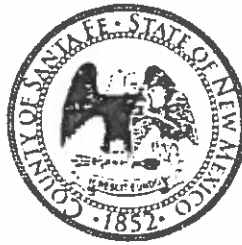


Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

Memorandum

To: Santa Fe County Board of County Commissioners

From: Carole Jaramillo ✕
Santa Fe County Finance Department

Through: Katherine Miller
Santa Fe County Manager

Date: January 11, 2016

Subject: Resolution 2016 – ____ A Resolution Requesting a Budget Increase to the State Special Appropriations Fund (318) to Budget a Grant Awarded Through the State of New Mexico For the Vista Grande Library / \$9,951. (Finance/Carole Jaramillo)

Issue:

The Community Services Department is submitting a Budget Adjustment Request (BAR) to budget a Special Appropriation grant in the amount of \$9,951.00 to Vista Grande Library. This amount represents the remaining grant balance from an original amount of \$18,440.00. The grant expires at the end of Fiscal Year 2016.

Background:

The Vista Grande Library located in El Dorado was awarded a grant through the State of New Mexico, Department of Cultural Affairs, State Library Division to acquire library books, equipment, and library resources in the amount of \$9,951.00. Santa Fe County is designated as the fiscal agent for the funds.

Staff Recommendations

The Community Services Department recommends that the Budget Adjustment Request be approved.

RESOLUTION 2016 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on January 26, 2016, did request the following budget adjustment:

Department / Division: _____ CSD/Community Operations _____ Fund Name: _____ State Special Appropriations Fund (318) _____

Budget Adjustment Type: _____ Budget Increase _____ Fiscal Year: 2016 (July 1, 2015 - June 30, 2016)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0739	371	9000	State/Other	\$9,951	
TOTAL (if SUBTOTAL, check here)					\$9,951	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0739	481	6090	Other Supplies	2,385	
318	0739	481	8015	Capital Purchases/ Computers & Peripherals	7,566	
TOTAL (if SUBTOTAL, check here)					\$9,951	

Requesting Department Approval: Patricia BurtTitle: CSD/DirectorDate: 1/11/16Finance Department Approval: Carolyn J. Givens Date: 1/12/16

Entered by: _____

Date: _____

County Manager Approval: _____

Updated by: _____

Date: _____

SANTA FE COUNTY

RESOLUTION 2016 -

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Anna Bransford Dept/Div: CSD/Community Operations Phone No.: 505-992-9838

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
The Vista Grande Library was awarded a grant through State of New Mexico. Department of Cultural Affairs, State Library Division to acquire library books, equipment and library resources in the amount of \$18,439.90. Santa Fe County is designated as the fiscal agent for the funds.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
6090	Other Supplies for Vista Grande Library. Such as signage	2385
8015	Computer & Peripherals for Vista Grande Library, such as printer purchases, and wiring	7566

- 2) Is the budget action for RECURRING expense or for NON-RECURRING (one-time only) expense X

RESOLUTION 2016 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Anna Bransford Dept/Div: CSD/Community Operations Phone No.: 505-992-9838

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES X NO
If YES, cite statute and attach a copy.

"Laws of New Mexico 2012, Chapter 54, Section 10, Paragraph B(1)(b), three million dollars (\$3,000,000.00), for equipment and supplemental library resource acquisitions, including print, non-print and electronic resources, and for planning, designing and constructing capital improvements to include library facilities for public libraries statewide. The Grantee's total reimbursements shall not exceed, Eighteen Thousand Four Hundred Thirty Nine Dollars and Ninety Cents (\$18,439.90) (The "Adjusted Appropriation Amount").

- b) Does this include state or federal funds? YES X NO
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

Name: Vista Grande Library
Project No.: GOB13-12-1233
Date: February 19, 2014
Amount: \$18,439.90

- c) Is this request is a result of Commission action? YES NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
- d) Please identify other funding sources used to match this request.
N/A

SANTA FE COUNTY

RESOLUTION 2016 - _____

Page 4 of 4

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This _____ Day of _____, 2016.

