



GERALDINE SALAZAR  
COUNTY CLERK  
(505) 986-6280  
gsalazar@santafecountynm.gov

VICTORIA L. TRUJILLO  
Chief Deputy Clerk  
505-995-6535  
vltrujillo@santafecountynm.gov

DATE: January 30, 2013  
TO: Board of County Commissioners  
FROM: Geraldine Salazar, County Clerk *Geraldine Salazar*  
RE: Agenda Item for February 26, 2013 Commission Meeting  
ITEM: **Appoint Board of Registration** (Caption)

The New Mexico Election Code requires that County Commissioners appoint a Board of Registration at a regularly scheduled meeting in February in odd-numbered years.

The purpose of the Board of Registration is to carry out the list maintenance provisions of the Election Code and The National Voter Registration Act of 1993. That is, to delete any voter who has not appeared to vote in at least one statewide or local election in approximately four years after being designated as "inactive". A voter is initially designated as "inactive" based on a mailing to confirm the voter's address.

New Mexico conducts its list maintenance procedures through the Office of the Secretary of State, which contracts with a National Change of Address (NCOA) program vendor. The entire state voter file is run against the Postal Service's records. Any registered voter whose name appears on the Postal Service records is sent a confirmation card.

The confirmation card ensures that the postal records are correct. If the voter has moved, they are flagged on the county file as "inactive". Only after a voter has been inactive from the date of the confirmation notice until after the second general election, not appeared to vote in any election (including school, municipal and special elections) and failed to reregister during that period of time, are they deleted from the file. If a voter reregisters to vote at a new address, or appears to vote in any election, they are restored to active status.

Voters are never deleted from the voter registration files solely for non-voting. The intent of Congress when it passed the National Voter Registration Act was that, once

registered, a voter stays registered for life, unless they move to another county or state, have not been released from the obligations imposed by the court as a result of a felony conviction or have been declared of incompetent by a court. Also, voters who are scheduled for deletion from the file are noticed sixty days prior to deletion, so they may be restored to active status if there is an error, or if they need to update their registration.

Because the State of New Mexico did not conduct their list maintenance procedures in conformance with state and federal law in 2009, the US Department of Justice has advised the Secretary of State that New Mexico may not lawfully remove any voters based solely on a suspected, but unconfirmed change of address.

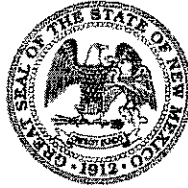
However, we have been advised by the Secretary of State all counties must still appoint a Board of Registration to review the list of all eligible voters, regardless of the fact that the Secretary of State will not be providing a list of voters for removal (see attached letter of January 25, 2013).

Santa Fe County's political party chairs were notified and asked to submit names for consideration of the BCC.

The Commission needs to appoint three board members and two alternates.

No more than two of the three appointees may belong to the same political party and the alternates shall also belong to different political parties.

xc: day file  
GS/dl



STATE OF NEW MEXICO  
**DIANNA J. DURAN**  
SECRETARY OF STATE

January 25, 2013

All County Clerks

Re: Removal of Voters from Official List of Eligible Voters – 2013 Boards of Registration

Dear Clerks:

As you may recall, New Mexico was unable to conduct a purge in 2011.

The NVRA provides that a state may not remove the name of a registrant from the official list of eligible voters in elections for Federal office on the grounds that the voter has changed residence unless a voter (1) confirms in writing that they changed their residence to a different jurisdiction or 2) has failed to respond to a confirmation notice and has not voted or appeared to vote from the date of the notice through the date of the next two general elections for Federal office.

We were advised by the Department of Justice ("DOJ") that the confirmation mailing sent by the Secretary of State's office in 2009 did not comply with the NVRA and the Department of Justice considered it invalid. The DOJ stated,

the State of New Mexico sent out a confirmation notice in 2009 that did not comply with Section 8(d)(2)(A) because it was not forwardable and it notified the recipient that it had to be returned no later than January 15, 2010, more than three months prior to the date the NVRA specifies.... The NVRA thus prohibits states from removing any voters from the voting rolls for reason of a change of address who have not been sent the requisite confirmation notice or who have not confirmed such change in writing. Before any such voters are removed from the list of registered voters, they must be sent an NVRA-compliant confirmation notice and must not have voted or appeared to vote in the two general elections for federal office subsequent to the notice being sent out. Accordingly, based on New Mexico's failure to comply with the NVRA voter confirmation procedures in 2007 and 2009, it appears the State may not in 2011 or 2013 lawfully remove voters from its official list of eligible voters based solely on a suspected but unconfirmed change of address.

Section 8 of the NVRA continues to obligate the State to take reasonable steps as part of its general program of list maintenance to remove persons from the voter

rolls who have become ineligible for other reasons, such as death, disqualifying felony conviction, or mental incapacity as provided for by state law. Nothing described herein precludes the State from continuing with such removals. (emphasis added)

Subsequent to the 2011 meetings of the boards of registration, § 1-4-28(E) NMSA 1978, was adopted as part of Senate Bill 403. It became effective in July, 2011, and provides:

No later than the fifteenth day of March following a general election, the board of registration shall review the list of eligible voters. The board of registration shall direct the county clerk to cancel the registration of any voter who has been sent notice in conformance with this section and who:

- (1) has failed to respond to the notice sent in conformance with this section and has not voted or appeared to vote in any election during the period beginning on the date of the notice and ending on the day after the second general election that occurs after the date of the notice; or
- (2) has confirmed in writing that the voter has changed residence to a place outside the county.

**Because of the issues with the 2009 confirmation mailing, the Secretary of State cannot provide a valid list of inactive voters for cancellation in 2013. The county boards of registration that are required to review the list of eligible voters no later than March 15, 2013, cannot direct the county clerk to remove the names of any voters based on any confirmation mailings.**

However, the statute adopted in 2011 does still require the boards of registration to review the list of eligible voters.

The Attorney General's office has advised that the state boards of registration shall meet and review the list of eligible voters, pursuant to Section 1-4-28(E), regardless of the fact that the Secretary of State will not be providing a list of voters to be purged pursuant to the National Voter Registration Act of 1993 (NVRA). The Attorney General's office agreed that boards of registration reviewing the list of eligible voters is an efficient practice and can prove beneficial to validating the voter rosters.

Additionally, the AG's office emphasized that any reviews by the boards of registration must be uniform, nondiscriminatory and in compliance with the federal Voting Rights Act of 1965 as required by state law, Section 1-4-28(B). This means that the board may not identify or single-out an individual on the basis of race, color or membership in a language minority group.

Further, the AG's office specifically directed our office to advise counties and boards of registration that the registration of any individual identified in the review shall not be cancelled nor removed from the official list of eligible voters. Based on the AG's guidance, any individuals identified by the board of registration shall be reviewed and

investigated by the Secretary of State, and the Secretary of State can then either determine whether cancellation is appropriate by either court action or pursuant to the requirements of the NVRA, which allows the removal of a registrant's name from the list of eligible voters, provided that this information is confirmed in writing by the registrant.

Please contact our office if you have questions or concerns about this process.

Best regards,

A handwritten signature in cursive script, reading "Dianna J. Duran". The signature is written in dark ink and is positioned below the "Best regards," text.

Dianna J. Duran  
Secretary of State

c: Tania Maestas, NMAG

## Denise Lamb

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**From:** Richard Ellenberg <sfdchair@gmail.com>  
**Sent:** Monday, February 04, 2013 10:56 AM  
**To:** Denise Lamb  
**Subject:** Board of Registratiton

1. Richard D. Ellenberg  
1714 Canyon Road  
Santa Fe, NM 87501-6142  
[sfdchair@gmail.com](mailto:sfdchair@gmail.com)  
505 699 9158

2. Deborah Bransford  
PO Box 22922,  
Santa Fe, NM 87502  
[dlbransford@msn.com](mailto:dlbransford@msn.com)  
505) 670-9507

3. Bill Osher  
4 Antigua  
Eldorado, Nm  
(505) 466-1265  
[bill.osher@vpss.gatech.edu](mailto:bill.osher@vpss.gatech.edu)

3. Edward JH Worden  
PO Box 31762  
Santa Fe, NM 87594  
(505) 603-5282  
[ejworden@gmail.com](mailto:ejworden@gmail.com)

Richard D. Ellenberg, Chair  
Democratic Party of Santa Fe County  
Center For Progress and Justice  
1420 Cerrillos Road  
Santa Fe, NM 87505-3548  
505 467 8514  
[sfdchair@gmail.com](mailto:sfdchair@gmail.com)  
[www.santafedemocrats.org](http://www.santafedemocrats.org)  
505 699 9158 (c)

## Denise Lamb

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**From:** Bruce Larsen <bealofsf@gmail.com>  
**Sent:** Thursday, January 31, 2013 5:48 PM  
**To:** Denise Lamb  
**Subject:** Re: Board of Registration

1. Bruce Larsen
2. Kerry Boyd
3. Samuel LeDoux4.
4. Cliff Pena

Bruce Larsen

On Mon, Jan 28, 2013 at 2:05 PM, Denise Lamb <[dlamb@co.santa-fe.nm.us](mailto:dlamb@co.santa-fe.nm.us)> wrote:

Please submit the names of four voters of your party as nominees for the Board of Registration. Please indicate your preference for appointment of the individuals by numbering them 1, 2, 3, and 4, respectively. We need your list no later than February 4<sup>th</sup>.

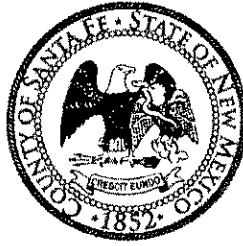
Thanks.

Denise Lamb

**Daniel "Danny" Mayfield**  
*Commissioner, District 1*

**Virgina Vigil**  
*Commissioner, District 2*

**Robert A. Anaya**  
*Commissioner, District 3*



**Kathy Holian**  
*Commissioner, District 4*

**Liz Stefanics**  
*Commissioner, District 5*

**Katherine Miller**  
*County Manager*

## MEMORANDUM

**DATE:** February 26, 2013

**TO:** Board of County Commissioners

**FROM:** Vicki Lucero, Building and Development Services Manager *VL*

**VIA:** Penny Ellis-Green, Land Use Administrator *PEG*

**REF.:** County Development Review Committee Appointments/ReAppointments

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### SUMMARY:

Article II, Section 1.2. (County Development Review Committee) of the County Land Code Development Code, gives the BCC the authority to appoint members of the CDRC. Section 1.2 states: "The Board shall appoint a County Development Review Committee consisting of not less than seven (7) members" (Exhibit A).

The terms of four of the current CDRC members expired in January of 2013. These members represented Commission Districts 1, 3, 4, and 5. The current CDRC members from Districts 3, 4, and 5 have requested reappointment as follows:

Filandro "Phil" Anaya	District 3
Frank Katz	District 4
Daniel Drobnis	District 5

In January, the County advertised and sent out a press release seeking interested members of the general public to serve on the CDRC. We received responses from 4 individuals in addition to the 3 current members who have requested reappointment.

The new applicants who have requested to serve on the CDRC are as follows:

District 1: I. Manual Roybal

District 3: Andrea Fiegel Roybal  
Stephanie LeMaster

District 5: Frederick P. Wright



The Applicant's letters of interest and resumes are included in Exhibit B.

**STAFF RECOMMENDATION:**

Staff recommends appointment of the following member to serve on the CDRC:

- **District 1** – I. Manuel Roybal- **Two year term expiring Jan 2015**
- **District 3** – Filandro “Phil” Anaya (current CDRC member)-**Two year term expiring Jan 2015**
- **District 4** – Frank Katz (current CDRC member)-**Two year term expiring Jan 2015**
- **District 5** – Daniel Drobnis (current CDRC member)-**Two year term expiring Jan 2015**

**ATTACHMENTS:**

Exhibit A— Article II, Section 1.2. (County Development Review Committee) of the County Code  
Exhibit B – Applicants' Letters of Interest and Resumes

## ARTICLE II - ADMINISTRATION

### SECTION 1 - APPOINTMENTS AND AUTHORITY

#### 1.1 Code Administrator

##### 1.1.1 Appointment

The County Manager shall recommend to the Board of County Commissioners (hereinafter referred to as the "Board") any person to be considered for employment as the Code Administrator. The Board shall appoint a Code Administrator, pursuant to the County Personnel Ordinance and Regulations, after considering the recommendations of the County Manager.

