

BOARD OF COUNTY COMMISSION



March 27, 2018

Meeting Agenda Items

II.A.2

IV.B

IV.C

Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

Date: March 5, 2018

To: Board of County Commissioners (BCC)

From: Ray Matthew, Transportation Planner

Via: Paul Olafson, Planning Projects Manager
Robert Griego, Planning Manager
Penny Ellis-Green, Growth Management Director
Katherine Miller, County Manager

Item: **Request Approval and Re-execution of the Intergovernmental Agreement Between Santa Fe County and the North Central Regional Transit District.**

Summary:

Approval and Re-execution is being requested for the Intergovernmental Agreement between Santa Fe County and the North Central Regional Transit District (NCRTD). The 2014 NCRTD Intergovernmental Contract was amended on November 3, 2017 by NCRTD to add the Village of Chama as a voting member to the NCRTD Board of Directors. The signatures of all voting members are required for the amendment to be complete.

Background and Discussion:

On November 3, 2017, the NCRTD approved the Village of Chama's request to become a voting member on the NCRTD Board of Directors. The 2014 NCRTD Intergovernmental Contract has been amended to include the Village of Chama. The amended contract requires the signature of all voting members to be fully executed. The new agreement is included as Exhibit A. Staff is requesting approval and re-execution for the amended NCRTD Intergovernmental Contract between Santa Fe County and NCRTD.

Staff Recommendation:

Staff recommends approval and re-execution of the Intergovernmental Agreement Between Santa Fe County and the North Central Regional Transit District.

Exhibit A: November 3, 2017 Amended NCRTD Intergovernmental Contract



**NORTH CENTRAL
REGIONAL TRANSIT DISTRICT**

**AMENDED
INTERGOVERNMENTAL
CONTRACT**

**APPROVED
BY
NCRTD BOARD
November ~~7~~3, 201~~4~~7**

**NORTH CENTRAL REGIONAL TRANSIT DISTRICT
INTERGOVERNMENTAL CONTRACT**

By and among:

**VILLAGE OF CHAMA
TOWN OF EDGEWOOD
CITY OF ESPAÑOLA
COUNTY OF LOS ALAMOS
PUEBLO OF NAMBE
PUEBLO OF OHKAY OWINGEH
PUEBLO OF POJOAQUE
COUNTY OF RÍO ARRIBA
PUEBLO OF SAN ILDEFONSO
PUEBLO OF SANTA CLARA
CITY OF SANTA FE
COUNTY OF SANTA FE
COUNTY OF TAOS
TOWN OF TAOS
AND
PUEBLO OF TESUQUE**

Dated as of November 3rd^{7th}, 2014⁷.

**Providing for the creation and operation of
the “North Central Regional Transit District” as a Regional Transit District
pursuant to the New Mexico Regional Transit District Act,
Chapter 73, Article 25, Sections 1-18, NMSA 1978 (2003)**

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**NORTH CENTRAL REGIONAL TRANSIT DISTRICT
INTERGOVERNMENTAL CONTRACT**

THIS NORTH CENTRAL REGIONAL TRANSIT DISTRICT INTERGOVERNMENTAL CONTRACT (hereinafter, this "Contract") is entered into as of the date indicated on page 2 of this Contract by and among the **VILLAGE OF CHAMA,** **TOWN OF EDGEWOOD, CITY OF ESPAÑOLA, COUNTY OF LOS ALAMOS, PUEBLO OF NAMBÉ, PUEBLO OF OHKAY OWINGEH, PUEBLO OF POJOAQUE, COUNTY OF RÍO ARriba, PUEBLO OF SAN ILDEFONSO, PUEBLO OF SANTA CLARA, CITY OF SANTA FE, COUNTY OF SANTA FE, COUNTY OF TAOS, THE TOWN OF TAOS, AND PUEBLO OF TESUQUE.**

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RECITALS

WHEREAS, pursuant to the Regional Transit District Act, Chapter 73, Article 25, Sections 1-18, NMSA 1978, (hereinafter the "Act"), New Mexico governmental units are authorized to establish, by contract, regional transit districts, which, upon the satisfaction of the conditions set forth in Article II hereof, are authorized to finance, construct, operate, maintain, and promote regional transit systems; and

WHEREAS, governmental units may contract with one another to provide any function, service, or facility lawfully authorized to each of the contracting units and any such contract may provide for the joint exercise of the function, service, or facility, including the establishment of a separate legal entity to do so; and

WHEREAS, the Initial Members were governmental units located in North Central New Mexico, which desire to form a regional transit district pursuant to the Act for the purpose of financing, Constructing, operating, maintaining, and promoting regional transit systems; and

WHEREAS, transit services promote independent living for the frail, the elderly, the disabled, and those without access to automobiles by providing essential links to a variety of medical, social, and other services, and the region recognizes the need to improve mobility options for this growing segment of the population; and

WHEREAS, the Initial Members began working together on the goal of forming a regional transit district in the Spring of 2003; and

WHEREAS, the Initial Members formed a working group in September 2003, which has met regularly to consider the interests of the Initial Members; and

WHEREAS, the working group has specified the terms of this Contract and other necessary documents based on comments received from and extensive discussions with the Governing Bodies of each of the Initial Members; and

WHEREAS, the Initial Members have duly voted for and approved the addition of new members whose Governmental Units are within the boundaries of the district; and

WHEREAS, new members have been added since the formation of the NCRTD in 2004 whose memberships and voting rights should be acknowledged and ratified by a novation of this Contract.

AGREEMENT

NOW, THEREFORE, for and in consideration of the mutual covenants set forth below, the Initial Members along with the new members hereby agree to a novation of this Contract thereby confirming and amending the membership and voting rights of all the members listed herein as follows:

ARTICLE I DEFINITIONS

Section 1.01. Definitions from the Act. The following terms shall, when capitalized, have the meanings assigned to them in Section 73-25-3 of the Act:

"*Board*" means the board of directors of a district;

"*Bond*" means a revenue bond;

"*Combination*" means two or more governmental units that exercise joint authority;

"*Commission*" means the New Mexico state transportation commission;

"*Construct*", "*Constructing*", or "*Construction*" means the planning, designing, engineering, acquisition, installation, construction, or reconstruction of a regional transit system;

"*District*" means a regional transit district that is a political subdivision of the state created pursuant to the Act;

"*Governmental Unit*" means the state, a county or a municipality of the state, or an Indian nation, tribe or pueblo located within the boundaries of the state;

"*Regional Transit System*" means a property, improvement, or system designed to be compatible with established state and local transportation plans that transports or conveys passengers within a region by means of a high-occupancy vehicle, including an automobile, truck, bus, van, or railcar; and

"*Revenues*" means tolls, fees, rates, charges, assessments, grants, contributions, or other income and revenues received by the district.

