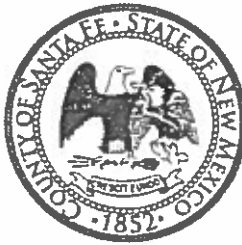


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Commissioner, District 1

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Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

Date: June 15, 2016

To: Board of County Commissioners

From: Penny Ellis-Green, Growth Management Director *VE for PEG*

Via: Katherine Miller, County Manager

Re: Growth Management Monthly Report April 2016

This report is a summary of projects for Growth Management with statistics from May 2016. Growth Management consists of 4 divisions; Planning, Economic Development, GIS and Building and Development Services.

Planning Division

Affordable Housing

Staff is assisting a Tier One affordable Purchaser in the Rancho Viejo Subdivision to re-sell their home to another Tier One Affordable First Time Home Buyer.

The Down-Payment Committee granted assistance to a Tier Three First Time Home Buyer in the amount of \$5,000.00.

Staff has received and processed one mortgage subordination request.

Staff is reviewing an affordable housing plan for the Turquoise Trail subdivision.

Open Space

- Open Space staff participated in the Santa Fe National Forest Service Plan Revision Process on May 3-4, 2016.
- Open Space staff attended the national Society of Outdoor Recreation Professionals Conference in Boise, Idaho on May 16-20, 2016.

Food Policy Council

Planning staff attended the Food Policy Council (FPC) Land Use Subcommittee meeting on May 4, 2016. Staff presented an update regarding progress being made on the Agriculture Revitalization Initiative and the Agriculture and Ranching Implementation Plan.

Transportation

SFMPO

Staff attended the TCC meeting on May 23, 2016, and the Policy Board meetings on May 26-27, 2016. Key items addressed included:

- Amendment # 2 to the MPO Transportation Improvement Program (TIP) was approved. The Bridge Maintenance project for NM 502/US 285 was delayed from FY 2018 to FY 2019 which includes \$2,209,300 in FHWA/NMDOT funds. The I-25 Pavement Preservation project from Eldorado exit to Canoncito was added in FY 2016 with \$7,500,000 in FHWA/NMDOT funds.
- Paul Brasher, Acting Dist. 5 Engineer said NMDOT was reviewing the MOU on the NE Connector and was formulating its position about removing funding from the NE Connector. They expected to contact the County in two weeks for a meeting regarding the MOU and NE Connector funding.
- NMDOT has issued a call for projects for grant submissions for Transportation Alternative Program (TAP) and Recreational Trails Program (RTP) funding. Local match required is 14.56% and the application deadline is Oct. 31, 2016.

NCRTD:

Staff attended the NCRTD Board of Directors Meeting on May 6, 2016. Board discussion and action included the following:

- The draft FY 2017 budget was presented and discussed. The 2017 NCRTD service plan is part of the 2017 budget and includes the La Cienega Pilot and Mountain Trail Pilot route operations. Route operations for the La Cienega Route would be funded to November 2016, at which time service will be evaluated for continuation or changes. Mountain Trail service would be funded to Aug. 30, 2017, at which time service will be evaluated for continuation or changes.
- NCRTD approved a grant submission to FTA/NMDOT for Sec. 5339 funding for a Maintenance Facility that includes wash bays and a fueling station.

Northern Pueblos Regional Transportation Planning Organization (NP RTPO):

- Staff attended the NP RTPO meeting on May 4, 2016. The NMDOT call for projects for grant submissions for TAP/RTP was discussed. Project eligibility and the timetable for the grant development/submission, and the selection/implementation process were also discussed. Projects within the RPO planning area are submitted through the RPO, and ranked with all TAP/RTP proposals in the 4 County areas. Projects within the Santa Fe MPO planning area are submitted to the MPO.

Community Organizations and Registered Organizations

Staff continued implementation of the SGMP through outreach and coordination of the Community Organization and Registered Organization process.

Staff continues to meet with community groups and providing start-up assistance as requested with additional communities. No new requests for CO or RO were received this month.

Community Planning

Staff conducted a community meeting in La Bajada to provide information to the community regarding options for the group to initiate a community planning process.

Staff met with community members from the Arroyo Hondo area regarding options for the group to initiate a community planning process.

Staff conducted Agriculture Revitalization plan meetings in Cerrillos on May 3rd, 2016, and in Chimayo on May 5th, 2016.

Economic Development Division

North Central NM Economic Development District (NCNMEDD) Board of Directors met on May 13, and had a presentation by Nic Smith and Pilar Faulkner on the SF Soccer Complex. The Board discussed ways to collaborate, including a possible Resolution in support of the SFSC. The next meeting is scheduled for July 8.

Estancia Valley Economic Development Association (EVEDA) Executive Committee did not meet in May.

Northern Rio Grande National Heritage Area (NRGNHA) Board of Directors did not meet in May.

REDI Net (fiber optic broadband) Board of Directors meets weekly/bi weekly. The Board is still reviewing proposals from the recent RFP for management services.

The SF Community College's Training Center Corporation met and had presentations by Eldorado Biofuels and Microgrid Systems Lab. The TCC has formalized new agreements with several startups in the neuroscience and agriculture sectors to host and incubate them in the Trades and Advanced Technology building. The next meeting date has not been set.

The Higher Education Center Advisory Board met and reviewed the Strategic Plan and the recent survey results for workforce training/higher education curriculum needs. The next meeting date has not been set.

SF County hosted the film "An Ideal Home" at its Old Judicial Complex for one of its scenes. The feature production employed 150 crew members from NM, 30 cast members, and 500 background talent.

SF County co-sponsored the Outside Bike and Brew festival, which drew 5500 attendees, including hundreds of professional mountain bike riders from across the US. SF County co-organized a business recruitment luncheon for the sponsors of the festival, in partnership with the City of SF, Chamber of Commerce, and Monsoon Designs. Over 20 different US and worldwide bicycle and related industries companies attended and learned about Santa Fe as a place to do business.

Building and Development Services Division

Permits and Development Review

The following statistics are provided for permits and approvals issued in May 2016:

	May 2016
New Residential Permits - Stick Built Homes	26
New Residential Permits - Manufactured Homes	3
Commercial Building Permits	0
Number of Lots Created – Major Subdivision	0 Lots
Minor Subdivisions	0 Lots
Exemptions	0 Lots
Commercial Business Licenses	1
Home Occupations No Impact	4
Home Occupations Low Impact	2
Film Permits	0

Code Enforcement

The following statistics are provided for code enforcement actions in May 2016:

	May 2016
Number of Initial Notices of Violation Issued	13
Number of Final Notices of Violation Issued	4
Number of Notices of Violation resolved without court action	10

GIS Division

E911 Addressing

In May staff inspected 1,104 addresses and replaced 244 rural addressing signs.

The GPS staff also worked with Open Space staff to plan and locate potential routes on the Thornton Ranch Open Space and to pre-identify hazards and archeological sites to be avoided during wildfire mitigation activities on the San Pedro Open Space property.

Final deliverables on the 2014 Regional LiDAR Project were delivered and accepted.

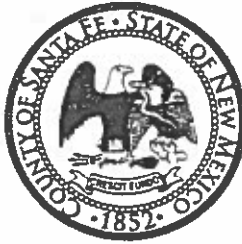
The GIS Division continues to work with both the Open Space and the Utilities Divisions to organize, format and create GPS data collection procedures essential to the long term operation and maintenance of these County assets.

Erle Wright is the new GIS Manager.

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Commissioner, District 1

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Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

Pablo Sedillo, III
Public Safety Director

To: Santa Fe County Board of County Commissioners
From: Pablo Sedillo, III
Public Safety Department Director
Via: Katherine Miller
County Manager
Date: June 28, 2016
Re: SFC Public Safety Department Monthly Report for May 2016

The purpose of this memo is to provide you information relative to the SFC Public Safety Department for the month of May 2016.

CORRECTIONS DEPARTMENT

Adult Detention Facility (ADF)

Administration/Security

- The Santa Fe County Corrections Department celebrated National Correctional Officers, Nurses, and Teacher Appreciation Week May 2nd through May 6th. Each day these employees were recognized and thanked by Director Sedillo, Warden Caldwell and Deputy Warden Work. This recognition was accomplished by visiting Shift Briefings, various posts and serving different items.
- Booking Manager Carlos Markman-Lopez was promoted to the position of Major.

Compliance/CQI/New Hires/Staffing

- Compliance and CQI continue to work on the NMAC reaccreditation, reviewing files. NMAC three year reaccreditation will be conducted this year, sometime around September 2, 2016; therefore all files will need to be in compliance by the end of July, no later than the first week of August.
- Vacancy Rate for Detention Officers was 27% during the month of May 2016.

Programs

- Female Inmates in the Bravo Unit participated in making a Mother's Day Paper Quilt in each pod. The quilts symbolized all mothers, grandmothers, nana's and children. The inmates in each unit worked as a team to make unique quilts which symbolized each of their lives. The project was therapeutic and meaningful for each inmate.
- Inmates created their own personal Mother's Day poems.
- A yoga class is now being offered in the Bravo Unit.

Maintenance

- Three new Exhaust Fans were installed in the Delta Unit.
- Completed YDP front door install.
- HVAC seasonal transfers from heat to cool were completed.

Electronic Monitoring Program

- Providing services to 328 clients.
- There were 44 successful releases for May.
- Clients Financial Obligation – Paying - 24%, Waived - 0%, Unemployed - 74%, Out of County - 2%.

Youth Development Program (YDP)

Special Activities

Rosanna Andrade volunteer with “Biblioteca Amigos” Library presented at the Institute of Indian Arts (IAIA). She discussed her participation within the Library at Santa Fe County Youth Development Program over the last two years.

Elysia Poon with Indian Arts Research Center of Santa Fe is working on developing workshops for residents within Santa Fe County Youth Development Program. These workshops will consist of education of Native American Culture, Arts and Crafts and Dance. This program will be conducted once a month.

Santa Fe County Youth Development Program is working with Max Beck-Keller at Meow Wolf. Meow Wolf is an art production company that creates immersive, multimedia experiences that transport audiences of all ages into fantastic realms of storytelling. Mr. Beck-Keller stated that their group has funding for resident education that would support programming within our facility.

Monte Davidson Magician performed for residents within program on May 27, 2016. Mr. Davidson has expressed wanting to work with at risk youth to help them better their lives.

Santa Fe Police Department has teamed up with Santa Fe County Youth Development Program to be a part of the Junior Police Academy for 2016. The Junior Police Academy will be having three cadet programs this year starting in June and going through the first week of August. Gerald Lovato with the Crime Prevention program has expressed his appreciation of Santa Fe County taking part in this program.

Day Reporting

Day Reporting Program resumed operations on August 31, 2015. There have been a total of seven referrals since start of program. Santa Fe Public Schools to date has not provided a teacher for the program. Billing Invoice has been submitted to the City of Santa Fe and waiting for payment. Recommendation for the Day Reporting Program was submitted to the Public Safety Director.

May 2016

Intakes	26
Releases	25
Male Intakes	18
Female Intakes	8
Average Daily Population	10

Repaving and water diversion project started on May 23, 2016. Project is scheduled for approximately three weeks.

FIRE DEPARTMENT

Administration, Facilities, Fleet

- Report on Capital Projects and Fixed Assets sent to Committee.
- Completed final requisitions for the fiscal year and began closeout process as requested by Finance.
- Laundry extractors to sanitize Personal Protective Gear due to be shipped on June 9th. This will close out the most recent Federal Emergency Management Agency Assistance to Firefighters grant.
- Rancho Viejo generator, Stanley burn structure, and Agua Fria Training Tower site preparation all sent out to bid with assistance from Purchasing.
- Glorieta substation construction ahead of schedule with anticipated completion in August or September; Galisteo apparatus bay addition in the County variance process/setback. Plans mostly completed.
- Ambulance billing revenue \$116,509 for the month. We anticipate exceeding fiscal year budget revenue by \$133,000.
- Preparing for Agua Fria Insurance Service Organization (ISO) inspection scheduled for later this summer.
- Contract negotiations with Fire Union on-going. Current contract has expired.
- Turquoise Trail Brush Truck and Pojoaque fire engine Purchase Orders prepared and sent to vendors.
- Final fabrication work underway on Breathing Air Delivery Trucks and compressors, radio installs for Agua Fria, Galisteo, and Edgewood District minipumpers, and installation of equipment on new Medic 50 prior to field deployment. Also working to install emergency equipment on new Emergency Management vehicle.
- Fleet responded to three structure fires to provide breathing air support.
- Preparing a five Year Admin vehicle plan.

