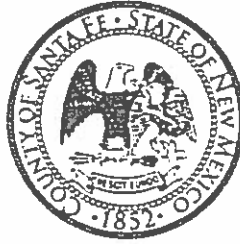


Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

TO: Board of County Commissioners

FROM: Teresa Martinez, Finance Division Director

VIA: Katherine Miller, County Manager

DATE: February 25, 2015

RE: Resolution 2015 - __ A Resolution Requesting An Increase To The General Fund (101) To Budget For A Memorandum Of Understanding Made With The City Of Santa Fe For The 2014 Terrain Mapping And Orthophotography Project / \$75,000 (Finance/Teresa Martinez)

Issue

The City of Santa Fe has signed a Memorandum of Understanding (Agreement No. 2015-0262-GIS) with the Santa Fe County for \$75,000; the purpose of which is to contribute the City's share of costs in the acquisition and processing of updated terrain mapping and orthophotography products. The attached resolution will budget the funding from the memorandum of understanding with the City of Santa Fe and allow the project to be completed.

Background

The Santa Fe County Geographic Information Systems (GIS) Division of the Growth Management Department has undertaken a project to update its digital orthophotography and terrain data for a variety of mapping needs. The City and County's terrain data has not been updated since 2001 and comprehensive high resolution aerial photography has not been acquired since 2008. Santa Fe County, via Board action in February 2014, procured the professional services to acquire and process light detection and ranging (LIDAR) and digital orthophotography data for the entirety of Santa Fe County, including the City of Santa Fe. This data serves a variety of critical functions and users of the data include internal departments as well as other governmental and private entities for such purposes as property assessment, terrain management, code compliance, infrastructure planning, and community development and planning activities. This project was initiated in FY 2014 and is anticipated to be completed during FY 2015.

Summary

The Finance Division is requesting approval to budget Memorandum of Understanding Agreement No. 2015-0262-GIS/PL with the City of Santa Fe, New Mexico in the amount of \$75,000.

SANTA FE COUNTY

RESOLUTION 2015 - _____

Page 1 of 4

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on March 31, 2015, did request the following budget adjustment:

Department / Division: Growth Management - Geographic Information Systems Fund Name: General Fund (101)

Budget Adjustment Type: Increase Fiscal Year: 2015 (July 1, 2014 - June 30, 2015)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0514	380	0101	Municipal MOU - City of Santa Fe	\$75,000	
TOTAL (if SUBTOTAL, check here)					\$75,000	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0514	412	8013	GMD/GIS - Capitalized Infrastructure	\$75,000	
TOTAL (if SUBTOTAL, check here)					\$75,000	

Requesting Department Approval: Benjamin E. Green Title: Growth Management Director Date: 2/24/15

Finance Department Approval: Caroleth Gammill Date: 3/16/15

County Manager Approval: Kenneth M. Gordon Date: 3/23/15

Entered by: _____ Date: _____

Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2015 -

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Erle Wright Dept/Div: GMD/GIS Phone No.: 986.6350

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
This resolution is a request to budget for a memorandum of understanding with the City of Santa Fe for the 2014 Santa Fe County Orthophotography and Regional LiDAR Project. The agreement was executed in order to accept the City of Santa Fe's portion of funding for the acquisition and processing of terrain mapping and orthophotography products.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
101-0514-412-8013	To acquire and process light detection and ranging (LIDAR) and digital orthophotography data.	\$75,000

- 2) Is the budget action for RECURRING expense or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY

Page 3 of 4

RESOLUTION 2015 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Erle Wright Dept/Div: GMD/GIS Phone No.: 986.6350

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES _____ NO X
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
 - c) Is this request is a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.

SANTA FE COUNTY

Page 4 of 4

RESOLUTION 2015 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 31st Day of March, 2015.

Santa Fe Board of County Commissioners

Robert A. Anaya, Chairperson

ATTEST:

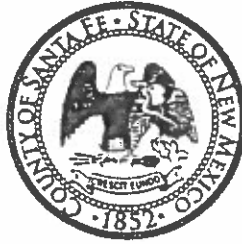
Geraldine Salazar, County Clerk



Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

To: The Board of County Commission

From: Carole H. Jaramillo 

Via: Katherine Miller

Date: February 23, 2015

Subject: Resolution No. 2015-____, A Resolution Authorizing The Donation Of Fixed Assets In Accordance With State Statute. (Finance/Carole H. Jaramillo)

ISSUE:

On an annual basis, department staff/elected officials are required to collect information related to inoperable or obsolete property and equipment of Santa Fe County in order to determine its eligibility for surplus.