Section 1.02. Other Definitions. The following terms shall, when capitalized, have the following meanings:

"*Act*" is defined in the Recitals hereto.

"*Advisory Committee*" means two or more persons appointed by the Board, pursuant to Article VI, Section 3 hereof, for the purpose of providing advice to the Board and includes the Citizen Advisory Committee.

"*Boundaries*" means the boundaries of the District determined in accordance with Appendix A hereto, as such Appendix and term may be amended from time-to-time in accordance with Articles IX and XI hereof.

"*Citizen Advisory Committee*" means the special Advisory Committee described as such in Article III, Section 3 hereof.

"*Contract*" means this North Central Transit District Intergovernmental Contract, as amended from time to time in accordance with the terms hereof.

"*Director*" means any person appointed as a Director pursuant to Article 4 hereof.

Whenever the person appointed as a Member's Director pursuant to Article 4 hereof

is absent from a Board meeting, the term “Director” shall mean the Official Designee, if any, appointed by such Member pursuant to Article 4 hereof.

“*Governing Body*” means, when used with respect to a Member, the city council, board of trustees, board of commissioners, pueblo council, or other legislative body, as appropriate, of such Member.

“*Initial Boundaries*” means the Boundaries of the District on the date the District is originally certified pursuant to Article II hereof, as such Initial Boundaries are determined in accordance with Appendix A hereto.

“*Initial Members*” means the initial signatories who become Members on the date on which the District is originally certified pursuant to Section 2 hereof.

“*Member*” means the Initial Members and any Governmental Unit that becomes a member of the District pursuant to Article XI hereof.

“*NCRTD*” is defined in the Recitals hereto.

“*Officer*” means the Chair, Vice Chair, Secretary, or Treasurer of the District, and any subordinate officer or agent appointed and designated as an officer of the District by the Board.

“*Official Designee*” means any person appointed as an official designee, pursuant to Article VII hereof.

“*Regional Transit Services*” means the transit services described in Appendix D.

ARTICLE II

NAME AND PURPOSE OF THE DISTRICT AND THE REGIONAL TRANSIT SYSTEMS TO BE PROVIDED

Section 2.01. Name. The name of this transit district is the North Central Regional Transit District (hereinafter, “the District”).

Section 2.02. Purpose. The purpose of the District, being a multimodal public transit district formed pursuant to the Act, recognizes as its purpose to finance, Construct, operate, maintain, and promote an efficient, sustainable, and regional multi-modal transportation system at any location or locations, subject to compliance with the Act.

Section 2.03. Members. Membership in the District is open to Governmental Units within or containing the boundaries of Los Alamos, Río Arriba, Taos or Santa Fe Counties. Members may be added or deleted pursuant to Section 73-25-17 of the Act and Article XI hereof.

Section 2.04. Establishment. The North Central Regional Transit District shall be established as a separate political subdivision and body corporate of the State pursuant to the Act and as a separate legal entity created by a contract among the Initial Members, effective upon satisfaction of the following conditions:

- (a) Each Initial Member and new member has held at least one public hearing on the subject of this Contract in accordance with Section 73-25-4 of the Act including relevant attention to requirements for public notice; and
- (b) Each Initial Member has executed the original Contract.

Section 2.05. Regional Transit Systems to Be Provided.

The NCRTD will provide, but not be limited to, the type of regional transit services described in Appendix D, “Regional Transit Mobility Concept for the North Central Regional Transit District.”

Section 2.06. Specific Responsibilities. In addition to the general powers described in Article V hereof, the District shall have the responsibilities described in this Section and shall have all powers necessary to carry out such responsibilities, subject to the availability of funds and, to the extent required by law, annual appropriation of funds by the Board. The description of specific responsibilities and powers in this Section shall not, however, limit the general powers of the District described in Article V hereof.

- (a) **Regional Transit Planning.** The District shall work in coordination with the New Mexico Department of Transportation (NMDOT), Regional Planning Organizations (RPOs), and Metropolitan Planning Organizations (MPOs) to provide regional transit planning services needed to plan and direct the Regional Transit Services of the District, to pursue state and federal funding, and to coordinate overall transportation policy within the area in which it provides Regional Transit Services.
- (b) **Regional Transit Services.** The District shall use its best efforts to provide the Regional Transit Services described in Appendix D hereto.
- (c) **Contract Transit Services.** The District may enter into contracts with any Member or other Person for the provision of transit services in the manner and subject to the terms of such contracts.
- (d) **Local Service.** The District may fund Regional Transit Services that serve the residents and businesses of a Member (as distinguished from regional services) but, except as otherwise specifically provided herein, only pursuant to an agreement in which such Member pays the District for the services provided on the same fully allocated cost basis used to determine costs of District services throughout the District's service area.

ARTICLE III BOUNDARIES

Section 3.01. Original Boundaries. Membership in transit districts is open to Governmental Units, which means the State, a County or Municipality of the State, or an Indian Nation, Tribe, or Pueblo located within the boundaries of the State. The North Central Regional Transit District may include any Governmental Unit within or containing the boundaries of Los Alamos, Río Arriba, Taos or Santa Fe Counties, as described in Appendix A.

Section 3.02. Amendments to Boundaries. The original boundaries of the NCRTD may be amended according to the process described in Article XI of this Contract.

ARTICLE IV CONTRACT

Section 4.01. Effective Date. The term of the original Contract began when the New Mexico State Transportation Commission certified the creation of the District.

Section 4.02. Termination. The term of this Contract shall end when all the current Members agree in writing to terminate this Contract; provided, however, that this Contract may not be terminated so long as the District has any Bonds outstanding.

Section 4.03. Amendments. Any amendment to the Contract shall be made only by the execution in writing of each of the governmental units that entered into the Contract.

