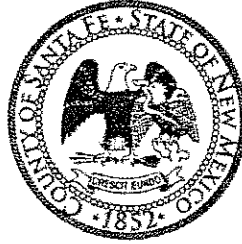


Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3




Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

DATE: *June 26, 2018*

TO: *Board of County Commissioners*

FROM: *Stephanie Schardin Clarke, Finance Director* 

VIA: *Katherine Miller, County Manager*

RE: Resolution 2018-____, A Resolution Adopting the Final Budget for Fiscal Year 2018-2019 (FY 2019) (Finance / Stephanie Schardin Clarke)

ISSUE:

The Finance Division is requesting approval of the FY 2019 Final Budget.

BACKGROUND:

On May 29, 2018, the Board of County Commissioners (Board) approved the FY 2019 Interim Budget in the amount of \$249.7 million dollars. The FY 2019 Interim Budget was developed based upon recommendations presented during the May 16, 2018, budget study session, which included staff compensation increases, new full-time equivalent (FTE) positions, fixed asset renewal and replacement, expanded programming, and development of funding pools for various needs.

The Finance Division has completed preparation of the FY 2019 Final Budget, which includes changes from the approved FY 2019 Interim Budget. Changes include:

- Adjustments to salary and benefits to reflect new hires, separations, promotions and salary adjustments that have taken place since the Interim Budget was approved;
- Adjustments to project carry over amounts for multi-year capital projects;
- Adjustments to grant carry over amounts; and
- Adjustments to inter-fund transfer amounts as necessitated by the above changes.

The proposed Fiscal Year 2019 Final Budget includes:

- 9 new FTEs totaling \$391,300;
- Increases to Health Insurance Premiums and Multiline, Workers' Compensation, Law Enforcement, and Medical Malpractice Insurance for a total of \$385,000;
- Cost of living salary adjustment for non-bargaining unit employees, effective the first full pay period after January 1, 2019, and set amounts for collective bargaining unit economic re-openers. Compensation related increases total \$1,274,558;

- Fixed asset renewal and replacement package of \$4.865 million;
- Funding pools of \$3.2 million (e.g., sustainability, Local Economic Development Act funding, various reserves and group benefit reserves)
- Funding for Programing utilizing Payment in Lieu of Taxes (PILT) (Affordable Housing- \$250K, Economic Development-\$250K and Solid Waste Fee's \$250K).

ACTION REQUESTED:

The Finance Division is requesting approval of the resolution adopting the FY 2019 Final Budget.

THE BOARD OF COUNTY COMMISSIONERS OF SANTA FE COUNTY

RESOLUTION NO. 2018 - _____

**A RESOLUTION
ADOPTING THE FINAL BUDGET FOR
FISCAL YEAR 2018-2019 (FY 2019)**

WHEREAS, the Board of County Commissioners (BCC) of Santa Fe County, the governing body in and for the County of Santa Fe, State of New Mexico, held an official, regular meeting on May 29, 2018, for the study and review of the Interim Budget for Fiscal Year 2018-2019 (FY 2019), with recognition of sources and uses of funds of said budget, and

WHEREAS, the meeting on May 29, 2018, was duly noticed in compliance with the Open Meetings Act, NMSA 1978, Chapter 10, Article 15, and Santa Fe County Resolution No. 2017-143; and

WHEREAS, the BCC duly adopted the Interim Budget at its May 29, 2018 meeting, via Resolution 2018-53; and

WHEREAS, in preparing the Final Budget for Fiscal Year 2018-2019 (FY 2019), the County Finance Department made changes to the budget based upon BCC direction at its May 29, 2018 meeting as well as technical changes, and

WHEREAS, the Final Budget for Fiscal Year 2018-2019 (FY 2019) was presented to and considered by the BCC at its official, regular meeting on June 26, 2018, which meeting was duly noticed in compliance with the Open Meetings Act, NMSA 1978, Chapter 10, Article 15, and County Resolution No. 2017-143.

NOW, THEREFORE, BE IT RESOLVED, that the BCC hereby (i) adopts the Final Budget for Fiscal Year 2018-2019 (FY 2019), beginning on July 1, 2018, and ending on June 30, 2019, and (ii) respectfully requests approval of the adopted Final Budget by the Local Government Division of the New Mexico Department of Finance and Administration.