Operations and Training

Total Emergency Responses – 395

EMS – 317

Fire and other related calls – 78 (12 fires)

- Santa Fe Community College Paramedic class proceeding well. Our two paramedic students are in clinical rotations with Santa Fe City Fire Department. Graduation from the program scheduled for June 27th. Following graduation and National certification testing, both Paramedics will return to field staff.
- Completed our Cadet Academy graduation on May 6th and placed ten newly minted Firefighter/EMTs into the field.
- Received nine applicants for Shift Training Captain Positions and interview process scheduled for early June.
- Ambulance Billing Clerk hiring process also underway.
- ISO preparation work with Agua Fria and Pojoaque Fire Districts and State Fire Marshal's Office.

- Work on electronic training module, Telestaff scheduling software, Emergency Reporting, amended annual leave bid process.
- Coordinated Department's response for Bernie Sanders event at Santa Fe Community College.

Fire Prevention and Wildland

- Fire Marshal Buster Patty retired at the end of the month
- Business registrations – 6
- Development Reviews and Adjustments – 24
- Burn Permits – 10
- School and business inspections – 4
- Pre-school/School fire and injury prevention presentations/Health Fair – 7
- Four wildland training sessions conducted for 46 career and volunteer firefighters
- 8 temp firefighters hired and trained
- Responded to two significant wildland fires (Rowe Mesa & Jemez Campground) at the request of State Forestry

Volunteer Recruitment and Retention

- New member applications recruited and approved – YTD 26.
- Closed out the Cadet academy.
- Attended the kickoff meeting in Reno, Nevada +for the IAFC Volunteer Workforce Solutions Program.
- Completed uniform and bunker gear ordering process for career staff.

Emergency Management

- Presented Multi Casualty Response in Hostile Environments training class to Cadet Academy
- Participated in the NM Healthcare Coalition and will serve on the Infection Control and Communications Sub-committees.
- Participated in the NM Waste Isolation Pilot Plant Transportation Emergency Exercise (WIPPTREX) Planning Meeting. WIPPTREX exercise scheduled in Santa Fe County for three days in October.
- Attended and presented at the NM Safe Schools Advisory Council.
- Attended the International Association of Fire Chiefs Fire-Rescue Medical Conference – hazmat classes in preparation for the WIPPTREX exercise.
- Working to update and proof the Santa Fe County All Hazard Plan.
- Working to finalize the Santa Fe County Mitigation Plan.
- Facilitated the Santa Fe Community Organizations Active in Disasters meeting.
- Facilitated Technical Rescue Team training throughout the month. One deployment to Rio Medio hiking accident.
- Maintain operational readiness of Fire Department/Emergency Management equipment and apparatus.
- Hiring process underway for Emergency Management Coordinator position. Should have the position filled in June.

RECC

- **Operations**

- Total Telephone Calls Handled (incoming and outgoing)
 - May – 32,115
- Total calls Received via 911
 - May – 6,992
- County calls requiring response agency dispatch
 - May – 6,805
- City calls requiring response agency dispatch
 - May – 12,582
- Town of Edgewood calls requiring response agency dispatch
 - May - 595

- **Staffing**

- Currently awaiting approval from HR for one trainee to start
- Vacancies
 - Currently there are eight vacancies for Emergency Communication Specialist Trainee position

If you have any questions, I can be contacted at 992-3092. Thank you.

Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: June 8, 2016
TO: Board of County Commissioners
VIA: Katherine Miller, County Manager
FROM: Michael Kelley, Public Works Department Director

ITEM AND ISSUE: BCC Meeting June 28, 2016
Public Works Monthly Report for May 2016

DISCUSSION

Operations and Maintenance

Charts 1 and 2 below show our monthly work order volume. A more detailed break-out can be seen in Table 1, attached.

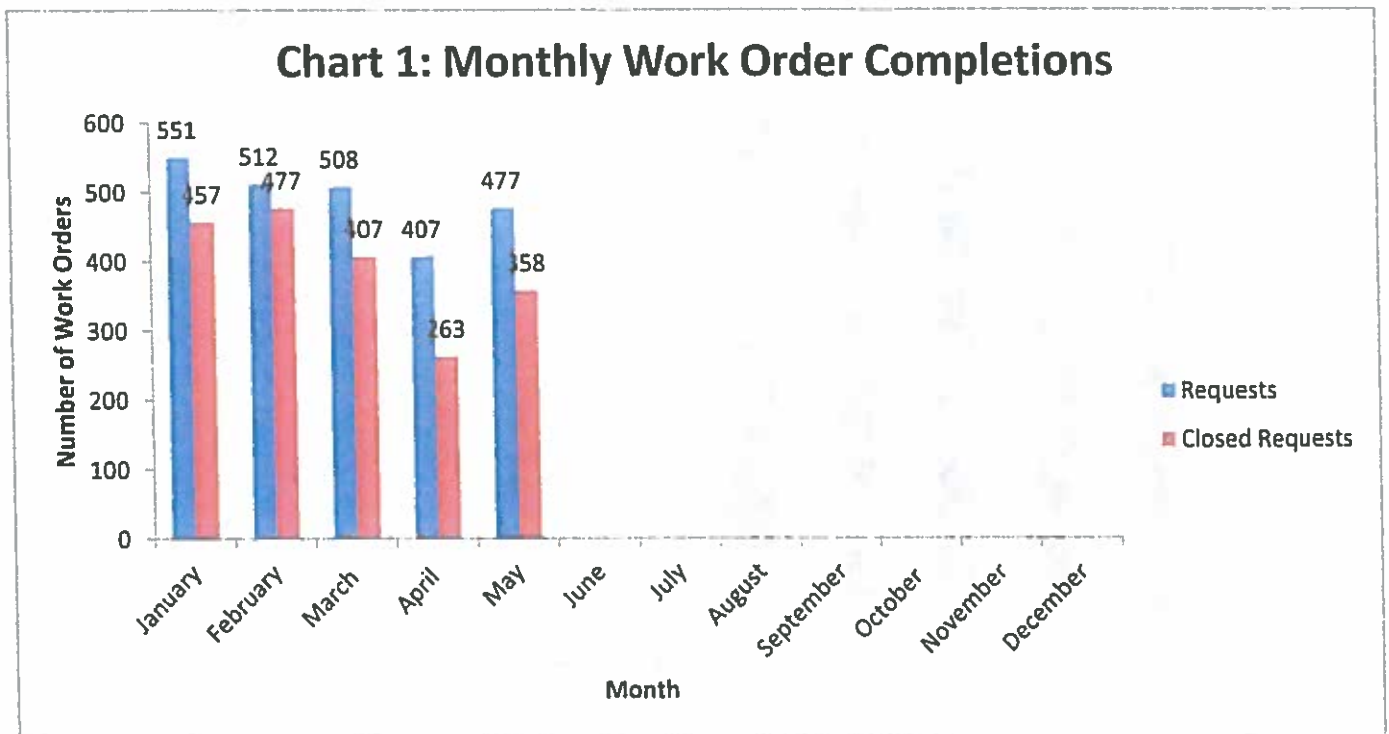
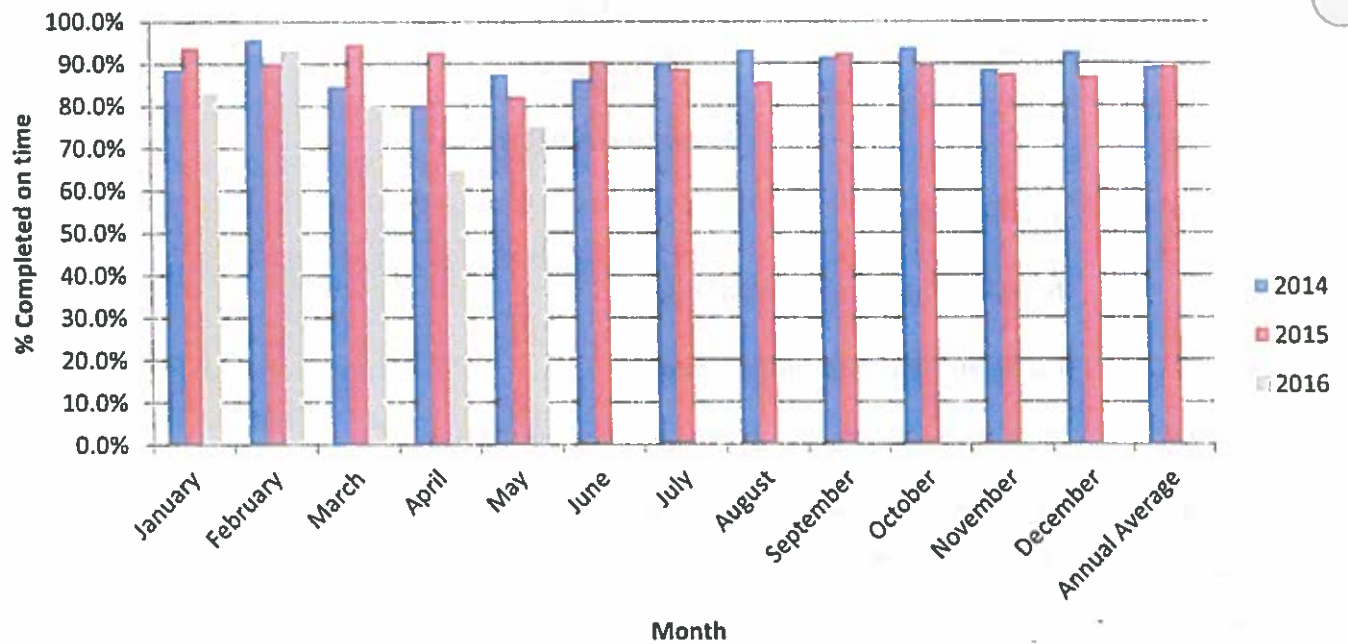
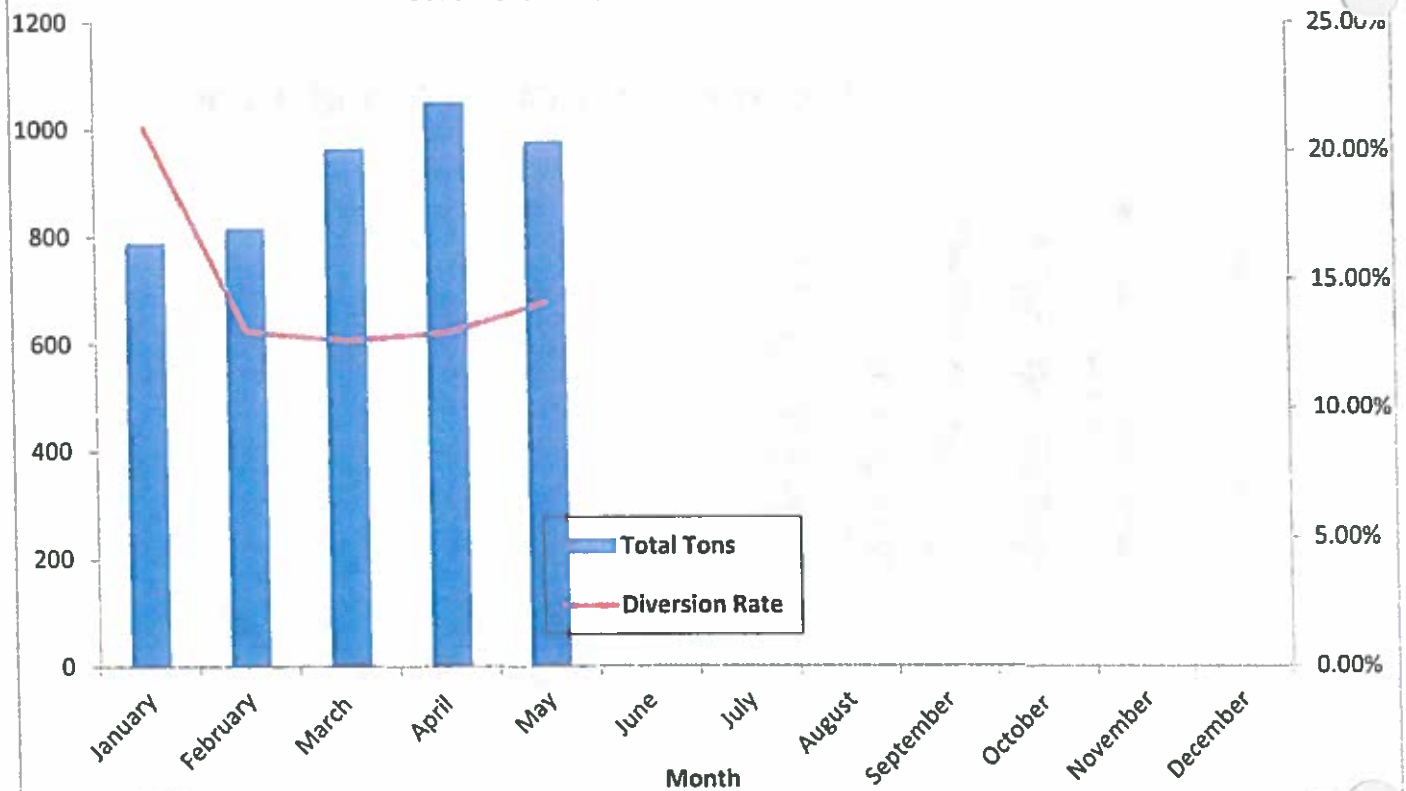


