

**SANTA FE COUNTY  
SINGLE-USE PLASTICS WORKING GROUP  
TUESDAY, AUGUST 15, 2023, 5:30 PM  
100 CATRON STREET, SANTA FE, NEW MEXICO**

**I. CALL TO ORDER**

The meeting of the Santa Fe County Single-Use Plastics Working Group was called to order by Sara Pierpont, Chair, on Tuesday, August 15, 2023 at 5:30 pm, in the Johnson Conference Room, 100 Catron St., Santa Fe, New Mexico.

**II. ROLL CALL**

**MEMBERS PRESENT**

Joseph Eigner  
Gary Stoller  
Karen Sweeney  
Sara Pierpont, Chair

**MEMBERS ABSENT**

Kim Kelly

**OTHERS PRESENT**

Commissioner Hank Hughes  
Greg Shaffer, County Manager  
Gabriel Bustos, Constituent Services  
Jacqueline Beam, Sustainability Manager  
Elizabeth Martin, Stenographer

**III. APPROVAL OF AGENDA**

Ms. Beam said the County Manager is going to join us shortly to make a few comments.

The County Manager comments item will be added to the agenda when the County Manager arrives.

**MOTION** A motion was made by Mr. Eigner, seconded by Mr. Stoller, to approve the agenda as amended.

**VOTE** The motion passed on a voice vote.

#### **IV. APPROVAL OF JULY 18, 2023 MEETING MINUTES**

**MOTION** A motion was made by Ms. Sweeney, seconded by Mr. Eigner, to approve the minutes of July 18, 2023.

**VOTE** The motion was approved on a voice vote.

#### **V. APPROVAL OF JULY 27, 2023 SPECIAL MEETING MINUTES**

**MOTION** A motion was made by Ms. Sweeney, seconded by Mr. Stoller, to approve the minutes of July 27, 2023.

**VOTE** The motion passed on a voice vote.

#### **VI. MATTERS FROM THE WORKING GROUP**

##### **A. ASSIGNMENTS AND RESEARCH PLANNING**

Chair Pierpont said we need to finalize our Power Point presentation for the County Commission tonight.

Commissioner Hughes said he is here tonight to see where you are and see if he can be of any help tonight.

Chair Pierpont shared her screen with the Power Point presentation saying we have ten minutes for our presentation.

Chair Pierpont reviewed the presentation.

County Manager arrived at the meeting.

Chair Pierpont paused her presentation to hear from the County Manager.

Mr. Shaffer said he is here tonight to thank each and every one of you for your dedication to this working group. It is appreciated. He would like to talk about potential next steps. The analysis and recommendations that created this working group is the basis of what this group was set up for. His hope is that the draft Resolution will be brought to the first Board of County Commissioner's meeting in September. Ms. Beam has volunteered her time, along with other County staff, to do a draft report to compliment the Power Point presentation that you will adopt at your last meeting. This

is the potential path forward to complete this work. Thank you all for your time and your dedication to this. It is truly public service.

Chair Pierpont said it has been a pleasure. County staff is a pleasure to work with.

Chair Pierpont said she likes the idea of a high level report. We have research and frequently asked questions and Joe's binder of information to add to the presentation.

Ms. Beam said those items can be included in the packet for the meeting and referred to as an appendix.

County Manager said you can expect to be given some leeway in time for your presentation. Please provide the appendix information in advance so it can be part of the packet.

Ms. Beam said the final report will be part of the packet material. She will need all the information by the 18<sup>th</sup>.

County Manager said you just need to get the information to Ms. Beam and she will compile it and write the report. You will have one more meeting, your final meeting, to adopt the report.

Ms. Beam said the final meeting will need to be before the 30<sup>th</sup>.

County Manager left the meeting.

Chair Pierpont said we will get all our information to Ms. Beam by the 18<sup>th</sup>.

After discussion, the Special meeting was scheduled for August 28<sup>th</sup> at 2:00 pm to adopt the final report.

Chair Pierpont reviewed the information that needed to be sent to Ms. Beam including:

- Frequently Asked Questions
- Plastic Bag Fact Sheet
- Polyfoam Fact Sheet
- Research References.

Ms. Beam said all the raw material will be put together and will follow the presentation. She will send the final report to Chair Pierpont.

Chair Pierpont continued reviewing the Power Point presentation saying that we

need to include the costs and revenues from the recommended activity.

Chair Pierpont said she will send the Excel file she has to Ms. Beam.

Chair Pierpont asked Mr. Eigner if he could write a summary of what other places have done pointing out a City, a County and a State.

After discussion it was decided to include the City of Santa Fe, Bernalillo County, Las Cruces and Vermont. Chair Pierpont will do the section about Bernalillo County.

Mr. Stoller said Vermont had a separate education sheet that gave businesses ideas about how to comply with the Ordinance. Are we doing anything like that.

Chair Pierpont asked Mr. Stoller if he could put that together.

Mr. Stoller said he would send the sheet from Vermont to Ms. Beam.

Chair Pierpont asked if Ms. Beam had received any feedback from the Legal Department on the Ordinance yet.

Ms. Beam said they need a more formalized product to analyze. They will look at the Legislation and the draft Ordinance after the initial County Commission meeting. You are presenting the draft Ordinance and your recommendations. Legal will review the documents and that will go back to the Commission along with the Ordinance. Ms. Beam said we are shooting for the Commission meeting on September 12<sup>th</sup>.

Chair Pierpont asked about the length of the report.

Ms. Beam said she does not know how many pages the report will be yet. When we meet for the special meeting on the 28<sup>th</sup> the report will be included in the meeting packet. You will be voting to adopt the report.

Chair Pierpont said she would like to see members of the working group write their sections of the report and send that to Ms. Beam.

There was discussion around the business survey that was done. Chair Pierpont and Mr. Stoller will send the information they have on the survey to Ms. Beam.

## **VII. DISCUSSION AND NEXT STEPS**

Chair Pierpont said everyone needs to have their sections with references to Ms. Beam by the 18<sup>th</sup>. We will have a special meeting on the 28<sup>th</sup> to adopt the final report.

## **VIII. MATTERS FROM THE PUBLIC**

Commissioner Hughes said he wanted to thank the group for all the work they put into this. He will try to get it passed. There is a good feeling about this issue in the County. He thinks this work is pretty comprehensive.

**IX. OTHER BUSINESS**

None.

**X. ADJOURNMENT**

There being no further business before the working group the meeting adjourned at 6:28 pm.

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Sarah Pierpont, Chair

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Elizabeth Martin, Stenographer