PASSED, APPROVED, AND ADOPTED this 26th day of June, 2018.

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF SANTA FE**

Anna Hansen, Chairperson

ATTEST:

Geraldine Salazar, County Clerk

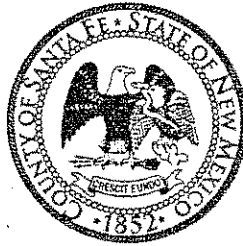
APPROVED AS TO FORM:


R. Bruce Frederick, County Attorney

Henry Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: *May 21, 2018*

TO: *Board of County Commissioners*

FROM: *Michael Kelley, Public Works Department Director MK 6/14/18*

VIA: *Katherine Miller, County Manager*

ITEM AND ISSUE: *BCC Meeting June 12, 2018*

Resolution No. 2018- _____, A Resolution Defining the Number of Committee Members Necessary to Establish a Quorum of the Water Policy Advisory Committee – (John Dupuis, Utilities Director)

BACKGROUND AND SUMMARY:

In 2013, the Board of County Commissioners (BCC) approved Resolution 2013-42 establishing a Water Policy Advisory Committee (WPAC) to help create and maintain a coherent County water policy that encompasses the full spectrum of water use and meets, to the extent possible, the needs of all water users.

The WPAC is comprised of 12 members, appointed by the BCC, who serve on a voluntary basis. The WPAC and staff have assumed that 7 members of WPAC must be present to establish a quorum at all meetings of the WPAC. It has historically been difficult to keep all 12 appointed positions filled and to secure attendance of 7 or more members at every WPAC meeting and, as a result, WPAC has been unable to conduct business at some meetings. Therefore, the proposed Resolution defines a quorum of the WPAC as a majority of the members appointed at the time any given meeting is held.

ACTION REQUESTED:

Approval of the attached Resolution.

**THE BOARD OF COUNTY COMMISSIONERS OF SANTA FE
COUNTY**

RESOLUTION NO. 2018- _____

**A RESOLUTION DEFINING THE NUMBER OF COMMITTEE MEMBERS
NECESSARY TO ESTABLISH A QUORUM OF THE WATER POLICY
ADVISORY COMMITTEE**

WHEREAS, the Santa Fe County (County) Board of County Commissioners (Board) adopted Resolution 2013-42 establishing a Water Policy Advisory Committee (WPAC) to help create and maintain a coherent County water policy that encompasses the full spectrum of water use and meets, to the extent possible, the needs of all water users; and

WHEREAS, the WPAC has reviewed and provided recommendations on several water-related policies and issues since its inception; and

WHEREAS, several more County water and wastewater management related policies require review, updating, and cross-referencing by WPAC; and

WHEREAS, the WPAC is comprised of 12 members, appointed by the Board, who serve on a voluntary basis; and

WHEREAS, the WPAC and staff have assumed that 7 members of WPAC must be present to establish a quorum at all meetings of the WPAC; and

WHEREAS, it has been difficult to keep all 12 appointed positions filled and to secure attendance of 7 or more members at every WPAC meeting, and, as a result, WPAC has been unable to conduct business at some meetings; and

WHEREAS, the Board desires to define a quorum of the WPAC as a majority of the members actually appointed at the time any given meeting is held.

NOW, THEREFORE, BE IT RESOLVED by the Board:

1. A quorum of the WPAC shall consist of a majority of the members actually appointed by the Board at the time that any given meeting of the WPAC is held. For example, if the Board has only appointed 10 members of the WPAC and 2 positions remain unfilled, then a quorum shall consist of 6 members.
2. To the extent this Resolution conflicts with Section (II)(B) of Resolution No. 2009-2, this Resolution shall prevail, but only as to the WPAC.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2018.

**BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY**

Anna Hansen, Chair

Date: _____

ATTEST:

Geraldine Salazar, Santa Fe County Clerk

Date: _____

APPROVED AS TO FORM:



R. Bruce Frederick, Santa Fe County Attorney

Date: 6/1/2018

