

Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

Memorandum

To: Santa Fe County Board of County Commissioners

From: Rachel O'Connor
Santa Fe County Community Services Department

Through: Katherine Miller
Santa Fe County Manager

Date: December 29, 2014

Subject: Appointment of Members to the County Fair Board

Issue:

The Community Services Department is submitting recommendations to the Board of County Commissioners to appoint members to the County Fair Board.

Background:

Santa Fe County Ordinance No. 2000-5 establishes duties, powers, and procedures of the County Fair Board. The current Ordinance allows for no less than nine (9) members and no more than thirteen (13) members to serve on the County Fair Board. There are currently four members whose terms will expire December 31, 2014. They are:

<u>Name</u>	<u>District</u>
Mike Dobesh	District 2
Karen Paige	District 1
Terri Werner	District 3
Gary Runer	District 5

Mike Dobesh has made the decision not to pursue another term with the Fair Board. In addition, Shawn Thompson (District 3), whose term does not expire until December 31, 2015, submitted his verbal resignation to the Fair Board at the meeting on October 14, 2014.

Fair Board Recommendation:

The Santa Fe County Fair Board is governed by Santa Fe County Ordinance No. 2000-05. This ordinance states that the appointment of members shall be made by the Chairperson of the BCC based on recommendations of the Fair Board, and upon approval of the full Board of County Commissioners. Recommended by the Fair Board on October 14, 2014 for re-appointment and/or appointment are:

<u>Name</u>	<u>District</u>
Karen Page	District 1 (term through 12-31-16)
Terri Werner	District 3 (term through 12-31-16)
Gary Runer	District 5 (term through 12-31-16)
Mindie Burch (new)	District 3 (term through 12-31-16)
Jeff Boulware (new)	District 3 (term through 12-31-16)

Per the same ordinance, the Chair of the County Commission can name members to fill vacancies of members who have resigned or can no longer serve on the board. Recommended to fill these vacancies are:

<u>Name</u>	<u>District</u>
Ismael "Eric" Sanchez	District 2 (Mike Dobesh vacancy / term through 12-31-16)
Basil Davis	District 3 (Shawn Thompson vacancy / term through 12/31/15)

Staff Recommendations

The Community Services Department recommends that all seven members be approved which will bring the number of County Fair Board Members to eleven.

**Santa Fe County Fair Association
Membership Form**

NAME Karen Paige

ARE YOU AT LEAST 18 YEARS OF AGE AND ELIGIBLE TO VOTE yes

ADDRESS 32 Los Huertas
SF NM 87506

PHONE 455-7739

E-MAIL paiges.nm@gmail.com
KSP@lan.gov

To help us build a bigger and stronger County Fair, please check the area(s) you will be willing to assist in:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Serve on Board of Directors | <input type="checkbox"/> Serve as a Superintendent |
| <input type="checkbox"/> Grounds Maintenance | <input checked="" type="checkbox"/> Clean-up (before Fair) |
| <input checked="" type="checkbox"/> Clean-up (after Fair) | <input type="checkbox"/> Arts & Crafts Vendors |
| <input checked="" type="checkbox"/> Adult Indoor Exhibits | <input checked="" type="checkbox"/> Youth Indoor Exhibits |
| <input checked="" type="checkbox"/> Livestock Show/Sale | <input type="checkbox"/> Entertainment |
| <input type="checkbox"/> Publicity | <input checked="" type="checkbox"/> Fun Activities |
| <input checked="" type="checkbox"/> Other (please list) | |

Please return to: Santa Fe County Fair Association
C/O Santa Fe County Extension Service
3229 Rodeo Road
Santa Fe, NM 87507

Additional forms or information can be obtained from the County Extension Office.

Forms must be turned in at the County Extension Office before the beginning of the Annual Meeting scheduled for October 14, 2014 to be considered as voting members.

Karen Paige

Karen Paige just completed her first year on the Santa Fe County Fair Board. She has lived on a small apple orchard in Santa Fe County since 1992 with her husband and two children and their rabbits and bees. Her family has been involved with 4-H for the last eight years. A trained scientist, with a Ph.D. in chemistry, she has worked at Los Alamos National Laboratory since moving to New Mexico and is currently a manager in the Environmental, Safety, and Health directorate. She likes introducing kids to the joy of science through the 4-H science programs and school programs. Her other hobbies include sewing, baking, and canning.

**Santa Fe County Fair Association
Membership Form**

NAME Terri Werner

ARE YOU AT LEAST 18 YEARS OF AGE AND ELIGIBLE TO VOTE _____

ADDRESS 4 Log Cabin Lane
Edgewood, NM 87015

PHONE 417-9380

E-MAIL coachterri@a9.com

To help us build a bigger and stronger County Fair, please check the area(s) you will be willing to assist in:

 Serve on Board of Directors

 Serve as a Superintendent

 Grounds Maintenance

 Clean-up (before Fair)

 Clean-up (after Fair)

 Arts & Crafts Vendors

 Adult Indoor Exhibits

 Youth Indoor Exhibits

 Livestock Show/Sale

 Entertainment

 Publicity

 Fun Activities

 Other (please list)

Please return to: Santa Fe County Fair Association
C/O Santa Fe County Extension Service
3229 Rodeo Road
Santa Fe, NM 87507

Additional forms or information can be obtained from the County Extension Office.

