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SANTA FE SOLID WASTE MANAGEMENT AGENCY
JOINT POWERS BOARD
ATTENDED VIRTUALLY
THURSDAY, JULY 16, 2020, 5:00 PM

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SANTA FE SOLID WASTE MANAGEMENT AGENCY
JOINT POWERS BOARD
ATTENDED VIRTUALLY
THURSDAY, JULY 16, 2020, 5:00 PM

I. CALL TO ORDER

The meeting of the Santa Fe Solid Waste Management Joint Powers Board was called to order by Commissioner Anna Hansen, Chair, via Cisco Webex Video Conferencing, on Thursday, July 16, 2020, at 5:00 pm.

II. ROLL CALL

BOARD MEMBERS PRESENT
Commissioner Anna Hansen, Chair
Councilor JoAnne Vigil Coppler, Vice Chair
Commissioner Ed Moreno
Councilor Michael Garcia
Commissioner Anna Hamilton

BOARD MEMBERS ABSENT
Councilor Roman Abeyta, Excused

OTHERS PRESENT
Randall Kippenbrock, Executive Director, SWMA
Rosalie Cardenas, SWMA
Nancy Long, Long, Komer and Associates
Ernestine Baca
Yvonne Herrera, Santa Fe County Finance Director
Jeffrey Spillers, Santa Fe County Public Works
Dominic Martinez, Santa Fe County Public Works
Erica Martinez, SWMA
Shirlene Sitton, Environmental Services
Elizabeth Martin, Stenographer

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3. APPROVAL OF AGENDA

Mr. Kippenbrock said item 7C should say category 826H.

MOTION A motion was made by Councilor Vigil Coppler, seconded by Commissioner Hamilton, to approve the agenda as amended.

VOTE The motion passed on a roll call vote as follows:

Chair Hansen, yes; Councilor Vigil Coppler, yes; Commissioner Moreno, yes; Councilor Garcia, yes; Commissioner Hamilton, yes.

4. APPROVAL OF CONSENT CALENDAR

MOTION A motion was made by Councilor Vigil Coppler, seconded by Commissioner Hamilton, to approve the consent calendar.

VOTE The motion passed on a roll call vote as follows:

Chair Hansen, yes; Councilor Vigil Coppler, yes; Commissioner Moreno, yes; Councilor Garcia, yes; Commissioner Hamilton, yes.

5. APPROVAL OF MINUTES
JUNE 18, 2020

Mr. Kippenbrock stated that on the bottom of page 3, the last sentence, it should say that the staff at the window are protected by a face guard.

MOTION A motion was made by Commissioner Hamilton, seconded by Commissioner Moreno, to approve the minutes as amended.

VOTE The motion passed on a roll call vote as follows:

Chair Hansen, yes; Councilor Vigil Coppler, yes; Commissioner Moreno, yes; Councilor Garcia, yes; Commissioner Hamilton, yes.

6. MATTERS FROM THE PUBLIC

None.

7. CONSENT CALENDAR

A. REQUEST FOR APPROVAL TO AWARD ITB NO. '20/29/B - BURRT WETLAND LINER REPLACEMENT AT THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION TO CBKN DIRTWORKS, INC. OF ALGODONES, NM, IN THE AMOUNT OF $273,804.69; AND

1. APPROVAL OF CONSTRUCTION AGREEMENT WITH CBNK DIRTWORKS, INC, IN THE AMOUNT OF $273,804.69.

2. APPROVAL FO BUDGET INCREASE TO 8160860.572970 (WIP -

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BURRT WETLAND LINER REPLACEMENT) FROM 816.100700 (CAPITAL IMPROVEMENT RESERVE FUDN CASH) IN THE AMOUNT OF $273,804.69.

Approved on consent.

B. REQUEST FOR APPROVAL OF SERVICES AGREEMENT WITH NATURAL EVOLUTION, INC. OF TULSA, OK, FOR ELECTRONIC WASTE RECYCLING SERVICES FOR THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION IN THE AMOUNT OF $45,000 (RFP NO. '20/35/P).

Approved on consent.

C. REQUEST FOR APPROVAL TO REPAIR UNIT 1344 (CATERPILLAR 826H LANDFILL COMPACTOR) BY WAGNER EQUIPMENT COMPANY OF ALBUQUERQUE, NM UNDER ITB NO. '20/27/B IN THE AMOUNT OF $51,884.70.

Approved on consent.

D. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES AGREEMENT WITH NEWGEN STRATEGIES AND SOLUTIONS, LLC OF AUSTIN, TX, FOR COST OF SERVICE STUDY FOR THE SANTA FE SOLID WASTE MANAGEMENT AGENCY UNDER HOUSTON-GALVESTON AREA COUNCIL (H-GAC) CONTRACT NO. HP 10-17; AND

1. EXTEND THE TERM OF THE AGREEMENT THROUGH AUGUST 16,2021.

2. INCREASE THE AMOUNT OF COMPENSATION BY $8,673 FOR A TOTAL AMOUNT NOT-TO-EXCEED $63,615.

Approved on consent.

VIII. MATTERS FROM THE EXECUTIVE DIRECTOR

A. UPDATE ON COVID-19 (CORONAVIRUS).

Mr. Kippenbrock reviewed his memo which was included in the packet.

Chair Hansen asked with the rise in the numbers of COVID-19 cases, is it wise to make everything unlimited. Are people behaving.

