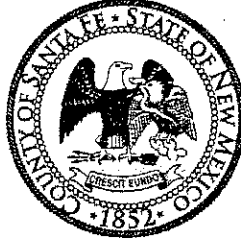


Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

Date: June 13, 2018
To: Board of County Commissioners
From: Penny Ellis-Green, Growth Management Director *PEG*
Via: Katherine Miller, County Manager
Re: Growth Management Monthly Report May 2018

This report is a summary of projects for Growth Management with statistics from May 2018. Growth Management consists of 4 divisions; Planning, Economic Development, GIS and Building and Development Services.

Planning Division

Affordable Housing

The Down Payment Assistance Committee met and approved an application for down payment assistance in the amount of \$20,000 to an Income Range 1 homebuyer in the Oshara subdivision in the Community College District.

The Affordable Housing fund received a payout of \$65,000 from the proceeds of the sale of an affordable home with a lien and mortgage.

Open Space

There was no COLTPAC meeting in May.

Staff installed 21 picture posts/bullseye survey points at Thornton Ranch to implement resource and property monitoring schedule outlined in TROS management plan.

Staff have identified several species of conservation value on County Open Space properties. Staff is working to identify and implement actions that will help to improve habitat and protect these various species. Staff will continue to compile and expand the list of species of conservation value as we continue implementation of the management and monitoring plans.

Staff attended the Partners in the Outdoors Conference May 9-11, 2018. Staff learned from leaders in the recreation and land management about balancing conservation and recreation/access.

Staff attended and helped to coordinate a public meeting for the Burnt Corn Special Management Area, adjacent to the Thornton Ranch property, for BLM and National Parks Service RCTA grant

program. This meeting was held at Cerrillos Hills State Park Visitor's Center on May 24, 2018 and was well attended.

Santa Fe Food Policy Council (SFPCC)

Staff participated in the Food Policy Council monthly meeting on May 24, 2018 and provided an update regarding the AgriGate, Edgewood Senior Center Garden, and Acequia Revitalization - Best Management Practices project.

Staff attended the Land Use subcommittee meeting on May 17th, 2018 and discussed Council member support for AgriGate through submitting stories about the food community.

Agriculture & Ranching Implementation Plan

Staff continued to work with consultants on the development of the AgriGate, to include the web platform design and marketing and branding and short film on farming and ranching in Santa Fe County. Staff is scheduled to introduce the AgriGate to the Board in June and will present to Santa Fe Food Policy Council and COLTPAC.

Staff continued coordination with NMSU and Senior Services on the Agricultural Demonstration Garden at the Edgewood Senior Center which included the 'Basics of Gardening' Workshop Series. Classes were held every Thursday in May and covered topics including: soil health, companion planting and hoop house construction. The Edgewood Senior Center Summer Garden Kickoff Festival is scheduled for June 16th, 2018 and the event is being coordinated with NMSU and Senior Services. This will be a community event with music, food, activities and garden projects.

Staff conducted a site visit to Reunity Resources and the Santa Fe Community Farm on May 18th, 2018 to develop a profile for the AgriGate resource provider and food producer categories.

Community Planning

Staff facilitated the fourth San Marcos Planning Committee meeting on May 30th, 2018 at the Turquoise Trail Elementary School. The group reviewed draft versions of the History and Land Use Analysis, as well as participated in an activity geared towards addressing economic activity and the relation with land use during the meeting. The next meeting will be held on June 27th, 2018.

Staff facilitated the third and fourth La Bajada Community Planning meetings on May 3rd and May 17th, 2018. Topics covered included review of plan content to date, future land use vision mapping and resource analysis.

Community Organizations and Registered Organizations

Staff held a Pre-application meeting with representatives for Las Campanas HOA to discuss the CO/RO program options and opportunities.

Transfer of Development Rights (TDRs)

Staff met with a property owner interested in establishing a TDR Sending Area for the San Marcos District and staff are coordinating the TDR Qualification process.

Staff is coordinating exploration of opportunities with partners for La Bajada Ranch to include agricultural and TDR options.

Transportation

On May 9th, 2018, the Santa Fe County Transportation Advisory Committee (TAC) met. The committee discussed the Board of County Commissioner's approved TAC Work Plan and the County Road Acceptance Policy. A (rotating) road-viewing sub-committee was formed to inspect the currently proposed road dedication of Dinosaur Trail Road to become a County Maintained Road. The road viewing sub-committee met on May 24th, 2018 and conducted an inspection of Dinosaur Trail.