Forms must be turned in at the County Extension Office before the beginning of the Annual Meeting scheduled for October 14, 2014 to be considered as voting members.

Terri Werner – She is on her sixth year on the SFC Fair Board. She has been very involved with the 4-H Youth of Santa Fe County for the last eleven years. Terri is very proud that two of her daughter's have grown-up in Santa Fe County 4-H. She has served as the County Fair Horse Show Superintendent since 2005. She also serves as our Livestock Superintendent and co-coordinator for our Santa Fe County Rodeo/Fair Queen and Princess. She loves to see our youth believe in themselves, grow in independence, and thrive with whatever their passion is. She finds it an Honor to serve as a member in Santa Fe County Fair Board.

Terri Werner – She is on her sixth year on the SFC Fair Board. She has been very involved with the 4-H Youth of Santa Fe County for the last eleven years. Terri is very proud that two of her daughter's have grown-up in Santa Fe County 4-H. She has served as the County Fair Horse Show Superintendent since 2005. She also serves as our Livestock Superintendent and co-coordinator for our Santa Fe County Rodeo/Fair Queen and Princess. Terri works with Santa Fe County Extension & New Mexico State University as a Nutrition Educator. She loves to see our youth believe in themselves, grow in independence, and thrive with whatever their passion is. She finds it an Honor to serve as a member in Santa Fe County Fair Board.

**Santa Fe County Fair Association
Membership Form**

NAME Gary L. Runer

ARE YOU AT LEAST 18 YEARS OF AGE AND ELIGIBLE TO VOTE Yes

ADDRESS P.O. Box 4091
Santa Fe, N.M. 87502

PHONE (505) 780-5097

E-MAIL glruner@ gmail.com

To help us build a bigger and stronger County Fair, please check the area(s) you will be willing to assist in:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Serve on Board of Directors | <input type="checkbox"/> Serve as a Superintendent |
| <input type="checkbox"/> Grounds Maintenance | <input checked="" type="checkbox"/> Clean-up (before Fair) |
| <input type="checkbox"/> Clean-up (after Fair) | <input type="checkbox"/> Arts & Crafts Vendors |
| <input type="checkbox"/> Adult Indoor Exhibits | <input checked="" type="checkbox"/> Youth Indoor Exhibits |
| <input type="checkbox"/> Livestock Show/Sale | <input type="checkbox"/> Entertainment |
| <input type="checkbox"/> Publicity | <input checked="" type="checkbox"/> Fun Activities |
| <input type="checkbox"/> Other (please list) | |

Please return to: Santa Fe County Fair Association
C/O Santa Fe County Extension Service
3229 Rodeo Road
Santa Fe, NM 87507

Additional forms or information can be obtained from the County Extension Office.

Forms must be turned in at the County Extension Office before the beginning of the Annual Meeting scheduled for October 14, 2014 to be considered as voting members.

Gary Runer

Gary Runer – born and raised in Santa Fe. Graduated from Santa Fe High in 1974. Owner of G.L. Runer Electric, Inc. since 1991. Been involved in 4-H for 18 years and a member of the fair board for approximately 16 years. Served as president of the fair board from 2002 to 2008. I am the current president of Rodeo Property Inc., and a director of Rodeo De Santa Fe.

**Santa Fe County Fair Association
Membership Form**

NAME Eric
Ismael Sanchez

ARE YOU AT LEAST 18 YEARS OF AGE AND ELIGIBLE TO VOTE Yes

ADDRESS 23 La Luna Rd.
Santa Fe, N. Mex 87507

PHONE (505) 412-5730 E-MAIL eric.sanchez27@gmail.com

To help us build a bigger and stronger County Fair, please check the area(s) you will be willing to assist in:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Serve on Board of Directors | <input type="checkbox"/> Serve as a Superintendent |
| <input type="checkbox"/> Grounds Maintenance | <input type="checkbox"/> Clean-up (before Fair) |
| <input type="checkbox"/> Clean-up (after Fair) | <input type="checkbox"/> Arts & Crafts Vendors |
| <input type="checkbox"/> Adult Indoor Exhibits | <input type="checkbox"/> Youth Indoor Exhibits |
| <input type="checkbox"/> Livestock Show/Sale | <input type="checkbox"/> Entertainment |
| <input type="checkbox"/> Publicity | <input type="checkbox"/> Fun Activities |
| <input type="checkbox"/> Other (please list) | |

Please return to: Santa Fe County Fair Association
C/O Santa Fe County Extension Service
3229 Rodeo Road
Santa Fe, NM 87507

Additional forms or information can be obtained from the County Extension Office.

Forms must be turned in at the County Extension Office before the beginning of the Annual Meeting scheduled for October 14, 2014 to be considered as voting members.

Short Biography

Fairboard
412-5730

Ismael Eric Sanchez

Eric Sanchez

Born Las Vegas, New Mexico.

