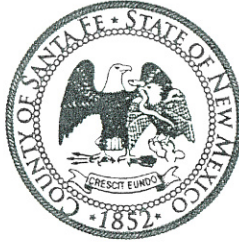


Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

Memorandum

To: *Santa Fe County Board of County Commissioners*

From: *Katherine Miller, County Manager, SFC*
Rachel O'Connor, Director, Community Services Department, SFC

Date: *April 11, 2018*

Subject: *Community Services Monthly Report*

Health Services

Last week the CEO of New Mexico Solutions, our Primary Partner in the development of a Crisis Center, presented to the HPPC regarding the plans for the Crisis Center. This week the BCC approved the location of the Crisis Center at 2052 Galisteo. The next steps are to secure approval to move forward with a design/build for the Center, and to work with the State HSD and DOH offices on regulations that will govern the use of the Centers.

CSD staff met with representatives from the offices of Senators Udall and Heinrich. Overall the goal of the meeting was to brief them on what we are doing on behavioral health as well as to discuss with them the possibility of future funding for the Crisis Center and the Accountable Health Community. It was a very productive meeting.

Patricia and Kyra continue discussions with NowPow over contract terms and pricing for the IT system for the Accountable Health Community, and together with Purchasing are discussing the revised cost proposal for the evaluation contract.

Patricia and Kyra attended the NM Public Health Association conference, where Kyra and Elizabeth Peterson, along with Leigh Caswell of Presbyterian, did a presentation on the Accountable Health Communities in Bernalillo and Santa Fe County. About 50 people attended the session, and there was positive feedback on the value of addressing social determinants of health and connecting people with the resources they need.

Following up on the health care exemption to procure navigation services from community services organizations, staff continues work on new contracts with each of these organizations, striving for a rational compensation model based on the number of encounters and the degree of intensity the navigators are reporting is typical for this work. Patricia and Kyra are discussing with Maria Perez,

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the AHC facilitator who has strength in community outreach, possible approaches for greater engagement.

Staff met with Joohee Rand of Santa Fe Community Foundation about the collaborative grant that they will be releasing in conjunction with other funders for planning and implementation of affordable housing. There are many efforts and groups on housing– at least four, including the city/county working group Joseph Montoya is leading – and it would be good to have some clarity about who is doing what.

CSD met with Delta Dental last month to discuss the possibility of creating a flexible fund for dental procedures in Santa Fe County. We are in the process of trying to determine if this is feasible within our structure.

Community Safety

Over the next couple of weeks the DWI program's new public awareness campaign (DWI DUO) will become more visible through various advertising avenues. The DWI DUO will be appearing on city buses, banners, and coasters/cocktail napkins. Johnny Board advertisement has also been purchased with the DWI DUO message of not to drink or drive prominently displayed in Establishment restrooms throughout Santa Fe.

Teen Court is in the process of notifying Youth Program Grant recipients of their allocation. We will be funding 25 of the 34 applicants. The total request for this grant period was \$667,223. There were several programs that the committee would have liked to fund at a higher amount. Our final recommendations were based on how well programs focused on our priority indicators and their capacity to fulfill their programs scope of work. Fiscal year 2014 was our first year of funding youth programs. At that time we funded 7 programs with \$110,000. For FY19 we will fund 25 programs with a total of \$275,000.

Teen Court is in the final stage of implementing a new IT system with the migration of the data from our old system to the new system. The new capabilities of this system will allow for better work efficiency and allow staff to monitor youth compliance at a higher level. The data system will be web-based and therefore eliminate in house IT issues. Youth and parents will have the ability to opt in for text and email reminders and notifications which can be a general message sent to several youth at a time or a specific message for a specific youth. The testing phase of the project began in February. During this time we worked with the contractor to fix any areas that were not functioning properly. This phase also allowed us to log in and begin training. We have found the application to be user friendly and extremely efficient when entering component attendance and rescheduling.