Chart 2: Year-to-year Work Order Completion Rates



Solid Waste: The County average diversion rate was 14.45% in 2015. The month of May diversion rate was 14.11%, bringing the year-to-date average to 14.71%. See chart below.

Chart 3: Solid Waste Collection



Solid waste permits sales are shown below.

Permit Type	Number of Solid Waste Permits Sold	
	May 16	CY16
1-trip	18	91
6-trip	38	174
6-trip/senior	18	72
6-trip/low income	0	5
6-trip/veteran	1	12
12-trip	170	805
12-trip/senior	122	592
12-trip/low income	2	10
12-trip/veteran	15	92
Bag tags	50	290

Utilities Division:

- Aamodt Update
 - The County received the latest draft of the Regional Water System draft Joint Powers Agreement (JPA) draft.
 - The Settlement parties are continuing to work with and provide comments on the OSE water rights administration rules and regulations. A final draft will likely be released for public comment in 90 days.
 - County staff met with the State Engineer, Representative Carl Trujillo and OSE staff to discuss the well election, the rules and regulations and the JPA and on Tuesday.
- Regulatory Compliance
 - The Utilities' water quality sampling plans for both the South and West Sector were approved by the New Mexico Environment Department Drinking Water Bureau. The plans were updated to comply with the new total coliform rule.
 - Utilities' customers in the South Sector received their 2015 Water Quality report (also known as the Consumer Confidence Report) which showed that the County has been meeting all water quality requirements for 2015.
- Water Policy Advisory Committee (WPAC) has begun focusing on clarifying information and developing policies on shared wells and the Connection Fund. The chair of the WPAC, Charlie Nylander, will bring the semi-annual update to the BCC in July.

Project Delivery Division:

- **CR67F, La Barbaria Drainage and Road Improvement Project:** On April 26, 2016, the Louis Berger Group provided a 60% design. A meeting was held on May 2, 2016 to discuss staffs markups with the engineer. On May 3, 2016 the engineer provided a new cost for the

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505-995-2740 www.santafecountynm.gov

project. Notice to proceed with the changes to design was provided to LBG on May 17, 2016. LBG is working with their surveyor on topography, Design drawings expected by the end of June 2016.

- **NE/SE Connector Alignments:** Amendment No. 2 for the MOU between NMDOT and Santa Fe County for design and construction of the NE Connector was approved by Santa Fe County on December 8, 2015 and delivered to NMDOT on December 11, 2011 for final signatures. NMDOT held an intermeeting regarding discussions on the MOU and Cooperative Agreement S100120 week of February 15, 2015.

MOU

On February 26, 2016, NMDOT scheduled a meeting with Santa Fe County to discuss the status of the MOU amendment. NMDOT informed Santa Fe County that the signed MOU Amendment No. 2 was not provided to/reviewed by the required upper management during the review process. Mr. Armando Armendariz with NMDOT will hold a meeting with the required NMDOT personnel to review the amendment documents and determine if NMDOT can or cannot move forward with the approval of MOU Amendment No. 2.

Co-operative Agreement S100120

Subsequently, on March 1, 2016, Santa Fe County received a phone call from William Montoya who takes care of our reimbursements from NMDOT for the NE/SE Connector Corridor and Alignment Study. William informed me today that he spoke with Robert Bency with FHWA in regards to the updates on the reimbursements from the County. William informed Robert Bency that the Phase A/B report was completed and approved by NMDOT. Robert Bency informed him to close out the Co-Operative Agreement being that the Phase A/B report was completed. William then informed Robert Bency that the County has an executed Amendment to include Phase C as part of the Co-operative Agreement, as directed by NMDOT. Robert Bency reviewed that amendment and is in disagreement with the language used in the amendment and still stands on his initial decision to close out the Co-Operative Agreement because the scope of work on the initial agreement only calls out for Phase A and B only. William Montoya has suggested that he set up a meeting with Robert Bency (FHWA) and Stephen Lopez (NMDOT) and Santa Fe County staff to discuss.

- **CR55A General Goodwin Drainage and Road Improvements:** On March 2, 2016, Santa Fe County contacted Mr. Verlyn Miller and asked to provide cost comparisons for the road design improvements along NM 14 versus the initial design for the first segment of road on CR55A. On March 8, 2016, Miller Engineering was given direction, as per approval of Robert Martinez, to proceed to incorporate the design along NM14 into the final design for the road improvements. This should be the last item to complete the road design.
- **CR54 Los Pinos All Weather Water Crossing:** IFB review is 90% complete. Amendment to Bohannon Huston's contract to add Inspection Services has been approved and executed. On March 2, 2016, requested and update from Santa Fe County Legal Department on the decision

to remove the structure on Las Estrellas. As of May 30, 2016, no entitlement to move forward with removal of the culverts. Santa Fe Legal Department will keep us posted as they gain the necessary approvals.

- **Old Santa Fe Tail Multi-Modal Road Improvements:** Road widening work began on February 29, 2016 with the installation of the required curb and gutter. On March 2, 2016, MolzenCorbin sent an e-mail to Salls Brothers Construction to ensure the identified archaeological sites are protected with orange fencing prior to mobilizing the paving equipment. Working with Salls Brothers Construction on the forth submittal of new fencing specifications required for the Ortiz Property.
- **Vista Redonda Drainage and Road Improvements:** Restart date for this project was April 4, 2016 and construction is taking place. Retaining wall was complete as of April 22, 2016. Guard Rail was installed on May 4, 2016 and base course was completed on May 6, 2016. Asphalt paving was completed May 9, 2016. Change Order # 3 was approved on May 19, 2016, for the utility delay. Change Order # 4 was received May 10, 2016, and was provided to Purchasing on May 11, 2016. A walkthrough was conducted on May 17, 2016, a final walk through was conducted June 1, 2016 and a few punch list items remain to be corrected.
- **CR50A San Jose Road Drainage and Road Improvements:** Discussions from the meeting with neighbors to obtain drainage easement reflect a lack of commitment from all four parties. On February 26, 2016 conducted a project site visit with Public Works Director and updated him on the ROW, drainage and drainage easement issues in all three segments of Morris Engineering's priority plan. Mr. Kelley will be discussing this with management to determine if this is a viable project to move forward.
- **CR89C Calle Catalina:** Land acquisition appraisals began December 14, 2015. Draft of appraisals received on January 30, 2016. Forward appraisals to Mr. Terry Lease to review. Meeting with individual property owners will have to be scheduled to review the road design and discuss the impacts to their properties. Determination will be made to include the costs for replacing private property in the appraisals or design drawings. Santa Fe Engineering developed exhibits to provide the affected property owners a clear understanding as to how the drainage and road design impact their property. Legal descriptions for the Right-Of-Way take and the TCP (Temporary Construction Permits) were provided to Terry Lease on 4-26-16, to start the process of Land Acquisitions.

2016 ANNEXATION PHASE 2C ROAD PROJECTS –

- **Remuda Ridge Subdivision –** The Board of County Commissioner's approved the budget at the April 26 meeting. A preconstruction meeting is pending; estimated start date is approximately July 11, 2016.

- **Rancho de la Luna Subdivision** – P. O. was received on 4-21-2016. A pre-construction meeting was held on May 16, 2016. Construction was completed on June 1, 2016, and an inspection was held with the City of Santa Fe Inspector, Mark Brooks on June 2, 2016.

2015 Bond Road Projects

- **Race Track Subdivision:** Final drainage report was reviewed on February 5, 2016 with comments provided by Mr. Kelley and Robert Martinez. Project site visit scheduled for February 12, 2016 with Mr. Kelley. Decision as to how to proceed with this project will be determined after site visit discussions with Mr. Kelley are completed. Received Santa Fe Engineering's proposed costs to complete the required engineering services, drainage/road construction, donated easement surveys, ESA Phase I Survey and cultural survey, monitoring and mitigation costs. Current project budget is \$ 317,134.87. Proposed engineer's project cost is \$770,233.93. Cultural survey, monitoring and mitigation costs alone equals \$120,000.00 (not including NMGR) based on what information is known to exist in this project's cultural area identified as LA-16. A meeting was held on May 4, 2016, with the residents, to determine what action will be taken. No change in status of project.

2016 Bond Road Projects:

- **1st Street Improvements for Cerrillos** – A pre-con was conducted on May 5, 2016. Construction started May 9, 2016. The process, place & compact of the existing surface was completed on May 11, 2016. Asphalt paving was completed May 16, 2016. A walkthrough was completed and a punch list was generated on May 25, 2016. A final walk through was conducted June 2, 2016. Project is complete
- **Pinon Hills Subdivision** - The Board of County Commissioner's approved the budget at the April 26 meeting. A preconstruction meeting was May 25, 2016. Construction is to start on June 1, 2016.

Building Projects

- **Nancy Rodriguez Community Center:** Notice to Proceed was given April 4, 2016 to MRWM Landscape Architects. The Programing meeting was held April 29, 2016. The first Schematic presentation was conducted Wednesday June 1. There was discussion regarding budget and the design for the portal. Greg Miller of MRWM will revise the Schematic Plans and proposed budget. There is a planned community meeting to discuss the project for Monday June 13th at the Community Center
- **Plan and Design Improvements at County Fairgrounds Ag Extension Office:** Contract negotiations with Scott Anderson Architects were completed Friday May 24th. The contract is in legal review. Metered Water connection to the City has been approved. Procurement is in process. Sewer connection to the City is tentatively approved. Fees are being calculated by Stan Holland of the City.
- **County Administrative Offices (A/E):** Notice to Proceed was issued to Spears Horn Architects March 18, 2016. Programing has been ongoing. The Design Team met to review the

Programing efforts to date on Wednesday, June 1. There were issues that were identified for further consideration. The Design Team will present their updated programing review next Wednesday, June 8th.