##### 1.1.2 Duties

The Code Administrator shall:

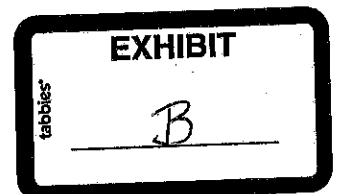
- 1.1.2a Perform the duties that are assigned throughout the Code to the Code Administrator and such other duties as may be determined by the Board or the County Manager.
- 1.1.2b Keep copies of each application filed, each plat submitted, and each development permit issued, filed by legal description of the land to which the development permit applies and also by name of applicant.
- 1.1.2c Make recommendations to the Board for amendments to the Code.
- 1.1.2d Give written reports as directed by the Board or as requested by the County Development Review Committee and approved by the Board, listing all applications, Code Administrator decisions and recommendations, County Development Review Committee decisions, and appeals from Code Administrator or County Development Review Committee decisions that have been filed since the last Code Administrator report; provided, however, that such reports shall be made at least once a month and shall be submitted to the Board and the County Development Review Committee.

#### 1.2 County Development Review Committee

##### 1.2.1 Appointment

The Board shall appoint a County Development Review Committee consisting of not less than seven (7) members. The residence requirements shall be as follows: At least one member shall reside within the limits of the City of Santa Fe. These members should reside in different areas of the County, in order to provide diversity of representation. The other six (6) members shall be residents of the County of Santa Fe. Terms of members, all appointments by the Committee, and removal of members shall be made by the Board as set forth in Section 3-19-2 N.M.S.A., 1978, as it may be amended. The County Development Review Committee shall establish policies concerning notice and conduct of its meetings and a copy of such policies shall be posted in the Code Administrator's office. Election of chairperson, meetings, and keeping of records, shall be as set forth in Section 3-19-3 N.M.S.A., 1978, as it may be amended. A majority of the members shall constitute a quorum at any meeting of the County Development Review Committee. If a quorum is present, the affirmative vote of the majority of the members present at the meeting shall be the act of the County Development Review Committee, unless otherwise required by law. There shall be no proxy voting.

# COMMISSION DISTRICT 1



**ROYBAL ENTERPRISES  
GENERAL CONTRACTORS, INC.**

**11 WEST GUTIERREZ  
PO BOX 3559 POJOAQUE  
SANTA FE, NM 87506  
PHONE: 505-455-7746 FAX: 505-455-0013**

February 5, 2013

Juan Rios  
Constituent Services Liaison  
Commissioner Daniel Mayfield  
Santa Fe County Commission, District 1  
Santa Fe County  
102 Grant Ave  
Santa Fe, NM 87504-0276

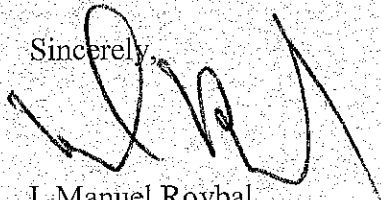
Re: I. Manuel Roybal, Roybal Enterprises General Contractors, Inc.

Dear Juan,

I, I. Manuel Roybal, am Interested in being appointed to the CRDC Board.

If you have any questions, please feel free to call me at 505-455-7746.

Sincerely,



I. Manuel Roybal  
Roybal Enterprises General  
Contractors, Inc.  
11 West Gutierrez  
PO Box 3559 Pojoaque  
Santa Fe, NM 87506

**ROYBAL ENTERPRISES  
GENERAL CONTRACTORS, INC.**

**11 WEST GUTIERREZ  
PO BOX 3559 POJOAQUE  
SANTA FE, NM 87506  
PHONE: 505-455-7746 FAX: 505-455-0013**

**RESUME**

**L. Manuel Roybal**

**Graduated Pojoaque High School in 1974 with an emphasis on Civil Engineering  
1974 -1978 I attended College at New Mexico State University. In 1978 after college  
I returned to Pojoaque and have worked for Roybal Enterprises General  
Contractor's Inc. I have my contractor's license and have done House Building,  
High Way Construction, Subdivisions, Irrigation Projects and Utility Construction.**

## **COMMISSION DISTRICT 3**

**Filandro R (Phil) Anaya**

PO Box 1355 Edgewood, New Mexico 87015

Letter of Interest

CDRC

To who it may concern:

My name is Filandro R (Phil) Anaya and I would like to place my name on the list to serve on the CDRC.

I have set on the board for the past two years and it has been an honor to do so.

Thanks

Filandro R (Phil) Anaya

505-281-0898 (Home)

505-401-8660 (Cell)

## **Filandro R (Phil) Anaya**

**PO Box 1355**  
**Edgewood, New Mexico 87015**

**Cell: 505-401-8660**  
**Home: 505-281-0898**

### **Executive Summary**

*Experienced Produce Marketing Manager with many years of experience. Proven ability to turn around under-performing programs to create highly profitable programs through*

### **Accomplishments**

- \* *School Board of Education for twelve years 1999-2011*
- \* *Two Terms as President:*
- \* *Build many School Building from start to finish:*
- \* *Help to use State Land on section 16 for the Edgewood Middle School and Acquired Land for the High School:*
- \* *Many more on request:*

### **Employment**

*01-02.89-06-1999 American RV & Marine: Finance Manager/Sales Manager*

*July 1999 to 2077: A Plus Enterprises is a company that did Commercial and Residential Construction/Developer*

*I was the Owner and Manager of this company. This Company also did Development of Residential Subdivision from start to finish*

*July 2009-2011: Anaya Customs Homes is a Custom Home Builder that was building in the east mountain.*

*Average cost of these Homes is in the \$350K.*

*I hold a GB-98 License (General Construction) 1999-Coureant*

### **EDUCATION/TRAINING**

**Attend:** *UNM Albuquerque, TVI Albuquerque. 1977-1978*

*Kaplan Professional School/Dearborn Real Estate Institute*

*Real Estate/Brokers: 90 Hours*

*Certificate: January 2003*

*I have also completed a significant number of training hours to apply towards completion of the Master Boardsmanship Award. I have received Board Training In:*

- *Administration*
- *Community Relations*
- *Facilities Maintenance*
- *Finance*
- *Legal Issues*
- *Policy Making*



- *Safety & Wellness*
- *Personnel*
- *Technology*
- *Student Achievement*
- *Legislation*

*License: GB-98 General Contractor Many Hours of Training*

#### Committee

**CDRC.**

**Sante Fe County January 2011 to courante.**

#### Awards

- *Awards Received From New Mexico-*
- *School Boards Association*
- *Leadership Achievement*
- *Outstanding Leadership*
- *Exemplary Award*

#### References

Available upon request

Andrea Fiegel Roybal

PO Box 923  
Santa Fe, NM 87504

14 Opera House Road  
Madrid, NM 87010

(505) 471-3450  
andrea.roybal@gmail.com

January 24, 2013

Vicki Lucero  
Land Use Department  
PO Box 276  
Santa Fe, NM 87504-0276

Dear Ms. Lucero,

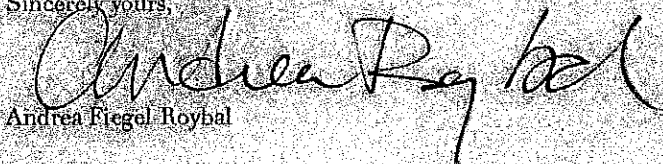
I am very interested in a position on Santa Fe's County Development Review Committee representing District 3. I submitted a resume and letter of interest two years ago (from District 1), and my desire to participate in the County's Land Use process has not waned.

Having moved to Northern New Mexico twelve years ago, I am a relative newcomer. My first home here was in Madrid, where I became deeply involved in my community as both an organizer as well as an elected member and officer of Madrid's Board of Advisors. It was through my work on local community issues - including the town's sale of its green belt to the County as Open Space, the transfer of ownership of the Oscar Huber Ballpark's grandstand for restoration, and the attempt by Cingular/AT&T to situate a telecommunications tower within the townsite's boundaries - that I became familiar with the County's processes from Land Use to the CDRC and the BCC. My motivation then was the preservation of my community and my quality of life.

In 2007 I moved to El Rancho to live with my husband Vicente, and in 2008 we became the proud parents of the 10th generation of Roybals to live on his land there. While I am not a New Mexico native, my children's roots run deep here, and my civic motivation has shifted away from my personal and immediate comfort and toward our boys' generation's future, their long-term security and livelihood: I wish for them a Santa Fe County which fosters a vibrant community and supports a thriving economy.

In 2011 we returned to my home in Madrid, and it would be my honor and privilege to serve the County from here, as a member of the CDRC representing this district. Land Use has always been the most interesting aspect of my interactions with the county. I thank you for considering my continued interest in doing so!

Sincerely yours,

  
Andrea Fiegel Roybal

# Andrea Fiegel-Roybal

PO Box 923  
Santa Fe, NM 87504

(505) 440-5819  
andrea.roybal@gmail.com

## PROFILE

A twelve-year resident of Northern New Mexico with a deep interest in her community and environment, and the creation and sustainability of a thriving economy.

## EXPERIENCE

### **Writer and Independent Documentarian -- 2001-present**

Have filmed several years' performances and interviews documenting the Matachines in the traditional communities of the East Mountains: San Antonio, Tijeras, Carnuel, Chilili, Sedillo, Cañoncito, San Antonito, etc. Have written several short stories and one novel seeking publication.

### **Licensed Foster Parent, CYFD, New Mexico -- 2006**

### **Owner, Madrid Lodging, Madrid, New Mexico -- 2005-2009**

Operated a small, established Bed & Breakfast in Madrid's original schoolhouse building.

### **Board member, Madrid Landowners Association, Madrid, New Mexico -- 2002-2004**

Was elected to the townsiters' Board of Advisors and also served as its secretary.

### **Associate, Gifted Hands Gallery, Madrid, New Mexico -- 2001-2006**

Worked as artist liaison and sales.

### **Self-Employed Lighting Designer, New York, NY -- 1994-2001**

Designed the lighting for music, stage, and dance performances, as well as architectural projects.

## EDUCATION

Northern New Mexico College, Española, NM -- non-matriculated, Anthropology and Folklore

New Mexico School of Music, Albuquerque, NM -- piano

Yale School of Drama, Yale University, New Haven, CT -- MFA, Stage Design

Theater School, De Paul University, Chicago, IL -- BFA, Stage Design

Interlochen Arts Academy, Interlochen, MI -- High School graduate

Elkhorn Area Schools, Elkhorn, WI -- Elementary and Middle School

## SKILLS

Research and writing--familiarity with all library resources as well as first-person interviews. Love of history and tradition.

**Vicki Lucero**

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**From:** Stephanie LeMaster [slemaster@live.com]  
**Sent:** Wednesday, January 30, 2013 1:48 PM  
**To:** Vicki Lucero  
**Subject:** SF County Development Review Committee

Dear Ms. Vicki Lucero,

Please find attached my Résumé for your consideration as a Member of the CDRC Committee.

I have been involved in Real Estate for over 20 years. I was raised in Santa Fe and care about the future of our Community.

I lived in La Cienega and served on the La Cienega Development Review Committee, years ago. I would like to get involved in the Development of Santa Fe again.

If you have any questions or would like to visit with me, please call 505-577-5587 or email to [slemaster@live.com](mailto:slemaster@live.com).

Thank you for your consideration and look forward to meeting with you.

Sincerely,  
Stephanie LeMaster

Sent from my iPad

# **Stephanie LeMaster**

7148 Mesa del Oro, Santa Fe, NM 87507

505-577-5587      [slemaster@live.com](mailto:slemaster@live.com)

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## **Qualifications Summary**

Administrative Support professional experienced working in fast-paced environments demanding strong organizational, technical and interpersonal skills. Trustworthy, ethical and discreet; committed to superior customer service. Confident and poised in interactions with individuals at all levels. Detail-oriented and resourceful in completing projects; able to multi-task effectively.

## **Experience Highlights**

### ***\*Customer Relationship Management***

- Confer with clients to obtain and provide information when closing a sale/purchase or refinance on real estate property.
- Seek out new clients and develop clientele by networking. Communicate regularly with client management to address concerns and development of closings. Managed customer relations and provided exemplary service to all customers.
- Demonstrated ability to maintain composure and work efficiently in a fast-paced environment while preserving strict confidentiality.

### ***\*Administrative Support***

- Performed administrative and secretarial support functions for the Director of a Non-profit Corporation. Coordinated and managed multiple priorities and projects.
- Assisted with general accounting functions; maintained journals and handled A/P and A/R. Provided telephone support.
- Coordinated marketing events and open houses. Prepared display ads, purchase agreements, closing statements, deeds and leases.
- Scheduled Board Committee Meeting and produced agendas and minutes. Prepared the balance sheet, profit and loss statement and income statements. Processed payroll and payroll tax. Researched and prepared the ACCRA cost of living report.

### ***\*Management and Supervision***

- Promoted rapidly from escrow assistant to closing escrow officer. Oversaw all operations including initial escrow title search to final closing. Troubleshoot and resolved problems. Mediated client disputes and handled customer complaints. Develop escrow document in accordance with established policies and procedures.
- Participated in staff training and marketing events.