BACKGROUND:

Santa Fe County follows the State of New Mexico statutory policies to donate surplus property and equipment pursuant to NMSA 1978, Section 13-6-2 (2007).

The Santa Fe County Sheriff's Office has submitted three (3) Horse Saddles, four (4) Saddle Bags, two (2) Horse Eye Shields and four (4) Nylon Saddle Blankets for donation that are obsolete. Santa Fe County will donate these items to San Juan County. Upon approval, the fixed assets will be removed and re-distributed by Santa Fe County to San Juan County.

REQUEST ACTION:

The Finance Division requests the Board's consideration and approval of the attached resolution to donate the personal property to San Juan County.

Upon approval of the resolution by the Board of County Commissioners, a copy of the Resolution will be submitted to the State Auditor's Office. The items will be released to San Juan County thirty days after notification to the State Auditor.

SANTA FE COUNTY

RESOLUTION NO. 2015-

A RESOLUTION AUTHORIZING THE DISPOSITION OF FIXED ASSETS IN ACCORDANCE WITH STATE STATUTE

WHEREAS, Santa Fe County (County) desires to donate certain personal property identified in Exhibit A, attached; and

WHEREAS, Exhibit A details each item of personal property by department or office, tag number, description of fixed asset, serial number, reason for surplus, condition of fixed asset, location of fixed asset, and/or estimated value; and

WHEREAS, the Board of County Commissioners (BCC) hereby determines that (i) each item of personal property on Exhibit A is worn-out, unusable, or obsolete to the extent that the item is no longer economical or safe for continued use by the County and (ii) each item on Exhibit A has an estimated current resale value of five thousand dollars (\$5,000) or less.

NOW, THEREFORE, BE IT RESOLVED that the BCC (i) approves of the disposal of the personal property listed on Exhibit A, pursuant to NMSA 1978, Section 13-6-1 (2012), and (ii) directs that, to the extent feasible, the personal property shall be donated to San Juan County and, if that it is not feasible, that it be disposed of as otherwise allowed by law.

PASSED, APPROVED, AND ADOPTED THIS 31st DAY OF MARCH, 2015.

**BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY**

Robert A. Anaya, Chair

ATTEST:

Geraldine Salazar, County Clerk

APPROVED AS TO FORM:

Gregory S. Shaffer, County Attorney

Exp 11

PERSON COMPLETING

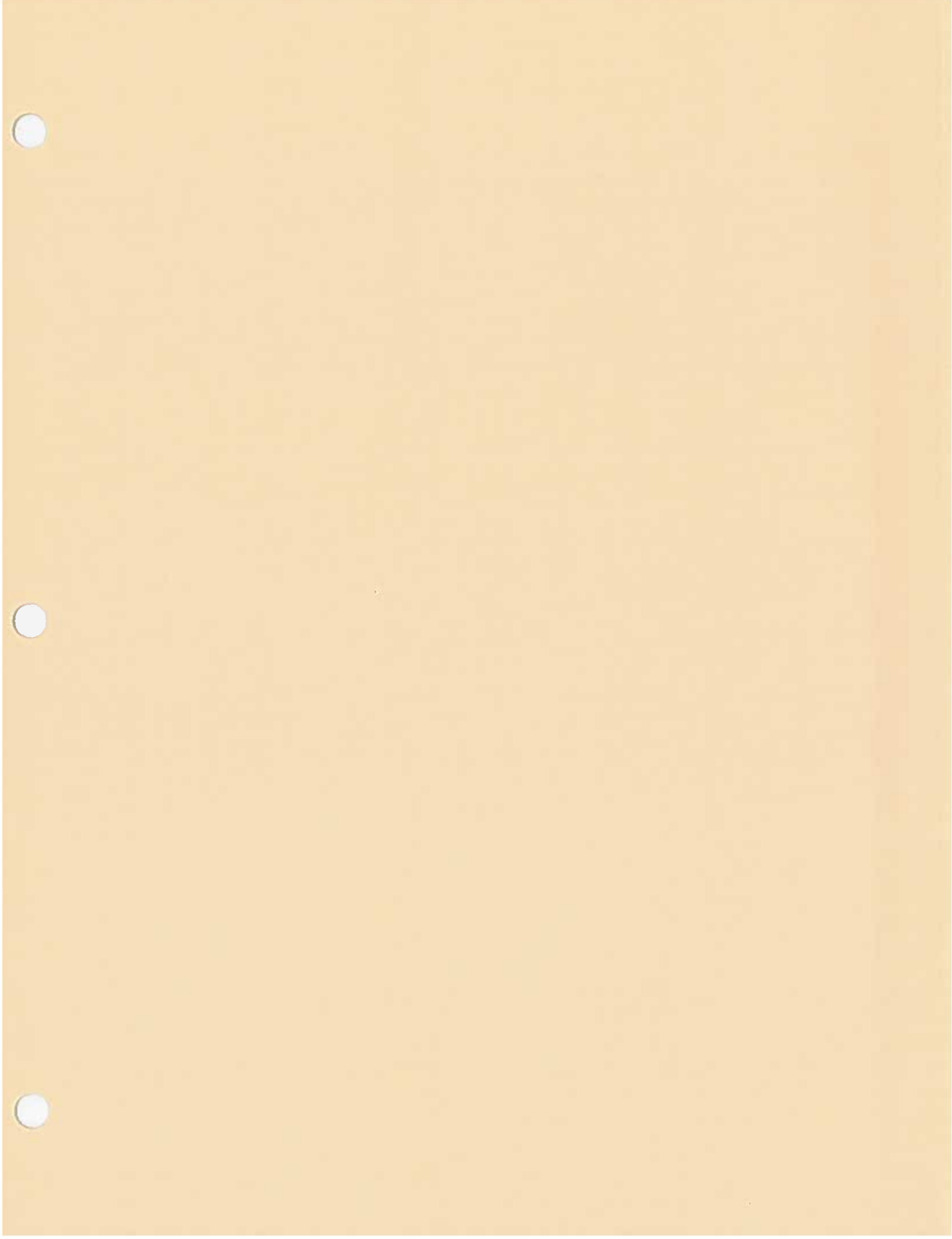
THE FORM: Adrian Ortiz (Property Technician)

(505)986-2422

Date: 2-2-11

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

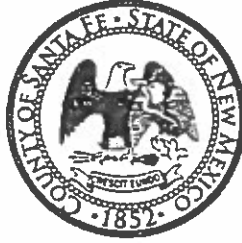
Department Director



Henry Roybal
Commissioner, District 1

Miguel Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: February 23, 2015

TO: Board of County Commissioners

FROM: Adam Leigland, Public Works Department Director *AL 2/13/15*

VIA: Katherine Miller, County Manager *KM*

ITEM AND ISSUE: *BCC Meeting March 31, 2015*
Resolution No. 2015-___, A Resolution Accepting Camino Justicia For County Maintenance
(Public Works/Robert Martinez)

SUMMARY:

This resolution will allow the Public Works Department to maintain Camino Justicia, which is the road to the Public Safety Complex and Adult Corrections Facility.

BACKGROUND:

Camino Justicia is situated on County-owned land and a portion of Rancho Viejo Partnership property. This road provides the only access to the County Public Safety Complex and Adult Corrections Facility. The County has a 50-foot easement through the Rancho Viejo Partnership property, which provides legal access to the 50-acre tract of land owned by the County. Neither the Public Safety Department nor the Sheriff's Office has the resources to maintain the road. As per Ordinance 2012-5, only roads that are placed on the Certified County Road List may be maintained by the County Public Works Department.

The County's Road Acceptance Policy (Resolution No. 2012-151) allows the Commission to initiate road acceptance.

ACTION REQUESTED:

Public Works recommends the adoption of this resolution accepting Camino Justicia for County maintenance.