Resided in Northern New Mexico till the age of 11 before moving to Santa Fe. Upon graduating from Santa Fe High school, I attended Technical school In Phoenix Arizona receiving a technical certificate for my field of study. After a year working in my field I enlisted in the Army for four years, soon after returning from Desert Storm I was honorably discharged from service, I then joined the National guard and completed a four year enlistment while working for Corrections Corporation of America as a Transport and Fire safety Officer. I moved on to a Full time position as a fire safety inspector/ technician with a private company where I worked for 11 years. I then acquired a position with the Santa Fe Police Department as an evidence technician, after two and a half years I was promoted to Fleet Manager. I am a member of the Santa Fe High Girls coaching staff, and have been a girls' basketball coach for the last 14 years. I currently hold an executive seat on the board of the Santa Fe Police Officers Association. My wife Tammy and I have two daughters, a son, a son in-law, and a granddaughter with a grandson on the way. Our family is involved and participates in our county 4H program, as well as many school related Functions and sports programs. As a 4H leader I have attended training and been certified as a Shooting sports instructor, in the hand gun discipline.

Education

Santa Fe High school

Universal Technical Institute Phoenix, Arizona

Santa Fe Community Collage

Employment

All Appliance Santa Fe

United States Army

New Mexico National Guard

Corrections Corporation of America

Fire Safety Sales

Santa Fe Public schools

Santa Fe Police Department

Affiliations

Veteran of Foreign wars

Police officers Association

New Mexico Coaches Association

Contact information

Cell Phone 505-412-5730

Office 505-955-5036

E- mail iesanchez@santafenm.gov

**Santa Fe County Fair Association
Membership Form**

NAME BASIL DAVIS

ARE YOU AT LEAST 18 YEARS OF AGE AND ELIGIBLE TO VOTE YES

ADDRESS 713 A B. ANAYA ROAD
STANLEY, NM 87056

PHONE 505.660.3432

E-MAIL nmbdavis@electric.com

To help us build a bigger and stronger County Fair, please check the area(s) you will be willing to assist in:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Serve on Board of Directors | <input type="checkbox"/> Serve as a Superintendent |
| <input checked="" type="checkbox"/> Grounds Maintenance | <input type="checkbox"/> Clean-up (before Fair) |
| <input checked="" type="checkbox"/> Clean-up (after Fair) | <input type="checkbox"/> Arts & Crafts Vendors |
| <input type="checkbox"/> Adult Indoor Exhibits | <input type="checkbox"/> Youth Indoor Exhibits |
| <input checked="" type="checkbox"/> Livestock Show/Sale | <input checked="" type="checkbox"/> Entertainment |
| <input type="checkbox"/> Publicity | <input type="checkbox"/> Fun Activities |
| <input type="checkbox"/> Other (please list) | |

Please return to: Santa Fe County Fair Association
C/O Santa Fe County Extension Service
3229 Rodeo Road
Santa Fe, NM 87507

Additional forms or information can be obtained from the County Extension Office.

Forms must be turned in at the County Extension Office before the beginning of the Annual Meeting scheduled for October 14, 2014 to be considered as voting members.

Basil Davis

713 A B. Anaya Road Stanley, NM 87056

Cell: 505-660-3432

nmbdaviselectric@aol.com

Professional Profile

Experienced manager with excellent client and project management skills. Action-oriented with strong ability to communicate effectively with technology, executive, and business audiences. Self-employed (B. Davis Electric L.L.C.)

Qualifications

- Operations Management
- Computer proficient
- Quick Learner
- Contract negotiation review
- Training and development
- Client-focused
- Results-oriented
- Cold Calling
- Project Management
- Creative Problem Solving

Relevant Experience

Documentation

- Wrote and edited documents to keep staff informed on policies and procedures.

Process Improvement

- Created new departmental procedures manual
- Assessed organizational training needs

Competitive Analysis

- Performed competitive analysis to make recommendations for future company growth.

Protective Services

- Applied safety procedures and policies as outlined in Department Safety Manual.
- OSHA certified

Experience

Santa Fe County
Electrical / Maintenance Supervisor
Santa Fe, NM

Provided onsite training, Successfully led key projects which resulted in quality of life for residences. Planned and executed capital funded projects. Reviewed and provided comments on the adequacy of existing buildings and took necessary steps to cure any deficiencies.

