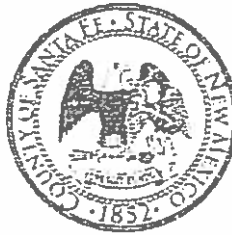


Henry P. Roybal  
Commissioner, District 1

Miguel M. Chavez  
Commissioner, District 2

Robert A. Anaya  
Commissioner, District 3



Kathy Hollan  
Commissioner, District 4

Liz Stefanics  
Commissioner, District 5

Katherine Miller  
County Manager

## Memorandum

To: Santa Fe Board of County Commissioners

From: Carole Jaramillo, Finance Director

Thru: David Sperling, Fire Chief  
Pablo Sedillo, Public Safety Director  
Katherine Miller, County Manager

Date: April 7, 2016

Re: Resolution No. 2016 - \_\_\_\_\_, A Resolution Requesting a Budget Increase to the Fire Tax Fund (222) and Fire Operations Fund (244) to Budget Insurance Recovery Revenue for the Fire Department / \$32,099 (Finance Division / Carole Jaramillo)

---

### ISSUE:

Requesting BCC approval to budget \$32,099 of insurance recovery revenue received for the replacement of medical equipment and a trailer that was damaged beyond repair due to a motor vehicle crash.

### BACKGROUND:

The Santa Fe County Fire Department is requesting BCC approval to budget insurance recovery revenue from the NM County Insurance Authority that was received to replace medical equipment, EMS training equipment and a trailer that was damaged beyond repair due to a motor vehicle crash in December 2015. The EMS medical equipment/training equipment will be replaced from the Fire Operations Fund (244) utilizing \$27,973 of the insurance recovery revenue and \$4,126 will reimburse the Fire Tax fund (222) for the cost of the replacement trailer that was purchased in March 2016 for a total of \$32,099.

## RECOMMENDATION

Please approve this request for a budget increase to the Fire Operations Fund (244) in the amount of \$27,973 and the Fire Tax Fund (222) in the amount of \$4,126 for a total of \$32,099 insurance recovery revenue to replace the EMS equipment and trailer that was damaged beyond repair.

# SANTA FE COUNTY

Page 1 of 4

## RESOLUTION 2016 - \_\_\_\_\_

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on April 26, 2016, did request the following budget adjustment:

Department / Division: Fire Department/Fire Administration Fund Name: Fire Tax (222) / Fire Operations (244)

Budget Adjustment Type: Budget Increase Fiscal Year: 2016 (July 1, 2015 - June 30, 2016)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
222	0000	360	02-00	Fire Tax / Insurance Recovery	4,126	
244	0801	360	02-00	Fire Operations / Insurance Recovery	27,973	
					32,099	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
222	0821	422	80-09	Capital Purchases / Vehicles	4,126	
244	0801	421	60-07	Supplies / Operational Supplies	7,407	
244	0801	421	80-17	Capital Purchases / Medical Equipment	14,576	
244	0801	421	80-99	Capital Purchases / Inventory Exempt	5,990	
					32,099	

Requesting Department Approval: [Signature] Title: Fire Chief Date: 4.7.16

Finance Department Approval: [Signature] Entered by: 4/13/16 Date: \_\_\_\_\_

County Manager Approval: \_\_\_\_\_ Date: \_\_\_\_\_ Updated by: \_\_\_\_\_ Date: \_\_\_\_\_

# SANTA FE COUNTY

Page 2 of 4

## RESOLUTION 2016 -

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Donna Morris Dep/Div: Fire Department/Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

Requesting DCC approval to budget \$32,099 of insurance recovery revenue to replace the EMS training trailer and the medical equipment that was inside the trailer that was damaged beyond repair due to a motor vehicle crash. The medical equipment will be replaced utilizing the 244 Fire Operating Fund and the trailer has been replaced utilizing the 222 Fire Tax Fund.

### a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

### b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
80-09	Equipment Trailer	4,126
80-17	Medical Equipment Over \$500	14,576
80-99	Medical Equipment Under \$500	5,990

- 2) Is the budget action for RECURRING expense or for NON-RECURRING (one-time only) expense X

# SANTA FE COUNTY

Page 3 of 4

## RESOLUTION 2016 - \_\_\_\_\_

ATTACH ADDITIONAL SHEETS IF NECESSARY.

### DEPARTMENT CONTACT:

Name: Donna Morris Dept/Div: Fire Department/Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, YES \_\_\_\_\_ NO X
  - b) Does this include state or federal funds? YES \_\_\_\_\_ NO X  
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of grant award letter and proposed budget.
  - c) Is this request a result of Commission action? YES \_\_\_\_\_ NO X  
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
  - d) Please identify other funding sources used to match this request. N/A

SANTA FE COUNTY

RESOLUTION 2016 - \_\_\_\_\_

Page 4 of 4

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 26th Day of April, 2016.

Santa Fe Board of County Commissioners

\_\_\_\_\_  
Miguel Chavez, Chair

ATTEST:

\_\_\_\_\_  
Geraldine Salazar, County Clerk

## DEPOSIT

Date 3/30/2016

[illegible]







Henry P. Roybal  
Commissioner, District 1

Miguel M. Chavez  
Commissioner, District 2

Robert A. Anaya  
Commissioner, District 3




Kathy Holian  
Commissioner, District 4



Liz Stefanica  
Commissioner, District 5

Katherine Miller  
County Manager

## Memorandum

To: Santa Fe Board of County Commissioners

From: Carole Jaramillo, Finance Director 

Thru: David Sperling, Fire Chief   
Pablo Sedillo, Public Safety Director   
Katherine Miller, County Manager

Date: April 7, 2016

Re: Resolution No. 2016 - \_\_\_\_\_, A Resolution Requesting a Budget Increase to the Fire Impact Fee Fund (216) for Facility Improvements to the Rancho Viejo Fire Station - Fire Department / \$20,000 (Finance Division / Carole Jaramillo)

---

### ISSUE:

Requesting BCC approval to budget \$20,000 of fire impact fee revenue from the La Cienega Fire District for facility improvements to the Rancho Viejo Fire Station.

