

MINUTES OF THE
SANTA FE COUNTY
HOUSING AUTHORITY BOARD

June 24, 2025

Santa Fe, New Mexico

1. A. This regular meeting of the Santa Fe County Housing Authority was called to order by Chair Camilla Bustamante at approximately 1:00 p.m. on the above-cited date at the Santa Fe County Commission Chambers, 102 Grant Street, Santa Fe, New Mexico.

B. A quorum was present with the following members in attendance:

Members Present:

Commissioner Camilla Bustamante, Chair
Commissioner Lisa Cacari Stone, Vice Chair
Commissioner Justin Greene
Commissioner Hank Hughes
Resident Member Cathy Hurtado
Commissioner Adam Johnson

Member(s) Absent:

None

County Staff Present:

Greg Shaffer, County Manager
Walker Boyd, County Attorney
Denise Benavides, Interim Housing Authority Director
Adrianna Velasquez, Deputy Director Housing Authority
Alicia Storer, Accountant Senior
Lora Chavez, Housing Administrative Manager

C. **Approval of Agenda**

Interim Housing Authority Director Benavidez noted that she would be providing the monthly affordable house report, 4. E, rather than Ms. Wodarczyk.

Commissioner Johnson moved approval as amended. Commissioner Cacari Stone seconded. The motion passed by unanimous [6-0] voice vote.

SFC CLERK RECORDED 07/31/2025

D. Approval of Minutes: May 27, 2025 Meeting Minutes

Commissioner Johnson moved approval. Commissioner Hughes seconded and the motion carried by unanimous [6-0] voice vote.

2. Consent Agenda

- A. Resolution No. 2025-06HB, a Resolution Approving the Santa Fe County Housing Authority's Operating Budget for Fiscal Year 2026**
- B. Request Approval of Memorandum of Understanding Between Santa Fe County Housing Authority and the Turquoise Trail Resident Council, the Jacob D. Martinez Resident Council and the Valle de Esperanza Resident Council for Fiscal Year 2026**

There were no questions regarding the Consent and Commissioner Greene moved to approve. Commissioner Cacari Stone seconded and the motion passed by unanimous [6-0] voice vote.

3. Miscellaneous Action Items - None were presented.

4. Discussion/Information/Presentations

A. Executive Director's Monthly Report – June 2025

Ms. Benavidez reported on the following:

- Staff training continues
- The housing specialist position will be reposted
- A maintenance specialist will also be reposted
- The housing administrator position is posted
- The contract with Homewise has been finalized for the HREE Program and will be brought to the BCC for action soon. Two applicants, both seniors, moved forward and there are 67 applicants in the pipeline
- Data cleanup continues and progress is being made
- Nueva Acequia is moving forward and MFA will present the 4 percent award in August

Ms. Benavidez said the new executive director will be arriving at the end of month and following training will begin the second week of August.

Commissioner Greene asked whether there was an anticipated outline of the statistics from the data cleanup and if so when will the Board review that information. Ms. Benavidez said staff plans to meet with Commissioners to review the data and the finances of the Authority. Commissioner Greene said while he is interested in the finances, the data isolating needs is important for review.

Commissioner Greene recommended discussing a government to government MOU with the City regarding Nueva Acequia. The project is in the City and meets an important target. Ms. Benavidez said she would reach out to Deputy Manager Cordova to discuss this.

Ms. Benavidez said Project Moxie is working on a report that was discussed and further refined in discussions with Manager Shaffer and Deputy Manager Cordova. The report includes supportive housing and also the County has heard that two grants for supportive housing are moving forward.

The new Community Development Director starts on July 14, 2025.

B. Capital Fund Program Monthly Report – June 2025

Deputy Housing Director Velasquez offered an update on the Camino de Jacobo road project:

- The ADA complaint sidewalk has been completed and the contractors are working on the sidewalks north of Camino de Jacaobo

C. Monthly Financial Report – June 2025

Senior Accountant Alicia Storer said the FY26 operating budget fund 517 will be presented to the BCC this afternoon. Staff is working on HUD requested documents for the Community Funding CPS grant. All requisitions for FY 25 were submitted to Finance. Housing staff is working to have all invoices submitted. A BAR was submitted which addressed all negative line items. All of the Housing funds will be reconciled by June 30th to ensure a clean and accurate budget to begin FY26.

D. Resident Opportunity and Self-Sufficiency (ROSS) and Family Self-Sufficiency (FSS) Program Reports – June 2025

Administrative Manager Lora Chavez reported that no new clients were added to the ROSS program which has 52 participants. During the month, the ROSS coordinator made four resident contacts and provided nine referrals for service. The FSS program has 38 active participants and this month there were 15 service referrals. The FSS coordinator and the senior accountant are reconciling the FSS escrow accounts for the PH programs.

E. Affordable Housing Monthly Report – June 2025

Ms. Benavidez provided the June information noting that:

- The workforce housing program will be presented at the July meeting
- The Dominion apartment complex affordable housing agreement will be presented to the BCC today
- GIS has completed the mapping of affordable housing projects and it will be emailed to the Commissioners before released/posted
- Two loans are in the pipeline
- She did a site visit of the Colibri Subdivision and reported it is beautiful

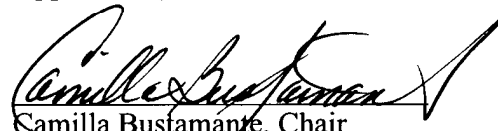
Commissioner Cacari Stone said she was pleased to hear of the maps and requested the number of units, cost of units, delineation of districts and identification of what type of dwelling be included. Ms. Benavidez said at this point the mapping identifies developments and developments within that development as well as public housing. Commissioner Cacari Stone

requested that the Commissioners have an opportunity to review the map before it is released. She noted that the City has an excellent map locating affordable housing and, as a public service, suggested working together to create an overlay map. Ms. Benavidez noted that the third-party the City retained to compile the map has included the County. The goal is to have one consolidated map.

5. **Matters from the County Attorney** - None were brought forward.
6. **Matters from the Board** - None were brought forward.
7. **Matters from the Public** - None were presented.
8. **Concluding Business**
 - A. **Announcements**
 - B. **Adjournment**

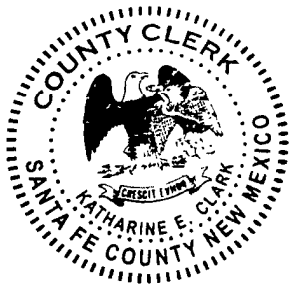
Upon motion by Commissioner Greene and second by Commissioner Johnson, Chair Bustamante declared this meeting adjourned at approximately 1:25 p.m.

Approved by:


Camilla Bustamante, Chair
Housing Authority

Respectfully submitted by:

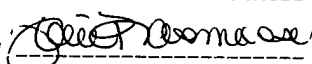
Karen Farrell, Wordwork



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

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I Hereby Certify That This Instrument Was Filed for
Record On The 31ST Day Of July, 2025 at 08:21:19 AM
and Was Duly Recorded as Instrument # 2063934
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Katharine E. Clark
Deputy  County Clerk, Santa Fe, NM

SEC CLERK RECORDED 07/31/2025