

Memorandum

To: Santa Fe Board of County Commissioners

From: Donna Morris, Senior Accountant

Thru: David Sperling, Fire Chief
Pablo Sedillo, Public Safety Director
Katherine Miller, County Manager

JKM

Date: April 30, 2013

JKM
4/22/13

Re: *A Resolution Requesting a budget increase to the Fire Operations Fund (244) to budget a donation received from Mr. Thomas Pollard in the amount of \$100.*

ISSUE:

The Fire Department is requesting an increase to the Fire Administration Operations Fund Cost Center (244) in the amount of \$100 to budget a donation made to the fire department by Thomas Pollard. (Public Safety/Fire)

BACKGROUND:

On March 26th the SFC Fire Department received a letter and donation from Mr. Thomas Pollard in recognition of the compassionate and professional care received during an ambulance transport. In the past, the fire department has utilized contributions such as this for the purchase of food for rehabilitative purposes to benefit our fire department staff who respond to fire and EMS emergencies.

SUMMARY:

Please approve the attached budget resolution to increase the Fire Administration Operations Fund (244) by \$100.

SANTA FE COUNTY

Page 1 of 4

RESOLUTION 2013 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on April 30, 2013, did request the following budget adjustment:

Department / Division: Fire Department/Fire Administration Fund Name: Fire Administration Operations (244)

Budget Adjustment Type: Budget Increase Fiscal Year: 2013 (July 1, 2012 - June 30, 2013)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0000	360	01-90	Miscellaneous Contributions	100	
					100	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0801	422	60-12	Supplies/Food Provisions	100	
					100	

Requesting Department Approval: [Signature] Title: Fire Chief Date: 4.9.13
 Finance Department Approval: [Signature] Date: 4/12/13 Entered by: _____ Date: _____
 County Manager Approval: [Signature] Date: 4.22.13 Updated by: _____ Date: _____

SANTA FE COUNTY

Page 2 of 4

RESOLUTION 2013 -

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Donna Morris Dept/Div: Fire Department/Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

Requesting BCC approval for a budget increase to the Fire Administration operations cost center (244) to budget a monetary contribution from a patient transported by the SFC Fire Department to be utilized for food purchased for rehabilitative purposes for staff responding to fire emergencies.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY

Page 3 of 4

RESOLUTION 2013 -

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Donna Morris Dept/Div: Fire Department/Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES NO NO X
 - b) Does this include state or federal funds? YES NO NO X
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
 - c) Is this request is a result of Commission action? YES NO NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request. N/A

SANTA FE COUNTY

Page 4 of 4

RESOLUTION 2013 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th Day of April, 2013.

Santa Fe Board of County Commissioners

Kathy Holian, Madam Chair

ATTEST:

Geraldine Salazar, County Clerk



Memorandum

To: Santa Fe Board of County Commissioners

From: Donna Morris, Senior Accountant

Thru: David Sperling, Fire Chief *DWS*
Pablo Sedillo, Public Safety Director *[Signature]*
Katherine Miller, County Manager *[Signature]*
KM 4-22-13

Date: April 30, 2013

Subject: A resolution requesting a budget increase to the Fire Impact Fees Fund (216) to budget impact fees received for the Eldorado Fire District to be used for the purchase of a Type 6 Wildland Engine (\$100,000). (Public Safety/Fire)

ISSUE:

The Fire Department is requesting BCC approval to budget Impact Fees for the Eldorado Fire District in the amount of \$100,000 to be utilized for the purchase of a Type 6 Wildland Engine. (Public Safety/Fire)

BACKGROUND:

The Santa Fe County Fire Department, Eldorado Fire District would like to purchase a Type 6 Wildland Engine utilizing the Houston-Galveston Area Council cooperative purchasing agreement. The total cost of the Type 6 Wildland Engine is \$144,188. The Eldorado Fire District would like to utilize \$100,000 of fire impact fees new revenue (\$8,392) impact fees budgeted cash (\$91,608) and fire protection fund disbursements (\$44,188). The design of this fire apparatus has been carefully managed by the Fire Department's Apparatus Specifications Committee. The volunteer and career members for the Specifications Committee spent many hours conducting research and designing a vehicle that is safe, durable, cost effective, and provides a great benefit in managing service, repairs, and training. This fire truck will meet the needs of the Fire Department and Santa Fe County for many years to come.

SUMMARY:

Please approve the request to budget the Eldorado Fire District's Impact Fees in the amount of \$100,000 to be encumbered in FY-2013 for the purchase of a Type 6 Wildland Engine.

SANTA FE COUNTY

Page 1 of 4

RESOLUTION 2013 -

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on April 30, 2013, did request the following budget adjustment:

Department / Division: Fire Department/Administration Fund Name: La Puebla Impact Fee Fund (216)

Budget Adjustment Type: Budget Increase Fiscal Year: 2013 (July 1, 2012 - June 30, 2013)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
216	0832	341	16-02	Revenue/Impact Fees	8,392	
216	0832	385	06-00	Budgeted Cash/Impact Fees	91,608	
TOTAL (if SUBTOTAL, check here)					100,000	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
216	0832	422	80-09	Capital Purchases/Vehicles	100,000	
TOTAL (if SUBTOTAL, check here X)					100,000	

Requesting Department Approval: [Signature] Title: Chief Date: 4-9-13

Finance Department Approval: [Signature] Date: 4/17/13 Entered by: [Signature] Date: [Signature]

County Manager Approval: [Signature] Date: 4-22-13 Updated by: [Signature] Date: [Signature]

SANTA FE COUNTY

RESOLUTION 2013 -

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Donna Morris Dept/Div: Fire Department/Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

Requesting BCC approval for a budget increase to the Eldorado Impact Fee Fund (216) to budget FY-2013 impact fee revenue of \$8,392 and prior years budgeted cash in the amount of \$91,608 for a total of \$100,000 to be utilized for the purchase of a fire apparatus for the Eldorado Fire District. The use of impact fees will benefit the Eldorado Fire District and the communities in the Eastern Region/Santa Fe County.

e

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
80-09	Vehicle	100,000

- 2) Is the budget action for RECURRING expense or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY

Page 3 of 4

RESOLUTION 2013 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Donna Morris Dept/Div: Fire Department/Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES NO NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES NO NO X
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
 - c) Is this request is a result of Commission action? YES NO NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.

Fire Fund Disbursement/Cash will be used in addition to impact fees to complete the purchase of the apparatus.

SANTA FE COUNTY

Page 4 of 4

RESOLUTION 2013 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th Day of April, 2013.

Santa Fe Board of County Commissioners

Kathy Holian, Madam Chair

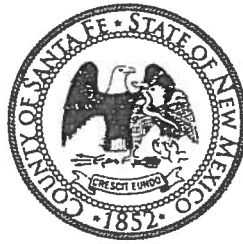
ATTEST:

Geraldine Salazar, County Clerk

Daniel "Danny" Mayfield
Commissioner, District 1

Miguel Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: April 30, 2013

TO: Board of County Commissioners

FROM: *RM for*
Adam Leigland, Public Works Department Director

VIA: Katherine Miller, County Manager *KM 4.22.13* *JKM*

ITEM AND ISSUE: BCC Meeting April 30, 2013

A RESOLUTION INCREASING THE STATE SPECIAL APPROPRIATIONS FUND (318) TO BUDGET GRANT FUNDS FOR AGREEMENT 12-L-G-1476 FROM THE DEPARTMENT OF FINANCE AND ADMINISTRATION TO MAKE IMPROVEMENTS TO THE OSCAR HUBER MEMORIAL BALL PARK AND GRANDSTANDS IN MADRID IN SANTA FE COUNTY IN THE AMOUNT OF \$332,000. (PUBLIC WORKS/ ADAM LEIGLAND)

BACKGROUND AND SUMMARY:

The Oscar Huber Memorial Park is registered in the National Register of Historic Places due to its long history as a mining town and ball field for the surrounding area. The Madrid Landowners Association requested state funding to repair the grandstands to a safe and functional facility to hold community events. Beginning in 2004, the state legislature began authorizing grants to Santa Fe County for that purpose.

In 2009, the County acquired the grandstand and contracted for the design and repair of the grandstands. Working in coordination with the State Historic Preservation Office and utilizing state funding, the County was able to restore the major structure of the grandstands. A total of \$331,371 in state grants was used to pay for the improvements. Due to insufficient funds, seating, electrical upgrades, and other site work were scheduled for a subsequent phase when more funds were available.

During the 2012 NM Legislative session, Santa Fe County was awarded funds to make the additional improvements to the grandstands. The NM Department of Finance has now issued Grant Agreement 12-L-G-1476 to Santa Fe County in the amount of \$332,000 for improvements to the Madrid Grandstands.

ACTION REQUESTED:

Staff is requesting approval of the resolution to budget the state funds allocated through the Department of Finance and Administration for Grant Agreement 12-L-G-1476 to make improvements to the Oscar Huber Memorial Park including seating for the grandstand, electrical upgrades and site work in the amount of \$332,000.

SANTA FE COUNTY

Page 1 of 4

RESOLUTION 2013 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on April 30, 2013, did request the following budget adjustment:

Department / Division: Public Works/Project Development Fund Name: State Special Appropriations Fund (318)

Budget Adjustment Type: Budget Increase Fiscal Year: 2013 (July 1, 2012 - June 30, 2013)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0751	371	9000	Grants/State/Other	\$332,000	
TOTAL (if SUBTOTAL, check here)					\$332,000	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0751	481	8001	Capital Purchases/Buildings & Structures	\$332,000	
TOTAL (if SUBTOTAL, check here)					\$332,000	

Requesting Department Approval: Robert Montoya Title: Transportation & Solid Waste Dir Date: 4-15-13

Finance Department Approval: Araceli Montoya Date: 4/17/13 Entered by: _____ Date: _____

County Manager Approval: Heather Miller Date: 4-22-13 Updated by: _____ Date: _____

SANTA FE COUNTY

Page 2 of 4

RESOLUTION 2013 -

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Agnes Leyba-Cruz Dept/Div: Public Works/Project Development Phone No.: 995-6516

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

Santa Fe County received State Appropriation 12-L-G-1476 to plan, design, construct, and equip improvements, including electrical and accessibility improvements, to the Oscar Huber Memorial Park and grandstands in Madrid in Santa Fe County in the amount of \$332,000 in the 2012 Legislative session. Staff completed the renovation of the grandstands in June of 2011. The funds will be used for seating within the grandstands, electrical improvements and ADA accessibility.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclasse, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
8001	Add seating, electrical improvements, and accessibility to the grandstands.	\$332,000

- 2) Is the budget action for RECURRING expense or for NON-RECURRING (one-time only) expense ☒

SANTA FE COUNTY

Page 3 of 4

RESOLUTION 2013 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Agnes Leyba-Cruz Dept/Div: Public Works/Project Development Phone No.: 995-6516

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES X NO State Funds
If YES, cite statute and attach a copy.

12-L-G-1476 Laws of 2012, Chapter 64, Section 16, Paragraph 115, Three hundred thirty-two thousand dollars (\$332,000) to plan, design, construct and equip improvements, including electrical and accessibility improvements to the Oscar Huber Memorial Ballpark and Grandstands in Madrid in Santa Fe County.