## **Employment History**

ESCROW OFFICER/CLOSER, First American Title - Jan 2000 to Oct 2010

ESCROW ASSISTANT, Santa Fe Abstract - 1999 to 2000

ADMINISTRATIVE ASSISTANT, Santa Fe Properties - 1997 to 1999/ State Farm Insurance 1987 to 1990

OFFICE MANAGER/PROPERTY MANAGER/REAL ESTATE AGENT, LeMaster & Associates 1991 to 1997

OFFICE MANAGER, Santa Fe Economic Development, Inc. 1990 to 1991

## **Education**

Studied at Santa Fe Community College

New Mexico State University

New Mexico Real Estate Institute

## **Community Involvement**

Santa Fe Boys and Girls Club, Board Member

Santa Fe Big Brothers Big Sisters

Santa Fe Planning and Development Review Committee

## References

County Clerk Valerie Espinosa	505-490-3770
Frank Gonzales	505-603-5057
Nicole Castellano	505-450-8850
Paul Gonzales	505-501-2000

# **COMMISSION DISTRICT 4**

Frank D Katz  
1300 Canyon Rd.  
Santa Fe, NM 87501  
505 982 4342 home  
505 577 4342 mobile  
[fdkatz@gmail.com](mailto:fdkatz@gmail.com)

January 9, 2012

Santa Fe County Growth Management Department  
Attn: Vicki Lucero  
P.O. Box 276  
Santa Fe, NM 87504-0276  
[vlopez@santafecountynm.gov](mailto:vlopez@santafecountynm.gov)

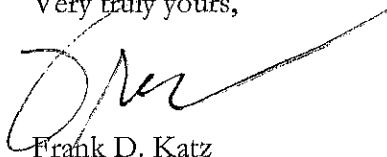
Re: CDRC

Dear Vicki,

I am interested in being reappointed the County Development Review Committee. I have enjoyed my time on the Committee and hope I have been able to contribute to its decisions. Retirement continues to give me time to serve on the Committee, with the occasional absense due to travel.

I have attached a copy of my resumé. Thank you for your consideration.

Very truly yours,



Frank D. Katz



## RESUME

### PERSONAL DATA

Frank D. Katz (505) 982 4342 (home)  
1300 Canyon Road (505) 577 4342 (mobile)  
Santa Fe, New Mexico 87501 (505) 982 4379 (fax)  
[fdkatz@gmail.com](mailto:fdkatz@gmail.com) (email)

### EDUCATION

L.L.B., Stanford Law School, Stanford, Ca, 1968  
B.A., Dartmouth College, Hanover, NH 1964

### CAREER EXPERIENCE

2006 to **CITY ATTORNEY**  
2010 **City of Santa Fe, New Mexico**  
200 Lincoln Avenue  
Santa Fe, NM 87501  
(505) 955 6511

2002 to **GENERAL COUNSEL**  
2006 **Multistate Tax Commission**  
444 No. Capitol St. NW Suite 425  
Washington, D.C. 20001-1538  
(202) 624 8699

The Multistate Tax Commission was created by a compact among states and has as its purpose the promotion of uniform, fair and simple state tax provisions to enable multistate businesses to comply with fairly apportioned state taxation. As General Counsel, I perform staff work for committees, write amicus curiae briefs to the U.S. Supreme Court and to state appellate courts, contribute to developing policy positions for the Commission, and represent the Commission at national tax conferences.

1999-2002 **DEPUTY GENERAL COUNSEL**  
**Multistate Tax Commission**

As deputy general counsel, I did staff work for committees, made a few public appearances representing the commission and wrote amicus curiae briefs for the U.S. Supreme Court and state appellate courts.

1999 **CHIEF DEPUTY ATTORNEY GENERAL**  
**New Mexico Attorney General's Office**  
P.O. Drawer 1508  
Santa Fe, NM 87504-1508  
(505) 827 6000

I was the Attorney General's chief deputy for her first three months.

1984-1998

**CHIEF COUNSEL**

**N.M. Taxation and Revenue Department**

P.O. Box 630

Santa Fe, New Mexico 87509-0630

(505) 827 0731

I supervised seven lawyers, ten legal assistants and ten auditors; we handled all legal work for the Department: drafting of rulings, regulations and legislation, contract negotiations, personnel matters, and general advice. I also carried a full caseload: *Pierce v. State of New Mexico*, 121 NM 212 (1995); *Blaze Construction Co., Inc. v. N.M. Taxation and Revenue Dept.*, 118 NM 647 (1994); *Siemens v. TRD*, 119 NM 316 (Ct. App. 1994); *Alarid v. T.R.D.*, 118 NM 23 (Ct. App. 1994); *Unisys v. TRD*, 117 N.M. 609 (Ct. App. 1994); *N.M.T.R.D. v. Greaves*, 116 N.M. 508 (Ct. App. 1993); *Neff v. T.R.D.*, 116 N.M. 240 (Ct. App. 1993); *T.R.D. v. Laguna Industries, Inc.*, 115 N.M. 553 (1993); *Cotton Petroleum Co. v. New Mexico*, 490 U.S. 163 (1989); *Rodey v. TRD*, 107 N.M. 399 (1988); *TRD v. Bien Mur Indian Mkt Center*, 108 N.M. 228 (1989).

I was honored by the 1997 Public Lawyer Award from the State Bar Association.

1983-1984

**GENERAL COUNSEL**

**N.M. Department of Finance and Administration**

Santa Fe, New Mexico 87501

Advised Secretary of DFA, and often the Governor, on various state government financial matters including bonding, supervision of all state contract approvals, employee pay issues and contract negotiations with the state fiscal agent bank.

1982-1983

**ASSISTANT ATTORNEY GENERAL**

**New Mexico Attorney General's Office**

P.O. Drawer 1508

Santa Fe, New Mexico 87504-1508

(505) 827 6000

Land fraud specialist in the Consumer and Economic Crimes Division, focusing on subdivision laws and due-on-sale litigation.

1981

**ASSISTANT PUBLIC DEFENDER**

For three months I took over the caseload of the District Defender.

1975-1979

**KATZ, LEACH, GRUBER & SCHRAMM**

San Jose, California 95112

Founding partner of a small law office. I concentrated on criminal law, expanding to include family law, and some immigration, labor law and personal injury.

1969-1972     **DEPUTY PUBLIC DEFENDER**  
1973-1974     Santa Clara County Public Defender Office

I handled the mental illness calendar, juvenile court, all misdemeanors and felonies, including death penalty cases. I supervised the appellate division, assisting and training law students in research and writing.

1968-1969     **LAW CLERK**  
Judge Charles M. Merrill  
United States Court of Appeals, Ninth Circuit  
San Francisco, California

Judge Merrill offered superb training in legal writing.

#### **OTHER WORK EXPERIENCE**

1980-1981     **CONSTRUCTION** - Designed and built a passive solar home in Santa Fe.

1964-1965     **PEACE CORPS VOLUNTEER - AFGHANISTAN**  
I taught English to seventh graders in the northern provincial capital of Mazar-i-Sharif.

#### **BOARDS AND OTHER RETIREMENT ACTIVITIES**

2010 -         Old Santa Fe Association Board of Directors  
2011 -         Santa Fe County County Development Review Committee  
2011 -         Santa Fe City Historical Design Review Board  
2011 -         Neighborhood Law Center Board of Director  
2011 -         KSFR Board of Directors

# **COMMISSION DISTRICT 5**

17 Sabroso Road  
Santa Fe, NM 87508-1904  
September 23, 2011

Santa Fe County  
Building Development and Services  
P.O. Box 276  
Santa Fe, New Mexico 87504

**Attention:**

Dear Ms. Lucero

I am responding to your invitation at the County Development Review Committee on December 20, 2012 to renew my term for County Commission District 5 to serve as a volunteer member of the CDRC.

I have been serving since late 2010 as a member of the CDRC. I have greatly enjoyed serving Santa Fe County and the residents of District 5, and I would appreciate reappointment and the opportunity to continue to serve during adoption and implementation of the Sustainable Land Development Code.

I have extensive experience in working as a member of my community on land use and development issues, both in my 26 years as a resident of San Diego, California and in my 14 years in Santa Fe County. I have attached a resume of my community service, as well as some brief background on my professional experience.

I have greatly enjoyed continuing involvement with my community, and hope to continue to serve Santa Fe County. Please let me know if I can provide further information.

Yours truly,

Daniel D. Drobniś



Daniel Drobnis  
17 Sabroso Road  
466-4781  
drobnisd@comcast.net

Applicant to the Santa Fe County Development  
Review Committee

#### Reasons for wishing reappointment to CDRC

To apply my experience to County land use issues.

#### Qualifications

40 years of citizen involvement in local community land use issues.

6-year Eldorado Community HOA Board member, over 5 years as Treasurer, 14 years of involvement in the Eldorado community.

Registered Professional Engineer, retired computer system designer and manager

We moved to Eldorado in 1999 from San Diego, where I served for over 25 years with various community service and land use planning organizations.

In Eldorado, I have served the homeowners association (ECIA, the Eldorado Community Improvement Association) as Board Member and Treasurer, and helped the staff and Board achieve budget surpluses in each of my six years as Treasurer from 2000-2006. I served for 10 years on the Architecture Committee, reviewing projects for conformance to the ECIA Covenants; and for 12 years on the Finance, and Information Committees. I have written numerous articles on local issues for the community newsletter, *Vistas*, with a circulation of over 3,000 and a readership of over 7,000. I served on the Board of the Vista Grande Public Library and participated in its construction, working with contractors and the County agencies that provided funding and management. I am currently the ECIA's Finance Committee Chair

In San Diego, I served as President of the La Jolla Community Planning Association, and as Secretary and Vice President of the La Jolla Town Council and Chair of its Land Use Committee. This involved extensive work with the San Diego Planning Department, other city agencies, and representatives of the California Coastal Commission, and work on interpreting and implementing city and state zoning and land use ordinances. I helped to draft the La Jolla Community Plan and Local Coastal Plan, the La Jolla Planned District Ordinance, and the Fay Avenue Precise Plan. I represented my community before the San Diego Planning Commission and City Council, and served as a member of the City of San Diego Community Planning Chairs Committee. I helped to found, and served as the first Chair, of the La Jolla Development Permit Review Committee.

I have had ties to Santa Fe since the early 60s, through frequent visits to family and friends in the area, and through numerous professional contacts and visits to Los Alamos National Laboratory and Kirtland AFB in Albuquerque. Since retiring to Eldorado, I have worked with the ECIA, the Vista Grande Public Library, and the Eldorado Area Water and Sanitation District (EAWSD) Board, where I headed a group that developed and disseminated information on septic tank maintenance.

My wife and I chose to retire to the Eldorado area in Santa Fe County because of its strong sense of community. I believe that I can offer many years of experience in working with citizen volunteers and local government staff to solve community and land use problems.

I have Bachelors and Masters degrees from Yale University in Electrical Engineering, and hold a Registered Professional Engineer license from California. In my working career, I built and operated large computer systems and centers, including supervising construction and management of the San Diego Supercomputer Center on the University of California San Diego campus, and have managed projects with annual budgets of up to \$15M per year.

January 31, 2013

Santa Fe County Growth Management Department  
Attn: Vicki Lucero  
P.O. Box 276  
Santa Fe, New Mexico 87504-0276

Dear Ms. Lucero,

In 2008 I applied for a position and was appointed to the CCDRC when Shelley Cobau was coordinating the committee. Unfortunately the committee was discontinued after I had attended just one meeting. I am still interested in helping the county with land use issues and would like to serve on the County Development Review Committee as a representative for district 5. A short resume is attached.

Sincerely,

A handwritten signature in black ink that reads "Frederick P. Wright". The signature is written in a cursive style with a large, stylized 'F' and 'W'.

Frederick P Wright  
32 E Chili Line Road  
Santa Fe, NM 87508  
[fredpwright@yahoo.com](mailto:fredpwright@yahoo.com)  
(505) 473-3665

## Frederick P. Wright--Retired--Background and Experience

### Interests and Activities:

Rancho Viejo Trails Committee  
Sierra Club--Provide help with technology  
Computers, Meteorology, Hiking, Conservation Issues  
Spanish, Digital Photography student at SFCC  
Member of CCDRC under Shelley Cobau in 2008

### Faculty Member at Lakeside School, Seattle WA: 1966-2005

Math Teacher (Department Head for 25 years)  
Courses Taught--math (all courses 7-12), meteorology, desert ecology, earth science,  
computer science (from BASIC and Pascal to C Sharp)

### Faculty Member at Thacher School, Ojai CA: 1961-1966

Courses Taught--mathematics, earth science, chemistry  
Horse camping program coordinator  
Administrative Director--Summer Science Program--1966

### Formal Education:

1961--BA in Mathematics from Yale University  
1967--MA in Teaching of Mathematics from Stanford University

### Awards and Professional Activities

Presidential Awardee for Excellence in the Teaching of Mathematics--1986  
College Board AP Calculus Test Development Committee--1994-1997  
College Board Consultant and/or Exam Reader--1980-1997  
Woodrow Wilson Summer Institute Instructor--1989 -1993--member of a team  
presenting a series of workshops to teachers around the country.

