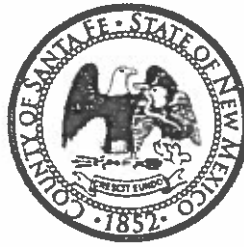


Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

DATE: June 16, 2016

TO: Santa Fe Board of County Commissioners

VIA: Katherine Miller, County Manager

FROM: Tony Flores, Deputy County Manager

RE: **A RESOLUTION APPOINTING VICE CHAIR HENRY P. ROYBAL AS THE DESIGNATED COUNTY DELEGATE AND COMMISSIONER LIZ STEFANICS AS THE COUNTY ALTERNATE AT NACO'S 81ST ANNUAL CONFERENCE AND EXPOSITION**

BACKGROUND:

NACo is preparing for the 81st Annual Conference to be held July 22-25, 2016, in Los Angeles County, Calif. It is at the Annual Conference that counties participate in the Association's annual election of officers and policy adoption. Counties vote on resolutions that set NACo legislative and association policy for the coming year. Delegates also elect NACo officers for the coming year. The position of second vice president is usually the one position that is contested.

SANTA FE COUNTY RESOLUTION NO. 2016 - _____

A RESOLUTION APPOINTING VICE CHAIR HENRY P. ROYBAL AS THE DESIGNATED COUNTY DELEGATE AND COMMISSIONER LIZ STEFANICS AS THE COUNTY ALTERNATE AT NACO'S 81ST ANNUAL CONFERENCE AND EXPOSITION

WHEREAS, the National Association of Counties (NACo) will hold its 81st Annual Conference and Exposition (NACo Conference) from July 22, 2016 through July 25, 2016, in Long Beach, California; and

WHEREAS, Santa Fe County Commission Vice Chair Henry S. Roybal and Santa Fe County Commissioner Liz Stefanics will attend the NACo Conference; and

WHEREAS, Santa Fe County, through its Board of County Commissioners (the BCC), must designate a Designated County Delegate and County Alternate on the 2016 Credentials Voting Form in order for Santa Fe County to participate in NACo's annual election of officers and policy adoption; and

WHEREAS, the BCC has determined that Vice Chair Roybal shall be appointed as the Designated County Delegate and that Commissioner Stefanics shall be appointed as the County Alternate on behalf of Santa Fe County; and

WHEREAS, NACo requires the form attached hereto as Exhibit A be completed in advance of the NACo conference specifying who has been appointed as the Designated County Delegate and County Alternate.

NOW, THEREFORE, BE IT RESOLVED by the BCC that Vice Chair Roybal is designated as the Designated County Delegate and Commissioner Stefanics as the County Alternate for the NACo Conference, and that the form attached hereto as Exhibit A shall be signed by Chair Miguel M. Chavez and shall immediately thereafter be submitted to NACo by staff.

PASSED, APPROVED, AND ADOPTED THIS 28th DAY OF JUNE, 2016.

**BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY**

By: _____
Miguel M. Chavez, Chair

Date: _____

ATTEST:

Geraldine Salazar, Santa Fe County Clerk

Date: _____

APPROVED AS TO FORM:



Gregory S. Shaffer, Santa Fe County Attorney

Date: 6-16-16



You may also fax this form to:
866.370.9421 ... or scan and e-mail
 this form to: **akpalicz@naco.org** ...
 or have the voting delegate(s) carry
 it with him/her to the NACo
 conference and present it at the
 Credentials Desk

By signing this form you are declaring that you and the other conference attendees from your county have agreed that you are the voting delegate for your county.

If your ballot is not picked up at the 2016 Annual Conference the President of your State Association will pick up and cast your county's votes unless you check the box below

☐ If my ballot is not picked up, **I DO NOT AUTHORIZE** my state association to pick up or cast my county's vote. I understand that my county's votes will NOT be cast if I select this option.

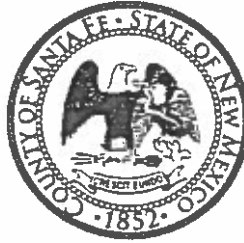
N	M
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EXHIBIT A

Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3




Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

DATE: *June 15, 2016*

TO: *Board of County Commissioners*

FROM: *Carole Jaramillo, Finance Division Director* 

VIA: *Katherine Miller, County Manager*

ITEM AND ISSUE: *BCC Meeting June 28, 2016*

Resolution No. 2016-__, A Resolution Requesting a Budget Increase to the GOB Series 2013 Fund (351)/Thornton Ranch Open Space Project for FY 2016 / \$55,047 (Carole Jaramillo/Finance Division)

SUMMARY:

This resolution will adjust the budget for Thornton Ranch Open Space capital project due to an error that was made when clean-up/realignment of the FY 16 capital budget was made.

BACKGROUND:

In September 2015 the Board of County Commission approved Resolution 2015-132 to realign capital project budgets for FY 16 to the FY 15 ending balances for various capital projects. At that time an error was made and the Thornton Ranch Open Space project was decreased by too much.

The attached Budget Adjustment will correct the budget for the Thornton Ranch Open Space project by budgeting cash carryover to ensure that the project's budget equals the allocation amount that was approved for the project.

RECOMMENDATION:

The Finance Division recommends that the budget for Thornton Ranch Open Space project be increased by \$55,047 to correct the budgeted amount and ensure that the budget balance equals the allocation amount.

SANTA FE COUNTY

Page 1 of 4

RESOLUTION 2016 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on June 28, 2016, did request the following budget adjustment:

Department / Division: County Manager / Finance Fund Name: GOB Series 2013 Fund (351)

Budget Adjustment Type: Budget Increase Fiscal Year: 2016 (July 1, 2015 - June 30, 2016)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
351	0000	385	0400	Budgeted Cash	\$55,047	
TOTAL (if SUBTOTAL, check here <input checked="" type="checkbox"/>)					\$55,047	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
351	7711	481	8011	Capital Purchases / Rdwy Capitalized Cont. Svc. Thronton Ranch OS	\$55,047	
TOTAL (if SUBTOTAL, check here <input checked="" type="checkbox"/>)					\$55,047	

Requesting Department Approval: Carole H. Jaramillo Title: Finance Division Director Date: _____

Finance Department Approval: Carole H. Jaramillo Date: 6/16/16 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

Page 2 of 4

RESOLUTION 2016 -

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Carole Jaramillo Dept/Div: CMO / Finance Phone No.: 986-6375

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
Request to increase the GOB Series 2013 Fund (351) to adjust the Thornton Ranch OS project budget that was made in error with the realignment Resolution 2015-132 which was approved in September 2015. This adjustment will ensure that the budget amount equals the allocation amount that was approved for the project.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclasse, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
351-7711-481-8011	To correct the budget amount that was made in error	\$55,047

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY

Page 3 of 4

RESOLUTION 2016 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Carole Jaramillo Dept/Div: CMO / Finance Phone No.: 986-6375

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES _____ NO X
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
 - c) Is this request is a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.
There are no other funding sources to match this request.

SANTA FE COUNTY

Page 4 of 4

RESOLUTION 2016 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 28th Day of June, 2016.

Santa Fe Board of County Commissioners

Miguel M. Chavez, Chairperson

ATTEST:

Geraldine Salazar, County Clerk

