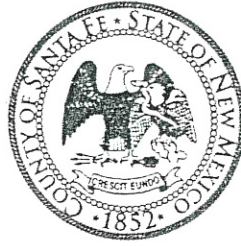


Henry P. Roybal  
*Commissioner, District 1*

Anna Hansen  
*Commissioner, District 2*

Robert A. Anaya  
*Commissioner, District 3*



Anna T. Hamilton  
*Commissioner, District 4*

Ed Moreno  
*Commissioner, District 5*

Katherine Miller  
*County Manager*

## MEMORANDUM

To: Santa Fe County Board of County Commissioners

From: Stephanie Schardin Clarke, Finance Director

Via: Katherine Miller, County Manager

Date: August 14, 2018

Subject: Resolution No. 2018-\_\_\_\_, A Resolution Authorizing The Disposition Of Fixed Assets Worth \$5,000 Or More In Accordance With State Statute. (Finance Division/Stephanie Schardin Clarke)

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### ISSUE:

On an annual basis, department staff/elected officials are required to collect information related to inoperable or obsolete property and equipment of Santa Fe County worth \$5,000 or more in order to determine its eligibility for disposition.

### BACKGROUND:

Santa Fe County follows the State of New Mexico statutory policies to dispose of surplus property and equipment pursuant to NMSA 1978, Section 13-6-1 (2013). Each Santa Fe County department/elected office participates in the process to review damaged, broken, or obsolete fixed assets inventory to determine whether assets are usable, safe for continued use, or if the cost to repair the item would be excessive. The Santa Fe County Fire Department has submitted one (1) 1994 Chevy Kodiak (VIN 1GBM7H1M0RJ102844), one (1) 1997 Freightliner F160 (VIN 1FV3GLCC9VH806853), and two (2) Stryker gurneys for disposition. Torrance County has accepted the donation of the vehicle. Upon approval, the fixed asset will be removed from the fixed asset database and conveyed to Torrance County.

### REQUESTED ACTION:

The Finance Division requests the Board's approval of the attached resolution to dispose of obsolete personal property. Upon approval from the Board of County Commissioners, copies of the resolution will be submitted to New Mexico Department of Finance and Administration, Local Government Division and to the State Auditor's Office. The items will be disposed 30 days after notification to the State Auditor.



**SANTA FE COUNTY**  
**RESOLUTION NO. 2018-**

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**A RESOLUTION  
AUTHORIZING THE DISPOSITION OF  
FIXED ASSETS IN ACCORDANCE WITH STATE STATUTE**

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**WHEREAS**, Santa Fe County (County) desires to dispose of certain personal property identified in the attached Exhibit A; and

**WHEREAS**, Exhibit A details each item of personal property by department or office, tag number, description of fixed asset, serial number, reason for surplus, condition of fixed asset, location of fixed asset, and/or estimated value; and

**WHEREAS**, the Board of County Commissioners (BCC) hereby determines that (i) each item of personal property listed on Exhibit A is worn-out, unusable, or obsolete to the extent that the item is no longer economical for continued use by the County and (ii) each item on Exhibit A has an estimated current resale value of \$5,000 or more.

**NOW, THEREFORE, BE IT RESOLVED** that the BCC (i) approves of the disposal of the personal property listed on Exhibit A pursuant to NMSA 1978, Section 13-6-2, and (ii) directs that the personal property first be offered as a donation to Torrance County. If donation to Torrance County is not feasible the BCC directs that the property be disposed of as otherwise allowed by law.

**PASSED, APPROVED, AND ADOPTED THIS 14th DAY OF AUGUST, 2018.**

**BOARD OF COUNTY COMMISSIONERS  
OF SANTA FE COUNTY**

---

Anna C. Hansen, Chair  
Board of County Commissioners of Santa Fe County

**ATTESTATION**

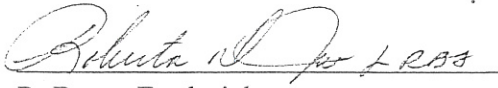
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Geraldine Salazar  
Santa Fe County Clerk

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Date

Approved as to form:



R. Bruce Frederick

Santa Fe County Attorney

7-31-18

Date

County Commission

James "Jim" Frost  
Commissioner  
District 1

Julia DuCharme  
Commissioner  
District 2

Javier E. Sanchez  
Commissioner  
District 3



PO Box 48 ~ 205 Ninth Street  
Estancia, NM 87016  
(505) 544-4700 Main Line (505) 384-5294 Fax  
[www.torrancecountynm.org](http://www.torrancecountynm.org)

EXHIBIT A

County Manager  
Belinda Garland

Deputy County Manager  
Annette Ortiz

County Attorney  
Dennis Wallin

July 23, 2018

Chief David Sperling  
Santa Fe County Fire Department  
35 Camino Justicia  
Santa Fe, NM 87508

Chief Sperling,

It is my understanding that Santa Fe County Fire Department is willing to transfer to Torrance County one (1) Fire Department tanker/tender, one (1) Rehab unit and two (2) Stryker gurneys all of which meet the following description:

Tender: 1994 Chevy Kodiak / VIN: 1GBM7H1MORJ102844 / G-06719  
Rehab Unit: 1997 Freightliner fl60 / VIN: 1FV3GLCC9VH806853 / G-31736  
Stryker Gurney: FA#13182 Serial # 981139226  
Stryker Gurney: Serial # 990639436

Torrance County will accept the vehicles and equipment stated above at no cost to Torrance County. If you need any additional information please feel free to contact Torrance County Fire Chief Lester Gary or myself.

Sincerely,

A handwritten signature in cursive script that reads "Belinda Garland".

Belinda Garland  
County Manager

CC: File  
Lester Gary, Fire Chief



SANTA FE COUNTY  
FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2019  
ALL OTHER ASSETS

DEPARTMENT: PUBLIC SAFETY/FIRE DEPT.

PERSON COMPLETING

THE FORM: STEVE MOYA

TELEPHONE NO.: (505) 992-3083

[illegible]

NOTE: Possible Reasons for Surplus: Obsolete; excessive cost to repair, or working but not currently used by department.

Condition of the Asset: *Damaged, destroyed, working (note the condition-good, fair, or poor)*

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director

Date: 7-30-78.

EXHIBIT

THE FORM: Steve Moya

(505) 992-3083

**NOTE:** Possible Reasons for Surplus: Obsolete; excessive cost to repair, or working but not currently used by department.  
Condition of the Asset: Damaged, destroyed, working (note the condition-good, fair, or poor)

Date:







