYBAL: Thank you, Commissioner Moreno. Do we have any other – is that it from Commissioners? Commissioner Hansen.

COMMISSIONER HANSEN: I want to wish everyone a happy holiday. I want to concur with Commissioner Hamilton that I think strategic planning would be a benefit to all of us, so I think that's a great idea.

But then I also want to share that over the weekend I had the honor of being at the museum, our Museum of Fine Art, which celebrated its hundredth year and it was a wonderful festivity with lots of activities and our senior Senator Udall was present and the whole event was extremely joyful and happy and lots of people showed up and I learned a wonderful fact about our beautiful museum and the St. Francis Cathedral, that it was inspired by the Acoma Pueblo and also a replica was at the Panama San Diego Exhibition in 1911 or 1913 before the St. Francis building was built.

So I think that's a wonderful piece of history that we have to share with our community. I also had the honor of turning on the lights on the plaza with our Santa Fe City Council and I want to invite everyone down to the plaza to see the beautiful lights on the plaza. They're spectacular and I want to thank the Santa Fe City Parks Department for a really wonderful job that they do, putting on the lights on the plaza. And with that, I'm looking forward to our holiday season. So happy holiday, everyone. Thank you.

CHAIR ROYBAL: Thank you, Commissioner Hansen. I'd like to ditto those remarks also and also say thank you to the Santa Fe Police Department who did donate some turkey dinners to our Camino Jacobo housing site. I think 29 families were given these turkey dinners. So thank you, our Santa Fe Police Department for doing that. Is there any other comments from the Commission?

## **VI. MATTERS OF PUBLIC CONCERN**

CHAIR ROYBAL: I don't see anybody from the public but I'd like to call and see if there's somebody from the public that would like to address the Board. Seeing nobody we'll go ahead and close Matters of Public Concern.

## **X. INFORMATION ITEMS**

- A. Growth Management Department Monthly Report**
- B. Public Safety Department Monthly Report**
- C. Public Works Department Monthly Report**
- D. Human Resources Division Monthly Report**
- E. Community Services Department Monthly Report**
- F. Finance Division Report [*Exhibit 2: Staff Memo*]**

CHAIR ROYBAL: Commissioner Hansen, I believe you had a question for staff earlier.

COMMISSIONER HANSEN: It's actually more of a comment because I actually wanted my constituents to know that the New Mexico DOT is working on the 599 corridor and that they are working on looking at overpasses, and they believe that they will construct an overpass on Via Veteranos and Camino de los Montoya in that 599 corridor. It doesn't say when they will construct that but I consider that a really important issue for public safety in my district because Via Veteranos, which is Highway 70 and 599 has had a number of fatalities and issues, so I was happy to see that was talked about. I also am interested in when there will some interim – it says that Via Veteranos/599 has an interim safety improvement design which is 60 percent complete but it does not say when it will be done. But thank you for that.

And then I also wanted to mention that the New Mexico Rio Grande National Heritage Organization will have its board meeting on Thursday, December 14<sup>th</sup>, since Tom Romero is our representative on the LTAB board I thought that was important to bring up to people. And what other – I had a question about this and maybe since Diego is here, I have no idea where the Santa Fe Race Track chip seal and drainage improvement is and I wanted to know. Thank you, Diego, for being here.

DIEGO GOMEZ (Public Works): Good afternoon. The Race Track Subdivision is off of Paseo Real in La Cieneguilla

COMMISSIONER HANSEN: Okay.

MR. GOMEZ: Do you know where Camino Torcido Loop?

COMMISSIONER HANSEN: Okay. Close.

MR. GOMEZ: It's right across from Camino Torcido Loop. So we have two projects in the La Cieneguilla area. Camino Torcido Loop is one and the Race Track is right across Paseo Real.

COMMISSIONER HANSEN: Okay. Great. I'm happy to hear that. Always happy to hear of road projects.

MR. GOMEZ: And both those projects are scheduled to be completed hopefully by the summer of 2018.

COMMISSIONER HANSEN: Okay. That was the only thing I had a question about, but thank you very much.

CHAIR ROYBAL: Any other questions under information items from any other Commissioners for staff? No? Okay, we'll go ahead and close that. Thank you.

**VII. MATTERS FROM THE COUNTY ATTORNEY**

**A. Executive Session. Threatened or Pending Litigation in which Santa Fe County is or May Become a Participant, as Allowed by Section 10-15-1 (H)(7) NMSA 1978, and Discussion of the Purchase, Acquisition or Disposal of Real Property or Water Rights, as Allowed by Section 10-15-1 (H)(8) NMSA 1978, Including the Following:**

- 1. Jacona Land Grant**
- 2. Rights-of-Way for County Roads on Pueblo Lands**
- 3. Acquisition of Real Property and Water Rights of Water Associations**

CHAIR ROYBAL: Bruce, can you give us a summary of what we'll be going into executive session for?

BRUCE FREDERICK (County Attorney): Yes, Mr. Chair. The basis for going into Executive Session is threatened or pending litigation in which Santa Fe County is or may become a participant, as allowed by Section 10-15-1 (H)(7) NMSA 1978, and discussion of the purchase, acquisition or disposal of real property or water rights, as allowed by Section 10-15-1 (H)(8) NMSA 1978, including the following: Jacona Land Grant; rights-of-way for County roads on pueblo lands; and acquisition of real property and water rights of water associations.

COMMISSIONER HANSEN: So moved.

COMMISSIONER HAMILTON: Second.

CHAIR ROYBAL: So we have a motion and a second. Can we have a roll call please?

**The motion to go into executive session pursuant to NMSA Section 10-15-1-H (7 and 8) to discuss the matters delineated above passed by unanimous roll call vote as follows:**

Commissioner Anaya	Not present
Commissioner Hamilton	Aye
Commissioner Hansen	Aye
Commissioner Moreno	Aye
Commissioner Roybal	Aye

[The Commission met in closed session from 3:50 to 6:20.]