- **County Administrative Offices (Commissioning Agent):** Notice to Proceed was issued to Environmental Engineering, Inc. April 4, 2016. The collection of "Owner's Project Requirements" has been ongoing and is near completion. EEI has been working with the Design Team to coordinate with Spears Horn and the engineering consultants in the initial and preliminary program requirements for project systems.
- **District Attorney Office Remodel:** Contract Amendment #3 to assign the contract from Ellis Browning to Wayne Lloyd was executed April 25, 2016. Wayne Lloyd submitted, per the agreement with Projects and Purchasing, a proposal for Amendment #4 to add \$2000 + NMGRF for project document review. The amendment is in process with Legal review and Purchasing. Once Lloyd and Associates Architects is fully up to speed with the plans and specifications from Ellis Browning, Projects and Lloyd & Assoc. will then need to meet with the DA to review current plan design and discuss any revisions that the current District Attorney may request.
- **Adult Detention Facility Master Plan:** No change - the RFP for Master Planning was issued to Finance and Purchasing prior to the May 31st deadline.
- **PW Expansion Phase II:** The RFP selection Committee made the final selection on May 27th. Purchasing has sent out the notification of selection. The selected A/E team has until June 8th to submit their cost proposal to Purchasing.
- **PW Admin, HVAC Upgrades:** The notice to precede with the design upgrades was issued May 2, 2016. The Design Team met with Projects and Property Control May 13th, on site, to review the current facility and systems. EEI has been on site to familiarize the team with the operational status of the systems in order to present 3 options for proposed upgrades. Date for the presentation TBD.
- **Adult Detention Facility / Youth Development Program Projects- Server Rooms:** The ADF server room is 100% complete and in operation. Received change order No. 2 for YDP fire panel upgrade on June 1, 2016, contractor is to provide schedule for installation of fire panel.
- **Jacona Transfer Station:** Request was forwarded to purchasing on June 1, 2016 requesting that the RFP solicitation be cancelled.
- **Ken and Patty Adam Senior Center/County Community Center:** Staff continues to work on the closeout of the project. A response was forwarded to the bonding company explaining the issues that have been encountered on the project. A letter was also sent to NM Work Force Solutions explaining the problems with the contractor. The PM continues to receive calls from subcontractors seeking payment for work performed on the project. The PM is providing the payment bond and contact information of the bonding company to the sub-contractors. Training for the cistern maintenance is scheduled for Wednesday, June 8, 2016 for County Facilities Staff.

- **Glorieta Fire Station #2:** The contractor continues with framing of the facility. Staff is waiting on a cost proposal from the contractor for the changes requested on the switch over from the fire suppression system to a draft hydrant.
- **Galisteo Fire Station Apparatus Addition:** Staff submitted the application for the project to be schedule for a presentation for approval of the variance requests and approval of the project in front of the Hearing Officer and the Planning Commission. The dates of the presentations will be determined by the Land Use Division.
- **Rancho Viejo Fire Station Staircase:** A pre-bid meeting was held on June 1, 2016 with six contractors attending.
- **Agua Fria Fire Station Training Center Site Improvements:** A pre-bid meeting with contractors is scheduled for June 9, 2016.
- **Santa Fe Mountain Center Renovation:** The PM is working on required documentation needed to hire an architect for the design of the project.
- **Hwy 14 – Town of Cerrillos Senior Center:** The PM sent an updated Stakeholders list to the community on Tuesday, May 24, 2016. The Purchasing Division is scheduled to complete negotiations regarding fees with the selected design team by June 1, 2016.
- **Glorieta Fire Station #1 - Insulation Installation:** The PM is working with the Purchasing Division for the solicitation of a contractor.
- **Stanley Cyclone Center-Phase 2:** The Fire line and water storage tank is 100% complete. Subcontractor has placed 100% of the exterior side walls paneling and has completed placing roof panels. Windows are in as well, door frames are 90% complete. Asphalt road improvements are complete with the exception of the stripping. The interior framing of walls is complete. Subs are complete with the installation of insulating the Fire Tank.
- **Leo Gurule Basketball Court Replacement:** The scope of work has been prepared to forward to Purchasing for procurement of Contracting Services to renovate the courts. The Projects Division is recommending two bid alternates from contractors specializing in court reconstruction. A bid Alternate A for the basketball court and bid Alternate B for the Tennis Court reconstruction. An ADA accessible sidewalk from the existing HC Parking area to the picnic shelter and reconstructed court(s) will be included as a requirement in either alternate. The County could elect to complete one or the other court reconstruction or both if funding is available and what is in the best interest of the County.
- **Nambe Parking Lot Improvements:** Staff has met with NMDOT staff to address offsite runoff that is diverted through the site and causing erosion damage. NMDOT indicated that there will be little support for any work in the NMDOT ROW. Any proposals to that affect must be submitted to NMDOT for review and approval.
- **Bennie J Chavez Septic System:** Staff will request to the design engineer to add the electrical line requirements to the plans.
- **Edgewood Fire Station/Cedar Grove #2 ADA Upgrades:** TBD IPR is at Procurement.
- **Edgewood Senior Center ADA Upgrades:** TBD IPR is at Procurement.

- **Quill Wastewater Treatment Facility Sludge Disposal Plan–Construction Phase:** Bids were received by Procurement Division on May 18, 2016. Contract with lowest qualified bidder is being reviewed by County Attorney.
- **Vista Aurora Subdivision Sewer Line Upgrade–Design Phase:** Proposals were received by Procurement Division for Engineering Design Services on May 11, 2016. Proposal Evaluation will take place on June 2, 2016.
- **La Cienega Water Line Improvements–Construction Phase:** Preconstruction Conference took place with AAC Construction on June 1, 2016.
- **Madrid Fire Station Fire Protection System–Design Phase:** The Preliminary Engineering Reports to be initiated pending a PO for the contract.
- **Lamy Junction Waterline Extension–Design Phase:** Project is on hold at 60% by design Engineer until Ellis Easement is obtained.
- **TL6S Waterline Extension–Design Phase:** The County has received 100% Final Design Submittal. Meeting with Molzen Corbin is schedule for June 9, 2016 to address issues with quality of design submittal.
- **Agua Fria Utilities Plan–Design Phase:** Proposals were received by Procurement Division for Engineering Design Services on May 13, 2016. The highest qualified engineering firm was selected and Procurement Division has requested a cost proposal for the work..
- **Chupadero Hydrologic Survey Planning Phase:** Daniel B. Stephens & Associates is coordinating with County Hydro-geologist to complete to provide the requested survey.

Open Space Projects

- **Santa Fe River Property Acquisition: Section “A”:** Staff met with Larry Boylan’s attorney Karl Sommer on Wednesday June 2nd. Mr. Sommer stated he would have Mr. Boylan come in at 3:30pm to sign the Purchase Agreement. A Development Agreement surfaced between Mr. Boylan and the City of Santa Fe dated September 13, 1995 states Mr. Boylan will provide a 20 foot trail easement on the north side of his property to the City in exchange for being allowed to hook up to City sewer. Staff and Tierra are investigating.
- **Santa Fe River-El Camino Real Design:** Construction Plans are complete, engineer is moving forward with FEMA and Army Corps permitting.
- **Santa Fe River-Frenchy’s to Siler Design Update:** The field work for updating the topography is complete and the engineer is now in production. Final plans are expected August 1, 2016.
- **Romero Park: Substantial Completion expected May 31, 2016.** Walkthrough scheduled June 1, 2016. The Grand Opening Ceremony is scheduled for July 21, 2016.
- **Arroyo Hondo Trail:** Submitted CCAA ROE to Purchasing on May 17, 2016 for County Manager’s signature. Sent easement exhibit for the College Heights Subdivision to Warren Thompson on April 11, 2016. Sent letter to L’Heureux on April 26, 2016.
- **Mt. Chal:** A meeting with the Public Works Director, Deputy County Manager and County Manger to discuss options for moving forward is pending.

- **Pojoaque Sports Fields:** Meeting scheduled with Commissioner Roybal to review the schematic plans on June 7, 2016. Public meeting planned for June 7, 2016, 5:30 PM at the Pojoaque Middle School. Construction Documents are due by June 30, 2016. Plan to construct the parking improvements under an on call contract during the break between the Little League and the Soccer season (late July to early August). We will issue an IFB for the rest of the improvements at the end of July, anticipating contract award at the second BCC meeting in September and construction in October-December.
- **Rio Quemado Watershed Restoration:** Change Order No. 2 was executed April 25, 2016. Change Order No. 2 approves the change in design of the Senora Epitacio de Agüero and At Grade Crossing that reduces the amount of rock required to construct the structures resulting in a reduction in cost. The Contractor agreed to the change in the design and the reduction in the contract amount in exchange for additional contract time to allow him to construct the structures in the period of least risk (low water flow, after the irrigation season and before freezing temperatures). Construction will resume on October 15, 2016. Expect substantial completion by November 30, 2016.
- **Thornton Ranch Open Space:** Plan to present the draft master plan to the GBASPA Working Group on June 7, 2016. Plan to present the draft master plan to COLTPAC for discussion on July 6, 2016. Plan to hold a public meeting the third week in July. Met with NMSLO field staff to inspect the property for the business lease application on May 25, 2016. Need to discuss the proposed program with upper management to determine how to proceed with the final Master Plan and the GBASPA Site Management Plan approval.
- **Agua Fria Monument Sign:** The funding from the close out of the prior year PO will be included in the capital budget for FY 17. Contacting landowners along Agua Fria Rd within the Traditional community to identify a location for the monument. Identified an owner that is willing to consider granting the County an easement for the monument. Scheduling a meeting to discuss.
- **Santa Fe Rail Trail Segment 4:** Purchasing sent the contract to the contractor on May 24, 2016. The contractor is schedule to sign the contract on May 26, 2016. Issued request for quotes for Quality Assurance and Independent materials testing on May 25, 2016. Quotes are due June 10, 2016. Scheduling pre-construction meeting the week of June 13, 2016. Met with Commonweal Conservancy on March 16, 2016 to discuss easements for Segment 6. Sent letters to the two private landowners in Segment 6 requesting an easement on May 3, 2016. Received a response from one of the owners on May 7, 2016 requesting that I contact her local representative. Met with landowner's representative on May 20, 2016. The representative is going to make a recommendation to the owner to grant the easement. Conducted a site visit on May 13, 2016 to identify a potential route to connect the trail to the Lamy Park and Open Space.
- **El Camino Real Retracement Trail FLAP project:** The Engineer sent out the Draft EA for Review on April 1, 2016. Comments were Due May, 6, 2016. Received the signed 4f letter from the City of Santa Fe on May 18, 2016. Submitted Application to Amend ROW to NMSLO on April 28, 2016. Submitted PPR MOU between the County, BLM and Forest service for the maintenance of the trail to Purchasing for legal review on April 11, 2016. Received comments

from Roberta Joe on April 19, 2016 and forwarded them to the Forest Service. Drafted amendment to Development Plan for MRC patent and submitted it to BLM for comment on May 3, 2016. Received comments on May 10, 2016. Working with the Engineer to create the exhibits for the Development Plan. Scheduled National Park Service Centennial Event to unveil the plans for the trail for October 22, 2016.

Utility Projects:

- **Quill Wastewater Treatment Facility Sludge Disposal Plan–Construction Phase:** Bids were received by Procurement Division on May 18, 2016. Contract with lowest qualified bidder is being reviewed by County Attorney.
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- **Chupadero Hydrologic Survey Planning Phase:** Daniel B. Stephens & Associates is coordinating with County Hydro-geologist to complete to provide the requested survey.

ACTION REQUESTED:

None; for information only.

Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3




Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

To: Board of County Commissioners

From: Bernadette Salazar, Human Resources Director 

Thru: Katherine Miller, County Manager

Date: June 15, 2016

Re: HR Monthly Report for May 2016

Topic:

The HR Division provides the Santa Fe County Board of County Commission with a monthly report regarding highlighted HR information and events. The purpose of this memo is to provide you with information for the month of May 2016.