### BACKGROUND:

The Santa Fe County Fire Department is requesting BCC approval to budget \$20,000 of fire impact fee revenue from the La Cienega Fire District to be utilized to supplement a project funded by a grant awarded through the New Mexico Fire Protection Grant Council to the La Cienega Fire District for facility improvements to the Rancho Viejo Fire Station. The grant funding in the amount of \$100,000 will be utilized to purchase and install a generator at the Rancho Viejo Fire Station that will insure rapid response capabilities in the event of a power failure. The grant requires a twenty percent funding match that has been budgeted in the La Cienega Fire Fund (209) but it has been determined that additional funding will be needed to complete the installation of the generator.

## RECOMMENDATION

Please approve this request for a budget increase to the Fire Impact Fee Fund (216) in the amount of \$20,000 that will be utilized for facility improvements to the Rancho Viejo Fire Station to install a generator.

# SANTA FE COUNTY

## RESOLUTION 2016 - \_\_\_\_\_

Page 1 of 4

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on April 26, 2016, did request the following budget adjustment:

Department / Division: Fire Department/Fire Administration Fund Name: Fire Impact Fees (216)

Budget Adjustment Type: Budget Increase Fiscal Year: 2016 (July 1, 2015 - June 30, 2016)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
216	0840	341	16-02	Revenue/Impact Fees	20,000	
					20,000	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
216	0840	422	80-01	Capital Purchases / Buildings and Structures	20,000	
					20,000	

Requesting Department Approval: [Signature] Title: Fire Chief Date: 4.7.16

Finance Department Approval: [Signature] Entered by: \_\_\_\_\_ Date: \_\_\_\_\_

County Manager Approval: \_\_\_\_\_ Updated by: \_\_\_\_\_ Date: \_\_\_\_\_

# SANTA FE COUNTY

## RESOLUTION 2016 - \_\_\_\_\_

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Donna Morris Dep./Div: Fire Department/Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

Requesting BCC approval to budget \$20,000 from the La Cienega Fire District's Impact Fee revenue to be utilized for facility improvements to install a new generator at the Rancho Viejo Fire Station.

### a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

### b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
80-01	Fire Station Improvements.	20,000

- 2) Is the budget action for RECURRING expense \_\_\_\_\_ or for NON-RECURRING (one-time only) expense X \_\_\_\_\_

# SANTA FE COUNTY

Page 3 of 4

## RESOLUTION 2016 - \_\_\_\_\_

ATTACH ADDITIONAL SHEETS IF NECESSARY.

### DEPARTMENT CONTACT:

Name: Donna Morris Dept/Div: Fire Department/Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, YES \_\_\_\_\_ NO X
  - b) Does this include state or federal funds? YES X NO \_\_\_\_\_  
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of grant award letter and proposed budget. Fire Protection Grant Council Award (\$100,000/244-0840) and 209 Fire Fund Distribution for the La Cienega Fire District (\$20,000/209-0840 grant match) are attached.
  - c) Is this request a result of Commission action? YES \_\_\_\_\_ NO X  
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
  - d) Please identify other funding sources used to match this request. 209 Fire Fund Distributions for the La Cienega Fire District and 216 Impact Fee Revenue.

# SANTA FE COUNTY

## RESOLUTION 2016 - \_\_\_\_\_

Page 4 of 4

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 26th Day of April, 2016.

Santa Fe Board of County Commissioners

\_\_\_\_\_  
Miguel Chavez, Chair

ATTEST:

\_\_\_\_\_  
Geraldine Salazar, County Clerk

# NEW MEXICO PUBLIC REGULATION COMMISSION

## COMMISSIONERS

DISTRICT 1 KAREN L. MONTOYA, CHAIRWOMAN  
DISTRICT 2 PATRICK H. LYONS  
DISTRICT 3 VALERIE ESPINOZA  
DISTRICT 4 LYNDA LOVEJOY, VICE CHAIR  
DISTRICT 5 SANDY JONES



P.O. Box 1269  
1120 Paseo de Peralta  
Santa Fe, NM 87504-1269

## STATE FIRE MARSHAL DIVISION

John C. Standefer, Fire Marshal  
1-800-244-6702 (In-state only)  
(505) 476-0174  
Fax: (505) 476-0100

## INTERIM CHIEF OF STAFF

Andrea Delling

November 10, 2015

Patrick Varela  
Santa Fe County Treasurer  
102 Grant Ave.  
Santa Fe, NM 87505

Ref: New Mexico Fire Protection Grant Council Award Notice

Dear Treasurer Varela:

Congratulations! Your grant application on behalf of the La Cienega Fire Department for Facility Improvement has been reviewed and an award has been granted.

Over 140 grant applications were submitted and over \$22 million in needs were considered. The La Cienega Fire Department has met the minimum requirements and is clearly addressing a critical need affecting the ISO fire protection classification. A voucher in the amount of \$100,000 for the purchase of the approved request will be processed following the February 1, 2016 deadline for project specifications approval.

The specifications for the approved equipment must be reviewed and approved by this office before February 1, 2016 and prior to encumbering any funds. The equipment purchased with this grant shall meet the requirements of the latest Editions of NFPA.

The deadline to encumber the money by contract with the vendor is May 15, 2016. If the bid amount exceeds the awarded amount plus the 20% required matching amount, the additional cost shall be the responsibility of the local government. If the specified equipment may be purchased for less than the grant amount plus the 20% matching amount, the remaining money shall be returned to the grant fund. All equipment purchased with grant funds must be inspected by this office upon receipt and the attached Project Close-Out Checklist completed and submitted immediately thereafter.

Failure to meet deadlines will result in the loss of funds. If you need additional time to complete your project, your request for an extension must be made in writing, explaining the need for additional time. Grant recipients also need the Council's written permission to make changes to their projects. Project modifications must be requested in writing, and the modification shall not significantly alter the original purpose of the approved application. Extension and modification requests are reviewed on a case-by-case basis and are not automatically granted.