Attachments:

1. Special Warranty Deed
2. Survey Plat

EXHIBIT A

23

1373404

SPECIAL WARRANTY DEED

RANCHO VIEJO LIMITED PARTNERSHIP, a New Mexico limited partnership, hereby grants and conveys to Santa Fe County that certain real property located in Santa Fe County, New Mexico, more particularly described in Exhibit A (the "Property") attached hereto, containing 50 acres, more or less, subject to the matters described in Exhibit B attached hereto and the covenants and restrictions described in Exhibit C attached hereto, and together with special warranty covenants.

Rancho Viejo Limited Partnership,
a New Mexico Limited Partnership

Date 5/15/97

By L.E. Meyer

L.E. Meyer, President of
Meyer-Beacham Company of New Mexico,
Inc., a New Mexico corporation, general
partner Rancho Viejo Limited Partnership

Date 5/15/97

By Leland Thompson, Jr.

Leland Thompson, Jr., President of
Los Atrevidos, Inc.,
a New Mexico corporation, general partner
Rancho Viejo Limited Partnership

Acknowledgments

State of New Mexico)
County of Santa Fe)ss

The foregoing instrument was acknowledged before me on this 15 day of May 1997 by L. E. Meyer, President of Meyer-Beacham Company of New Mexico, Inc., a New Mexico corporation, general partner Rancho Viejo Limited Partnership and by Leland Thompson, Jr., President of Los Atrevidos, Inc., a New Mexico corporation, general partner Rancho Viejo Limited Partnership, both on behalf of the partnership.

My commission expires:

Jorge M. Martinez
Notary Public

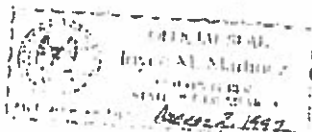


Exhibit A
(Property Description)

1373405

Tract One (1) as shown on plat entitled "Thirty-five Acre Exemption for a Land Division Plat Prepared for Rancho Viejo, a limited partnership of Section 1, T15N, R8E, N.M.P.M., Santa Fe County, N.M." filed in the Office of the County Clerk, Santa Fe County, New Mexico, on May 14, 1997, in Plat Book 362, page 016, as Document No. 983,470.

Together with a fifty (50) foot wide access and utility easement from State Road 14, subject to approved and final location, as shown on said plat.

Exhibit B
(Exceptions to the conveyance)

1373406

Reservations and easements, including but not limited to all interest in and to all of the oil, gas, coal and other minerals, and all rights incident thereto, as reserved in United States Patent, recorded in Patent Book B, page 338.

Easement in favor of County of Santa Fe and rights incident thereto, filed as Document No. 53,153.

Easement in favor of County of Santa Fe and rights incident thereto, recorded in Book 116, page 179, as Document No. 214,123.

Easement in favor of Public Service Company of New Mexico and Mountain States Telephone and Telegraph Co. and rights incident thereto, recorded in Book 144, page 516, as Document No. 228,413.

Title to land lying within the right of way of State Road No. 14 and title to land lying within Quitclaim Deed to the New Mexico State Highway & Transportation Department, recorded in Book 689, page 742.

~~Taxes for the year 1997 and subsequent years thereafter.~~

1373407

Exhibit C
(Covenants and Restrictions)

The Property shall be held, occupied, used, conveyed, sold, and owned subject the following covenants and restrictions, and shall run with the land and shall be binding upon the heirs, successors and assigns of the parties hereto:

a. Code Requirements: Grantee will comply with all the provisions of the Santa Fe County Land Development Code, subject to the variances which Grantee seeks and obtains.

b. Architectural Restrictions: The jail facility on the Property shall be built in substantial conformance with building depicted in the renderings attached hereto as Attachment 1 hereto, and all other improvements to the Property shall conform substantially to same style generally as that depicted in the elevations of the building depicted in Attachment 1 attached hereto, unless Seller shall otherwise approve in writing prior to any construction of buildings on the Property, which approval shall not be unreasonably withheld and shall be given in an expeditious manner considering all circumstances and the need of Grantee to begin construction.

c. Underground Utilities: All utilities shall be placed and maintained underground, and all roads and parking lots shall be paved with asphalt.

d. Trash Receptacles: All outdoor trash bins shall be reasonably screened from view from all adjoining properties by the use of walls, vegetation or landscaping, and the same shall be maintained in a clean and sanitary condition to prevent the unsightly accumulation or spreading of trash.