- b) Does this include state or federal funds? YES X NO
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

Grant #: 12-L-G-1472

Grant Name: Oscar Huber Memorial Park Improvements

Grant Amount: \$332,000

Award Date: 2012 Legislative Session

- c) Is this request is a result of Commission action? YES NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).

- d) Please identify other funding sources used to match this request.

NA

SANTA FE COUNTY

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RESOLUTION 2013 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30 Day of April, 2013.

Santa Fe Board of County Commissioners

Kathy Holian, Chairperson

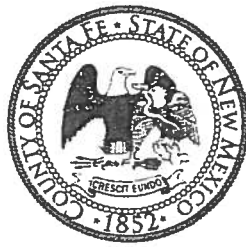
ATTEST:

Geraldine Salazar, County Clerk

Daniel "Danny" Mayfield
Commissioner, District 1

Miguel Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: *April 30, 2013*

TO: *Board of County Commissioners*

FROM: *Teresa Casados, Interim Director – Senior Services*

VIA: *Rachel O'Connor, Division Director – Health & Human Services*

ITEM AND ISSUE: *BCC Meeting April 30, 2013*

A RESOLUTION REQUESTING A BUDGET INCREASE TO THE GENERAL FUND TO BUDGET A GRANT FROM THE NORTH CENTRAL NEW MEXICO ECONOMIC DEVELOPMENT DEPARTMENT TO PURCHASE KITCHEN EQUIPMENT IN THE AMOUNT OF \$1,500.00 (SENIOR SERVICES/ TERESA CASADOS)

BACKGROUND AND SUMMARY:

Santa Fe County Senior Services contracts with North Central New Mexico Economic Development Department (NCNMEDD) to provide congregate and home delivered meals to seniors in Santa Fe County. NCNMEDD awarded Santa Fe County Senior Program a mini grant to purchase "trays or ANY kitchen supplies" needed at the Senior Centers. The purchase of these supplies must be made prior to May 31, 2013.

ACTION REQUESTED:

Staff is requesting approval of the resolution to budget the funds allocated through North Central New Mexico Economic Development Department to purchase kitchen equipment and authorization to have the Agreement of Understanding executed.

SANTA FE COUNTY

Page 1 of 4

RESOLUTION 2012 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on _____, did request the following budget adjustment:

Department / Division: Health & Human Services/Senior Program Fund Name: Senior Services Congregate Meals

Budget Adjustment Type: Budget Increase Fiscal Year: 2013 (July 1, 2012 - June 30, 2013)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0490	341	70-00	Charges for Services: NM Area Agency of Aging	1,500	
TOTAL (if SUBTOTAL, check here)					1,500	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0490	461	60-90	Supplies, Other Supplies	1,500	
TOTAL (if SUBTOTAL, check here)					1,500	

Requesting Department Approval: [Signature] Title: Division Director Date: April 10, 2013
 Finance Department Approval: [Signature] Date: 4/17/13 Entered by: _____ Date: _____
 County Manager Approval: [Signature] Date: 4.22.13 Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2012 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Teresa Casados Dept/Div: Health & Human Services/Senior Program Phone No.: 992-3094

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
This request increases the Senior Services Congregate Meals Budget by \$1,500.00, which is an Agreement Of Understanding with the New Mexico Non-Metro Area Agency. This will allow the Program to purchase kitchen supplies.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY

Page 3 of 4

RESOLUTION 2012 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Teresa Casados Dept/Div: Health & Human Services/Senior Program Phone No.: 992-3094

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.): On March 13, 2013 NCNMEDD awarded a one time financial assistance stipend for the purchase of kitchen supplies.

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES X NO _____
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

This is an Agreement Of Understanding with the New Mexico Non-Metro Area Agency on Aging
 - c) Is this request is a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.

SANTA FE COUNTY

Page: 4 of 4

RESOLUTION 2012 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This _____ Day of _____, 2013.

Santa Fe Board of County Commissioners

Kathy Holian, Chairperson

ATTEST:

Geraldine Salazar, County Clerk

Robert A. Garcia
Sheriff
986-2455
ragarcia@santafecounty.org



Ron E. Madrid
Undersheriff
986-2455
rmadrid@santafecounty.org

35 Camino Justicia – Santa Fe, New Mexico 87508

MEMORANDUM

To: Board of County Commissioners

From: Undersheriff Ron Madrid

Date: March 26, 2013 *RM 4.22.13*

Re: Resolution 2013 – A resolution requesting a budget increase to the Law Enforcement Operations Fund (246) to budget (1) grant awarded through the Department of Public Safety - NMSP / \$18,334

Issue:

The Santa Fe County Sheriff's Office has been awarded funding for a grant that will assist in overtime needed when serving outstanding DWI warrants and conducting Minor in Compliance operations.

Background:

The 2013 Statewide Expanded Operation DWI (SEDWI) Agreement # 13-AL-64-P05 SFSO in the amount of \$18,334 has been awarded to the Sheriff's Office through the Department of Public Safety, which will assist with personnel services/overtime needed when serving outstanding DWI warrants and conducting Minor Compliance checks.

Action Requested:

The Santa Fe County Sheriff's Office requests approval to budget funding from the grant listed above in the amount of \$18,334.

FISCAL IMPACT

Short Term

Initial Revenue:	\$18,334.00
Initial Expense:	\$18,334.00
Fiscal Year(s):	FY 2013
Dept./Division/Office:	Sheriff's Office
Line Item Description:	Overtime Reimbursements
Match Requirement:	No

SANTA FE COUNTY

Page 1 of 4

RESOLUTION 2013 -

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on April 30, 2013, did request the following budget adjustment:

Department / Division: Sheriff's Office Fund Name: Law Enforcement Operation Fund (LEOF)

Budget Adjustment Type: Budget Increase Fiscal Year: 2013 (July 1, 2012 - June 30, 2013)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1222	372	09.04	2013 Statewide Expanded Operation DWI (SED WT) Grant/Department of Public Safety -- NMSP Agreement # 13-AL-64-P05 SFSO	\$18,334.00	
TOTAL (if SUBTOTAL, check here)					\$18,334.00	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1222	424	10.25	Salary & Wages / Overtime	\$18,068.15	
246	1222	424	20.02	Employee Benefits / FICA Medicare	\$265.85	
TOTAL (if SUBTOTAL, check here)					\$18,334.00	

Requesting Department Approval: [Signature] Title: Sheriff Date: 3-21-13

Finance Department Approval: _____ Date: _____ Entered by: _____ Date: _____

County Manager Approval: [Signature] Date: 4-22-13 Updated by: _____ Date: _____

SANTA FE COUNTY

Page 2 of 4

RESOLUTION 2013 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Robert Garcia - Sheriff Dept/Div: Sheriff's Office Phone No.: (505) 986-2455

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
The Department of Public Safety, for Operation Descansos has granted the Santa Fe County Sheriff's Office with \$18,334.00. These funds are overtime when serving outstanding warrants and conducting Minor in compliance Operations. Minor in Compliance Operations consists of minors entering liquor establishments to purchase alcohol and/or having an adult purchase alcohol for the minor.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title
10.25	Overtime	Permanent Positions	Sheriff's Deputies

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense X or for NON-RECURRING (one-time only) expense _____

SANTA FE COUNTY

RESOLUTION 2013 - _____

Page 3 of 4

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Robert Garcia - Sheriff Dept/Div: Sheriff's Office Phone No.: (505) 986-2455

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES X NO
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

Title:	2013 Statewide Expanded Operation DWI (SEDWD)
Agreement #:	13-AL-64-P05 SFSO
Award Period:	October 1, 2012 to September 30, 2013
Award Amount:	\$18,334.00
 - c) Is this request is a result of Commission action? YES NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.
N/A

SANTA FE COUNTY

Page 4 of 4

RESOLUTION 2013 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th Day of April, 2013.

Santa Fe Board of County Commissioners

Kathy Holian, Chairperson

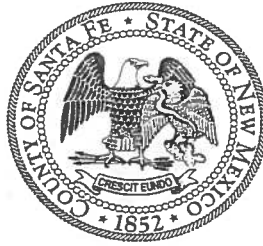
ATTEST:

Geraldine Salazar, County Clerk

Daniel "Danny" Mayfield
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

Date: April 30, 2013

To: Board of County Commissioners

From: Katherine Miller, County Manager *KM 4.30.13*

Subject: Re- Appointment of Elisabeth Salinas as County Department Member to Serve on the Santa Fe City and County Advisory Council of Food Policy

Background

Established in early 2009, the City of Santa Fe Council and Santa Fe County Board of County Commissioners approved a joint resolution to establish the Santa Fe City and County Advisory Council on Food Policy (SFFPC). Two staff members, each from the City and County government, were appointed, as well as nine persons from the private sector to carry out the duties and responsibilities of the SFFPC.

Issue

Ms. Elisabeth Salinas, a Community Planner for the Growth Management Department was appointed by the Board of County Commissioners on November 13, 2012 to fill the remaining term of former County employee Duncan Sill.

Ms. Salinas is actively engaged in critical issues as it relates to Santa Fe County's communities and for sustainability of a food system supply for all residents. Ms. Salinas' resume is enclosed for your reference.

Recommendation

Staff recommends approval of the Re- Appointment of Elisabeth Salinas to serve on the Santa Fe City and County Advisory Council of Food Policy for a 3 year term, ending in January 2016.

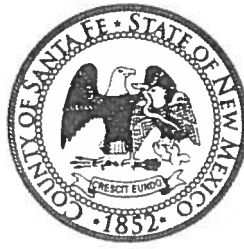
Attachments

Resume of Ms. Salinas is attached.

Daniel "Danny" Mayfield
Commissioner, District 1

Miguel Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

Date: April 16, 2013
To: Board of County Commissioners
From: Elisabeth Salinas, Community Planner/ Growth Management
Re: Food Policy Council Appointment

As a County Community Planner I know how vital agriculture is to Santa Fe County's heritage, ecology, economy, and health outcomes. I am interested in representing Santa Fe County on the Food Policy Council so I can continue to collaborate with the Council on enhancing local food production and food access through the County's planning initiatives and other functions.

During the last six months that I have served on the Food Policy Council, I have provided the Council with information regarding how the County's draft Sustainable Land Development Code might affect food access and food production and I am currently working with the Council to identify policies that might be incorporated in the draft Sustainable Land Development Code or Santa Fe County Community Plans to enhance food access and opportunities for food production. While serving on the Council, I have also received new information, helpful feedback, and creative insight from Council members regarding opportunities for local farmers and ranchers to enhance their operations that I have shared with the County's community planning partners.

I feel deeply honored to have been able to work with the Council over the last six months and hope that I may continue to collaborate with them.

Thank you,

Elisabeth Salinas, Community Planner
Growth Management Department, Planning Division
102 Grant Avenue
Santa Fe, NM 87501

Elisabeth J. Salinas

Phone: 505-920-1990

Email: elisjsalinas@gmail.com

EDUCATION

August 2010- April 2013

Florida State University

Tallahassee, FL

- Master of Science in Urban and Regional Planning
- GPA: 3.89
- Directed Independent Research: "*Active Commuting to Florida High*"- This capstone project describes barriers to student walking and biking to a Tallahassee, Florida charter school and opportunities for increasing student walking and biking.