If further information is required, please contact Vernon Muller, Deputy Fire Marshal; Fire Service Support Bureau at (505) 476-0165.

Sincerely,

John C. Standefer  
State Fire Marshal

Sincerely,

Norma Jean Valdez  
Grant Council Chairwoman

xc: Chief  
Board of County Commissioners

1 888 4 ASK PRC  
www.nmprc.state.nm.us



Working for You!

DEPARTMENT	CL	MS	SS	AD	Maint/admin	Sub	Total per main	Total per sub	Total Admin	Fire Fund Distribution	NMFA amount	TOTAL to Dept.
Rowe	9	1	1	0	\$49,309	\$19,474	\$49,309	\$19,474	\$0	\$68,783	\$12,175	\$86,608
San Miguel Co. Admin	7	0	0	1	\$70,068	\$24,056	\$0	\$0	\$70,068	\$70,068	\$0	\$70,068
Sapallo-Rochada	6	2	0	0	\$73,960	\$25,950	\$147,920	\$0	\$0	\$147,920	\$22,545	\$125,375
Sheridan	9	1	0	0	\$49,309	\$19,474	\$49,309	\$0	\$0	\$49,309	\$0	\$49,309
Tecolote Fire And Rescue	9	1	0	0	\$49,309	\$19,474	\$49,309	\$0	\$0	\$49,309	\$0	\$49,309
Tremontina	9	1	0	0	\$49,309	\$19,474	\$49,309	\$0	\$0	\$49,309	\$0	\$49,309
# records 13	# Admin Bldgs 1				San Miguel County subtotal							
							count of depts. 12		\$990,065.00 \$59,198.00 \$930,867.00			
Sandoval												
La Cueva	8	2	2	0	\$66,176	\$23,350	\$132,352	\$46,716	\$0	\$179,068	\$0	\$179,068
La Madera	8	1	0	0	\$66,176	\$23,350	\$66,176	\$0	\$0	\$66,176	\$5,040	\$60,236
Pena Blanca	8	1	0	0	\$66,176	\$23,350	\$66,176	\$0	\$0	\$66,176	\$0	\$66,176
Ponterosi	6	3	1	0	\$73,960	\$25,950	\$221,880	\$25,950	\$0	\$247,830	\$29,380	\$218,450
Regina	5	2	0	0	\$77,852	\$28,547	\$155,704	\$0	\$0	\$155,704	\$6,345	\$149,359
Sandoval Co. Admin	7	0	0	1	\$70,068	\$24,056	\$0	\$0	\$70,068	\$70,068	\$0	\$70,068
South Fire Dist.	5	5	0	0	\$77,852	\$28,547	\$389,260	\$0	\$0	\$389,260	\$47,256	\$342,004
Torrean	9	1	0	0	\$49,309	\$19,474	\$49,309	\$0	\$0	\$49,309	\$0	\$49,309
Zia Pueblo	9	1	0	0	\$49,309	\$19,474	\$49,309	\$0	\$0	\$49,309	\$5,344	\$43,965
# records 9	# Admin Bldgs 1				Sandoval County subtotal							
							count of depts. 8		\$1,272,900.00 \$94,265.00 \$1,178,635.00			
Santa Fe												
Agua Fita	5	2	0	0	\$77,852	\$28,547	\$155,704	\$0	\$0	\$155,704	\$0	\$155,704
Chimayo	6	1	1	0	\$73,960	\$25,950	\$73,960	\$25,950	\$0	\$99,910	\$0	\$99,910
Edgewood	5	2	2	0	\$77,852	\$28,547	\$155,704	\$57,094	\$0	\$212,798	\$0	\$212,798
El Dorado	3	3	0	0	\$89,533	\$33,738	\$268,599	\$0	\$0	\$268,599	\$0	\$268,599
Galestro	5	1	0	0	\$77,852	\$28,547	\$77,852	\$0	\$0	\$77,852	\$0	\$77,852
Glorieta Pass	5	1	0	0	\$77,852	\$28,547	\$77,852	\$0	\$0	\$77,852	\$0	\$77,852
Honklo	4	2	0	0	\$81,746	\$31,141	\$163,492	\$0	\$0	\$163,492	\$0	\$163,492
La Chienega	6	2	0	0	\$73,960	\$25,950	\$147,920	\$0	\$0	\$147,920	\$0	\$147,920
La Puelha	6	2	0	0	\$73,960	\$25,950	\$147,920	\$0	\$0	\$147,920	\$0	\$147,920
Madrid	5	1	0	0	\$77,852	\$28,547	\$77,852	\$0	\$0	\$77,852	\$0	\$77,852
Pejoaque	5	1	1	0	\$77,852	\$28,547	\$77,852	\$28,547	\$0	\$106,399	\$0	\$106,399
Santa Fe Co. Admin.	5	0	0	1	\$77,852	\$28,547	\$0	\$0	\$77,852	\$77,852	\$0	\$77,852
Stanley	5	2	1	0	\$77,852	\$28,547	\$155,704	\$28,547	\$0	\$184,251	\$0	\$184,251
Tesuque	6	1	2	0	\$73,960	\$25,950	\$73,960	\$51,900	\$0	\$125,860	\$0	\$125,860
Turquoise Trail	6	1	2	0	\$73,960	\$25,950	\$73,960	\$51,900	\$0	\$125,860	\$0	\$125,860

Tuesday, June 23, 2015

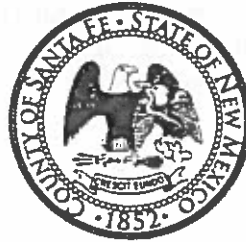




**Henry P. Roybal**  
*Commissioner, District 1*

**Miguel M. Chavez**  
*Commissioner, District 2*

**Robert A. Anaya**  
*Commissioner, District 3*



**Kathy Holian**  
*Commissioner, District 4*

**Liz Stefanics**  
*Commissioner, District 5*

**Katherine Miller**  
*County Manager*

## ***MEMORANDUM***

**DATE:** *April 19, 2016*

**TO:** *Board of County Commissioners*

**FROM:** *Bill Taylor, Procurement Manager, CPO*

**VIA:** *Katherine Miller, County Manager  
Jeffery Trujillo, ASD Director  
Michael Kelley, Public Works Department Director*