e. Signs: All signs shall be "monument signs" no more than five feet (5') in height and no greater than seventy (70) square feet in total surface area.

f. Towers: Grantee shall not place any guard towers or other lookout posts on the Property.

g. Fencing: Prior to any construction, Purchaser shall fence the easement which runs with the Property. In addition, the Purchaser shall fence the entire boundary of the 50 acre tract with a five strand barbed wire fence and shall maintain same.

h. Construction Management: During construction, Grantee shall take such measures as are reasonably necessary to ensure that the portions of the unimproved portions of the Property are not disturbed by the construction activity, including without limitation, the use of construction fencing to contain the traffic, stockpiling of debris and construction materials and the containment of blowing dust by covering and/or watering of stockpiles. Grantee shall not unnecessarily disturb the terrain on the Property during construction and shall not grade or excavate areas which are not part of the improvements shown on the plans and specifications.

1373408

i. Setbacks All buildings shall be setback from the south and east property lines by at least fifty (50) feet. All buildings on the Property shall be no closer than ninety (90) feet to the west boundary of the Property or closer than the jail building placed on the Property which ever is greater.

j. Use Restrictions: The Property shall not have placed on it or be used for towers, antennas, storage or construction yard, the storage or maintenance of construction vehicles or above ground tanks (such as a Public Works or large scale storage facilities). Appurtenances necessary to the effective operation of the Law Enforcement complex, and mutually agreeable to the Grantor and Grantee, are allowed.



ORDER OF CLERK 983-1571
The property was not returned and was filed
in 97 in 8:15/1571 by A.D.
and was filed on book 1571
page 404-408 of the records of
Santa Fe County.
Witness my Hand and Seal of Office
Inbecca Bustamante
County Clerk, Santa Fe County, N.M.
Alma Baldonado
Deputy

SANTA FE COUNTY

RESOLUTION NO. 2015 -

A RESOLUTION ACCEPTING CAMINO JUSTICIA FOR COUNTY MAINTENANCE

Whereas, Santa Fe County encompasses a geographical area of approximately 2,000 square miles; and

Whereas, the County is primarily rural with small areas of concentrated development; and

Whereas, a comprehensive road system is a necessary and vital link between communities; and

Whereas, there are an estimated 1,500 total miles of roads within the County; and

Whereas, of the total miles, approximately 575 miles are recognized as County roads and maintained by the County; and

Whereas, the County's goal is to provide the best services possible to County residents, within the available resources; and

Whereas, Camino Justicia is located within the County on County-owned property and on an easement across Rancho Viejo Partnership property, as described in the special warranty deed attached hereto as Exhibit A (the Property); and

Whereas, Camino Justicia provides the only access to the Public Safety Complex and Adult Corrections Facility, which are both County-owned facilities; and

Whereas, by resolution No. 2012-151, the Board of County Commissioners of Santa Fe County (Board) adopted "A Policy Establishing Procedures for the Orderly and Uniform Administration of the Santa Fe County Process for Road Acceptance, Designation or Re-Designation, and for the Vacation of County-Maintained Roads" (Policy); and

Whereas, among other things, the Policy allows a request for re-designation to be "initiated by the County" (Policy, Section 7(A)(1)(a)(i)) and establishes criteria to be used

by the Board in evaluating requests for road re-designations (Policy, Section 7(A)(11)); and

Whereas, the Public Works Department has evaluated Camino Justicia in light of the criteria in the Policy and requests that Camino Justicia be accepted as a County Maintained Road; and

Whereas, the Board agrees with the evaluation of the Public Works Department and has determined that the request should be granted.

NOW, THEREFORE, BE IT RESOLVED that the Board accepts for maintenance and designates as a County Maintained Road, Camino Justicia, an approximately 0.36 mile road that begins at the intersection of State Road 14 and ends at the eastern boundary of the property.

BE IT FURTHER RESOLVED that said road shall be added to the certified listing of County Maintained Roads filed with the New Mexico Department of Transportation.

PASSED, APPROVED, and ADOPTED THIS ____ DAY OF MARCH, 2015.

BOARD OF COUNTY COMMISSIONERS

Robert A. Anaya, Chair

Attest:

Geraldine Salazar, County Clerk

Approved as to form:



Gregory S. Schaffer, County Attorney

EN



