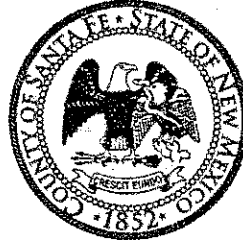


**Henry P. Roybal**  
*Commissioner, District 1*

**Anna Hansen**  
*Commissioner, District 2*

**Robert A. Anaya**  
*Commissioner, District 3*



**Anna T. Hamilton**  
*Commissioner, District 4*

**Ed Moreno**  
*Commissioner, District 5*

**Katherine Miller**  
*County Manager*

**DATE:** November 28, 2017

**TO:** Board of County Commissioners

**FROM:** Tony Flores, Deputy County Manager

**VIA:** Penny Ellis-Green, Growth Management Director  
Rachel O'Connor, Community Services Director

**Re:** Santa Fe County Staff Appointments to serve on the Santa Fe City and County Advisory Council on Food Policy (County Manager's Office/ Tony Flores)

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**Issue**

The appointment of two County employees to the Santa Fe City and County Advisory Council on Food Policy.

**Background**

The Santa Fe City and County Advisory Council on Food Policy (Food Policy Council) was established by the City and County by Resolutions of the governing bodies in 2008. Resolution 2008-5 identifies the Council membership as thirteen members, including two City employees to be appointed by the City of Santa Fe and two County employees to be appointed by the Board of County Commissioners.

Santa Fe County employees currently serving on the Food Policy Council are Erin Ortigoza, Senior Planner with the Planning Division of the Growth Management Department, and Patricia Boies, Director of the Health Services Division of the Community Services Department. Their terms will expire in January 2018. This item is re-appointment of Erin and Patricia for an additional 3 year term.

Erin Ortigoza was the Food Policy Council Coordinator in 2011-2013, has served for three years as a County-appointed member of the FPC, and has over six years of experience in food system development. She co-operated a family farm for four years and has a deep appreciation for New Mexico agriculture. As the FPC Coordinator, Erin worked with the Council members and

community stakeholders to write the Santa Fe Food Plan. During her term of service on the Council, she has been an active member of the Land Use subcommittee, and contributed to the recent Santa Fe Food Forum with an update on County agricultural initiatives. As a Senior Planner with Santa Fe County, Erin has worked with communities to develop the Agriculture and Ranching Implementation Plan which has focused areas of work to build a collective awareness of agricultural lands, resources, challenges and economic opportunities within the County. Erin is currently developing the AgriGate of Santa Fe County, a web-based information and networking resource to facilitate connections within the local food system.

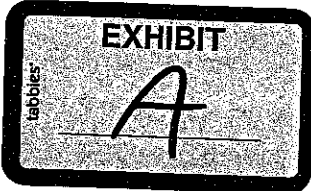
As Health Services Division Director for the County Community Services Department, Patricia Boies oversees major health initiatives and programs, staffs the Health Policy and Planning Commission, supervises the County Mobile Health Van, and has been a County member and liaison with the Food Policy Council, helping to process initiatives requiring Board of County Commissioners and other County involvement. Together with the Health Policy and Planning Commission, Patricia worked on producing the *Santa Fe County Health Action Plan*, highlighting health priorities and including as a priority the consumption of healthy food. She was instrumental in the County's initiation of MoGro's weekly fresh food delivery program for County employees. She is involved in implementing an Accountable Health Community in Santa Fe County, with the vision that all residents have access to resources needed for health, including food, and requiring that providers contracting with the County conduct screening for access to food. She has worked to ensure that food resources be part of the County's popular Family Resource Directory, and now is working toward full participation in SHARE New Mexico, an online information site for health and human service resources, including food assistance programs and other food resources. Patricia believes that access to sufficient, affordable and nutritious food is a key component of health and wellness.

### **Recommendation**

Approval of reappointment of Erin Ortigoza and Patricia Boies to serve as Santa Fe County representatives on the Santa Fe City and County Advisory Council of Food Policy for three-year terms expiring in January 2021.

### **Attachment:**

Exhibit A: Resolution 2008-5



SFC CLERK RECORDED 03/25/2008

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CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2008-26

COUNTY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2008-5

INTRODUCED BY:

A JOINT RESOLUTION

ESTABLISHING A FOOD POLICY FOR THE CITY OF SANTA FE AND SANTA FE COUNTY; AND CREATING THE SANTA FE CITY AND COUNTY ADVISORY COUNCIL ON FOOD POLICY.