**RE:** *Resolution No. 2016-\_, A Resolution Delegating to the County Manager the Authority to Negotiate and Execute Two Construction Contracts with A.A.C. Construction, LLC, Contract Numbers 2016-0169-PW/MM And 2016-0204-PW/MM, and Sign The Associated Purchase Orders*

### **SUMMARY:**

A.A.C. Construction, LLC (A.A.C.) was the lowest responsive bidder on (i) the La Cienega Waterline Extension Project, Invitation for Bids (IFB) No. 2016-0169-PW-MM, and (ii) the Santa Fe Rail Trail Segment 4 Project, IFB No. 2016-0204-PW/MM. After the IFBs were issued and bids received and opened, A.A.C. and the County discovered language in the construction contract documents for the two projects the meaning of which the parties do not agree upon. The contractual language primarily concerns incorporation of NMDOT specifications and responsibility for utility delays. The parties are negotiating clarifying language. Once the language is agreed upon, the proposed resolution would authorize the County Manager to execute the two construction contracts and sign the associated purchase orders.

The amount of the two contracts are:

- a. \$359,000, exclusive of applicable gross receipts tax, for the La Cienega Waterline Construction Project (Construction Contract No. 2016-0169-PW-MM); and
- b. \$427,000, exclusive of applicable gross receipts tax, for the Santa Fe Rail Trail Segment 4 Project (Construction Contract No. 2016-0204-PW/MM).

### **BACKGROUND – CONTRACT NO. 2016-0169-PW/MM:**

Morris Surveying and Engineering was contracted to provide full design services for the La Cienega Waterline Extension budgeted from Equipment Loan Proceeds.

The Purchasing Division issued an Invitation for Bids (IFB) No. 2016-0169-PW/MM on December 6, 2015 for construction services. Bids were accepted and opened on January 15, 2016. Eleven (11) bids were received from the following Bidders:

A.A.C. Construction, LLC, Santa Fe, NM  
Total Contracting Services Inc., Albuquerque, NM  
File Construction, Albuquerque, NM  
Adame Construction, Los Lunas, NM  
Salls Brothers, Albuquerque, NM  
TLC Plumbing & Utility, Albuquerque, NM  
Garcia Underground, Guadalupita, NM  
Sasquatch, Inc, Santa Fe, NM  
Sundance Mechanical, Albuquerque, NM  
GM Emulsion, Santa Fe, NM  
Advanced Environmental Solutions, Belen, NM

The bids ranged from \$359,000 to \$592,973.75 with A.A.C. Construction being the lowest responsive bid.

The La Cienega Waterline Extension Project will include a waterline extension of approximately 9,000 linear feet (with utility easement width not exceeding 30-feet) to be constructed based on approved construction grade drawings by Morris Surveying and Engineering. This project is funded by Equipment Loan Proceeds, Capital Outlay and 2011 Series General Obligation Bonds.

**BACKGROUND – CONTRACT NO. 2016-0204-PW/MM:**

Loris and Associates was contracted to provide full design services for the Santa Fe Rail Trail Segment 4 budgeted from Capital Outlay Gross Receipts Tax.

The Purchasing Division issued Invitation for Bids (IFB) No. 2016-0204-PW/MM on January 11, 2016 for construction services. Bids were accepted and opened on February 29, 2016. Three (3) bids were received from the following Bidders:

A.A.C. Construction, LLC, Santa Fe, NM  
Randy Sena Construction, Albuquerque, NM  
RL Leeder Company, Santa Fe, NM

The bids ranged from \$427,000 to \$596,565.58 with A.A.C. Construction being the lowest responsive bid. Santa Fe Rail Trail Segment 4 is funded by Santa Fe County Capital Outlay Gross Receipts tax and the Federal Highway Administration. New Mexico Department of Transportation (NMDOT) is the fiscal agent for the Federal Highway Administration (FHA), the bids and bid tabulations had to be approved by NMDOT and FHA which delayed the request to award. Santa Fe County received the letter of concurrence from NMDOT on March 28, 2016.

The Santa Fe Rail Trail Segment 4 Project will include the construction of a 1.64 mile crusher fines trail adjacent to the Santa Fe Southern Railway. The work will also include grading, base preparation, surface placement, placement of base course in selected areas, drainage features, slope protection, fencing, site restoration and signage. The location of the work is generally south of Avenida Vista Grande to Avenida Eldorado, south of the City of Santa Fe, in Santa Fe County.

**ACTION REQUESTED:**

The Purchasing Division and the Public Works Department request approval of the proposed resolution, so as to allow work on these projects to begin as soon as possible.

102 Grant Avenue · P.O. Box 276 · Santa Fe, New Mexico 87504-0276 · 505-986-6200 · FAX:  
505-995-2740 www.santafecountynm.gov

**THE BOARD OF COUNTY COMMISSIONERS  
OF SANTA FE COUNTY**

**RESOLUTION NO. 2016 - \_\_\_\_**

---

**A RESOLUTION  
DELEGATING TO THE COUNTY MANAGER THE AUTHORITY TO NEGOTIATE  
AND EXECUTE A CHANGE ORDER IN THE AMOUNT OF \$30,000, EXCLUSIVE OF  
GROSS RECEIPTS TAX, TO A CONSTRUCTION CONTRACT WITH A.A.C.  
CONSTRUCTION, LLC, CONTRACT NO. 2015-0366-PW/MM**

---

**WHEREAS**, Santa Fe County (County) and A.A.C. Construction, LLC (A.A.C.), are parties to that certain Agreement for Construction Services, Contract No. 2015-0366-PW/MM (Contract), for improvements to roads within the Vista Redonda Subdivision; and

**WHEREAS**, A.A.C. has claimed additional compensation due to utility delays and a winter suspension; and

**WHEREAS**, County staff and A.A.C. have agreed to resolve A.A.C.'s claim for an agreed-upon sum of \$30,000, exclusive of applicable gross receipts tax; and

**WHEREAS**, when combined with change orders previously executed by the County and A.A.C. and in process, a \$30,000 change order would exceed the County Manager's signature authority for amendments to the Contract; and

**WHEREAS**, the Board of County Commissioners (Board) of the County desires to delegate to the County Manager the authority to execute a \$30,000 change order, so as to expeditiously resolve A.A.C.'s pending claim for additional compensation.