CHAIR ROYBAL: Can I get a motion to come out of executive session and all that was discussed is only what was on the agenda that County Attorney Bruce

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Frederick stated and those attending where the four Commissioners that are sitting up here, Commissioner Anaya, Commissioner Hamilton, Commissioner Roybal and myself and Commissioner Moreno by telephone. And also in a number of our different issues we had Mike Kelley, our Public Works Director, Erik Aaboe, and John Dupuis, and Robert Martinez, and the County Manager and the County Attorney and the Assistant County Attorney were present.

COMMISSIONER HAMILTON: I second.

CHAIR ROYBAL: So we have a motion and a second.

**The motion passed without opposition.**

## **VIII. PUBLIC HEARING**

### **A. Ordinances**

- 1. Ordinance No. 2017-7, an Ordinance Amending and Restating In Its Entirety Section 7.11 (Road Design Standards) of the Santa Fe County Sustainable Land Development Code (SLDC), Ordinance No. 2016-9 (Final Public Hearing)**

PENNY ELLIS-GREEN (Growth Management Director): Mr. Chair, Commissioners, on November 16<sup>th</sup> this ordinance went in front of the Planning Commission. They held a public hearing and they made a recommendation to approve the ordinance. Staff is proposing changes to the entire Chapter 7.11 since we've had numerous variances requested and replacing the whole section would be easier in the future for reading the section. Attached in your memo in Exhibit A is the ordinance and the actual new language attached, and then also in Exhibit A is a redline format so you can follow along and see the changes. I did summarize all the changes in the report that are in the report in October so if it's okay, can I just go ahead and summarize the additional changes.

COMMISSIONER HANSEN: Yes, that's fine. Thank you.

MS. ELLIS-GREEN: Okay, on page 2 of the report, the two changes or the few changes that were different between what we had discussed at the last Board meeting and the Planning Commission meeting was a new section on page 9 of the redline version of your ordinance, which is 7.11.11.5.3, allowing further reduction in accordance with the fire code, and so we'd already discussed a 20 percent reduction in the road standards. This would allow a further reduction when you could show that you can't even meet the 20 percent reduction. But with a minimum of 12 feet in width for a road and 18 percent road grade, and the section after that allows alternative fire protection to be required any time that the road standards are being reduced, the Fire Marshal may require alternative fire protection.

Similar language was also put in the driveway standards. That's on page 10 of the redline version on Section 7.11.12.2.6, again, allowing further reduction, more than the 20 percent for driveways, but with driveways having a minimum of 10 feet in width, and again, a maximum grade of 18 percent, and the section after that again, allowing alternative fire protection to be required by the Fire Marshal.

Mr. Chair, Commissioners, the decision of the Planning Commission was to

recommend approval of this ordinance with those changes that I just summarized, and I'd stand for questions.

CHAIR ROYBAL: Okay, do we have any members of the public that would like to talk in support or opposition? We had two. If could stand and be sworn in. Both together.

[Duly sworn, Karl Sommer testified as follows:]

KARL SOMMER: Members of the Commission, my name is Karl Sommer and my mailing address is Post Office Box 2476, and I think that in the development arena and with property owners' criticism comes easy and accommodation comes late. This ordinance deserves support of almost any property owner in the county. The County staff has responded substantively and relatively quickly to what had been problems in the code, and these amendments fix many problems. And the problem that I think property owners were running into, County staff was running into, and your boards were running into is there are unintended consequences for existing properties.

This really will reduce the costs to property owners. It will reduce the cost to the County, both in staff time and the time that you all have to hear cases. So I compliment Penny, the County Manager, Vicki and her staff as well. They've done a good job and they've done so thoroughly in replacing this section with these will make changes. And I say this because you all have to judge whether or not public safety is being compromised. It is not, in my view compromised. That's preserved and so are the interests of the property owner and I think the interests of the County. So my compliments to staff and to everybody who worked on it from the County's standpoint and I wholeheartedly recommend this.

CHAIR ROYBAL: Thank you for your comments, Mr. Sommer.

[Previously sworn, Mike Nestor testified as follows:]

MIKE NESTOR: My name's Mike Nestor and I in general am just here to say that I'm in support of these changes, but just briefly, there's a couple of things, a couple of suggestions that I wanted to make that are slight changes to the language.

The first one is – it describes in Section 7.11.14.4, it describes – I'm not sure it correlates because when they were talking before it didn't seem to but I think I'm on page 11.

COMMISSIONER HANSEN: That's what page I'm on.

MR. NESTOR: Right. So you have it on page 12 of the redline version.

On page 12.

COMMISSIONER HANSEN: So you're on 7.11.14.3?

MR. NESTOR: Four. In the redline. So I believe at the moment the rule about the slope of a driveway or road is 10 percent and this is raising it to 15 maximum. I'm not used to doing this so I may not be stating it exactly correctly, but I believe those things are true. I think there are a lot of – the way I read this there are a lot of things between ten and 15 percent, a lot of situations which are left a little vague here, and although it does say that the staff may approve it – I know it's hard when you write laws like this to say something that's very – that works in every situation. I think there's a lot of situations that perhaps are left out and are actually potentially burdensome to owners.

So I guess what I would suggest is that at the end of the first line it says 15 percent, my suggestion is that it's changed to ten percent and that – so that's the first one.

Then also at the bottom it says this would be the case if there were a cut of six feet. I think that a six-foot cut is quite large and if you have a 14-foot wide road and you have a six-foot cut next to it, as a for instance, that could create a lot of shadowing on a road. You could have all kinds of ice building up and it would never see sunlight for months and be very dangerous. And so I think that six feet – I'm suggesting that it be brought down to three feet cut.

And just the last thing is that I think the wording here is good because it leaves it up to the discretion of the staff in the field and that's critical, because there are odd situations that come up. I know I see it all the time in my work and I just think that gives the staff some flexibility and I think that's great. So I don't know if that was clear.

CHAIR ROYBAL: Do we have any questions from the Board? Staff, did we have any answers to that? Or if you want to wait just a minute.

COMMISSIONER HAMILTON: Penny, you might want to talk about the idea that a six-foot vertical cut is supposed to indicate an amount of dirt work that is justifying a variance in slope. It's not like there's a permanent six-foot cut there that's going to shade the road. It's really indicating a level of effort, but Penny, you might want to speak to that a little.