August 2005- May 2009

New College of Florida

Sarasota, FL

- Bachelor of Arts Degree, Double Concentration in Sociology and Urban Studies
- GPA: N/A School used narrative evaluations in lieu of grades
- Senior Thesis, "*Sea Level Rise and Local Land Use Planning: The Florida Example*"- This capstone project surveyed planning departments in four Southwest Florida counties to discern planners' views of local sea level rise vulnerability and perceived barriers/opportunities for sea level rise adaptation.

EXPERIENCE

Santa Fe County

Community Planner

June 2012 – Present

- Provided policy language, research, mapping products, and assistance with meeting facilitation for community planning processes in Chimayó, Tesuque, and La Cienega, NM.
- As one of the County representatives to the Santa Fe Food Policy Council, I have helped create a policy development strategy to ensure that food access and agricultural preservation are incorporated into Santa Fe County's draft Sustainable Land Development Code.
- Helped design and implement a public outreach strategy to facilitate community participation in the Chimayó, NM, community planning effort and in the development of Santa Fe County's draft Sustainable Land Development Code.
- Managed a database of public comments regarding the County's draft Sustainable Land Development Code.

Florida Department of Economic Opportunity (Successor Agency to Florida Department of Community Affairs)

Planner II, Waterfronts Florida Program

June 2009 – May 2012

- Directed the development of vision plans for working waterfront preservation in Fort Myers and Panama City, FL, leading to changes to both cities' comprehensive land use plans and garnering an award from the Florida Planning and Zoning Association and a \$75,000 grant from the National Oceanic and Atmospheric Administration.
- Handled all reporting and budget and performance monitoring for 5 federally-funded grants.
- Served as the Florida representative to the South Atlantic Alliance Working Waterfront team and helped craft an action plan for working waterfront preservation, which was approved by the governors of all four member states.
- Designed and managed a study of the costs and benefits of coastal resiliency planning strategies. The project identified circumstances under which coastal armoring would no longer be cost-effective, and the value of incentives necessary to implement resiliency policies in two Florida counties.

SKILLS

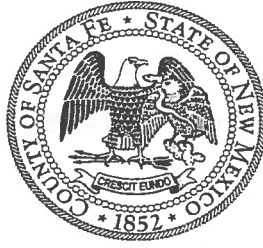
Languages: English, Spanish

Technical: Fluency in Microsoft Office programs. Advanced Knowledge of SAS and SPSS statistics software & Esri ArcGIS software.

Daniel "Danny" Mayfield
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

Date: April 30, 2013

To: Board of County Commissioners

From: Katherine Miller, County Manager *KM 4/30/13*

Subject: Re-Appointment of Steve Warshawer as a County Community Member to Serve on the Santa Fe City and County Advisory Council of Food Policy

Background

Established in early 2009, the City of Santa Fe Council and Santa Fe County Board of County Commissioners approved a joint resolution to establish the Santa Fe City and County Advisory Council on Food Policy (SFFPC). Two staff members, each from the City and County government, were appointed, as well as nine persons from the private sector to carry out the duties and responsibilities of the SFFPC.

Issue

Mr. Steve Warshawer has 36+ years of experience in farming and business, including serving as Founder and Manager of Beneficial Farm, the oldest CSA (Community Supported Agriculture) Biodynamic Farm in New Mexico. Mr. Warshawer is a specialist in the development of a sustainable foodshed by working with farmers and other primary food producers to improve their products for the purpose of inclusion in the Cooperative Distribution system, in addition to improving their businesses so that the quality of life achieved for the farmers and business people is increased.

Mr. Warshawer brings a wide range of skills and experience in value chains, organic foods, water systems, management and conflict resolution, in addition to significant community service experience.

Mr. Warshawer's focus on food safety and GAP since February 2009 has made him a much sought participant in discussions and trainings for small and mid scale farmers and food producers.

Recommendation

Staff recommends approval of the Re-Appointment of Steve Warshawer to serve on the Santa Fe City and County Advisory Council of Food Policy for a 3 year term, ending in January 2016.

Attachments

Resume of Mr. Warshawer is attached.

STEVE WARSHAWER, 37 Mesa Top Farm Loop, Santa Fe, NM 87508

steve@plateautel.net

KEY QUALIFICATIONS: Mr. Warshawer has 36+ years of experience in farming and business, including serving as Founder and Manager of *Beneficial Farm*, the oldest CSA (Community Supported Agriculture) Biodynamic Farm in New Mexico. Mr. Warshawer is a specialist in the development of a sustainable foodshed by working with farmers and other primary food producers to improve their products for the purpose of inclusion in the Cooperative Distribution system, in addition to improving their businesses so that the quality of life achieved for the farmers and business people is increased. Mr. Warshawer brings a wide range of skills and experience in value chains, organic foods, water systems, management and conflict resolution, in addition to significant community service experience. Mr. Warshawer's focus on food safety and GAP since February 2009 has made him a much sought participant in discussions and trainings for small and mid scale farmers and food producers.

POST SECONDARY EDUCATION:

St. John's College, 1974-77

PROFESSIONAL DEVELOPMENT AND CERTIFICATIONS

Certified Small Water System Operator, New Mexico Environment Dept: April 2005-8

Conflict Resolution and Consensus Building: February 20-22, 2004, Center for Minority Land and Community Security, University of Wisconsin-Madison and Tuskegee University.

Working Internship; February 2003, Ruskin Mill Further Education Centre, Nailsworth, England.

"Will-Developed Intelligence"; a 5-day conference for Waldorf educators, August 2000, Shining Mountain Waldorf School, Boulder, Colo.

Certified Global GAP vIV auditor. Examination, London, October 2010,

Current positions

1977-present: Founder and Manager of *Mesa Top Farm*, a biodynamic Farm and Service learning center located 20 miles from Santa Fe, New Mexico. www.mesatopfarm.com

1988-present: Founder and manager of *MT Agricultural Enterprises*, a consulting and project management company providing services to food system projects

1994-present: Founder and Manager of *Beneficial Farm CSA*, the oldest CSA (Community Supported Agriculture) Biodynamic Farm in New Mexico.
[Www.beneficialfarm.com](http://www.beneficialfarm.com)

January 1, 2007-present: *Enterprise Development Coordinator*, La Montanita Cooperative, Albuquerque, New Mexico

October 2008 – present: coordinator, Beef Industry Improvement Initiative of New Mexico

August, 2009 – present: Food Safety coordinator, Wallace Center, National Good Food
www.ngfn.org/foodsafety

December, 2009 – present: member, Technical Working Group, GAP Harmonization Initiative facilitated by United Fresh Produce Association

May, 2010 – present, member, National Technical Working Group, North American Interpretation, version IV GlobalGAP standards

July, 2010 – present, member, National Advisory Council on Meat and Poultry Inspection, USDA FSIS (Food Safety Inspection Service)

Previous positions:

1987-2006: Founder and Manager of *Marathon Technology*, a computer parts business specializing in international resale of surplus and salvage computer parts

2004-2006: Project Manager: *Beneficial Farm and Ranch Collaborative*

2005-2006: Project Manager: *New Farms' Winter Vegetable project*

Sep 2005- Dec 2006: Interim Business Office Coordinator, Santa Fe Waldorf School

Sep 2009-Sep 2011: Value Chain advisor, Santa Fe Business Alliance Farm to Restaurant Proj

Jan 2011 – Dec 2011: Operations Manager, MoGro Mobile Grocery, LLC

RECENT COMMUNITY AND VOLUNTEER WORK

1995-6, 1999-2000: Santa Fe Waldorf School High School Study group

1997 –2005: Santa Fe Waldorf School – Board of Trustees,

- Board President –1998-2001
- Board Member Emeritus - 2003-4
 - Site Support and Development Committee Chair, 2003-4
 - Finance Committee Chair and Treasurer, 2004-5
 - Tuition Assistance liaison, May, 2005 – May 2007
 - Interim Business Coordinator: Sept 2005-May 2007

2003 – 2005: *Tres Rios Cooperative* Board of Directors:

2004--5: Santa Fe Waldorf High School Cross Country Coach

Feb 2004-July 2004: *Galisteo Watershed Partnership* Steering Committee

2002 – 2007: *New Farms* Board of Directors: Treasurer

January 2009 – present: member, Santa Fe City County Advisory Council On Food Policy

Publications:

December, 2012: USDA / Good Natured Family Farms Group GAP pilot project report and assessment: <http://www.wallacecenter.org/our-work/current-initiatives/farmer-success-in-the-deep-south/Wallace%20Center%20Group%20GAP%20Report%20December%202012%20with%20Appendices.pdf>

January, 2013: Farmer's Guide to Food Safety Certification:
http://foodshedguide.org/uploads/Food_safety_guide_12172012.pdf

SKILLS

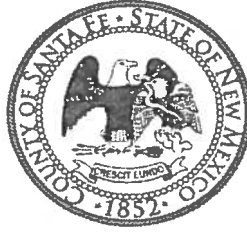
Land use and master planning skills. Experienced in writing and implementing conservation easements. Experienced with implementing limited development strategies to protect farm land from being 100% lost to development.

Biodynamic farmer. Operates New Mexico's oldest CSA, Beneficial Farm. Produces mixed vegetables, eggs, beef, chicken. WWW.beneficialfarm.com

Daniel Mayfield
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

Date: April 30, 2013

To: Santa Fe Board of County Commissioners

From: Erick Aune, Transportation Planner 

Cc: Robert Griego, Planning Manager 
Penny Ellis-Green, Growth Management Director

Re: Introduction of a Resolution to submit Santa Fe County's Recommended Service Plan to the North Central Regional Transit District

Background

Planning staff has prepared a resolution to submit Santa Fe County's recommended Service Plan to the North Central Regional Transit District (NCRTD) and the Santa Fe County Fiscal Year 2014 Transit Service Plan for consideration by the Board of County Commissioners. The resolution addresses the need to submit a regional transit plan for Santa Fe County to the NCRTD Board so they have sufficient time to consider Santa Fe County's recommended transit services.

Approval of the proposed resolution and FY2014 Transit Service Plan by the Santa Fe Board of County Commissioners is necessary in order to make the NCRTD budget deadline in June. The proposed service plan includes all of the existing services currently being provided by the NCRTD and Santa Fe Trails serving Santa Fe County.

Planning staff is also working closely with NCRTD staff and Santa Fe County Public Safety staff to determine if there may exist sufficient need for a potential route realignment that would extend service along NM 14 to the area and continuing to the Cerrillos, Madrid and Golden area. A reconfiguring of the NM 599 route may accommodate the staff of the Public Safety Department and the State Penitentiary as well as the citizens along NM 14. NCRTD staff has indicated that a possible extension may be possible by reorganizing driver schedules that would result in a minimal cost impact for the NCRTD for this area.