Santa Fe Board of County Commissioners

Miguel Chavez, Chairperson

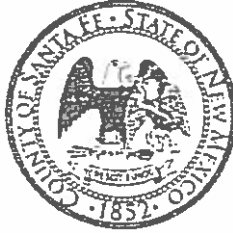
ATTEST:

Geraldine Salazar, County Clerk

Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

Memorandum

To: Santa Fe Board of County Commissioners

From: Carole Jaramillo, Finance Director 

Thru: David Sperling, Fire Chief 
Pablo Sedillo, Public Safety Director 
Katherine Miller, County Manager

Date: January 7, 2016

Re: Resolution No. 2016 - _____, A Resolution Requesting a Budget Increase to the Fire Operations Fund (244) to Budget State Forestry Revenue for the Fire Department / \$112,408 (Finance Division / Carole Jaramillo)

ISSUE:

Requesting BCC approval to budget \$112,408 State Forestry Revenue received for Wildland personnel and equipment that were deployed to various fires.

BACKGROUND:

The Santa Fe County Fire Department is requesting BCC approval to budget revenue from State Forestry to reimburse the Fire Department for personnel and equipment that was utilized on the Trail Canyon, Navajo River, Commissary and Back 30 Fires in the amount of \$112,408. This revenue will be utilized to cover overtime and hazard pay that is incurred on future deployments and to supplement the Wildland Program budget to provide funding for training, maintenance on wildland vehicles, safety/operational supplies, and equipment needed to sustain the Wildland Program for Santa Fe County.

RECOMMENDATION:

Please approve this request for a budget increase to the Fire Operations Fund (244) in the amount of \$112,408 to budget State Forestry revenue for the Santa Fe County Wildland Program.

SANTA FE COUNTY

Page 1 of 5

RESOLUTION 2016 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on January 26, 2016, did request the following budget adjustment:

Department / Division: Fire Department/Fire Administration Fund Name: Fire Operations Fund (244)

Budget Adjustment Type: Budget Increase Fiscal Year: 2016 (July 1, 2015 - June 30, 2016)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0815	360	09-02	Revenue / State Forestry	112,408	
TOTAL (if SUBTOTAL, check here)					112,408	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0815	422	10-24	Salary & Wages / Temp Employees	13,000	
244	0815	422	10-25	Salary & Wages / Overtime	49,835	
244	0815	422	10-26	Salary & Wages / Term Employees	6,000	
244	0815	422	20-01	Employee Benefits / FICA Regular	372	
244	0815	422	20-02	Employee Benefits / FICA Medicare	87	
244	0815	422	20-03	Employee Benefits / Retirement Cont.	1,761	
244	0815	422	20-05	Employee Benefits / Health Care	55	
244	0815	422	20-06	Employee Benefits / Retirement HC	125	
TOTAL (if SUBTOTAL, check here X)					71,235	

Requesting Department Approval: [Signature] Title: Fire Chief Date: 1-28-16

Finance Department Approval: [Signature] Date: 1/21/16 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

Page 2 of 5

RESOLUTION 2016 -

BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0815	422	30-04	Travel / Out of State Travel	5,000	
244	0815	422	35-03	Vehicle Expenses / Vehicle Maintenance	2,500	
244	0815	422	60-02	Supplies / Safety Equipment	11,973	
244	0815	422	60-07	Supplies / Operational Supplies	8,500	
244	0815	422	70-33	Other Operational Costs / Seminars & Workshops	1,700	
244	0815	422	80-09	Capital Expenses / Vehicles	8,500	
244	0815	422	80-99	Capital Expenses / Inventory Exempt	3,000	
TOTAL (if SUBTOTAL, check here)					112,408	

SANTA BARBARA COUNTY

Page 3 of 5

RESOLUTION 2016 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Donna Morris Dep/Div: Fire Department/Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

Requesting BCC approval to budget \$112,408 from State Forestry revenue for reimbursements from various deployments for personnel and equipment utilized on the fires. This revenue will be utilized to cover overtime and hazard pay that is incurred on future deployments and to supplement the Wildland Program budget to provide funding for training, vehicle maintenance, safety/operational supplies, and equipment as needed sustain the program.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclasse, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
80-09	Vehicle equipment and upgrades	8,500
80-99	Chain Saw supplies and equipment	3,000

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY

Page 4 of 5

RESOLUTION 2016 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Donna Morris Dept/Div: Fire Department/Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES NO NO X
 - b) Does this include state or federal funds? YES X NO NO
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. State Forestry Fire Reimbursement for Trail Canyon, Navajo River, Commissary and Back 30 Fires.
 - c) Is this request is a result of Commission action? YES NO NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request. N/A

SANTA FE COUNTY

Page 5 of 5

RESOLUTION 2016 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 26th Day of January, 2016.

