

**MINUTES OF THE**  
**SANTA FE COUNTY**  
**ETHICS BOARD MEETING**

Santa Fe, New Mexico

May 12, 2014

This meeting of the Santa Fe County Ethics Board was convened by Chair Estevan Baca, on the above-cited date at approximately 2:04 p.m. in the Santa Fe County Legal Conference Room, County Administration Building, Santa Fe, New Mexico.

Roll call indicated the presence of a quorum as follows:

**Members Present:**

Estevan Baca, Chair  
Bill Heimbach, Vice Chair  
Carol Thompson  
Adair Waldenberg

**Member(s) Excused:**

William Peyton George

**Others Present:**

Willie Brown, Assistant County Attorney  
Lisa Katonak, Manager's Office  
Bernadette Salazar, HR Director

**III. Approval of Agenda**

Ms. Waldenberg moved to approve the agenda as published. Her motion was seconded by Mr. Heimbach and passed by unanimous [4-0] voice vote.

**IV. Approval of March 13, 2014 Minutes**

Chair Baca noted that this set of minutes had been changed to reflect one section in synopsis format rather than verbatim.

Under Section V, Ms. Waldenberg asked that it reflect that the comments were in response to questions from the chair and that three community members had applied. She found the summary very helpful.

2014/05/13 09:00:00 AM

On page 5, Mr. Heimbach said it should read “activity complained about...”

Ms. Waldenberg moved approval as amended and Ms. Thompson seconded. The motion carried unanimously.

**V. Approval of April 24, 2014 Minutes**

Under V, Ms. Waldenberg asked that it be clarified that she was referring to any board members, rather than the board. On page 4, it should read, “Ms. Waldenberg asked if the County reminded employees and officials of what they can and cannot ~~due~~ do as the election approaches.”

Upon motion by Mr. Heimbach and second by Ms. Waldenberg the April minutes were unanimously approved as amended.

**VI. Review, Discussion and Approval of Recommended Amendments to the Board of County Commissioners to amend the Santa Fe County Code of Conduct Ordinance**

Mr. Brown indicated that the previous County Attorney has resigned and his place filled by Greg Shaffer, who started work last week. Mr. Brown reviewed the changes recommended to the ordinance with him and Mr. Shaffer will be having changes and County Manager Miller will also be making comments. In light of that, he suggested postponing action to allow another version to come before this committee.

Ms. Thompson asked that the new Attorney specifically look into the matter of anonymous complaints and Mr. Brown said he gave him a detailed briefing on the current status.

Ms. Waldenberg asked which version, the one preferred by staff or by the Ethics Board, will be presented to the County Commission. Mr. Brown said the BCC can be apprised of where the two versions diverge.

**VII. Matters from the Board**

Mr. Heimbach noted it might be useful to meet with the City’s Ethics Board and perhaps have a joint meeting. Ms. Waldenberg said she understood their committee has more members and their ordinance is different. They have looked into cases, principally involving election/campaign issues.

Ms. Waldenberg commended the email that went out to all employees in advance of the upcoming election. Ms. Salazar said there was not a lot of feedback but it was largely positive. This year’s memo mirrored that of last year, with an additional section on the election code.

2014 MAY 13 10:51 AM  
SANTA FE COUNTY  
CLERK RECORDED

Ms. Waldenberg stated it was good to have a timely reminder and perhaps reminders should be sent out once per quarter, and she moved to recommend that to Human Resources. Ms. Thompson seconded and the motion carried unanimously. Mr. Brown added that that could be added to the ordinance.

Mr. Brown distributed copies of a table of consanguinity showing degrees of relationship for purposes of determining potential conflicts of interest. He mentioned cousins are related in the fourth degree.

The next meeting was tentatively scheduled for July 9<sup>th</sup> at 2:00, with alternative dates of July 15<sup>th</sup> and 23<sup>rd</sup>.

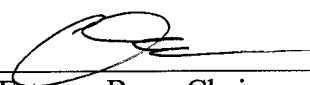
**VIII. Matters from the Public**

None were presented.

**IX. Adjournment**

Upon motion by Ms. Waldenberg and second by Ms. Thompson, Chair Baca declared this meeting adjourned at 2:37 p.m.

Approved by:

  
\_\_\_\_\_  
Estevan Baca, Chair  
Santa Fe County Board of Ethics



ATTEST TO:  
*Geraldine Salazar*  
\_\_\_\_\_  
COUNTY CLERK 7-11-2014

Respectfully submitted by:  
*Debbie Doyle*  
Debbie Doyle, Wordswork



COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss  
ETHICS BOARD MINUTES  
PAGES: 3

I Hereby Certify That This Instrument Was Filed for Record On The 15TH Day Of July, 2014 at 01:09:06 PM And Was Duly Recorded as Instrument # 1741414 Of The Records Of Santa Fe County

Deputy *Muelle* )  
\_\_\_\_\_  
Witness My Hand And Seal Of Office  
Geraldine Salazar  
County Clerk, Santa Fe, NM

2014 JUL 15 10:09 AM  
SANTA FE COUNTY CLERK'S OFFICE