MS. ELLIS-GREEN: If I could address the first point, which was changing from 15 percent to 10 percent, I would not recommend that because in our terrain management section our steep slopes are defined as slopes of 15 percent or greater. So this whole section is about roads and driveways in steep terrain. The other changes that we've looked at are related to residential roads and driveways. This is roads and driveways in steep terrain, so it could be used for a subdivision as well. And so I think we should keep the natural slope of 15 percent or greater, because that is used in our terrain management section and in our definitions.

And the way that this reads is that if you are in steep terrain, so the terrain where natural slope was 15 percent or greater, you can have a roadway at 15 percent grade. So the roadway being 15 percent grade, because if we were to require a lesser grade of 10 percent or 12 percent, your cuts and fill would be even more than six foot. So that's what that is saying. We do all six-foot cut and fills in our terrain management section as well and there are instances where someone would be required to do a cut and fill of about six foot. And I was checking with Vicki, we'll check as far as what our terrain management says, but it's somewhere between six and ten foot that's the most cut and fill that you can use.

And if we were to put three foot there I think you would see a lot of variances coming forward, because three foot is not a lot when you're working in steep terrain for cut and fill to try to make a road meet the grade.

CHAIR ROYBAL: Okay. Thank you for that clarification. Sir, did that answer your concern?

MR. NESTOR: Yes, it does. My reading of this was somewhat different, actually. So it did clarify it.

CHAIR ROYBAL: Thank you for all your comments, Mr. Nestor. Okay, do we have any other comments from the public? Okay, I'm going to go ahead and close public comment and at this point I'd like to ask what the pleasure of the Board is or if there's any other additional questions from the Board. Commissioner Anaya.



COMMISSIONER ANAYA: Mr. Chair, I appreciate the efforts of staff and the collective feedback that they attained from others. I'd move for approval.

COMMISSIONER HANSEN: I have a whole –

CHAIR ROYBAL: We have a motion so if we could – are you going to do the second.

COMMISSIONER HANSEN: There's a whole motion, Commissioner Anaya, and so if you would let me read that into the record, that our County Attorney has

CHAIR ROYBAL: Of if we could go ahead and have Commissioner Anaya read it since he made the motion.

COMMISSIONER ANAYA: No, go ahead. That's fine. Go ahead.

COMMISSIONER HANSEN: Do you want to read it?

COMMISSIONER ANAYA: No. Go ahead. That's fine. Read it in.

COMMISSIONER HANSEN: Okay. I move to approve Ordinance No. 2017 -, the proposed amendment in a restated format addresses the difficulties the citizens of Santa Fe County are having in complying with the road standards in Section 7.11 of the SLDC. This difficulty is evidenced by the number of variances that have been requested since the adoption of the SLDC to allow non-conforming existing roads or driveways. In particular, there has been a large number of variances requested for residential roads and driveways. The proposed amendment will simplify the development process for many individuals by reducing the number of variances that will be required. For example, amendments to the land division and subdivision exemption, Section 7.11.11.4.4, and residential development, Section 7.11.11.5.1 will reduce the road width and easement standards. In addition, Section 7.11.12.2.5 allows for additional administrative reduction of driveway standards. The amendments balance the need for reduced standards with public safety concerns. Amendments regarding administrative reductions of standards require consultation with the County Fire Marshal to ensure that the public safety is not compromised.

CHAIR ROYBAL: Okay, so does your motion include that paragraph, Commissioner Anaya.

COMMISSIONER ANAYA: Mr. Chair, I'm going to go ahead and defer the motion to her, my colleague Commissioner Hansen, and I'll second it and I'll just say I hope I don't have to read that long a motion in my last year because I don't think I'll make it.

CHAIR ROYBAL: So we have a motion and a second. We'll go for comment.

COMMISSIONER HANSEN: I just want to thank Penny, Vicki, and all the staff for all the hard work that they have done on this. Since I became a Commissioner I have had many, many developers and different people in my office talking to me about the code and this particular issue, and I am really grateful for the hard work that staff has done to make these changes that hopefully will ease the impact on our citizens and allow for more transparency and better communications among all of our citizens. So thank you very, very much.

CHAIR ROYBAL: Thank you, Commissioner Hansen, and I'd like to just ditto those comments. I think that it takes quite a bit of work so I'd like to thank staff for

all the work they put into that. Thank you.

COMMISSIONER HAMILTON: And I would also like to ditto those comments and make note that for someone, a public person that's involved in development to come here and make the public comment they made about how good this response was, how quick the response was and what not is really noteworthy and well deserved by the staff, because you guys did a great job on this.

CHAIR ROYBAL: Okay. Any other comments?

COMMISSIONER ANAYA: Ditto.

CHAIR ROYBAL: Thank you, Commissioner Anaya. So we have a motion and a second. Can we have a roll call, Madam Clerk?

**The motion to approve Ordinance No 2017-7 passed by unanimous roll call vote as follows:**

Commissioner Anaya	Aye
Commissioner Hamilton	Aye
Commissioner Hansen	Aye
Commissioner Moreno	Aye
Commissioner Roybal	Aye

**IX. PRESENTATIONS**

1. Update on the Progress of Negotiation of Rights-of-Way for County Roads on Pueblo Lands **TABLED**

**VIII. CONCLUDING BUSINESS**

- A. Announcements
- B. Adjournment

Having completed the agenda and with no further business to come before this body, Chair Roybal declared this meeting adjourned at 6:45 p.m.