### Personal:

Married to Florence McCrea Wright since 1962  
Children: Wesley (47), Kathleen (44), William (29)

### Home Address and Contact Information:

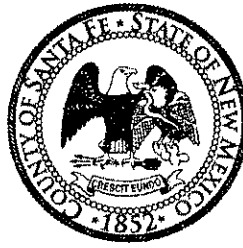
32 E. Chili Line Road Santa Fe, NM 87508-1387  
email: fredpwright@yahoo.com Phone: H (505) 473-3665 C (505) 795-3986



**Daniel "Danny" Mayfield**  
*Commissioner, District 1*

**Miguel M. Chavez**  
*Commissioner, District 2*

**Robert A. Anaya**  
*Commissioner, District 3*



**Kathy Holian**  
*Commissioner, District 4*

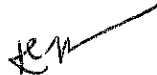
**Liz Stefanics**  
*Commissioner, District 5*

**Katherine Miller**  
*County Manager*

## ***MEMORANDUM***

**DATE:** *February 18, 2013*

**TO:** *Board of County Commissioners*

**FROM:** *Katherine Miller, Santa Fe County Manager* 

**ITEM AND ISSUE:** *BCC Meeting February 26, 2013*

APPOINTMENT OF TERESA MARTINEZ (FINANCE REPRESENTATIVE) AND RACHEL BROWN (LEGAL REPRESENTATIVE) TO THE SANTA FE COUNTY AUDIT COMMITTEE AS REQUIRED BY RESOLUTION 2011-80 (CMO / FINANCE/ TERESA MARTINEZ)

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### **BACKGROUND AND SUMMARY:**

Resolution 2011-080 establishes the Santa Fe County Audit Committee and requires that the Board of County Commissioners appoint staff representatives from the County's Finance Division and from the County's Legal Division. Teresa Martinez, the Finance Director and Rachel Brown, the Deputy County Attorney, are the most qualified staff members who are able to serve on the Audit Committee.

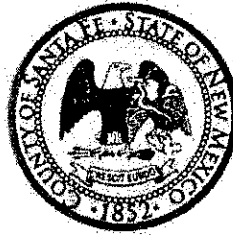
### **ACTION REQUESTED:**

I respectfully request that the Board of County Commissioners appoint Teresa Martinez as the Finance Division staff representative (Member One) and Rachel Brown as the Legal Division staff representative (Member Two) for the Santa Fe County Audit Committee.

**Daniel "Danny" Mayfield**  
*Commissioner, District 1*

**Miguel M. Chavez**  
*Commissioner, District 2*

**Robert A. Anaya**  
*Commissioner, District 3*



**Pablo Sedillo, III**  
*Public Safety Director*

**Kathy Holian**  
*Commissioner, District 4*

**Liz Stefanics**  
*Commissioner, District 5*

**Katherine Miller**  
*County Manager*

**To:** Santa Fe County Board of County Commissioners  
**From:** Pablo Sedillo, III  
Public Safety Department Director  
**Date:** 2/26/13  
**Re:** SFC Corrections Department – Corrections Advisory Committee

On January 8, 2013 a press release seeking members for the Corrections Advisory Committee was publicized. The following are the recommendations, for the cross sections of the community as set forth in the Resolution:

**Mental Health Community**

- Maria Jose Rodriguez-Cadiz

**Medical/Substance Abuse Treatment Community**

- Dr. Steven Spencer

**Public Defender's Office**

- Joan Morales

**District Attorney's Office**

- None

**Legal Community**

- Frank Susman

**Immigrant Advocacy Community**

- Maria Cristina Lopez

**Homeless Shelter Advocacy Community**

- Mary Ellen Gonzales

**At Large Member who is active participant in the group referred to as the Brown Bag Group**

- Aric Wheeler

**At Large Representative from any commission district**

- Michelle George

These appointments are all subject to successful disposition of required background checks and conflict of interest determinations.

Additional applicants were as follows: Kathy Albrecht Turner, Mary Justice, Kathy Armijo-Etre and Judith Williams.

If you have any questions, I can be contacted at 992-3092. Thank you.

Solace Crisis Treatment Center  
formerly  
Santa Fe Rape Crisis & Trauma Treatment Center  
6601 Valentine Way Santa Fe, NM 87507  
505-988-1951 ph 505-988-1906 fax  
[www.findsolace.org](http://www.findsolace.org)

January 25, 2013.

Board of County Commissioners,  
Santa Fe County.

Dear Board of County Commissioners:

It is with enormous gratitude that I write this letter of interest for your recommendation to become a member of the Corrections Advisory Committee. On behalf of the clients, staff and volunteers of Solace Crisis Treatment Center, please accept my heartfelt thanks for the contributions of your work to our Santa Fe County.

As we are approaching our 40 years, we continue serving survivors of sexual assault and other traumatic experiences. Currently, due to factors such as the change of our name in 2009, we are serving 27% men. Solace with its regained financial stabilization and institutional longevity continues to help suffering individuals restore strength and find solace.

Sincerely,



María José Rodríguez Cádiz  
Executive Director



**Solace Crisis Treatment Center**  
*formerly*  
*Santa Fe Rape Crisis & Trauma Treatment Center*  
6601 Valentine Way Santa Fe, NM 87507  
505-988-1951 ph 505-988-1906 fax  
[www.findsolace.org](http://www.findsolace.org)

January 25, 2013.

Board of County Commissioners,  
Santa Fe County.

Dear Board of County Commissioners:

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As we are approaching our 40 years, we continue serving survivors of sexual assault and other traumatic experiences. Currently, due to factors such as the change of our name in 2009, we are serving 27% men. Solace with its regained financial stabilization and institutional longevity continues to help suffering individuals restore strength and find solace.

Sincerely,

María José Rodríguez Cádiz  
Executive Director

## **MARIA JOSE RODRIGUEZ CADIZ**

6 Spirit Run Place  
Santa Fe, NM 87508  
(505)474-6479  
Maria\_Jose\_Rod@yahoo.com

### **PROFESSIONAL EDUCATION**

- University of Granada, Spain: European Union Foundation; **M.A. in Human Resources Intervention. May 1992.**
- University of Granada, Spain: **B.A. in Psychology. September 1990.**
- New Mexico Center for Dispute Resolution, Santa Fe, NM: **Basic Mediation Training and Victim Offender Mediation Training, 1993.**
- International Forum "Asociacion Interdisciplinar de Estudios Familiares" (AIEF): attending and presenting at the **International Conference in Spain: September 1995.**
- New Mexico Center for Dispute Resolution, Santa Fe, NM: **Parent-Teen Mediation Training, 1997.**
- New Mexico Department of Education, Santa Fe. **Mediation Training for Special Education, 1998.**
- Carl Moore, Santa Fe, NM: **Facilitators Training, 1998.**

### **PROFESSIONAL EXPERIENCE**

**June 11-present, Executive Director, Solace Crisis treatment Center:** as the Chief Executive Officer is responsible for overall program management, program compliance, new program development, and strategic planning. Acquires funding to sustain the agency. Networks with service providers, businesses and community leaders. Advocates for the agency with local, state and national legislators. Develops and carries out policies and procedures within the framework set forth by the Board of Directors. Meets with the Board regularly to advise them of agency matters, to discuss problems, policies, etc. and to receive guidelines and direction. Exercises judgment in all agency related matters.

**September 09-present, Family Advocacy Center Manager, Solace Crisis Treatment Center (former Santa Fe Rape Crisis and Trauma Treatment Center-SFRC&TTC-):** carry out the purposes, policies, and programs of the Family Advocacy Center, as determined by the Executive Director and the Board of Directors.

**September 05-January 08, Co-Owner, River & Cadiz Mediation Services,** full service mediation and facilitation firm in Santa Fe, offering full-service divorce mediation services (including separation agreements, parenting plans, financial settlements, and divorce settlements), post-divorce dispute resolution, state dispute settlement, conflict management for business and community groups.

**June 01-September 09, Court Monitors Program Supervisor, SFRC&TTC:** Responsible for recruiting, training and maintaining volunteers who attend the courts and take data on all

cases of sexual violence in the First Judicial District. **Forensic Interviewer, SFRC&TTC:** Interview children and youth who are victims of sexual violence, as part of the law enforcement investigations in State Police, FBI and Santa Fe Police cases. **Sexual Assault Prevention Oversight Coordinator For Region 2, SFRC&TTC:** External consultant from SFRC&TTC for 15 agencies providers of mental health and substance abuse services which often times need materials, presentations and trainings on matters of sexual violence. **HR Manager, SFRC&TTC:** responsible for all personnel management policies and procedures.

**Sept 00-May 01.** Director of Programs and Mediation Services, New Mexico Center for Dispute Resolution, Santa Fe and Albuquerque, NM. Supervised all northern regional programs (school, juvenile victim-offender and parenting mediation) and the contractors who coordinated them.

**Apr 00-Sept 00.** Interim Executive Director, New Mexico Center for Dispute Resolution, Albuquerque, NM. Supervised all programs statewide (school, parenting, community and parenting mediation) and the contractors who coordinated them. Wrote grants, produced quarterly and annual reports, and handled administrative matters for the entire agency.

**June 99-Apr 00.** Director of Northern Youth and Family Services, the New Mexico Center for Dispute Resolution, Santa Fe, NM Supervised all northern regional programs (school, juvenile victim-offender and parenting mediation) and the contractors who coordinated them.

**March 97-June 99.** New Senior Case Manager Mexico Center for Dispute Resolution, Santa Fe, NM. Completed over 50 victim offender mediations in coordination with juvenile probation and parole office, and over 30 school mediations between students and faculty. Handled case records and reporting.

**Oct 93-March 97.** Business Manager, Origins, Santa Fe, NM. Managed the sales staff.

**Aug 91-Aug 93.** Career Counselor, Training Systems, Granada, Spain. Counseled students in carrier orientation.

**Sept 90-Aug 91.** Clinical Psychologist Intern, Villacarrillo Health Center, Jaen, Spain and Personnel Consultant, Markop Consulting, Granada, Spain. Participated in clients review through a systemic approach with a team of psychiatrist and social workers.

### **ADDITIONAL INFORMATION**

- Native Spanish speaker (Spain).
- Bilingual (English).
- Advisory Committee Member: SASS. (Self-Awareness and School Support) Santa Fe, NM from 2003 to 2011.
- Board of Editors Member: Conflict Resolution Quarterly, Temple University, Philadelphia, PA, from 2001 to 2009.

STEVEN S. SPENCER, M.D., F.A.C.P.  
2154 CALLE de SEBASTIAN · SANTA FE, NEW MEXICO 87505-7314

Telephone: 505.984.2217    stevensspencermd@gmail.com

January 14, 2013

Santa Fe County Public Safety Department  
Attention Tila Rendon-Varela  
P.O. Box 276  
Santa Fe, NM 87504-0276

Re: Corrections Advisory Committee

Dear County Commissioners.

I am writing to express my interest in serving on the new Corrections Advisory Committee.

I well remember Santa Fe's transition from a privatized system back to a public one, a challenging move. I was proud of my home county for meeting this challenge. Having worked in correctional health care for many years, evaluating both public and privatized systems around the country, I realized that this was not an easy transition. I served on the previous advisory committee, and would be pleased to serve Santa Fe County in an advisory capacity once again.

Enclosed is my resume. Thank you for your consideration.

Sincerely,

A handwritten signature in dark ink, appearing to read "Steven S. Spencer MD", written in a cursive style.

Steven S. Spencer, MD

**STEVEN S. SPENCER, M.D., F.A.C.P.**

**Curriculum Vitae - October 2012**

**Address:**

2154 Calle de Sebastian  
Santa Fe, NM 87505-7314  
Phone: (505) 984-2217 mobile: (505) 660-6978  
e-mail: <stevensspencermd@gmail.com>

**Current Professional Activities**

Independent Consultant in Correctional Health Care  
Evaluating health care programs in prisons and jails, for state and local jurisdictions, for the United States Department of Justice, and for federal court special masters. Expert witness in litigation cases.

Member of the Disability Review Committee of the Public Employees Retirement Association, State of New Mexico, since 2007, on contract.

**Past Professional Positions and Appointments**

Member, Jail Health Subcommittee, of Santa Fe County Health Policy and Planning Commission, 2007 – 2010

Consultant to the State of Wyoming, auditing performance of a private contractor at Wyoming's four prisons, every 6 months, on sub-contract with Consultants in Correctional Care, 1999-2010.