Santa Fe Board of County Commissioners

Board of County Commission Chair

ATTEST:

Geraldine Salazar, County Clerk

Santa Fe County		***
Operator: NDCO	Type: CT	***
Date: 11/18/15 10	Receipt no: 34838	
Description	Quantity	Amount
244BT	244-6815 FOREST FIRE RETN	16834.45
	1.00	
G/L account number:		
2440815360982		

DEPOSIT

11/17/2015

PAYMENT CODE	AMOUNT	CHECK #	DEPT. / DISTRICT	TYPE
244BT	6,834.45	Ck.#B2000501561	Wildland Division	Back 30 Fire
Tender detail CK CHECK	16834.45	2006501561		
Total tendered	16834.45			
Total payment	16834.45			
Trans date:	11/18/15	Time:	12:44:43	
Total				6,834.45

DEPOSIT

[illegible]

Trans date: 11/25/15 Time: 13:46:21

SANTA FE COUNTY FIRE DEPARTMENT

DEPOSIT

Santa Fe County
 *** CUSTOMER RECEIPT ***
 Oper: ALOVATO Type: CT Drawer: 1
 Date: 12/07/15 10 Receipt no: 58677

Description Quantity Amount
 244BT 244-2815 FOREST FIRE REIM 1.00 \$85150.54

G/L account number:
 24408153600902

5 CKS 85,150.54

Tender detail
 CK CHECK \$85150.54
 Total tendered \$85150.54
 Total payment \$85150.54

Trans date: 12/07/15 Time: 14:45:28

			Payee	Amount
			of New Mexico-Navajo River Fire	32,388.94
244BT	B2000512686	12/1/2015	State of New Mexico-Commissary Fire	12,578.40
244BT	B2000512686	12/1/2015	State of New Mexico-Commissary Fire	24,625.76
244BT	B2000512685	12/1/2015	State of New Mexico-Commissary Fire	5,357.02
244BT	B2000512683	12/1/2015	State of New Mexico-Commissary Fire	10,200.42
Total				85,150.54

Description	Quantity	Amount
2448T	244-0815 FOREST FIRE BEIM	
	1.00	\$6672.68

2440815369982

244BT 244-0815 FOREST FIRE REIM
1.00 \$425.70

24428153608902

2 CWS:7098.33:24BT

Tender details:

OK CHECK 2020514176 \$6672.68

CK CHECK	200514178	1425.70
----------	-----------	---------

Total tendered 67098.38

Total payment **\$7098.38**

Trans Date: 12/10/15 Time: 10:29:10

DEPOSIT

Payee	Amount
State of New Mexico-Trail Fire	6,672.68
State of New Mexico-Trail Fire	425.70

Total				7,098.38

Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

TO: Board of County Commissioners

FROM: Carole Jaramillo, Finance Division Director JD

VIA: Katherine Miller, County Manager

DATE: January 13, 2016

RE: Resolution No. 2016- ___, A Resolution Requesting An Increase To The General Fund (101) To Budget For A Memorandum Of Understanding Made With The City Of Española For The 2014 Terrain Mapping And Orthophotography Project / \$7,500 (Finance/Carole Jaramillo)

Issue

The City of Española has signed a Memorandum of Understanding (Agreement No. 2015-0303-GIS/PL) with Santa Fe County for \$7,500; the purpose of which is to contribute the City's share of costs in the acquisition and processing of updated terrain mapping and orthophotography products. The attached resolution will budget the funding from the memorandum of understanding with the City of Española and allow the project to be completed.