Additionally, where Santa Fe County has identified a need for a route to serve the communities along NM 14 including a proposed route from Golden to Santa Fe and service to La Cienega and La Cieneguilla the NCRTD will be conducting a complete update to its 2008-2013 Service Plan to be available by the end of 2013. This update shall further analyze the costs and benefits of new routes utilizing recently released 2010

Census data. Planning staff is committed to working closely with NCRTD staff and the consulting team during the update.

Summary

For FY2014 the NCRTD is committed to the continued funding and operation of the service routes functioning in 2012 – 2013. The service routes are listed below. An update of the 2008 – 2013 Service plan will provide a critical analysis of possible routes to the La Cienega and La Cieneguilla communities as well as the communities along State Road 14 to Golden. As of March 19, 2013 a survey is being conducted to understand the ridership needs of employees of the Public Safety Department and the State Penitentiary which may result in a restructuring of the current 599 route to accommodate employees and the public. If there is a demonstrated need, it is likely that restructuring may occur in a manner requiring little additional resources and providing service to this area in 2013. However, if the restructuring requires additional revenues and resources then further analysis and recommendation will be incorporated within the 2014 Service Plan update.

Staff Recommendation

Staff recommends approval of the FY2014 Regional Transit Service Plan identified as Exhibit A. A recent report outlining ridership trends is attached for your review.

Exhibit A

ROUTES OPERATED AND FUNDED BY NCRTD IN SANTA FE COUNTY

ROUTES FUNDED BY NCRTD - OPERATED BY SANTA FE TRAILS:

✓ ROUTE 2 –	Ridership FY 11/12 = 48,733
✓ ROUTE 4 –	Ridership FY 11/12 = 11,116
✓ ROUTE 22 - IAIA/SFCC FY	Ridership FY 11/12 = 8,950
✓ SANTA FE PICK-UP –	Ridership FY 11/12 = 66,180
✓ SPECIALS	

ROUTES FUNDED AND OPERATED BY NCRTD

✓ <u>ESPANOLA TO SANTA FE</u>	Ridership FY11/12 = 24,170
✓ <u>LOS ALAMOS TO POJOAQUE</u>	Ridership FY11/12 = 1,317*
✓ <u>CHIMAYO FIXED ROUTE</u>	Ridership FY11/12 = 5,873
✓ <u>ELDORANDO TO SANTA FE</u>	Ridership FY11/12 = 8,243
✓ <u>POJOAQUE TRIBAL</u>	Ridership FY11/12 = 3,167
✓ <u>SAN ILDEFONSO TRIBAL</u>	Ridership FY11/12 = 3,399
✓ <u>SANTA CLARA TRIBAL</u>	Ridership FY11/12 = 7,022
✓ <u>TESUQUE TRIBAL</u>	Ridership FY11/12 = 7,176
✓ <u>POJOAQUE STUDENTS</u>	Ridership FY11/12 = 3,088
✓ <u>599 RR STATION TO SR14 S.</u>	Ridership FY11/12 = 6,852
✓ <u>EDGEWOOD TO SANTA FE</u>	Ridership FY11/12 = 4,946

ROUTES REQUESTED BY SANTA FE COUNTY

1. RESTRUCTURING OF 599 RAILRUNNER TO NM 14 SOUTH INCLUDING THE PUBLIC SAFETY DEPARTMENT AREA AND THE COMMUNITIES OF MADRID, CERRILLOS AND GOLDEN

Total FY11/12 Ridership for Santa Fe County is approximately 210,232

*The Los Alamos to Pojoaque route is part of the Los Alamos to Espanola route and the ridership numbers reflect the total route numbers.

Exhibit B

NCRTD FUNDED ROUTE DESCRIPTIONS

Operated by Santa Fe Trails

Route 2 – Begins at transit center at Sheridan Street and terminates at Santa Fe Place. Stops at Guadalupe St. and Cerrillos with Rail Runner connections at Santa Fe Depot and South Capital Stations

Route 4 – Begins at transit center at Sheridan St and terminates at Santa Fe Place. Stops along St. Francis, Siringo and Camino Carlos Rey with Rail Runner connections at Santa Fe Depot and South Capital Stations.

Route 22 – Begins at Santa Fe Place and terminates at the Santa Fe Community College. Stops at Rancho Viejo, the IALA, The Human Services Department near NM14/1-25 Interchange and the Super Walmart on Cerrillos with a connection to the 599 Rail Runner Station.

Operated by the City of Santa Fe Parking Division

Santa Fe Pick-Up Downtown Shuttle –Downtown shuttle service to meet weekday and Saturday Rail Runner Trains at Depot. Loop route with stops at the Capital/PERA Building, St. Francis Cathedral, Main Library, City Hall, Convention Center, Plaza, Eldorado/Hilton Hotel, 4 stops along Canyon Rd and stops at Alameda and Paseo de Peralta. Shuttle headways are every 15 to 20 minutes.

Operated by the NCRTD

Espanola to Santa Fe – Begins at Ohkay Owingeh South Lot and connects with the Taos Route, Espanola Route, NMDOT Park and Ride to Los Alamos, Rail Runner and Santa Fe Trails.

Los Alamos to Pojoaque (also serving Espanola) – Mid-day (4 hour service) originates at Espanola Park and Ride lot with 8 stops connecting to TA-3 in Los Alamos and the Pojoaque Sports Bar.

Chimayo Fixed Route – Begins at the Los Lomas Apartments in Espanola with four morning and three afternoon departures, terminating at the Santuario Parking Lot in Chimayo before returning to Espanola.

Eldorado to Santa Fe – Begins in Eldorado with stops at Cristus St. Vincent's, the South Complex, the NMDOT at the South Capital Rail Runner Station, the PERA, and the Sheridan St. Bus station.

Pojoaque Tribal- Begins at CR 109 and Silver Waters and has four southbound runs; two in the morning and two in the afternoon, with two northbound runs and twenty-one stops along the way, before terminating at the RV Park and Phillips 66 gas station and the Cities of Gold Hotel.

San Ildefonso Tribal – Begins at the San Ildefonso Visitors' Center with two stops along the way before terminating at the Buffalo Thunder Resort in Pojoaque.

Santa Clara Tribal – This route works in conjunction with Ohkay Owingeh who operate their own service. The route origins vary and has 11 stops with three morning departures and one afternoon departure and one morning and three afternoon return runs.

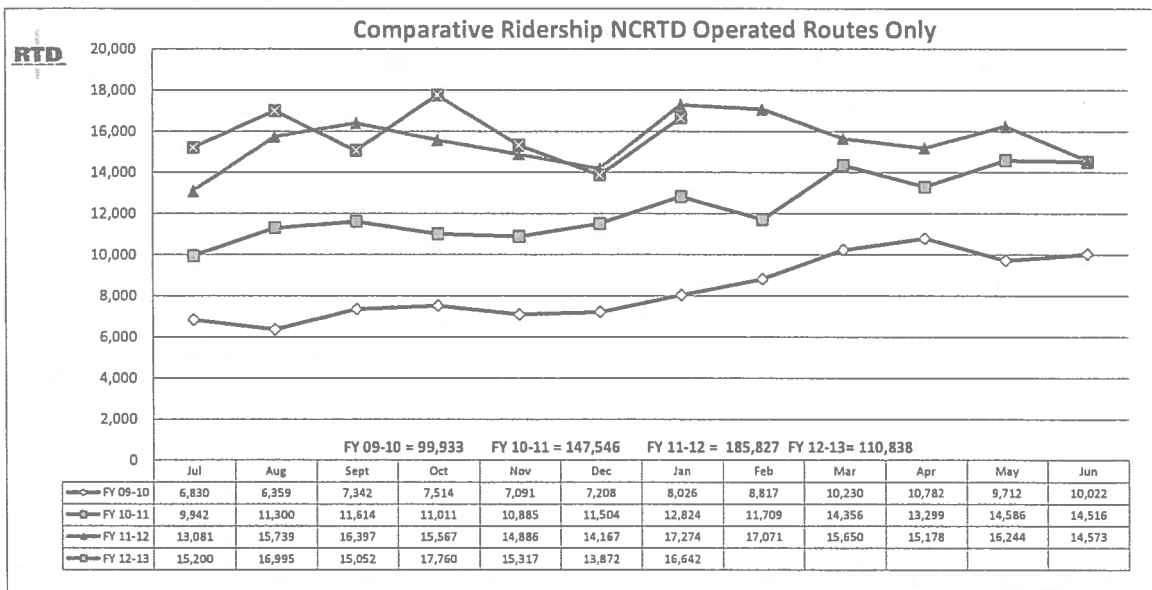
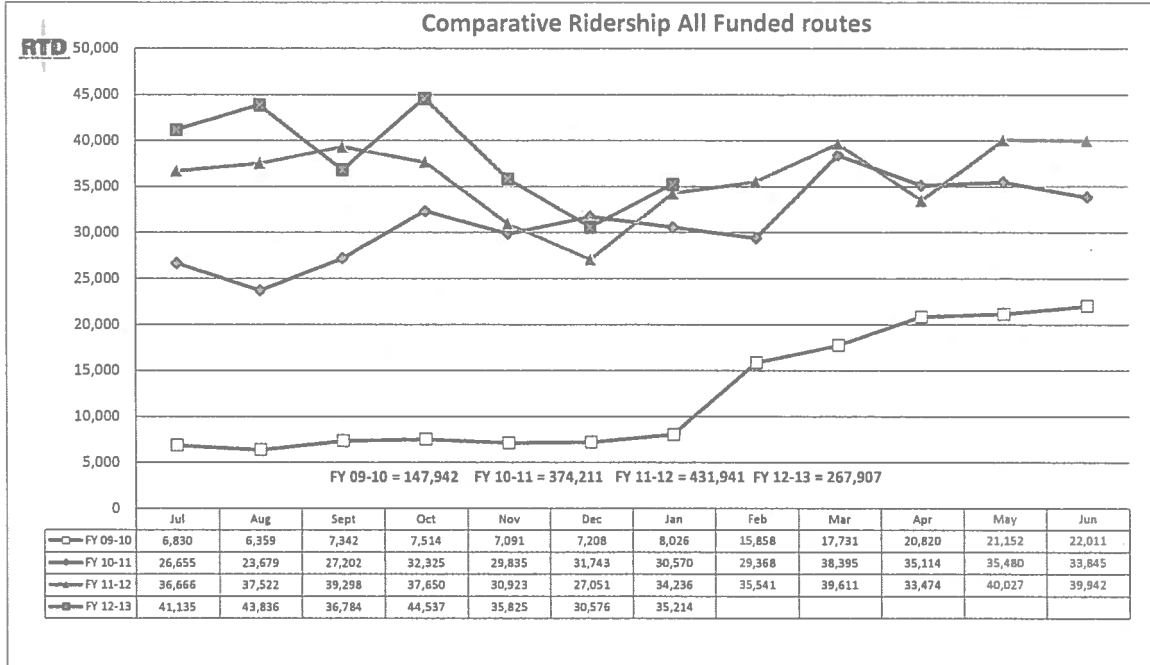
Tesuque Tribal - Begins at the Tesuque Head Start to the Indian Health Center and school in Santa Fe with two morning and two afternoon departures and two morning and two afternoon return trips with a total of 11 stops.