Santa Fe County Corrections Advisory Committee 2002-2007, appointed by the Board of County Commissioners to serve as liaison and consultant regarding the quality of health care being provided in the County's adult and juvenile detention facilities.

Research Assistant Professor, Section of Forensic Medicine, Department of Public Health and Preventive Medicine, School of Medicine, Louisiana State University Health Sciences Center, December 2000-December 2001. Consultant to the new LSUHSC Juvenile Corrections Program.

Medical Director, New Mexico Corrections Department, 1985-93  
Responsible for the delivery of medical care in the state's eight adult correctional facilities. Established a comprehensive quality assurance program; a formally organized medical staff; standards of care; AIDS policies, clinical guidelines, and education program. Managed transition to privatization of health services, with continued oversight and monitoring of contractual services. After August 1992.



Health Services Bureau Chief, responsible for mental health care as well as medical care. All of the state's men's prisons achieved accreditation by the National Commission on Correctional Health Care in 1993.

Clinical Associate Professor, Department of Family, Community and Emergency Medicine, University of New Mexico. 1986-94.

Clinical Lecturer, Department of Family and Community Medicine, University of Arizona, 1979-94.

Medical Director, Navajo Nation Health Foundation and Sage Memorial Hospital, Ganado, Arizona, 1979-85. (J.C.A.H.O. accredited)

Established a quality assurance program.

Director, "Primary Care on the Navajo Reservation," an ongoing continuing medical education program accredited by the University of Arizona.

Medical Consultant, Navajo Vocational Rehabilitation Program.

Chief Executive Officer, Navajo Nation Health Foundation, 1981 and 1982

Associate Professor, Department of Family and Community Medicine, and Department of Medicine, University of Arizona, 1974-79.

Admissions Committee, Curriculum Committee, Primary Care Committee,

Preparation for Clinical Medicine Committee, Internal Medicine Search

Committee, Family and Community Medicine Search Committee.

Established medical student and residency electives on Navajo Reservation.

Founded the C.U.P. Program (Commitment to Underserved People), a special educational and enrichment program for medical students.

Associate Professor, Department of Medicine, University of Dar es Salaam, Tanzania, 1970-74.

Head, Department of Medicine 1972-74.

Established internal medicine residency program.

University Senate.

Visiting Professor, Machame and Bumbuli Schools of Medical Assistants.

Private practice of internal medicine, Flagstaff, Arizona, 1963-70.

Established coronary care unit, Flagstaff Community Hospital.

Senior Assistant Surgeon, United States Public Health Service, Division of Indian Health, Fort Defiance, Arizona, 1956-59.

Chief of Outpatient Services.

#### **Education and Training:**

Swarthmore College: B.A.

University of Pennsylvania: M.D.

General Practice Internship. University of Michigan.  
Fellowship in Internal Medicine. The Mayo Foundation and Mayo Clinic.

### **Medical Licensure and Certifications**

Current licensure in New Mexico.

Diplomate. American Board of Internal Medicine. (Board-certified.)

Certified Correctional Health Professional. Advanced Status (CCHP-A) (National Commission on Correctional Health Care).

Credentialed Surveyor, National Commission on Correctional Health Care.

### **Professional Organizations (Partial Listing)**

Fellow of the American College of Physicians

American Correctional Health Services Association. Board of Directors 1991-95.  
Chair, Policy and Standards Committee. 1997-2007.

Society of Correctional Physicians.  
Board of Directors 1998-2000.  
Chair of Nominating Committee 2000-2007

American Correctional Association.

Physicians for Human Rights.  
Advisory Council 2001-present

Physicians for Social Responsibility.

American Civil Liberties Union

### **Boards, Commissions, and Committees (Partial Listing)**

Tanzanian Ministry of Health. Selection Committee for Postgraduate Medical Education 1973.

Pima County, Arizona. Commission on Corrections 1977-79.

Arizona Department of Corrections Health Advisory Council 1979.

Navajo Health Authority Board of Commissioners 1981-82.

American Indian School of Medicine Planning Committee 1975-76.

Arizona Joint Board on Regulation of Physician Assistants 1979-85.

Arizona Board of Medical Examiners 1979-85, Chairman 1984-85

New Mexico Governor's Task Force on HIV/AIDS 1986-93.

St. Elizabeth Shelter for the Homeless, Santa Fe, Board of Directors 1991-97.

Certified Correctional Health Professional Board of Trustees 1995-2000  
(National Commission on Correctional Health Care)

New Mexico Senate Joint Memorial Blue Ribbon Committee, to study the status of the mentally ill in local government detention facilities and recommend measures for appropriate services, Appointed by Governor Gary E. Johnson, June 1996.

Board of Directors, Corrections and Public Health NFP, 2005-present.

Jail Health Subcommittee of the Santa Fe County Health Policy and Planning Commission, 2007-2010

Advisory Board, Community-Oriented Correctional Health Services (COCHS), 2008-present.

### **Fellowships, Grants & Honors**

National Heart Institute fellowship, Epidemiologic Study of Cardiovascular Disease at Albert Schweitzer Hospital, Lambarene, Gabon, for Dr. Paul Dudley White, April-October 1960.

Milbank Memorial Fund, Faculty Salary Supplementation Grant 1971-74. (African Medical Education Program)

National Endowment for the Humanities Fellowship, to attend five week medical sociology seminar with Dr. Renée C. Fox, University of Pennsylvania, 1975.

Who's Who in America 1996 & 1997.

Recipient of the 1998 Bernard P. Harrison Award of Merit, National Commission on Correctional Health Care.

Founder's Award, Commitment to Underserved People (CUP) Program, University of Arizona College of Medicine, March 31, 2000.

Recipient of the 2003 Armond Start Award of Excellence, Society of Correctional Physicians.

The University of Arizona College of Medicine, Department of Family and Community Medicine established a new award in December 2010 titled, "Steven Spencer Award for Community Service." This award will be presented annually to a deserving recipient.

President's Council, Society of Correctional Physicians 2012-

### **Hospital Staff Appointments**

Consulting Staff, Albert Schweitzer Hospital, Lambarene, Gabon 1960.

Medical Staff, Flagstaff Community Hospital 1963-70

Chief of Staff 1966-67

Chief of Medicine 1964-67 and 1969-70

Attending Staff, Muhimbili Hospital, Dar es Salaam, Tanzania, 1970-74.

Attending Staff, University Hospital, Tucson, Arizona 1974-79.

Attending Staff, Tucson Veterans Administration Hospital 1974-79.

Medical Staff, Sage Memorial Hospital 1979-85.

### **Other Professional Activities (Partial Listing)**

Examiner in Medicine, Tanzanian Medical Assistants National Qualifying Examinations 1974.

Examiner, University of Arizona Nurse Practitioner Training Program 1974-78.

Consultant, Community Health Medic Training Program, Indian Health Service and University of New Mexico 1975-83.

Examiner, National Board of Medical Examiners Physicians Assistants Certifying Examination, 1975 and 1977.

Consultant to Arizona State Prison medical staff 1976-78.

Consultant to Abha College of Medical Studies, Saudi Arabia, 1981.

Appointments by Federal Courts as Correctional Medical Consultant:  
Phillips Stipulated Agreement. Nevada Department of Prisons. 1990-92.  
Grubbs v. Tennessee Department of Corrections. 1990-92.  
Spear Consent Decree. Hawaii Department of Public Safety. 1995 and 1997.  
Carruthers v. Jenne. Broward County Florida. 2001-2003

Thesis Committee member for Dr. Charles F. Brady. Master of Public Health candidate. University of Texas School of Public Health. Topic: Two-Stage Tuberculin Testing in the New Mexico Corrections Department: Analysis of Efficacy. May 1994.

Consultant in Prison Health Care to Physicians for Human Rights, American Refugee Committee, the United Nations Center for Human Rights, and the Royal Government of Cambodia, Phnom Penh, Cambodia. 1994.

Consultant to National Institute of Corrections 1997.

## **Publications**

Cockburn, T. A., Vavra, J. S., Spencer, S. S., Dann, J. R., Peterson, L. J., & Reinhard, K. R. (1954). Human leptospirosis associated with a swimming pool, diagnosed after eleven years. The American Journal of Hygiene. 60. 1-7.

Spencer, S. S., & Summerskill, W. H. J. (1963). Malabsorption induced by gastric hypersecretion due to ectopic islet cell adenoma. American Journal of Gastroenterology. 39. 26-30.

Spencer, S. S. (1963). Medical service abroad: a dual opportunity [editorial]. Anesthesia and Analgesia. 42. 346-347.

Miller, D. C., Spencer, S. S., & White, P. D. (1962). Survey of cardiovascular disease among Africans in the vicinity of the Albert Schweitzer Hospital in 1960. The American Journal of Cardiology. X. 436-446.

Spencer, S. S. & Nhonoli, A. M. (1972). Ulcerative colitis in East Africans. East African Medical Journal. 49. 163-169.

Spencer, S. S. & Makene, W. J. (1972). Rheumatic heart disease in Tanzania. East African Medical Journal. 49. 909-920.

Nantulya, V. M., Lindqvist, K. L., & Spencer, S. S. (1975). Hepatitis B antigen in acute viral hepatitis and primary liver cancer in Tanzania. East African Medical Journal. 52. 430-437.

Spencer, S. S. & Littlesinger, C. (1977). Navajo health care practices. [Video] University of Arizona College of Medicine Library. C595.

Spencer, S. S., Levinson, D., & Silverstein, M. E. (1978) Report of committee on medical care. (Report to Pima County Commission on Corrections, Tucson, Arizona)

Spencer, S. S. (1979). Code or no code: a non-legal opinion. [Sounding Board opinion piece] New England Journal of Medicine, 300, 138-140.

Spencer, S. S. & Spencer, J. P. (1979). Potluck community medicine. Journal of Medical Education, 54, 952-954.

Spencer, S. S. & Outcalt, D. (1980). The C.U.P. program (commitment to underserved people) at the University of Arizona. Public Health Reports, 95, 26-28.

Spencer, S. S. (1983). Code or no code: a non-legal opinion. In N. Abrams & M. D. Buckner (Eds.), Medical ethics, a clinical textbook and reference for the health care professions (pp. 327-328). Cambridge: MIT Press. [Reprint of NEJM article]

Spencer, S. S., Hull, H., Aragon, R., & Shea, J. (1986) Acquired immune deficiency syndrome. [Video] New Mexico Department of Corrections.

Spencer, S. S. & Morton, A. R. (1989). Tuberculosis surveillance in a state prison system. American Journal of Public Health, 79, 507-509.

Ventres, W. B., & Spencer, S. S. (1991). Doctor-patient communication about resuscitation: have you signed an advance directive? The Journal of Family Practice, 33, 21-23.

Spencer, S. S., Lindqvist, K. J., & Nantulya, V. M. (1991). A study of alpha-fetoprotein in primary liver cancer in Tanzania. East African Medical Journal, 68, 595-600.

Spencer, S. S. (1992). Tuberculosis; facing new threats from an old enemy. Corrections Today, 54(7), 98-103.

Anno, B. J., & Spencer, S. S. (1998). Medical ethics and correctional health care. In M. Puisis (Ed.) Clinical Practice in Correctional Medicine (pp. 32-40). St. Louis: Mosby. Second edition 2005.

Spencer, S. S. (1999). Standardizing chronic illness care behind bars. Journal of Correctional Health Care, 6, 41-61.

Spencer, S. S. (1999). [Editorial board and contributor] Correctional health care: forms, checklists, & guidelines. Gullledge, J., Marcus, J., & Moore, J. M. (Eds.). Gaithersburg, MD: Aspen Publishers.

Spencer, S. S. (2000). Death penalty, the ultimate violence. In May, J. P., & Pitts, K. R. (Eds.), Building violence: How America's rush to incarcerate creates more violence. Thousand Oaks: Sage Publications.

Spencer, S. S. (2000, Spring). Plaintiff's expert, friend or foe? CorHealth, p. 3. [Newsletter of the American Correctional Health Services Association] Also published in Desmoterie News, 5.3 (2000, Fall) [Newsletter of the Society of Correctional Physicians]

Brady, C. F., & Spencer, S. S. (2001). Two-stage tuberculin testing in a prison population. Journal of Correctional Health Care, 7, 163-188.

Spencer, S. S. (2003, Fall). A correctional health care odyssey. CorHealth, p. 16. [Newsletter of the American Correctional Health Services Association]

### **Presentations (Partial Listing)**

The Role of the Medical Director (September 1985). Panelist, Bureau of Health Care Delivery and Assistance, Clinical Directors' Conference, San Francisco.

Reflections on Navajo Health Care (October 1985). Keynote address at annual meeting of Navajo Nation Health Foundation, Ganado, AZ.