Background

The Santa Fe County Geographic Information Systems (GIS) Division of the Growth Management Department has undertaken a project to update its digital orthophotography and terrain data for a variety of mapping needs. The City and County's terrain data has not been updated since 2001 and comprehensive high resolution aerial photography has not been acquired since 2008. Santa Fe County, via Board action in February 2014, procured the professional services to acquire and process light detection and ranging (LIDAR) and digital orthophotography data for the entirety of Santa Fe County, including the City of Española. This data serves a variety of critical functions and users of the data include internal departments as well as other governmental and private entities for such purposes as property assessment, terrain management, code compliance, infrastructure planning, and community development and planning activities. This project was initiated in FY 2014 and is anticipated to be completed during FY 2016.

Summary

The Finance Division is requesting approval to budget Memorandum of Understanding Agreement No. 2015-0303-GIS/PL with the City of Española, New Mexico in the amount of \$7,500.

SANTA RITA COUNTY

Page 1 of 4

RESOLUTION 2016 -

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on January 26, 2016, did request the following budget adjustment:

Department / Division: Growth Management - Geographic Information Systems Fund Name: General Fund (101)

Budget Adjustment Type: Increase Fiscal Year: 2016 (July 1, 2015 - June 30, 2016)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0514	380	0115	Municipal MOU - City of Española	\$7,500	
TOTAL (if SUBTOTAL, check here)					\$7,500	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0514	412	8013	GMD/GIS - Capitalized Infrastructure	\$7,500	
TOTAL (if SUBTOTAL, check here)					\$7,500	

Requesting Department Approval: _____ Title: Growth Management Director Date: _____

Finance Department Approval: Maureen Garcia Date: 1/27/16 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

Page 2 of 4

RESOLUTION 2016 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Erle Wright Dept/Div: GMD/GIS Phone No.: 986.6350

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
This resolution is a request to budget for a memorandum of understanding with the City of Española for the 2014 Santa Fe County Orthophotography and Regional LiDAR Project. The agreement was executed in order to accept the City of Española's portion of funding for the acquisition and processing of terrain mapping and orthophotography products.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
101-0514-412-8013	To acquire and process light detection and ranging (LIDAR) and digital orthophotography data.	\$7,500

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X _____

SANTA CRUZ COUNTY

Page 3 of 4

RESOLUTION 2016 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Erle Wright Dept/Div: GMD/GIS Phone No.: 986.6350

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES _____ NO X
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
 - c) Is this request is a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.

SANTA FE COUNTY

RESOLUTION 2016 - _____

Page 4 of 4

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 26th Day of January, 2016.

Santa Fe Board of County Commissioners

Miguel M. Chavez, Chairperson

ATTEST:

Geraldine Salazar, County Clerk

**MEMORANDUM OF UNDERSTANDING
BETWEEN SANTA FE COUNTY AND THE CITY OF ESPANOLA
FOR TERRAIN MAPPING AND ORTHOPHOTOGRAPHY**

THIS MEMORANDUM OF UNDERSTANDING (hereinafter "Agreement") is entered on this 24th day of Nov. 2015, by and between Santa Fe County (hereinafter referred to as the "County"), a New Mexico political subdivision, and the City of Espanola, New Mexico (hereinafter referred to as the "City").

WHEREAS, in the spirit of cooperation, mutual respect and service to the residents of Santa Fe County and the City of Espanola, this Agreement confirms the parties' commitment and mutual cooperation which recognizes that the partnering activities between government entities may produce community benefits beyond what might be produced independently; and

WHEREAS, the County utilizes terrain mapping and orthophotography to support County business functions including real property assessment, terrain management, land development code compliance, project and infrastructure planning, floodplain mapping, storm water management, vegetation analysis, land use and community planning activities; and

WHEREAS, the County has procured light detection and ranging (LiDAR) data for approximately 2,600 to 3,400 square miles within north central New Mexico as well as Digital Orthophotography Imagery (DOI) and the City of Espanola has similar needs and uses for these types of data and wishes to partner with Santa Fe County to assist in funding a portion of the LiDAR and DOI projects in exchange for sharing of this data; and

WHEREAS, the purpose of this MOU is to provide the duties and responsibilities of the City and County with respect to the expenditure and management of the terrain mapping and orthophotography project.