Training and Employee Development

Throughout the month of May, Human Resources conducted thirty-three training sessions. Four hundred and thirty-five employees attended these training sessions. Human Resources also processed 5 NM EDGE applications for employees and 7 tuition reimbursement requests.

Human Resources is working with the Santa Fe Community College (SFCC) and Highlands University to offer enhanced tuition assistance programs to County employees. As a part of these efforts, we have sent out a survey to see if employees in the Public Works Department, Corrections Department and the Sheriff's Office would be interested in specialized certification programs offered through SFCC and Highlands University. The Certificate programs surveyed are in Facilities Management and Criminal Investigations. Completed surveys are due to Human Resources on June 1, 2016.

Employee Benefits and Wellness

Santa Fe County is receiving proposals from licensed and qualified offerors to provide employee benefits for County employees. Specifically, the benefits include but are not limited to medical, prescription drugs, stop loss, dental, vision, basic life/AD&D, supplemental life, disability, COBRA Administration and EAP services.

Human Resources will begin the 3rd annual 1 Million Steps Challenge. Santa Fe County recognized a need to develop a simple and measurable wellness challenge for employees to engage in to increase their daily activity and decrease sedentary activity. The Million Steps Walking Challenge will start on June 1, 2016 and end on January 1, 2017. The challenge is for employees to walk 1 million steps at the end of the 7 month timeframe. The County implemented this challenge to encourage employees to build healthy habits and increase their daily activity. Forty-three employees have signed up for the challenge.

Human Resources will also begin the 3rd Annual Manager Commit to Be Fit Challenge on June 6, 2016. The campaign will challenge teams in 3 areas; exercise, eating right and community service. All employees are invited to register teams of four to six co-workers for this fun and motivating ten week health and fitness challenge.

Promotions and Recruitment

The Administrative Services Department IT Division had one promotion during May. Paul Herrera was promoted from IT Desktop Support Specialist to Systems Administrator. Mr. Herrera began his employment with Santa Fe County on January 20, 2015.

The County Manager's Office/HR had one promotion during May. Ashley Barela was promoted from Payroll Supervisor to Human Resources Administrator Senior. Ms. Barela began her employment with Santa Fe County on October 15, 2012.

The Public Safety Department had one promotion within Corrections in May. Mr. Carlos Markman Lopez was promoted from Adult Detention Facility Lieutenant to Adult Detention Facility Major. Mr. Markman Lopez began his employment with Santa Fe County on October 12, 2005.

The Community Services Department had one promotion in May. Ms. Trudi Archuleta was promoted from Secretary to Health Care Advocate. Ms. Archuleta began her employment with Santa Fe County on April 1, 2013.

The Housing Department had one promotion in May. Ms. Adrianna Velasquez was promoted from Clerical Specialist to Accounting Technician Senior. Ms. Velasquez began her employment with Santa Fe County on April 1, 2013.

The Growth Management Department had one promotion in May. Erle Wright was promoted from Data Integration Administrator to GIS Manager. Mr. Wright began his employment with Santa Fe County on September 11, 1995. We congratulate all these employees for their great accomplishment.

Attached are the HR Statistics Report, the New Hire Report and the Labor Statistics Report for May 2016 and the list of Years of Service for Santa Fe County Employees for June 2016. If you have any questions, I can be contacted at 992-9886. Thank you.

Santa Fe County

Human Resources Statistics

May 2016

Department	Division	Reg	Part Time	Full Time	Elected Officials	Temp	Vac	Total Positions
01-COUNTY MANAGER	COUNTY MANAGER ADMINIS.	8		8				8
	COMMISSION	5		5	5			5
	HUMAN RESOURCES	12		12		7		12
	FINANCE	21		21			5	26
01-COUNTY/MANAGER Total		46		46	5	7	5	51
02-LEGAL DEPARTMENT	01-LEGAL ADMINISTRATION	8		8		1	1	9
02-LEGAL DEPARTMENT Total		8		8		1	1	9
15-ADMINISTRATIVE SERVICES	ADMINISTRATION	3		3				3
	INFORMATION TECHNOLOGY	15		15			2	17
	PURCHASING	7		7				7
	MAIL ROOM	1		1				1
	RISK MANAGEMENT	3		3				3
15-ADMINISTRATIVE SERVICES Total		29		29			2	31
04-COMMUNITY SERVICES DEPARTMENT	DWI LOCAL	7		7				7
	DWI TEEN COURT	3		3				3
	DWI COMPLIANCE	1		1				1
	INDIGENT HOSPITAL FUND	3		3				3
	EMS-HEALTH CARE	2		2			1	3
	MOBILE HEALTH FAIR VAN	3	1	2			2	5
	SENIOR PROGRAMS - ADMIN.	29		29				29
	ADMINISTRATION	4		4				4
	POJOAQUE SATELLITE OFFICE					1		
	EDGEWOOD SATELLITE OFFICE					1		
04-COMMUNITY SERVICES DEPT Total		52	1	51		2	3	55
05-GROWTH MANAGEMENT DEPARTMENT	ADMINISTRATION	4		4				4
	PLANNING	8		8			1	9
	GIS	8		8			1	9
	AFFORDABLE HOUSING-COUNTY	1		1				1
	BUILDING & DEVELOPMENT	15		15				15
05-GROWTH MANAGEMENT DEPARTMENT Total		36		36			2	38
19-HOUSING DEPARTMENT	ADMINISTRATION	9		9			4	13
	HOUSING SECTION 8 VOUCHER	2		2		1		2
	HOUSING CFP - 2013	1		1				1
19-HOUSING DEPARTMENT Total		12		12		1	4	16
06-PUBLIC WORKS DEPARTMENT	PUBLIC WORKS ADMIN.	13	1	12			1	14
	FLEET SERVICE	8		8			1	9
	TRAFFIC ENGINEERING	6		6			1	7
	SOLID WASTE	20	2	18			3	23
	ROAD MAINTENANCE	29		29			13	42
	PROPERTY CONTROL	12		12			3	15
	BUILDING SERVICES	18	1	17				18
	PROJECT DEVELOPMENT DIV	7		7			3	10
	OPEN SPACE	3		3			3	6
	WATER	17		17			2	19

Santa Fe County

Human Resources Statistics

May 2016

	AAMODT	1		1				1
	WASTEWATER	1		1				1
06-PUBLIC WORKS DEPARTMENT Total		135	4	131			30	165
08-FIRE	FIRE ADMINISTRATION	26		26		1	5	31
	FIRE REGIONS	76		76		2		76
	WILDLAND PROGRAM	2		2		8	1	3
08-FIRE Total		104		104		11	6	110
18-CORRECTIONS	ADMINISTRATION	6		6				6
	ADULT FACILITY	123		123			32	155
	MAINTENANCE DIVISION	5		5			2	7
	MEDICAL SERVICES	20		20		1	10	31
	ELECTRONIC MONITORING	6		6			4	10
	YOUTH DEVELOPMENT FAC.	24		24			5	29
18-CORRECTIONS Total		184		184		1	53	238
21-RECC	01-ADMINISTRATION	39		39			9	48
21-RECC Total		39		39			9	48
PUBLIC SAFETY DEPARTMENT TOTAL		327		327		12	68	396
09-COUNTY CLERK OFFICE	REPORTING & RECORDING	15	1	14	1		6	21
	BUREAU OF ELECTIONS	10		10		59	3	13
09-COUNTY CLERK OFFICE Total		25	1	24	1	59	9	34
10-COUNTY TREASURER OFFICE	COUNTY TREASURER ADMIN.	13	1	12	1		1	14
10-COUNTY TREASURER OFFICE Total		13	1	12	1		1	14
11-COUNTY ASSESSOR OFFICE	COUNTY ASSESSOR ADMIN.	29		29	1			29
	PROPERTY VALUATION	12		12			1	1
11-COUNTY ASSESSOR OFFICE Total		41		41	1		1	42
12-SHERIFF'S OFFICE	ADMIN/ANIMAL CNTRL/ENFORC	116		116	1		4	120
	REG.III DRUG ENF GRANT-A	1		1				1
	REG III-HIDTA GRANT	1		1				1
	DWI SEIZURE GRANT	1		1				1
12-SHERIFF'S OFFICE Total		119		119	1		4	123
13-COUNTY PROBATE OFFICE	01-COUNTY PROBATE JUDGE				1			
13-COUNTY PROBATE OFFICE Total					1			
TOTAL		843	7	836	9	82	130	974

SANTA FE COUNTY

May New Hire Report

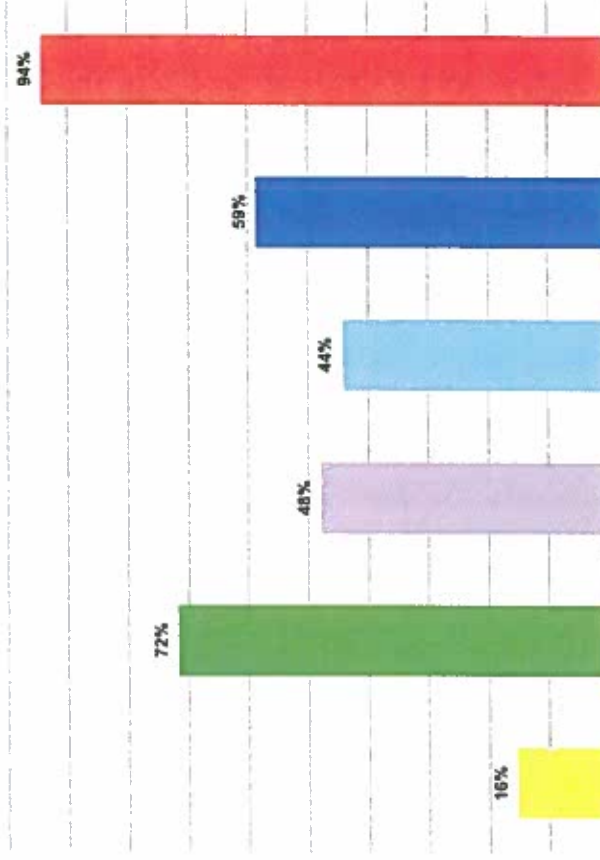
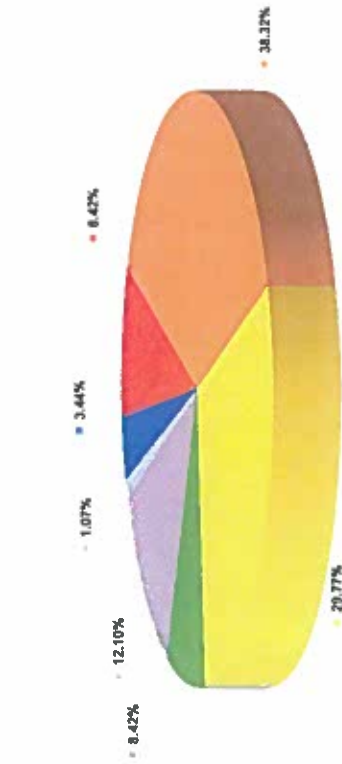
(5/1/2016 - 5/31/2016)

