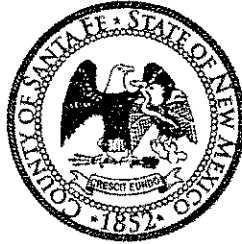


Henry Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: *October 10, 2017*

TO: *Board of County Commissioners*

FROM: *Michael Kelley, Public Works Department Director MK 10/11/17*

VIA: *Katherine Miller, County Manager*

ITEM AND ISSUE: *BCC Meeting October 31, 2017*

Resolution 2017 - _____, a Resolution in Support of an Application for Financial Assistance from the New Mexico Water Trust Board for the Canoñcito at Apache Canyon Mutual Domestic Water Consumer's and Mutual Sewage Works Association Water System Improvements – Phase II (Public Works / Erik Aaboe)

BACKGROUND AND SUMMARY:

Santa Fe County has been working since 2012 to acquire the Canoñcito at Apache Canyon Mutual Domestic Water Association, which has a radium-contaminated water supply. Work on the project to deliver water to the Association continues. The Association submitted an application for financial assistance to the New Mexico Water Trust Board to completely replace its distribution system and that application is currently under review.

This water system improvements project would completely replace the Association's aging and failing distribution system, would allow for fire protection, would make the distribution system compatible with the infrastructure of the County system, and would allow the provision of potable water to currently unserved parcels.

The project is estimated at \$2,040,000 and the required local match for this project would be \$408,000. Santa Fe County currently has adequate General Obligation Bond and Capital Outlay GRT revenues budgeted for the acquisition of the Canoncito MDWCA that could be used as the match for this project. These funds are in addition to the resources budgeted for the design and construction of the regional water project that would bring a new source of supply to the Association.

ACTION REQUESTED:

Request approval of the attached Resolution.

Enc. Resolution

**THE BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY
RESOLUTION NO. 2017 - _____**

**A RESOLUTION IN SUPPORT OF AN APPLICATION FOR
FINANCIAL ASSISTANCE FROM THE NEW MEXICO
WATER TRUST BOARD FOR THE CAÑONCITO AT
APACHE CANYON MUTUAL DOMESTIC WATER
CONSUMER'S AND MUTUAL SEWAGE WORKS
ASSOCIATION WATER SYSTEM IMPROVEMENTS –
PHASE II**

WHEREAS, the Cañoncito at Apache Canyon Mutual Domestic Water Consumer's and Mutual Sewage Works Association ("the Association"), a public body corporate organized under the Sanitary Projects Act, NMSA §§ 3-29-1 through 3-29-21, was established in April 22, 1974 to provide a safe and reliable domestic water supply to residents of Cañoncito; and

WHEREAS, the need to support small community water systems is identified as a key issue in Chapter 11 of the Santa Fe County ("County") Sustainable Growth Management Plan ("SGMP"); and

WHEREAS, under SGMP Policy 41.8, the County provides assistance to community water systems to protect groundwater as a backup County water supply; and

WHEREAS, the Association submitted an application ("WTB Application") to the New Mexico Water Trust Board ("WTB") of the New Mexico Finance Authority for financial assistance to replace the Association's aging and failing distribution system ("Project"), which would allow it to provide fire protection, make its distribution system compatible with the infrastructure of the County system, and allow it to extend potable water service to additional parcels; and

WHEREAS, the Project is estimated to cost \$2,040,000, and therefore, the required local match payable by the Association under WTB requirements is \$408,000; and

WHEREAS, the Association does not have the ability to pay the local match or act as fiscal agent in strict accordance with WTB standards; and

WHEREAS, under Resolution No. 2012-55, the Board of County Commissioners (“Board”) conditionally resolved to “take over the ... Association’s assets and infrastructure” and thereafter provide up to \$378,000 to fund improvements to the water system; and

WHEREAS, the County currently has capital funding budgeted for the acquisition of the Association’s water system that could more cost-effectively be used to provide the required local match; and

WHEREAS, the County meets the requirements of New Mexico Executive Order 2013-006, *Establishing Uniform Funding Criteria and Grant management and Oversight Requirements for Grants of State Capital Outlay Appropriations by State Agencies for Other Entities* and could act as the Fiscal Agent for this project; and

WHEREAS, assisting the Association in completing the Project is consistent with the SGMP and would benefit County residents.