NOW, THEREFORE, IT IS MUTUALLY AGREED BETWEEN THE PARTIES AS FOLLOWS:

1. DUTIES OF THE PARTIES

A. The County shall:

- 1) Serve as a fiscal agent for the funds identified in this Agreement and maintain all financial records pertaining to the program and expenditure of funds.
- 2) Provide copies of the collection, production and delivery data of the 2014 LiDAR Project to the City. The data shall include:
 - a. Classified LiDAR point clouds;

- b. TIN-based DTMs;
 - c. Bare-earth DEM;
 - d. Breaklines;
 - e. Contours; and
 - f. Documentation of system calibration, collection and processing methods, survey methods, Quality Assurance (QA), Accuracy Testing and Reporting, and metadata
- 3) Provide to the City Digital Ortho Imagery (DOI) of the 2014 Orthophotography Project to include:
 - a. Photo index consisting of ESRI shapefiles of photo center points and "footprint" polygons; and
 - b. Digital orthophotography: One set of the DOI raster image data files in both ECW and TIFF file formats and associated world files and metadata file(s) provided on an external hard drive.

B. The City shall:

- 1) Within 60 days of the execution of this Agreement, provide funding in the amount of Seven Thousand Five Hundred Dollars (\$7,500.00) for fiscal year 2016 to supplement the cost of the County's 2014 LiDAR and DOI projects.

2. EFFECTIVE DATE AND TERM

This Agreement shall, upon due execution by all parties, become effective as of the date first written above and shall terminate one year later, unless earlier terminated pursuant to Section 3 (Termination) or Section 6 (Appropriations and Authorizations). The term of this Agreement may be extended for one year upon mutual agreement of the County and the City. The party determining to exercise this option will submit a written notice to the other party setting forth proposed terms and conditions of the term extension 60 days prior to the expiration of the term of this initial Agreement.

3. TERMINATION

This Agreement may be terminated by either party upon delivery of a written notice to other party at least 30 days prior to the intended date of termination. By such termination, neither party may nullify nor void any obligations incurred prior to termination. The City may not by such termination avoid its obligation to reimburse the County for unavoidable and appropriate costs to which the County was obligated prior to termination by the City. The County will request reimbursement for such unavoidable and appropriate costs in accordance with Paragraph 1.B.1).

4. LIABILITY

Neither party shall responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, § 41-4-1, *et seq.*, NMSA 1978, as amended.

5. AMENDMENT

This Agreement shall not be altered, changed or amended except by an instrument in writing executed by the parties hereto.

6. APPROPRIATIONS

The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of the State of New Mexico and the governing bodies of the City and the County for performance of this Agreement. If sufficient appropriations and authorizations are not made, this Agreement shall terminate upon written notice being given from one party to the other. Any party's decision as to whether sufficient appropriations are available shall be accepted by the other party and shall be final.

7. GOVERNING LAW

This Agreement shall be governed by, and constructed in accordance with, the laws of New Mexico.

8. ACCOUNTABILITY

During the term of this Agreement and for a period of three years thereafter, each of the parties will maintain accurate and complete records of all disbursements made and monies received by each under this Agreement; and, upon receipt of reasonable written request, each shall make such records available to the other party and to the public, including federal, state or local authority during regular business hours.

9. NO THIRD PARTY BENEFICIARIES

Nothing in this Agreement, express or implied, is intended to confer any rights, remedies, claims or interests upon a person not a party to this Agreement.

10. ENTIRE AGREEMENT

This Agreement represents the entire understanding between the City and the County and supersedes any prior agreements or understandings with respect to the subject of this Agreement. No changes, amendments or alterations to this Agreement will be effective until in writing and signed by the parties.

IN WITNESS WHEREOF the parties have duly executed this Agreement as of the dates written below.