Approved by:

  
\_\_\_\_\_  
Board of County Commissioners  
Henry Roybal, Chair

SFC CLERK RECORDED 01/10/2018

ATTEST TO:

*Geraldine Salazar*  
GERALDINE SALAZAR  
SANTA FE COUNTY CLERK



Respectfully submitted:

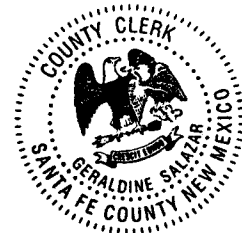
*Karen Farrell*  
Karen Farrell, Wordswork  
453 Cerrillos Road  
Santa Fe, NM 87501

COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

BCC MINUTES  
PAGES: 38

I Hereby Certify That This Instrument Was Filed for  
Record On The 10TH Day Of January, 2018 at 03:48:17 PM  
And Was Duly Recorded as Instrument # **1846021**  
Of The Records Of Santa Fe County

Deputy *Teresa Puente* Witness My Hand And Seal Of Office  
Geraldine Salazar  
County Clerk, Santa Fe, NM



SFC CLERK RECORDED 01/10/2018

**SANTA FE COUNTY**  
**RESOLUTION NO. 2017 - 86**

**A RESOLUTION ADOPTING PROJECTS FOR INCLUSION IN  
SANTA FE COUNTY'S INFRASTRUCTURE CAPITAL  
IMPROVEMENT PLAN FOR FISCAL YEARS 2019-2023;  
AUTHORIZING SUBMITTAL OF PLAN TO THE NEW MEXICO  
DEPARTMENT OF FINANCE AND ADMINISTRATION; AND  
REPLACING RESOLUTION 2016-85**

**WHEREAS**, the Board of County Commissioners (the "Board") of Santa Fe County recognizes that the financing of public capital projects has become a major concern in New Mexico and nationally; and

**WHEREAS**, in times of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and

**WHEREAS**, systematic capital improvements planning is an effective tool for communities to determine which projects should be developed, establish priorities, and identify and pursue concrete actions and strategies to achieve necessary project development; and

**WHEREAS**, short and long range capital planning contributes to local and regional efforts to identify and select projects; and

**WHEREAS**, a list of projects for inclusion in the County's Infrastructure and Capital Improvement Plan (ICIP) for Fiscal Years (FY) 2019-2023 was developed in a series of community meetings among citizens, staff, and elected officials from various levels of government; and

**WHEREAS**, the Board reviewed the list of potential projects at public meetings on July 11<sup>th</sup>, 2017 and August 8<sup>th</sup>, 2017.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

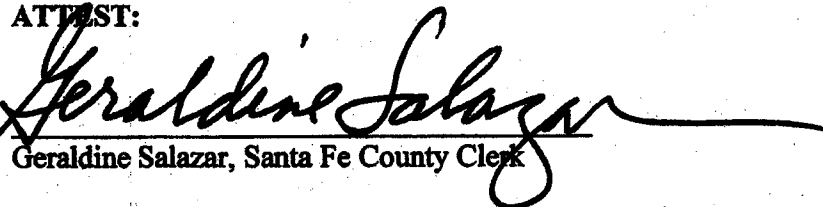
1. The Board hereby adopts as the County's FY 2019-2023 ICIP the list of projects that staff presented to the Board at its August 8<sup>th</sup>, 2017 meeting, and that list shall be attached hereto as Exhibit A.
2. Staff shall submit the ICIP to the New Mexico Department of Finance and Administration, prioritizing such projects in accordance with the Board's comments.
3. This Resolution replaces Resolution No. 2016-85

PASSED, APPROVED, AND ADOPTED THIS 8<sup>th</sup> DAY OF AUGUST, 2017.


BOARD OF COUNTY COMMISSIONERS

  
Henry P. Roybal, Chair

ATTEST:

  
Geraldine Salazar, Santa Fe County Clerk

APPROVED AS TO FORM:


  
Gregory S. Shaffer, Santa Fe County Attorney



COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

BCC RESOLUTIONS  
PAGES: 6

I Hereby Certify That This Instrument Was Filed for  
Record On The 8TH Day Of August, 2017 at 04:29:10 PM  
And Was Duly Recorded as Instrument # 1833307  
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office  
Geraldine Salazar  
Deputy  County Clerk, Santa Fe, NM

## SFC CLERK RECORDED 01/10/2018

Santa Fe County ICIP Requests FY 2019-2023  
SFC CLERK RECORDED 08/09/2017Exhibit A:  
Approved August 8, 2017 via Resolution 2017-86

Proj. Rank	Project Title	Category	2019	2020	2021	2022	2023	Estimated Total Cost
1	Pojoaque Station 2 Jacona/El Rancho - New	Fire	\$1,200,000	\$0	\$0	\$0	\$0	\$1,200,000
2	Agua Fria Village Utility Sewer Expansion	Wastewater	\$1,300,000	\$0	\$0	\$0	\$0	\$1,300,000
3	Acquisition of water rights	Water	\$1,500,000	\$0	\$0	\$0	\$0	\$1,500,000
4	Plan, design, equip and construct Phase III Improvements to the Greater Glorieta Mutual Domestic Water Authority's drinking water project located in Glorieta in Santa Fe County	Water Supply	\$1,800,000	\$0	\$0	\$0	\$0	\$1,800,000
5	Arroyo Hondo Trail Construction	Public Parks (local)	\$1,000,000	\$0	\$0	\$4,412,000	\$0	\$5,412,000
6	Santa Fe County Public Housing Sites Upgrades	Public Housing	\$2,135,000	\$1,910,000	\$1,910,000	\$1,910,000	\$1,910,000	\$9,775,000
7	Acquire, design, construct and equip Northern Santa Fe County Regional Community Center	Community Facilities	\$500,000	\$1,500,000	\$1,500,000		\$0	\$3,500,000
8	Design, construct and equip improvements to the Marcos P. Trujillo Teen Center in Arroyo Seco in Santa Fe County	Community Facilities	\$250,000	\$0	\$0	\$0	\$0	\$250,000
9	La Cienega Community Center Land Acquisitions	Community Facilities	\$0	\$0	\$500,000	\$0	\$0	\$500,000
10	Acquire, Design and Construct a Public Parking Lot and a Community Center in the Town of Madrid	Community Facilities	\$0	\$0	\$0	\$175,000	\$2,500,000	\$2,675,000
11	Stanley Cyclone Center Future Phase Improvements	Community Facilities	\$1,500,000	\$500,000	\$500,000	\$0	\$0	\$2,500,000
12	La Puebla Station 1 - Addition	Fire	\$1,600,000	\$0	\$0	\$0	\$0	\$1,600,000
13	Chimayo Main - Addition	Fire	\$300,000	\$0	\$0	\$0	\$0	\$300,000
14	Agua Fria - La Tierra - Addition	Fire	\$250,000	\$0	\$0	\$0	\$0	\$250,000
15	Turquoise Trail Station 3 Cerrillos - New	Fire	\$1,200,000	\$0	\$0	\$0	\$0	\$1,200,000
16	Hondo Fire Station 2 - Addition	Fire	\$460,000	\$0	\$0	\$0	\$0	\$460,000
17	Eldorado Main - Addition	Fire	\$250,000	\$0	\$0	\$0	\$0	\$250,000
18	Avenida Vista Grande bridge rehabilitation	Highways/Roads/ Streets/Bridges	\$0	\$350,000	\$0	\$0	\$0	\$350,000