**NOW, THEREFORE, BE IT RESOLVED** by the Board as follows:

1. The Board hereby delegates to the County Manager the authority to negotiate and execute on behalf of the County a change order to the Contract in the amount of \$30,000, exclusive of applicable gross receipts tax, to resolve A.A.C.'s request for additional compensation due to utility delays and a winter suspension.
2. This delegation of authority is in addition to and supplements the County Manager's authority to execute other change orders to the Contract, in accordance with Resolution No. 2014-143.

**PASSED, APPROVED, AND ADOPTED** this 26<sup>th</sup> day of April, 2016.

**BOARD OF COUNTY COMMISSIONERS  
OF SANTA FE COUNTY**

---

Miguel M. Chavez, Chairperson

**ATTEST:**

\_\_\_\_\_  
Geraldine Salazar, County Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Gregory S. Shaffer, County Attorney





Henry P. Roybal  
Commissioner, District 1

Miguel M. Chavez  
Commissioner, District 2

Robert A. Anaya  
Commissioner, District 3



Kathy Holian  
Commissioner, District 4

Liz Stefanics  
Commissioner, District 5

Katherine Miller  
County Manager

To: Board of County Commissioners

From: Gregory S. Shaffer, County Attorney 

Via: Katherine Miller, County Manager

Date: April 19, 2016

Re: Resolution No. 2016-\_, A Resolution Authorizing the County Attorney to Initiate and Prosecute Condemnation Proceedings to Acquire Real Property Interests for the Santa Fe River Greenway Project from Frenchy's Field to Siler Road and from Siler Road to San Ysidro Crossing in Cases Where the Property Owner is Willing to Sell but the Mortgagee or Other Security Interest Holder is Recalcitrant or Unresponsive.

**Issue:** Notwithstanding willing sellers, the existence of mortgages or other liens or encumbrances could prevent the County from timely acquiring the real property interests necessary for the construction of the Santa Fe River Greenway Project (Project) from Field to Siler Road and from Siler Road to San Ysidro Crossing Crossing (collectively, the Project Area), which is slated to begin in the fall of 2016. The proposed resolution would authorize the County Attorney to pursue condemnation proceedings in the limited circumstances where a mortgage or other lien or encumbrance (collective, security interests) may prevent the sale by a willing seller, so as to keep the Project on schedule.

**Background:** By Resolution Nos. 2014-125 and 2015-120, the Board of County Commissioners (Board) delegated to the County Manager the authority to acquire, through negotiated sale, suitable real property interests for the construction of the Project in the Project Area. Pursuant to that delegated authority, the County Manager has negotiated (and anticipates being able to negotiate in the future) a mutually agreeable purchase price with the owners of real property in the Project Area. However, the County Manager may not be able to close on such real property acquisitions due to the existence of security interests in the real property and the practical inability to timely obtain the consent to the sale by the security interest holder, where such consent may be required or appropriate. In the case of one property, the County's real property acquisition company, Tierra Right of Way, contacted a mortgagee nine separate occasions to obtain its consent to the sale, with no substantive response from the mortgagee.

**Proposed Resolution:** The proposed resolution would authorize the County Attorney to pursue condemnation proceedings to acquire suitable real property interests in the Project Area for the Project, if necessary, in the event the County Manager has negotiated mutually agreeable sale terms with the real property owner(s) but the existence of security interests prevents timely closing of the sale. The proposed resolution requires the County Attorney to notify the Board prior to initiating any such condemnation proceedings.

**Recommendation:** Adopt the proposed resolution, so as to provide County staff another tool to keep construction of the Project in the Project Area on schedule.

Board of County Commissioners  
April 19, 2016  
Page 2 of 2

**Attachments:**

Exhibit A – Proposed Resolution

Exhibit B – Resolution No. 2014-125

Exhibit C – Resolution No. 2015-120

**THE BOARD OF COUNTY COMMISSIONERS  
OF SANTA FE COUNTY**

**RESOLUTION NO. 2016 - \_\_\_\_**

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**A RESOLUTION**

**AUTHORIZING THE COUNTY ATTORNEY TO INITIATE AND PROSECUTE  
CONDEMNATION PROCEEDINGS TO ACQUIRE REAL PROPERTY INTERESTS  
FOR THE SANTA FE RIVER GREENWAY PROJECT FROM FRENCHY'S FIELD TO  
SILER ROAD AND FROM SILER ROAD TO SAN YSIDRO CROSSING IN CASES  
WHERE THE PROPERTY OWNER IS WILLING TO SELL BUT THE MORTGAGEE  
OR OTHER SECURITY INTEREST HOLDER IS RECALCITRANT OR  
UNRESPONSIVE**

---

**WHEREAS**, by Resolution Nos. 2014-125 and 2015-120, respectively, the Board of County Commissioners (Board) of Santa Fe County (County) delegated to the County Manager the authority to acquire, through negotiated sale, suitable real property interests for the construction of the Santa Fe River Greenway Project (Project) from Frenchy's Field to Siler Road and from Siler Road to San Ysidro Crossing (collectively, the Project Area); and

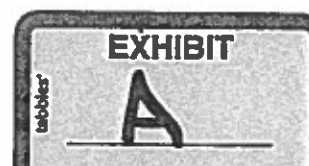
**WHEREAS**, pursuant to that delegated authority, the County Manager has negotiated (and anticipates being able to negotiate in the future) a mutually agreeable purchase price with the owners of real property in the Project Area; and

**WHEREAS**, notwithstanding the willingness of the real property owner to sell, the County Manager may not be able to close on such real property acquisitions due to the existence of mortgages or other liens or encumbrances (collectively, security interests) on the real property and the practical inability to timely obtain the consent to the sale by the security interest holder where such consent may be required or appropriate; and

**WHEREAS**, in the limited circumstances where the real property owner is willing to sell suitable real property interests to the County for the Project but the existence of one or more security interests may prevent timely closing on the sale, the Board desires to authorize the County Attorney to initiate and prosecute condemnation proceedings to timely obtain the necessary real property interests within the Project Area.