SANTA FE COUNTY:

Katherine Miller
Katherine Miller
Santa Fe County Manager

11-20-15
Date

Approved as to form:

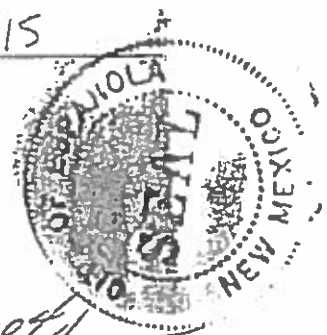
Gregory S. Shaffer
Gregory S. Shaffer
Santa Fe County Attorney

10/27/15
Date

Finance Department

Carole H. Jaravillo
Carole H. Jaravillo
Santa Fe County Finance Director

11/18/15
Date



CITY OF ESPANOLA:

Alice A. Lucero Mayor
Alice A. Lucero Mayor, City of Espanola

12/18/15
Date

ATTESTATION:

Anna Squires
Anna Squires, Clerk, City of Espanola

12/04/15
Date

Approved

Joyce Sandoval
Joyce Sandoval, Finance Director, City of Espanola

12/4/2015
Date

Approved as to form:

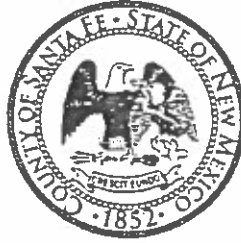
Frank R. Coppler
Frank R. Coppler, Attorney, City of Espanola

12-17-15
Date

Henry Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

To: Board of County Commissioners

Fr: Carole Jaramillo, Finance Director

CC: Undersheriff Ron Madrid

Date: October 1, 2015

Re: Resolution No. 2016 - ____ A Resolution Requesting a Budget Increase to the Law Enforcement Operations Fund (246) to Budget the Proceeds From the Sheriff's Fleet Auction / \$50,720 (Finance Division/Carole Jaramillo)

Issue:

The Santa Fe Sheriff's Office is requesting to budget the funds from the Sheriff's Fleet Auction proceeds to purchase a new Harley-Davidson Police Electra Glide with emergency equipment, IT set-up desktop, and paint & decals for SWAT truck.

Background:

The Sheriff's Office had an auction in 2015, and would like to use the auction funds to purchase the following:

- Harley-Davidson Police Electra Glide with Emergency Equipment
- Desktop computer for the Sheriff's Office Computer Specialist position
- Paint and decals for the SWAT Truck

Action Requested:

The Sheriff's Office requests approval to budget funding from the auction proceeds received in the amount of \$50,720.

SANTA CRUZ COUNTY

Page 1 of 4

RESOLUTION 2016 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on January 26, 2016, did request the following budget adjustment:

Department / Division: Sheriff's Office Fund Name: LEOF (246)

Budget Adjustment Type: Increase Fiscal Year: 2016 (July 1, 2015 - June 30, 2016)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	0000	360	0500	MISC. REVENUE / SALE OF TANGIBLE PROPERTY	\$50,720.00	
TOTAL (if SUBTOTAL, check here)					\$50,720.00	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1201	424	8009	VEHICLES	\$47,600.00	
246	1201	424	8095	INVENTORY EXEMPT-COMPUTER	\$ 1,020.00	
246	1201	424	3503	VEHICLE MAINTENANCE	\$ 2,100.00	
TOTAL (if SUBTOTAL, check here)					\$50,720.00	

Requesting Department Approval: [Signature] Title: Under Sheriff Date: 1-8-16

Finance Department Approval: [Signature] Date: 1/12/16 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

Page 2 of 4

RESOLUTION 2016 -

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Dept/Div: Phone No.:

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

Sheriff's Office would like to request the proceeds from the Sheriff's Office Fleet auction. The total amount received was \$51,162.86 and we would like to request \$50,720 transferred to LEOF to purchase a Harley-Davidson motorcycle with emergency equipment, IT Computer, and paint services for the SWAT Truck. The Harley-Davidson would be an additional asset/resource to the existing motorcycle fleet. This cost would be the motorcycle and emergency equipment (that would be attached to the motorcycle). We would like to purchase the Sheriff's Office internal IT division an updated computer - this is similar to the computers that IT has set up now. Existing IT computer is outdated and isn't compatible with a few of the existing software programs needed to run our MDT's. We did work with IT and they provided the quote for us to review. The SWAT truck doesn't match the existing fleet therefore we'd like to paint the truck so all fleet can be the same.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclasse, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
8009	Harley-Davidson and Emergency Equipment	\$47,600.00
8095	IT Computer	\$ 1,020.00

