



REGION III DRUG ENFORCEMENT TASK FORCE

Law Enforcement Working Together to Serve Santa Fe, Los Alamos, Rio Arriba and Taos Counties in New Mexico

P. O. Box 23118
Santa Fe, NM 87502
(505) 471-1715 or (800) 662-6660

BOARD OF DIRECTORS

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New Mexico State Police

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Secretary-Treasurer
Santa Fe County Sheriff's
Department

DATE: January 24, 2018

TO: The Board of County Commissioners
Santa Fe County, Santa Fe New Mexico

Cc: Katherine Miller, County Manager
Stephanie Schardin Clarke, Finance Director 

FROM: LT Scott McFaul, Operations Commander ✓
Region III Drug Enforcement Task Force

VIA: Robert Garcia, Sheriff
Santa Fe County Sheriff's Office 

RE: Resolution 2018 - A Resolution Requesting a Budget Increase to the
Law Enforcement Operations Fund (246) to Budget Supplemental
Funding Awarded Through the HIDTA Grant Program / \$65,000.00.

BACKGROUND:

Region III Task Force is requesting approval of a Resolution through the Board of County Commissioners for a budget increase to the HIDTA Grant Fund (1206).

ISSUE:

The increase to the HIDTA Grant Fund which is awarded through HIDTA as supplemental funding will be used for operational purposes such as pay for investigative travel, vehicle fuel, overtime for assigned agents and monies for Sheriff's Expense.

RECOMMENDATION:

Region III is requesting approval of the budget increase to the Law Enforcement Operation Fund (246) in the amount of \$65,000.00.



SANTA I COUNTY

RESOLUTION 2018 -

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on _____ did request the following budget adjustment:

Department / Division: Sheriff's Department / Region III Fund Name: Law Enforcement Operations Fund (246)

Budget Adjustment Type: Budget Increase Fiscal Year: 2018 (July 1, 2017 - June 30, 2018)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1206	372	0600	Federal Grant / Drug Enforcement (HIDTA)	\$65,000.00	
TOTAL (if SUBTOTAL, check here)					\$65,000.00	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1206	425	30-03	In-State Travel	\$5,000.00	
246	1206	425	35-01	Vehicle Fuel	\$5,000.00	
246	1206	425	50-03	Contractual/Professional	\$20,000.00	
246	1206	425	75-02	Sheriff's Expense	\$35,000.00	
TOTAL (if SUBTOTAL, check here)					\$65,000.00	

Requesting Department Approval: _____ Title: Sheriff Date: 1-10-18

Finance Department Approval: _____ Entered by: _____ Date: _____

County Manager Approval: _____ Updated by: _____ Date: _____

**SANTA FE COUNTY
RESOLUTION 2018 - _____**

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: LT Scott McFaul, Operations Commander Dep/Div: Sheriff/Region III Phone No.: 505-670-5791

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

This Resolution is requesting to increase the HIDA cost-center, through Modification #2, received from the Office of National Drug Control Policy routed through the Southwest Border HIDA - New Mexico Region. 246-1206 - HIDA cost center which are funds recently awarded to Region III as supplemental funds. These monies will be budgeted to support Region III Operations through Overtime, Investigative Travel, vehicle fuel, and contingency funds.

a) Employee Actions: **NONE**

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
246-1206-425-50-03	Contractual/Professional	\$20,000.00

- 2) Is the budget action for RECURRING expense XX or for NON-RECURRING (one-time only) expense _____

RESOLUTION 2018 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: LT Scott McPaul, Operations Commander Dep/Div: Sheriff's Office / Region III Phone No.: 505-670-5791

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES X NO _____
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

High Intensity Drug Trafficking Award Number G17SN0011A Modification #2 \$65,000.00

- c) Is this request is a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.)
- d) Please identify other funding sources used to match this request.
There are no other funding sources to match this request.

SANTA FE COUNTY
RESOLUTION 2018 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This _____ Day of _____, 2018.

Santa Fe Board of County Commissioners

Anna Hansen, Chairperson

ATTEST:

Geraldine Salazar, County Clerk



Southwest Border HIDTA - New Mexico

High Intensity Drug Trafficking Areas Program

2450 Lakeside Dr. Bldg. A, Las Cruces, NM 88007
PH (575) 541-7501 Fax (575) 541-7510

January 4, 2018

Katherine Miller, County Manager
Santa Fe County
102 Grant Avenue
Santa Fe, NM 87504

Dear Ms. Miller:

High Intensity Drug Trafficking (HIDTA) FY 17 funds have increased by \$65,000.00 as indicated on Modification 2 for the Region III Multi-Jurisdictional Drug Task Force Initiative. The enclosed grant award modification should be completed and returned to the NM HIDTA Director's Office as soon as possible.