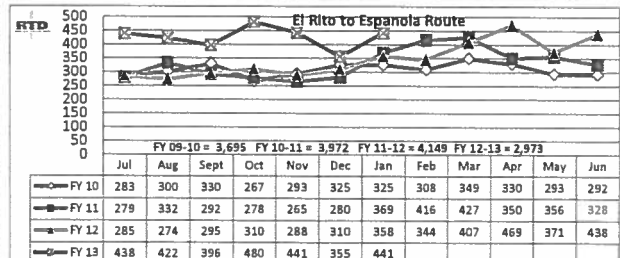
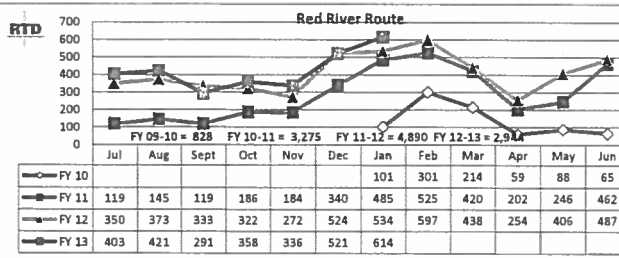
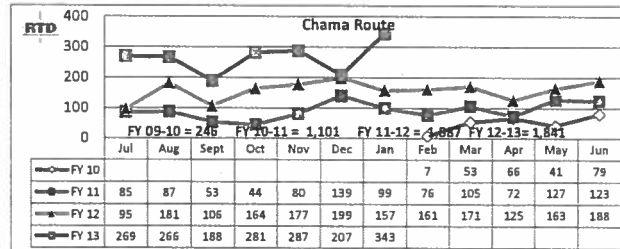
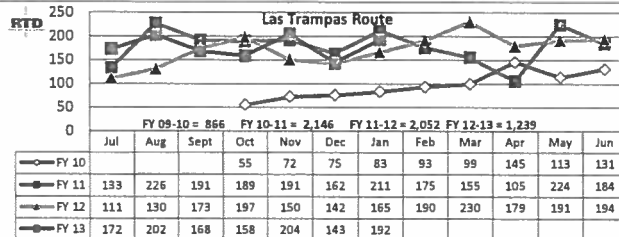
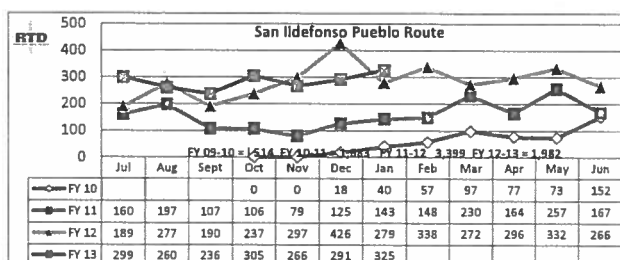
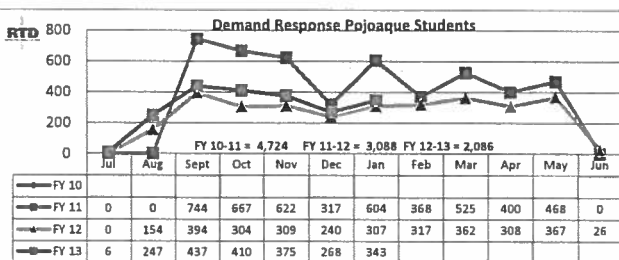
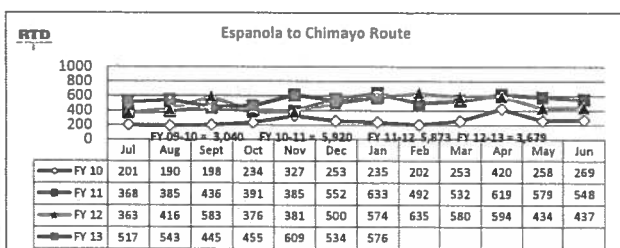
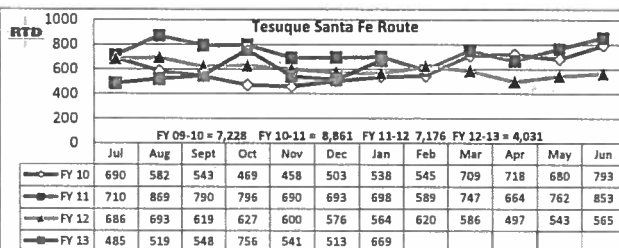
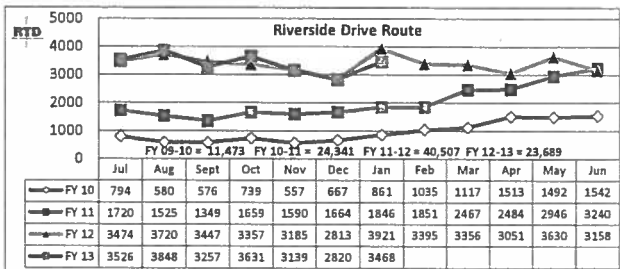
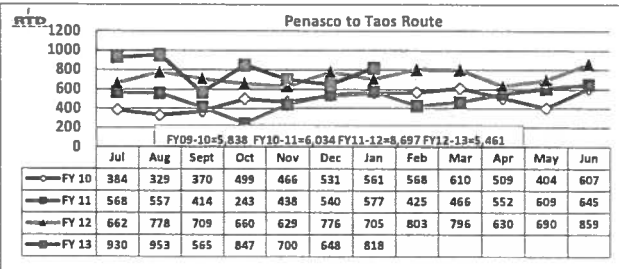
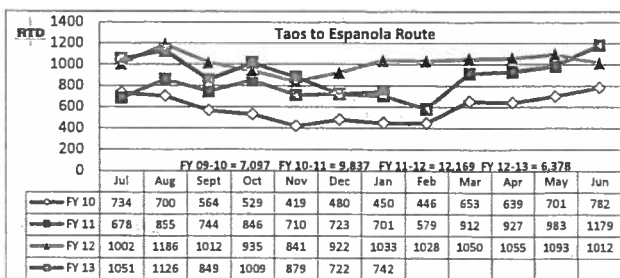
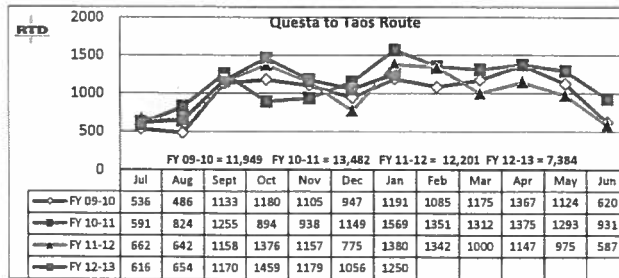
Pojoaque School Students – A demand response route in which parents call to schedule rides on a subscription basis. The students are picked up at home and taken to the northernmost school bus stop and take to the parent approved destination.

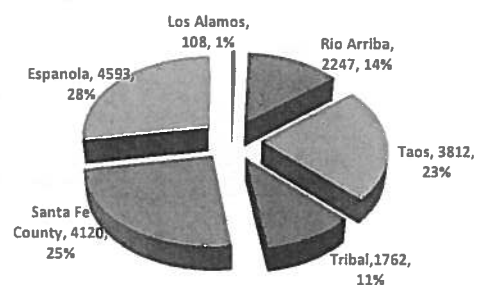
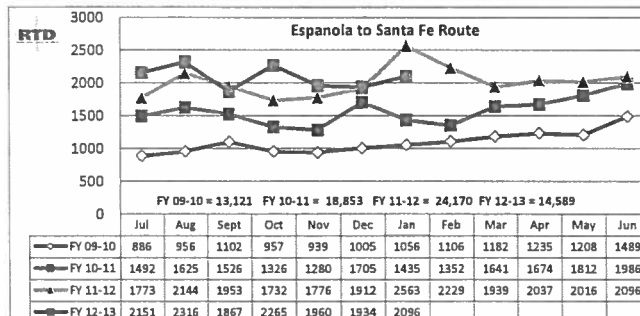
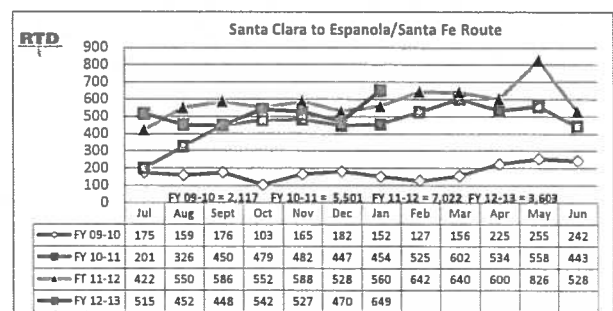
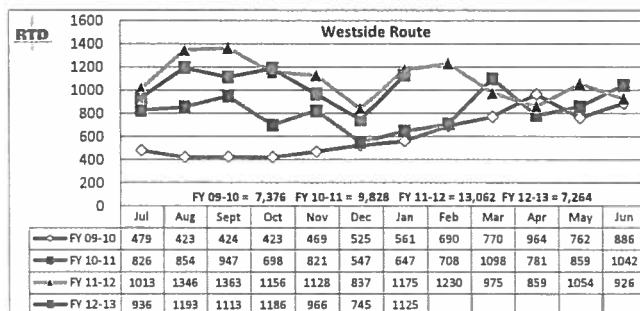
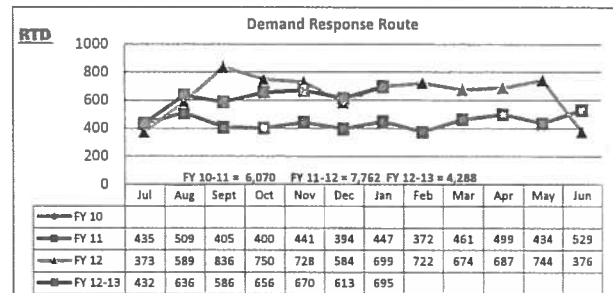
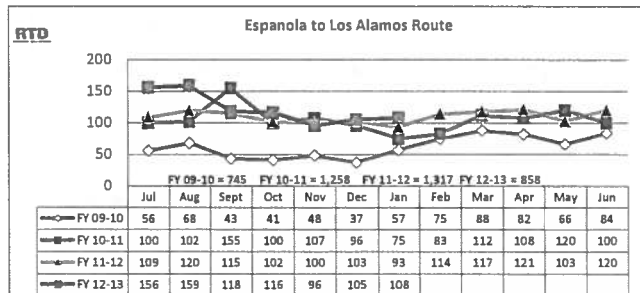
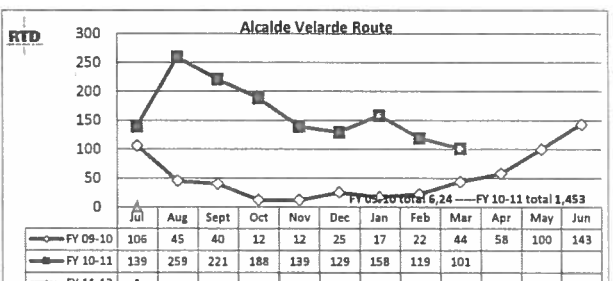
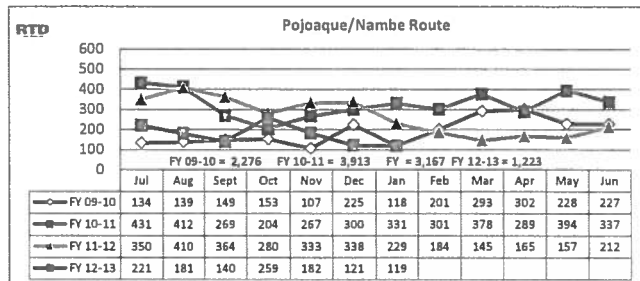
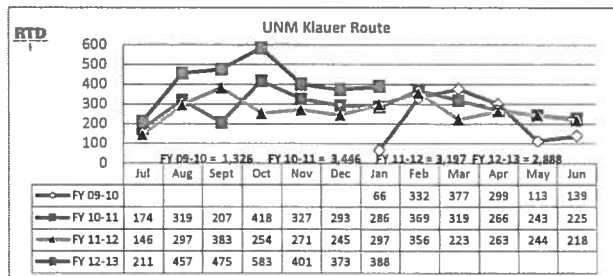
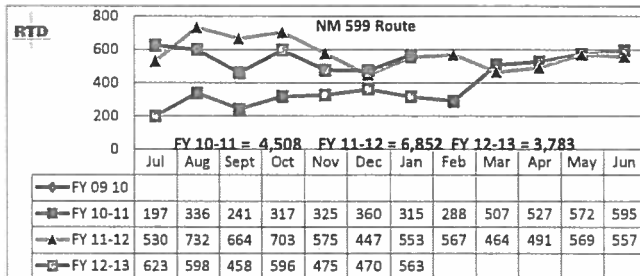
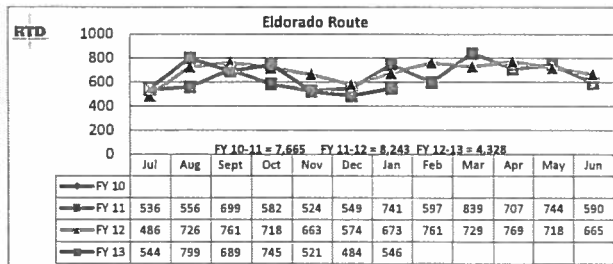
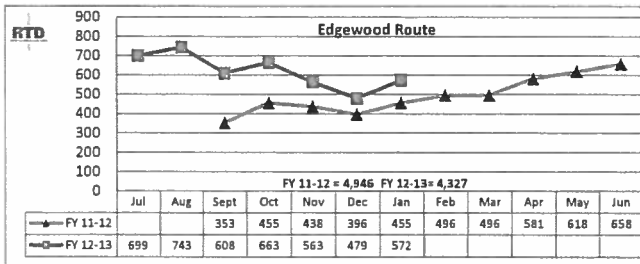
NM599 Route – Begins at the NM 599 Rail Runner Station at 6:10am and 7:25am picking up passengers exiting the Rail Runner with stops within the National Guard and New Mexico Corrections facilities, terminating at the Santa Fe County Adult Detention Center.

