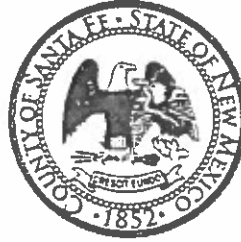


Henry P. Roybal  
Commissioner, District 1

Miguel M. Chavez  
Commissioner, District 2

Robert A. Anaya  
Commissioner, District 3



Kathy Holian  
Commissioner, District 4

Liz Stefanics  
Commissioner, District 5

Katherine Miller  
County Manager

## MEMORANDUM

**To:** Santa Fe County Board of County Commissioners

**Through:** Katherine Miller, County Manager *KM*  
Patricia Boies, Community Services Department *PAB*

**From:** Jennifer Romero, Teen Court Program Manager *JR*

**Date:** March 3, 2016

**Subject:** RESOLUTION 2016-\_\_\_: A RESOLUTION AUTHORIZING THE COUNTY MANAGER TO SIGN AND SUBMIT AN APPLICATION TO THE DEPARTMENT OF FINANCE AND ADMINISTRATION UNDER THE JUVENILE ADJUDICATION FUND GRANT PROGRAM (Community Services Department/ Jennifer Romero)

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**Issue:** Whether Santa Fe County should submit an application requesting grant funds from the Juvenile Adjudication Fund Grant administered by the Department of Finance and Administration.

**Background:** The Department of Finance and Administration (DFA) is charged with administering the Juvenile Adjudication fund ("JAF"), which was established to fund programs providing alternative procedures of adjudication for juveniles charged with traffic offenses and other misdemeanors. DFA awards competitive grants to local governments, and DFA rules require the Board of County Commissioners to authorize the County to submit an application for funding. Approximately \$180,000 will be available for funding for teen courts statewide. The Santa Fe County Teen Court application is for FY 2017, with a projected dollar amount of \$35,000 for salaries and benefits to continue Teen Court services. This resolution authorizes the County to submit an application requesting grant funds and delegates to the County Manager the authority to execute any documents or agreements relating to the application and/or grant funds as may be required by DFA.

**Recommendation:** We recommend passage of the resolution designating authority to the Santa Fe County Manager to sign all JAF application-related documents and to negotiate and execute all post-application MOAs, agreements, and documents.

**THE BOARD OF COUNTY COMMISSIONERS OF  
SANTA FE COUNTY  
RESOLUTION NO. 2016 - \_\_\_\_\_**

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**A RESOLUTION AUTHORIZING THE COUNTY MANAGER  
TO SIGN AND SUBMIT AN APPLICATION TO THE  
DEPARTMENT OF FINANCE AND ADMINISTRATION UNDER  
THE JUVENILE ADJUDICATION FUND GRANT PROGRAM**

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**WHEREAS**, in 2009 the New Mexico State Legislature enacted NMSA 1978, Section 34-16-1, creating the “juvenile adjudication fund” to provide alternative procedures of adjudication for juveniles charged with traffic offenses and other misdemeanors (collectively, “misdemeanors”); and

**WHEREAS**, money in the juvenile adjudication fund is appropriated to the New Mexico Department of Finance and Administration (“DFA”) to administer the fund and to provide an alternative adjudication process for juveniles charged with misdemeanors; and

**WHEREAS**, DFA promulgated regulations, codified at 2.110.5 NMAC, to establish the juvenile adjudication fund grant program (the “Program”) to help fund local alternative adjudication programs; and

**WHEREAS**, under Section 2.110.5.9 NMAC, counties are eligible to apply for grants under the Program; and

**WHEREAS**, Santa Fe County (“County”) has a Teen Court Program that provides an alternative adjudication process for teens charged with misdemeanors; and

**WHEREAS**, the County’s Teen Court alternative adjudication program includes the “components” required under 2.110.5 NMAC, including counseling, behavioral management, substance abuse prevention, youth development, mural development, shoplifting intervention, restorative justice, DWI prevention and media literacy programming; and

**WHEREAS**, the County should apply for a grant under the Program to help fund the County’s Teen Court alternative adjudication program; and

**WHEREAS**, the Board of County Commissioners (“Board”) understands that a minimum of ten percent (10%) of the proposed operating budget of the County’s alternative adjudication program to be assisted under the Program must come from other non-state sources,

and that "cash valued in-kind contributions may be used to meet this matching requirement."  
2.110.5.10(A)(4) NMAC; and

**WHEREAS**, under Section 2.110.5.13(E) NMAC, an applicant for a grant under the Program must attach to its application a resolution from its governing body authorizing the application to be submitted to DFA.

**NOW, THEREFORE, BE IT RESOLVED** by the Board that the County Manager is hereby authorized to submit an application to DFA on behalf of the County to request grant funding in the amount of thirty five thousand dollars (\$35,000.00) pursuant to NMSA 1978, Section 34-16-1 and 2.110.5 NMAC and to execute such other agreements, including a memorandum of understanding between the County and the DFA, as may be required to obtain funding under the Program for fiscal year 2017.

**PASSED, APPROVED, AND ADOPTED THIS** \_\_\_ DAY OF \_\_\_\_\_, 2016.

**BOARD OF COUNTY COMMISSIONERS  
OF SANTA FE COUNTY**

By: \_\_\_\_\_  
Miguel M. Chavez, Chair

Date: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
Geraldine Salazar  
Santa Fe County Clerk

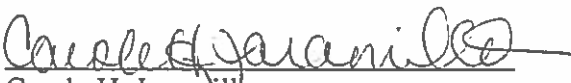
Date: \_\_\_\_\_

**APPROVED AS TO FORM:**

*FC*   
\_\_\_\_\_  
Gregory S. Shaffer  
Santa Fe County Attorney

Date: 3/14/2016

**APPROVED:**

  
\_\_\_\_\_  
Carole H. Jaramillo  
Santa Fe County Finance Director

Date: 3/15/16





