September Fairboard Meeting Minutes
Sept 14, 2026

Call to Order by Tim Newsted at 6:00 PM

Board Member Attendees: Jim Butler, Beth Gray, Kelly Jones, Tim Newsted, Eric Sanchez, Hillary Shuert, Wayne Roybal, Jordan Barela

Association Member Attendees: Jennifer Newsted, Tammy Montoya Sanchez, Carla Martin, Mariah Morrison, Charlene Gallegos, Jana Gallegos, ReNell Roybal, Alena Roybal, Mari Lents, Megan Roybal, Hadley Roybal, Beth Goodson, Sawyer Goodson, Derek Tucker, Heidi Tucker, Melody Pachta, Jimmy Pachta, Preston Pachta, Trevor Pachta, Lane Dixon

Extension Staff Attendees: Paige Marez, Ady Murdock Poff

County Staff Attendee: None

Approval of Agenda:
A motion was made to edit unpaid 2026 invoices to 2025 and 2026 invoices, 2nd by Wayne, motion passed
A motion to approve agenda was made by Eric and 2nd by Jimmy, motion passed

Approval of Minutes:
A motion to approve minutes was made by Jimmy and 2nd by Eric, Motion passed

Staff Reports: None

County Reports: None
Committee Updates:

A. Horse Show: Mari is working on a judge right now. No other news.
B. Awards & Buckles: Sheridan still needs paid, they got a picture of a check but never received the check. Jordan has a contact for Brian Director of Publice works at the county and he will reach out since we are not getting any response from Celeste.
C. Livestock:Wayne has reached out to Ryan Rash, he is already full for next year. His rate is $2500 including travel/hotel for 2 species. We will need to work with Lg Animal Committee for sponsors or fundraising since this a common going rate for judges of his quality.
D. Small Animal:All the chickens went home to their correct homes. It was a success. No other news at this time.
E. Indoor: None they have met once but will meet again in October.
F. PR:None, Jordan did ask how everyone felt about the interviews the county did. People would like to expand on families for next year and possibly include indoor as well. Overall people thought they would great exposure for the fair.
G. Entertainment: None

H. Vendors: None

Old Business:
None

New Business:

A. Payments outstanding for 2025 & 2026
    a. Missing payments include: Fair Publishing 2025 $2324.53 & 2026 $3543.32, Sheridan 2026 $4944.50, Clay Brazil 2025 $180.00 & 2026 $234.00, Alb Reprographics $839.48. Jordan will reach out to Brian regarding payment of all outstanding invoices.
    b. Paige brought up a parent from state conference having to leave from chaperoning to pick up buckles and how it was inappropriate and she would like an letter of apology sent to him. Fairboard is unsure who specifically requested him to collect the buckles. Fairborard would like to know who the chaperone was and how the events of requesting him occurred but are willing to write the apology once that is determined.
B. Quotes for 2027 Fair due dates: Tabled by Eric and 2nd by Hillary Motion passed
C. Set Fair Dates: Discussed last week of July vs first week of August, no other county dates have been set at this time for us to avoid. Tim asked Bernalillo, Torrance and Rio Arriba fair contacts. Mari brought up a 4H rodeo always at end of July and August would be better to avoid that event. Motion made by Hillary to have horse show Aug 1 with fair following 2nd by Wayne Motion passed.
D. Clarification on Auction rules language: Discussed options of determining which animal goes in what slot. 2 options discussed, we can continue with current format or have each judge rank all animals in Grand Drive and use those to fill first spots then roll over to current process of pulling first from class that Grand Champion came out of and then moving to next class and so on. Everyone agreed the ranking of Grand Drive then rolling over to format would work best. This will be for all species of livestock. Motion made for this new format to be outlined in fairbook by Eric 2nd by Jimmy, motion passed.
E. Addition of Horse Show rules to fair book: There are no current rules in fairbook for the horse show. Discussed this is a non sanctioned horse show but will still require horse certificates by May 1st as this is a 4H rule so all participants should have a horse certificate filled out and turned in. The rules are listed on the attached PDF.
   Motion was made to add rules from extension website to fair book by Beth and 2nd by Wayne, motion passed.
F. Addition of fair entry code of conduct to fairbook: Discussed adding the code of conduct from fair entry to fairbook so everyone has access to it. Code of Conduct is listed below:

Santa Fe County Fair Code of Conduct

Exhibitors and Family members of the Santa Fe County Fair will agree to the following guidelines:

- I will read and seek to understand the rules and guidelines directing county fair participation as set forth by the Santa Fe County Fair Book. I ask that parents, fair officials, fair board members, etc. not break the rules or make exceptions on my behalf.
- I will conduct myself in a positive manner at all times while participating in the Santa Fe County Fair.
- I will do my own work, appropriate for my age and physical and mental development. I will be honest and not take unfair advantage of others. All exhibits will be a true representation of my work.
- I will keep my fair exhibit area and myself neat, clean, and well groomed. I will dress neatly and appropriately for the occasion.
- I will be willing to take and follow instructions as directed by those responsible for me and my exhibit.
- I will exhibit good sportsmanship, being modest in winning and generous in defeat. I want my exhibit to be an example of how to accept the good and the bad, and how to live and learn from the outcome.
- I will refrain from loud, boisterous talk and swearing. I will refrain from drinking, smoking, using illegal drugs, and sexual misconduct.
- I will show respect for the rights of others and be courteous of others opinions at all times.
- If I am a parent or guardian, I will be responsible for the actions of my children involved in the county fair. If I am not on the fairgrounds, it is my responsibility to identify adult supervision for my children.

The Santa Fe County Fair Board and fair officials expect courteous and orderly conduct by exhibitors and family members at all times. Harassment, profanity, or un-sportsmanlike conduct toward officials, judges, superintendents, or other exhibitors will not be tolerated. A violation of these rules may result in the violator or participant if the violator is a family member and his/her exhibit being removed from the grounds, with a possible forfeit of awards and auction slots.

Motion made by Beth to accept the above Code of Conduct from fairentry and place in fairbook under item 5 in General Rules and Policies. 2nd by Wayne, motion passed.

G. Ranch Steer Discussion: Heidi and Trevor read their proposal to add a Ranch Steer Show to the fair. Discussions had of declaring ranch steer vs club calf to make sure people are entering them as they have been purchased. The board and members present discussed adding the show and how this will affect the other types of cattle. Large Animal Committee will help with specific rules for shows. Decision made that there will need to be someone verifying the bill of sales at tag-in and determining if the animal is a Ranch Steer or Club Calf at tag-in and will be showed at the fair under that respective show. It was also discussed if doing a Ranch Steer Show there should be a Lowline, Market Heifer and Dairy Heifer show added to the cattle show with the Market steer and Ranch steer shows as well all with their own Grand and Reserve Grand Champions. They will also get sale slots for each show determined by 60% rounded down of the total entries. These sale slots will only be given if there are 3 or more

exhibitors in the show, otherwise no sale slots will be awarded. Buckles for shows with less than 5 exhibitors will need to have sponsors.

Motion made to add a Ranch Steer, Lowline Steer, Market Heifer and Dairy Heifer show to the Market Steer Show following the outline above with specific rules to come from the Large Animal Committee made by Hillary and 2nd by Wayne, motion passed.

H. Idea List for discussion at Fair Forums: Tabled as Ady has forum plans outlined Motion to table made by Wayne and 2nd by Hillary, motion passed.

Public Comment:None

Adjournment of meeting by Tim Newsted at 7:39 pm Motion to adjourn made by Jimmy 2nd by Hillary