Community Operations

The advertisements for the Stanley Event Coordinator RFP will be running in the Santa Fe New Mexican and the Albuquerque Journal on April 16th and 17th. We now have 8 people who have asked to have their names submitted as interested parties to respond to the RFP. There will be a pre-proposal conference at the Stanley Cyclone arena on May 1st. We should have a contract in place in July.

We are getting a lot of interest in the Cyclone Center. We have had a steady stream of private riders and I've received phone calls about having horse riding clinics and possibly a Special Olympics rodeo. The Fair Board voted to have the annual tagging at the Cyclone Center this year instead of the modular parking lot.

We are working with the County Treasurer's Office and the Assessor's Office this month with use of the center's for their semi-annual outreach events.

Carol Branch- volunteer coordinator often partners with the City of Santa Fe on projects along the river and also trails that border the county and city such as The Dale Ball Trails and the Rail Trail. She was asked to do a presentation of the County's Volunteer Program at the City of Santa Fe's Bicycles Trails Advisory Committee on Wednesday, March 28th.

Senior Services

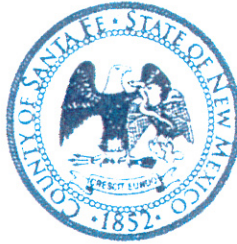
This week I worked with Teresa to hold public hearings at Senior Centers in Chimayo, Eldorado and Edgewood. Internal suggestions will be used to develop the AAA budgets for these Centers

Public Works, Growth Management and CSD met to discuss options for cutting costs at the HWY 14 Senior Center. We had some ideas, and combined with ideas from the architects we are looking forward to coming to you with proposals. We will also be applying to the State for additional capital funds for this Center.

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Katherine Miller
County Manager

MEMORANDUM

DATE: April 24, 2018

To: Santa Fe Board of County Commissioners

From: Stephanie Schardin Clarke, Finance Director 

Via: Katherine Miller, County Manager

RE: Financial Report for the Month Ending March 31, 2018

ISSUE

The following is a report summarizing the financial activities of Santa Fe County (SFC) through the end of March 2018, Fiscal Year 2018 (July 1, 2017 through March 31, 2018).

BACKGROUND

This report presents unaudited revenue and expenditure results across all funds, including details on general fund and property tax revenues. Revenues and expenditures are presented exclusive of transfers. Overall revenues are up 7.5% over the previous fiscal year due primarily to growth in charges for services (self-insurance) and property tax collections. Actual expenditures remained flat in total.

RECURRING REVENUES

Through March 31st of Fiscal Year 2018, revenue collections across all SFC funds totaled \$113.0 million. Total revenue is comprised of taxes, fees, fines, grants, joint powers agreement receipts, subsidies and miscellaneous revenue sources. Total revenue collected through March 31st, 2018 exceeded Fiscal Year 2017 for the same period by \$7.9 million, a 7.5% increase in collected revenue. See the table below for detailed comparison of year-over-year revenue results.

	FY17 YTD	FY18 YTD	Difference	Percent Change
SFC Property Tax Revenue	\$42,515,138	\$45,795,465	\$3,280,327	7.7%
Gross Receipts Tax	\$41,224,494	\$43,446,243	\$2,221,749	5.4%
Charges for Services	\$12,119,962	\$16,453,443	\$4,333,481	35.8%
Other Taxes Collected	\$3,557,544	\$2,873,390	(\$684,154)	-19.2%
Intergovernmental and Subsidies	\$2,818,988	\$2,483,405	(\$335,583)	-11.9%
Misc. Revenue	\$2,078,097	\$926,597	(\$1,151,500)	-55.4%
Licenses, Permits & Fees	\$535,393	\$724,826	\$189,433	35.4%
Fines & Forfeitures	\$240,089	\$257,062	\$16,973	7.1%
Total Recurring Revenue	\$105,089,705	\$112,960,431	\$7,870,726	7.5%