Edgewood to Santa Fe – Begins at Edgewood Senior Center with stops in Moriarity, Stanley, Galisteo, four stops in Santa Fe and terminating at the County Detention Center. The afternoon return route departs from the Detention Center, arriving in Edgewood in the early evening.

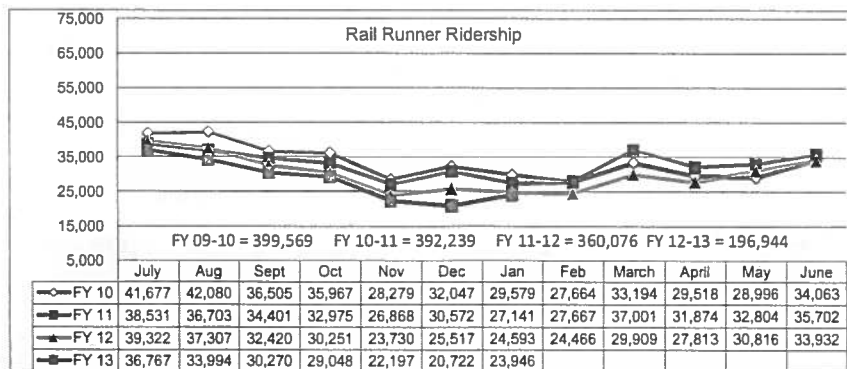
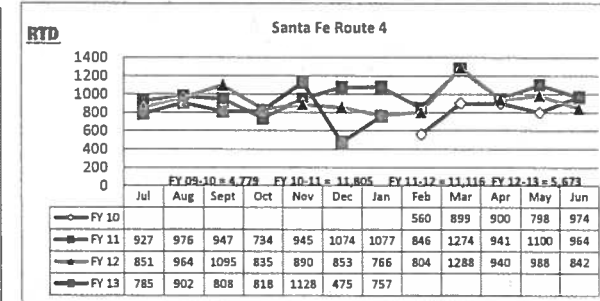
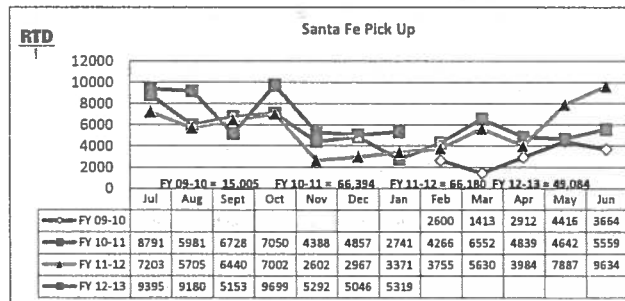
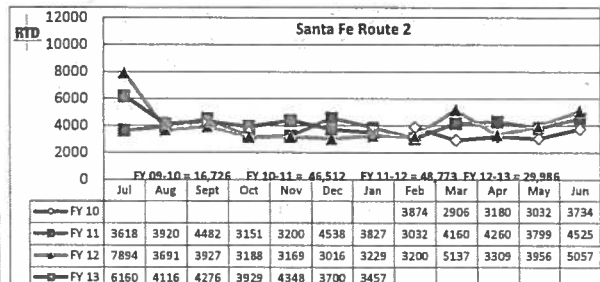
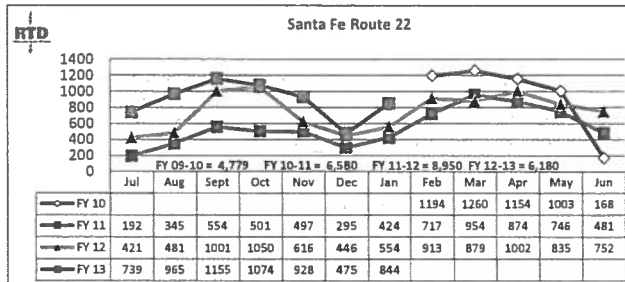
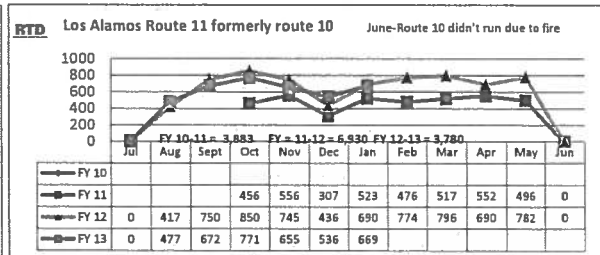
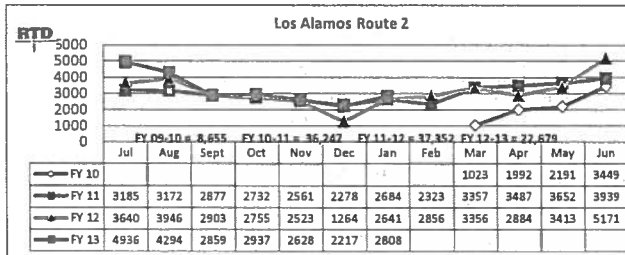
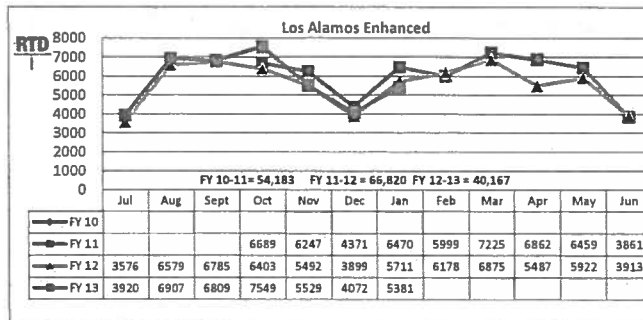
Jan-2013 Ridership Report







NCRTD Funded Routes - Member Operated



**BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY**

RESOLUTION NO. 2013-

**A RESOLUTION TO SUBMIT SANTA FE COUNTY'S RECOMMENDED
SERVICE PLAN TO THE NORTH CENTRAL REGIONAL TRANSIT
DISTRICT**

WHEREAS, Santa Fe County Resolution 2003-108 states that multi-jurisdictional transportation systems would protect our environment and enhance energy efficiency, decrease congestion, decrease automobile accidents, reduce noise and air pollution and improve public health;

WHEREAS, the North Central Regional Transit District (hereinafter referred to as "NCRTD") was created by agreement of the City of Espanola, Los Alamos County, Pojoaque Pueblo, Rio Arriba County, San Ildefonso Pueblo, San Juan Pueblo, Santa Clara Pueblo, the City of Santa Fe, Santa Fe County (hereinafter referred to as "the County") and Tesuque Pueblo in 2004;

WHEREAS, Santa Fe County Ordinance 2008-14 which imposed a County Regional Transit Gross Receipts Tax of one eighth of one percent (.125%) states that "Revenue from the county regional transit gross receipts tax will be used for the management, construction or operation of a public transit system or for specific public transit projects or services pursuant to the Regional Transit District Act;

WHEREAS, the NCRTD considers Santa Fe County to be a critical participant in the regional transportation strategy and is willing to work closely with the County to assure that regional transportation needs are met and that the Rail Runner continues to be a well-used mode of public transportation;

WHEREAS, the 2010 Santa Fe County General Plan, the Sustainable Growth Management Plan, adopted by the Board of County Commissioners by Resolutions 2010-210 and 2010-225 states under Policy 33.3 "Coordinate with RTD and other entities to evaluate public transit routes and enhance existing transit services (both to existing areas and to areas of new development) to match population demands and future growth to provide an efficient alternative to personal vehicle use;"

WHEREAS, for FY 2013 the NCRTD funded various transportation routes within Santa Fe County contained in the FY 2013 regional transit plan submitted to the NCRTD on behalf of the County and the City of Santa Fe;

WHEREAS, the NCRTD Board is requesting a FY2014 regional transit service plan for Santa Fe County by June of 2013 and this resolution is designed to respond to that request;

WHEREAS, the proposed NCRTD budget for FY2014 indicates that there is sufficient funding to continue to provide service for all routes currently being funded by the regional gross receipts tax dollars and other federal grant money, including all of the existing routes in Santa Fe County; and

WHEREAS, Santa Fe County strongly supports the inclusion of the NM 14 corridor as a route servicing the communities of Madrid, Cerrillos, Golden and the Santa Fe Public Safety offices and asks the NCRTD to reconfiguring the current NM 599 Route to accommodate the NM 14 corridor in 2013 and determine the costs and benefits of said route; and

WHEREAS, the NCRTD is updating the 2008 -2013 NCRTD Five Year Service Plan in 2013 and this update shall pursue further analysis regarding the costs and benefits of potential routes within the NM 14 corridor including potential service to the communities of Golden, Madrid, Cerrillos, La Cienega and La Cieneguilla and/or other stops to be determined;

NOW, THEREFORE, BE IT RESOLVED THAT the Board of County Commissioners of Santa Fe County hereby adopts the FY2014 Santa Fe County Regional Transit Plan attached hereto as Exhibit A, and instructs staff to submit that Plan to the NCRTD.

