

SUMMARY OF ACTION
SANTA FE SOLID WASTE MANAGEMENT AGENCY
JOINT POWERS BOARD MEETING
THURSDAY, MAY 21, 2020, 5:00 PM
VIA WEBEX VIRTUAL MEETING

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**SANTA FE SOLID WASTE MANAGEMENT AGENCY
JOINT POWERS BOARD MEETING
THURSDAY, MAY 21, 2020, 5:00 PM
VIA WEBEX VIRTUAL MEETING**

I. CALL TO ORDER

The virtual meeting of the Santa Fe Solid Waste Management Agency Joint Powers Board was called to order by Commissioner Anna Hansen, Chair, at 5:00 pm on Thursday, April 16, 2020.

II. ROLL CALL

MEMBERS PRESENT

Commissioner Anna Hansen, Chair
Councilor JoAnne Vigil Coppler, Vice Chair
Councilor Roman Abeyta
Commissioner Ed Moreno
Councilor Michael Garcia

MEMBERS ABSENT

Commissioner Anna Hamilton, Excused

OTHERS PRESENT

Randall Kippenbrock, Executive Director, SWMA
Rosalie Cardenas, SWMA
Nancy Long, Long, Komer and Associates
Les Francisco, Santa Fe County
Erica Martinez, SWMA
Danita Boittner, SWMA
Shirleen Sitton, Environmental Services, City of Santa Fe
Laura McAllister
Yvonne Herrera, Santa Fe County
Martha Lara
Tina Salazar, Santa Fe County
Olivia Romo, Santa Fe County
Frank Sanchez
Elizabeth Martin, Stenographer

III. APPROVAL OF AGENDA

MOTION A motion was made by Councilor Vigil Coppler, seconded by Councilor Garcia, to approve the agenda as presented.

VOTE The motion passed unanimously by roll call vote as follows:

Councilor Vigil Coppler, yes; Councilor Abeyta, yes; Commissioner Moreno, yes; Councilor Garcia, yes; Chair Hansen, yes.

IV. APPROVAL OF CONSENT CALENDAR

MOTION A motion was made by Commissioner Moreno, seconded by Councilor Vigil Coppler, to approve the consent calendar as presented.

VOTE The motion passed unanimously by roll call vote as follows:

Councilor Vigil Coppler, yes; Councilor Abeyta, yes; Commissioner Moreno, yes; Councilor Garcia, yes; Chair Hansen, yes.

V. APPROVAL OF MINUTES APRIL 16, 2020

MOTION A motion was made by Commissioner Moreno, seconded by Councilor Garcia, to approve the minutes as presented.

VOTE The motion passed unanimously by roll call vote as follows:

Councilor Vigil Coppler, yes; Councilor Abeyta, yes; Commissioner Moreno, yes; Councilor Garcia, yes; Chair Hansen, yes.

VI. MATTERS FROM THE PUBLIC

None.

VII. CONSENT CALENDAR

A. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH LONG, KOMER & ASSOCIATES, P.A. OF SANTA FE, NM, FOR LEGAL SERVICES (RFP NO. '19/36/9); AND

1. EXTEND THE TERM OF THE AGREEMENT THROUGH MAY 30, 2021.

2. **INCREASE THE AMOUNT OF COMPENSATION BY \$40,000 FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$75,000.**

Approved on consent.

- B. **REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE SERVICE AGREEMENT WITH TOWN RECYCLING, LLC, OF ALBUQUERQUE, NM, FOR PROCESSING AND MARKETING OF RECYCLABLE MATERIALS (RFP NO. '19/06/P); AND**

1. **EXTEND THE TERM OF AGREEMENT THROUGH MAY 30, 2021.**
2. **INCREASE THE AMOUNT OF COMPENSATION BY \$900,000 FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$1,500,000.**

Approved on consent.

VIII. MATTERS FROM THE EXECUTIVE DIRECTOR

- A. **UPDATE ON MEASURES TO MITIGATE THE IMPACTS OF THE COVID-19 (CORONAVIRUS) PANDEMIC.**

Mr. Kippenbrock reviewed his report on mitigation of the impacts of COVID-19. The report is herewith attached to these minutes as Exhibit "1".

- B. **REQUEST APPROVAL OF THE FISCAL YEAR 2020-2021 PROPOSED BUDGET.**

Mr. Kippenbrock reviewed the proposed budget and the proposed budget memo in the packet.

Councilor Vigil Coppler commented that she commends Mr. Kippenbrock for his detailed analysis and explanation. It was easy to follow. Everything tracked and matched up. She recently spoke to Ms. McCoy and Ms. McCoy commented that when receiving information from Mr. Kippenbrock it was always crisp and he is always on top of it all.

Chair Hansen said she agreed wholeheartedly. We met before this meeting as we always do. All of the information is clear and easy to understand.

Commissioner Moreno said we are purchasing a lot of machinery in this budget. Will there be a problem with getting parts due to the virus.

Mr. Kippenbrock said things have opened up over the last few weeks. What does impact us is the older equipment. It is hard to get parts for that.

Commissioner Moreno asked is the new equipment made in this country.

Mr. Kippenbrock said yes, made in the USA.

MOTION A motion was made by Councilor Vigil Coppler, seconded by Councilor Abeyta, to approve the proposed budget.

VOTE The motion passed unanimously by roll call vote as follows:

Councilor Vigil Coppler, yes; Councilor Abeyta, yes; Commissioner Moreno, yes; Councilor Garcia, yes; Chair Hansen, yes.

C. REQUEST FOR APPROVAL TO TRANSFER \$1,300,000 TO RESERVE FUNDS FROM CASH BALANCE WITHIN THE OPERATING FUND AS SET FORTH IN THE AGENCY'S RESERVE FUND POLICY.

- 1. APPROVAL OF BUDGET INCREASE FROM 810.100700 (CASH BALANCE WITHIN THE OPERATING FUND) TO BE APPORTIONED BETWEEN 8110855.655810 (EQUIPMENT REPLACEMENT RESERVE FUND), 8120860.655810 (GAS COLLECTION RESERVE FUND), 8130875.655810 (CELL DEVELOPMENT RESERVE FUND) AND 8150885.655810 (CLOSURE/POST CLOSURE RESERVE FUND) IN THE TOTAL AMOUNT OF \$1,300,000.**

MOTION A motion was made by Commissioner Moreno, seconded by Councilor Vigil Coppler, to approve the request.

VOTE The motion passed unanimously by roll call vote as follows:

Councilor Vigil Coppler, yes; Councilor Abeyta, yes; Commissioner Moreno, yes; Councilor Garcia, yes; Chair Hansen, yes.

IX. MATTERS FROM THE BOARD

None.

X. MATTERS FROM STAFF - AGENCY, CITY, COUNTY

Chair Hansen asked when the City of Santa Fe recycling center will be open.

Ms. Sitton said that is under review. Right now we cannot support the safety measures necessary to open it.

Chair Hansen complimented Ms. Sitton on the City survey.

**XI. NEXT MEETING DATE
JUNE 18, 2020**

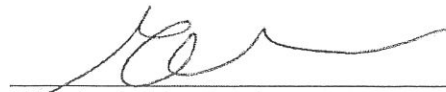
XII. ADJOURNMENT

There being no further business before the Board the meeting adjourned at 6:05 pm.

Attested to by:

Commissioner Anna Hansen, Chair

Geraldine Salazar
Santa Fe County Clerk



Elizabeth Martin, Stenographer