Education

Sandia High School
High School Diploma
Albuquerque, NM, USA

New Mexico Highlands University
Studied Biology/ Environmental Science
Las Vegas, NM, USA

Affiliations

Member, St. Joseph's Society
Member, United States Team Roping Championships (USTRC)
Member, World Series Team Roping (WSTR)
Member, Rocky Mountain Elk Foundation

**Santa Fe County Fair Association
Membership Form**

NAME Mindie Burch

ARE YOU AT LEAST 18 YEARS OF AGE AND ELIGIBLE TO VOTE Yes

ADDRESS 47 Hopping Hills Trl
Edgewood NM 87015

PHONE 817-329-3819

E-MAIL bbmcburch@att.net

To help us build a bigger and stronger County Fair, please check the area(s) you will be willing to assist in:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Serve on Board of Directors | <input type="checkbox"/> Serve as a Superintendent |
| <input type="checkbox"/> Grounds Maintenance | <input type="checkbox"/> Clean-up(before Fair) |
| <input type="checkbox"/> Clean-up (after Fair) | <input type="checkbox"/> Arts & Crafts Vendors |
| <input type="checkbox"/> Adult Indoor Exhibits | <input type="checkbox"/> Youth Indoor Exhibits |
| <input type="checkbox"/> Livestock Show/Sale | <input type="checkbox"/> Entertainment |
| <input type="checkbox"/> Publicity | <input type="checkbox"/> Fun Activities |
| <input type="checkbox"/> Other (please list) | |

Please return to: **Santa Fe County Fair Association
C/O Santa Fe County Extension Service
3229 Rodeo Road
Santa Fe, NM 87507**

Additional forms or information can be obtained from the County Extension Office.

Forms must be turned in at the County Extension Office before the beginning of the Annual Meeting scheduled for October 14, 2014 to be considered as voting members.



Mindie Burch

My family and I moved to Santa Fe county about a year ago from the Fort Worth Texas area. Bill and I have two children, a daughter 13 and son 10. I have been active in AQHA and APHA showing horses for over 20 years. I am currently also on the board of the New Mexico Paint Horse Association. Prior to moving to New Mexico I was a Sr Marketing Manager at an Animal Health distributor.

Currently I coach Volleyball and Basketball at Edgewood Middle School. We have been involved in 4-H both in Texas and now in New Mexico. Currently the kids show horses, pigs and chickens in county competitions and show horses at local breed associations.

**Santa Fe County Fair Association
Membership Form**

NAME Jeff Bailwaire

ARE YOU AT LEAST 18 YEARS OF AGE AND ELIGIBLE TO VOTE YES

ADDRESS PO Box 771
Edgewood NM 87015

PHONE 505-414-8866

E-MAIL jbailwaire@usn.com

To help us build a bigger and stronger County Fair, please check the area(s) you will be willing to assist in:

- | | |
|---|---|
| <input checked="" type="checkbox"/> <u> </u> Serve on Board of Directors | <input checked="" type="checkbox"/> <u> </u> Serve as a Superintendent |
| <input type="checkbox"/> <u> </u> Grounds Maintenance | <input checked="" type="checkbox"/> <u> </u> Clean-up (before Fair) |
| <input checked="" type="checkbox"/> <u> </u> Clean-up (after Fair) | <input type="checkbox"/> <u> </u> Arts & Crafts Vendors |
| <input type="checkbox"/> <u> </u> Adult Indoor Exhibits | <input type="checkbox"/> <u> </u> Youth Indoor Exhibits |
| <input checked="" type="checkbox"/> <u> </u> Livestock Show/Sale | <input type="checkbox"/> <u> </u> Entertainment |
| <input type="checkbox"/> <u> </u> Publicity | <input type="checkbox"/> <u> </u> Fun Activities |
| <input type="checkbox"/> <u> </u> Other (please list) | |

Please return to: Santa Fe County Fair Association
C/O Santa Fe County Extension Service
3229 Rodeo Road
Santa Fe, NM 87507

Additional forms or information can be obtained from the County Extension Office.

Forms must be turned in at the County Extension Office before the beginning of the Annual Meeting scheduled for October 14, 2014 to be considered as voting members.

SANTA FE COUNTY

ORDINANCE NO. 2000 - 05

AN ORDINANCE REGARDING THE SANTA FE COUNTY FAIR BOARD; ESTABLISHING THE DUTIES, POWERS AND PROCEDURES OF THE BOARD; REPEALING ORDINANCES 1986-6 AND 1987-4

Section 1. Short Title

This ordinance may be cited as the "Fair Board Ordinance"

1759729

Section 2. Repeal of Ordinances 1986-6 and 1987-4

Ordinances 1986-6 and 1987-4 and all rules, policies and bylaws related thereto are hereby repealed.

Section 3. Purpose and legislative intent

The purpose of this ordinance is to establish the Santa Fe County Fair Board ("Fair Board") as an advisory body to the Board of County Commissioners of Santa Fe County ("BCC") charged with the promotion and development of youth, agriculture, home economics, creative art skills and similar activities of interest in Santa Fe County by holding an annual fair and such other public exhibits as may be determined by the Fair Board. It is the intent of this ordinance that the Santa Fe County Fair Board be an advisory body to the BCC with such administrative authority as the BCC may delegate to it from time to time.

Section 4. Establishment of Fair Board; Role of Fair Board

There shall be established a Santa Fe County Fair Board, which shall serve as an advisory body to the BCC and shall coordinate its activities with the BCC or its designee. The Fair Board shall recommend to the Board of County Commissioners or its designee all actions that it deems fit to be taken in furtherance of its mission, including property and facility maintenance,

development and leasing, contracting for services and acquiring equipment and facilities. In the exercise of any administrative authority, the Fair Board shall act on behalf of the BCC and shall enjoy all powers and immunities granted to, and follow all laws, ordinances and procedures applicable to the BCC, including the Open Meetings Act (NMSA 1978, Sections 10-15-1 *et. seq.*), Procurement Code (NMSA 1978, Sections 13-1-21 *et. seq.*) and Antidonation Clause (N.M. Const. Art. IX § 14).

