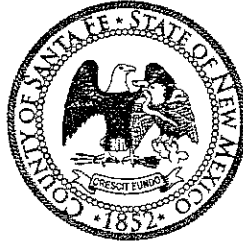


Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

Memorandum

To: Santa Fe County Board of County Commissioners

Through: Kathrine Miller, County Manager
Rachel O'Connor, Santa Fe County Community Services Department

From: Lupe Sanchez
Santa Fe County DWI Program

Date: March 13, 2018

Subject: APPOINTMENT OF SUSAN SKEA TO THE DWI PLANNING COUNCIL

Issue:

This is concerning the appointment of Susan Skea to the DWI Planning Council. Mrs. Skea will be representing the behavioral health community.

Background:

The New Mexico Legislature enacted NMSA 1978, Sections 11-6A-1 through 11-6A-6 to address the serious problems caused by Driving While Intoxicated (DWI) in the State. Funds are generated from excise tax on the sale of alcohol, collected by the New Mexico Department of Taxation and Revenue, and administered by the Department of Finance and Administration (DFA). One of the requirements is that the county receiving funds must have a County DWI Planning Council to serve in an advisory capacity to the Board of County Commissioners.

Resolution 1997-87 established the original DWI Planning Council consisting of at least nine standing committee members. At this time there are currently five active members.

Tom Starke	(Concerned Citizen)
Tamara Zawistowski	(Consumer)
Christine Wendel	(Recovery Community)
Amanda Grundler	(Santa Fe Police Department)
Erica Abeyta	(Santa Fe Prevention Alliance)

The DWI program through an advertisement on the County website sought citizens to serve on the Santa Fe County DWI Planning Council. The advertisement was posted on January 26, 2018, with a deadline date to submit applications of February 9, 2018. The DWI program received two applications. After reviewing the applications for membership the current Planning Council Members and Staff are recommending the appointment of the following individual;

Susan Skea

(Behavioral Health/Retired Psychiatrist)

Staff Recommendation:

With the support of the Santa Fe County DWI Planning Council staff recommends the appointment of Susan Skea for the DWI Planning Council.

Susan Skea, M.D.
76 Paseo del Coyote
Santa Fe, NM 87506

February 6, 2018

To: Santa Fe Board of County Commissioners

Re: Letter of Interest in DWI Planning Council

Dear Commissioners,

I am writing to express interest in serving as a volunteer on the DWI Planning Council. I am a Board Certified Forensic Psychiatrist with extensive experience in corrections and court procedure. As a psychiatrist, I have also been required to assess hundreds of intoxicated individuals in emergency settings.

I have attached a copy of my curriculum vitae, but allow me to highlight certain experiences. For almost a decade, I was the Medical Director of the Massachusetts Department of Correction's secure psychiatric facility. That job entailed daily contact with law enforcement, and with patients under the influence of a variety of substances. My work prior to and after that for the Massachusetts Department of Mental Health also involved contact with the court system and substance users.

More recently, last month, I completed the Citizens' Police Academy program, where the session on DWI particularly caught my interest. I have spoken with the instructor, Deputy Robert Girmendonk, about some of my concerns regarding DWI convictions and sentencing, and have mentioned that I am interested in this council.

Finally, I am also a retired Army Psychiatrist and veteran, having served as the Chief of the Mental Health Section of the 804th Medical Brigade in Kuwait in 2003.

I look forward to hearing from you, and thank you for giving this your attention.

Sincerely,



Susan Skea, M.D.



CURRICULUM VITAE

Susan G. Skea

Licensed in New Mexico

76 Paseo del Coyote
Santa Fe, New Mexico 87506
505-983-7076

Date of Birth: November 21, 1946
Place of Birth: New York, New York

EDUCATION

1983	M.D.	Yale University
1976	M.S.W.	New York University
1967	B.A.	Clark University, Worcester, Massachusetts Graduated Magna Cum Laude, with Honors in Sociology

POSTDOCTORAL MEDICAL TRAINING

1986-1987	Chief Resident in Psychiatry, Massachusetts General Hospital
1984-1987	Resident in Psychiatry, Massachusetts General Hospital
1983-1984	Intern in Medicine, Salem Hospital, Salem, Massachusetts

LICENSURE AND CERTIFICATION

2013	New Mexico License Registration
1999, 2009	Board Certification in Forensic Psychiatry
1988	Board Certification in Psychiatry
1984-2013	Massachusetts License Registration
1984	National Board of Medical Examiners, Diplomate

ACADEMIC APPOINTMENTS

1998-2013	Assistant Professor, University of Massachusetts Medical School Department of Psychiatry
1987-1998	Instructor in Psychiatry, Harvard Medical School
1984-1987	Clinical Fellow in Psychiatry, Harvard Medical School
1969-1973	Lecturer in Social Psychology, University of Glasgow, Scotland; Awarded Tenure, 1972

HOSPITAL APPOINTMENTS and EMPLOYMENT

2014-2017	Hospital Surveyor, The Joint Commission
2010-2013	Metro-Southeast Area Medical Director, Massachusetts Department of Mental Health
2007-2010	Southeastern Area Medical Director, Massachusetts Department of

Department of Mental Health:

- 2008 Governor's Special Commission to Study and Investigate the Hidden Wounds of War on Massachusetts Service Members
- 2008 Healthcare/PTSD/TBI Subcommittee of the Governor's Advisory Council on Veterans' Services
- 2007-2013 Department of Mental Health/Department of Correction Bridgewater State Hospital Committee
- 2009-2013 Department of Mental Health Statewide Mentally Ill/Problematic Sexual Behavior Committee

Department of Mental Health Southeastern Area:

- 2007-2013 Area Governing Body
- 2007-2013 Area Executive Committee
- 2007-2013 Mentally Ill/Problematic Sexual Behavior Area Steering Committee (Chair)
- 2007-2013 Taunton State Hospital Discharge Tracking Meeting (Chair)
- 2007-2013 Area Risk Management Committee (Chair)

Bridgewater State Hospital:

- 1999-2007 Department of Correction/Department of Mental Health Bridgewater State Hospital Committee (Co-Chair)
- 1998-2007 Professional Executive Committee (Chair)
- 1998-2007 Credentials Committee (Chair)
- 1998-2007 Hospital Governing Body
- 1998-2007 Hospital Executive Committee
- 1998-2007 Department of Correction Pharmacy and Therapeutics Committee
- 1998-2007 Medical Records Committee (Chair)
- 1998-2007 Pharmacy and Therapeutics Committee (Chair)

Massachusetts General Hospital, Department of Psychiatry:

- 1990-1998 Promotions and Reappointments Committee
- 1990-1995 Residency Selection Committee
- 1988-1998 Residency Training Committee
- 1988-1998 Steering Committee

Other Committees:

- 1997-2002 Massachusetts Psychiatric Society Disaster Readiness Task Force
- 1993-1998 Policy Review and Development Subcommittee, Department of Mental Health, Commonwealth of Massachusetts

TEACHING EXPERIENCE

- 1998-2013 Assistant Professor of Psychiatry, University of Massachusetts
- 1993-1998 *Medical Director, Erich Lindemann Mental Health Center
- 1988-1993 *Director of Inpatient Psychiatry, Erich Lindemann Mental Health Center
- 1987-1998 Instructor in Psychiatry, Harvard Medical School

- 1987-1988 *Associate Medical Director, Adult Inpatient Unit, Erich Lindemann
Mental Health Center
- 1986-1987 Chief Resident in Psychiatry, Massachusetts General Hospital
- 1969-1973 Lecturer in Social Psychology, University of Glasgow, Scotland;
Awarded Tenure, 1972
- *Teaching residents, medical students and other Department of Mental Health/
Massachusetts General Hospital mental health professionals.