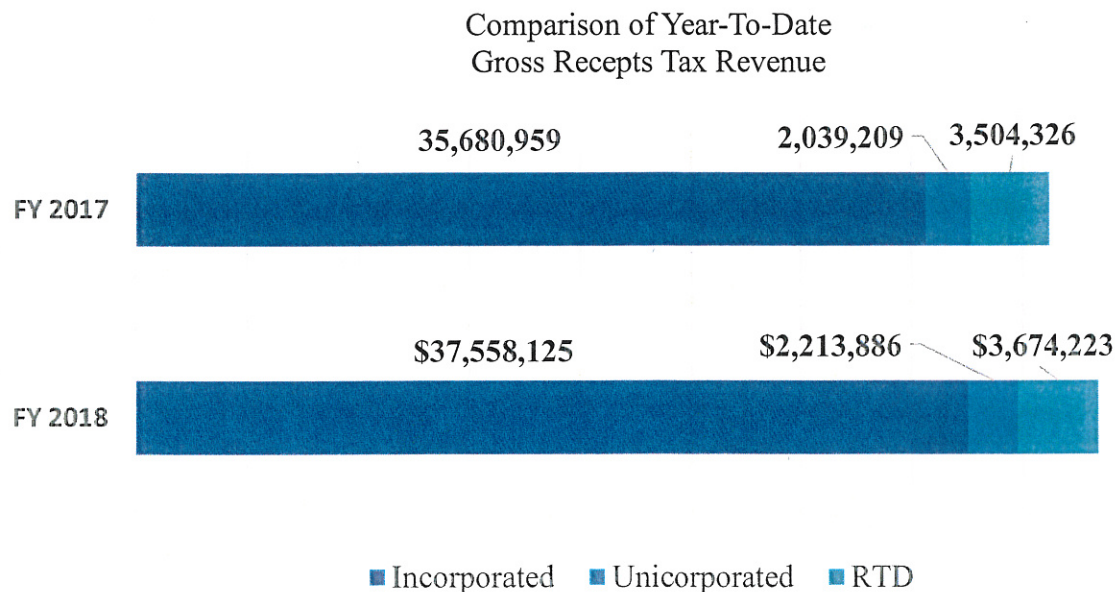
Gross Receipts Tax:

Gross receipts tax collections totaled \$43.4 million through March 31st, of Fiscal Year 2018, an increase of \$2.2 million (5.4 %) over the previous fiscal year.

Total gross receipts tax includes 13 increments, 10 of which are imposed in the incorporated area, including both city and county, and three of which are imposed only in the unincorporated area of SFC.

Fiscal year-to-date collections include \$3.7 million collected as a “pass through” for the Regional Transit Authority (RTA).

The following chart presents year-over-year comparison of gross receipts tax collections for the incorporated area of SFC, the unincorporated area of SFC, and the RTA pass-through increment.