Tuberculosis Skin Test Conversion in New Mexico Prisons (November 1987). Presented at Eleventh National Conference on Correctional Health Care (NCCHC), Chicago.

Tuberculosis Surveillance in New Mexico Prisons (March 1988). Presented at the annual New Mexico Conference on Recent Developments in Tuberculosis Control, Albuquerque.

Workshop on AIDS (August 1988). Presented to New Mexico Corrections Educators' Conference, Santa Fe.

Improving Tuberculosis Surveillance in the AIDS Era (October 1989). Presented at the annual meeting of the American Public Health Association, Chicago.

Privatization of Prison Medicine: the Human impact upon Staff (October 1990). Presented at the annual meeting of the American Public Health Association, New York.

Workshop for Physicians (March 1993). Panelist, Annual Multidisciplinary Conference of the American Correctional Health Services Association, Atlanta.

Tuberculosis in the Correctional Setting (April 1994). Presented at Annual Multidisciplinary Conference of the American Correctional Health Services Association. Kansas City, MO.

Physician Involvement in Executions (September 1994). Presented at annual meeting of Society of Correctional Physicians. San Diego.

Managing Tuberculosis in a Correctional Setting (March 1995). Panelist on two hour live satellite video conference presented by the National Institute of Corrections.  
The Youthful Offender in the Adult System (February 1996). Co-presentation with Joe Rowan at Annual Multidisciplinary Conference of the American Correctional Health Services Association. Houston.

Health Conditions in Cambodian Prisons (September 1996). Presented at annual AMFFA meeting. West Yellowstone.

Professional Ethics and Personal Responsibility (October 1996). Presented at annual meeting of the Society of Correctional Physicians. Nashville.

The Medicalization of the Death Penalty (April 1997). Co-presentation with Robert Jones, M.D. at Annual Multidisciplinary Conference of the American Correctional Health Services Association. Philadelphia.

Quality Assessment and Improvement in Correctional Health Care Settings (June 1997). Co-presentation with B. Jaye Anno, Ph.D. to regional conference of Certified Correctional Health Professionals. San Diego.

Medical Necessity and Deliberate Indifference: an Examination of Important Case Studies (July 1997). One of four panelists. Third Annual Conference on Legal Issues in Correctional Health Care. Chicago.

Medicalization of the Death Penalty (August 1997). Presented at annual AMFFA meeting. West Yellowstone.

Establishing Practical Practice Guidelines for Common Chronic Illnesses (April 1998). Presented at annual meeting of the Society of Correctional Physicians. St. Paul.

Prison Health Care and Human Rights in the United States and Cambodia (April 1998). Presented at Symposium on Torture sponsored by the Committee on Human Rights of the National Academy of Sciences, National Academy of Engineering, and the Institute of Medicine. Washington, DC.

Old, Sick, and Behind Bars: the Care of the Elderly Inmate (January 2000). Co-presentation with Herbert Rosefield, to Annual Multidisciplinary Conference of the



American Correctional Health Services Association and the American Correctional Association, Phoenix.

Emerging Research Topic Issues in Correctional Health Care (September 2000). Co-presentation with B. Jaye Anno, Ph.D. and Joseph Paris, M.D. at the 24<sup>th</sup> National Conference on Correctional Health Care, St. Louis.

The Ethics of the Death Penalty (February 2001). Panel presentation, co-sponsored by University of New Mexico School of Law, Graduate and Professional Student Association, and Phi Delta Phi (International Legal Fraternity).

The Role of the American Correctional Physician in Developing Countries, (May 2006) Panel presentation at national conference of the Society of Correctional Physicians, Durham, NC.

### **Consulting Work**

#### **For State and Local Jurisdictions**

Special Consultant to the California Office of Inspector General, regarding performance monitoring of health care in the California Department of Corrections, January to April, 2008.

Consultant to the State of New Mexico Legislative Finance Committee, evaluating the health care in New Mexico Corrections Department facilities, with report and recommendations for improvement, February to April 2007. (For Director David Abbey, Manu Patel and Charles Sallee.)

Consultant to the State of Ohio, evaluating medical care in the Ohio Department of Rehabilitation and Correction, with recommendations for improvement in effectiveness and efficiency, November 2003.

Consultant to the State of Louisiana, assisting with program evaluation and development of policies and procedures for the Juvenile Corrections Program. This was a part-time faculty appointment (Research Assistant Professor) to Louisiana State University School of Medicine, from December 2000 to December 2001.

Consultant to the State of Wyoming, auditing performance of a private contractor at Wyoming's prisons. Visits and reports twice a year September 1999 to December 2010, on a sub-contract with Consultants in Correctional Care.

Consultant, New Mexico Children, Youth and Families Department, Juvenile Justice Division, 1999.

Evaluation of health services at Wyoming State Penitentiary. March 1999. (For the Wyoming Department of Corrections, on a sub-contract with Consultants in Correctional Care.)

Consultant to the State of California, regarding response to the case of Charisse Shumate, et al. v. Pete Wilson, et al., U.S. District Court, Eastern District of California. Deposition January 20, 1997.

National Institute of Corrections. Technical Assistance to North Carolina Department of Corrections, Division of Prisons. November 1997. (Leader of three member team.)

Consultant to North Carolina Correctional Institute for Women. October 1997. (On contract with NC Attorney General's Office.)

Review of health care in Philadelphia Prisons. 1996. (On sub-contract with Kover Associates. Review at the request of Philadelphia District Attorney's Office.)

Review of health care at Pulaski County Regional Detention Facility, Little Rock, Arkansas, November 1995. (Review at the request of the Pulaski County Sheriff.)

Review of health care at Jefferson County Jails (TX). October 1994. (Review at the request of the Jefferson County Sheriff.)

Consultant to Physicians for Human Rights, American Refugee Committee, United Nations Center for Human Rights in Cambodia, and the Royal Government of Cambodia. April-May, 1994. Survey of health and health care in Cambodia's prisons.

#### **For the Federal Courts**

Consultant to the Rule 706 Court-Appointed Expert, Steve J. Martin, in Carruthers v. Jenné to evaluate health care in the Broward County Department of Detention, U.S. District Court, Southern District of Florida, Miami Division. 2001-2003.

Consultant to the Independent Monitor of the Spear Consent Decree, Hawaii Department of Public Safety, 1995 to 1997 (For the federal court, Independent Monitor: Patrick D. McManus.)

Consultant to Patrick D. McManus, Special Master, in the Grubbs v. Reynolds, et al. Federal Court Order, U.S. District Court, Middle District of Tennessee, 1990-92. (This was a long-standing consent decree involving several Tennessee prisons.)

Consultant to the Court-Appointed Monitor of the Phillips v. Bryan et al., Stipulated Settlement Agreement, in the U.S. District Court, District of Nevada, 1990 and 1991. (For the federal court, Independent Monitor: Patrick D. McManus.)

Consultant to the Court-Appointed Monitor of the Shumate v. Wilson, Settlement Agreement, in the U.S. District Court, Eastern District of California, 1998 and 1999. (For the federal court, Independent Monitor: William Keating)

#### **Accreditation Surveys for the National Commission on Correctional Health Care**

- 1992 Beto II Unit, Palestine, Texas Department of Criminal Justice (TCDJ).
- 1993 Puerto Rico Prisons.  
Venus Pre-Release Center and Cleveland Pre-Release Center (TDCJ).
- 1994 Harris County Jails (TX)
- 1995 Mark Stiles Unit, Beaumont, (TDCJ).
- 1996 Ramsey II Unit, Angleton, and Central Unit, Sugarland (both TDCJ).  
Tulia Transfer Facility, and J.B. Wheeler Unit, Plainview (TDCJ).  
Pam Lynchner State Jail Facility, Houston, and Holliday Transfer Facility, Huntsville (TDCJ).  
Kent County Correctional Facility, Grand Rapids, MI.
- 1997 Maricopa County Jails, Phoenix, AZ, and U.S Immigration and Naturalization Service Prison, Florence, AZ.
- 1999 Duval County Detention Facility, Jacksonville, FL  
Leavenworth Detention Center, Leavenworth, KS  
Madison Correctional Facility, Madison, IN  
Putnamville Correctional Facility, Greencastle, IN
- 2001 Central New Mexico Correctional Complex, Los Lunas, NM
- 2002 Pulaski County Regional Detention Center, Little Rock, AR
- 2003 Monroe County Jail, Forsyth, GA
- 2005 Washoe County Jail, Reno, NV  
Las Vegas City Jail, Las Vegas, NV  
Western New Mexico Correctional Facility, Grants, NM  
New Mexico Women's Correctional Facility, Grants, NM  
Maricopa County Sheriff's Office, Phoenix, AZ
- 2006 Pondville Correctional Center, Norfolk, MA  
Norfolk County Sheriff's Office & Correctional Center, Dedham, MA  
Gadsden Correctional Facility, Quincy, FL  
Cumberland County Prison, Carlisle, PA  
Blair County Prison, Hollidaysburg, PA
- 2008 Hampden County Correctional Center, Ludlow, MA  
Western Massachusetts Correctional Alcohol Center, Springfield, MA  
King County Correctional Facilities, Seattle, WA  
Arizona Prison Complex, Perryville, AZ

#### **Health Care Reviews for the U. S. Department of Justice, Civil Rights Division**

Yavapai County (AZ) Jails, 2001 and 2004. (D.O.J. Atty: Andrew Barrick.)

York County Prison (PA), on sub-contract with Pricewaterhouse Coopers, December, 2000.

United States v. Maricopa County Jails (AZ). 2000. Retained by both sides to evaluate compliance with settlement agreement. (D.O.J. Attys: Andrew Barrick and Mark Masling. Maricopa County Atty: Louis Gorman.)

Muscogee County Jail, Columbus, (GA). 1999. (D.O.J. Atty: Christopher Cheng.)

Yavapai County (AZ) Jails, 1997 and 1999. (D.O.J. Atty: Bob Bartels.)

Chesapeake City Jail (VA). 1995, 1998, and 1999. (D.O.J. Atty: Shanetta Brown-Cutlar.)

Jefferson County Jails, Birmingham, AL. 1998 (D.O.J. Atty: Margo Schlanger.)

United States v. Michigan Department of Corrections. 1998. U.S. Department of Justice Investigation of Scott Prison, Detroit. (D.O.J. Atty: Tawana Davis.)

Pendleton Correctional Facility (IN). 1997. (D.O.J. Atty: Christopher Cheng.)

Maryland Correctional Adjustment Center. 1995. (State "Super-Max" prison in Baltimore. D.O.J. Atty: Shanetta Brown.)

Hampton City Jail (VA). 1995. (D.O.J. Atty: Shanetta Brown.)

Terrell County Jail (GA). 1995. (D.O.J. Atty: Shanetta Brown.)

Mitchell County Jail (GA), 1995. (D.O.J. Atty: Shanetta Brown.)

Calhoun County Jail (GA). 1995. (D.O.J. Atty: Shanetta Brown.)

Clay County Jail (GA). 1995. (D.O.J. Atty: Shanetta Brown.)

Virginia Beach City Jail (VA), 1995. (D.O.J. Atty: Shanetta Brown.)

### **Class Action Litigation**

Hawa Abdi Jama, et al. v. United States, et al., U.S. District Court for the District of New Jersey, No. 97-3093 (DRD). 2001. (For the plaintiffs. Atty: Penny Venetis.) Deposition May 16, 2006. Testimony at trial October 23, 2007.

Therese Thebaud, et al. v. Mack Jarvis, et al., U.S. District Court, Eastern District of North Carolina, Western Division, No. 5:97-CJ-463-BO(3). Retained by both sides as a neutral expert to facilitate the resolution of this litigation concerning the North Carolina Correctional Institute for Women. September 2000. (Attys for plaintiffs: Linda B. Weisel & Susan H. Pollitt, North Carolina Prisoner Legal Services. Atty for defense: Jane R. Garvey, NC Department of Corrections.)

Southern Center for Human Rights v. Sheriff Joe Whisante and the Madison County Jail (Huntsville, Alabama), U.S. District Court for the Northern District of Alabama, Northeastern Division, July 2000. (For the plaintiffs. Atty: Stephen B. Bright.) Contempt of Court Hearing July 31 and August 1, 2000.

United States Department of Justice Investigation of Secured Juvenile Facilities in Louisiana, 1999. (For the defendants, State of Louisiana. Attys: Dan West & Rick Curry.)

Review of medical care in four Texas prisons, 1998-99: John T. Montford Unit, Gatesville Facility, Neal Unit, and John B. Connally, Jr. Unit. (For the plaintiff class in the long-standing Ruiz federal court case.)

Maria Antoinette Spates v. Iowa Correctional Institution for Women, U.S. District Court Atty for the Southern District of Iowa, 1999. (For the plaintiff class, Atty: Patrick E. Ingram.)