The Santa Fe MPO met on May 21st, 2018. Items discussed included FTA program funding formulas and an update on programmed Transportation Improvement Projects (TIP).

NCRTD

On May 4th, 2018, the North Central Regional Transit District Board of Directors met. Action items included a discussion of the FY19 Budget and Financial Summaries. Resolution 2018-2, 'Adopting a Preliminary FY19 Budget', was unanimously passed. The final budget will be ready in June with minor adjustments. Resolution 2018-4, 'Request to Counties to Place Regional Transit Gross Receipts Tax Sunset Election on November 2018 Ballot', was unanimously passed.

Capital Improvement Plan and ICIP Plan

On May 22, 2018, the first of four community open house meetings was held at the Nambe Community Center to gather public input on the Infrastructure and Capital Improvement Plan (ICIP) and to share information on County planning initiatives with the community. Additional meetings will be held in each of the four Growth Management Areas of the County. The first of two BCC public hearings for the ICIP will be held in June.

Staff is continuing to work with consultants on the development of the 20 year Capital Improvement Plan and potential impact fee structure.

Economic Development Division

There was not a board meeting for the Northern Rio Grande National Heritage Area (NRGNHA) in the month of May, the next board meeting will be on June 28th.

There was a board meeting for the North Central New Mexico Economic Development District (NCNMEDD) on May 8th. There was discussion of the proposed FY19 budget and whether or not it could be approved without knowing if the grants from the state or federal government for funding Aging Services were encumbered by the two governments. This item was tabled by the Chair. There was also a brief presentation on two other items: the revolving loan fund, which provides access to capital for business development that provide living wage jobs for rural communities; and discussion of Regional Economic Priorities. These topics will be on the agenda again for the future meeting – that meeting is scheduled for July 20th.

There were REDI Net board meetings on May 10th and May 24th where presentations from the jurisdictions took place. The next REDI Net board meetings have been suspended due to an upcoming broadband conference in Colorado. Regarding the REDI Net audit, the auditor's received additional information and are examining it.

The Estancia Valley Economic Development Association (EVEDA) did not have a board meeting for the month of April, but held the annual dinner May 17th in Edgewood. At this dinner, it was announced that Pattern Development acquired the Western Spirit Transmission Line and the Mesa Canyons Wind Farm. These two projects will inter-connect to PNM's lines that feed the Rio Puerco sub-station. These are the transmission lines that traverse southern Santa Fe County (actually one 1,000 MW line is existing and a parallel 1,000 MW line is proposed to be constructed). Pattern and PNM are estimating that hundreds of construction jobs will be brought to rural New Mexico. The next EVEDA board meeting is June 29th.

The Economic Development staff was awarded another Local Economic Assistance & Development Support (LEADS) grant to continue the work initiated with the feasibility study for a wine incubator/co-op at La Bajada Ranch. The second part of the study will consist of generating a business plan and identifying strategies for funding. This funding will be made available in late July.

Building and Development Services Division

Permits and Development Review

The following statistics are provided for permits and approvals issued in May 2018:

	May 2018
New Residential Permits - Stick Built Homes	22
New Residential Permits - Manufactured Homes	6
Commercial Building Permits District 1	1
District 2	1
District 5	1
Number of Lots Created – Major Subdivision	0 Lots
Minor Subdivisions	2 Lots
Exemptions	4 Lots
Commercial Business Licenses	2
Home Occupations No Impact	4
Home Occupations Low Impact	0
Film Permits	1

Code Enforcement

The following statistics are provided for code enforcement actions in May 2018:

	May 2018
Number of Initial Notices of Violation Issued	20
Number of Final Notices of Violation Issued	2
Number of Notices of Violation resolved without court action	7

GIS Division

E911 Addressing

The GPS Field Technician continued to handle ongoing constituent requests for address and road sign postings and continued to assist the Division with development permit screenings. The GPS Field Technician also assisted Planning and Open Space staff with GPS work at Cerrillos Hills and at Thornton Ranch.

GIS

Staff provided 129 Address Verifications to County residents and provided 90 development permit screening forms and maps which triggered 24 archeological screenings.

Work continued on testing, development, and refinement of the suite of Web-Based Interactive Maps and the Geocortex map template.

The U.S. Census Bureau Local Update of Census Addresses (LUCA) Program made available an additional address file for review as a part of this program, these addresses will be reviewed and uploaded to the Census Bureau to improve address data for the County.

Division staff participated in the Mobile Application Services RFP pre-proposal meeting, which seeks to update and enhance the existing trails App in addition to possible future development of more mobile Apps.