Section 4.04. Parties of Interest. Nothing expressed or implied herein is intended or shall be construed to confer upon any Person other than the Members any right, remedy or claim under or by reason of this Contract; this Contract being intended for the sole and exclusive benefit of the Members.

Section 4.05. No Personal Liability. No covenant or agreement contained in this Contract or any resolution or Bylaw issued by the Board shall be deemed to be the covenant or agreement of an elected or appointed official, officer, agent, servant or employee of any Member in his or her individual capacity.

Section 4.06. Tort Claims. In accordance with the requirements and limitations of liability set forth in the New Mexico Tort Claims Act, NMSA 1978, Sections 41-4-1 through 41-4-27, the District shall cover every risk for which immunity has been waived under the provisions of the Tort Claims Act.

Section 4.07. Notices. Except as otherwise provided in this Contract, all notices, certificates, requests, requisitions, or other communications by the District, any Member, any Director, any Official Designee, any Officer, or any member of a Committee to any other such person pursuant to this Contract shall be in writing; shall be sufficiently given, and shall be deemed given when actually received:

- (a) In the case of the District and Officers of the District, at the last address designated by the District for such purpose; and
- (b) In the case of such other persons, at the last address specified by them in writing to the Secretary of the District.

Unless a certain number of days is specified, notice shall be given within a reasonable period of time.

Section 4.08. Assignment. None of the rights, benefits, duties, or obligations of any Member may be assigned or delegated without the express written consent of all the Members.

Section 4.09. Severability. If any clause, provision, subsection, Section, or Article of this Contract shall be held to be invalid, illegal, or unenforceable for any reason, the invalidity, illegality, or enforceability of such clause, provision, subsection, Section or Article shall not affect any of the remaining provisions of this Agreement.

Section 4.10. Interpretation. Subject only to the express limitations set forth herein, this Contract shall be liberally construed:

- (a) To permit the District and the Members to exercise all powers that may be exercised by a regional transit district pursuant to the Act and by a separate legal entity created by a contract among the Members;
- (b) To permit the Members to exercise all powers that may be exercised by them with respect to the subject matter of this Contract pursuant to the Act and other applicable law; and
- (c) To permit the Board to exercise all powers that may be exercised by the board of directors of a regional transit district pursuant to the Act and by the governing body of a separate legal entity created by a contract among the Members.

In the event of any conflict between the Act or any other law with respect to the exercise of any such power, the provision that permits the broadest exercise of the power consistent with the limitations set forth in this Contract shall govern.

Section 4.11. Governing Law. The laws of the State of New Mexico shall govern the development and enforcement of this Contract.

Section 4.12. Counterparts. This Contract may be executed in any number of counterparts, each of which, when so executed and delivered, shall be an original; but such counterparts shall together constitute but one and the same Agreement.

ARTICLE V POWERS OF THE DISTRICT

Section 5.01. Powers of the District. A district is a body politic and corporate. In addition to other powers granted to the district pursuant to the Regional Transit District Act [73-25 NMSA 1978], the district may:

- (a) Have perpetual existence, except as otherwise provided in the contract;
- (b) Finance, construct, operate, maintain, or promote regional transit systems within the boundaries of the district;
- (c) Enter into contracts and agreements affecting the affairs of the district;
- (d) Establish, collect, and increase or decrease fees, tolls, rates, or charges for the use of property of a regional transit system financed, constructed, operated, maintained, or promoted by the district; except that fees, tolls, rates, or charges imposed for the use of a regional transit system shall be fixed and adjusted to pay for bonds issued by the district;
- (e) Pledge all or a portion of the revenues to the payment of bonds of the district;
- (f) Provide transit services outside the boundaries of the district.
- (g) Purchase, trade, exchange, acquire, buy, sell, lease, lease with an option to purchase, dispose of, and encumber real or personal property and interest therein, including easements and rights of way;
- (h) Accept real or personal property for the use of the district and accept gifts and conveyances upon the terms and conditions as the board may approve;
- (i) Use the streets, highways, rail rights-of-way, and other public ways and, with permission of the owner, to relocate or alter the construction of streets, highways, rail rights-of-way, other public ways, electric and telephone lines and properties, pipelines, conduits, and other properties, whether publicly or privately owned, if deemed necessary by the district in the construction, reconstruction, repair, maintenance, and operation of the system. Any damage that may occur to the property shall be borne by the district; and
- (j) Sue and be sued;

Section 5.02. Limitations on Powers of the District. The District shall be limited as follows:

- (a) The district may only finance, construct, operate, maintain, or promote Regional Transit Systems;
- (b) Advisory Committees may only be appointed and may only exercise the powers as provided in Article III hereof;
- (c) A notice of the imposition of or any change in any fee or the issuance of Bonds shall be sent to the Division of Local Government and shall be filed with the State Transportation Commission in accordance with the Act.

ARTICLE VI

BOARD OF DIRECTORS

Section 6.01. Establishment and Powers. The District shall be governed by a Board of Directors (hereinafter, the "Board") as described in Section 73-25-5 of the Act. The Board shall exercise and perform all powers, privileges and duties vested in or imposed upon the District. Subject to the exceptions in the Act, the Board may delegate any of its powers to an Officer or agent of the Board.

Section 6.02. Powers of the Board. The Board shall, subject to the limitations set forth herein and relevant State law, have all powers that may be exercised by the board of directors of a regional transit district pursuant to the Act and all powers that may be exercised by the governing body of a separate legal entity created by a contract among the Members. Such powers shall include, but shall not be limited to:

- (a) Adopt Bylaws;
- (b) Fix the time and place of meetings and the method of notice of the meetings;
- (c) Make and pass orders and resolutions necessary for the government and management of the affairs of the District and the execution of the powers vested in the District;
- (d) Appoint, hire, or retain an Executive Director;
- (e) Maintain offices at a place the Board may designate;
- (f) Prescribe financial and procurement policies and procedures in accordance with relevant State and Federal laws and policies;
- (g) Adopt other policies as may be deemed necessary for the functioning of the District; and
- (h) Appoint advisory committees and define the duties of the committees.
- (i) Board may add ex-officio members as needed.