NOW, THEREFORE, BE IT RESOLVED by the Board as follows:

1. The County supports the Project and the Association’s WTB Application.
2. If the WTB Application is successful, the County will act as fiscal agent for the duration of the Project and pay the local match, up to \$408,000.00.
3. The County Manager is hereby authorized and directed to prepare and execute on behalf of the County any documents required to support the WTB Application and to commit the County in accordance with this Resolution.

PASSED, APPROVED, AND ADOPTED THIS ___ DAY OF OCTOBER, 2017.

**BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY**

By: _____
Henry P. Roybal, Chair

ATTEST:

Geraldine Salazar, Santa Fe County Clerk

Date: _____

APPROVED AS TO FORM:

Gregory S. Shaffer, Santa Fe County Attorney

Date: _____

APPROVED:

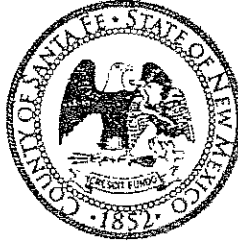
Don D. Moya, Santa Fe County Finance Director

Date: _____

Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3




Anna T. Hamilton
Commissioner, District 4



Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

Memorandum

To: Santa Fe Board of County Commissioners

From: Tony Flores, Interim Finance Director 

Thru: David Sperling, Fire Chief 
Pablo Sedillo, Public Safety Director 
Katherine Miller, County Manager

Date: October 4, 2017

Re: Resolution No. 2017 - _____, A Resolution Requesting a Budget Increase to the Fire Operations Fund (244) to Budget Insurance Recovery Revenue for the Fire Department / \$226,454 (Finance Division / Tony Flores)

ISSUE:

Requesting BCC approval to budget \$226,454 of insurance recovery revenue received for the replacement of the Agua Fria Fire District's tanker apparatus that has been damaged beyond repair in a motor vehicle crash, and for the repair of the Tesuque Fire District's rescue vehicle that had damage due to a fire in the engine compartment.

BACKGROUND:

The Santa Fe County Fire Department is requesting BCC approval to budget insurance recovery revenue received from the NM County Insurance Authority to replace a tanker for the Agua Fria Fire District and repair a rescue for the Tesuque Fire District. The Tesuque rescue vehicle will be rebuilt utilizing the existing rescue box from the vehicle and will need to be towed to Fort Collins, CO for the repair.

RECOMMENDATION

Please approve this request for a budget increase to the Fire Operations Fund (244) in the amount of \$226,454 to replace, tow and repair fire district apparatus.



SANTA FE COUNTY

RESOLUTION 2017 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on October 31, 2017, did request the following budget adjustment:

Department / Division: Fire Department/Fire Administration Fund Name: Fire Operations (244)

Budget Adjustment Type: Budget Increase Fiscal Year: 2018 (July 1, 2017 - June 30, 2018)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0801	360	02-00	Fire Operations / Insurance Recovery	226,454	
					226,454	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0801	421	50-90	Services / Other Services	4,032	
244	0801	421	80-09	Capital Purchases / Vehicles	222,422	
					226,454	

Requesting Department Approval:  Title: Fire Chief Date: 10.4.17

Finance Department Approval: _____ Date: 10.10.17 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2017 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Donna Morris Dept/Div: Fire Department/Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

Requesting BCC approval to budget \$226,454 of insurance recovery revenue to replace the Agua Fria District Tanker that was involved in a motor vehicle crash and to rebuild the Tesuque Rescue utilizing the existing rescue box due to a fire in the engine compartment.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclash, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
50-90	Towing Fee for Tesuque Rescue from Santa Fe, NM to Fort Collins, CO	4,032
80-09	Fire Apparatus – Replace tanker for Agua Fria and Repair of Rescue for Tesuque	222,422

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X_____

SANTA FE COUNTY

RESOLUTION 2017 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Donna Morris Dept/Div: Fire Department/Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
 - b) Does this include state or federal funds? YES _____ NO X
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of grant award letter and proposed budget.
 - c) Is this request is a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request. Agua Fria Fire Fund Carry Over / 209-0843-422.80-09

SANTA FE COUNTY

RESOLUTION 2017 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 31st Day of October, 2017.

Santa Fe Board of County Commissioners

Henry P. Roybal, Chair

ATTEST:

Geraldine Salazar, County Clerk

