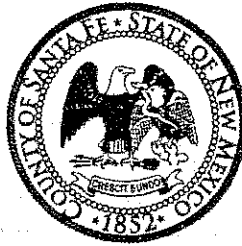


**Henry P. Roybal**  
Commissioner, District 1

**Anna Hansen**  
Commissioner, District 2

**Robert A. Anaya**  
Commissioner, District 3



**Anna T. Hamilton**  
Commissioner, District 4

**Ed Moreno**  
Commissioner, District 5

**Katherine Miller**  
County Manager

## **MEMORANDUM**

**DATE:** *August 1, 2018*

**TO:** *Board of County Commissioners*

**FROM:** *Bill Taylor, Procurement Manager, CPO*

**VIA:** *Katherine Miller, County Manager*  
*Stephanie Schardin Clarke, Finance Director*  
*Michael Kelley, Public Works Department Director*

**ITEM AND ISSUE: BCC Meeting August 14, 2018**

**Approval of Construction Contract No. 2018-0336-PW/MM Between Santa Fe County and Vital Consulting Group, LLC for Construction Services for County Road 67F, La Barbaria Drainage and Road Improvements and Authorizing the County Manager Sign and Execute the Construction Contract and the Purchase Order. (Bill Taylor, Purchasing Division)**

**ISSUE:**

In June 2018, the Purchasing Division issued an Invitation for Bid (IFB) No. 2018-0336-PW/MM for construction services for County Road 67F, La Barbaria drainage and road improvements. Two Bids were received on July 18, 2018 from the following Bidders:

**Vital Consulting Group, Albuquerque, NM**  
**Kimo Construction, Inc., Bosque Farms, NM**

All Bids were determined to be responsive and responsible base bids; however Kimo Construction, Inc. overbid the project budget and Vital's bid was within 10% of the project budget. The Procurement Code allows for the local public body to negotiate the schedule of values submitted by the Bidder, if the bid is within 10% of the project budget. Vital Consulting Group, LLC submitted the lowest Bid of **\$1,049,632.00**, exclusive of NMGRT.

The total amount of the contract requires the Board of County Commissioners (BCC) approval. The Purchasing Division and the Public Works Department are requesting Board of County Commission approval to award the subject construction contract to Vital Consulting Group, LLC.

