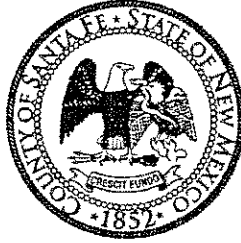


Henry P. Roybal  
Commissioner, District 1

Anna Hansen  
Commissioner, District 2

Robert A. Anaya  
Commissioner, District 3



Anna T. Hamilton  
Commissioner, District 4


Ed Moreno  
Commissioner, District 5

Katherine Miller  
County Manager

## MEMORANDUM

DATE: April 24, 2018

TO: Board of County Commissioners

FROM: Stephanie Schardin Clarke, Finance Division Director 

VIA: Katherine Miller, County Manager

RE: Resolution No. 2018-\_\_\_\_\_, Requesting an Increase to the Project Funding Allocation For the East Mountain Area Health Care Facility and Requesting a Budget Increase in the State Special Appropriations Fund (318) to Budget Grant #16-A2502 Amendment #1 for This Project. / \$2,420 (Finance Division / Stephanie Schardin Clarke)

---

### SUMMARY:

The purpose of this request is to increase the project funding allocation for the East Mountain Health Care Facility project for which Santa Fe County has received a grant and to budget amendment #1 to this grant in the State Special Appropriations Fund (318).

### BACKGROUND:

Santa Fe County received Grant 16-A2502 in the 2016 Legislative Session to plan, design and construct a health care facility in the east mountain area in Santa Fe County in the amount of \$242,000. One percent of this award was originally allocated for Art in Public Places (\$2,420.00) making the County's award \$239,580.00. Amendment #1 to the grant agreement eliminates the AIPP requirement, thus making Santa Fe County's total grant award \$242,000.

### ACTION REQUESTED:

Approve an increase to the project allocation for the East Mountain Health Care Facility by the eliminated AIPP amount of \$2,420 and approve a budget increase to the State Special Appropriations Fund (318) to budget the amended grant amount received for this project.



RECEIVED  
DFA-LOCAL GOVT. DIV.

2018 MAR -7 AM 10:30

BATAAN BLDG. RM 201  
SANTA FE, NM 87501

STATE OF NEW MEXICO  
DEPARTMENT OF FINANCE & ADMINISTRATION  
LOCAL GOVERNMENT DIVISION

Severance Tax Bond Projects

GRANT AGREEMENT AMENDMENT NO. 1

Article I Revision X

Name of Grantee: Santa Fe County  
Grant No. 16-A2502

THE SUBJECT GRANT AGREEMENT IS AMENDED AS FOLLOWS:

Article I. PROJECT DESCRIPTION, AMOUNT OF GRANT AND REVERSION DATE

Article I. is hereby amended as follows.

A. The project that is the subject of this Agreement is described as follows:

16-A2502      \$242,000.00      Appropriation Reversion Date: 30-JUN-20  
Laws of 2016, Chapter 81, Section 22, Paragraph 191, two hundred forty-two thousand dollars  
(\$242,000) to plan, design and construct a health care facility in the east mountain area in Santa Fe  
county;

The Grantee's total reimbursements shall not exceed the appropriation amount Two Hundred Forty-Two  
Thousand Dollars (\$242,000.00) (the "Appropriation Amount") minus the allocation for Art in Public Places  
("AIPP amount") [1], if applicable, Zero Dollars (\$0.00), which equals Two Hundred Forty-Two Thousand  
Dollars (\$242,000.00) (the "Adjusted Appropriation Amount").

All other information in Article I. remains the same.

All other Articles of the original Grant Agreement remain the same.

IN WITNESS WHEREOF, the parties have herein below set their hand.