1759730

Section 5. Appointment of Members

The Chairperson of the BCC shall appoint Board members based on recommendations by the Fair Board. The appointments shall be subject to confirmation by the BCC.

Section 6. Board Composition

Membership is open to all residents of the County eighteen (18) years and older. There shall be no less than nine (9) nor more than thirteen (13) members of the Fair Board. There shall be a Chairman, Vice-Chairman, Secretary, Treasurer and five (5) to nine (9) members at large. The Fair Board shall establish policies concerning the management, conduct and activities of the Fair Board, subject to approval by the BCC.

Section 7. Term

The term for all members of the Fair Board shall be for two (2) years or until that member's respective successor has been duly appointed and qualified.

Section 8. Service of Members

Members of the Fair Board shall serve at the pleasure of the Board of County Commissioners and may be removed at any time, with or without cause. Fair Board members shall not, by virtue of their membership on the Fair Board, be deemed employees of Santa Fe County nor shall they be entitled to benefits granted to employees of Santa Fe County.

Section 9. Replacement of Members

Upon the death, removal, resignation, change of residence from the County or inability of a member of the Fair Board to act, a vacancy on the Fair Board shall exist. This vacancy shall be filled by appointment by the Chairperson of the BCC for the unexpired term of such member, based on the recommendation of the Fair Board and subject to confirmation by the BCC.

Section 10. Conduct of Meetings

The Fair Board shall hold regular, open meetings pursuant to the New Mexico Open Meetings Act, and shall abide by the rules and regulations for the conduct of public meetings as promulgated by the BCC (Resolution 1999-154, as amended).

Section 11. Financial Duties of Fair Board

The Fair Board or any person serving at the direction of the Fair Board shall promptly remit all funds collected to the County Treasurer and shall account for the same to the Finance Department. The Fair Board shall submit all purchase requests, contracts for services or other pledges of money or credit to the BCC or its designee for approval.

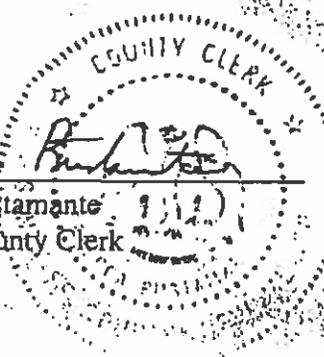
PASSED, ADOPTED AND APPROVED BY THE BOARD OF COUNTY COMMISSIONERS OF SANTA FE COUNTY, NEW MEXICO THIS 25th DAY OF April, 2000.

BOARD OF COUNTY COMMISSIONERS

by: [Signature]
Joe S. Grifé, Jr., Chairman

ATTEST:

[Signature]
Rebecca Bustamante
Santa Fe County Clerk



1114.266
COUNTY OF SANTA FE) SS
STATE OF NEW MEXICO)
I hereby certify that this instrument was filed
for record on the 26 day of April A.D.
20 00, at 11:10 o'clock am
and was duly recorded in book 1759
page 729-732 of the records of
Santa Fe County.

Witness my Hand and Seal of Office
Rebecca Bustamante
County Clerk, Santa Fe County, N.M.
[Signature]
Deputy

Approved as to legal form:



A large, stylized handwritten signature in black ink, written over a horizontal line. The signature is cursive and appears to be the name of the County Attorney.

OFFICE OF THE COUNTY ATTORNEY

1759732





Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: December 30, 2014

TO: Board of County Commissioners

FROM: Vicki Lucero, Building and Development Services Manager *VL*

VIA: Penny Ellis-Green, Growth Management Director
Katherine Miller, County Manager *KM 1.5.15*

REF.: Appointment of 2 Members to the County Development Review Committee from
Commission Districts 3 and 4

SUMMARY:

Article II, Section 1.2. (County Development Review Committee) of the County Land Code Development Code, gives the BCC the authority to appoint members of the CDRC. Section 1.2 states: "The Board shall appoint a County Development Review Committee consisting of not less than seven (7) members" (Exhibit A).

The terms of four of the current CDRC members expired in January of 2015. These members represent Commission Districts 1, 3, 4, and 5. The current CDRC members from Districts 3 and 4 have requested reappointment as follows:

Filandro "Phil" Anaya	District 3
Frank Katz	District 4

The Applicant's resumes are included in Exhibit B.

In November, the County sent out a press release seeking interested members of the general public to serve on the CDRC. In December, a second press release was sent out. Other than the two current CDRC members who are interested in serving another term, we have not received responses from any individuals who are interested in serving on the CDRC.

We have sent out another press in an effort to solicit persons who would be interested in serving. We will bring back a request for appointment of CDRC members for Districts 1 and 5 to the BCC for consideration at the February 10, 2015 meeting.

