

Patrick "Pat" Varela
Treasurer



Eric J. Lujan
Deputy Treasurer

Date: May 3, 2016

To: Board of County Commissioners

From: Marianne Martinez-Santa Fe County Treasurer's

A handwritten signature in black ink, appearing to be "M. Martinez", written over the word "Treasurer's" in the "From:" line.

Subject: To Approve Resolution imposing Annual Liquor Tax upon persons holding State Liquor Licenses

NMSA 1978, Section 7-24-2 (1994) provides that the Board of County Commissioners of a county composing a local option district may adopt, on or before the first day of June of each year, a resolution imposing an "annual, nonprohibitive license tax upon the privileges of persons holding state licenses under the provisions of the Liquor Control Act to operate within such counties, outside of the municipalities that are local option districts, as retailers, dispensers, canopy licensees, restaurant licensees or club licensees";

SANTA FE COUNTY

Resolution No. 2016-

A Resolution Imposing An Annual Liquor License Tax Upon Persons Holding State Liquor Licenses

WHEREAS, NMSA 1978, Section 7-24-2 (1994) provides that the Board of County Commissioners of a county composing a local option district may adopt, on or before the first day of June of each year, a resolution imposing an "annual, nonprohibitive license tax upon the privileges of persons holding state licenses under the provisions of the Liquor Control Act to operate within such counties, outside of the municipalities that are local option districts, as retailers, dispensers, canopy licensees, restaurant licensees or club licensees"; and

WHEREAS, the resolution must fix the "amount of the license tax, which shall not exceed two hundred fifty dollars (\$250), and the dates and manner of the payment"; and

WHEREAS, NMSA 1978, Section 7-24-3 (1953) provides for the closing of a business that has not paid the license tax.

NOW, THEREFORE, IT IS RESOLVED by the Board of County Commissioners of the County of Santa Fe that:

- A. For the privilege of doing business from July 1, 2016, to June 30, 2017, a two hundred fifty dollar (\$250) license tax to be known as the Liquor License Tax is hereby imposed on persons that (i) operate within Santa Fe County outside of a municipality and (ii) hold State licenses under the provisions of the Liquor Control Act to operate as a:
 - 1. Retailer;
 - 2. Dispenser;
 - 3. Canopy Licensee;
 - 4. Restaurant Licensee; or
 - 5. Club Licensee.
- B. The Liquor License Tax shall not be prorated and is due and payable on July 1, 2016, and is delinquent if not paid by that date. The Liquor License Tax may be paid in cash or by personal or corporate check or money order by mail addressed to PO Box T, Santa Fe, NM 87504-0528, postmarked no later than July 1, 2016, or in person at the Santa Fe County Treasurer's Office. The following information must be submitted on a letter accompanying payment or as a notation on the check or money order by which payment is made: (i) the name of the

person paying the Liquor License Tax; (ii) the name and address of the person for which the Liquor License Tax is due; and (iii) the account number of the person for which the Liquor License Tax is due. Persons subject to the Liquor License Tax may obtain their account number by contacting the Santa Fe County Treasurer's Office.

- C. In accordance with NMSA 1978, Section 7-24-3, upon the written order of the Board of County Commissioners, duly entered of record, the Sheriff shall close up the place of business of any person who has not paid or tendered the Liquor License Tax in accordance with this Resolution.

PASSED, APPROVED, AND ADOPTED this 10th day of May, 2016.

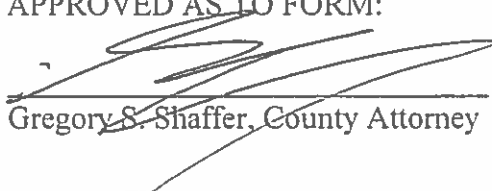
BOARD OF COUNTY COMMISSIONERS

Miguel M. Chavez, Chairman

ATTEST:

Geraldine Salazar, County Clerk

APPROVED AS TO FORM:

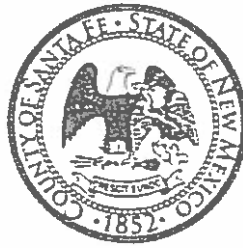


Gregory S. Shaffer, County Attorney

Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

To: Santa Fe County Board of County Commissioners

Through: Katherine Miller, County Manager
Patricia Boies, Acting Director, Community Services Department *PAB*
Michael Spanier, Administrative Manager, Community Services Department *MCS*

From: Carole Jaramillo, Finance Director *CJ*

Date: April 26, 2016

Re: RESOLUTION 2016- A Resolution Requesting a Budget Increase for the Senior Services Home Delivered Meal Program (101-0492) / \$11,991.00 (Finance/Carole Jaramillo)

ISSUE

Requesting approval of a budget increase for the Senior Services Home-Delivered Meal Program (101-0492) in the amount of \$11,991.00, for funds awarded by the Non-Metro New Mexico Area Agency on Aging (NMNMAAA).

BACKGROUND

The Non-Metro New Mexico Area Agency on Aging has awarded the Santa Fe County Senior Services Program additional state funds in the amount of \$11,991.00. The funding is State General Fund that flows through the NMNMAAA. These funds are awarded based on a projection that the Program will exceed its FY16 budgeted home-delivered meal level (58,100 meals) by 5,500 meals.

RECOMMENDATION

The Community Services Department recommends approval of the \$11,991.00 budget increase for the Senior Services Home Delivered Meal Program.

SANTA FE COUNTY

Page 1 of 4

RESOLUTION 2016 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on _____, did request the following budget adjustment:

Department / Division: CSD/Senior Services

Fund Name: General Fund (101)

Budget Adjustment Type: Budget Increase

Fiscal Year: 2016 (July 1, 2015 - June 30, 2016)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0492	371	24-00	State Area Agency on Aging	\$11,991	
TOTAL (if SUBTOTAL, check here)					\$11,991	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0492	461	60-07	Supplies - Operational Supplies	\$11,991	
TOTAL (if SUBTOTAL, check here)					\$11,991	

Requesting Department Approval: Patricia Brown Title: Acting CSD Director Date: 4/27/16

Finance Department Approval: Carolyn Gaudin Date: 4/27/16 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

Page 2 of 4

RESOLUTION 2016 - _____

BUDGET ADJUSTMENT CONTINUATION SHEET

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: K. Greg Smith Dep/Div: CSD/Senior Services Phone No.: 992-9848

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

The proposed budget increase will increase the Home-Delivered Meals Program budget by \$11,991.00. The source of the funding is State General Fund that flows through both the New Mexico Aging and Long-Term Services Department (NMALTS) and the Non-Metro New Mexico Area Agency on Aging (NMNMAAA). The increase in funding is based on the Program exceeding home-delivered meal delivery program goals by a projected increase of 5,500 meals during the current fiscal year. The funding will be utilized in the operational supplies line-item (food) to support the increased level of participation.

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES X NO _____
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of an award letter and proposed budget.

This funding originates from the General Fund and is provided by the New Mexico Legislature through the General Appropriation Act of 2015. The appropriation flows through the NMALTS and the NMNMAAA.

c) Is this request is a result of Commission action? YES ☒ X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).

d) Please identify other finding sources used to match this request.

SANTA FE COUNTY

RESOLUTION 2016 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This _____ Day of _____, 2016.

Santa Fe Board of County Commissioners

Miguel Chavez, Chairperson

ATTEST:

Geraldine Salazar, County Clerk