LAST NAME	FIRST NAME	MIDDLE INITIAL	DEPARTMENT	TITLE	EMP STATUS	HIRE DATE
LUCERO	AMANDA	E	COUNTY ASSESSOR'S OFFICE	ADMINISTRATIVE ASSISTANT	PB	5/2/2016
MEDINA	CLARISSA	D	COUNTY CLERK'S OFFICE	ACCOUNTING TECH. SENIOR	PB	5/16/2016
TAPIA	ERNEST	F	HOUSING DEPARTMENT	MAINTENANCE TECHNICIAN	PB	5/16/2016
ARCHULETA	BRIDGET	J	PUBLIC SAFETY/CORRECTIONS	RE-ENTRY	PB	5/2/2016
DEETS	BRANDON	J	PUBLIC SAFETY/CORRECTIONS	YDP ASSISTANT	PB	5/2/2016
DORADO	FRANCISCO	J	PUBLIC SAFETY/CORRECTIONS	LIFE SKILLS WORKER I	PB	5/2/2016
GARCIA	TANYA		PUBLIC SAFETY/CORRECTIONS	CASE MANAGER	PB	5/31/2016
PENA	JO ANNE	M	PUBLIC SAFETY/CORRECTIONS	VOLUNTEER SVCS. PROGRAM COORD.	PB	5/31/2016
PORRAS	MYKALA		PUBLIC SAFETY/CORRECTIONS	LIFE SKILLS WORKER	PB	5/16/2016
YAMADA	MARY		PUBLIC SAFETY/CORRECTIONS	SECRETARY SENIOR	PB	5/2/2016
ATENCIO	BERNERD	R	PUBLIC WORKS/PROJECT & FAC MGT	CUSTODIAN	PB	5/16/2016

LABOR STATISTICS FOR MAY 2016

Union Status		Percentage of Union Status		Percentage Of Employees Paying Union Dues	
AFSCME Employees	251	AFSCME Employees	29.77%	AFSCME Employees	39
NMCPSO (Sheriff) Employees	71	NMCPSO (Sheriff) Employees	8.42%	NMCPSO (Sheriff) Employees	51
AFSCME (Corrections) Employees	102	AFSCME (Corrections) Employees	12.10%	AFSCME (Corrections) Employees	49
AFSCME (Medical) Employees	9	AFSCME (Medical) Employees	1.07%	AFSCME (Medical) Employees	4
NMCPSO (RECC) Employees	29	NMCPSO (RECC) Employees	3.44%	NMCPSO (RECC) Employees	17
IAFF (Fire) Employees	71	IAFF (Fire) Employees	8.42%	IAFF (Fire) Employees	67
Total Number of Union Employees	520	Total Percentage of Union Employees	63.23%	Total Number of Employees Paying Dues	227
Non-Union Employees	323	Non-Union Employees	38.32%		
Total Number of Employees	843		102%		

Paving Members



- AFSCME Employees
- NMCPSO (Sheriff) Employees
- AFSCME (Corrections) Employees
- AFSCME (Medical) Employees
- NMCPSO (RECC) Employees
- IAFF (Fire) Employees
- Non-Union Employees

- AFSCME Employees
- NMCPSO (Sheriff) Employees
- AFSCME (Corrections) Employees
- AFSCME (Medical) Employees
- NMCPSO (RECC) Employees
- IAFF (Fire) Employees

Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3




Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

To: Santa Fe County Board of County Commissioners

From: Bernadette Salazar, Human Resources Director 

Via: Katherine Miller, County Manager

Date: June 14, 2016

Re: Recognition of Years of Service for Santa Fe County Employees for June 2016

Santa Fe County initiated a years of service recognition program in July of 2014. This program recognizes employees on a monthly basis who have completed years of service in five year increments. Santa Fe County recognizes the value of employee retention. It is important that we express our appreciation to those employees who contribute to the County and choose to make their career with us. Employees receive a service pen with the years of service listed.

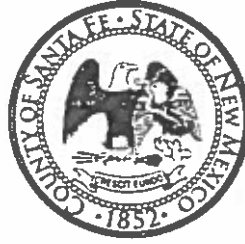
For the month of June 2016, the following employees will be recognized:

Employee Name	Department/Office	Title	Years of Service	Hire Date
Christopher Bradley	PSD / Corrections	Mail Assistant	5	06/01/2011
Armando Trujillo	PSD / Corrections	Administrative Assistant	5	06/07/2011
Gerald Jimenez	CSD / Health & Human Services	Cook	5	06/26/2011
Jonathan Pacheco	CSD / Health & Human Services	Driver / Cook's Assistant	5	06/27/2011
Anita Kilgore	Sheriff's Office	Secretary Senior	10	06/12/2006
Patrick Ortiz	ASD / Risk Management	Safety Coordinator	10	06/12/2006
Samuel Patty	PSD / Fire Department	Firefighter / EMT-I	10	06/16/2006
Gabriella Trujillo	PWD / Administration	Administrative Manager	15	06/25/2001
Eric Barraza	Clerk's Office	Election Tech Administrator	20	06/10/1996

Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
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Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

Date: June 28, 2016

To: Board of County Commissioners

From: Jeffery Trujillo, ASD Director *JS*

Via: Katherine Miller, County Manager

Subject: Administrative Services Monthly Report – May 2016

Below is an informational report in regards to the Administrative Services Department for the month of May 2016.

Information Technology

Work Orders/Technical Support														
All IT requests are captured using a work order tracking system located on SharePoint.		291 work orders were completed/resolved in May 2016.												
Systems and Network Uptime														
<table><tr><th colspan="3">Unscheduled Downtime</th></tr><tr><th>Date</th><th>Description</th><th>Hours</th></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td>Total</td><td>N/A</td></tr></table>			Unscheduled Downtime			Date	Description	Hours					Total	N/A
Unscheduled Downtime														
Date	Description	Hours												
	Total	N/A												
		Q1 FY 2016 Actual: 100% Q2 FY 2016 Actual: 100% Q3 FY 2016 Actual: 100% Q4 FY2016 Actual : TBD FY 2016 YTD: 100%												

Legal

Legal has processed 563 contracts, 100 resolutions, and reviewed or drafted (or participated in drafting) 10 ordinances this fiscal year.

Mailroom

Name	Items
Co. Manager	14
Human Resources	992
Fire Department	655
Finance/Payroll	976
Utilities (Water Resources)	95
Public Works	87
Land Use	33
Housing	15
Indigent/HAP	1
DWI	42
MCH	0
PFMD	0
Clerks	216
Elections	7260
Assessors	777
Treasurers	1517
Probate Judge	4
Attorney or Legal	18
Sheriff	194
Corrections Admin	0
Home for Good Program	0
Purchasing	26
PW-Solid Waste	0
Care Connection	0
HHS Admin	55
Sobering Center	0
Adult Jail	0
Teen Court	68
ASD	0
E-911	6
RECC	4
Senior Services	0
YDF	16
Natural Resources	0
Affordable Housing	0
Section 8	132
COMMISSION	79

Purchasing

574 Purchase Orders were processed in May totaling \$3,790,551.51 encumbered and \$377,645.98 invoiced or expended.

The following procurement activities were performed by 4 Procurement Specialist Seniors, 2 Procurement Specialist and the Procurement Manager in May:

57 Active Procurements, Solicitations or Contract Processes, Including, but not limited to RFP's, LOI's, IFB's, Quotes, Grants, Leases, Price Agreements, On-Call Services, Easements, MOU's, Amendments and Change Orders. NOTE: Beginning in July, the Purchasing Division experienced a 50% reduction in force. The Division is currently fully staffed. We are currently working with a backlog of procurement requests resulting from being understaffed the first half of the fiscal year.

Current Solicitations to Date (June 6, 2016):

IFB's

Training Tower Foundation
Fire Training System/Containers
Exterior Staircase (Rancho Viejo Fire)
Generator Install (Rancho Viejo Fire)
Sludge Removal Quill Plant
Solid Waste Removal (ADF)
Lease/Rental of Heavy Equip. (Roads)

RFP's

3rd Party Reviews (Growth Mgt)
SLDC Facilitation Services (Growth Mgt)
Jail Mgt System (Corrections)
Agua Fria Water/Wastewater Expansion Plan
Infrastructure "Build-Out" Study (Growth Mgt)
Web Hosting (Countywide)
Pojoaque Rec Complex Maint. (CSD)
Vista Aurora Sewer System Upgrade
Design O&M Facility at Public Works
Land Mobile Radio System (RECC)

Two Sole Source Determinations

Manatron Inc. (Assessor)
Wallin, Huss & Assoc (Legal)

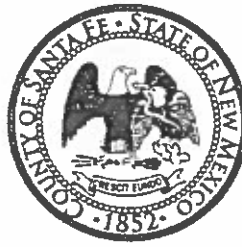
Risk Management

Number of Fire Safety Inspections	55
Number of Facility Inspections	11
Number of Road Inspections	2
Number of Worker's Compensation Processed	7
Number of Employees out on Worker's Comp	2
Number of RAP Lessons	4
Number of County Involved Auto Accidents	2
Number of Century Link Cut Cables	0
Number of Safety Trainings	12
Number of Evacuation Drills	0
Number of New Employee Orientations	2

Henry P. Roybal
Commissioner, District 1

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Commissioner, District 2

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Commissioner, District 3



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Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

To: Santa Fe County Board of County Commissioners

Through: Katherine Miller, County Manager

From: Patricia Boies, Acting Director, Community Services Department

Date: June 15, 2016

Re: Community Services Department Report

Health Services

The Report Card for the *County Health Action Plan* is now up on our County website under Hot Topics. The Report Card tracks the specified indicators for each of the six priorities. The July 1st meeting of the Health Policy and Planning Commission will include presentations, in the nature of one-year reports, on our targeted projects for low birth weight prevention initiative and the Mobile Crisis Response Team.

Santa Fe Recovery Center is planning to open a new residential substance abuse treatment center expressly for women and their children, in early 2017, using tribal and state funding. No such center exists in the state of New Mexico, since one in Carlsbad closed two years ago. The location is the former Baptist Church at Rodeo and Richards. Initially, there will be 16 beds, with space for 10 children under five. With no Medicaid reimbursement in NM for residential treatment, nor through Health Insurance Exchange plans, our Health Care Assistance funding for these services is especially important.

The City ordinance for the Santa Fe Public Library Board provides for two County residents, who must live outside the boundaries of the City, to be appointed by the Mayor and City council "on the advice" of the BCC. Both these County positions are open, and we have publicized and are receiving applications.

Community Safety

The Santa Fe County Teen Court Program won an achievement Award from National Association of Counties. The award will be presented during the July Annual Conference in California.

The Teen Court mural at Rio en Medio Community Center is in process, with a tentative unveiling date of June 30th.

Over Memorial Day Weekend, DWI provided 218 cab rides home. DWI also provided data on the cab ride home program to the City Parking Division, for them to use for their work on the city parking initiative with the City Council.

The DWI program has a new public awareness campaign, including drink coasters and cocktail napkins distributed to liquor establishments. A City bus has been wrapped with the new message.

DWI and Teen Court staff received Mental Health First Aid training, sponsored through a grant from CYFD. We plan to have other Community Services Department staff attend future similar training, because many deal directly with the public over what can be difficult issues, both during scheduled appointments and also on a walk-in basis.

Senior Services and Community Operations

Early voting sites this year included the new Max Coll Community Center in Eldorado, along with Chimayo, El Rancho, and Santa Cruz.

During the month of May, Senior Services provided 3,165 congregate meals and 4,988 home-delivered meals, as well as 640 units of transportation.

There were 49 community center rentals in May: 12 at Nancy Rodriguez, 12 at el Rancho, 9 at Nambe, 9 at La Cienega, two each at Bennie J Chavez and Rio en Medio, and one at Cundiyo.

In celebration of National Trail Days, the new trailhead signs up at the Atalaya/St. John's Parking Lot were unveiled on June 3rd. Commissioners Roybal and Holian participated, as well as City Councilmember Maestas. Carol Branch, Volunteer Coordinator, sits on the board of Keep Santa Fe Beautiful, and was named Board Member of the Year at their annual dinner.

MINUTES OF THE
SANTA FE COUNTY
HEALTH POLICY & PLANNING COMMISSION

May 6, 2016

Santa Fe, New Mexico

I. This regular meeting of the Santa Fe County Health Policy & Planning Commission (HPPC) was called to order by Chair Reena Szczepanski at approximately 9:00 a.m. on the above-cited date in the Santa Fe County Community Services Department conference Room, 2052 Galisteo Street, Santa Fe.