**NOW, THEREFORE, BE IT RESOLVED** by the Board as follows:

1. The Board authorizes the County Attorney to initiate and prosecute condemnation proceedings to acquire suitable real property interests in the Project Area for the Project in the event the County Manager has negotiated mutually agreeable sale terms with the real property owner(s) but the existence of mortgages or other liens or encumbrances may prevent timely closing of the sale.
2. The County Attorney shall notify the Board prior to initiating any condemnation proceedings pursuant to this Resolution.



PASSED, APPROVED, AND ADOPTED this 26<sup>th</sup> day of April, 2016.  
BOARD OF COUNTY COMMISSIONERS  
OF SANTA FE COUNTY

\_\_\_\_\_  
Miguel M. Chavez, Chairperson

ATTEST:

\_\_\_\_\_  
Geraldine Salazar, County Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Gregory S. Shaffer, County Attorney

THE BOARD OF COUNTY COMMISSIONERS  
OF SANTA FE COUNTY

RESOLUTION NO. 2014 - 125

**A RESOLUTION DELEGATING AUTHORITY TO THE COUNTY MANAGER TO  
ACQUIRE REAL PROPERTY INTERESTS NECESSARY FOR CONSTRUCTION OF  
THE SANTA FE RIVER GREENWAY FROM FRENCHY'S FIELD TO SILER ROAD**

WHEREAS, in 2008 and 2012, the voters approved the sale of General Obligation Bonds for open space, trails, and parks within Santa Fe County; and

WHEREAS, the County has completed the design for the Santa Fe River Greenway from Frenchy's Field to Siler Road; and

WHEREAS, the County has identified the real property necessary for the construction of the Santa Fe River Greenway from Frenchy's Field to Siler Road, which property is depicted in Exhibit A and Exhibit B (collectively, the "Properties"); and

WHEREAS, acquisition of the Properties by the County will allow for construction of the Santa Fe River Greenway from Frenchy's Field to Siler Road; and

WHEREAS, the County has budgeted \$1,202,675 in General Obligation Bond proceeds for the Santa Fe River Greenway from Frenchy's Field to Siler Road.

NOW, THEREFORE, BE IT RESOLVED by the Board as follows:

1. The County Manager is authorized to negotiate the acquisition of suitable real property interests for the Santa Fe River Greenway from Frenchy's Field to Siler Road, the location of which shall substantially conform to the locations shown in Exhibit A and Exhibit B; provided, however, that the purchase price shall not exceed the fair market value of the property interests to be obtained as determined by appraisal(s) prepared by one or more certified appraisers.
2. The Board delegates to the County Manager the authority to execute on behalf of the County all documents necessary to effectuate the acquisition of such real property interests.



COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

BCC RESOLUTIONS  
PAGES: 4

I Hereby Certify That This Instrument Was Filed for  
Record On The 29TH Day Of October, 2014 at 03:23:16 PM  
And Was Duly Recorded as Instrument # 1749601  
Of The Records Of Santa Fe County

Deputy Margaret Salazar Witness My Hand And Seal Of Office  
Geraldine Salazar  
County Clerk, Santa Fe, NM



2014 OCT 29 03:23:16 PM RECEIVED

PASSED, APPROVED, AND ADOPTED THIS 28<sup>th</sup> DAY OF OCTOBER, 2014.

THE BOARD OF COUNTY COMMISSIONERS OF SANTA FE COUNTY

By: *Daniel W. Mayfield*  
Daniel W. Mayfield, Chair

ATTEST:

*Geraldine Salazar*  
Geraldine Salazar, Santa Fe County Clerk

10-28-2014

Approved to form:

*Gregory S. Shaffer*  
Gregory S. Shaffer  
County Attorney

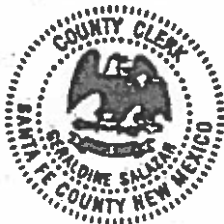


EXHIBIT "A"

[illegible]



THE BOARD OF COUNTY COMMISSIONERS OF  
SANTA FE COUNTY

RESOLUTION NO. 2015-120

**A RESOLUTION DELEGATING AUTHORITY TO THE COUNTY MANAGER TO  
ACQUIRE REAL PROPERTY INTERESTS NECESSARY FOR CONSTRUCTION  
OF THE SANTA FE RIVER GREENWAY FROM SILER RD TO SAN YSIDRO  
CROSSING.**

WHEREAS, in 2008 and 2012 the voters approved the sale of General Obligation Bonds for open space, trails and parks within Santa Fe County; and

WHEREAS, the County has completed the conceptual design for the Santa Fe River Greenway from Siler Rd to San Ysidro Crossing; and

WHEREAS, the County has identified the real property necessary for the construction of the Santa Fe River Greenway from Siler Rd to San Ysidro Crossing, which property is depicted in Exhibits A, B, and C (collectively, the "Properties"); and

WHEREAS, acquisition of the Properties by the County will allow for construction of the Santa Fe River Greenway from Siler Rd to San Ysidro Crossing; and

WHEREAS, the County has a partial budget of \$431,241 in General Obligation Bond proceeds for Santa Fe River Greenway from Siler Rd to San Ysidro Crossing.