Section 6.03. Advisory Committees. The Board may appoint and maintain a Citizen Advisory Committee to advise the Board with respect to policy and service matters. The Board may also appoint other Advisory Committees to advise the Board. The members of the Citizen Advisory Committee shall not be Directors, Official Designees, or employees of the District. The members of Advisory Committees other than the Citizen Advisory Committee may include Directors, Official Designees, and Officers of the District. Advisory Committees shall not be authorized to exercise any power of the Board.

Section 6.04. Bylaws and Rules. The Board, acting by resolution adopted as provided in Article IX hereof, may adopt bylaws or rules governing the activities of the District and the Board, including, but not limited to, bylaws or rules governing the conduct of Board meetings, voting procedures, and the type of resolutions that must be in writing.

Section 6.05. Budget. The Board shall approve an annual budget pursuant to the legal requirement to submit an annual budget to the State.

ARTICLE VII DIRECTORS

Section 7.01. Appointment of Directors and Official Designees. Pursuant to Section 73-25-5 of the Act, the Board shall be composed of one (1) Director from each Member of the District. A Director shall be an elected official, Official Designee or Tribal Council Member. The Director or Official Designee (if any) shall be nominated by the chief elected official of the Member and approved by the Governing Body of the Member.

Section 7.02. Terms of Office. The term of office of each Director and Official Designee shall commence with the first meeting of the Board following his or her appointment and shall continue until removed by the appointing Member, or until she or he no longer holds elective office in the Governing Body of the appointing Member, or until she or he submits a written resignation to the Chair. Directors shall not serve a term longer than four (4) years unless re-appointed by their Member governing body.

Section 7.03. Resignation and Removal. Any Director or Official Designee may resign at any time, effective upon receipt by the Secretary or the Chair of written notice signed by the person who is resigning; and may be removed at any time by the Governing Body of the Member that appointed him or her, effective upon receipt by the Secretary or the Chair of written notice signed by the Governing Body of the appointing Member.

Section 7.04. Vacancies. Vacancies in the office of any Director or Official Designee shall be filled in the same manner in which the vacant office was originally filled.

Section 7.05. Compensation. Directors and Official Designees shall serve without compensation, but may be reimbursed for expenses incurred in serving in such capacities upon such terms and pursuant to such procedures as may be established by the Board, pursuant to State law.

ARTICLE VIII OFFICERS

Section 8.01. Identification. The Board shall elect or appoint a Chair, a Vice Chair, a Secretary, and a Treasurer.

Section 8.02. Appointment. The currently elected Board shall elect Officers by simple majority vote after canvassing each member as to his or her interest in service, time availability, and qualifications. The Officers shall be Directors. All Officers of the District shall meet the other qualifications, if any, stated for his or her office elsewhere in this Article.

Section 8.03. Term of Office. Each Officer shall serve until the end of their term or until a successor is elected or appointed or the Officer is lawfully removed pursuant to State law, this Contract, or the Bylaws. Officers may serve unlimited terms.

Section 8.04. Resignation. Any Officer may resign at any time effective upon receipt by the Secretary or the Chair of written notice signed by the person who is resigning.

Section 8.05. Removal of Officers. Any Officer of the Board may be removed at any time by a two-thirds majority vote of the voting units of the Board.

Section 8.06. Vacancies. Vacancies in the office of any Officer shall be filled in the same manner in which such office was originally filled.

Section 8.07. Chair. The Chair shall:

- (a) Have the power to call meetings of the Board and to preside over such meetings;
- (b) Have the power to execute, deliver, acknowledge, file, and record on behalf of the District such documents as may be required by the Act or other applicable law;
- (c) Have the power to execute and deliver contracts, deeds, and other instruments and agreements on behalf of the District as are necessary or appropriate in the ordinary course of its activities or as are duly authorized or approved by the Board;
- (d) Have such additional authority, powers, and duties as are appropriate and customary for the office of the Chair of the board of directors of entities such as the District, and as the Board may otherwise prescribe.

Section 8.08. Vice Chair. The Vice Chair shall:

- (a) Be the Officer next in seniority after the Chair and, upon the death, absence, or disability of the Chair, shall have the authority, powers, and duties of the Chair;
- (b) Have such additional authority, powers, and duties as are prescribed by the Board.

Section 8.09. Secretary. If a Treasurer has not been elected or appointed, the Secretary shall also serve as Treasurer and may use the title of Treasurer in performing the functions of Treasurer. The Secretary shall:

- (a) Designate a staff member who will assist in carrying out the work of the Secretary, under the day-to-day supervision of the Executive Director but with responsibility lying with the Secretary;
- (b) Give, or cause to be given, notice of all meetings (including special meetings) of the Board;
- (c) Keep written minutes of such meetings;
- (d) Be responsible for the maintenance of all records and files and the preparation and filing of reports to governmental agencies (other than tax returns);
- (e) Have such other authority, powers and duties as are appropriate and customary for the office of Secretary of entities such as the District, and as the Board may otherwise prescribe.

Section 8.10. Treasurer. The Treasurer shall, subject to rules and procedures established by the Board:

- (a) Designate a staff member who will assist in carrying out the work of the Treasurer, under the day-to-day supervision of the Executive Director but with responsibility lying with the Treasurer;
- (b) Be responsible for the custody of the funds and all stocks, bonds, and other securities owned by the District;
- (c) Be responsible for the preparation and filing of all tax returns, if any, required to be filed by the District;
- (d) Receive all moneys paid to the District and, subject to any limits imposed by the Board or the Chair, shall have authority to give receipts and vouchers, and endorse checks and warrants in the District's name and on the District's behalf, and to give full discharge for the same;
- (e) Sign checks and warrants, but must secure the signature of either the Executive Director or one other Board Officer. In the absence of the Executive Director, a second Officer may sign;
- (f) Have charge of disbursement of the funds of the District, shall keep full and accurate records of the receipts and disbursements, and shall deposit all moneys and other valuables in such depositories as shall be designated by the Board;
- (g) Deposit and invest all funds of the District in accordance with the laws of the State applying to the deposit and investment of funds of regional transit districts formed under the Act;
- (h) Have such additional authority, powers and duties as are appropriate and customary for the office of Treasurer of entities such as the District, and as the Board may otherwise prescribe.