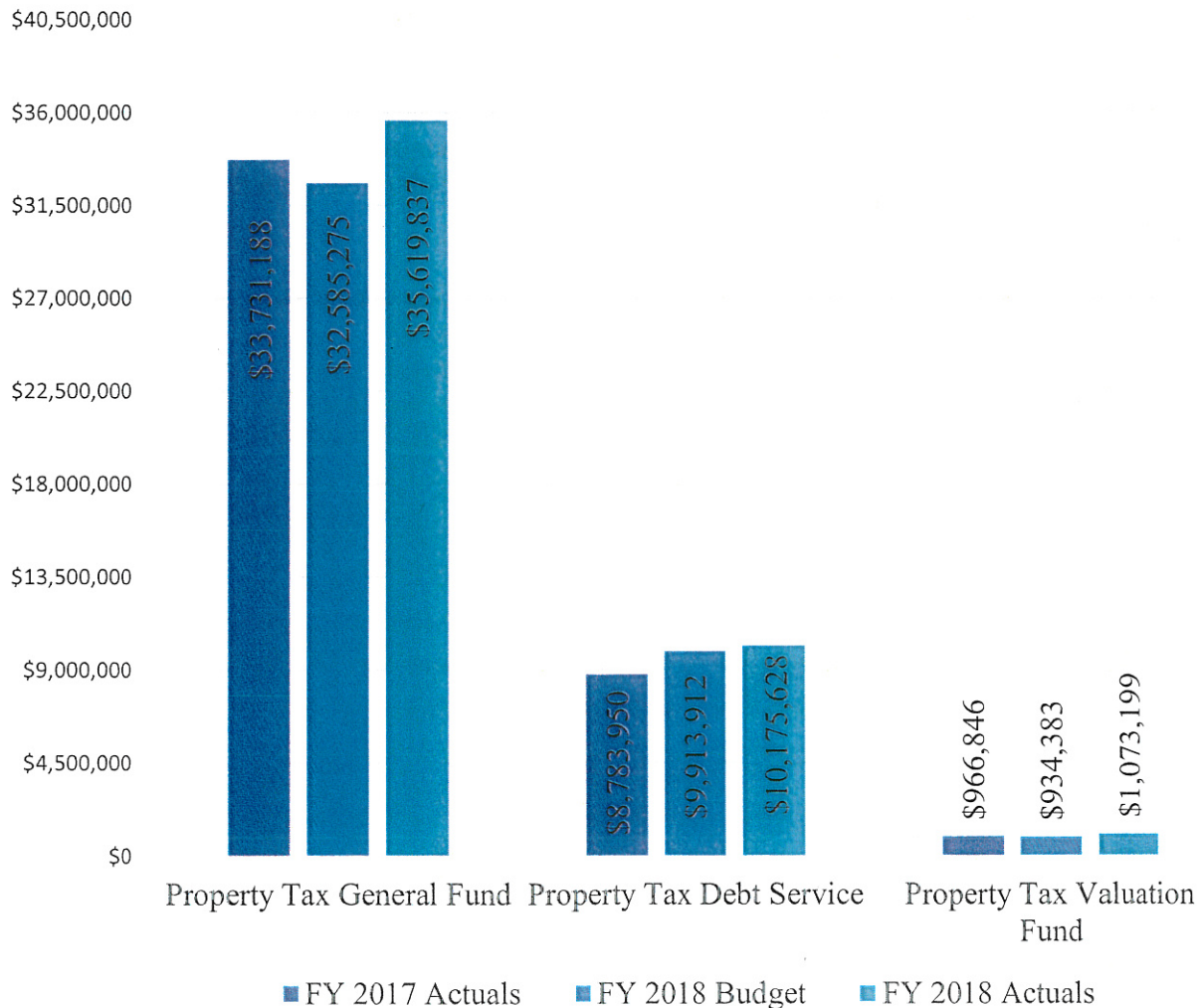
Property Tax:

Through March 31st of Fiscal Year 2018, property tax revenue collections were \$45.8 million (excluding the Property Valuation Fund), \$3.3 million higher than the same period in the previous fiscal year, an increase of 7.7%.

Collection of property taxes is currently \$3.3 million above budget for Fiscal Year 2018. The largest months of property tax collections occur during the months of January, June, and December, which correlate with tax due dates.

Revenue received from property tax goes to the general fund property tax, to debt service on General Obligation Bonds, and to the property valuation fund. The following chart presents a year-over-year comparison of these components, as well as comparison to budgeted amounts for Fiscal Year 2018.

Year-To-Date Property Tax Collection
Versus Prior Year and Current Year Budget



Other Revenues:

Charges for Services totaled \$16.5 million through March 31st of Fiscal Year 2018, up \$4.3 million, or 35.8%, over the same period last year. This increase is the result of SFC's self insurance charges.

Miscellaneous revenue decreased by \$1.2 million, or 55.4%, over the same period of the prior fiscal year. This decrease is due to a delay in reconciling a portion of investment earnings revenue, attributable up to the period ending March 31st, 2018. Once the reconciliation is completed, this large decrease in miscellaneous revenue is expected to abate.