Proj. Rank	Project Title	Category	2019	2020	2021	2022	2023	Estimated Total Cost
19	Plan, design, and construct all weather crossing on CR 106	Highways/Roads/ Streets/Bridges	\$20,000	\$130,000	\$0	\$0	\$0	\$150,000
20	Plan, design, and construct all weather crossing on CR 57 at Waldo Canyon.	Highways/Roads/ Streets/Bridges	\$0	\$0	\$0	\$150,000	\$0	\$150,000
21	Design, construct and install pre-manufactured bridges and abutments on Rio Arriba County Roads 94, 97, and 99 located in Chimayo, in Rio Arriba and Santa Fe Counties.	Highways/Roads/ Streets/Bridges	\$50,000	\$0	\$0	\$0	\$0	\$50,000
22	Improve Richards Avenue Bike Lanes	Highways/Roads/ Streets/Bridges	\$0	\$0	\$0	\$500,000	\$0	\$500,000
23	All-Weather Crossing at San Isidro for bicyclists and pedestrians	Highways/Roads/ Streets/Bridges	\$0	\$0	\$0	\$500,000	\$0	\$500,000
24	Sidewalks on Lopez Lane	Highways/Roads/ Streets/Bridges	\$0	\$0	\$0	\$500,000	\$0	\$500,000
25	Henry Lynch Road Upgrades	Highways/Roads/ Streets/Bridges	\$150,000	\$100,000	\$150,000	\$100,000	\$100,000	\$600,000
26	Lopez Lane Upgrades	Highways/Roads/ Streets/Bridges	\$150,000	\$100,000	\$250,000	\$500,000	\$100,000	\$1,100,000
27	Calle Debra Bridge	Highways/Roads/ Streets/Bridges	\$1,000,000	\$0	\$0	\$0	\$0	\$1,000,000
28	Conduct a road alignment study, plan, design, acquire land and construct intersection improvements Goldmine Road (CR55) and New Mexico State Highway 14 in Santa Fe County	Highways/Roads/ Streets/Bridges	\$75,000	\$0	\$0	\$0	\$0	\$75,000
29	CR51 Galisteo River All Weather Crossing	Highways/Roads/ Streets/Bridges	\$0	\$0	\$0	\$700,000	\$0	\$700,000
30	Road and Trail Improvements in Eldorado	Highways/Roads/ Streets/Bridges	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000
32	Affordable Housing Development	Public Housing	\$0	\$8,250,000	\$8,250,000	\$0	\$0	\$16,500,000
33	Building improvements to the Boys and Girls Clubs located in each of the County public housing sites (3)	Public Housing	\$225,000	\$0	\$0	\$0	\$0	\$225,000

Santa Fe County ICIP Requests FY 2019-2023  
SFC CLERK RECORDED 08/09/2017Exhibit A:  
Approved August 8, 2017 via Resolution 2017-86

Proj. Rank	Project Title	Category	2019	2020	2021	2022	2023	Estimated Total Cost
34	Valle Vista Park	Public Housing	\$0	\$500,000	\$0	\$0	\$0	\$500,000
35	Santa Fe Rail Trail Segment 6	Public Parks (local)	\$0	\$760,000	\$0	\$0	\$0	\$760,000
36	Section 16 Playground and soccer fields in Edgewood	Public Parks (local)	\$0	\$0	\$0	\$0	\$50,000	\$50,000
37	Acquire Wildlife West Nature Park in Edgewood	Public Parks (local)	\$0	\$0	\$0	\$0	\$500,000	\$500,000
38	Plan, design and construct Phase 3 at Romero Park	Public Parks (local)	\$0	\$0	\$0	\$0	\$2,250,000	\$2,250,000
39	Plan, design and construct pedestrian bridge from Agua Fria to north side of Santa Fe River	Public Parks (local)	\$0	\$0	\$300,000	\$0	\$0	\$300,000
40	Design and construct improvements to the La Puebla Special Recreation Management Area located on BLM property in La Puebla in Santa Fe County	Public Parks (local)	\$25,000	\$0	\$0	\$0	\$0	\$25,000
41	SF River Greenway, Siler to San Isidro Crossing	Public Parks (local)	\$1,000,000	\$0	\$0	\$5,580,000	\$0	\$6,580,000
42	Santa Fe Soccer Complex Renovations at MRC - Soccer Valley	Public Parks (local)	\$1,225,000	\$5,270,000	\$7,250,000	\$250,000	\$0	\$13,995,000
43	La Cienega and La Cieneguilla Park and Trail Master Plan	Public Parks (local)	\$0	\$150,000	\$0	\$0	\$0	\$150,000
44	Master Plan, design and construct San Pedro Open Space	Public Parks (local)	\$0	\$50,000	\$100,000	\$0	\$0	\$150,000
45	Madrid Ballpark Improvements - entrance ramp and stairs, install lighting, shade structure	Public Parks (local)	\$0	\$0	\$200,000	\$0	\$0	\$200,000
46	Plan, design and construct multi-generational (Youth and Senior) facility in Edgewood area.	Senior Facilities	\$0	\$0	\$0	\$100,000	\$1,500,000	\$1,600,000
47	Pojoaque Basin septic/sewer study	Wastewater	\$0	\$0	\$1,000,000	\$0	\$0	\$1,000,000
48	La Cienega and La Cieneguilla Wastewater Feasibility Study	Wastewater	\$0	\$0	\$150,000	\$0	\$0	\$150,000
49	Acquire ROW, construction and equip Pojoaque regional water system	Water Supply	\$4,800,000	\$4,800,000	\$4,800,000	\$4,800,000	\$4,800,000	\$24,000,000



