

**SANTA FE COUNTY
CAPITAL IMPROVEMENTS ADVISORY COMMITTEE (CIAC)
MONDAY, SEPTEMBER 23, 2024, 4:00 P.M.
SANTA FE COUNTY ADMINISTRATIVE COMPLEX, 240 GRANT ST.
SANTA FE, NM, GRANT AVENUE CONFERENCE ROOM**

1. Opening Business

- a. Call to Order – 4:00 P.M.

The meeting was called to order at 4:00 PM.

- b. Roll Call

Members Present

Dan Painter
Barbara Felix
Cass Thompson
Leroy Pacheco

Members Absent

Dan Pava

Other Present

Brett Clavio
Herbert Foster
Maxx Hendren

2. Action Items

- a. Approval of Agenda

Motion: A motion was made and seconded to approve the agenda.

Vote: The motion passed on a voice vote.

- b. Request Approval of the May 20, 2024 Capital Improvements Advisory Committee Meeting Minutes.

Motion: A motion was made and seconded to approve the minutes from May 20, 2024.

Vote: The motion passed on a voice vote.

3. Information/Discussion Items

- a. CIAC Reappointments

Discussion to appoint volunteers to the CIAC to fill three vacancies. Candidates must submit a Letter of Interest and Resume by the deadline in order to be considered. The Board of County Commissioners (BCC) will consider appointing new members at the November 12, 2024 meeting.

b. Potential Impact Fees per the NM Development Fees Act

Discussion of a spreadsheet that estimates potential revenues that could be collected from impact fees based on prior development permit data. Herbert will schedule a presentation to the BCC to request their approval to proceed with the studies and plans that are needed to update the County's existing impact fee ordinance. These studies include the Land Use Assumptions, the Capital Improvement Plan and the Nexus Study. The County currently has \$100,000 in the budget to hire a consultant to complete the studies.

Motion was made to recommend to the BCC to proceed with the Land Use Assumptions, the Capital Improvements Plan, and the Nexus Study that are necessary to determine if the BCC should amend the ordinance for assessing impact fees.

The motion was approved unanimously by a voice vote.

4. Matters from the Public

None.

5. Matters from the Committee

None.

6. Matters from County Staff

None

7. Scheduled Meetings

- a. Monday, Dec. 9, 2024, 4:00 pm, or TBD.

Staff and committee members discussed a meeting on December 2, 2024 or creating a schedule of regular meetings every two months.

8. Adjournment

There being no further business before the Committee, the meeting adjourned at 5:35 PM.