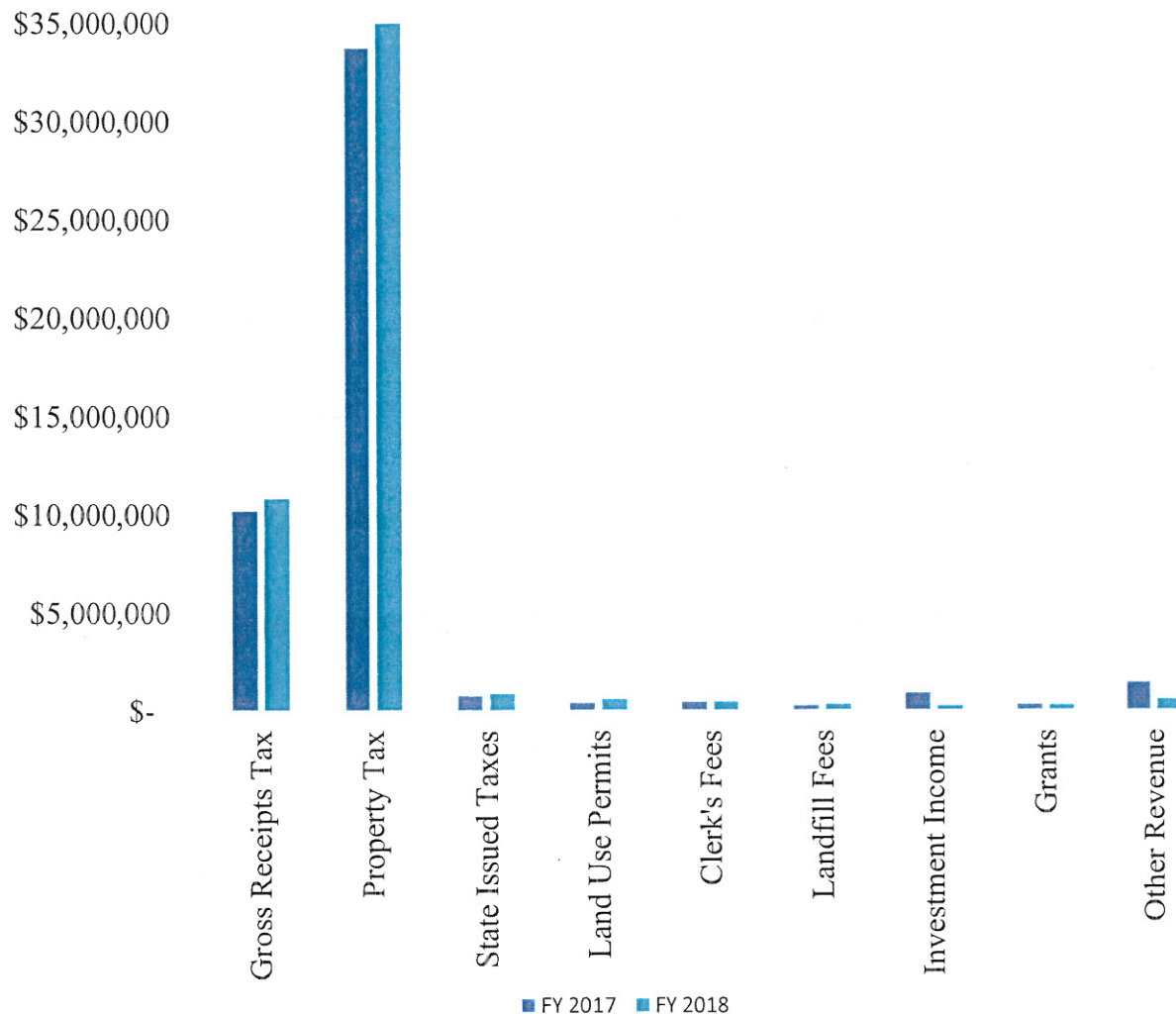
The General Obligation Bond sale proceeds of \$22.2 million received by SFC in September 2017 are excluded from this revenue presentation due to the non-recurring nature of that revenue.

GENERAL FUND REVENUES

Of the \$113.0 million total revenues collected through March 31st of Fiscal Year 2018, \$49.8 million was general fund revenue. General fund revenue through March 31st of Fiscal Year 2018 was \$1.3 million above the amount collected in the same period of Fiscal Year 2017. The two largest increases for the reporting period ending March 31st, 2018 over the same period in Fiscal Year 2017, were property tax, up \$1.9 million, and gross receipts tax collections, up \$0.6 million. This difference in gross receipt tax reflects a shift in County accounting. In Fiscal Year 2018, portions of the hold harmless gross receipts tax receipts have been moved to other funds for more accurate tracking. Additionally, Santa Fe County enacted and began to realize, a new gross receipts tax increment in the period ending March 31st, 2018.