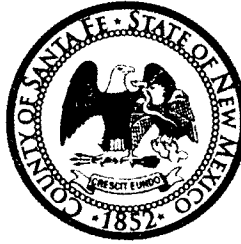
Proj. Rank	Project Title	Category	2019	2020	2021	2022	2023	Estimated Total Cost
50	Cost benefit analysis to implement the La Cienega watershed conditions	Water Supply	\$0	\$0	\$250,000	\$0	\$0	\$250,000
51	Bulk Water Facility at OLVI and US285	Water Supply	\$0	\$0	\$0	\$300,000	\$0	\$300,000
52	Eldorado connection to TL65 Waterline	Water Supply	\$1,000,000	\$0	\$0	\$0	\$0	\$1,000,000
			\$25,215,000	\$24,620,000	\$27,360,000	\$20,727,000	\$13,960,000	\$111,882,000

**Agenda Item A.1.**

**Henry P. Roybal**  
*Commissioner, District 1*

**Anna Hansen**  
*Commissioner, District 2*

**Robert A. Anaya**  
*Commissioner, District 3*



**Anna T. Hamilton**  
*Commissioner, District 4*

**Ed Moreno**  
*Commissioner, District 5*

**Katherine Miller**  
*County Manager*

**Memorandum**

**To:** Santa Fe Board of County Commissioners  
**From:** Stephanie Schardin Clarke, Finance Director  
**Via:** Katherine Miller, County Manager  
**Date:** November 28, 2017  
**Re:** **Financial report for the month ending 10/31/2017**

**ISSUE:**

Presented herein is a report summarizing the financial activities of the County through the month ending October 31, 2017.

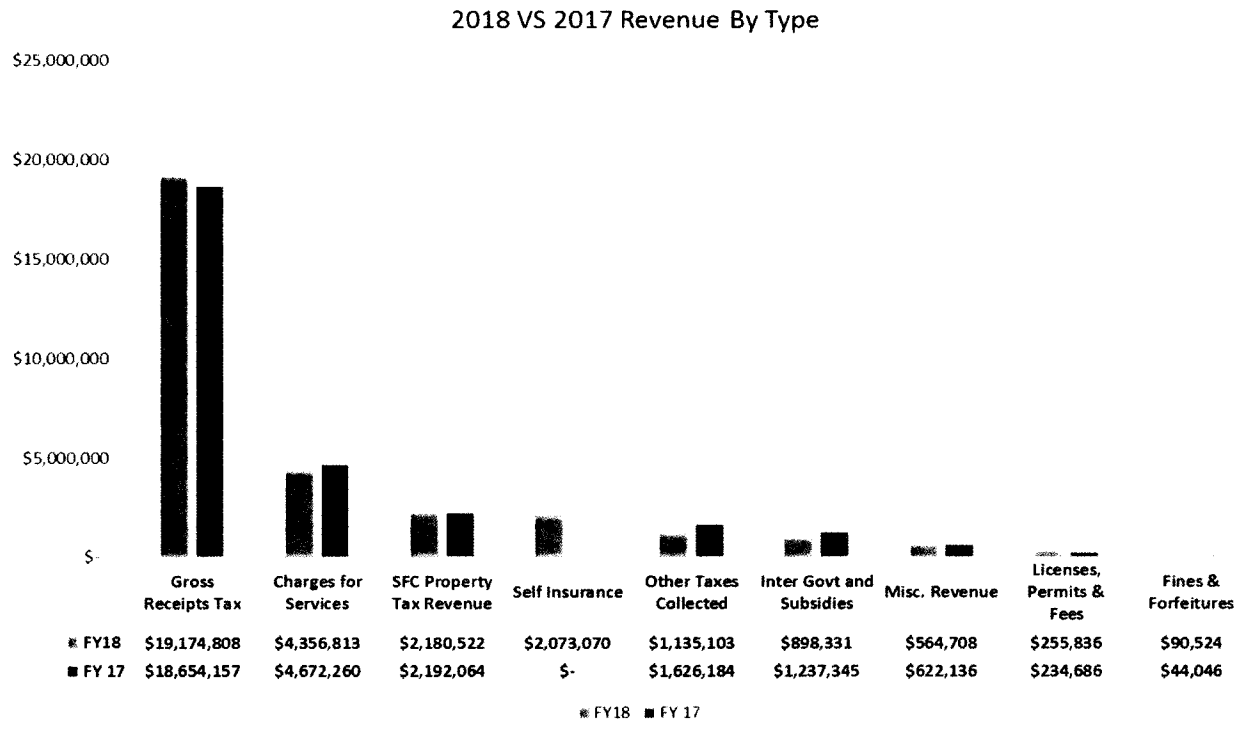
**BACKGROUND:**

This report presents a comparison of revenues and expenditures and highlights various non-recurring capital expenditures. Also highlighted are major sources of revenue: property taxes and gross receipts taxes, with year-over-year comparisons to fiscal year 2017.

**Recurring Revenue (All Funds)**

From July 1, 2017 through October 31, 2017, recurring revenues collected across all Santa Fe County funds totaled \$30.7 million. The total recurring revenue collection to date is \$1.4 million higher than the prior year's collections for the same period of \$29.3 million. This difference is largely attributed to the new Self Insurance Fund. Gross receipts tax collections are slightly higher and property tax collections are essentially flat.