PASSED, APPROVED AND ADOPTED THIS ____ DAY OF MAY, 2013

**THE BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY**

By: _____
Kathy S. Holian, Chair

ATTEST:

Geraldine Salazar, Santa Fe County Clerk

APPROVED AS TO FORM:

Stephen C. Ross, County Attorney

Exhibit A

ROUTES OPERATED AND FUNDED BY NCRTD IN SANTA FE COUNTY

I. ROUTES FUNDED BY NCRTD - OPERATED BY SANTA FE TRAILS:

- | | |
|----------------------------|-----------------------------|
| 1. ROUTE 2 – | Ridership FY 11/12 = 48,733 |
| 2. ROUTE 4 – | Ridership FY 11/12 = 11,116 |
| 3. ROUTE 22 - IAIA/SFCC FY | Ridership FY 11/12 = 8,950 |
| 4. SANTA FE PICK-UP – | Ridership FY 11/12 = 66,180 |
| 5. SPECIALS | |

II. ROUTES FUNDED AND OPERATED BY NCRTD

- | | |
|--------------------------------------|----------------------------|
| 1. <u>ESPANOLA TO SANTA FE</u> | Ridership FY11/12 = 24,170 |
| 2. <u>LOS ALAMOS TO POJOAQUE</u> | Ridership FY11/12 = 1,317* |
| 3. <u>CHIMAYO FIXED ROUTE</u> | Ridership FY11/12 = 5,873 |
| 4. <u>ELDORADO TO SANTA FE</u> | Ridership FY11/12 = 8,243 |
| 5. <u>POJOAQUE TRIBAL</u> | Ridership FY11/12 = 3,167 |
| 6. <u>SAN ILDEFONSO TRIBAL</u> | Ridership FY11/12 = 3,399 |
| 7. <u>SANTA CLARA TRIBAL</u> | Ridership FY11/12 = 7,022 |
| 8. <u>TESUQUE TRIBAL</u> | Ridership FY11/12 = 7,176 |
| 9. <u>POJOAQUE STUDENTS</u> | Ridership FY11/12 = 3,088 |
| 10. <u>599 RR STATION TO SR14 S.</u> | Ridership FY11/12 = 6,852 |
| 11. <u>EDGEWOOD TO SANTA FE</u> | Ridership FY11/12 = 4,946 |

III. ROUTES REQUESTED BY SANTA FE COUNTY

1. RESTRUCTURING OF 599 RAILRUNNER TO NM 14 SOUTH INCLUDING THE PUBLIC SAFETY DEPARTMENT AREA AND THE COMMUNITIES OF MADRID, CERRILLOS AND GOLDEN

Total FY11/12 Ridership for Santa Fe County is approximately 210,232

*The Los Alamos to Pojoaque route is part of the Los Alamos to Espanola route and the ridership numbers reflect the total route numbers.

Santa Fe County Treasurer's Quarterly Report 1st

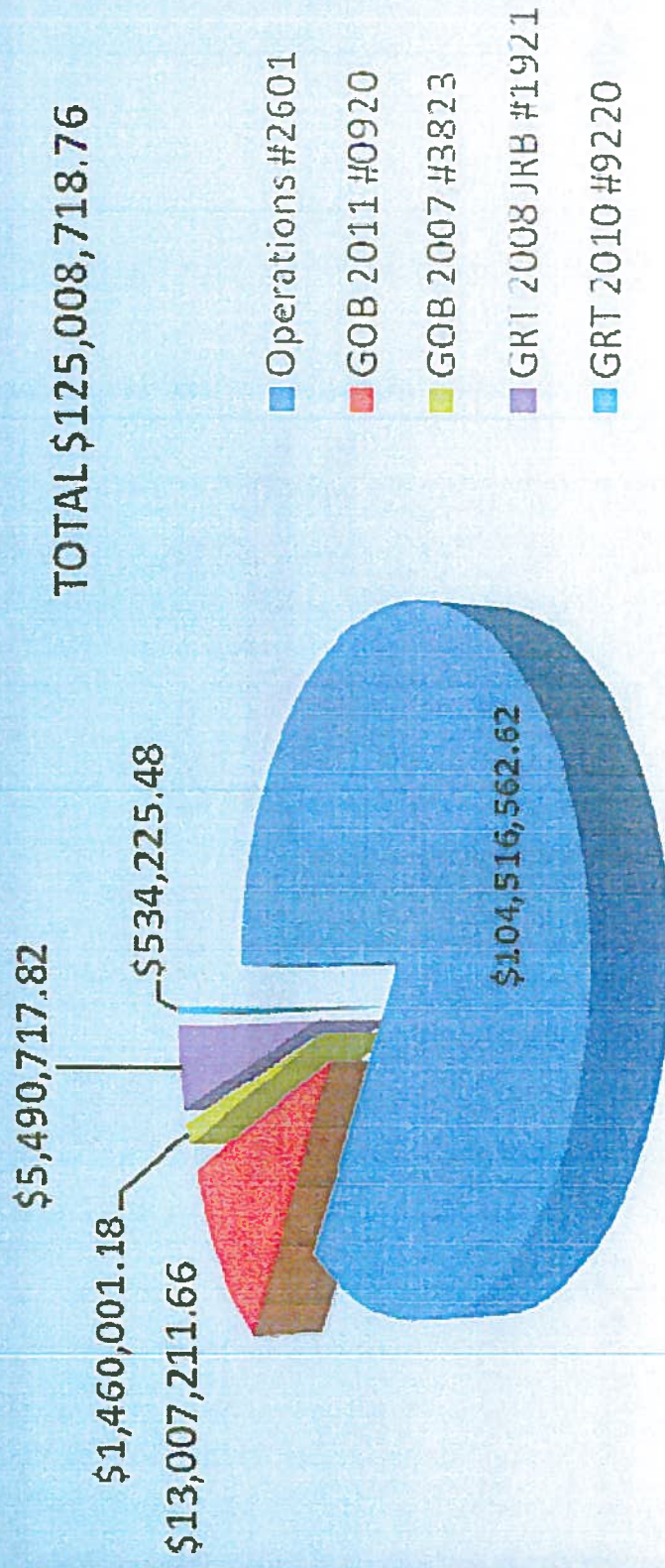


Santa Fe County Treasurer's Challenges

- Audit finding for the office
 - Finance unable to view items
- Archives missing from fiscal agent
 - Finance missing archive CD's
- Outside requests for extended hours.
 - Tax rush extended hours



Investments



Charles Schwab Grand Totals



Investments and Account Balances



Total Account Balances

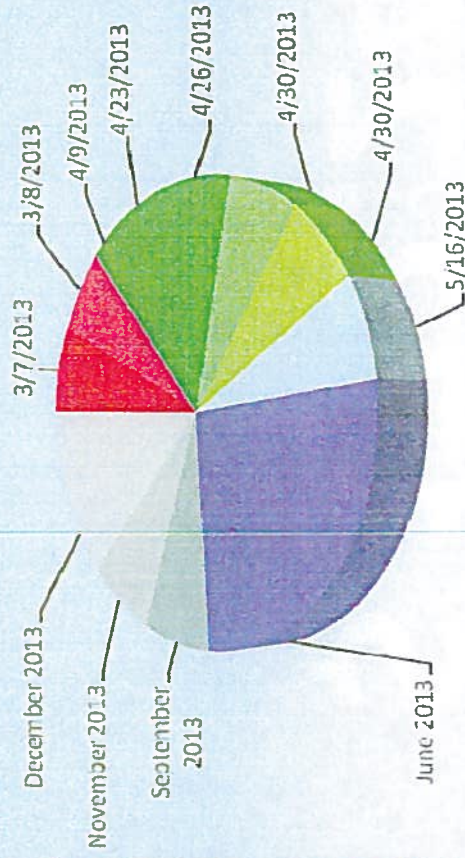
as of March 31, 2013

\$ 172,242,438.51

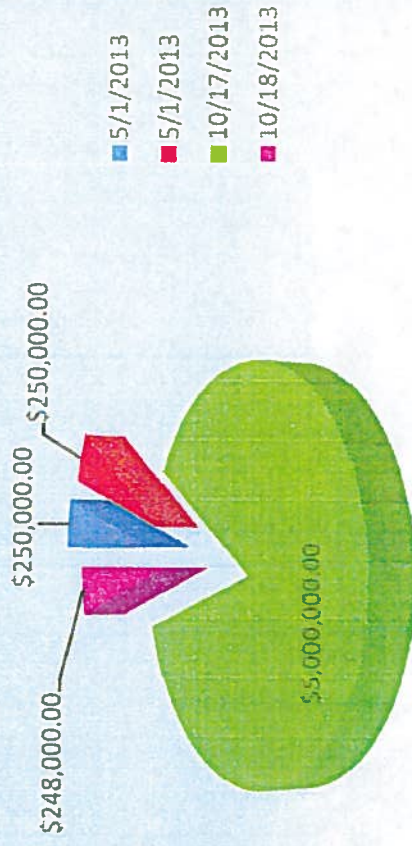


Maturing CD's 2013

BROKERED CERTIFICATES OF DEPOSIT



LOCAL CERTIFICATES OF DEPOSITS



March 1 – April 30, 2013	\$ 1,583,000.00
May	\$ 250,000.00
June	\$ 990,000.00
September	\$ 248,000.00
November	\$ 500,000.00
TOTAL	\$ 3,821,000.00