Section 8.11. Executive Director. The Board shall appoint an Executive Director who shall be the chief executive officer of the District, shall supervise the activities of the District, shall see that all policies, directions and orders of the Board are carried out and shall, under the supervision of the Board, have such other authority, powers, or duties as may be prescribed by

the Board. The Executive Director shall, subject to rules and procedures established by the Board:

- (a) Sign contracts or agreements with vendors or service providers that are necessary to carry out the purposes of the District, provided, however, that they involve less than \$100,000, and are included in a duly approved budget. Expenses over \$100,000 shall be approved by the Board and signed by the appropriate Officers;
- (b) Appoint, hire, and retain employees, agents, engineers, attorneys, accountants, financial advisors, investment bankers, and other consultants as approved through the budget process;
- (c) Dispose of assets of the District, provided, however, that the assets are no longer useful to the District and have a nominal market value;
- (d) Sign contracts or agreements specifically approved by the Board.

Section 8.12. Changes to Authority, Powers and Duties. Notwithstanding any other provision of this Article, the Board at any time may expand, limit, or modify the authority, powers and duties of any Officer pursuant to the Act.

ARTICLE IX VOTING REQUIREMENTS

Section 9.01. Voting Strength of Members. Each Member of the District shall have a voting strength as determined by the Voting Strength Analysis, Appendix B.

Section 9.02. Quorum. The presence of Directors representing a majority of the Members and a majority of the total number of voting units shall be necessary to constitute a quorum for the transaction of business.

Section 9.03. Simple Majority Vote. If a quorum is present, action by simple majority of voting units present and eligible to vote shall be the act of the Board, unless the act of a greater number is required by the Bylaws, the Contract, or applicable law.

Section 9.04. Two-Thirds Vote. If a quorum is present, two-thirds (2/3) majority of the voting units is required for the following actions:

- (a) Addition or withdrawal of territory or property, pursuant to Article 8 of the Bylaws, Article XI of this Contract, and Sections 73-25-6 and 73-25-17 of the Act;
- (b) Removal of Officers from the Board, pursuant to Article 10 of the Bylaws and Article VIII of this Contract;
- (c) Amendment of the Bylaws, pursuant to Section 15 of the Bylaws.
- (d) Amendments to this Contract, pursuant to Article IV of this Contract.

Section 9.05. Budget. The annual budget shall be passed by a simple majority of voting units.

ARTICLE X ASSETS

Section 10.01. Acquisition of Assets. The District may acquire assets on its own authority or through contract with Members of the District. Assets contributed by each Member shall be so noted.

Section 10.02. Disposition of Assets. The District may dispose of assets that are surplus, at the end of their useful life, or are no longer needed by the District, pursuant to State and Federal regulations.

Distribution of Assets Upon Termination. Upon termination of this Contract, pursuant to Article IV hereof, the net assets of the District shall be distributed to the parties with a financial interest in the assets and in proportion to their contribution to the purchase of the asset. Where the District itself has a financial interest in the asset, its current value will be divided equally among the Members of the District at the time of its termination.

ARTICLE XI

ADDING OR WITHDRAWING TERRITORY

Section 11.01. Initial Members. The Initial Members shall be the initial signatories whose participation in the District is described in Articles II and III, and Appendix A hereof.

11.02 Addition of Members. After the creation of the District, a Governmental Unit adjacent to or contained within a Governmental Unit adjacent to, but not part of, the District may join the District as a Member

11.03 Inclusion or Exclusion of Property. The Board may include or exclude property from the boundaries of the District, pursuant to Section 73-25-6 and Section 73-25-17 of the Act.

11.04 Withdrawal of Members. A Member of the District may withdraw from the District by adopting a resolution to withdraw. The Member shall withdraw its representative from the Board of Directors. Real property owned by the District within the boundaries of the withdrawing Member shall remain the property of the District. The provisions of withdrawal shall be negotiated and agreed to by the Board of Directors, the Member, and the Commission pursuant to Article 73-25-17 of the Act.

SIGNATURE PAGE

To

NORTH CENTRAL REGIONAL TRANSIT DISTRICT
INTERGOVERNMENTAL AGREEMENT

Dated as of _____

VILLAGE OF CHAMA

Name _____

Title _____

Signature _____

SIGNATURE PAGE

To

**NORTH CENTRAL REGIONAL TRANSIT DISTRICT
INTERGOVERNMENTAL AGREEMENT**

Dated as of _____

TOWN OF EDGEWOOD

Name _____

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CITY OF ESPANOLA

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COUNTY OF LOS ALAMOS

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PUEBLO OF NAMBE

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COUNTY OF RÍO ARRIBA

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PUEBLO OF SAN ILDEFONSO

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INTERGOVERNMENTAL AGREEMENT**

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PUEBLO OF SANTA CLARA

Name _____

Title _____

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**NORTH CENTRAL REGIONAL TRANSIT DISTRICT
INTERGOVERNMENTAL AGREEMENT**

Dated as of _____

CITY OF SANTA FE

Name _____

Title _____

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**NORTH CENTRAL REGIONAL TRANSIT DISTRICT
INTERGOVERNMENTAL AGREEMENT**

Dated as of _____

COUNTY OF SANTA FE

Name _____

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INTERGOVERNMENTAL AGREEMENT**

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COUNTY OF TAOS

Name _____

Title _____

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To

**NORTH CENTRAL REGIONAL TRANSIT DISTRICT
INTERGOVERNMENTAL AGREEMENT**

Dated as of _____

TOWN OF TAOS

Name _____

Title _____

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To

**NORTH CENTRAL REGIONAL TRANSIT DISTRICT
INTERGOVERNMENTAL AGREEMENT
Dated as of _____**

PUEBLO OF TESUQUE

Name _____

Title _____

Signature _____

Santa Fe County Open Space, Irails and Parks

OSTP 2.0

March 27, 2018



Presentation Overview

- Background of Santa Fe County Open Space and Trails program (OSTP)
 - Paul Olafson
- Why Open Space in Santa Fe County is important
 - Dave Dannenberg, COLTPAC Chair
- OSTP moving forward
 - Maria Lohmann

This presentation will outline what Santa Fe County Open Space has been working on and how the program intends to move forward—OSTP 2.0.

