

MINUTES OF THE
SANTA FE COUNTY
HOUSING AUTHORITY BOARD

August 25, 2015

I. This meeting of the Santa Fe County Housing Authority was called to order on the above-cited date in the Santa Fe County Manager's Conference Room, at the County Courthouse at approximately 1:00 p.m. by County Commission Chair Robert Anaya.

II. Roll call indicated the presence of a quorum with the following Board members present:

Members Present:

Robert A. Anaya, Commissioner
Miguel Chavez, Commissioner
Henry Roybal, Commissioner
Joseph Loewy, Community Member
Cathy Hurtado, Resident Member
Liz Stefanics, Commissioner [late arrival]

Member(s) Excused:

Kathy Holian, Commissioner

Staff Present:

Katherine Miller, County Manager
Ron Pacheco, Housing Authority Director
Victor Gonzales, Housing Authority Staff
Lynette Kinnard, Finance Division
Bruce Frederick, Assistant County Attorney
Lisa Katonak, County Manager's Office
Chris Barela, Constituent Liaison
Marcus MacDonald, Housing Accountant

III. **Introductions**

Those present introduced themselves.

IV. **Approval of Agenda**

Mr. Loewy moved to approve the agenda as published. Commissioner Roybal seconded and the motion passed by unanimous [4-0] voice vote. [Commissioners Stefanics and Chavez were not present for this action.]

SFC CLERK RECORDED 10/06/2015

V. Approval of Minutes: July 28, 2015

Mr. Pacheco noted that on page six during the discussion about the Galiesto property, it was Merritt Brown not Merritt Bennett that was referred to.

Assistant County Attorney Frederick asked that the minutes reflect the only item discussed during executive session was the one listed on the agenda.

Mr. Loewy moved approval as amended. Commissioner Roybal seconded and the motion passed by unanimous [5-0] voice vote. [Commissioner Stefanics was not present for this action.]

VI. Declaration of Trust for CFP 2015

Mr. Pacheco said HUD requires that the Board sign off on a Declaration of Trust which states the public housing units under the Authority's administration annually. The Declaration is a requirement for CFP funding.

The agenda failed to list this as an action item, and, recognizing it was not time sensitive, this item was deferred until next month.

VII. Housing Authority Updates

A. Site Improvement Plan/CFP Update

Regarding the Camino de Jacobo sewer line easement, Mr. Gonzales stated Mr. Brecher was given until July 31st to respond to the County's offer and did not respond. There is an offer on #2 Tusa Drive in Valle Vista. The replacement of kitchen cabinets at the Valle Vista site is ongoing. The furnace replacement process continues.

Commissioner Anaya said he was prepared to make a courtesy call to Mr. Brecher, request a response and provide him with Mr. Frederick's phone number. Mr. Frederick said the County has the right to condemn the property and it is in this owner's best interest to respond and work with the County. The proposed easement is apparently a site that has been used as a public street for a long time, and the property owner risks entitlement to nothing unless it is settled out of court.

B. Vacancy Update

Mr. Pacheco reported they were holding a 96 percent occupancy rate. He informed the Board that the Authority recently received a thank you note from HUD acknowledging consistency of the occupancy rate. He commended his maintenance division, noting they were down one person, and still keeping up with preparing homes for rental.

C. Director's Report

Mr. Pacheco noted that the packet contains additional information regarding the Boys & Girls Club. The Authority provides the space and the BCC provides some funding. In the past,

HUD has expressed concern that public housing funds were going to the club. Mr. Pacheco said that the club is receiving funding from the legislature. He noted that even with the recent Boys & Girls Club Zona del Sol opening, the numbers in the County have not decreased. He noted that the club pays the utilities on the properties. The three club sites are dedicated solely to the club's use. He noted that approximately 1/3 of attending children at the club sites are residents of the housing program.

For the record, Commissioner Anaya said it was important to recognize the many facets the facilities provide for the residents. He requested a broader conversation about the use of the three club sites to include augmentation of services for the residents.

VIII. Public Comments

None were presented.

IX. Matters from the Board

Referring to *La Voz de la Gente*, Commissioner Stefanics recommended a more upbeat tone in the solicitation for community participation.

X. Executive Session

There were no issues for executive session.

XI. Adjournment

Having completed the agenda and with no further business to come before the Authority, the meeting was adjourned at approximately 1:45 p.m.

Approved by:

Robert A. Anaya, Chair
Housing Authority Board



10-5-2015

Respectfully submitted by:

Karen Farrell, Wordswork

COUNTY OF SANTA FE) HOUSING MINUTES
STATE OF NEW MEXICO) ss PAGES: 3

I Hereby Certify That This Instrument Was Filed for Record On The 6TH Day Of October, 2015 at 09:16:01 AM and Was Duly Recorded as Instrument # 1776464 of The Records Of Santa Fe County

Deputy Witness My Hand And Seal Of Office Geraldine Salazar County Clerk, Santa Fe, NM