- 2) Is the budget action for RECURRING expense or for NON-RECURRING (one-time only) expense ☒

RESOLUTION 2016 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Undersheriff Ron Madrid Dept/Div: Sheriff's Office Phone No.: 505-986-2457

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES _____ NO X
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of an award letter and proposed budget.
 - c) Is this request a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.

SANTA FE COUNTY

Page 4 of 4

RESOLUTION 2016 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

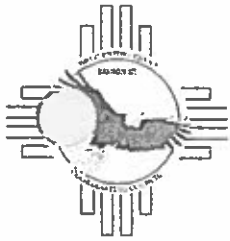
Approved, Adopted, and Passed This 26th Day of January, 2016.

Santa Fe Board of County Commissioners

Miguel M. Chavez, Chairperson

ATTEST:

Geraldine Salazar, County Clerk



REGION III DRUG ENFORCEMENT TASK FORCE

Law Enforcement Working Together to Serve Santa Fe, Los Alamos, Rio Arriba and Taos Counties in New Mexico

BOARD OF DIRECTORS

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Santa Fe County
Sheriff's Department

P. O. Box 23118
Santa Fe, NM 87502
(505) 471-1715 or (800) 662-6660

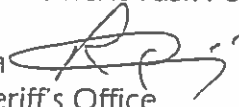
MEMORANDUM

DATE: January 4, 2016

TO: The Board of County Commissioners
Santa Fe County, Santa Fe New Mexico

CC: Katherine Miller, County Manager

FROM: Carole Jaramillo, Finance Director
Lieutenant Scott McFaul, Operations Commander
Region III Drug Enforcement Task Force

VIA: Sheriff Robert Garcia 
Santa Fe County Sheriff's Office

RE: Resolution No. 2016____, A Resolution Requesting a Budget Increase to the Law Enforcement Operations Fund (246) to Budget Supplemental Funding Awarded Through the HIDTA Grant Program / \$1,072. (Finance/Carole Jaramillo)

BACK ROUND:

Region III Task Force is requesting approval of a Resolution through the Board of County Commissioners for a budget increase to the HIDTA Grant Fund (246-1208-425).

ISSUE:

The increase to the HIDTA Grant Fund, which is awarded through HIDTA as supplemental funding, will be used for Term Employee salary, overtime for assigned agents and monies for Sheriff's Expense.

RECOMMENDATION:

Region III is requesting approval of the budget increase to the Law Enforcement Operations Fund (246) in the amount of \$1,072.

SANTA CRUZ COUNTY

Page 1 of 4

RESOLUTION 2016 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on January 26, 2016 did request the following budget adjustment:

Department / Division: Sheriff's Department / Region III Fund Name: Law Enforcement Operations Fund (246)

Budget Adjustment Type: Budget Increase Fiscal Year: 2016 (July 1, 2015 - June 30, 2016)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1208	372	0600	Federal Grant / Drug Enforcement (HIDTA)	\$1,072.00	
TOTAL (if SUBTOTAL, check here)					\$1,072.00	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1208	425	10-26	Term Employee	\$1.00	
246	1208	425	50-03	Contractual Professional Services	\$1,068.00	
246	1208	425	73-02	Sheriff's Expense	\$3.00	
TOTAL (if SUBTOTAL, check here)					\$1,072.00	

Requesting Department Approval: [Signature] Title: Sheriff Date: 1-5-16

Finance Department Approval: [Signature] Date: 1/12/16 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2016 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: LT Scott McFaul, Operations Commander Dep/Div: Sheriff / Region III Phone No.: 505-473-7021

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

This Resolution is requesting to increase the HIDTA cost-center, through the extension of remaining funds of award G14SN0011A.