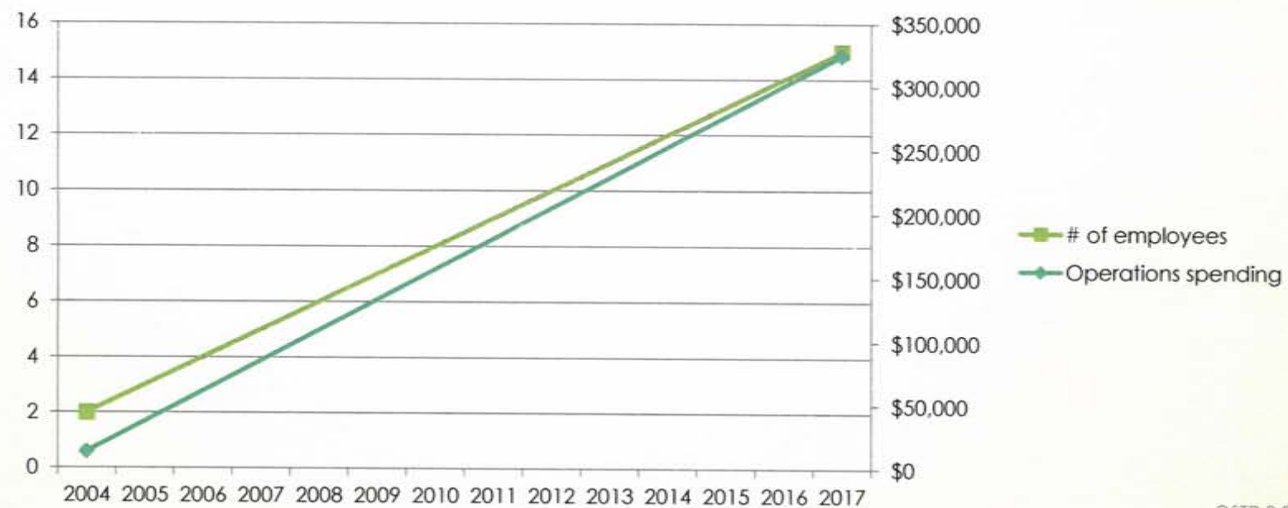
OSTP 2.0 - What and Why?

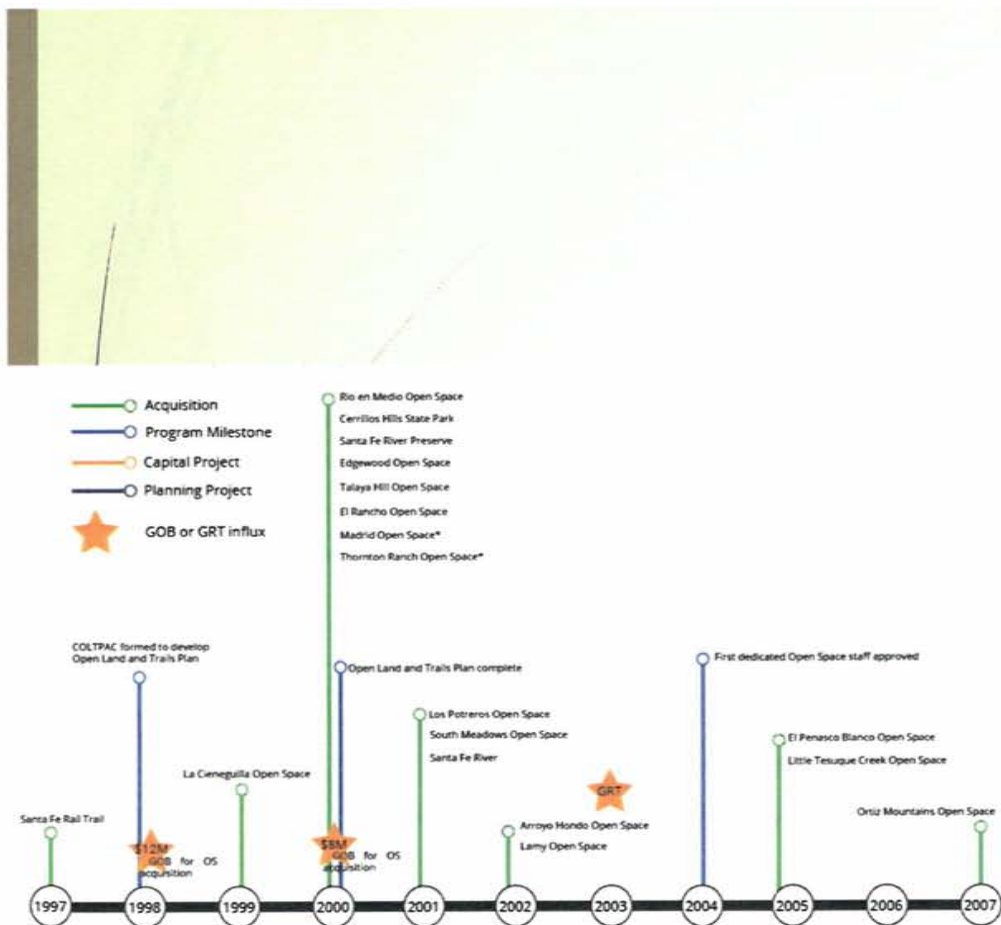
- An effort from COLTPAC and staff to outline future vision, strategy and implementation for Open Space Trails and Parks.
- A path to significantly build on the Quality of Life values that our current program provides to residents of Santa Fe County.
- A way to maximize return on existing investment in properties and improvements.
- A discussion framework for an Open Space, Trails and Parks Strategic Management Plan to be completed mid 2018.

20 years of progress. A program of excellence.

