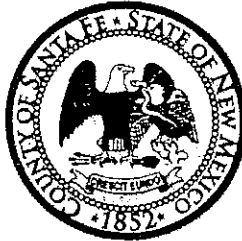


Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: February 16, 2018

TO: Board of County Commissioners

FROM: Bill Taylor, Purchasing Manager

VIA: Katherine Miller, County Manager
Stephanie Clarke, Finance Director
David Sperling, Fire Chief

ITEM AND ISSUE: *BCC Meeting February 27, 2018*

Request Board of County Commission Approval to Utilize the Houston Galveston Area Council Cooperative Purchase Agreement Pursuant to Ordinance No. 2012-5 Section 1, Outside Contracts to Purchase Two (2) Fire Department Tenders for Agua Fria Fire District and Turquoise Trail Fire District in the amount of \$578,428.00 and Authorizing the County Manager to Sign the Purchase Order (Fire Department/Fire Chief Sperling, Bill Taylor/Purchasing Division).

ISSUE:

The Fire Department desires to use the Houston Galveston Area Council Cooperative (HGAC) Purchasing Agreement to complete the purchase of two Fire Department Tenders for the Agua Fria Fire District and Turquoise Trail Fire District. HGAC is a governmental purchasing agreement that was instituted to reduce the burden of procurement on local governments and has been approved by the State of New Mexico Procurement Division for use by Local Public Bodies in New Mexico. The Fire Department has used HGAC to make apparatus purchases for the last several years. By combining apparatus purchases, approval of this request will save the County money, streamline the procurement process, and allow the Department to continue to standardize and modernize its Fire fleet. These purchases will help the Fire Department continue to provide a modern, safe, durable, and cost effective fleet that will meet the needs of Santa Fe County for many years to come.

The County Procurement Manager has determined that HGAC has competitively bid the items to be purchased. With having more availability to a much larger pool of Bidders, the HGAC Cooperative Agreement provides local public bodies with more competitive pricing than if the County were to Bid these items separately using the invitation for bid procurement method. Therefore, it would be in the best interest of the County to utilize the HGAC Cooperative Agreement to purchase the two Tenders.

Ordinance No. 2012-5, Section 1, Outside Contracts states *Procurement pursuant to NMSA 1978, Section 13-1-129, should not be used unless the Procurement Manager makes a specific finding that competitive bidding for the particular product would not be advantageous to the County. In no event shall a contract in total value exceeding \$250,000 be awarded without competitive bidding unless the Board of County Commissioners specifically approves.*

BACKGROUND:

The Fire Department has identified the need to replace the two Tenders one for each Fire District. The total replacement cost for the two vehicles is \$578,428.00 (\$289,214.00 each). Fire Department Funding to complete this purchase is available in Funds 244-0801, 222-0821, 209-0843 and 209-0839.

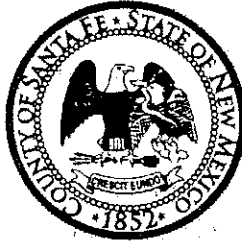
RECOMMENDATION:

The Fire Department requests Board approval to utilize the Houston Galveston Area Council Cooperative Purchase Agreement pursuant to Ordinance No. 2012-5 Section 1, Outside Contracts to purchase two Fire Department Tenders and authorizing the County Manager to sign the Purchase Orders.

Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: February 16, 2018

TO: Board of County Commissioners

FROM: Bill Taylor, Purchasing Manager

VIA: Katherine Miller, County Manager
Stephanie Clarke, Finance Director
David Sperling, Fire Chief

ITEM AND ISSUE: *BCC Meeting February 27, 2018*

Request Board of County Commission Approval to Utilize the Houston Galveston Area Council Cooperative Purchase Agreement Pursuant to Ordinance No. 2012-5 Section 1, Outside Contracts to Purchase One (1) Fire Department Pumper for the Hondo Fire District in the amount of \$459,987 and Authorizing the County Manager to Sign the Purchase Order (Fire Department/Fire Chief Sperling, Bill Taylor/Purchasing Division).

ISSUE:

The Fire Department desires to use the Houston Galveston Area Council Cooperative (HGAC) Purchasing Agreement to complete the purchase of one Fire Department Pumper for the Hondo Fire District. HGAC is a governmental purchasing agreement that was instituted to reduce the burden of procurement on local governments and has been approved by the State of New Mexico Procurement Division for use by Local Public Bodies in New Mexico. The Fire Department has used HGAC to make apparatus purchases for the last several years. These purchases will help the Fire Department continue to provide a modern, safe, durable, and cost effective fleet that will meet the needs of Santa Fe County for many years to come.

The County Procurement Manager has determined that HGAC has competitively bid the items to be purchased. With having more availability to a much larger pool of Bidders, the HGAC Cooperative Agreement provides local public bodies with more competitive pricing than if the County were to Bid these items separately using the invitation for bid procurement method. Therefore, it would be in the best interest of the County to utilize the HGAC Cooperative Agreement to purchase the Pumper.

Ordinance No. 2012-5, Section 1, Outside Contracts states *Procurement pursuant to NMSA 1978, Section 13-1-129, should not be used unless the Procurement Manager makes a specific finding that*

competitive bidding for the particular product would not be advantageous to the County. In no event shall a contract in total value exceeding \$250,000 be awarded without competitive bidding unless the Board of County Commissioners specifically approves.

BACKGROUND:

The Fire Department has identified the need to replace the pumper for the Fire District. The total replacement cost for the pumper is \$459,987.00. Fire Department Funding to complete this purchase is available through the Hondo Fire District Fire Protection Fund 209-0834.

RECOMMENDATION:

The Fire Department requests Board approval to utilize the Houston Galveston Area Council Cooperative Purchase Agreement pursuant to Ordinance No. 2012-5 Section 1, Outside Contracts to purchase one Fire Department pumper and authorizing the County Manager to sign the Purchase Orders.