The graph below presents a comparison of Fiscal Year 2018 and Fiscal Year 2017 year-to-date general fund revenue collections.

Year-Over-Year General Fund Revenue Comparison



RECURRING EXPENDITURES

Total recurring expenditures through March 31st, of Fiscal Year 2018 were \$80.1 million, a decrease of \$0.3 million, or 0.4%, compared to the same period of the previous fiscal year.

The following table presents total recurring expenditures by expense category.

	FY17 YTD	FY18 YTD	Difference	Percent Change
Salaries & Benefits	\$ 49,265,679	\$ 52,515,993	\$3,250,314	6.6%
Services	\$ 10,159,794	\$ 8,991,722	(\$1,168,072)	-11.5%
Other Operating Costs	\$ 7,490,543	\$ 7,761,257	\$270,714	3.6%
Insurance & Deductibles	\$ 4,460,958	\$ 3,011,547	(\$1,449,411)	-32.5%
Healthcare Assistance Programs	\$ 3,255,806	\$ 2,703,176	(\$552,630)	-17.0%
Supplies	\$ 2,019,206	\$ 1,818,235	(\$200,971)	-10.0%
Maintenance	\$ 2,127,407	\$ 1,598,048	(\$529,359)	-24.9%
Vehicle Fuel & Maintenance	\$ 1,134,725	\$ 1,185,592	\$50,867	4.5%
Public Safety Expenses	\$ 267,731	\$ 298,454	\$30,723	11.5%
Travel	\$ 206,710	\$ 243,272	\$36,562	17.7%
Miscellaneous	\$ 23,944	\$ 635	(\$23,309)	-97.3%
Total Recurring Expenses	\$ 80,412,503	\$ 80,127,931	(\$284,572)	-0.4%

Salary and benefit expenses totaled \$52.5 million through March 31st of Fiscal Year 2018, an increase of \$3.3 million (6.6%) over the previous fiscal year.

Expenditures on services were \$9.0 million through March 31st of Fiscal Year 2018, a decrease of \$1.2 million (-11.5%).

Other operating costs totaled \$7.8 million through March 31st of Fiscal Year 2018, an increase of \$0.3 million over Fiscal Year 2017 (3.6%).

Insurance and deductibles costs decreased \$1.4 million through March 31st of Fiscal Year 2018, a 32.5% decrease from Fiscal Year 2017.