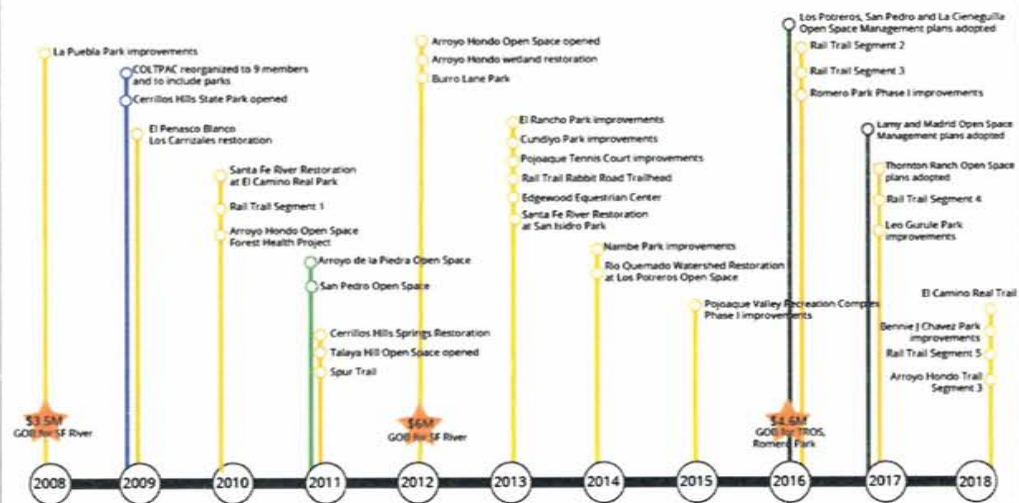
- Santa Fe County Open Space began in 2000 to acquire property for conservation and recreation values. COLTPAC was formed.
- Popular with significant public engagement and interest: Large and vocal outdoor community, COLTPAC.
- High visibility successes: SF River, Cerrillos Hills, Arroyo Hondo. Rail Trail, Dale Ball, La Piedra and Talaya Trails.
- Leadership in local conservation and land management: TROS, El Camino Real Trail, SF Rail Trail, SF River Greenway. TDR and agriculture program in development.
- Many additional recreational opportunities in the queue: e.g. Thornton Ranch, Romero Park, San Pedro, Los Caminitos.

- 2018... 23 Open Space Properties, 6,458 acres, 46 miles of trails, 18 parks and recreation facilities.
- Started with 3 total employees– now there are 13!
- Total \$21,781,167 spent on acquisition of open space properties
- Total \$20,693,579 spent on capital improvements of open space properties including Rail Trail, River Trail, Arroyo Hondo and Talaya Hill Open Space Trails
- Total \$6,788,448 in grant funding received for Rail Trail, Arroyo Hondo Trail, El Camino Real, Pojoaque Valley Recreation Center,

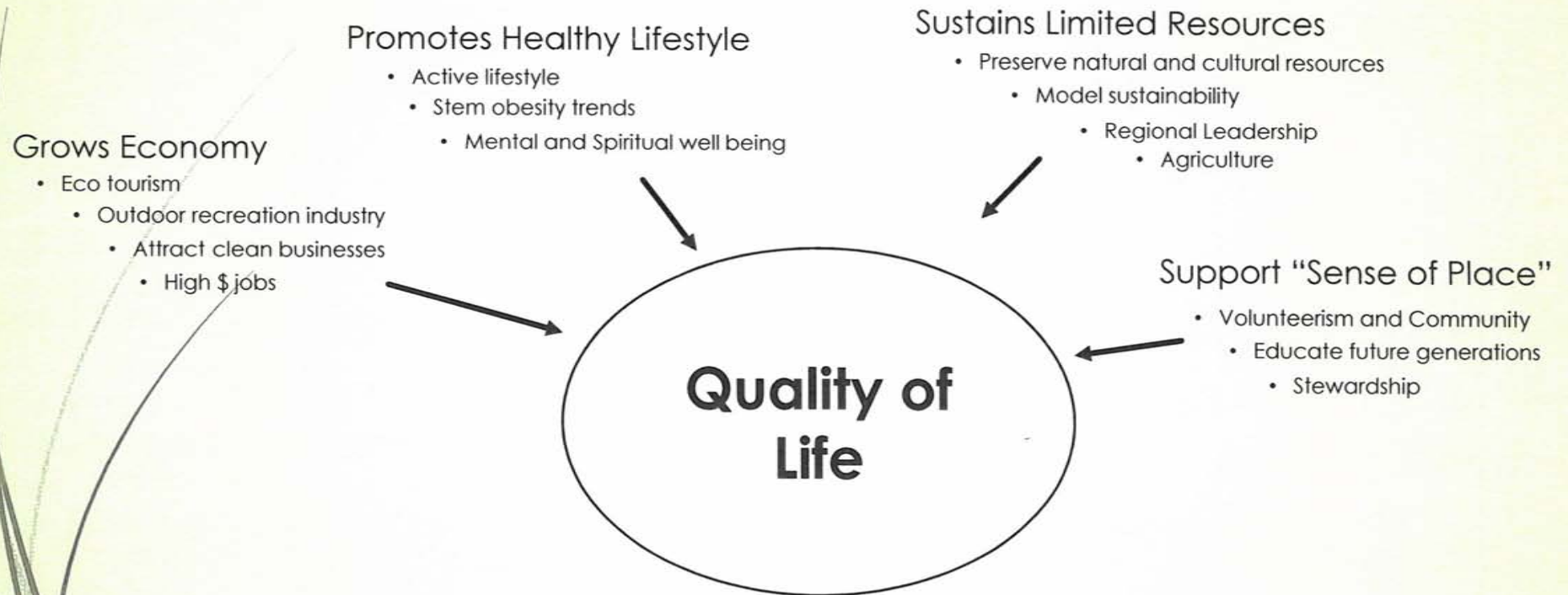




and enhance the environmental conditions of the properties so that the conservation and recreation goals of the program can be met.



OSTP's Central Role in Community



OSTP 2.0 focuses on these Quality of Life factors

Sense of Place

- New Mexico Cultural Identity tied to the land and scenery
- Historic and Cultural Preservation provides the bridge to traditional values and land conservation.
- Open Space Trails and Parks are community assets
- County residents and visitors walk, hike, horse back ride, and bike in the County's diverse natural settings.
- Protection of open space, trails and parks leads to community engagement and stewardship

OSTP2.0 will engage the community in it's success!