MILITARY EXPERIENCE

- 2001-2007 Colonel, United States Army Reserve (Retired, 2007)
- 1996-2001 Lieutenant Colonel, United States Army Reserve
- 1989-1996 Major, United States Army Reserve
- 2006 Deployed to Landstuhl Regional Medical Center, Germany, in support of
Operation Enduring Freedom
- 2004 Awarded Global War on Terrorism Service Medal
Awarded Global War on Terrorism Expeditionary Medal
Awarded Armed Forces Reserve Medal with "M" (Mobilization) Device
- 2003 Deployed to Kuwait in support of Operation Iraqi Freedom
- 1998-2005 Brigade Psychiatrist, 804th Medical Brigade, Devens, Massachusetts
- 1996 Graduate, Army Command and General Staff College
- 1993-1997 Commander, 883rd Medical Company (Combat Stress Control),
Rosindale, Massachusetts
- 1993 Graduate, Army Medical Department, Officer Advanced Course
- 1993, 2006 Awarded Army Achievement Medal
- 1992, '95, '98, Awarded Army Commendation Medal
- 2004
- 1992-1993 Commander, 383rd Medical Detachment (Psychiatric), Boston,
Massachusetts
- 1991 Awarded National Defense Service Medal
- 1990 Unit Level Commander's Leadership Course, United States Military
Academy, West Point
- 1990 Distinguished Honor Graduate, Army Medical Department,
Officer Basic Course

MAJOR PRESENTATIONS

- May, 2012 MI/PSB Population: Dilemmas and Solutions; 12th Annual DMH Forensic
Service Division's MI/PSB Program Training Conference; Shrewsbury,
Massachusetts
- March, 2009 Healing Our Veterans: A Military/Civilian Panel Presentation; "Beyond
the Yellow Ribbon" Conference, Southcoast Mental Health Providers
Group; Westport, Massachusetts
- May, 2008 Nantucket Teen Suicides: Cluster and Contagion; 7th Annual
Massachusetts Suicide Prevention Conference - Connecting for Safe

- Communities: Suicide Prevention Across the Lifespan; Sturbridge, Massachusetts
- April, 2005 Uncle Sam Wants You: Reflections on Military Psychiatry; Department of Psychiatry Grand Rounds, State University of New York at Buffalo
- April, 2004 Uncle Sam Wants You: Reflections on Military Psychiatry; Department of Psychiatry Grand Rounds, University of Massachusetts Medical School
- May, 2002 Working with the Bridgewater State Hospital Violent Behavior Risk Assessment Form; Bridgewater State Hospital Law and Mental Health Seminar; Bridgewater, Massachusetts
- April, 2000 Bridgewater State Hospital: The Unique Dual Mission of Serving as a Correctional Institution and Public Psychiatric Hospital; Bridgewater State Hospital Stakeholders Conference; Bridgewater, Massachusetts
- January, 2000 The Violent Patient: Admission, Transition, and Discharge; Introduction to Forensic Mental Health; Tewksbury, Massachusetts
- October, 1999 Suicide Prevention in a Correctional Setting; Issues and Trends in Correctional Mental Health; University of Massachusetts Medical School; Shrewsbury, Massachusetts
- March, 1999 Psychological Impact of Biological Warfare; Medical Symposium of the 804th Medical Brigade; Burlington, Massachusetts
- June, 1998 Management of Violent Patients; Teleconference, Harvard Medical School, Department of Psychiatry
- April, 1997, '98 Retraumatization; Department of Mental Health - Metro Boston Area Emergency/Disaster Training, Boston, Massachusetts
- August, 1995, '96 The Violent Patient; Armed Forces Update in Psychiatry, San Antonio, Texas
- March, 1994 Combat Stress; Medical Symposium of the 804th Medical Brigade; Burlington, Massachusetts
- March, 1993, '94, '95, '96, '97 The Violent Patient; Psychiatry: A Comprehensive Review and Update; Harvard Medical School, Department of Continuing Education
- October, 1992 Inpatient Psychiatry; Practical Psychiatry for Legal Professionals; Harvard Medical School, Department of Continuing Education
- January, 1992 Combat Psychiatry: Weathering the Storm; Department of Psychiatry Grand Rounds, Massachusetts General Hospital
- February, 1991 Battle Fatigue; Good Day, WCVB-TV (ABC Affiliate), Boston, Massachusetts
- June, 1990 The Duty to Protect: Working with the Homicidal Patient; Annual Harbor Area Conference, Boston, Massachusetts