WHEREAS, Santa Fe is a responsive community; and

WHEREAS, affordable and nutritious food, provided in a respectful manner, should be available to all people; and

WHEREAS, the Governing Body of the City of Santa Fe and the Board of County Commissioners wish to ensure that a wide variety of safe and nutritious food is available to city and county residents; and

WHEREAS, the Governing Body of the City of Santa Fe and the Board of County Commissioners wish to ensure that access to safe and nutritious food is not limited by economic status, location, or other factors beyond a resident's control; and

WHEREAS, the Governing Body of the City of Santa Fe and the Board of County Commissioners wish to ensure that the price of food in the city and county remains reasonably

1 close to the average price existing in the balance of the region; and

2           **WHEREAS**, the Governing Body of the City of Santa Fe and the Board of County  
3 Commissioners wish to ensure that the region maintains the natural resources, land base,  
4 infrastructure and skill sets that are necessary to produce food; and

5           **WHEREAS**, the Governing Body of the City of Santa Fe and the Board of County  
6 Commissioners wish to ensure that all reasonable efforts are taken to improve the incomes and  
7 decrease the needs of those who are most susceptible to food insecurity.

8           **NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE**  
9 **CITY OF SANTA FE AND THE BOARD OF COUNTY COMMISSIONERS OF SANTA**  
10 **FE COUNTY** that it is the policy of the City and County of Santa Fe to improve the availability  
11 of food to persons in need within the city and county and to reduce poverty as a barrier to  
12 obtaining a healthy diet for all residents.

13           **AND BE IT FURTHER RESOLVED** that the Santa Fe City and County Advisory  
14 Council on Food Policy is established as follows:

15           A.    NAME.           The Council shall be called the Santa Fe City and County  
16 Advisory Council on Food Policy (the Council).

17           B.    PURPOSE.       The purpose of the Council is to integrate all departments of the  
18 City and County as well as non-profit organizations and food and farming businesses in a  
19 common effort to improve the availability of safe and nutritious food at reasonable prices for all  
20 residents, particularly those in need.

21           C.    DUTIES AND RESPONSIBILITIES.

- 22           1.    The Council may:
  - 23           a.    Monitor the availability, price and quality of food throughout
  - 24           Santa Fe County;
  - 25           b.    Collect data on the food security and nutritional status of city

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and county residents;

c. Through the issuance of reports and other communication, inform City and County policy makers, administrators, and the public-at-large about the status of the region's food system and food security;

d. Monitor and analyze the administration of City and County food and nutrition programs;

e. Explore new means for City and County governments to improve the food economy, the availability, accessibility and quality of food and assist the City and County governments in the coordination of their efforts;

f. Recommend to the City and County administrations adoption of measures that will improve existing and add new programs, projects, regulations, or services;

g. Recommend food policies for City and County governments to adopt and implement related to:

- (1) Transportation;
- (2) Direct service of food;
- (3) Land and building use;
- (4) Lobbying and advocacy before state and federal legislatures and agencies;
- (5) Referrals to social services;
- (6) Education;
- (7) Business development;
- (8) Direct and indirect purchase of food;
- (9) Support of private efforts;
- (10) Emergency food supplies; and

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(11) Monitoring and communicating data.

- 2. Council members will:
  - a. Prioritize issues for Council action;
  - b. Serve on the Council's subcommittees;
  - c. Assume a leadership role within the community related to food issues;
  - d. Bring areas of concern to the Council;
  - e. Serve as the eyes and ears of the Council in the broader community;
  - f. Attend meetings and public events as necessary;
  - g. Participate in special Council activities and events;
  - h. Identify opportunities for promoting food programs and other efforts intended to reach the goals of the food policy; and
  - i. Identify and recommend leaders in the community for appointment to the Council.
- 3. The Council will report to the Governing Body and the Board of County Commissioners on at least an annual basis.

D. MEMBERSHIP; OFFICERS.

- 1. The Council shall consist of thirteen members. Nine shall be from the private sector, two employees of the City of Santa Fe and two employees of the County of Santa Fe. Of the nine from the private sector, five members shall be appointed by the mayor with approval of the City Council and four members shall be appointed by the Board of County Commissioners.
- 2. Members shall reside in the state of New Mexico and shall have expertise in relevant fields, and to the extent possible, represent the diversity of the

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community in aspects such as culture, gender, age, and geography.

3. The City and County employee members shall be:

a. The City Manager and County Manager or his/her designee; and

b. One member from the department with the largest involvement in food-related issues and services or as otherwise appointed.

4. Of the nine private sector members, all should be actively engaged in at least one program, service, or business related to hunger and food insecurity, the production, processing and distribution of food, including representatives from the food industry, consumers, educators and dieticians. From among these nine, at least one should represent emergency food programs, one should represent agriculture, one should represent food or nutrition education, and one should represent the for-profit food industry. Representation from related state, federal and local governments should be encouraged including: (but not limited to) the women, infants and children (WIC) Program administered by the New Mexico Department of Health, the food stamp program administered by the Income Support Division of the New Mexico Human Services Department, the county extension office administered by the New Mexico Department of Agriculture and the Santa Fe School District.