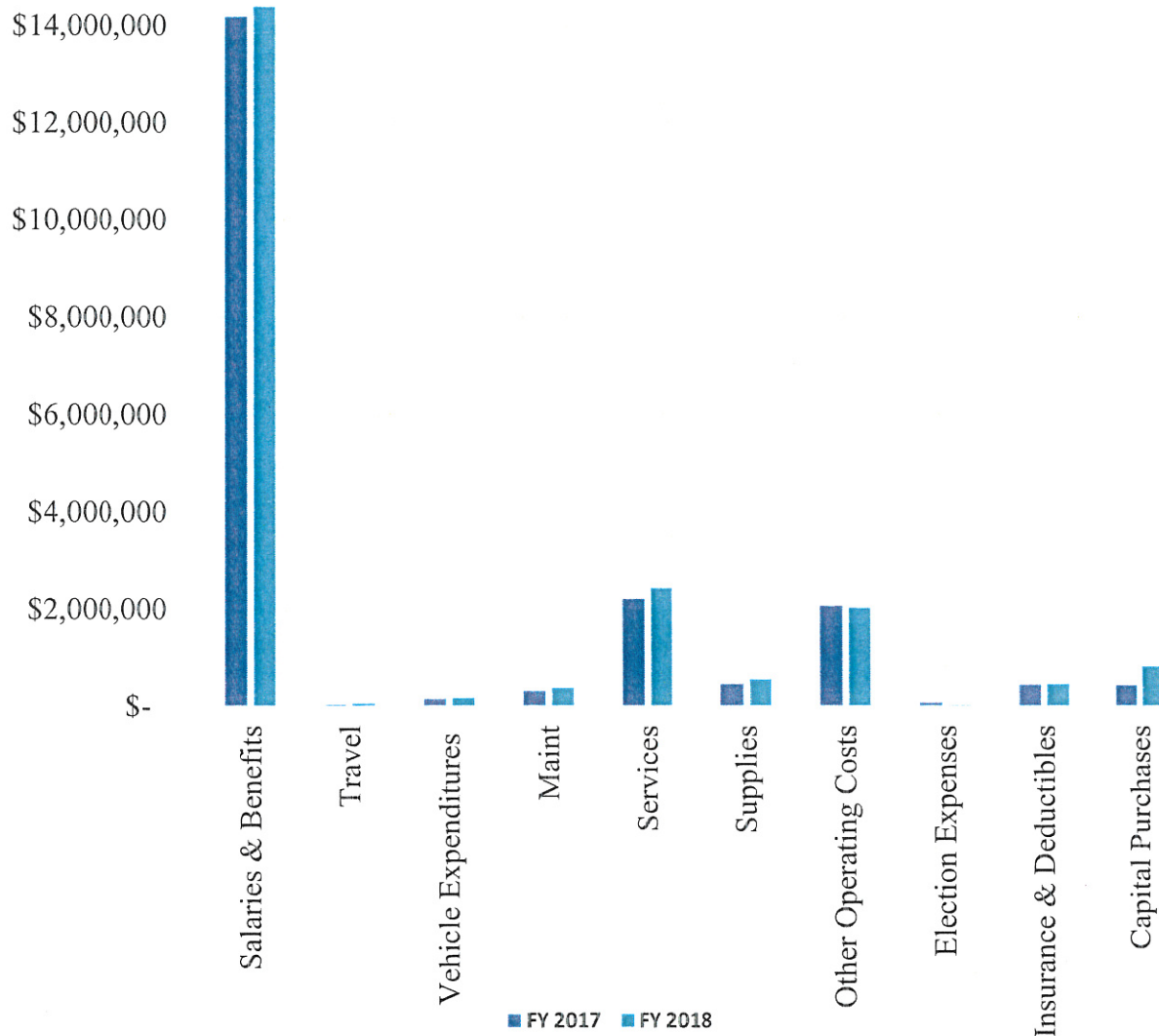
Reported expenditures exclude the following non-recurring costs: election expenses of \$23,911, capital purchases of \$15.7 million, subsidies through the down payment assistance program of \$90,000, and debt service on bonds totaling \$17.3 million.

GENERAL FUND EXPENDITURES

Of the \$80.1 million total expenditures through March 31st of Fiscal Year 2018, \$23.5 million were from the general fund. In comparison to Fiscal Year 2017, general fund expenditures grew by \$1.2 million or 5.6%. General fund expenditures for services increased by \$0.2 million, capital purchases increased by \$0.4 million, and salaries and benefits increased by \$0.2 million.

The following chart reflects general fund compares year-to-date general fund expenditures in Fiscal Years 2018 and 2017.

Year-Over-Year Comparison of General Fund Expenditures



OTHER FINANCIAL INFORMATION

Finance Division staff has noted that hold harmless distribution payments are falling short of what was projected, and believes this may be due to a large statewide vendor that may be incorrectly reporting its food and/or medical deductions to the New Mexico Taxation and Revenue Department (TRD). Staff has made several attempts to contact the TRD to resolve this issue, but it has been difficult thus far to get a response.

The Finance Division has completed all budget review hearings with departments for the Santa Fe County Fiscal Year 2019 budget. The Finance Division is assisting the County Manager's Office with the Board's strategic planning meetings in April 2018. Finance Division staff is also participating in reviews of requests for fixed assets, capital requests, and new FTE.