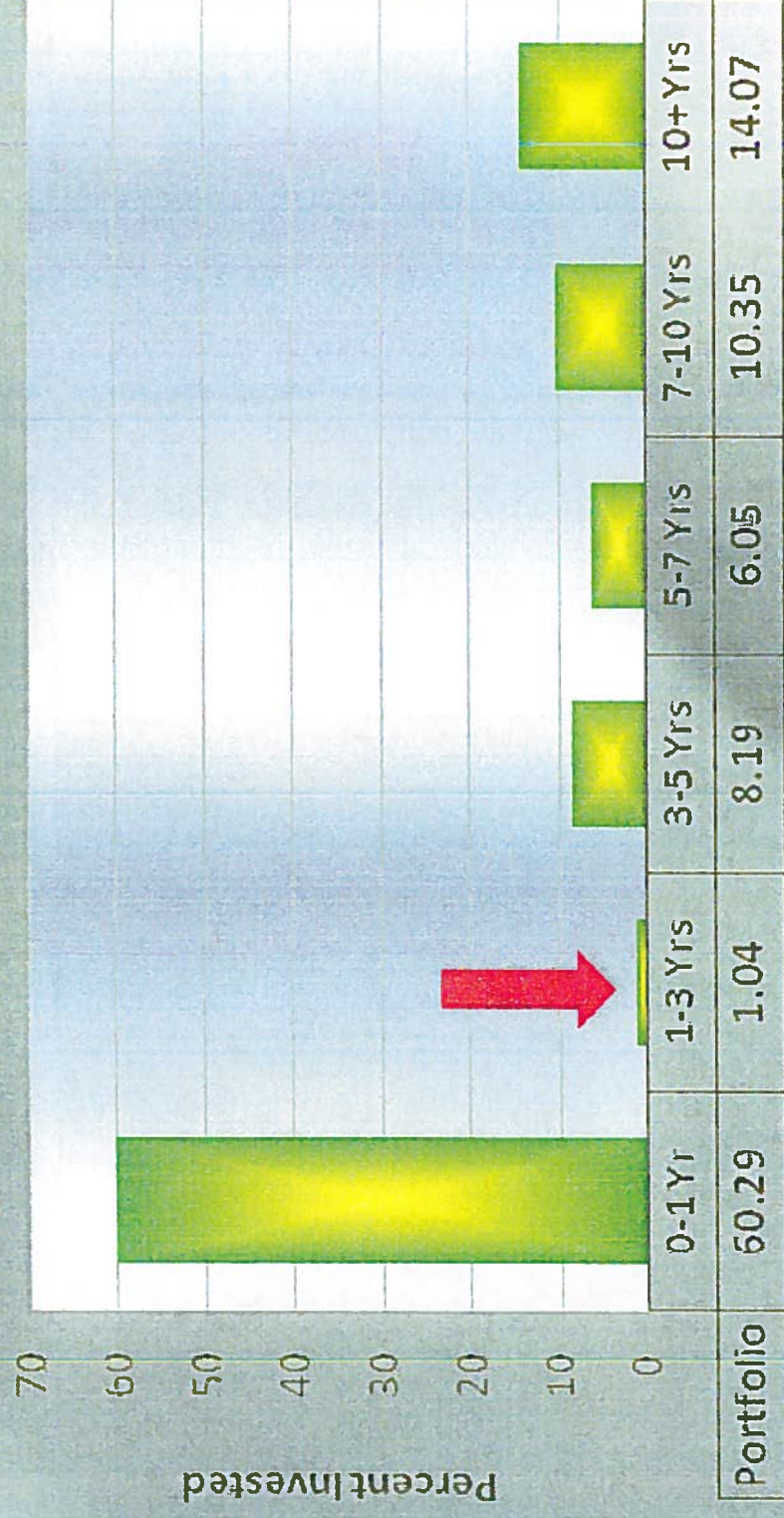
May	\$ 500,000.00
October	\$5,248,000.00
TOTAL	\$ 5,748,000.00

TOTAL	\$ 3,821,000.00	GRAND TOTAL	\$ 9,569,000.00
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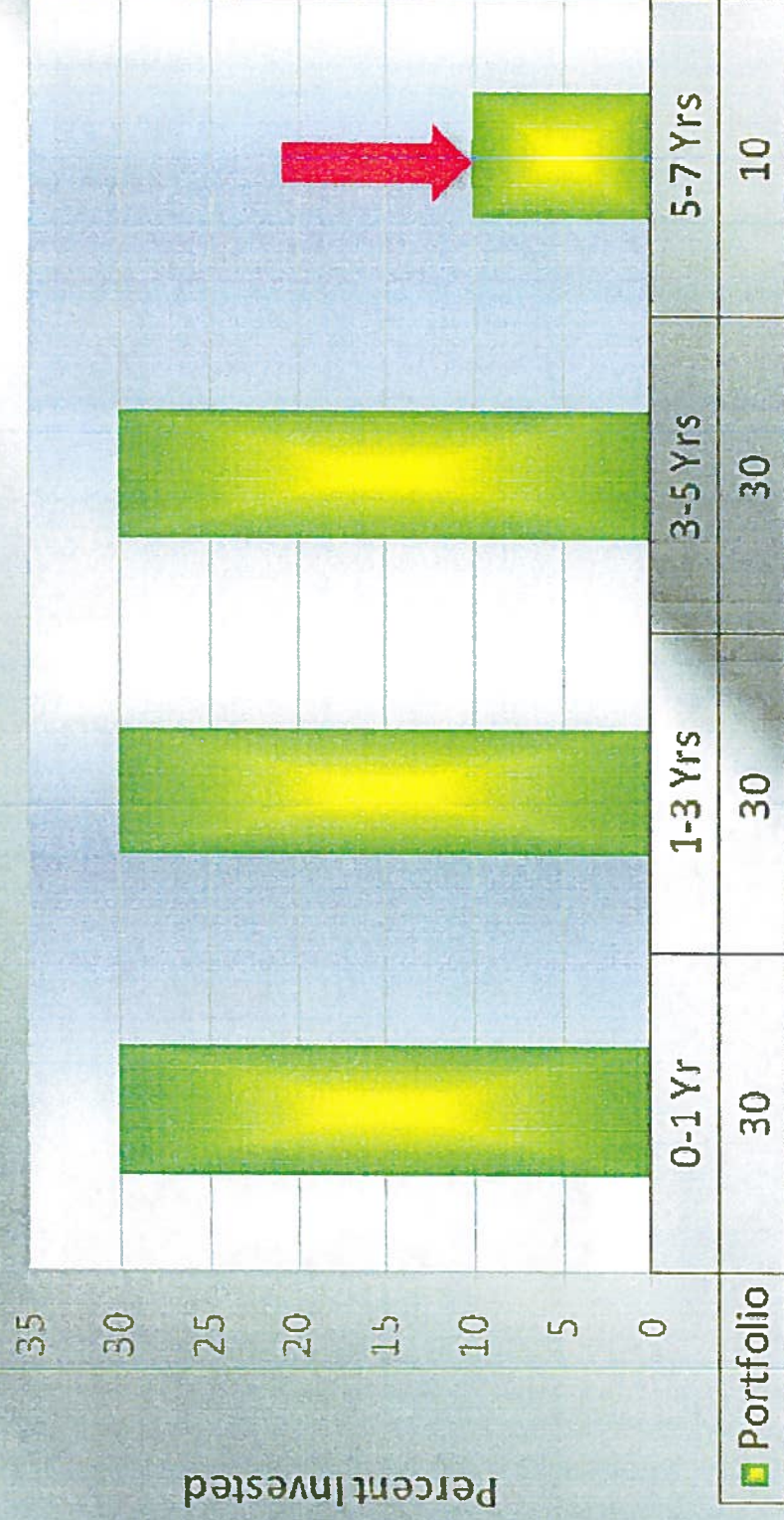
Current Holdings to Maturity

Holdings - Years to Maturity



Proposed Cash Flow Maturity

Proposed Holdings Maturity Flow



Financials – Cash Receipts Operational

• Property Taxes	
- November / December	\$20.4M
- April / May	\$13.0M
• GRT Monthly Collections	\$3.7M
• Charges for Service (Monthly)	\$1.2M
• Grants – Monthly Requests	\$737K
• JPA & Subsidies Mo. Reimbursements	\$311K
• Other Revenue	
- Misc.	\$239K
- Fines & Forfeitures	\$38K
- License Permits & Fees	\$49K

APPROX TOTAL \$39.67M



Financials – Cash Disbursements Oper.

• Property Taxes	
- November / December	\$20.4M
- April / May	\$13.0M
• Salaries & Benefits Mo.	\$4.6M
• Contractual Services Mo.	\$1.4M
• Fleet & Maint. Mo.	\$240K
• Insurance & Deductibles Mo.	\$225K
• Supplies Mo.	\$139K
• Travel Mo.	\$17K
• Other Oper. Costs Mo.	\$1.1M
• Other Misc. Costs	\$346K



APPROX TOTAL \$41.47M

Financials – Cash Disbursements Cap.

- Capital Purchases \$3.5M
- Debt Service Payments
 - July \$10.9M
 - Dec – Feb \$1.3M

APPROX TOTAL \$15.7M



Delinquent Collections

For this quarter, the Treasurer's Office had three people working on delinquent collections. One was only working part time while also working the window.

866 Total accounts were worked.

\$ 2,140,261,68

New "RED TAGGING" Project

Delinquent Mobile Home Tax



Mobile Home “Red Tagging”

- 24 out of 34 Mobile Home Parks worked.
- 275 Mobile homes in delinquent status.
- 165 Mobile home accounts were collected
- 110 Mobile homes were un-locatable
- High number of un-locatables because of new process



Mobile Home "Red Tagging"

\$56,988.43 Additional Revenue has been collected on the 165 accounts since March 4th 2013.

\$44,281.98 Base
\$12,706.45 P&I

\$118,826.90 Loss on the 110 accounts that were un-locatable

Un-locatable mobile homes will be removed from the tax roll pursuant to NMSA 7-38-77 sec. C

Total Delinquent Collections

\$2,197,250.11 YTD

Treasurer's Short Term Goals

- Use of internet services
 - Use internet to purchase refuse permits
 - Monthly credit card payments
 - E Signatures
 - ACH payments
- November Tax Site Collections
 - Visit one site each day of the week
Chimayo, El Rancho, Eldorado, Glorieta,
Edgewood



TRUST IN INFRASTRUCTURE



Sheila Duffy

- Ms. Duffy serves as the Head of Credit Research and leads Public Trust's credit committee
- Prior to Public Trust, Ms. Duffy served in the NM State Treasurer's office as Chief Investment Officer, responsible for investing in the general funds, bond proceeds and the Local Government Investment Pool (LGIP) for the State of New Mexico
- The State of NM Collateral Manager reported to Ms. Duffy in her role with the State Treasurer and she oversaw compliance with NM Collateral requirements as outlined in administrative code, NMAC 2.60.4
- Ms. Duffy graduated with a Bachelor in Arts from Colby College and holds a Master of Business Administration from New York University's Stern School of Business



Chris Debow

- Mr. Debow is the managing director with more than 10 yrs. Experience providing investment advisory services to local governments.
- In his current and previous roles, Mr. Debow served as primary relationship manager for more than \$7 billion in separately managed assets including general funds, bond proceeds, pension funds, reserved funds.
- Significant experience in investing public funds for New Mexico public entities.
- Served as head of business development for top fixed income investment firm for 5 years.
- Frequent speaker and committee member for several chapters of the GFOA



SOW For SF County Treasurer's Office

- Set initial benchmarks
- Best Practices for County's Investment Policy
- Review of organizational structure
- Review and provide a detailed analysis of the SF County Treasurer's portfolio
- Review SF County financial reports, statutes, rules, etc...
- Complete investment analysis
- Recommendations for future investments
- Review of custodial and depository operations



THANK YOU