THIS AGREEMENT has been approved by:

Katherine Miller, County Manager  
Chief Elected Official/Authorized Signatory

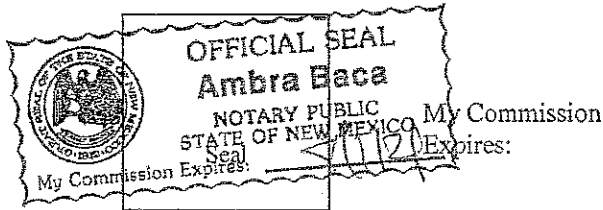
Katherine Miller  
Type or Print Name

Finca Director  
2/28/18  
Date  
3-2-18

STATE OF NEW MEXICO )  
 )ss.  
COUNTY )  
OF SANTA FE

Approved as to form  
Santa Fe County Attorney  
By: [Signature]  
Date: 2-28-18

The foregoing instrument was acknowledged before me this 2 day of March, 2018,  
by Katherine Miller



Ambra Baca  
Notary Public

3/11/21

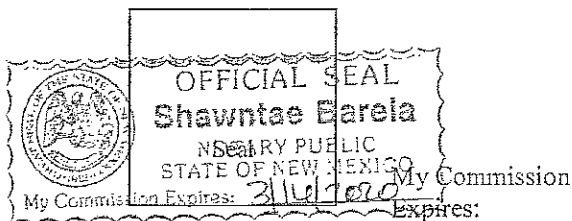
DEPARTMENT OF FINANCE AND ADMINISTRATION  
LOCAL GOVERNMENT DIVISION

[Signature]  
Rick Lopez, Director

3-23-18  
Date

STATE OF NEW MEXICO )  
 )ss.  
COUNTY )  
OF Santa Fe

The foregoing instrument was acknowledged before me this 23<sup>rd</sup> day of March, 2018,  
by Rick Lopez



Shawntae Barela  
Notary Public

3/16/2020

# SANTA FE COUNTY

Page 1 of 4

## RESOLUTION 2018 -

### A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on April 24, 2018, did request the following budget adjustment:

Department / Division: CMO/Finance

Fund Name: Special Appropriation Fund (318)

Budget Adjustment Type: Budget Increase

Fiscal Year: 2018 (July 1, 2017 - June 30, 2018)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0799	371	1000	Grants / State / Severance Tax Projects	\$2,420	
TOTAL (if SUBTOTAL, check here )					\$2,420	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0799	481	8001	Capital Purchases / Buildings & Structures	\$2,420	
TOTAL (if SUBTOTAL, check here )					\$2,420	

Requesting Department Approval: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Finance Department Approval: \_\_\_\_\_

Date: \_\_\_\_\_

Entered by: \_\_\_\_\_

Date: \_\_\_\_\_

County Manager Approval: \_\_\_\_\_

Date: \_\_\_\_\_

Updated by: \_\_\_\_\_

Date: \_\_\_\_\_

# SANTA FE COUNTY

Page 2 of 4

## RESOLUTION 2018 - \_\_\_\_\_

DEPARTMENT CONTACT: Name: Stephanie Schardin Clarke Dept/Div: CMO/Finance Phone No.: 995-2780

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

Requesting an increase to the project funding allocation for the East Mountain Health Care Facility and requesting a budget increase in the state special appropriations fund (318) to budget amendment #1 to the grant received for this project which eliminated the AIPP requirement.

### a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

### b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
318-0799-481.80-01	Plan, Design and construct a health care facility in the east mountain area in Santa Fe County	\$2,420

- 2) Is the budget action for RECURRING expense \_\_\_\_\_ or for NON-RECURRING (one-time only) expense X

# SANTA FE COUNTY

Page 3 of 4

## RESOLUTION 2018 - \_\_\_\_\_

### DEPARTMENT CONTACT:

Name: Stephanie Schardin Clarke Dept/Div: CMO/Finance Phone No.: 995-2750

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, YES X NO \_\_\_\_\_  
If YES, cite statute and attach a copy.

Laws of 2016, Chapter 81, Section 22, Paragraph 191, two hundred forty-two thousand dollars (\$242,000) to plan, design, and construct a health care facility in the east mountain area in Santa Fe County, minus the allocation for Art in Public Places, if applicable, Zero dollars (\$0.00) which equals two hundred forty-two thousand dollars (\$242,000)

- b) Does this include state or federal funds? YES X NO \_\_\_\_\_  
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of an award letter and proposed budget.
- c) Is this request is a result of Commission action? YES X NO \_\_\_\_\_  
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
- d) Please identify other funding sources used to match this request.