SANTA FE COUNTY

Resolution No. 1997-87 ¹⁴²⁰⁴⁹³

A RESOLUTION ESTABLISHING A DWI PLANNING COUNCIL IN ACCORDANCE WITH STATE LAW; AND REQUIRING AN ANNUAL REPORT

WHEREAS, the County of Santa Fe desires to develop strategies to reduce the incidence of driving while intoxicated (DWI) cases in Santa Fe County; and

WHEREAS, the 1993 New Mexico Legislature created the Local DWI Grant Program through which funding for alcohol related programs is available to counties and cities within counties that have established a County DWI Planning Council; and

WHEREAS, the County of Santa Fe wishes to avail itself of this funding,

NOW, THEREFORE, BE IT RESOLVED BY THE SANTA FE COUNTY BOARD OF COMMISSIONERS that:

Section 1. The purpose of this Resolution is to establish a DWI Planning Council for Santa Fe County, in accordance with the requirements of the New Mexico Community Alcoholism and Alcohol Abuse Prevention, Screening and Treatment Act, as amended, and with regulations promulgated by the New Mexico Department of Health pursuant to this statutory authority. The DWI Planning Council ("Council") will prepare a comprehensive plan that documents the extent of the County of Santa Fe and the City of Santa Fe's alcoholism problem, DWI resources, and needs regarding DWI, alcoholism, and alcohol or other drug abuse issues, including prevention, screening, assessment, treatment and alternative sentencing programs. Upon approval of the DWI Plan by the Board of Commissioners ("Commissioners") and the Council, the Board of Commissioners shall submit the DWI Plan to the Department of Finance and Administration for approval and integration into the statewide alcoholism services plan.

Section 2. The DWI Planning Council will merge the existing DWI Planning Council and the DWI Task Force by creating one body that will advise the Santa Fe County Board of Commissioners in order to facilitate coordination of all County and City DWI related services in a comprehensive manner, creating a continuum of DWI services.

Section 3. The intent of the Council will be to separate grant making, project evaluation and service provider functions in the structure of the Council to avoid conflict of interests to the extent possible. Membership, terms of office, organization and duties of the DWI Planning Council shall be as follows:

A. **Membership.** The Santa Fe County Board of Commissioners shall create a DWI Planning Council with at least nine standing committee members. Such members shall be appointed to the terms specified herein. The members of the Planning Council shall be selected by the Santa Fe County Board of Commissioners. The members of the Planning Council shall represent a broad spectrum of interests and shall include members from the local media, emergency medical services, community substance abuse treatment, public health, community traffic safety, law enforcement, courts/judicial, prosecutor/legal, and schools. Other possible members include chief elected County

and City officials, or their designees; an independent behavioral health service professional; a representative of the business community; a consumer of behavioral health services; and representatives of such other stakeholder groups as the Commission shall designate.

B. *Terms of Office.* Planning Council members, other than elected public officials, shall serve a two year term and may be re-appointed to the Planning Council by the Commission.

C. *Council Organization and Operations.*

(1) *Chairperson.* The Council shall elect a Chairperson from among its members by majority vote. The Chairperson will serve for a term of one year. The Chairperson shall preside at all Council meetings, make appointments to Council Committees and serve as signatory for official actions taken by the Council.

(2) *Other Officers.* The Council may create other officers as it determines to be necessary and appropriate.

(3) *Quorum.* In order for the Council to conduct official business, a quorum must be present. A simple majority of Council members shall constitute a quorum.

(4) *Council Committees.* The Council may create standing and ad hoc committees as it determines to be necessary and appropriate.

