Henry P. Roybal
Commissioner, District 1

Miguel Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3

Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: *January 2, 2015*

TO: *Board of County Commissioners*

FROM: *Teresa Martinez, Finance Director*

VIA: *Adam Leigland, Public Works Department Director*
Katherine Miller, County Manager KM 1.5.15

ITEM AND ISSUE: *BCC Meeting January 13, 2015*
Resolution 2015 -_____ A Resolution Requesting a Budget Increase to the State Special Appropriations Fund (318) to Budget a Grant for the Pojoaque Sports Fields in Pojoaque in Santa Fe County. / $128,800 (Finance/Teresa Martinez)

SUMMARY:

The purpose of this resolution is to budget Grant 14-L-1997 in State Special Appropriation Fund (318) in the amount of $128,800 to purchase and/or make improvements to the Pojoaque Sports Fields in Pojoaque in Santa Fe County.

BACKGROUND:

In June 2012, the Board of County Commission approved the 2012 Capital Improvement Plan which included $1,000,000 in GRT and GOB funds to purchase and make improvements to the Pojoaque Sports Fields. In addition, the County allocated $855,666 in GRT funding from various sources including the Rancho Valle Project ($70,000), the Northern NM Rec Fields ($490,500) and District 1 Capital funds ($295,166). Santa Fe County also received two legislative grants to purchase and/or make improvements to the Pojoaque Sports Fields; Grant 13-1765 in the amount of $225,000 and Grant 14-1997 in the amount of $128,800. The total project budget for the Pojoaque Ball Fields is $2,209,466. All funds are budgeted with the exception of Grant 14-1997 in the amount of $128,800.

ACTION REQUESTED:

Public Works is requesting approval to budget Grant 14-L-1997 in the amount of $128,800 to make improvements to the Pojoaque Sports Fields.

SANTA F COUNTY

RESOLUTION 2015 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on January 13, 2015, did request the following budget adjustment:

Department / Division: Public Works/Project Development

Fund Name: State Special Appropriation Fund (318)

Budget Adjustment Type: Budget Increase

Fiscal Year: 2015 (July 1, 2014 - June 30, 2015)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0736	371	9000	Grants/State/Other	$128,800	
TOTAL (if SUBTOTAL, check here ____)					$128,800	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0736	481	8010	Capital Purchases/Buildings & Structures	$128,800	
TOTAL (if SUBTOTAL, check here ____)					$128,800	

Requesting Department Approval: _____ **Title:** _____ **Date:** _____

Finance Department Approval: Teresa C Martinez **Date:** 12/30/14 **Entered by:** _____ **Date:** _____

County Manager Approval: Katherine Miller **Date:** 1-4-15 **Updated by:** _____ **Date:** _____

SANTA FE COUNTY

RESOLUTION 2015 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: **Name:** Agnes Leyba-Cruz **Dept/Div:** Public Works/Project Development **Phone No.:** 995-6516

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
  Santa Fe County received Grant 14-1997 to purchase and make improvements to the Pojoaque Sports Field in Pojoaque in Santa Fe County. The property was purchased on September 22, 2014. The design of Phase I improvements is complete and the project has been bid. The grant will be applied to the improvements to the fields.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
8010	Improvements to the Pojoaque Sports Fields	$128,800

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

SANTA F COUNTY

RESOLUTION 2015 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name:_Agnes Leyba-Cruz_____ Dept/Div:_Public Works/Project Development_____ Phone No.:___995-6516_____

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, YES _X_____ NO _____ State Special Appropriations Fund (318)
    If YES, cite statute and attach a copy.

    Laws of 2013. Chapter 226, Section 31, Paragraph 176, two hundred twenty five thousand dollars ($225,000) to purchase, plan, design, construct, equip, and improve the recreational and baseball fields in the Pojoaque Valley in Santa Fe County.

