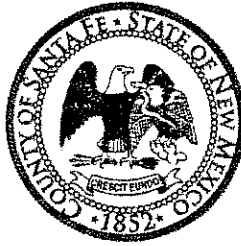


Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

Date: November 14, 2017

To: Board of County Commissioners

From: Tony Flores, Deputy County Manager

Via: Katherine Miller, County Manager

Subject: **Resolution No. 2017-___, A Resolution Delegating to the County Manager Authority to Negotiate and Execute All Documents, Agreements, and Amendments Necessary for the Continued Administration of the County's Self-Funded Employee Benefits Program**

Background and Summary:

Resolution 2016-125, delegated to the County Manager authority to negotiate and execute all documents and agreements necessary to effectuate the Santa Fe County Self-funded Employee Benefits program.

Based upon the timing of some of the agreements, the proposed resolution will grant the County Manager the authority to negotiate and execute all documents, agreements and amendments necessary to ensure the continuity of coverage and timely approval of all agreements and amendments of the existing contracts and agreements in the County's Self-funded Employee Benefits Program.

Recommendation:

Staff is recommending approval of the Resolution.

Exhibits:

A – Resolution 2016-125



**THE BOARD OF COUNTY COMMISSIONERS OF
SANTA FE COUNTY
RESOLUTION NO. 2017-_____**

**A RESOLUTION DELEGATING TO THE COUNTY MANAGER
AUTHORITY TO NEGOTIATE AND EXECUTE
ALL DOCUMENTS, AGREEMENTS AND AMENDMENTS NECESSARY
FOR THE CONTINUED ADMINISTRATION OF THE
COUNTY'S SELF-FUNDED EMPLOYEE BENEFITS PROGRAM**

WHEREAS, in 2016 Santa Fe County (County) contracted with Arthur J. Gallagher (Gallagher) to assist the County in preparing, soliciting and evaluating offers for the County's Self-Funded Employee Benefits Program; and

WHEREAS, with the assistance of Gallagher, the County issued a request for proposals to procure the County's Self-Funded Employee Benefits Program; and

WHEREAS, Resolution No. 2016-125, A Resolution Delegating to the County Manager Authority to Negotiate and Execute All Documents and Agreements Necessary to Effectuate the Santa Fe County Self-Funded Employee Benefits Program, granted the County Manager authority to negotiate and execute all documents and agreements necessary to effectuate the Santa Fe County Self-Funded Employee Benefits Program; and

WHEREAS, the County Manager thereafter entered into contracts or agreements on behalf of Santa Fe County with the following employee benefits firms and/or providers:

- a. Presbyterian Health Plan, Inc.;
- b. Presbyterian Insurance Company;
- c. Delta Dental of New Mexico;
- d. Vision Service Plan Insurance Company;
- e. Metropolitan Life Insurance Company;
- f. Minnesota Life Insurance Company; and
- g. ASI COBRA, LLC.

WHEREAS, the term of the Presbyterian Insurance Company contract is due to expire and is subject to renewal or extension by mutual agreement of the parties; and

WHEREAS, some of the contracts or agreements identified above may require term extensions or other amendments or modifications in the future; and

WHEREAS, in order to ensure continuity of coverage for County employees enrolled in the Self-Funded Employee Benefits Program and timely approval of amendments or modifications to the contracts and agreements, the County Manager should be delegated the authority to execute all documents, agreements and amendments to the existing contracts and agreements that comprise the County's Self-Funded Employee Benefits Program; and

WHEREAS, this delegation will not in any way modify the County Manager's authority under Resolution No. 2014-143, Section 2.(a) (Signature Authority; General Rules) to bring documents to the BCC even if within the County Manager's signature authority.

NOW, THEREFORE, IT BE RESOLVED that the Board hereby delegates to the County Manager the authority to negotiate and execute all documents, agreements and amendments necessary to ensure the continuity of coverage and timely approval of all agreements and amendments of the existing contracts and agreements in the County's Self-Funded Employee Benefits Program.

PASSED, APPROVED, AND ADOPTED this ___ day of November, 2017.

**BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY**

By: _____
Henry P. Roybal, Chair
Board of County Commissioner of Santa Fe County

ATTESTATION:

Geraldine Salazar
Santa Fe County Clerk

Date

Approved as to form:

Rachel A. Brown,
Acting County Attorney

Date

THE BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY

RESOLUTION NO. 2016 - 125

A RESOLUTION DELEGATING TO THE COUNTY MANAGER AUTHORITY TO
NEGOTIATE AND EXECUTE ALL DOCUMENTS AND AGREEMENTS
NECESSARY TO EFFECTUATE THE
SANTA FE COUNTY SELF-FUNDED EMPLOYEE BENEFITS PROGRAM

WHEREAS, historically Santa Fe County (County) has provided insurance benefits, including medical (including prescription/pharmacy), dental, vision, basic life, and long and short term disability, as well as employee assistance programs and flexible spending accounts, for its employees through the State of New Mexico's General Services Department - Risk Management Division's health benefits program; and

WHEREAS, as a member of the State of New Mexico's program, the County does not have control of plan design or cost; and

WHEREAS, to address this lack of control, in the Spring of 2015, the County began evaluating whether to develop a Self-Funded Employee Benefits Program; and

WHEREAS, as part of the implementation of this evaluation, the County, through a formal procurement solicitation, contracted with Arthur J. Gallagher to assist the County in preparing, soliciting and evaluating offers for its Self-Funded Employee Benefits Program; and

WHEREAS, the County Manager set forth the following stated goals for the Self-Funded Employee Benefits Program:

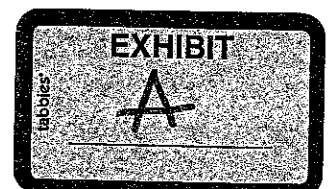
- Minimize disruption for employees of the County
- Determine whether a Self-Funded Employee Benefit Program is in the best interest of the County in terms of plan design, control of costs, and delivery of services to County employees; and

WHEREAS, with the assistance of Arthur J. Gallagher, the County issued a Request for Proposals (#2016-EMP-CM/HR) for a Self-Funded Employee Benefits Program; and

WHEREAS, in order to facilitate the transition from the State's plan to the County's plan, with the assistance of Arthur J. Gallagher, the County has ranked the highest rated offerors for each program component, and has begun the application process, plan design and contract negotiations; and

WHEREAS, as a result of the aforementioned Request for Proposals, on September 27, 2016, the Santa Fe County Board of County Commissioners (Board) elected to establish a Self-Funded Employee Benefits program and approved a letter addressed to the State of New Mexico's General Services Department - Risk Management Division, which provided notice that Santa Fe County was terminating its participation in the State's Health Benefits Program on December 31, 2016; and

SFC CLERK RECORDED 11/25/2015

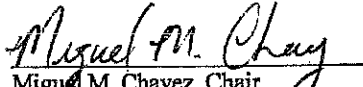


WHEREAS, in order to facilitate the transition to a Self-Funded Employee Benefits Program without a gap in benefits, all contracts and related materials have to be in place as soon as practical to have the transition effective by January 1, 2017.

NOW, THEREFORE, BE IT RESOLVED, that the Board delegates to the County Manager authority to negotiate and execute all documents and agreements necessary to effectuate the Santa Fe County Self-Funded Employee Benefits Program.

PASSED, APPROVED, AND ADOPTED THIS 25th day of October, 2016.

THE BOARD OF COUNTY COMMISSIONERS OF SANTA FE COUNTY

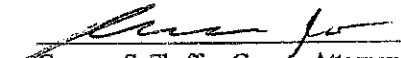

Miguel M. Chavez, Chair

ATTEST:

Geraldine Salazar, County Clerk



APPROVED AS TO FORM:



Gregory S. Shaffer, County Attorney



BCC RESOLUTIONS
PAGES: 2

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) as

I Heraby Certify That This Instrument Was Filed for
Record On The 26TH Day Of October, 2016 at 03:18:11 PM
and Was Duly Recorded as Instrument # 1808107
Of The Records Of Santa Fe County

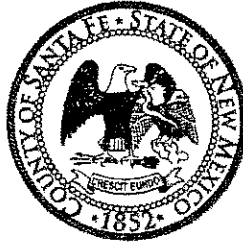
deputy  Witness By Hand And Seal Of Office
Geraldine Salazar
County Clerk, Santa Fe, NM

SFC CLERK RECORDED 10/26/2016

Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

Date: November 14, 2017

To: Board of County Commissioners

From: Tony Flores, Deputy County Manager

Via: Katherine Miller, County Manager

Subject: **Resolution No. 2017-___, A Resolution Authorizing the County Manager to Sign and Submit a Renewal Application to the New Mexico Association of Counties for Multi-Line and Law Enforcement Insurance Coverage for Calendar Year 2018 and to Execute Purchase Orders and Other Documents Necessary to Effectuate Such Coverage**

Background and Summary:

Santa Fe County (County), through its insurance broker, solicited competitive proposals for multi-line and law enforcement insurance coverages for calendar year 2017. Based upon the process cited, the County entered into a one-year contract with the New Mexico Association of Counties (NMAC) for Multi-line and Law Enforcement insurance.

Staff has determined that it would be advantageous to the County to extend the coverage for Multi-line and Law Enforcement insurance for one additional year by submitting a renewal application to NMAC for calendar year 2018.

Recommendation:

Staff is recommending approval of the Resolution.



**THE BOARD OF COUNTY COMMISSIONERS OF
SANTA FE COUNTY
RESOLUTION NO. 2017-_____**

**A RESOLUTION AUTHORIZING THE COUNTY MANAGER TO SIGN AND SUBMIT
A RENEWAL APPLICATION TO THE NEW MEXICO ASSOCIATION OF COUNTIES
FOR MULTI-LINE AND LAW ENFORCEMENT INSURANCE COVERAGE FOR
CALENDAR YEAR 2018 AND TO EXECUTE PURCHASE ORDERS AND OTHER
DOCUMENTS NECESSARY TO EFFECTUATE SUCH COVERAGE**

WHEREAS, Santa Fe County (County), through its insurance broker, solicited competitive proposals for multi-line and law enforcement insurance coverages in 2017; and

WHEREAS, the County thereafter entered into a one year contract with the New Mexico Association of Counties Multi-Line Pool and Law Enforcement Pool; and

WHEREAS, the Santa Fe County Board of County Commissioners (Board) desires to authorize the County Manager to extend that coverage for an additional year by submitting a renewal application to the New Mexico Association of Counties for multi-line and law enforcement insurance coverage for calendar year 2018, and to execute purchase orders and other documents necessary to effectuate such coverage.

NOW, THEREFORE, BE IT RESOLVED by the Board that the County Manager is hereby authorized to submit a renewal application to New Mexico Association of Counties for calendar year 2018 for multi-line and law enforcement insurance coverage, and to execute purchase orders and other documents necessary to effectuate such coverage.

PASSED, APPROVED, AND ADOPTED this ___ day of November, 2017.

**BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY**

By: _____
Henry P. Roybal, Chair

ATTESTATION:

Geraldine Salazar
Santa Fe County Clerk

APPROVED AS TO FORM:

Rachel A. Brown
Acting County Attorney



