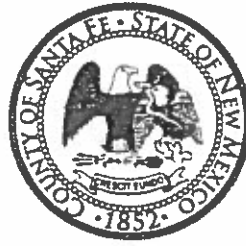


Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

Memorandum

TO: Santa Fe County Board of County Commissioners

FROM: David Sperling, Fire Chief

THRU: Pablo Sedillo, Public Safety Director
Katherine Miller, County Manager

DATE: April 18, 2016

SUBJECT: Request Approval of a Memorandum of Understanding between Santa Fe County and the International Association of Fire Chiefs (IAFC) to Implement the Fiscal Year 2014 Staffing for Adequate Fire and Emergency Services (SAFER) Volunteer Workforce Solution Program (Public Safety/Fire Chief Sperling).

ISSUE:

The Santa Fe County Fire Department (SFCFD) requests Board of County Commission approval of a Memorandum of Understanding between Santa Fe County and the International Association of Fire Chiefs (IAFC) to implement a Volunteer Workforce Solution Program for the Fire Department.

BACKGROUND:

SFCFD has been selected by the IAFC to participate in a Volunteer Workforce Solution Program entitled the "Volunteer of the Future". Over the course of the three year program period, SFCFD will receive, in partnership with the IAFC Volunteer Workforce Solution Program and the Council for Future Volunteer Firefighters, additional training, technical assistance, outreach, and customized marketing resources, to develop, implement, and maintain a campaign focused specifically on recruiting and retaining women and minority firefighters.

The Volunteer Workforce Solution will provide the fire department important opportunities and resources to improve our volunteer recruitment and retention efforts. We will be provided access to an online recruitment and retention data system, as well as other tools and templates to use for growing and diversifying our volunteer membership. Expenses incurred as a result of our

participation in the Workforce Solution Program will be reimbursed in accordance with the SAFER grant administered by the IAFC.

RECOMMENDATION:

Recommend Board of County Commissioner approval of the attached Memorandum of Understanding between Santa Fe County and the International Association of Fire Chiefs to implement the Fiscal Year 2014 Staffing for Adequate Fire and Emergency Services Volunteer Workforce Solution Program.



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is made and entered into between the International Association of Fire Chiefs (IAFC), a non-profit, IRS 501(c)(3), tax-exempt corporation with offices at 4025 Fair Ridge Drive, Fairfax, VA 22033, and the Santa Fe County Fire Department, located at 35 Camino Justicia, Santa Fe, NM 87508. The IAFC and the Santa Fe County Fire Department may be referred to in this document either singly or in plural as "the Parties".

Now, therefore, in consideration of the premises and the mutual agreements contained herein and the mutual benefits to be derived from this MOU, the Parties agree to work together over a three year period to execute the Fiscal Year 2014 Staffing for Adequate Fire and Emergency Services (SAFER) grant deliverables related to the pilot implementation. The Parties will work in partnership with the IAFC's Volunteer Workforce Solution program, the IAFC's Volunteer and Combination Officers Section, the International Association of Women in Fire and Emergency Services, and the Council for Future Volunteer Firefighters to receive training and technical assistance in support of these deliverables.

The Volunteer Workforce Solutions (VWS) program team will assist your department with recruitment and retention efforts by providing you with specifically tailored recruitment and retention strategies. You will also be given customized marketing materials to use for your recruitment campaign. The VWS Program will provide opportunities for you to network with others and attend leadership and recruitment trainings. In addition, you will be given access to an online recruitment and retention data collection system, as well as other tools and templates to use for recruitment and retention purposes. Expenses incurred as a result of selection and activity in this pilot program will be reimbursed in accordance with the approved grant expenses, its established deliverables, and within the financial limits set.

As a department, you fully understand and are committed to actively participating in the VWS program and will work together with the VWS program team to improve your department's recruitment and retention efforts.

You understand and are committed to fulfilling the following obligations:

- ☐ Participate in the VWS program for two (2) years, through December 2018.
- ☐ Identify a program liaison who will manage and oversee the responsibilities associated with the VWS program.
- ☐ In addition to the program liaison, your department will determine a group of key staff to show buy-in from the department and the community. At a minimum, key staff should include the fire chief, recruitment and retention personnel, one (1) elected member of the governing body, and one (1) member of the locality's administrative government.
- ☐ Key staff must attend and fully participate in the Volunteer Workforce Solutions Orientation Webinar (to be set for April) and any meetings.
- ☐ Provide images and contact information for marketing materials.
- ☐ Create and submit a 24-month plan of recruitment and retention activities that will be carried out during the program.
- ☐ Monitor, track, evaluate, and provide data related to the results of the recruitment campaign to the VWS program team using the VWS online data program on a monthly basis.
- ☐ Respond to email, phone, and written inquiries from the VWS program team in a prompt manner.
- ☐ Attend and participate in meetings and/or phone calls with the VWS program team.