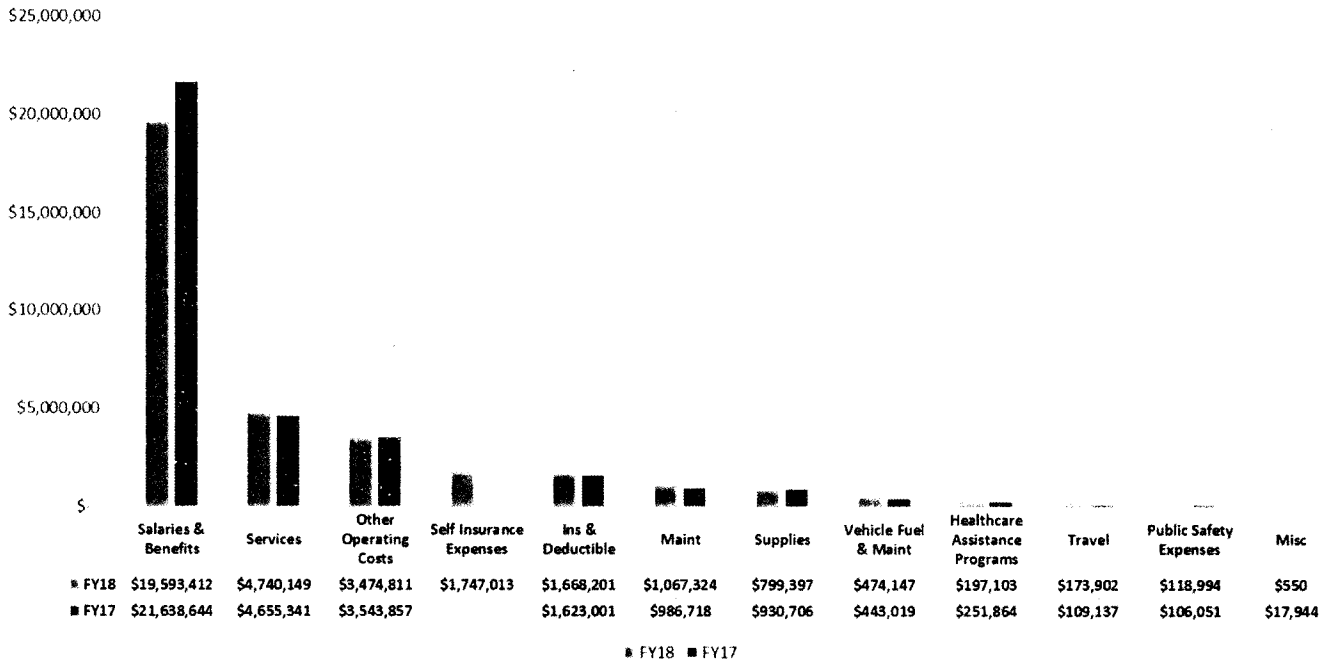
Several other recurring revenues are down slightly from the previous fiscal year. Charges for services decreased due to a late payment for inmate confinement, which was subsequently received in November. The Other Taxes category is also down due to the reduction in the equalization distribution. Subsidies decreased due to an influx of payments in 2017 that were owed for 2016, with fiscal year 2018 being back to the normal expected pattern. The chart below represents the comparison of FY 2018 and FY 2017.



From July 1, 2017 through October 31, 2017, recurring expenditures totaled \$34.1 million. The expended amount is \$0.3 million less than the prior year expenditures of \$34.3 million for the same period.

The chart below represents the amounts expended for all recurring expenditure categories through October 31, 2017.

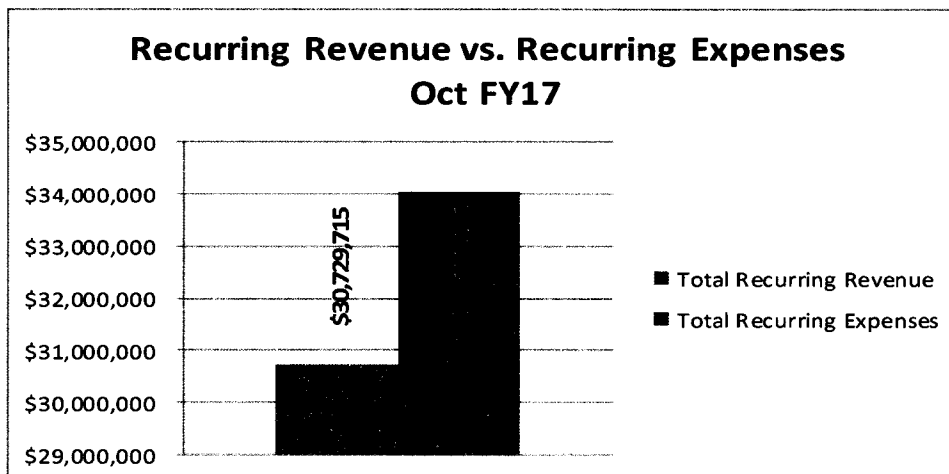
### 2018 VS 2017 Expense By Type



### Net Revenues and Expenditures

Cumulatively, recurring expenditures have exceeded recurring revenues by \$3.3 million through the first four months of fiscal year 2017. This trend is in line with expectations, and usually reverses with the cyclical collection of significant property taxes in December and January. A bond sale took place in September, which funded \$22 million in projects, which have been budgeted and started.

Below is a chart reflecting the recurring revenue and recurring expenses year-to-date through October 31, 2017.