STAFF RECOMMENDATION:

Staff recommends appointment of the following member to serve on the CDRC:

- **District 3 – Filandro “Phil” Anaya (current CDRC member)-Two year term expiring Jan 2015**
- **District 4 – Frank Katz (current CDRC member)-Two year term expiring Jan 2015**

ATTACHMENTS:

Exhibit A— Article II, Section 1.2. (County Development Review Committee) of the County Code
Exhibit B – Applicants’ Letters of Interest and Resumes

ARTICLE II - ADMINISTRATION**SECTION 1 - APPOINTMENTS AND AUTHORITY****1.1 Code Administrator****1.1.1 Appointment**

The County Manager shall recommend to the Board of County Commissioners (hereinafter referred to as the "Board") any person to be considered for employment as the Code Administrator. The Board shall appoint a Code Administrator, pursuant to the County Personnel Ordinance and Regulations, after considering the recommendations of the County Manager.

1.1.2 Duties

The Code Administrator shall:

- 1.1.2a Perform the duties that are assigned throughout the Code to the Code Administrator and such other duties as may be determined by the Board or the County Manager.
- 1.1.2b Keep copies of each application filed, each plat submitted, and each development permit issued, filed by legal description of the land to which the development permit applies and also by name of applicant.
- 1.1.2c Make recommendations to the Board for amendments to the Code.
- 1.1.2d Give written reports as directed by the Board or as requested by the County Development Review Committee and approved by the Board, listing all applications, Code Administrator decisions and recommendations, County Development Review Committee decisions, and appeals from Code Administrator or County Development Review Committee decisions that have been filed since the last Code Administrator report; provided, however, that such reports shall be made at least once a month and shall be submitted to the Board and the County Development Review Committee.

1.2 County Development Review Committee**1.2.1 Appointment**

The Board shall appoint a County Development Review Committee consisting of not less than seven (7) members. The residence requirements shall be as follows: At least one member shall reside within the limits of the City of Santa Fe. These members should reside in different areas of the County, in order to provide diversity of representation. The other six (6) members shall be residents of the County of Santa Fe. Terms of members, all appointments by the Committee, and removal of members shall be made by the Board as set forth in Section 3-19-2 N.M.S.A., 1978, as it may be amended. The County Development Review Committee shall establish policies concerning notice and conduct of its meetings and a copy of such policies shall be posted in the Code Administrator's office. Election of chairperson, meetings, and keeping of records, shall be as set forth in Section 3-19-3 N.M.S.A., 1978, as it may be amended. A majority of the members shall constitute a quorum at any meeting of the County Development Review Committee. If a quorum is present, the affirmative vote of the majority of the members present at the meeting shall be the act of the County Development Review Committee, unless otherwise required by law. There shall be no proxy voting.

History. 1980 Comp. 1980-6. Section 1.2.1 was amended by County Ordinance 1981-2, changing the membership of the County Development Review Committee from five (5) to seven (7) members.

1.2.2 Authority

The County Development Review Committee shall have the authority provided for in the Code and other authority as determined from time to time by the Board. The County Development Review Committee is hereby established as a planning commission, and is hereby delegated the power, authority, jurisdiction and duty as set forth in the Code to exercise the County's legal authority relating to the matters regulated by the Code, including without limitation, planning, platting, zoning and subdivision regulation. The County Development Review Committee is designated to act as a zoning commission, pursuant to Section 3-21-7, N.M.S.A., 1978, as it may be amended.

1.3 Local Development Review Committee

1.3.1 Appointment

1.3.1a If the Board approves a local Land Use and Utility Plan as provided for in Article VI, Section 5 of the Code for a traditional community or any other approved region within the County, or if the Board declares by ordinance any village, community, neighborhood or village to be an Historic Traditional Community under State law, the Board shall appoint a Local Development Review Committee for the traditional community, region or Historic Traditional Community or village.

1.3.1b A Local Development Review Committee shall consist of not less than five (5) members. All members of a Local Development Review Committee shall either be residents, operate a business or own property within the geographic boundaries of the traditional community district or region or of the traditional historic community or village for which the Local Development Review Committee was formed, and a majority of members shall be residents living within such geographic boundaries. A majority of the members of the Committee shall be appointed for one-year terms and the balance of the members shall be appointed for two-year terms. Each subsequent term of a member of the Local Development Review Committee shall be for two years or less in order to maintain the original staggering of terms of membership. A vacancy in the membership of the Local Development Review Committee shall be filled for the remainder of the unexpired term. Members shall serve at the pleasure of the Board. A majority of the members shall constitute a quorum at any meeting of the Local Development Review Committee. If a quorum is present, the affirmative vote of the majority of the members present at the meeting shall be the act of the Local Development Review Committee, unless otherwise required by law. There shall be no proxy voting.