II. The following members were present:

Members Present:

Reena Szczepanski, Chair
Kim Straus
Vivian Heye
Bonnie Keene
Don Reece
Anna Voltura

Member(s) Absent:

AnnaMaria Cardinalli
Carolyn Roberts [excused]
John Abrams
Judith Williams [excused]
[Two Vacancies]

County Staff Present:

Patricia Boies, Director, Health Services Division
Kyra Ochoa, Health Services Staff
Katie Schwartz, Mobile Health Van Program, RN

Others Present:

Lupe L. Salazar, Barrios Unidos
Ramona Flores-Lopez, PMS
Julian E. Duran, BCBS NM
Marisol Atkins, Luz del Sol, LLC
B. Missano, Pecos Valley MC
Andres Mercado, City Fire Dept
Kelly Gallagher, NM DOH
Pam Hyde, Behavioral Health Summit

Desiree Valdez, NM DOH
Jim Breland, Presbyterian Healthcare
Tom Starke, NAMI
Rahima Schmall, Soul Healing Center
Jeff Thomas, Southwest Care Center
Kathy Armijo-Etre, CSV
Christa Coggins, SF Community Foundation

III. Introductions

Those present introduced themselves.

IV. Approval of Agenda

The agenda was accepted by consensus.

V. Approval of Minutes: April 1, 2016

Lacking a quorum no action was taken.

VI. Matters of Public Concern

Tom Starke, representing NAMI Santa Fe, asked the HPPC to consider encouraging the County's participation in SB113, Assistant Outpatient Treatment, which is New Mexico's version of what is known as Kendra's Law, concerning involuntary outpatient commitment. It grants district courts the authority to issue orders that require people who meet certain criteria to undergo psychiatric treatment. NAMI (National Alliance on Mental Illness) estimates there are 20 to 30 individuals in Santa Fe County who would qualify for this program.

Chair Szczepanski requested an in-depth presentation on SB113 at a future HPPC meeting, and Mr. Starke offered that NAMI has an expert they could arrange to be present. He noted that Rio Arriba has moved forward on this and could offer information regarding the financing. Medicaid would cover treatment for the Medicaid eligible, and perhaps indigent funds may be available for the uninsured, stated Mr. Starke.

Commissioner Straus suggested that CSV's High Utilizers Program (HUGS) may fit into the program. CSV representative Etre said the number of ER admissions for the HUGS people was exceeded by their jail admissions. It is likely they are the same individuals but not necessarily. She mentioned that CSV has a HUGS NOW program with a case manager in ER working with predominantly the mentally ill. All of these programs complement one another and coordinate their services.

Mr. Starke said the mobile crisis response team has reported on attending to mentally ill who have not reached out for support. Many have not complied with treatment; they may be on the street and have not been arrested. SB113 can be seen as a preventive measure so these individuals can live safely with their families.

On another matter, Ramona Flores-Lopez reported that PMS has completed one year in working with Santa Fe County on mobile crisis response. "The outcomes have exceeded our expectations." She indicated a formal report would be presented within the next month. PMS has submitted a proposal to serve as the children's mental health provider in Rio Arriba and Santa Fe.

VII. Presentations

A. CHRISTUS St. Vincent 2016 Community Health Needs Assessment

Ms. Etre opened the presentation stating that the systems of care, the partnerships and collaborations help determine the health care of a community, but that health care makes up 10 percent of an individual's wellbeing. Behavior is 40 percent, genetics 30 percent, and environment and social status make up the remainder.

She said that all non-profit hospitals are required to conduct a community health needs assessment every three years in an effort to demonstrate an understanding of the community's health needs. Ms. Etre said today's meeting would be utilized as one of CSV's documented focus groups to meet the assessment requirements. CSV and Santa Fe County collaborated and produced the 2013 Community Health Profile which serves as the baseline for this assessment. From the profile, a group of outcomes were identified with data indicators to produce a report card on the well-being of the population.

Ms. Etre encouraged the HPPC to provide a "robust" discussion regarding the data. She said a recent focus group was conducted following mass for the Spanish-speaking population at San Ysidro, and it was tremendously valuable.

Marisol Atkins, Luz del Sol, contractor working with CSV, thanked Kelly Gallagher from DOH for her assistance. Data that relates to human beings contains nuances that require deeper assessment than numbers can provide. The data will be used to help CSV identify priorities in moving forward to support wellness in Santa Fe County.

Ms. Atkins provided the demographics of population, age group, race/ethnicity, working poor and living in poverty data, as well as the insured, under-insured and uninsured of Santa Fe County.

Hospital data was included delineating the top 15 diagnoses in the ER and conditions seen by physicians in outpatient care. Ms. Gallagher noted that epidemiologists rely on the National Center for Health Statistics) for diagnostic groupings based on data that are standardized.

Points offered by the HPPC included

- Segregate ages in increments smaller than birth to 17
- Compare Santa Fe County age demographics to national age demographics
- Include gender breakdown within race/ethnicity
- Identify need for Spanish language services – accessibility to non-English speaking resources
- Consider adding a graph on literacy
- Add a graph showing how Santa Fe County's uninsured compares with New Mexico's uninsured
- Add footnote regarding access to IHS or VA which are not considered insurance but rather health care
- Ascertain/flesh out health care needs of Agua Fria Village and Airport Road - DOH offers to provide additional dental health information and socio-economic data
- The uninsured – define whether it is lack of outreach or affordability

- Develop a better breakdown on cancer: for cause of death, incidents, hospitalizations and ER visits
- Early childhood: add age of mother especially if under 20
- Highlight that Santa Fe has increased the percentage of women receiving first trimester prenatal care
- Grandparents, aunts/uncles caring for children have a particularly hard time obtaining assistance
- Develop a graph showing the trend/impact of substance abuse on child welfare
- Emphasize that Santa Fe County has double the national rate of drug overdose and higher than the state average
- In the substance abuse data include age ranges and whether they are parents
- Highlight the poor nutritional value of school lunches
- Recognize the revolving door regarding obesity

Ms. Atkins said looking at the raw numbers there are approximately 200 individuals with high drug problems – with “targeted treatment we’ve got to be able to figure it out.”

Other comments from the HPPC regarding adults and the elderly included:

- Provide data on those who are not managing their chronic disease
- Include comparison of chronic disease programs/care
- Highlight that portions of the population’s access to healthy food is compromised by location and economics
- Develop a statement that health is inextricably tied to jobs and the economic conditions
- Consider additional services required for the expected 60 percent increase in the 65 and over age group in the NM population between now and the year 2035
- Include the mismanagement of medication for the elderly
- Note the dire need for geriatrics training of health professionals
- Add data on osteoporosis
- Break out data on the LGBT population noting that incidents of suicide, breast cancer, smoking, substance abuse rates are higher than other groups

Ms. Boies said she has been working with Santa Fe Community Foundation and Ms. Gallagher and is getting ready to release the web-based report card for the six priorities from the *Health Action Plan*, which will include a trend line for those priorities. She will send a link to the HPPC. She noted that the data available for the indicators chosen for each of the priorities is often two years old.

VIII. Matters from the Commission and Staff

A. Director’s Report

Ms. Boies reported on the following:

- The free dental care event at the Santa Fe Community Center, which Santa Fe County contributed to, served 1,218 individuals.

- The contracts for the low birth weight programs and the mobile crisis response team will be renewed and staff will be presenting additional information
- A Behavioral Health Summit is scheduled for May 19th, chaired by Commissioner Miguel Chavez

Pam Hyde said Santa Fe County is hosting the Behavioral Health Summit and Taos, Los Alamos and Rio Arriba counties will be participating. Discussion will include the countrywide "Stepping-Up" initiative and the development of commitments for the next steps. The summit is invitation only with limited space and will include criminal justice representatives, health providers, jail representatives, etc.

B. Other Matters from the Commission

Chair Szczepanski said she and former Chair Williams have been discussing how the HPPC can leverage their expertise outside the confines of this meeting.

Ms. Boies said HPPC is many times asked to recommend whether the County should support certain legislation. The BCC has a high expectation of the HPPC's guidance.

Chair Szczepanski recommended brainstorming to determine HPPC's most effective role for the County and perhaps discuss it with the County Manager. The HPPC is a hub of a lot of information that can be made more accessible to the community. Improving the interface with the NM Department of Health was mentioned.

A few commissioners offered to work with the Chair on the issues and she offered to send out an email to get the process moving.

IX. Future Agenda Items

A. Possible Agenda Items for Future Meetings

The following topics were mentioned:

- The Alcohol Tax initiative, in June. This will be a follow-up to what was presented at November 2015 HPPC meeting. A preliminary meeting with Chair Szczepanski and Ms. Boies is scheduled with Shelley Mann-Lev on May 23rd
- SB113, Assistant Outpatient Treatment

Commissioner Keene said in the past Medicaid MCOs did not find the treatment mandated by the court to be medically necessary and did not want to pay for it. Chair Szczepanski said the payer issue is critical as well as the judicial's distrust of Methadone and drug court participation. There may be additional resources to review regarding federal law to allow Methadone. There was a New Mexico Supreme Court decision regarding payers that may be useful.

Mr. Starke mentioned treatment guardianship which is for individuals who not only refuse to take their medication but lack the competency to understand their conditions. District Court is holding a talk at the Life Link, May 11th to explain the guardianship method.

Commissioner Straus recommended that HPPC learn about the delayed parenting issue which is promoting the voluntary and free distribution of long-acting reversible contraceptives. He suggested that DOH present information on this initiative to the HPPC and he added that Colorado has successfully initiated this program. This could contribute to the reduction of low birth weight babies.

X. Announcements

- A. Next HPPC meeting Friday, June 3, 2016, 9 am, Santa Fe County
Community Services Department Conference Room, 2052 Galisteo Street,
Santa Fe**

XI. Adjournment

This meeting was declared adjourned at approximately 11:15 a.m.

Approved by:

Reena Szczepanski, Chair
Health Policy & Planning Commission

Respectfully submitted by:

Karen Farrell, Wordswork

Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

Memorandum

To: Santa Fe Board of County Commissioners

From: Carole H. Jaramillo, Finance Division Director

Via: Katherine Miller, County Manager

Date: June 16, 2016

Re: *Financial report for the month ending 5/31/16*

ISSUE:

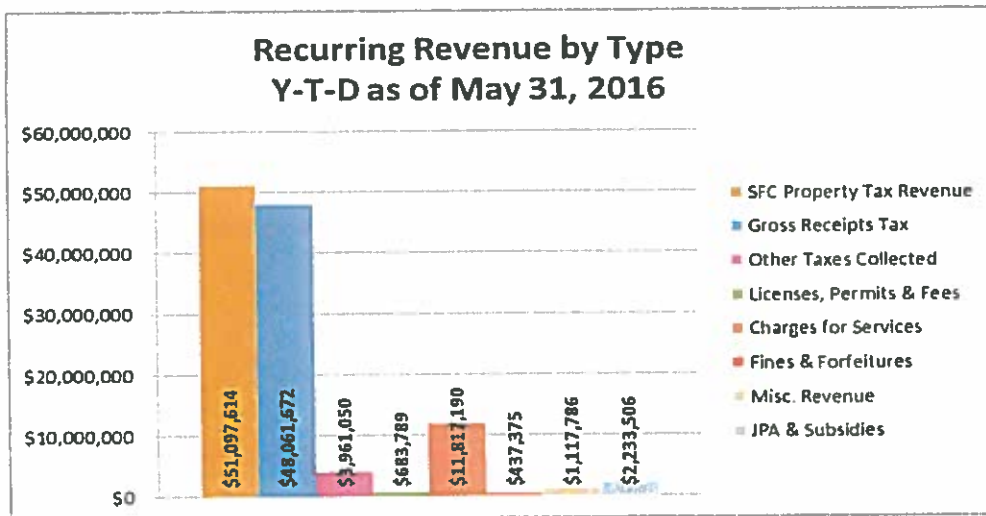
Presented herein, is a report summarizing the financial activities of the County fiscal year-to-date through the month ending May 31, 2016.