Positive Impact on Health and Wellness

- Proximity to open space and parks promotes a healthy lifestyle and increased physical activity¹.
- Slowing the obesity epidemic.
 - Santa Fe County – 75 to 98 deaths per 100K annually due to obesity.² Compare to drug overdose death rate of 32 per 100K.³
 - Upward trend in self reported obesity and sedentary lifestyle since 2004 in Santa Fe County.⁴
 - Western states and New Mexico rank better compared to rest of US, but higher in diabetes and teen obesity.⁵
- Why do some regions have lower rates of obesity?
 - Food availability. Less poverty. Low quality food = higher obesity rates.
 - Access to physical activity and an outdoor recreation culture (Colorado as a model)
 - Education. Youth focus. Good healthcare. (Massachusetts as a model)

OSTP2.0 promotes physical activity, youth education,
agricultural sustainability

1. County Health Rankings and Roadmaps. Ranked survey of studies. September 2015
2. NIH and range over survey of methods, adjusted for regional obesity rates.
3. NM DOH 2011-2015,

4. Center for Disease Control and Prevention. County Data 2004 to 2014.
5. The State of Obesity 2017
6. Assumes SFC per capita equity with rest of NM

Sustainability, preservation and conservation

- Continued advancement of natural and cultural resource preservation.
- Regional leadership
 - Coordination with BLM, SFNF, City of Santa Fe, and conservation groups.
 - Provide a loud local voice in state and federal land related policies that affect our region.
- Agricultural land conservation and use through TDR, land purchase and swaps.
 - Healthy, locally grown food.

OSTP2.0 is a legacy for future generations

Outdoor Recreation is a large and growing economy

- Outdoor recreation contributes ...
 - In New Mexico: \$6.1B annual consumer spending, 68K jobs, \$1.7B wages, \$458M in state and local tax revenue¹
 - In Santa Fe County by population: \$436M spending, 4.8K jobs, 12.1M wages, \$32.7M local tax revenues³
 - 5% annual growth (2005 – 2011)^{1,2}
 - Events generate significant revenue. Bike and Brew, Santa Fe Century, Grand Prix, Santa Fe Rodeo, Santa Fe Ultra, Heritage tourism
- Public lands and outdoor recreation attract clean industry and high salaried jobs
 - A vibrant outdoor scene is a check box in attracting clean industry and high paying jobs and workers.

OSTP2.0 expands and promotes Outdoor Recreation

1. VIVA New Mexico Strategic Plan 2016-2020
2. Outdoor Industry Association by Southwick Associates 2012
3. Not tracked. Assumes SFC per capita equity with rest of NM

Santa Fe County Open Space and Trails moving forward

- Open Space, Trails and Parks Strategic Management Plan
 - Implements the Sustainable Growth Management Plan, which calls for strategic and action plans to implement each chapter.



What the Strategic Management Plan will do

- Set the vision and objectives for the program in the next 5, 10 and 20 years
- Provide guidance in 5 areas
 - Internal Operations
 - Project and opportunity areas
 - Alternative funding options
 - Enhance public outreach, event programming and education
 - Partnerships

Practical, flexible, effective actions to advance OSTP



Vision and Mission 2018

Vision :

- Santa Fe County's Open Spaces, Trails and Parks Program sustainably manages and preserves a vibrant network of cultural, historical, recreational and natural community resources that inspire a deep sense of regional identity and stewardship among current and future generations.

Mission :

- Santa Fe County provides innovative leadership in local land management and conservation that enhances the quality of life for County residents, provides access to public lands, and advances community partnerships and effectively leverages community investments in the OSTP Program.

Management Landscapes

Management Landscapes leverage Santa Fe County Open Space assets in areas where preservation and recreation goals can be met by leveraging partnerships with agencies, community groups and others.

SMP Draft Policies

POLICY 1: MANAGEMENT

The County will manage open space, trails, and park properties to preserve, and protect significant resources of each property by:

- Developing and Implementing Best Management Practices
- Building staff capability and capacity
- Developing management plans for each property
- Determining the level of appropriate maintenance, and
- Developing a monitoring protocol

POLICY 2: STEWARDSHIP

The County will develop partnerships with public and private entities to support environmental protection and conservation that enhances stewardship, education, and user experience of open space, trails, and park properties by:

- Fostering partnerships
- Build volunteer capability and capacity
- Involving youth
- Providing education and interpretation, and
- Coordinating with other departments and agencies

POLICY 3: ACCESS

The County will provide appropriate public access for a better experience on open space, trails, and parks by

- Determining appropriate access levels per property
- Improving information and outreach regarding OSTP
- Providing programs
- Implementing innovative projects

Strategic Management Plan Guiding Principles

Next Steps

Short term:

- Develop the Strategic Management Plan by mid 2018 which will outline next 20 years with 5-year implementation goals
- Program promotion and public engagement
- Develop and promote community partnerships
- Keep focus on short term projects
- Explore alternative funding and implementation models, non-profit support, foundations, grants

Mid term:

- Explore a non profit "Friends of Open Space" organization
- Expand recreational opportunities on existing property

Long term:

- Vibrant network of connected communities and open space properties
- Robust culture of stewardship and preservation

Short term successes are critical !

Strategic Management Plan Development Schedule

Task	January	February	March	April	May	June	July	August	September
OSTP Strategic Management Plan									
Refine Document									
Public Participation									
COLTPAC presentation									
Public Meetings									
Public Review									
COLTPAC recommendation									
BCC Adoption									

Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: March 20, 2018

TO: Board of County Commissioners

FROM: Ray Mathew, Transportation Planner

VIA: Paul Olafson, Planning Projects Manager
Robert Griego, Planning Manager
Penny Ellis-Green, Growth Management Director
Katherine Miller, County Manager

ITEM: Update on Santa Fe County's Americans with Disabilities Transition Plan

Summary:

All sub-recipients of the United States Department of Transportation (USDOT) funds are responsible for developing and implementing an Americans with Disabilities (ADA) Transition Plan. The County, as a sub-recipient of federal financial assistance through the New Mexico Department of Transportation (NMDOT), is required to complete and submit its ADA Transition Plan to NMDOT no later than June 6, 2018.

Background and Discussion:

In coordination with NMDOT, the Santa Fe County ADA Transition Plan is being developed in two parts:

1. Roads (submitted to NMDOT on December 19, 2017)
2. Other Facilities (includes open space, parks, trails, buildings and other facilities)

To meet the required noticing, public comment, Board of County Commission consideration and submittal of the complete ADA Transition to NMDOT, staff has developed the following timeline of key activities:

- April 10, 2018: Public comment and BCC review of the draft ADA Transition Plan.
- May 29, 2018: Public comment and BCC consideration of the final ADA Transition Plan.
- June 6, 2018: Santa Fe County ADA Transition Plan submitted to the NMDOT.

Action Requested:

This is an informational item and no action is required.