- > 246-1208 - HIDTA cost center which are funds recently awarded to Region III as extension of funds. These monies will be budgeted to support Region III Operations; through salaries for Administrative Assistant, overtime for agents, and Sheriff's Expense (Contingency monies).

a) Employee Actions: NONE

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
50-03	Additional overtime for agents assigned to Region III from other agencies.	\$1,067.96

- 2) Is the budget action for RECURRING expense XX or for NON-RECURRING (one-time only) expense _____

RESOLUTION 2016 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: LT Scott McFaul, Operations Commander Dept/Div: Sheriff's Office / Region III Phone No.: 505-473-7021

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES X NO _____
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. Cost-Center 246-1208 is the HIDTA Extension for the current fiscal year; Award Number: G14SN0011A.
 - c) Is this request is a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.
There are no other funding sources to match this request.

SANTA FE COUNTY

RESOLUTION 2016 - _____

Page 4 of 4

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

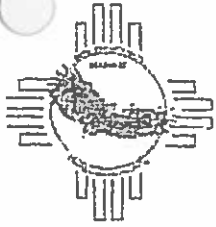
Approved, Adopted, and Passed This 26th Day of January, 2016.

Santa Fe Board of County Commissioners

Miguel M. Chavez, Chairperson

ATTEST:

Geraldine Salazar, County Clerk



BOARD OF DIRECTORS

Major Tim Johnson
Chairman
New Mexico State Police

Chief Eric Garcia
Vice-Chairman
Santa Fe Police
Department

Sheriff Robert Garcia
Secretary-Treasurer
Santa Fe County Sheriff's
Department

REGION III DRUG ENFORCEMENT TASK FORCE

Law Enforcement Working Together to Serve Santa Fe, Los Alamos, Rio Arriba and Taos Counties in New Mexico

P. O. Box 23118
Santa Fe, NM 87502
(505) 471-1715 or (800) 662-6660

October 5, 2015

TO: Sandra Avalos Russell, Finance Director
New Mexico HIDTA

THROUGH: Lieutenant Scott McFaul, Operations Commander
Region III Drug Enforcement Task Force

FROM: Mary Armijo y Clifford, Administrative Assistant
Region III Drug Enforcement Task Force

RE: HIDTA Award #G14SN0011A - Extension Request

We would like to respectfully request an extension on Award #G14SN0011A in the amount of approximately \$1,070.56 which is the remaining balance in our Personnel, Overtime and Other Costs category.

<u>Award G14SN0011A</u>	<u>Amount</u>
Personnel	\$ 0.45
Overtime	\$1,067.96
<u>Other Costs</u>	<u>\$ 2.15</u>
Total	\$1,070.56

The remaining balance in Personnel and Other Costs categories were due to category adjustments and end of year calculations for last two days of the fiscal year.

Overtime was worked but we were unable to request/encumber funds to cover the expenditure due to end of year deadlines enforced by Santa Fe County.

Please see below the break down on how the unspent amount will be used. These funds will continue to be utilized in their respective categories.

<u>Award G14SN0011A</u>	<u>Amount</u>
Personnel	\$ 0.45
Overtime	\$1,067.96
<u>Other Costs</u>	<u>\$ 2.15</u>
Total	\$1,070.56

If approved, we are requesting an extension until the end of the calendar year. These monies would have to be considered as new funds and approved through Resolution by the Board of Santa Fe County Commissioners at the end of September meeting. This would make the monies available approximately mid-November.

Your assistance with this request is greatly appreciated. If you have any questions, please feel free to contact me at (505) 473-7036.

Don
10/6/15
Don

Emailing: 14 Region III Reprogramming approval 10.7.15

Sandra Avalos Russell <savalos@nmhidta.org>

Wed 10/7/2015 11:03 AM

To: Mary L. Armijo y Clifford <mlarmijo@santafecountynm.gov>;

 1 attachment

14 Region III Reprogramming approval 10.7.15.pdf;

Good Morning Mary,

Please find the attached approvals. Will you please let me know when you enter this reprogramming request in FMS?

Thank you,

Sandra

Your message is ready to be sent with the following file or link attachments:

14 Region III Reprogramming approval 10.7.15

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