BACKGROUND:

This report presents a comparison of recurring revenues and expenditures and highlights various capital expenditures which are non-recurring. Also highlighted are major sources of revenue: property taxes and gross receipts taxes, with year over year comparisons to fiscal year 2015.

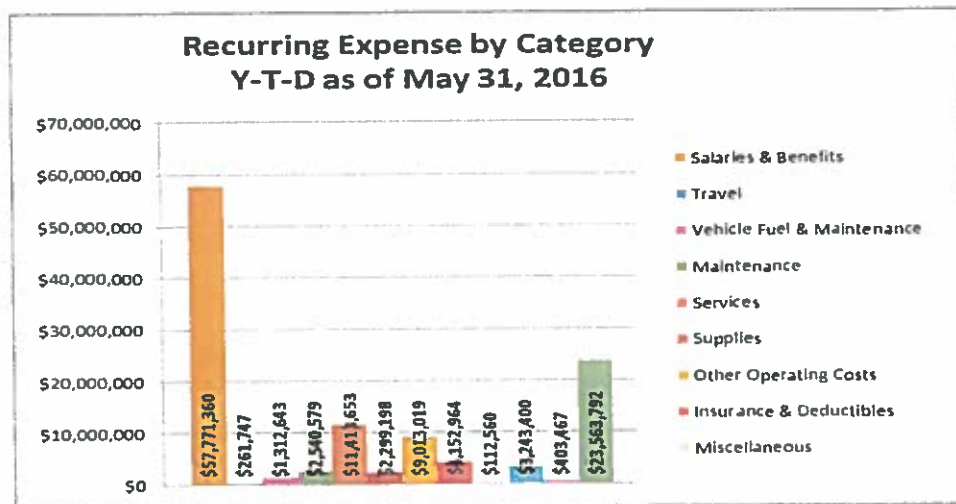
Recurring Revenue

Through the month of May, the recurring revenues collected totaled \$119.4 million. The recurring revenue collections were \$3.5 million greater than the same period in fiscal year 2015 (excluding Hold Harmless Gross Receipts Tax collections of which began in September 2015). Excluding the HH GRT, collections of gross receipts taxes, in total, are higher than FY 2015 collections through May 31, 2015, by \$1.9 million, property taxes are higher by \$2.7 million, and other taxes are higher by \$0.4 million for that period. There were decreases in miscellaneous revenue (\$0.9 million) and JPAs and subsidies (\$0.9 million) during the same period. The Hold Harmless GRT, itself, has brought in \$3.22 million in addition to the above revenue amounts, but is restricted to use for capital and/or maintenance, thus does not assist with the support of most on-going operations.



Recurring Expenses

Through the month of May, the recurring expenditures total \$116.1 million. This exceeds the prior year expenditures of \$104.0 million for the same period by \$12.1 million or 11.6%. This increase is primarily due to increases in salaries and benefits (\$1.0 million), services (\$2.0 million), other operating costs (\$0.3 million), healthcare assistance (\$0.5 million) and insurance and deductibles including judgments and settlements (\$1.0 million). Also contributing to the large difference is \$9.9 million for the refunding the GOB 2005A Series last July. There were also offsetting decreases in, vehicle fuel (\$0.4 million), maintenance (\$0.2 million) and miscellaneous expenses (\$0.1 million). The chart below represents the amounts expended for the various categories of recurring expenses through May 31, 2016.

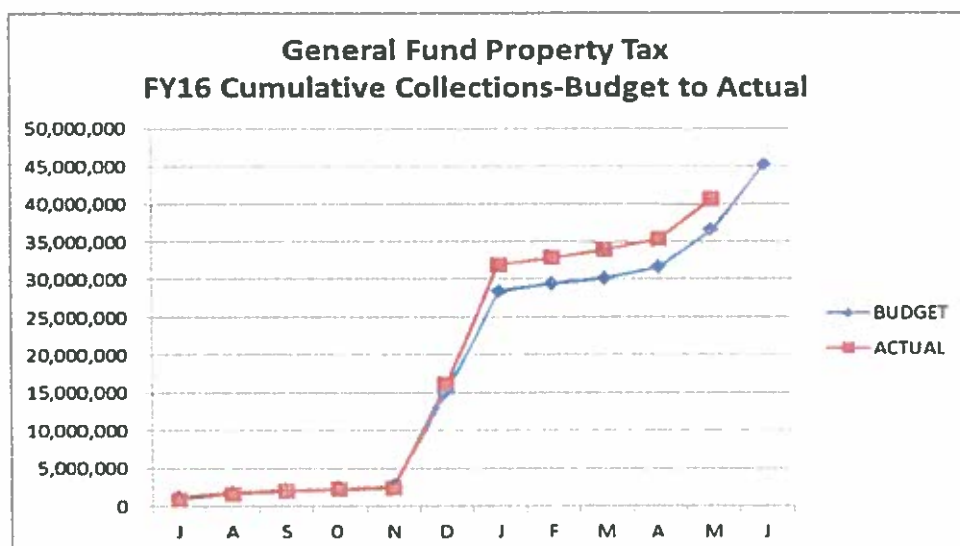


Through the month of May, 2016, recurring revenue exceeded recurring expenses by \$3.3 million. Typically expenditures will exceed revenue collections at the start of each fiscal year and equalize mid-year as property taxes are collected. This condition is caused by the cyclic nature of property tax collections where the months following when tax bills are sent, and when payments are due, see the highest revenues. These are the months of December, January, May and June. This trend has held throughout FY 2016.

Property Tax Revenue

Property tax is recorded monthly and compared to the actual monthly budget forecasts. Property tax revenue budget estimates are conservative, as a budget shortfall in property tax receipts would have a serious impact on various County operations. Property taxes are the primary source of revenue for the County's General Fund.

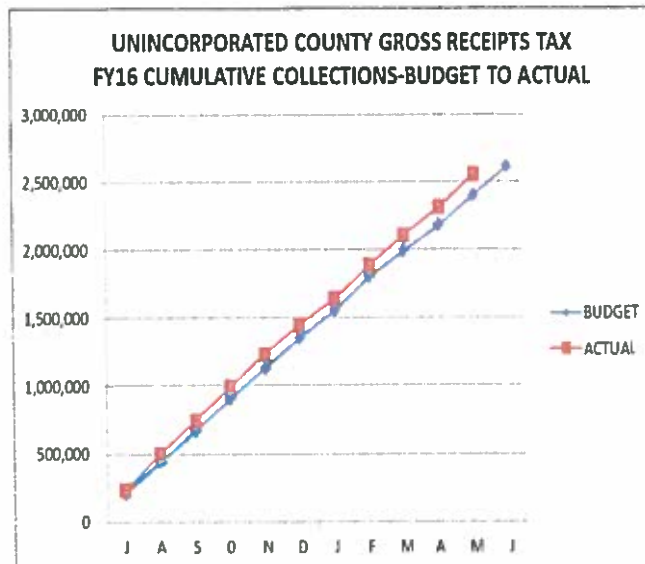
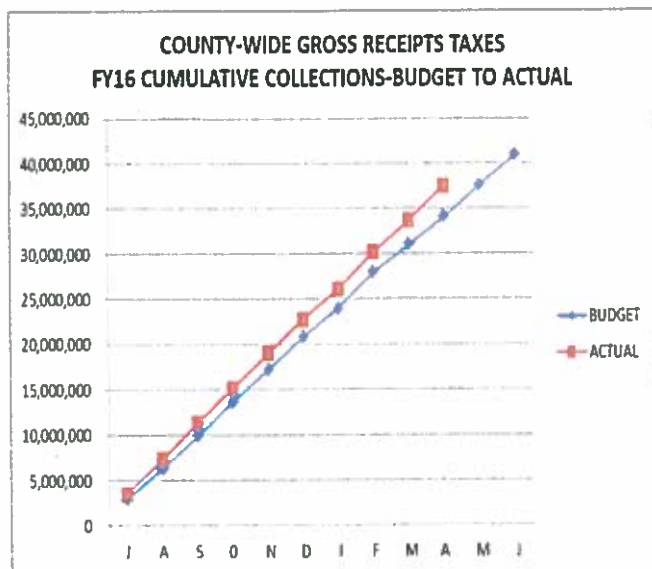
Actual property tax collections of \$40.7 million through the end of May were greater than the budget of \$36.6 million by \$4.1 million (operational only). The collections are \$1.3 million greater than the prior year's collections for the same time period. It was anticipated that the first several months of the fiscal year would have fairly low property tax collections and then the months of December and January collections would be significantly higher. This prediction held true and is illustrated in the chart below. Property tax revenue for the months of July through October has declined slightly over the last three fiscal years, while total property tax revenue overall has increased for those fiscal years.



Gross Receipts Tax Revenue

The gross receipts taxes are estimated from trend data taking into account economic factors that impact various business activities such as construction, wholesale, retail and service sectors. Combined, both the county-wide and the unincorporated gross receipt tax revenue through May total \$43.9 million and is \$4.0 million more than the budgeted amount of \$39.9 million. Total year-to-date collections were above the collections of the prior year by \$4.9 million for the same time period of which \$3.2 million is for Hold Harmless Gross Receipts Tax (HHGRT) which began receiving revenue in September 2015. Not including the HHGRT, gross receipts tax collections are \$1.7 million greater than the same period in FY 2015. These amounts exclude the Regional Transit District GRT which is passed through in its entirety to the North Central Regional Transit District. Fiscal year to date that tax has raised \$4.1 million.

The unincorporated GRT collections total \$2.6 million through the month of May and are \$153.8K above the budgeted amount of \$2.4 million. The collections are \$15K above the prior year collections. Combined Countywide and unincorporated GRT revenue is 13% above the same period in FY 2015.



Non-Recurring Expenditures

Capital expenditures are considered non-recurring expenditures and may be funded by recurring or non-recurring sources. Non-recurring sources include bond proceeds, special appropriations, grants and cash balances from excess revenues of prior years. Recurring sources used for capital include the capital outlay gross receipts tax and the recently enacted hold harmless gross receipts tax.

The following is a listing of some of the major capital expenditures incurred year-to-date through the month of May:

Pojoaque Little League Fields	\$554,755	Phase II Road Annexation	\$726,530
Romero Park Improvements	\$772,505	Quill Plant Improvements	\$190,096
Spruce Street	\$179,209	ECIA Trail Project	\$118,755
Ken & Patty Adams Sr. Ctr.	\$1,001,879	Rancho Alegre	\$222,367
Solid Waste Vehicles	\$320,330	Stanley Cyclone Center	\$2,135,036
Vista Redonda	\$455,576	Orthophotography Project	\$380,465
Thornton Ranch	\$314,092	Santa Fe River Greenway	\$496,622
Road Maintenance Vehicles/Equip	\$531,170	Sheriff's Vehicles	\$497,505
TL2N Waterline/Old SF Trl Multi	\$1,288,840	Eldo/Canoncito/SE Sector	\$188,803
Fire Apparatus/Vehicles	\$1,074,653	Corrections Facilities	\$889,706

Finance Division Activities

The Budget Office and the County Manager's Office completed the FY2017 final budget which will be submitted to DFA on July 31, 2016. The bond rating call that was held on May 12, 2016 resulted in a AA+ bond rating with Standard and Poor's. A second bond rating call was held on June 13, 2016 in anticipation of the sale of gross receipts tax revenue bonds on July 12, 2016. The Finance Division received notification from the Government Finance Officers Association that it received the Distinguished Budget Presentation Award for the FY 2016 public budget document as well as the Certificate of Achievement for Excellence in Financial Reporting for the FY 2015 CAFR.

SUMMARY:

In summary, Santa Fe County continues to enjoy a healthy financial position. Recurring revenue is above budget and recurring expenses are at anticipated levels for this stage of the fiscal year and there is adequate funding to support capital project priorities. There are no areas of concern for the fiscal year 2016 financial performance, and we are estimating that we will close the fiscal year in a strong position.