**NOW, THEREFORE, BE IT RESOLVED** by the Board as follows:

1. The County Manager is authorized to negotiate the acquisition of suitable real property interests for the Santa Fe River Greenway from Siler Rd to San Ysidro Crossing, the location of which shall substantially conform to the locations shown in Exhibit "A"; provided, however, that the purchase price shall not exceed the fair market value of the property interests to be obtained as determined by appraisal(s) prepared by one or more certified appraisers.
2. The Board delegates to the County Manager the authority to execute on behalf of the County all documents necessary to effectuate the acquisition of such real property interests.



  
Robert A. Anaya, Chair

ATTEST:  
  
 Geraldine Salazar, Santa Fe County Clerk

  
Gregory S. Shaffer, Santa Fe County Attorney



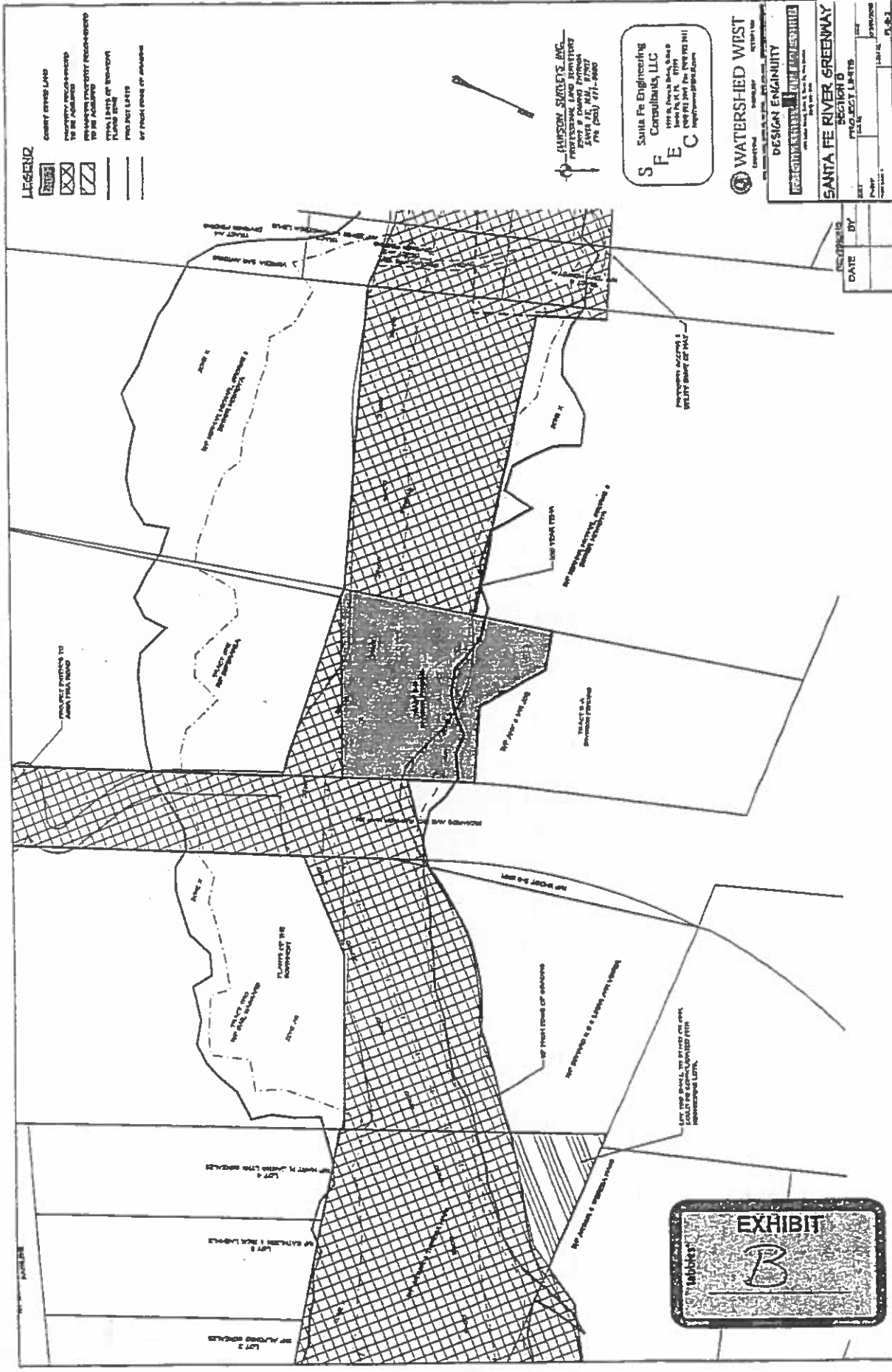
BCC RESOLUTIONS  
PAGES: 5

Deputy Estrella Witness My Hand And Seal Of Office  
Geraldine Salazar  
County Clerk, Santa Fe, NM

Page 2 of 2

SEC DEFERRED TO 7/26/81





**LEGEND**

☒ COUNTY OWNED LAND

☒ PROPERTY RECOMMENDED TO BE ACQUIRED

☒ PROJECT PROPERTY RECOMMENDED TO BE ACQUIRED

☒ FLOOD HAZARD ZONE

☒ PROJECT LIMITS

☒ PROJECT EASEMENT

**WATERSHED WEST**

**DESIGN ENGINEERING**

**SANTA FE RIVER GREENWAY**

**SECTION D**

**PROJECT LIMITS**

**DATE** **BY**

**Santa Fe Engineering Consultants, LLC**

1000 N. Santa Fe Blvd., Suite 1000

Santa Fe, N.M. 87501

(505) 424-1000

(505) 424-1001

**WATERSHED WEST**

**DESIGN ENGINEERING**

**SANTA FE RIVER GREENWAY**


**SECTION D**


**PROJECT LIMITS**


**DATE** **BY**


SEC 22.00 RE FEB08/26/2015


**LEGEND**


 **COUNTY OWNED LAND**


 **PERMANENT RESIDENCE-OWNERS**


 **NO NET FARMHOUSE**


 **PERMANENT RESIDENT-RESIDENTS**

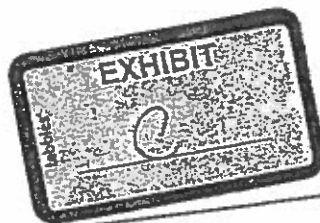
 **NO NET FARMHOUSE**

 **WPA LANDS OR INTERESTS**

 **WPAOZ ZONE**

 **EVALUATED LIGHTS**

 **UP FRONT BOUND OF SECTION**



**DANSON SERVICES, INC.**  
PROFESSIONAL LAND SURVEYORS  
2405 S. GARDEN AVE.  
SUITE 100  
P.O. BOX 371 • ALABAMA 36801

[illegible]