16-A2502 Amendment #1

# SANTA FE COUNTY

Page 4 of 4

## RESOLUTION 2018 - \_\_\_\_\_

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed this 24 Day of April, 2018.

Santa Fe Board of County Commissioners

\_\_\_\_\_  
Anna Hansen, Chairperson

**ATTEST:**

\_\_\_\_\_  
Geraldine Salazar, County Clerk



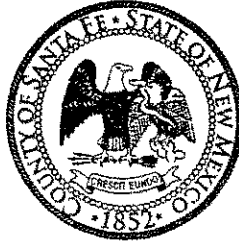




**Henry P. Roybal**  
Commissioner, District 1

**Anna Hansen**  
Commissioner, District 2

**Robert A. Anaya**  
Commissioner, District 3



**Anna T. Hamilton**  
Commissioner, District 4

**Ed Moreno**  
Commissioner, District 5

**Katherine Miller**  
County Manager

**DATE:** April 11, 2018

**TO:** Board of County Commissioners

**FROM:** Vicki Lucero, Building & Development Services Manager *VL*

**VIA:** Katherine Miller, County Manager  
Penny Ellis-Green, Growth Management Director *PEG*

**RE.:** **Resolution No. 2018-\_\_\_\_\_ A Resolution Amending Resolution No. 2018-10  
To Add Two New Code Enforcement Officers To The List Of Staff Who Are  
Authorized To Issue Citations For Violations Of County Ordinances**

---

**ISSUE:**

On January 30, 2018, the BCC adopted Resolution 2018-10 which authorized certain County staff to issue citations for violations of County ordinances.

On February 17, 2018, and on April 14, 2018, the Growth Management Department/Building and Development Services Division hired two new Code Enforcement Officers to issue citations for violations of County Ordinances.

Staff is requesting that the BCC amend Resolution No. 2018-10 to include James Garcia and Dominic Sisneros to the list of County Staff who are authorized to issue citations.

**RECOMMENDATION:**

Staff recommends that the BCC adopt the amended Resolution which will authorize the following officers to issue citations for violations of County Ordinances:

- Rick Lovato
- John Lovato
- Arthur "Gene" Portillo
- Paul Kavanaugh
- Joe Martinez
- James Garcia
- Dominic Sisneros

**EXHIBITS:**

1. Resolution No. 2018-10

**SANTA FE COUNTY  
RESOLUTION NO. 2018-\_\_\_\_\_**

---

**A RESOLUTION AMENDING RESOLUTION NO. 2018-10 TO ADD TWO NEW CODE  
ENFORCEMENT OFFICERS TO THE LIST OF STAFF WHO ARE AUTHORIZED TO  
ISSUE CITATIONS FOR VIOLATIONS OF COUNTY ORDINANCES.**

---

**WHEREAS**, pursuant to NMSA 1978, Section 4-37-3 (1993), County Ordinances may be enforced by prosecution for violations of such Ordinances in any Court of competent jurisdiction of the County;

**WHEREAS**, pursuant to NMSA 1978, Section 4-37-3 (B) (1993), citations for violations of County Ordinances may be commenced by the issuance of a citation charging the violation;

**WHEREAS**, pursuant to NMSA 1978, Section 4-37-3 (B) (1993), citations may be issued by County Code Enforcement Officers or other County employees who are authorized by the Board of County Commissioners to issue citations; and

**WHEREAS**, Santa Fe County will uphold County Ordinances by having Code Enforcement Officers tasked with issuing citations for violations to ensure compliance;

**WHEREAS**, pursuant to Ordinance 2016-9, the Sustainable Land Development Code, the Board shall annually appoint persons to serve as code enforcement officers and who will be primarily responsible for enforcement of the SLDC; and

**WHEREAS**, by Resolution No. 2018-10, the Santa Fe County Board of County Commissioners (BCC) appointed and commissioned the following Code Enforcement Officers to issue citations for violations of County ordinances:

- John Lovato
- Rick Lovato
- Arthur "Gene" Portillo
- Paul Kavanaugh
- Joe Martinez; and

**WHEREAS**, the County has since hired two additional Code Enforcement Officers who need to be appointed and commissioned to issue citations for violations of County ordinances.