1.3.2 Authority

A Local Development Review Committee shall have the same authority as the County Development Review Committee with respect to development within the geographic boundaries of the traditional community district or region or the traditional historic community or village for which the Local Development Review Committee was formed. With regard to any application for a development permit within the jurisdiction of a Local Development Review Committee, the Local Development Review Committee shall exercise all powers and perform all duties which would otherwise be exercised or

Filandro R (Phil) Anaya

*PO Box 1355
Edgewood, New Mexico 87015*

*Cell: 505-401-8660
Home: 505-281-0898*

Executive Summary

Experienced Produce Marketing Manager with many years of experience. Proven ability to turn around under-performing programs to create highly profitable programs through

Accomplishments

- * School Board of Education for twelve years 1999-2011*
- * Two Terms as President:*
- * Build many School Building from start to finish:*
- * Help to use State Land on section 16 for the Edgewood Middle School and Acquired Land for the High School:*
- * Many more on request:*

Employment

01-02.89-06-1999 American RV & Marine: Finance Manager/Sales Manager

July 1999 to 2077: A Plus Enterprises is a company that did Commercial and Residential Construction/Developer

I was the Owner and Manager of this company. This Company also did Development of Residential Subdivision from start to finish

July 2009-2011: Anaya Customs Homes is a Custom Home Builder that was building in the east mountain.

Average cost of these Homes is in the \$350K.

I hold a GB-98 License (General Construction) 1999-Coureant

EDUCATION/TRAINING

Attend: *UNM Albuquerque, TVI Albuquerque. 1977-1978
Kaplan Professional School/Dearborn Real Estate Institute
Real Estate/Brokers: 90 Hours Certificate: January 2003*

I have also completed a significant number of training hours to apply towards completion of the Master Boardmanshlp Award. I have received Board Training In:

- Administration*
- Community Relations*
- Facilities Maintenance*
- Finance*
- Legal Issues*
- Policy Making*

EXHIBIT

B

tabbles

- *Safety & Wellness*
- *Personnel*
- *Technology*
- *Student Achievement*
- *Législation*

License: GB-98 General Contractor Many Hours of Training

Committee

CDRC.

Sante Fe County January 2011 to courante.

Awards

- *Awards Received From New Mexico-*
- *School Boards Association*
- *Leadership Achievement*
- *Outstanding Leadership*
- *Exemplary Award*

References

Available upon request

RESUME

PERSONAL DATA

Frank D. Katz (505) 982 4342 (home)
1300 Canyon Road (505) 577 4342 (mobile)
Santa Fe, New Mexico 87501 (505) 982 4379 (fax)
fdkatz@gmail.com (email)

EDUCATION

L.L.B., Stanford Law School, Stanford, Ca, 1968
B.A., Dartmouth College, Hanover, NH 1964

CAREER EXPERIENCE

2006 to **CITY ATTORNEY**
2010 **City of Santa Fe, New Mexico**
200 Lincoln Avenue
Santa Fe, NM 87501
(505) 955 6511

2002 to **GENERAL COUNSEL**
2006 **Multistate Tax Commission**
444 No. Capitol St. NW Suite 425
Washington, D.C. 20001-1538
(202) 624 8699

The Multistate Tax Commission was created by a compact among states and has as its purpose the promotion of uniform, fair and simple state tax provisions to enable multistate businesses to comply with fairly apportioned state taxation. As General Counsel, I perform staff work for committees, write amicus curiae briefs to the U.S. Supreme Court and to state appellate courts, contribute to developing policy positions for the Commission, and represent the Commission at national tax conferences.

1999-2002 **DEPUTY GENERAL COUNSEL**
Multistate Tax Commission

As deputy general counsel, I did staff work for committees, made a few public appearances representing the commission and wrote amicus curiae briefs for the U.S. Supreme Court and state appellate courts.

1999 **CHIEF DEPUTY ATTORNEY GENERAL**
New Mexico Attorney General's Office
P.O. Drawer 1508
Santa Fe, NM 87504-1508
(505) 827 6000

1969-1972 **DEPUTY PUBLIC DEFENDER**
1973-1974 Santa Clara County Public Defender Office

I handled the mental illness calendar, juvenile court, all misdemeanors and felonies, including death penalty cases. I supervised the appellate division, assisting and training law students in research and writing.

1968-1969 **LAW CLERK**
Judge Charles M. Merrill
United States Court of Appeals, Ninth Circuit
San Francisco, California

Judge Merrill offered superb training in legal writing.

OTHER WORK EXPERIENCE

1980-1981 **CONSTRUCTION** - Designed and built a passive solar home in Santa Fe.

1964-1965 **PEACE CORPS VOLUNTEER - AFGHANISTAN**
I taught English to seventh graders in the northern provincial capital of Mazar-i-Sharif.