Detailed information is provided in a letter to you from Michael K. Gottlieb, National HIDTA Director. *In his letters he does ask that you send the signed Award Modifications to Miami; however I am asking that you return this paperwork to our office.* We will forward this information to the Miami Assistance Center to ensure that we have the same records.

If you have any questions, please contact Sandra A. Russell, Finance Director at (575) 541-7503.

Sincerely,

Mark Payne
Director, Southwest Border HIDTA-New Mexico Region

Attachments

MP:sar



December 15, 2017

County Manager Katherine Miller
Santa Fe County
102 Grant Avenue
Santa Fe, NM 87501-2061

Dear Ms. Miller:

Grant number G17SN0011A has been increased and now totals \$320,013.00.

The original of Modification 2 is enclosed. If you accept this Modification, sign the Modification and return a copy to the Assistance Center in Miami. Keep the original Modification for your file.

All terms and conditions of the original award apply to the Modification. If you have any questions pertaining to this grant award, please contact Jayme Delano at (202) 395-6794.

Sincerely,

Michael K. Gottlieb

Michael K. Gottlieb
Associate Director

Enclosures

Executive Office of the President Office of National Drug Control Policy		AWARD Grant	Page 1 of 1
1. Recipient Name and Address County Manager Katherine Miller Santa Fe County 102 Grant Avenue Santa Fe, NM 87501-2061		4. Award Number: G17SN0011A	
		5. Grant Period: From 01/01/2017 to 12/31/2018	
2. Total Amount of the Federal Funds Obligated: \$320,013	6. Federal Award Date: 12/15/2017	7. Action	
2A. Budget Approved by the Federal Awarding Agency \$320,013	8. Supplement Number 2	Initial	
		<input checked="" type="checkbox"/> Supplemental	
3. CFDA Name and Number: <i>High Intensity Drug Trafficking Areas Program - 95.001</i>	9. Previous Award Amount:		\$255,013.00
3A. Project Description <i>High Intensity Drug Trafficking Areas (HIDTA) Program</i>	10. Amount of Federal Funds Obligated by this Action: \$65,000.00		
	11. Total Amount of Federal Award: \$320,013.00		
12. The above grant is approved subject to such conditions or limitation as are set forth in the original Grant.			
13. Statutory Authority for Grant: Public Law:115-31			
AGENCY APPROVAL		RECIPIENT ACCEPTANCE	
14. Typed Name and Title of Approving Official Michael K. Gottlieb Associate Director Office of National Drug Control Policy		15. Typed Name and Title of Authorized Official Katherine Miller Approved as to form Santa Fe County Attorney By: <i>[Signature]</i> Date: <i>[Signature]</i> Santa Fe County	
16. Signature of Approving ONDCP Official <i>Michael K. Gottlieb</i>		17. Signature of Authorized Recipient/Date <i>Katherine Miller 1-12-18</i> <i>[Signature]</i> 1/11/18	
AGENCY USE ONLY			
18. Accounting Classification Code DUNS: 053297131 EIN: 1856000073A2		19. HIDTA AWARD OND1070DB1718XX OND6113 OND2000000000 OC 410001	

Initiative Cash by HIDTA

FY 2017

Awarded Budget (as approved by ONDCP)

HIDTA	Agency Name	Initiative	Cash	Type	Grant
SWB - New Mexico	Santa Fe County	NC - Region III Multi-Jurisdictional Drug Task Force	65,000.00	Investigation	G17SN0011A
		Region III Multi-Jurisdictional Drug Task Force	255,013.00	Investigation	G17SN0011A
		Agency Total : Santa Fe County	320,013.00		
Total			320,013.00		

Budget Detail

2017 - SWB - New Mexico

Initiative - NC - Region III Multi-Jurisdictional Drug Task Force

Investigation

Award Recipient - Santa Fe County (G17SN0011A)

Resource Recipient - New Mexico State Police

Indirect Cost: 0.0%

Current Budget (net of reprogrammed funds)			\$65,000.00
Overtime	Quantity	Amount	
Investigative - Law Enforcement Officer	10	\$20,000.00	
Total Overtime			\$20,000.00
Travel	Quantity	Amount	
Investigative/Operational		\$5,000.00	
Total Travel			\$5,000.00
Supplies	Quantity	Amount	
Investigative/Operational		\$5,000.00	
Total Supplies			\$5,000.00
Other	Quantity	Amount	
PE/PI/PS		\$35,000.00	
Total Other			\$35,000.00
Total Budget			\$65,000.00