**NOW, THEREFORE, BE IT RESOLVED** by the BCC that the following County employees are added to paragraph C of Resolution 2018-10, which contains the list of officers authorized and commissioned to issue citations charging violations of County Ordinances contained in:

- James Garcia
- Dominic Sisneros

APPROVED, ADOPTED AND PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

BOARD OF COUNTY COMMISSIONERS

\_\_\_\_\_  
Anna C. Hansen, Chairperson

**Attestation:**

\_\_\_\_\_  
Geraldine Salazar, County Clerk

**Approved as to Form:**

  
\_\_\_\_\_  
R. Bruce Frederick, County Attorney



**SANTA FE COUNTY  
RESOLUTION NO. 2018- 10**

**A RESOLUTION TO AUTHORIZE CERTAIN GROWTH MANAGEMENT  
DEPARTMENT STAFF AND THE ENFORCEMENT OFFICER FOR THE SOLID  
WASTE DIVISION TO ISSUE CITATIONS FOR VIOLATIONS OF COUNTY  
ORDINANCES; REPEALING AND REPLACING RESOLUTION NO. 2016-72.**

**WHEREAS**, pursuant to NMSA 1978, Section 4-37-3 (1993), County Ordinances may be enforced by prosecution for violations of such Ordinances in any Court of competent jurisdiction in the County; and

**WHEREAS**, pursuant to NMSA 1978, Section 4-37-3 (B) (1993), citations for violations of County Ordinances may be commenced by the issuance of a citation charging the violation; and

**WHEREAS**, pursuant to NMSA 1978, Section 4-37-3 (B) (1993), citations may be issued by County Code Enforcement Officers or other County employees who are authorized by the Board of County Commissioners to issue citations; and

**WHEREAS**, Santa Fe County upholds County Ordinances by having Code Enforcement Officers tasked with issuing citations for violations to ensure compliance;

**WHEREAS**, pursuant to Ordinance 2016-9, the Sustainable Land Development Code, the Board shall annually appoint persons to serve as code enforcement officers and who will be primarily responsible for enforcement of the SLDC.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Santa Fe County that:

A. Santa Fe County Growth Management Department Code Enforcement Officers and the Solid Waste Division Enforcement Officer are commissioned and authorized to issue citations for violations of Santa Fe County Ordinances;

B. This Resolution repeals and replaces Resolution No. 2016-72;

C. The following officers are authorized and commissioned to issue citations charging violations of County ordinances:

- John Lovato
- Rick Lovato
- Arthur "Gene" Portillo
- Paul Kavanaugh
- Joe Martinez

SFC CLERK RECORDED 01/31/2018

EXHIBIT

APPROVED, ADOPTED AND PASSED this 30<sup>th</sup> day of January 2018.

BOARD OF COUNTY COMMISSIONERS

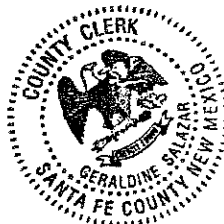
Anna Hansen  
Anna Hansen, Chairman ~~men~~ women

Attest:

Geraldine Salazar  
Geraldine Salazar, County Clerk

Approved as to Form:

R. Bruce Frederick  
R. Bruce Frederick, County Attorney



COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

BCC RESOLUTIONS  
PAGES: 2

I Hereby Certify That This Instrument Was Filed for  
Record On The 31ST Day Of January, 2018 at 11:21:10 AM  
And Was Duly Recorded as Instrument # 1848951  
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office  
Quikita S. Serrano Geraldine Salazar  
Deputy County Clerk, Santa Fe, NM

SFC CLERK R. ORDERED 01/31/2018