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Mr. Kippenbrock said they wear a mask or we do not provide the service.

Chair Hansen said she was concerned about the interaction with the customers.

Commissioner Hamilton said thank you and stated that she wanted to commend Mr. Kippenbrock and his staff who are working under a situation that is incredibly difficult.

Councilor Vigil Coppler said she echos what Commissioner Hamilton said. She hears good things about the service.

Councilor Vigil Coppler asked if Mr. Kippenbrock had any idea about Amnesty Days.

Mr. Kippenbrock said we have free tire day on the first weekend in August. On the 3rd Saturday in September we are having free trash day. The first Saturday in October will be free e-waste and the first Saturday in November will be free household waste. These are scheduled unless there is a turn for the worst.

Councilor Garcia said he echos the thanks to staff for working during this challenging time. He knows a couple of Amnesty Days were cancelled. Will those days be made up. Cases are increasing. He would not be surprised if the Governor adds closures. Maybe have two Amnesty Days for tires and others.

Mr. Kippenbrock said the days designated for tires are the first weekend of each month. They can bring up to eight tires each day. Free green waste day was cancelled due to the beginning of the pandemic. We can look at that for August or September We are on track with the others.

Chair Hansen said she also echos the praise. You are all doing an excellent job. She is really concerned about the numbers going up. She would be interested in knowing the turn out on the free days at the next meeting.

IX. MATTERS FROM THE BOARD

Chair Hansen said that she had read in the paper that the PERA money was not withdrawn for SWMA employees. That gave her pause about the City monies. Is this out of City Councilor control.

Mr. Kippenbrock said we learned about it in the newspaper. All he can speak on is what was in the paper.

Chair Hansen said she hopes that the City Finance Department will reach out to you and explain and help.

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Commissioner Hamilton said it would be good if Mr. Kippenbrock or Nancy Long could officially look into this to see if it was an oversight or a glitch in the software turnover.

Ms. Long said she can work with Mr. Kippenbrock for clarification and to get answers. She will reach out to the City.

Councilor Vigil Coppler said she would like them to add to their research a look into deferred comp as well. She has heard that there are employee issues regarding the transfer to the new system and the amounts in their deferred comp. Also check on any garnishments for SWMA employees.

Ms. Martinez said she was in contact with the City and has been since the beginning of May. They are aware of this and are saying it is due to the Munis conversion. Deferred comp payments were sent to the old company. That has been rectified. They are struggling with reconciling PERA reports. She will take that on Monday.

Chair Hansen said we pay the City compensation to handle issues for us. That needs to be looked at. Also the audit for the City is late and that looks bad on SWMA as well.

Ms. Martinez said the audit reports are separate as we are a separate entity.

Chair Hansen asked that Ms. Martinez work with Mr. Kippenbrock and Ms. Long.

X. MATTERS FROM STAFF - AGENCY, CITY, COUNTY

A. SHIRLENE SITTON, DIVISION DIRECTOR, CITY OF SANTA FE ENVIRONMENTAL SERVICES DIVISION

Ms. Sitton reported that they are very short staffed in operators and mechanics. We are now finally allowed to post the positions. She wanted the Board to understand that we have supervisors and managers doing routes. We are going to have to work with HR to further reduce the requirements for the positions in order to get them filled. The City Manager has agreed to end the furloughs for those two positions.

Ms. Sitton continued regarding the drop off sites, we have a plan. We opened our new site with new signage. It is the furthest from BuRRT. We wanted to open it first to take the pressure off of the other sites. We are working on the Siler site next and it will have improvements. Ft. Marcy will be last.

Chair Hansen asked where is the first site.

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Ms. Sitton said it is 4009 Lucia Lane. Just off Airport Road.

Chair Hansen said we understand about the difficulty in hiring. She wishes Ms. Sitton good luck in her efforts.

Ms. Sitton said she thinks COVID-19 has brought appreciation for the Environmental Services employees.

Ms. Sitton said with Rubicon we have finished the new graffiti tracking process and will next work on route optimization. We have new big belly containers downtown with wraps.

Mr. Kippenbrock interjected that the meeting was going to have to end soon as their free trail for the meeting system has ended and they were unable to get the annual subscription completed in time for this meeting.

B. LES FRANCISCO, SOLID WASTE SUPERINTENDENT, SANTA FE COUNTY PUBLIC WORKS.

Jeffrey Spillers and Dominic Martinez were in attendance and reported for Les Francisco.

Mr. Spillers said it has been business as usual for us. We are taking everything with a smile on our faces. We are almost completely staffed up. We are hitting records on recycling. We never closed our collection centers. We did 839 tons of solid waste and 134 tons of recycling.

XI. NEXT MEETING
AUGUST 20, 2020

XII. ADJOURNMENT

The meeting of the SWMA Joint Powers Board adjourned at 5:45 pm.

Commissioner Anna Hansen, Chair

Attested to by:

Geraldine Salazar
Santa Fe County Clerk

Elizabeth Martin, Stenographer

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SWAC MINUTES
PAGES: 9

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

I Hereby Certify That This Instrument Was Filed for Record On The 27TH Day Of August, 2020 at 11:46:15 AM And Was Duly Recorded as Instrument # **1926244** Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Geraldine Salazar
Deputy Estrella Martinez County Clerk, Santa Fe, NM

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