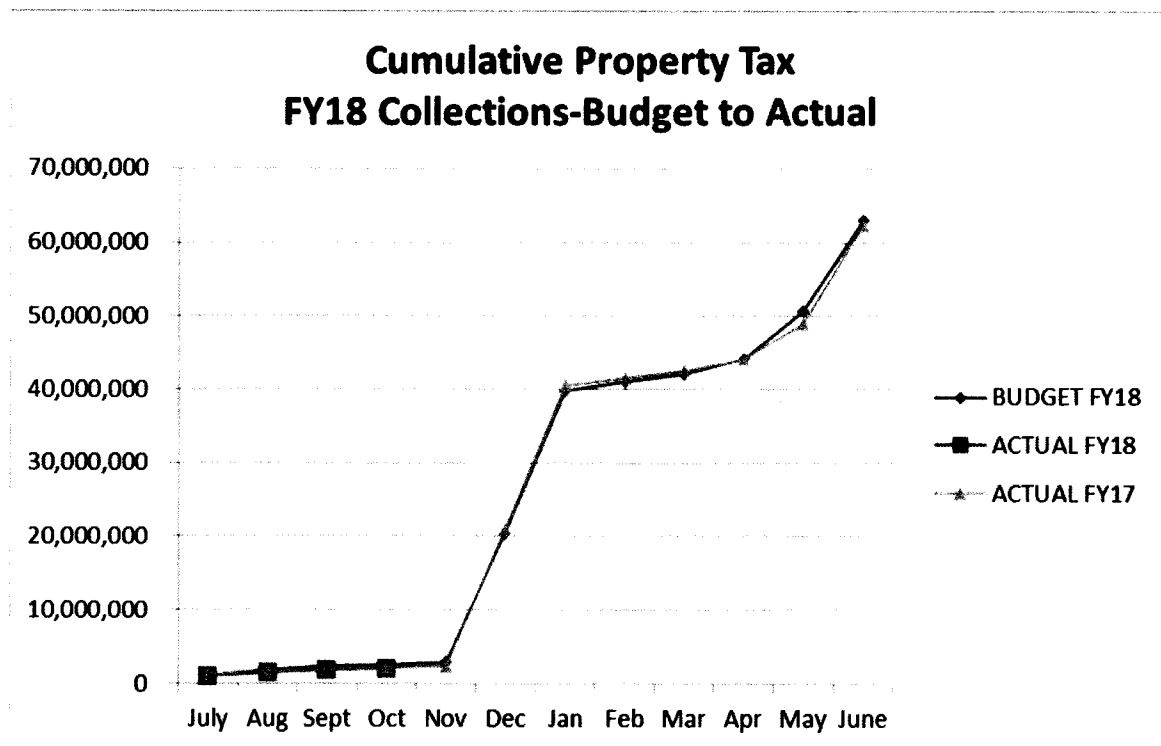


## **Property Tax Revenue**

Property tax revenues are estimated conservatively for budgeting, as a significant shortfall in property tax receipts would have a serious impact on various County operations. Property taxes are the primary source of revenue for the County's General Fund.

Property tax collections are received in lower amounts during the early part of each fiscal year. Approximately 60 percent of tax collections are received in December and January, and 20 percent are collected in June. These percentages correlate with tax billing due dates of November 10<sup>th</sup> and April 10<sup>th</sup>.

Actual property tax collections were \$2.2 million through October 31, 2017. Total year-to-date collections are \$49,437 less than the prior year's collections for the same time period.



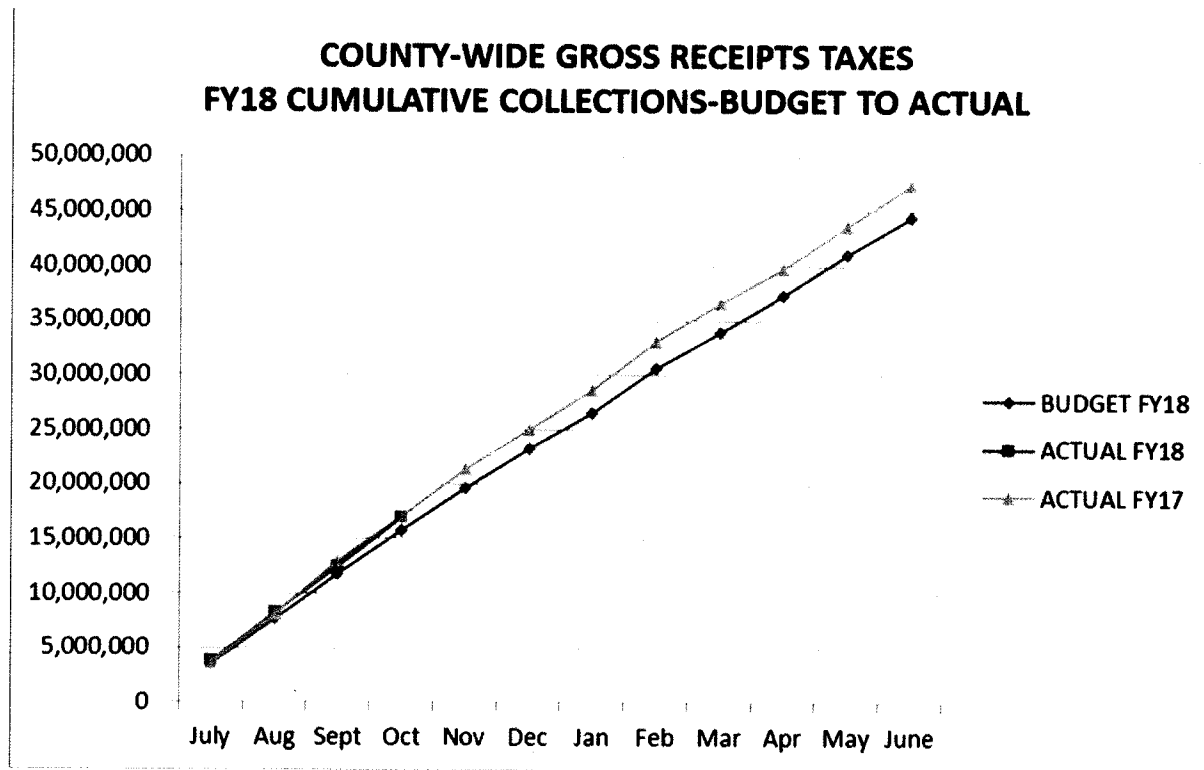
## **Gross Receipts Tax Revenue**

Gross receipt tax revenues are estimated from trend data taking into account economic factors that impact various business activities such as construction, wholesale trade, and retail trade and service sectors. Combined county-wide and unincorporated gross receipt tax revenues totaled \$17.9 million through October 31, 2017<sup>1</sup>. Year-to-date collections are below prior year collections by

<sup>1</sup> This amount excludes the regional transit district gross receipts tax, which is passed through in its entirety to the North Central Regional Transit District (NCRTD) and has increased by \$1.7 million over the previous fiscal year.

\$0.1 million for the same time period. This reflects a decrease in hold harmless distributions from the State. Finance Division staff is working with the Taxation and Revenue Department to determine cause of the decrease in hold harmless distributions.

The graph below shows FY 2018 budget and actuals and FY 2017 actuals received for comparison.



**SUMMARY:**

In summary, Santa Fe County continues to enjoy a healthy financial position. Recurring revenue and recurring expenses are at anticipated levels for this stage of the fiscal year and there is adequate funding to support capital project priorities.

SFC CLERK RECORDED 01/10/2018