

**MINUTES OF THE**  
**SANTA FE COUNTY**  
**INVESTMENT COMMITTEE**

**July 25, 2018**

**Santa Fe, New Mexico**

This meeting of the Santa Fe County Investment Committee was called to order by County Treasurer Patrick Varela at approximately 4:05 p.m. on the above-cited date in the County Legal Conference Room on the second floor of the County Administrative Building located at 102 Grant Avenue, Santa Fe, NM.

Roll was called and a quorum was indicated with the presence of the following members:

**Members Present:**

Patrick Varela, Treasurer  
Bruce Frederick, County Attorney  
Anna Hamilton, Commissioner  
Anna Hansen, Commissioner  
Eric Loucks, Citizen  
Stephanie Schardin Clarke, Finance Director

**Member(s) Excused:**

Katherine Miller, Manager

**Others Present:**

Eric J. Lujan, Chief Deputy Treasurer  
Theresa Romero, Treasurer's Office  
Lori Armijo, Treasurer's Office

**Approval of Minutes: June 27, 2018**

Commissioner Hamilton moved to approve the minutes as published. Commissioner Hansen seconded and the minutes were unanimously approved as submitted.

**Results of Bank Meeting**

Treasurer Varela stated he is hoping to include remote capture, starting as a pilot project in the satellite office. This is a process whereby the deposited checks are scanned rather than brought to the office directly and subsequently verified by the County. It is quicker and reduces complaints.

SFC CLERK RECORDED 08/24/2018

Additionally, Treasurer Varela said he has opened a shadow ICS account, similar to an overnight sweep. At 6:00 pm funds are moved into the account with 1.6 percent interest overnight. It is swept into multiple banks.

A discussion ensued regarding the flattening of the yield curve. Treasurer Varela said he was keeping an eye on trends and will adjust his purchases accordingly. Mr. Loucks stressed the role of politics, stating people need to understand “tariffs are taxes.” He added there was a 90 percent probability of a rate hike by the Fed in September. Ms. Clarke spoke about the ramifications of the GDP.

### **Delinquent Collection**

Treasurer Varela announced the June totals hit a record of \$3,150,752.14, with 2,500 accounts collected. This came as a result of a rush to pay in anticipation of the delinquent accounts being turned over to the state. An auction was held and the state arranged contracts with a number of delinquent accounts. Ms. Clarke suggested that the Treasurer’s successful collectors could work with ambulance and utilities collectors to improve their rates.

### **Portfolio Balance Sheet, Call Notices, Etc.**

Ms. Romero provided the following information as of the end of June 2018:

- There are 52 operational accounts with a total of \$112,249,042.03
- GOB 2011 Series contains 17 accounts, including 16 new brokered CDs totaling \$7,937,377.27
- GOB 2013 Series has 18 accounts, 16 new, totaling \$6,101,821.75
- Core Account holdings has 15 accounts with a total of \$21,197,902.41
- Charles Schwab has 20 accounts totaling \$21,885,290.

Grand total at US Bank and Schwab is 102 accounts with \$169,371,433.59

- There are 27 CDs at various banks and local credit unions totaling \$6,751,536.15
- At LANB the Studio account balance is \$5,551,952.28
- First National/Sunflower has 33 accounts for a total of \$33,023,816.65
- UBS has six accounts with \$31,636,539.61
- Portigon has two accounts with \$2,675,505; these are due for liquidation in August and the funds will be used for renovations at the jail

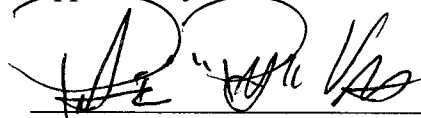
Grand total of all 218 accounts at the end of June was \$249,010,783.28

Treasurer Varela highlighted the changes to the portfolio, stating the new CDs are geared to coordinate with cash flow needs. One Treasury bill matured and approximately \$12 million will be maturing between August and October, and if not distributed those funds will be reinvested.

## Adjournment

Upon motion by Commissioner Hamilton and second by Commissioner Hansen, and with no further business to conduct the meeting was declared adjourned at 4:50 p.m.

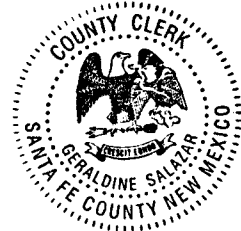
Approved by:



Patrick Varela, County Treasurer

Respectfully submitted by:


*Debbie Doyle, Wordswork*  
Debbie Doyle, Wordswork



COUNTY OF SANTA FE       )  
STATE OF NEW MEXICO    ) ss

INVESTMENT COMMITTEE M  
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I Hereby Certify That This Instrument Was Filed for  
Record On The 24TH Day Of August, 2018 at 04:34:40 PM  
And Was Duly Recorded as Instrument # 1865927  
Of The Records Of Santa Fe County

Deputy  Witness My Hand And Seal Of Office  
Geraldine Salazar  
County Clerk, Santa Fe, NM