D. *Council Duties.*

(1) *Development of a county DWI Plan.* The Council shall assist in the preparation of a County DWI Plan for Santa Fe County which shall address, at minimum, the following:

(a) a county needs assessment that identifies and quantifies:
(i) the major factors that affect access to and the success or effectiveness of local DWI programs;

(ii) the gaps and needs not covered in local DWI programs; and
(iii) the extent to which county residents use DWI programs available in other counties;

(b) an inventory of existing public and private DWI providers and programs in the county, including identification of any DWI program duplication, and existing governmental funding and other resources, including county funding, for county DWI programs; and

(c) recommendations and goals for providing, improving and funding DWI programs in the county, based on the needs assessment and inventory, and including proposals to eliminate duplication of programs and services, improve access to programs and services, establish new programs or services, provide additional funding, in-kind contributions and other resources for existing programs and where feasible use DWI programs available in other counties.

(2) *Submission of the Plan to the County Commission.* Upon approval of the plan by a simple majority vote of the Council, the Council shall submit the plan to the County Commission for approval prior to its submission to the State of New Mexico. The Council shall submit an annual report to the Santa Fe Board of County Commissioners.

(3) *Plan Review and Evaluation.* The Council shall establish a method for periodic review of progress in meeting the goals of the Plan and for evaluation of the impact of activities conducted under the plan.

E. *Administration of the DWI Planning Council*

(1) *Staffing and Administration.* The Santa Fe County Community Services Division ("Division") shall provide staff support to the Council and shall serve as grantee for the DWI grant program, to include DWI funds from the Department of Finance and Administration, Traffic Safety Bureau and any area DWI fund eligible entity. The Division shall have responsibility for administration of activities carried out under the grant, and shall provide the appropriate level of staffing and resources needed to successfully carry out the DWI grant program.

(2) *Staffing and Technical Support.* The Division shall gather, analyze and interpret data to be used by the Council to carry out Council functions as specified in Section D,

1420495

including provision of such professional planning, technical, and clerical support as may be necessary and feasible to accomplish this task.

Section 4. Grant Administration. The Division, with the advice or recommendation of the Council and the approval of the Board of County Commissioners, shall adopt regulations necessary for the operation of the DWI grant program, including:

A. *Forms, procedures, and guidelines as needed.*

(1) for the application process for awards to sub-recipients under the grant program;

(2) for reporting and reimbursement documentation to be provided by sub-recipients to assure compliance;

(3) for review, evaluation and approval of awards to sub-recipients;

(4) for oversight, evaluation and audit of applicants funded under the grant program to assure that funds are being administered in the manner and for the purposes for which the award was granted; and

(5) for design and implementation of an evaluation mechanism for DWI grant program activities and services and submission by sub-recipients of reports on services and their effectiveness and outcomes.

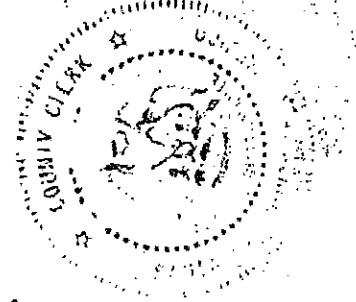
B. *Reporting.* The DWI Program Director shall prepare and submit to the State of New Mexico such documentation relative to grant activities as may be required under the DWI Grant Program. The DWI Program Director shall also prepare an annual report on the program which will be submitted to the County Commission and the Planning Council.

C. *Administrative Costs.* To the extent necessary and allowable under State regulations, the County may be reimbursed for administrative costs under the DWI Grant Program.

PASSED, APPROVED and ADOPTED this

9 day of September, 1997.

ATTEST:



Javier M. Gonzales

Javier M. Gonzales, Chairperson
Santa Fe County Board of Commissioners

Rebecca Bustamante

Rebecca Bustamante, County Clerk

Approved as to form:

Steven Kopeiman

Steven Kopeiman, County Attorney

1000.336
COUNTY OF SANTA FE
STATE OF NEW MEXICO

I hereby certify that this instrument was filed for
recording on the 21 day of Oct. A.D.
1997 at 12:16 o'clock a.m. and
was duly recorded in book 1420 page
493 of the records of Santa Fe County.
495
Witness my Hand and Seal of Office
Rebecca Bustamante
County Clerk, Santa Fe County, NM



Marcelle Salazar
Deputy



