

**SANTA FE COUNTY
CAPITAL IMPROVEMENTS ADVISORY COMMITTEE (CIAC)
MONDAY, JANUARY 13, 2025, 4:00 P.M.
SANTA FE COUNTY ADMINISTRATIVE COMPLEX, 240 GRANT ST.
SANTE FE, NM, GRANT AVENUE CONFERENCE ROOM**

1. Opening Business

- a. Call to Order – 4:00 P.M.

The meeting was called to order at 4:13 PM.

- b. Roll Call

Members Present

Dan Painter
Barbara Felix
Cass Thompson
Leroy Pacheco
Dan Pava

Members Absent

None

Other Present

Bob Schaevitz
Brett Clavio
Herbert Foster

2. Action Items

- a. Approval of Agenda

Motion: A motion was made and seconded to approve the agenda.

Vote: The motion passed on a voice vote.

- b. Approval of the September 23, 2024, Capital Improvements Advisory Committee Meeting Minutes.

Motion: A motion was made and seconded to approve the minutes from September 23, 2024, 2024.

Vote: The motion passed on a voice vote.

- c. Election of Chair and Vice Chair

Dan Painter was nominated as Chair and Cass Thompson was nominated as Vice-Chair.

Motion: A motion was made and seconded to elect Dan Painter as Chair and Cass Thompson as Vice-Chair.

Vote: The motion passed on a voice vote.

3. Information/Discussion Items

a. CIAC Member Orientation

Discussion of the Development Fees Act, the Open Meetings Act, the Santa Fe County Code of Conduct. Herbert will ask if the CIAC needs to sign a disclosure regarding conflict of interest.

b. Land Use Assumptions

Discussion of the proposed method for completing the Land Use Assumptions. Herbert will prepare the Request for Proposals for the consultant to assist in formulating the land use assumptions, the CIP and the nexus study.

c. CIAC Recommendation to the Board of Conty Commissioners to Proceed with Impact Fees

The presentation to the BCC to be scheduled to recommend the BCC move forward by completing the studies needed for amending the Impact Fee ordinance.

4. Matters from the Public

Big Schaevitz introduced himself and expressed his interest in supporting the CIAC.

5. Matters from the Committee

None.

6. Matters from County Staff

a. Schedule Next Meeting

The CIAC will hold regular meetings on the second Tuesday of every other month beginning March 10th.

7. Adjournment

There being no further business before the Committee, the meeting adjourned at 6:00 PM.

A handwritten signature in black ink, appearing to read 'Dan Painter', is written over a horizontal line.