5. The Council shall elect a chairperson and vice chairperson. The chairperson may appoint sub-committees and sub-committee chairpersons as needed. Subcommittees may also include non-Council members from the public or private sectors. The Council may request representatives from those government agencies listed in paragraph 4. above as appropriate for subcommittees.

E. TERMS. Of the initial appointments, six of the members shall be appointed for two year terms and seven shall be appointed for three year terms. Subsequent terms shall be for three years to maintain staggering of terms. There shall be no limitation to the number

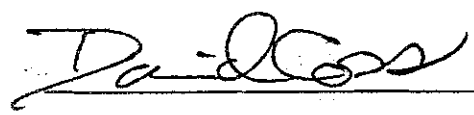
1 of consecutive terms a member may serve. The chairperson shall serve for a two year term. After  
2 three consecutive unexcused absences a Council member shall be automatically removed and  
3 notified thereof by the chairperson. Vacancies shall be filled in the same manner as initial  
4 appointments and shall be for the remainder of the unexpired term. Members may be removed by  
5 the Mayor with the approval of the City Council or by the Board of County Commissioners as  
6 originally appointed, with or without cause.

7 F. MEETINGS. A quorum shall be at least seven members. The Council will  
8 meet as needed and shall conduct all meetings in accordance with the New Mexico Open  
9 Meetings Act and adopted City and County policies and procedures.

10 G. STAFF. The County health and human services department will serve as  
11 the primary liaison to the Council and the City will provide stenographic services; however, the  
12 City and County Managers may agree to rotate, on an annual basis, the primary liaison and  
13 stenographic services responsibilities. Depending upon the issue, other City or County staff may  
14 also be required to assist the Council. The Council may also use donated assistance from the state  
15 or federal governments or the private sector. The Council may request assistance from all  
16 departments in the City and County in the performance of its duties in order that the established  
17 food policies of the City and the County may be realized.

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20 PASSED, APPROVED, and ADOPTED by the Governing Body of the City of Santa Fe

21 this 27<sup>th</sup> day of February, 2008

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24 DAVID COSS, MAYOR

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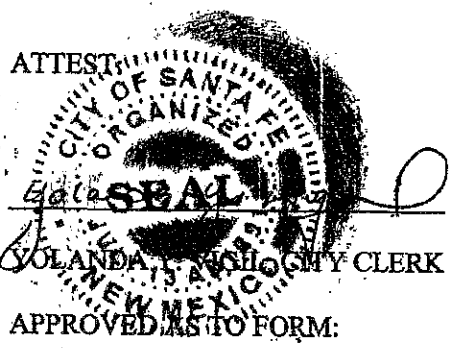
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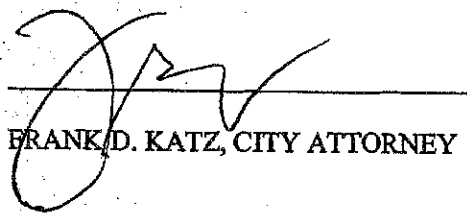
COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss BCC RESOLUTIONS  
PAGES: 7

I Hereby Certify That This Instrument Was Filed for  
Record On The 25TH Day Of March, A.D., 2008 at 15:44  
And Was Duly Recorded as Instrument # 1519828  
Of The Records Of Santa Fe County

Witness n. Hand And Seal Of Office  
Deputy *Marillyn* Valerie Espinoza  
County Clerk, Santa Fe NM

1 ATTEST:

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4 VOLANDA S. WISHO COUNTY CLERK  
5 APPROVED AS TO FORM:


6  
7   
8 FRANK D. KATZ, CITY ATTORNEY

9  
10 PASSED, APPROVED and ADOPTED this 29 day of January, 2008, by the  
11 Santa Fe Board of County Commissioners.

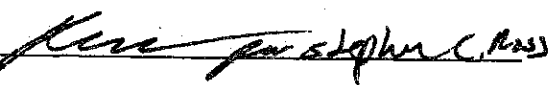
SANTA FE BOARD OF COUNTY  
COMMISSIONERS

15 By:   
16 JACK SULLIVAN, CHAIR

17 ATTEST:

18  
19   
20 VALERIE ESPINOZA, COUNTY CLERK

22 APPROVED AS TO FORM:

23  
24   
25 STEPHEN C. ROSS, COUNTY ATTORNEY