  - b) Does this include state or federal funds? YES __X_____ NO _____
    If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

    Grant#: 14-L-1997
    Grant Name: Pojoaque Valley Rec. Fields
    Executed Date: December 2014
    Grant Amount: $128,800

  - c) Is this request is a result of Commission action? YES _____ NO __X_____
    If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).

  - d) Please identify other funding sources used to match this request.
    NA

SANTA FE COUNTY

RESOLUTION 2015 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 13th **Day of** January, **2015.**

Santa Fe Board of County Commissioners

_____

Robert A. Anaya, Chairperson

ATTEST:

_____

Geraldine Salazar, County Clerk

REGION III DRUG ENFORCEMENT TASK FORCE

Law Enforcement Working Together to Serve Santa Fe, Los Alamos, Rio Arriba and Taos Counties in New Mexico

P. O. Box 23118
Santa Fe, NM 87502
(505) 471-1715 or (800) 662-6660

ARD OF DIRECTORS

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nta Fe County
eriff's Department

DATE: December 9, 2014

TO: The Board of County Commissioners
Santa Fe County, Santa Fe New Mexico

Cc: Katherine Miller, County Manager KW 1.5.15

FROM: Ralph W. Lopez, Region III
Program Manager

VIA: Robert Garcia, Sheriff
Santa Fe County Sheriff's Office

RE: Resolution 2015 - A Resolution Requesting a Budget Increase to the Law Enforcement Operations Fund (246) to Budget Supplemental Funding Awarded Through the HIDTA Grant Program / $8,000.00. (Finance/Teresa Martinez)

BACK ROUND:

Region III Task Force is requesting approval of a Resolution through the Board of County Commissioners for a budget increase to the HIDTA Grant Fund (1208).

ISSUE:

The increase to the HIDTA Grant Fund which is awarded through HIDTA as supplemental funding will be used for vehicle maintenance on the existing Region fleet and to alter the appearances of the vehicles.

RECOMMENDATION:

Region III is requesting approval of the budget increase to the Law Enforcement Operations Fund (246) in the amount of $8,000.00.

RWL

SANTA FE COUNTY

RESOLUTION 2015 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on January 13, 2015 **did request the following budget adjustment:**

Department / Division: Sheriff's Department / Region III

Fund Name: Law Enforcement Operations Fund (246)

Budget Adjustment Type: Budget Increase

Fiscal Year: 2015 (July 1, 2014 - June 30, 2015)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1208	372	0600	Federal Grant / Drug Enforcement (HIDTA)	$8,000.00	
TOTAL (if SUBTOTAL, check here ____)					$8,000.00	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1208	425	35-03	Vehicle Maintenance	$8,000.00	
TOTAL (if SUBTOTAL, check here ____)					$8,000.00	

Requesting Department Approval: _____ **Title:** Sheriff **Date:** 12-11-14

Finance Department Approval: _____ **Date:** 1/5/15 **Entered by:** _____ **Date:** _____

County Manager Approval: _____ **Date:** 1.5.15 **Updated by:** _____ **Date:** _____

SANTA FE COUNTY

RESOLUTION 2015 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: **Name:** Ralph Lopez, Program Manager **Dept/Div:** Sheriff / Region III **Phone No.:** 505-473-7021

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
  - This Resolution is requesting to increase one of the HIDTA cost-centers, through the award of Supplemental funding. HIDTA cost-center 1208 will be increased to repair the existing Region fleet of vehicles and also change their appearance so we can continue to use them.

a) Employee Actions: NONE

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense XX or for NON-RECURRING (one-time only) expense _____

SANTA FE COUNTY

RESOLUTION 2015 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Ralph Lopez, Program Manager Dept/Div: Sheriff's Office / Region III Phone No.: 505-473-7021

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, YES _____ NO X
    If YES, cite statute and attach a copy.
  - b) Does this include state or federal funds? YES X NO _____
    If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. The Awarded Supplemental Funding of $8,000.00 will be a base-line increase to the HIDTA Grant Award Number G14SN0011A, for the current fiscal year.
  - c) Is this request is a result of Commission action? YES _____ NO X
    If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
  - d) Please identify other funding sources used to match this request.
    There are no other funding sources to match this request.