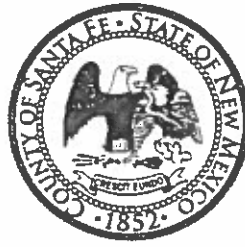




Henry P. Roybal  
Commissioner, District 1

Miguel M. Chavez  
Commissioner, District 2

Robert A. Anaya  
Commissioner, District 3



Kathy Holian  
Commissioner, District 4

Liz Stefanics  
Commissioner, District 5

Katherine Miller  
County Manager

## **MEMORANDUM**

**DATE:** *April 19, 2016*

**TO:** *Board of County Commissioners*

**FROM:** *Bill Taylor, Procurement Manager, CPO*

**VIA:** *Katherine Miller, County Manager  
Jeffery Trujillo, ASD Director  
Michael Kelley, Public Works Department Director*

**RE:** *Resolution No. 2016-\_, A Resolution Delegating to the County Manager the Authority to Sign Two Purchase Orders for Road Construction Utilizing the County On-Call Road Construction Contract Number 2013-0119-PW/MS with G.M. Emulsion, LLC.*

### **ISSUE:**

Public Works, Road Project Division identified four (4) County Roads for improvements to be constructed during the summer months. The roads that were identified were Remuda Ridge, Rancho De La Luna, Cerrillos Village 1<sup>st</sup> Street and Pinion Hill. Five (5) contractors were selected to submit a cost proposal for each of the roads based on the qualification requirements specific to the type of construction needed and also based on the amount of projects previously performed by the contractor.

GM Emulsion, LLC submitted the lowest responsive cost for the roads located within the Remuda Ridge Subdivision and the Pinion Hills Subdivision, in the amount of \$433,515.08, and \$575,111.80, exclusive of NM Gross Receipts Tax, respectively. These amounts exceed the County Manager's signature authority.

### **BACKGROUND:**

Santa Fe County Purchasing issued the Invitation for Bid (IFB) No. 2013-0119-PW/MS as a multiple award solicitation for multiple construction contractors to construct and maintain roads Countywide. Ten (10) contractors were selected based on labor and material costs. Each contract is for a total of four (4) years.

When a specific project is identified with a specific scope, multiple contractors are contacted to prepare and submit their respective cost proposal for the project. The contractor with the lowest responsible cost proposal is then selected to perform the work.

**ACTION REQUESTED:**

The Purchasing Division and the Public Works Department request approval of the proposed resolution, so as to allow work on these projects to begin as soon as possible.

**THE BOARD OF COUNTY COMMISSIONERS  
OF SANTA FE COUNTY**

**RESOLUTION NO. 2016 - \_\_\_\_**

---

**A RESOLUTION  
DELEGATING TO THE COUNTY MANAGER THE AUTHORITY TO SIGN TWO  
PURCHASE ORDERS FOR ROAD CONSTRUCTION UTILIZING THE COUNTY ON-  
CALL ROAD CONSTRUCTION CONTRACT NUMBER 2013-0119-PW/MS WITH G.M.  
EMULSION, LLC.**

---

**WHEREAS**, Santa Fe County (County) issued an Invitation for Bid No. 2013-0119-PW/MS as a multiple award solicitation for multiple construction contractors to construct and maintain roads Countywide; and

**WHEREAS**, ten (10) contractors were selected and awarded four (4) year term contracts based on labor and material costs; and

**WHEREAS**, when a specific project is identified with a specific scope of work, multiple contractors are contacted to submit their respective cost proposal for the project; and

**WHEREAS**, Public Works, Roads Projects Division identified two County Roads for improvements, Remuda Ridge and Pinion Hills to be constructed during the summer months; and

**WHEREAS**, five (5) contractors from the on-call road construction contract were to submit a cost proposal for each of the roads based on the requirements specific to the construction needed; and

**WHEREAS**, G M Emulsions, LLC submitted the lowest responsive bid for the scope of work required for the two roads improvement projects; and

**WHEREAS**, the amount of the purchase order for each of the two projects exceeds the County Manager's signature authority; and

**WHEREAS**, the Board desires to delegate to the County Manager the authority to sign and execute the purchase orders for the two projects and sign the associated purchase orders.

**NOW, THEREFORE, BE IT RESOLVED** by the Board as follows:

1. The Board hereby delegates to the County Manager the authority sign and execute on behalf of the County the following purchase orders with G M Emulsion, LLC, utilizing the On-Call Road Construction Contract No. 2013-0119-PW/MS.:
  - a. Purchase order in the amount of \$482,556.47, inclusive of applicable gross receipts tax, for the Road Improvements of approximately 2.04 miles of roads located within the Remuda Ridge Subdivision; and
  - b. Purchase order in the amount of \$632,622.99, inclusive of applicable gross receipts tax, for the road improvements of approximately 3.32 miles of roads located within the Pinion Hills Subdivision.

**PASSED, APPROVED, AND ADOPTED** this 26<sup>th</sup> day of April, 2016.  
**BOARD OF COUNTY COMMISSIONERS  
OF SANTA FE COUNTY**

\_\_\_\_\_  
Miguel M. Chavez, Chairperson

**ATTEST:**

\_\_\_\_\_  
Geraldine Salazar, County Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Gregory S. Shaffer, County Attorney