BOARDS AND OTHER RETIREMENT ACTIVITIES

2010 - Old Santa Fe Association Board of Directors
2011 - Santa Fe County County Development Review Committee
2011 - Santa Fe City Historical Design Review Board
2011 - Neighborhood Law Center Board of Director
2011 - KSFR Board of Directors

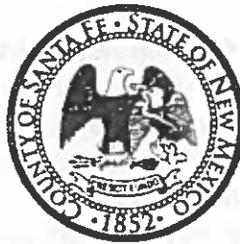




Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

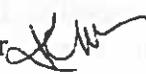
Katherine Miller
County Manager

Memorandum

Date: January 13, 2015

To: Board of County Commissioners

From: Lisa Katonak, Executive Administrator
Tony Flores, Deputy County Manager

Via: Katherine Miller, County Manager 

Subject: Appointment of Board members to the following Boards and Committees: BDD, MPO, NCNMEDD, NCRTD, Regional Coalition for LANL Communities, SFSWMA, La Bajada Ranch Steering Committee, NMAC Multiline Pool and Workers Compensation Pool Committees, and EVEDA

Background and Summary

On an annual basis the Board of County Commission determines representatives for the following boards and committees:

Buckman Direct Diversion Board (BDD)

Established to oversee the BDD Project, inclusive of establishing the terms and conditions governing the ownership, planning, procurement, financing, permitting, design, construction, operations, allocation of capacity and management of the project.

Representation: Two Commissioners plus one alternate

Meet monthly, first Thursday of every month at 4:30pm

Santa Fe Metropolitan Planning Organization (MPO)

Established to facilitate cooperation, consistency and connectivity between all transportation planning efforts within the Santa Fe Metropolitan area.

Representation: Three Commissioners plus one alternate

Typically meets the last Thursday of every month at 4:30 pm

North Central New Mexico Economic Development District (NCNMEDD)

Addresses economic development issues for the Region and serves as the Economic Development Administration agent and is the lead agency in managing the Regional Economic Development Initiative Network (REDI NET) broadband development project.

Representation: One commissioner plus two alternates

Meet quarterly and other interim meetings as scheduled, procedures are being developed.

North Central Regional Transit District (NCRTD)

Purpose is to develop, plan, promote and operate a sustainable, long term regional public transportation system for its member jurisdictions.

Representation: One Commissioner plus one alternate

Meets first Friday of every month at 9am, Finance subcommittee meets last Friday of every month at 9am

Regional Coalition of LANL Communities

Joint body established to advocate for diverse and sustainable LANL missions, address the environmental, economic, and other opportunities of LANL and serve as a focal point for communication, advocacy and education regarding LANL. Membership includes, Santa Fe County, City of Santa Fe, Los Alamos County, Rio Arriba County, City of Espanola, Taos County and Town of Taos.

Representation: One commissioner plus one alternate

Meet Monthly, the third Thursday of every month (location Varies)

Solid Waste Management Agency (SFSWMA)

Established to adopt and implement rules and procedures with respect to the overall management and operation of the Agency, inclusive of approving the operating budget of the Agency.

Representation: Three Commissioners plus one alternate

Meet 3rd Thursday of each month at 5:00 pm

La Bajada Ranch Steering Committee

Established (via Resolution 2012-106) for the purpose of evaluating alternatives for the development of the La Bajada Ranch property.

Representation: Two Commissioners

Typically meets the last Thursday of every month at 4:00 pm

Estancia Valley Economic Development Agency (EVEDA)

Established to working closely in partnership with local, state, and regional organizations as well as local businesses, realtors, developers, large landowners, and financial institutions to facilitate economic development, EVEDA actively recruits new businesses to and assists in the retention of new businesses in the Estancia Valley. Since 2001, EVEDA has been instrumental in bringing hundreds of new jobs to the valley, which will result in millions of dollars of economic impact, and we have worked successfully to ensure that broadband access is available to businesses seeking to establish operations here in one of Central New Mexico's most promising locales.

Representation: One Commissioner

Meet quarterly and other interim meetings as scheduled

In addition, all Commissioners are seated on the **Housing Authority Board** and the **Board of Finance** and the Chair and Vice Chair sit on the **Investment Committee** and based upon Commission direction, two New Mexico Association of Counties committees have been included in this year's matrix and require appointment of a Commissioner or staff person for each. Additionally, if the Extraterritorial Land Use Authority committee (ELUA) reconvenes, all County Commissioners have a seat on this committee.

In order to have Board representation identified and completed, staff solicited input from Commissioners on their preferences for calendar 2015, and the following matrix reflects the individual preferences received:

	Roybal	Chavez	Anaya	Holian	Stefanics	Katherine
BDD (2 + Alt)	X	X			X (Chair)	
SIPO (3 + Alt)	X	X (Chair)	X		X	
NCNMEDD (1 + 1 Alt)				X	X	
NCRTD (1 + Alt)		X (Chair)				
Regional Coalition LANL Communities (1 + Alt)	X		X			
SFSWMA (3 + Alt)		X		X		
La Bajada Ranch Steering Committee (2)			X Barela	X		
Indigent						
Housing Authority (5)	X	X	X	X	X	
Board Of Finance (5)	X	X	X	X	X	
Investment Committee (Chair, Vice-Chair + Alt)	Alt.	X	X	Alt.		
NMAC Multi Line Pool (1)						X
NMAC Workers Compensation Pool (1)			X			
EVEDA (1)						

**The yellow highlighted Boards/Committees require additional Commission representation to be identified and the green highlighted Boards/Committees require designation of an alternate.*

Recommendation

Staff is requesting direction from the Commission on the membership of each of the Boards/Committees requiring additional representation and/or alternate designation.