SANTA FE COUNTY

RESOLUTION 2015 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 13th **Day of** January, **2015.**

Santa Fe Board of County Commissioners

_____
Robert A. Anaya, Chairperson

ATTEST:

_____
Geraldine Salazar, County Clerk

Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3

Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

Date: January 13, 2015

To: Board of County Commissioners

From: Gregory S. Shaffer, County Attorney

Via: Katherine Miller, County Manager 1.5.15

Re: A RESOLUTION APPROVING MODIFICATION 2 TO HIGH INTENSITY DRUG TRAFFICKING ("HIDTA") GRANT G14SN0011A, RATIFYING GRANT G14SN011A AND MODIFICATION 1, AND AUTHORIZING THE COUNTY MANAGER TO APPLY FOR AND ACCEPT HIDTA GRANTS.

Background and Issue. In 2014 HIDTA Grant G14SN0011A was originally awarded for the amount of $255,013.00. The County Manager signed the acceptance of that grant amount on behalf of Santa Fe County, Region III Drug Trafficking Enforcement Program. By Modification 1 HIDTA Grant G14SN0011A was supplemented by a $66,800 additional grant of funds. The supplemental grant acceptance was signed by the County Manager. The County Region III has been awarded another supplemental grant of $8,000 making the total for HIDTA Grant G14SN0011A $329,813.00. The Board must approve the supplemental grant of $8,000 and ratify the Manager's signature acceptance of the original grant and previous supplemental grant of $66,800.

Implementation of this grant funding would be more efficient if the County Manager is authorized to apply and accept these HIDTA grants. This resolution proposes to have the Board delegate this authority to the County Manager.

Proposed Resolution. The proposed resolution would:

- Accept the supplemental grant of $8,000 and ratify the County's acceptance of the the original grant of $255,013.00 and the supplemental grant of $66,800.
- Delegate to the County Manager the authority to apply for and accept all HIDTA grants.

Recommendation. Approve the resolution.

Attachment: Exhibit A – Proposed Resolution

SANTA FE COUNTY

RESOLUTION NO. 2015-_____

A RESOLUTION APPROVING MODIFICATION 2 TO HIGH INTENSITY DRUG TRAFFICKING ("HIDTA") GRANT G14SN0011A, RATIFYING GRANT G14SN011A AND MODIFICATION 1, AND AUTHORIZING THE COUNTY MANAGER TO APPLY FOR AND ACCEPT HIDTA GRANTS

WHEREAS, in April 2014 the County was the recipient of HIDTA grant G14SN0011A in the amount of $255,013.000 from the HIDTA Program; and

WHEREAS, in September 2014, by Modification 1 to the HIDTA G14SN0011A grant, the County was awarded a supplemental amount of $66,800.00 for a total HIDTA G14SN0011A grant amount of $321,813.00; and

WHEREAS, by Modification 2 the HIDTA Program has awarded the County a supplemental grant in the amount of $8,000.00 for a total HIDTA grant amount of $329,818 for FY 2015.

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Santa Fe County hereby ratifies the HIDTA G14SN0011A grant acceptance in the amount of $255,013.00 and the supplemental grant in the amount of $66,800.00 signed by the County Manager, and approves the supplemental award (Modification 2) in the amount of $8,000.00 for a total HIDTA grant amount of $329,813.00. Furthermore, the Board of County Commissioners delegates to the County Manager the authority to apply for and accept all HIDTA grants, on behalf of the Santa Fe Board of County Commissioners.

APPROVED, ADOPTED AND PASSED this _____ day of _____ 2015.

SANTA FE BOARD OF COUNTY COMMISSIONERS

_____
Robert A. Anaya, Chair

ATTESTATION:

_____
Geraldine Salazar, County Clerk

Approved as to form

Gregory S. Shaffer
County Attorney

Finance Department

Teresa C. Martinez
Director