Shumate et al. v. Pete Wilson, et al., U.S. District Court, Eastern District of California, 1997-2000. (For the defendants, Attys: Linda Gonzalez and Ismael Castro.) Deposition January 20, 1997.

#### **Individual Litigation**

Joseph Holmes (representing Daniel Lacey, deceased) v. the GEO Group, Inc., Wexford Health Sources, Inc., Correctional Medical Services, Inc., Erasmo Bravo, and John and Jane Does 1 through 10, CIV-10-00435 MV/GBW, in the United States District Court for the District of New Mexico. (For the plaintiff, Atty Jess Lilley.) Deposition March 11, 2011.

Linda Baylon (representing Jose Alfredo Garcia, deceased) v. Board of County Commissioners of Dona Ana County, Christopher Barela et al, No.CV 2009, State of New Mexico, County of Dona Ana, Third Judicial District Court. (For the plaintiff, Atty Michael W. Lilley.

Raquel Mata, et al, representing estate of Juan Alejandro Guevara, deceased, v. Management and Training Corporation and Physicians Network Association, Case CIV 09-0015 LAM/KBM, U.S. District Court for the District of New Mexico, 2010. (For the plaintiff, Attys James Scherr and Philip Davis.)

Machira Santos, representing Daryl Freeman, deceased, v. Board of County Commissioners of Dona Ana County, New Mexico, No. CV-2008, State of New Mexico, County of Dona Ana, Third Judicial District Court. (For the plaintiff, Atty Michael W. Lilley.)

Michael Link v. Correctional Healthcare Management, Inc., et al. El Paso County District Court, Colorado, Case No. 03CV2545, 2006. (For the defendant, Atty Catherine O'Brien Crum.)

Wessley v. Pima County, Arizona. 2005. (For the plaintiff, Atty Nancy M. Coomer.)

Hazel Lessen v. City of Albuquerque and Correctional Medical Services, in Second Judicial Court, State of new Mexico. County of Bernalillo, 2004. (For the plaintiff, Atty Shannon Oliver.) Deposition August 24, 2005.

Mary Tillis, et al v. Fort Bend County, et al. Civil Action No. H-03-3494 in the U.S. District Court for the Southern District of Texas. Houston Division, 2004. (For the plaintiff, Atty Bernadette Johnlewis.) Deposition January 26, 2005.

Kevin Shields v. Byno, et al. Case No. 02 CV 1252 (FJS)(DEP), in the U.S. District Court, Northern District of New York. 2003-2004. (For the plaintiff, Atty: Jason Rozger.) Trial November 14, 2005.

Anthony Popwell v. Naphcare, Jefferson County, et al. Case No. CV 00-3574, in the Circuit Court of Jefferson County, Alabama. 2002-2003. (For the plaintiff. Atty: Terrell Wynn.)

Review of records for Attorney Sonia M. Mercado. Los Angeles, 2003.

Melissa Morgan, et al. v. EMSA Correctional Care, Inc., et al. Civil Action No. 01V026705G in the State Court of Fulton County, Georgia. 2002. (For the plaintiff, Atty: Brian Spears.) Deposition November 4, 2002.

Alfred John Curtis v. Pima County, Pima County Sheriff's Office, Pima County Adult Detention Center, Kino Community Hospital, et al., Superior Court of Arizona, Case No. C20001094, 2001. (For the plaintiff, Atty: Joel B. Robbins.) Deposition August 20, 2002.

Ashley Lauren Robinson, et al., v. The Fulton-Dekalb Hospital Authority d/b/a Grady Health System and/or Grady Memorial Hospital, et al., U.S. District Court for the Northern District of Georgia, Atlanta Division, Case No. 1-00-CV-0852-RLV, 2000. (For the plaintiff, Atty: Jonathan J. Wade.) Deposition March 5, 2001.

Carol Schilling et al., v. Leverett F. Baldwin et al., U.S. District Court, Eastern District of Wisconsin, Case No. 00-C-0540, 2000-02. (For the defendants, Atty: Dennis M. White.)

Kenneth Lawson v. Correctional Medical Systems, 1999. (For the plaintiff, Atty: Timothy D. Ellis, Jacksonville, FL.)

Richard Hills v. Wexford Health Sources, Inc., in the State Court of Fulton County, GA, 1999. (For the plaintiff. Atty: Brian Spears. Deposition June 25, 1999.)

Larry J. Land v. Trinity Mother Frances, et al., 1998. (For the plaintiff, Atty: Curtis B. Stuckey, Nacogdoches, TX)

Jerry David Wright v. Robert Bayer, et al., U.S. District Court, District of Nevada. Deposition May 20, 1998. (For the plaintiff, Atty: Randolph C. Wright. Deposition May 20, 1998.)

Schultz v. Leapley, et al., United States District Court, District of South Dakota, Southern Division, 1997 (For the plaintiff, Atty: Tamara D. Lee, Yankton, SD)

Michael Deen, et al. v. United States, et al., in the U.S. District Court for the Northern District of Georgia, 1996. (For the plaintiff, Atty: Georgia Kay Lord.)

Rex Chappell v. James Gomez, et al., U.S. District Court for the Northern District of California, Deposition January 26, 1996; trial March 13, 1996. (For the plaintiff, Atty: Claudia Lewis.)

Gregory A. Johnson v. Bobby Bunch, et al., U.S. District Court, Western District of Kentucky, Bowling Green Division. Televised deposition January 31, 1996, later used at trial. (For the plaintiff, Atty: Dale Golden.)

Pollock et al. v. Park County, U.S. District Court for the District of Montana, Billings Division, 1996. (For the plaintiffs, Atty: Sarah Ozment.)

Carmen Salway v. Walter Leapley, et al., U.S. District Court, District of South Dakota, Southern Division, 1995. (For the plaintiff, Atty: Bruce Anderson.)

Henry Caddell, et al. v. James M. Welch, M.D., et al., 1995. (For the plaintiff, Atty: Curtis B. Stuckey, Nacogdoches, TX)

Paul Iwenjoira, Christopher Erachalu, and Garry Roberson v. Elmer Litchfield et al., U.S. District Court, Middle District of Louisiana, Deposition December 1, 1994. (For the plaintiffs, Atty: Kent Mercier.)

#### **Other**

Consultant to the Colorado Board of Medical Examiners regarding the quality of care provided by a Colorado prison physician. 2002.

Consultant to the Louisiana State University Health Sciences Center Juvenile Corrections Program, December 2000 - December 2001.

Dr. Mohammed H. Baloch v. North Carolina Department of Corrections, Division of Prisons, 1998. (For the state of NC, Attorney General's Office, on Dr. Baloch's appeal of the dismissal action taken against him. Hearing before an administrative law judge.)

Consultant to the Nevada Board of Medical Examiners, regarding proposed disciplinary action against a Nevada physician, 1996. (For the Board.)

Joan Morales  
301 N. Guadalupe Street  
Santa Fe, NM 87507  
joan.morales@state.nm.us  
505.476-0773

January 14, 2013

Santa Fe County Public Safety Department  
Attention: Tila Rendon-Varela  
PO Box 276  
Santa Fe, NM 87504-0276  
Phone: (505) 992-3080  
Email: [trendon@santafecountynm.gov](mailto:trendon@santafecountynm.gov)

To Whom It May Concern:

I would appreciate being considered by the Board of County Commissioners for appointment to the Santa Fe County Corrections Advisory Committee. The following is some pertinent information about me that should be considered.

I have extensive experience as a social worker in the criminal justice and behavioral health service field(s) I am currently an Alternative Sentencing Advocate for the Public Defender Department in Santa Fe. I assisted in the development and implementation of the First Judicial District Mental Health Court and Pre-Trial Services Program(s). I am a native of Santa Fe and have served the people of Santa Fe County for the last ten years.

I have enclosed my resume which contains additional information on my experiences. I would appreciate the opportunity to be a part of making Santa Fe a safer and better place.

Thank you for your time and consideration.

Sincerely,

Joan Morales



Joan M Morales  
301 North Guadalupe Street  
Santa Fe, New Mexico  
(505) 476-0773 (w)  
joan.morales@state.nm.us

#### EDUCATION

New Mexico Highlands University, Las Vegas, NM  
Masters Degree in Clinical Social Work, 2006

New Mexico Highlands University, Las Vegas, NM  
Bachelors Degree in Social Work, 2003

Santa Fe Community College, Santa Fe, NM  
Associate Degree in Human Services, 2001

Santa Fe High School, Santa Fe, NM  
High School Diploma, 1990

#### PROFESSIONAL DEVELOPMENT

Alternative Sentencing Advocate-Social Worker, LISW  
New Mexico Public Defender Department  
Santa Fe, New Mexico  
January 2013-Current

Program Manager  
The Life Link  
Santa Fe, New Mexico  
July 2012-January 2013

Court Clinician I  
First Judicial District Treatment Court Program  
Santa Fe, New Mexico  
July 2008 - June 2012

Alternative Sentencing Advocate-Social Worker  
New Mexico Public Defender Department  
Santa Fe, New Mexico  
July 2002- July 2008

Judicial Aide III  
Santa Fe Municipal Court - Special Services Division  
Santa Fe, New Mexico  
March 1996 - February 1997

**FRANK SUSMAN**  
**1001 CALLE DORTHIA**  
**SANTA FE, NEW MEXICO 87506-9592**  
**(505) 984-3012**  
**Cell: (505) 603-8213**  
**LTCSUSMAN@COMCAST.NET**

December 11, 2013

Santa Fe County Public Safety Department  
Attention: Ms. Tila Rendon-Varela  
4491 Cerillos Road  
Santa Fe, New Mexico 87504

Dear Ms. Rendon-Varela:

This letter shall serve both as my letter of interest and as those portions of my resume, as they may be applicable, to being appointed to the recently reconstituted Santa Fe County Corrections Advisory Committee.

- I am a resident of the City and County of Santa Fe.
- I have been for over 46 years and continue to be a practicing attorney.
- I am currently semi-retired as a Lieutenant Colonel of police, with specialized training in homicide, with over 30 years of involvement with law enforcement agencies.
- Prior to the Santa Fe County Commission's disbanding of the former Santa Fe County Corrections Advisory Committee several years ago, I served as a member and as

February 19, 2013

Santa Fe County Public Safety Department  
Attention: Tila Rendon-Varela  
PO Box 276  
Santa Fe, NM 87504-0276

To whom it may concern,

I'm writing to express interest in becoming a member of the Santa Fe County Corrections Advisory Committee.

I believe that my extensive experience as a court interpreter, health educator, and immigrant advocate would serve the advisory committee well. I helped found a statewide immigrant advocacy organization that works with a broad coalition of public interest groups to advance policies that integrate immigrants into our state's public safety efforts. I have also served, for the last ten years, as an appointed member and Chairperson of the Santa Fe Immigration Committee, a city body that advises the Mayor and City Council regarding policies affecting the immigrant community. It is through these positions that I have gained a deep understanding of how immigrants move through the criminal justice system.

I would like to apply this experience and knowledge to the County's efforts to strengthen and improve the corrections program.

Please let me know if you need additional information. My phone number is 505-988-1970. Thank you for your consideration.

Sincerely,  
María Cristina López  
Santa Fe, New Mexico

**MARÍA CRISTINA LÓPEZ**

1614 BEN HUR DR

SANTA FE, N.M. 87501

HOME (505) 988 – 1970

February 2013

**Professional Experience:**

**Interpretation: Highlights**

2008 to the present	<b>Municipal Court Interpreter</b> (part-time)
2004	Border Governors Conference, Santa Fe, NM
1984 to present time	<b>Court Interpreter</b> , District and Magistrate Courts in New Mexico.
1989	<b>Conference Interpreter</b> , University of New Mexico School of Medicine.
1988	Conference Interpreter, United States – Mexico
	Border Governors Conference, Las Cruces, New Mexico.

**Translation: Highlights**

- **2011 Bullying and Harrassment**, Spanish translation for letstalksantafe.org.
- **2008 Living with Fire**, Spanish translation for the USDI Bureau of Land Management
- 2004-Subtitles for video; **"South Valley Residents: Their Environment and their Health"**.
- 2003-**"BIA Special Education Rights for Parents with Disabilities"**
- 2002-Two children's stories by Joe Ruiz published by the Sunstone Press
- 1993 - **Rosebud**, short story by Erlinda Gonzales Berry.
- 1992-1999 -**"Recuerdos y Cosechas,"** Senior Citizens Oral History Project in Santa Fe.
- 1975-1992-**Bilingual Health Letter** for the Santa Fe Health Education Project
- 1992- Summer University of New Mexico, New Mexico and Southern Colorado Spanish Survey.
- 1990- **New Mexico High School Competency Examination**, New Mexico Department of Education.
- 1987 – 1989- Several pamphlets for the Public Health Division of the Health and Environment Department of the State of New Mexico.
- 1987-**The Santa Fe County Indigent Regulations Manual.**

**Teaching**

2002-2007	<b>Spanish Professor</b> at Santa Fe Community College.
1999 - 2002	<b>Chair of the Languages Department</b> at Santa Fe Community College.
1994 to 1999	<b>Spanish Instructor</b> at Santa Fe Community College.
1992 – 1994	<b>Spanish Instructor</b> , Santa Fe Preparatory School.
1990 – 1992	<b>Teaching Assistant</b> , Spanish for Native Speakers, Department of Modern and Classical Languages, University of New Mexico.

