

**MINUTES OF THE
SPECIAL MEETING SANTA FE COUNTY
CAPITAL IMPROVEMENTS ADVISORY COMMITTEE (CIAC)
TUESDAY, JANUARY 22, 2024, 4:00 PM
102 GRANT AVENUE, JOHNSON STREET CONFERENCE ROOM**

1. OPENING BUSINESS

A. CALL TO ORDER

The special meeting of the Santa Fe County Capital Improvements Advisory Committee was called to order by Chair Dan Painter at 4:00 pm, on Tuesday, January 22, 2024, at the Santa Fe County Building, 102 Grant Avenue, Santa Fe, New Mexico.

B. ROLL CALL AND INTRODUCTIONS

MEMBERS PRESENT

Barbara Felix
Dan Pava
Cass Thompson
Dan Painter, Chair
One Vacancy

OTHERS PRESENT

Brett Clavio, Planning Manager
Maxx P.L. Hendren, Capital Planner
Elizabeth Martin, Stenographer

2. ACTION ITEMS

A. APPROVAL OF AGENDA

MOTION A motion was made by Mr. Pava, seconded by Mr. Thompson, to approve the agenda as presented.

VOTE The motion passed on a voice vote.

B. REQUEST APPROVAL OF THE SEPTEMBER 26, 2023, CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING MINUTES

The following changes were requested:

Ms. Hendren said yes, essentially.

Chair Painter said we are becoming aware of what has been submitted and the process.

Ms. Hendren said and we are open to hearing ways you can help guide us in this process.

Chair Painter said start sooner.

Ms. Felix asked if there something the Committee can do to help you.

Mr. Clavio said our process is actually operating continuously throughout the year.

Ms. Hendren said our interdepartmental committee meets quarterly.

Mr. Clavio said we are looking at that question. We need to own it as a County, but do want citizen input.

Ms. Felix asked is there a role this group has in assisting you.

Mr. Clavio said we want to establish that in item 3C

Mr. Pava asked how are the land assumptions involved in this. We talked about updating those.

Ms. Hendren said we will discuss our purpose and objectives later in this agenda.

Mr. Clavio said the Resolution was created eleven years ago. We feel we need to update the language to the process we use today. We want to include Public Works. They were invited today, but were unable to make it.

Ms. Felix asked how has the County done historically with getting money. Is there a lobbyist.

Ms. Hendren said this year two lobbyists have been hired. Historically, we have been successful in funding for our top five projects. Then there are random nonprofit projects in the County who receive funding.

Chair Painter said maybe at subsequent meetings you can give us an update on the list and the approvals.

Ms. Felix asked what do you see as missing out of the five outlined purposes of the Committee.

Mr. Clavio said the Resolution focuses on impact fees. If you want to focus only on that then the Resolution is fine. If you want to broaden the purpose we can look at that.

Chair Painter asked is the CIP something we can get involved in. He doesn't know of anything beyond that.

Ms. Hendren said we want to know where you see this going as to supporting the Department, such as CIP, land use assumptions and impact fees. We need to identify any additional purposes you want to add and take them to the County Manager for approval.

Mr. Clavio said there are other parts of planning that we can look at as well

Chair Painter said this Committee can be a sounding board for staff on projects and planning. He doesn't know how to get more specific than that.

Ms. Hendren said we can add land use assumptions and CIP and start there.

Ms. Felix said we meet four times a year, at least. Maybe you can time the meetings to your time frame. We can look to staff to see how that meeting timing could assist you best.

Ms. Clavio said this Committee is rising out of the fire. On other Committees we would produce a work plan and that work plan is approved or adjusted by the Board of County Commissioners.

Chair Painter said we are saying that if Maxx has something she needs us to review she could call a meeting for that purpose.

Ms. Felix asked what does a work plan look like. Is it formal.

Mr. Clavio said work plan topics with timelines would be approved by the Committee and then by the Board of County Commissioners.

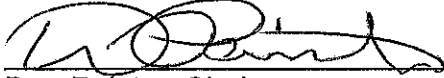
Chair Painter commented that it would be good to look at a skeleton plan.

Mr. Pava said he thinks it is most important to work with staff to update the land use assumptions.

Ms. Hendren asked what are the next steps. It seems from the discussion that the Committee would like to do the following:

9. ADJOURNMENT

There being no further business before the Committee, the meeting adjourned at 5:32 pm.



Dan Painter, Chair

Elizabeth Martin, Stenographer