Either party may terminate this MOU with thirty days written notice to the other party.

SANTA FE COUNTY FIRE DEPARTMENT

By: 
David Sperling, Chief
Santa Fe County Fire Department
dsperling@santafecountynm.gov

Date: 4.18.16

INTERNATIONAL ASSOCIATION OF FIRE CHIEFS

By: _____ Date: _____
Mark W. Light, CAE
Chief Executive Officer and Executive Director
International Association of Fire Chiefs

APPROVED:

SANTA FE COUNTY

By: _____ Date: _____
Miguel M. Chavez, Chair
Board of County Commissioners
Of Santa Fe County

ATTEST:

Geraldine Salazar, County Clerk

Date: _____

APPROVED AS TO FORM:


Gregory S. Shaffer, County Attorney

Date: 4/18/2016

FINANCE DEPARTMENT APPROVAL:

Carole H. Jaramillo, County Finance Director

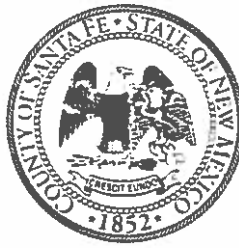
Date: _____

(Please sign and return to Monica Willemsen at: mwillemsen@iafc.org or FAX (703) 273-0920.)

Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

Date: April 26, 2016

To: Board of County Commissioners

From: Kathy Holian, County Commissioner, District 4

Via: Katherine Miller, County Manager

Re: **Request Approval of a Partnership with the Mid Regional Council of Governments LandLink New Mexico Program (Commissioner Holian).**

ISSUE

On the agenda, under Miscellaneous Items for your consideration is:

A letter for Santa Fe County to officially partner with the LandLink program in order to support the outreach efforts underway.

Local food demand is on the rise and in order to meet the rising demand for good, clean and fair food, the future local farming depends on the entry of a new generation of farmers. New Mexico LandLink is a state-wide database of 'landowners' and 'land-seekers'. The purpose of the database is to facilitate connections between land owners who are not actively farming their land, and farmers/ranchers who are looking for an opportunity to begin agricultural enterprises. LandLink also provides current listings of available internships, mentorships, and agricultural-related job opportunities. Besides serving as a 'match-making' resource, the program is dedicated to helping the next generation of farmers succeed by providing access to training and business development services. These include business planning, financing, technical field assistance, and management training. Available resources include sample copies of tenure, sales, and lease agreements.

The New Mexico LandLink database is hosted by the Mid-Region Council of Governments. Partner organizations have been collaborating to get the word out to community members who may be interested in showcasing their land on the website. The program is designed to highlight various scales and locations of land for aspiring farmers and ranchers to select from.

In Resolution 2016-5, the Board recognized the importance of agriculture and ranching to the culture and economy of Santa Fe County and directed staff to develop an Agriculture and Ranching Implementation Plan to support the 2015 Sustainable Growth Management Plan.

One of the 'Keys to Sustainability' outlined in the Agriculture and Ranching Element of the 2015 Sustainable Growth Management Plan reads as follows: '**Link potential new farmers and ranchers with experienced elders.** Facilitating an inter-generational relationship around agriculture could enhance opportunities for a new generation of farmers and ranchers to access land/resources and gain experience.'

By partnering with the New Mexico LandLink Program, Santa Fe County will be implementing Goal 15 of the 2015 SGMP, to support local food systems and food security through strategy 15.2.1 "Support opportunities for local farming.'

ACTION REQUESTED

Commissioner Holian respectfully requests the Board of County Commissioners support and approve this partnership.

Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

Mid-Region Council of Governments
809 Copper Avenue, NW
Albuquerque, NM 87102

April 7, 2016

Dear Ms. Simon

Thank you for the recent discussions surrounding LandLink New Mexico. Based upon the information you shared, Santa Fe County would like to officially partner with the LandLink program in order to support the outreach efforts underway.

Santa Fe County is committed to protecting arable agricultural land and to supporting the economic viability of existing and potential agricultural enterprises. We believe that this tool provides a critical venue for those with underutilized land and water resources to meet people who are looking for an opportunity to begin agricultural businesses. By facilitating connections such as these, we are keeping land in agriculture and encouraging increased local food production to meet local market demand.

As LandLink is a statewide resource, Santa Fe County will work with partners from the southern reaches of our County, which fall within the MRCOG's service area, to the northern acequia irrigated lands with the goal of diversifying the options of land showcased on LandLink New Mexico.

Please provide information on the next steps in formalizing this partnership. The point of contact for Santa Fe County in this effort will be Ms. Erin Ortigoza, Community Planner, 505-986-2452.

Sincerely,

Miguel M. Chavez
Chairman