- 1975 – 1990      **Founding member of the Santa Fe Health Education Project**  
 Bilingual health programs for homemakers, hospital workers, office workers, immigrant and high school students.
- 1969 – 1970      **ESL Instructor**, Concentrated Employment Program for Spanish Speakers, Milwaukee, Wisconsin.

### **Educational Background**

- 1992-      **Master of Arts in Spanish**, University of New Mexico, Albuquerque, NM
- 1990-      **Certified New Mexico Court Interpreter.**
- 1990-      **Intensive Summer Program for Court Interpreters**, New Mexico State University
- 1972      **ESL studies**, University of Arizona, Tucson, Arizona.
- 1973      **Bachelor of Sciences in Chemistry**, University of Albuquerque, Albuquerque, New Mexico

### **COMMUNITY SERVICE**

Chair of the Immigration Committee, Founding Board Member of *Somos Un Pueblo Unido*, SF City Council Incident Review Roundtable; Centro Cultural de Santa Fe; Feria Cultural de Santa Fe, Santa Fe Community College; Women's Prison Project, Santa Fe, NM; Board of Directors, Community Law Center, Santa Fe, NM; Board of Directors, La Clinica de la Gente, Santa Fe, NM; Board of Directors, Women's Health Services, Santa Fe, NM; Rape Crisis Center, Santa Fe, NM

Police Review Project, Santa Fe, NM.

### **Publications**

- **"Health Letter,"** Santa Fe Health Education Project, 1976-1992 co-author, editor and translator.
- **Menopause: A Self-Care Manual**, Lopez et al., Santa Fe Health Education Project, 1980 1<sup>st</sup> edition and 1989 revised edition.
- **Patterns for change, Rural Women Organizing for Health**, National Women's Health Network, 1981. Contributor.
- **Ourselves Growing Older**, Doress, Paula Brown and Diana Laskin Siegal, et al Simon and Schuster, Inc.: New York 1987. Cont.
- **Arco Iris de Memorias, Bilingual Conversations about Food and Life in Northern New Mexico.** Santa Fe Preparatory School, Santa Fe, New Mexico 1993, Editor.
- **"Con el Corazon Partido"** The Santa Fe New Mexican, 1998.
- **"Jose Montoya, Poeta y Activista"** The Santa Fe New Mexican, 1999.
- **"Raquel Garcia: El Mantenimiento de la Lengua"** The Santa Fe New Mexican, 2000.

### **Papers**

- **"What do we call them?: Language and Identity in the classroom"** Southwestern Regional Conference CCHA, November 2000.
- **"Spanish the Language of my Chante: The Recovery and Maintenance of a Native Language",** XII National Conference of Spanish in the US, March 1999.

- **"Curriculum Revision Projects: Transforming Teachers and Classrooms"**, Annual National Conference On Race and Ethnicity in American Higher Education, May, 1998
- **"Tricky Mirror/Self Reflection"**, 8<sup>th</sup> University of New Mexico Conference on Ibero-American Culture and Society: Feb, 1999
- **"Tricky Mirror/Self Reflection", The Legacy of the Guadalupe Hidalgo Treaty"**, Symposium Commemorating the 150<sup>th</sup> Anniversary of the Treaty of Guadalupe Hidalgo, Santa Fe, NM Feb. 1998
- **"Choque de Culturas in the Spanish Language Classroom"**, National Association of Chicano Studies Conference, Chicago, Ill. March 1996
- **"Las aventuras de una 'Born Again Mexican'."** National Association of Chicano Studies Conference, San Antonio, Texas, March 1992.
- **"Spanish for Bilinguals: The Role in Culture, History and Identity."** National Association of Chicano Scholars Conference, Hermosillo, Sonora, Mexico 1991.
- **"Women and Empowerment,"** Keynote Speaker, A Women's Health Conference, sponsored by Tucson Women's Commission 1990.
- **"Damned If you Do, and Damned If you Don't: The Role of Estrogen Therapy in Women's Lives."** Women's Studies State Conference, Eastern New Mexico University, Portales, New Mexico 1989.

### **Awards and Honors**

- 2007-Fulltime Faculty Excellence Award
- 2004-Living the Dream Award, Theater in Residency Project
- 2003-Ten Who Made a Difference by the Santa Fe New Mexican
- 2001-NGO Delegate to the United Nation Conference Against Racism.
- 1992-Phi Kappa Honor Society
- 1990-1992 Graduate Fellowship Act Program Recipient, University Of New Mexico Graduate Studies.
- 1990-The Gloria Steinem Women of Vision Award for work in empowerment/leadership.

## Tila Rendon-Varela

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**From:** Mary Ellen Gonzales <maryellengonzales@gmail.com>  
**Sent:** Thursday, January 24, 2013 10:20 AM  
**To:** Tila Rendon-Varela; Liz Stefanics  
**Subject:** Application, Corrections Advisory Committee  
**Attachments:** RESUME, January 23, 2013, Word 97.doc

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Dear Tita,

I would like to serve on the Santa Fe County Corrections Advisory Committee. Please consider this my application letter.

I have attached my Resume.

If you need more information, please either email me or call me. My contact information is:

2806 Calle Campeon

Santa Fe, NM 87505

[maryellengonzales@gmail.com](mailto:maryellengonzales@gmail.com)

505 438-6265 (home)

505 310-2791

## RESUME OF MARY ELLEN BURNS GONZALES

January 23, 2013

### BUSINESS INVOLVEMENT

Provider of Restorative Justice Services with Common Ground  
4 years, 200 Conferences  
Storyteller, listed with the NM Humanities Council  
Lifelong rancher in Northern New Mexico

### BOARDS SERVED ON

Present:

Santa Fe County Juvenile Justice Board  
YMCA, Santa Fe Family Branch

Past Board memberships:

Santa Fe Public Schools Board of Education, 2003-2011  
Executive Board, New Mexico Schools Boards Association  
League of Women Voters Santa Fe County  
Storytellers of New Mexico  
Big Brothers/Big Sisters of Santa Fe

### EDUCATION

Restorative Justice Training:

Community Group Conferencing Facilitator Training with  
Thom Allena

10 hours Miscellaneous Modalities

Circle Training with Kay Pranis

40 Hours Mediation Training with Common Ground

Certified Trainer, Past is Prologue Program

All course work completed for a Master of Arts in Education at the  
College of Santa Fe, no thesis, therefore no completion

B. A. Occidental College, 1966, Major in Diplomacy and World  
Affairs, Emphasis in social studies, history, political  
science, Spanish

Highland High School, Albuquerque, NM, graduate in 1963

### INTERESTS:

Improving the lives of children, especially those who are  
disadvantaged



Aric M. Wheeler  
P.O.Box 2930  
Santa Fe, NM 87504

Tila Rendon-Varela  
Public Safety Department Administrator  
County of Santa Fe  
35 Camino Justicia  
Santa Fe, NM 87508

Ms.Rendon-Varela

I am respectfully requesting to join the Santa Fe County Corrections Advisory Board. I am a resident of Santa Fe County who has spent the last 20 years working for the Santa Fe Police Department. I have worked in a variety of aspects within the department and have worked closely with Santa Fe County Corrections personnel as well as State of New Mexico Department of Corrections personnel.

I feel that with my experience in the field of law enforcement would make me an asset as a member of this board and allow me to assist in providing information to both, police as well as corrections. In this role I could assist in recommending new and creative ideas for police agencies and corrections to work with one another.

Your consideration for my appointment to this board is greatly appreciated.

A handwritten signature in black ink, appearing to read 'Aric M. Wheeler', with a long horizontal flourish extending to the right.

Aric M.Wheeler

**Michelle E. George**

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814 Camino de Monte Rey Unit #211  
Santa Fe, New Mexico 87505  
shelly\_michelle@msn.com  
(Cell) 505-690-6280

January 25, 2013

Tila Rendon-Varela  
Santa Fe County Public Safety Department  
P.O. Box 276  
Santa Fe, NM 87504-0276

Dear Ms. Rendon-Varela:

I would like to be considered to serve as a member of the Santa Fe County Corrections Advisory Committee.

I am currently employed with the Court Appointed Special Advocates (CASA) serving as the Volunteer Coordinator for the First Judicial District. My previous professional experience includes serving as the Executive Director for the Juvenile Public Safety Advisory Board. In addition, I managed and provided oversight for services for probation and correction facilities to ensure compliance with state and federal policies for juvenile justice services.

Attached is my resume for your review. Thank you for your consideration.

Sincerely,

Michelle George

## **Michelle E. George**

814 Camino de Monte Rey Unit #211  
Santa Fe, New Mexico 87505  
shelly\_michelle@msn.com  
(Cell) 505-690-6280

### **SUMMARY OF QUALIFICATIONS**

- 25 years of experience in public sector with progressive proficiency developing, identifying and advancing local, state and federal best practice policy initiatives.
- Grant and contract management oversight of state, county, private institutions and community based organizations.
- Possess broad knowledge of human resource management including recruitment, employment screenings, employee investigations and employee award programs.
- Excellent communication skills developing relationships with community providers, community leaders, executive teams and line staff.
- Strong organizational skills with the ability to manage multiple projects to meet stringent deadlines.

### **MANAGEMENT AND PROFESSIONAL EXPERIENCE**

Administered, negotiated and monitored statewide local, county, state, federal, tribal, and nonprofit contracts ensuring compliance with all applicable standards. Have extensive experience in procurement, contractual management and technical assistance with all levels of operations. I served as Deputy Director for Administration and Facilities, managing the juvenile justice services budget, human resources, capital improvement projects, and personnel to include 800+ staff, \$60 Million budget, 7 juvenile correctional facilities and 14 juvenile probation and parole offices. Lead community partnerships with contractors and facility management to ensure safety and security, contractual compliance and adherence to program requirements.

### **SPECIFIC ACCOMPLISHMENTS**

- Administered multi-million dollar budget for all contractual services within the juvenile correctional facilities and probation and parole offices. Implemented and monitored best practice standards ensuring program compliance for all aspects of operations within correctional and community based sites, encompassing education, healthcare, pharmaceuticals, behavioral health, reentry, community based programs and food services.
- Provided effective contractual oversight performing onsite reviews and written findings and recommendations for various programs.
- Managed multiple initiatives and covered vacant positions.
- Administered cost analysis, budget forecasting, program evaluations, provided training and technical assistance, and developed policies and procedures.
- Progressively reduced overall expenditures in health care and pharmaceuticals by hundreds of thousands of dollars during my tenure.
- Developed and assisted in implementing positive reinforcement programs in facilities for clients including gender specific incentive based fitness health program, discharge planning and promoted the talents of clients through photography displays throughout the correctional facilities.

- Appointed by the Governor as the Executive Director for the Juvenile Public Safety Board. The board advises the department on criteria for clients releasing into the community taking into account public safety and proposed transition services for clients prior to making recommendations for release during monthly hearings. Presented board budget and policy data to legislative committees.
- Administered and served on multiple Committees – Juvenile Community Corrections, Serious Violent Offender Reentry Initiative, Continuous Quality Improvement, Pharmaceutical and Therapeutics, Juvenile Justice Advisory Committee, Disproportionate Minority Contact, and the Office of Juvenile Delinquency and Prevention Juvenile Justice Specialist Group.

#### **EMPLOYMENT HISTORY**

- August 2012 – Present **Court Appointed Special Advocates (CASA)**  
Volunteer Coordinator
- November 2002 – June 2012 **Children Youth and Families Department, Santa Fe, NM**  
*Associate Deputy Director/Executive Director Juvenile Public Safety Advisory Board/Manager V*
- August 1996 – October 2002 **Children, Youth and Families Department, Santa Fe, NM**  
*Management Analyst/Financial Auditor*
- March 1993 – July 1996 **Children, Youth and Families Department, Santa Fe, NM**  
Financial Specialist
- August 1986 – February 1993 **Various State Agencies -Children, Youth and Families Department, Department of Finance and Taxation and Revenue, Natural Resources, Santa Fe, NM**  
*Administrative Secretary/Clerk*

#### **EDUCATION**

Associate Degree, Business Administration 2009  
Associate Degree, Accounting 2010