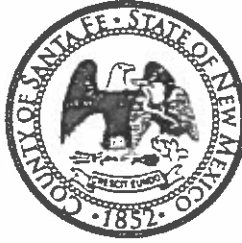


Henry P. Roybal  
*Commissioner, District 1*

Miguel M. Chavez  
*Commissioner, District 2*

Robert A. Anaya  
*Commissioner, District 3*



Kathy Holian  
*Commissioner, District 4*


Liz Stefanics  
*Commissioner, District 5*

Katherine Miller  
*County Manager*

## **MEMORANDUM**

**DATE:** June 15, 2016

**TO:** Board of County Commissioners

**FROM:** Carole Jaramillo, Finance Director 

**THRU:** Kathrine Miller, County Manager

**SUBJECT:** Resolution 2016-\_\_ A Resolution to Write-Off Uncollectible Accounts for the Santa Fe County Corrections Division (Carole Jaramillo/Finance Division)

---

### **ISSUE**

On June 10, 2014, the Board of County Commissioners approved Resolution 2014-45, a resolution adopting an Accounts Receivable Allowance for Doubtful Accounts and Write-Off Policy and Procedures. The policy establishes a process by which accounts deemed uncollectible can be removed from the County's accounts receivable listing creating a more accurate detail of accounts receivable.

### **BACKGROUND:**

The Santa Fe County Finance Division, in compliance with Resolution 2014-45, has adopted procedures to write-off uncollectible debt. The Finance Division has compiled a listing of accounts proposed to be written off in the attached schedule. The accounts in the attached schedule are the result of billings for services related to the housing of inmates based on terms and conditions of the County. The following efforts were made to collect the accounts: bills were sent to the entities and attempts to contact entities by telephone were made. As availability allowed, conversations were held with entities regarding the accounts and all appropriate attempts to resolve outstanding receivables have been made. The accounts have been delinquent more than four years and in the Finance Director's opinion they are uncollectible accounts. In accordance with Resolution 2014-45, the Finance Division is proposing accounts in the attached schedule to be written off. The period of write-off is from July of 2011 to June of 2012.

### **RECOMMENDATION:**

The Finance Division is requesting approval of the Resolution to Write-Off Uncollectible Accounts for the Santa Fe County Adult Detention Facility, effective as of the date of approval.



# THE BOARD OF COUNTY COMMISSIONERS OF SANTA FE COUNTY

Resolution No. 2016 - \_\_\_\_\_

---

## A RESOLUTION TO WRITE-OFF UNCOLLECTIBLE ACCOUNTS OF THE SANTA FE COUNTY CORRECTIONS DIVISION

---

WHEREAS, the Board of County Commissioners (Board) of Santa Fe County adopted Resolution No. 2014-45, which adopted the Accounts Receivable Allowance for Doubtful Accounts and Write-Off Policy and Procedures (Policy); and

WHEREAS, all capitalized terms not otherwise defined in this Resolution have the meaning given them in the Policy; and

WHEREAS, the Policy established criteria and procedures for the write-off of accounts from Accounts Receivable; and

WHEREAS, the Santa Fe County Finance Division has reviewed accounts for the Corrections Division and identified those that have been uncollectible for a period of more than four years; and

WHEREAS, Exhibit A identifies each account of the Corrections Division to be written-off and the amount to be written-off; and

WHEREAS, this Resolution, including Exhibit A, and/or the supporting documentation submitted to the Board in support of this Resolution (a) identifies each account proposed to be written-off; (b) states the manner in which the account has been incurred; (c) states the efforts made to collect the account and to locate the debtor; (d) states that the account has been uncollectable for a period of more than four years; and (e) includes the Finance Division Director's opinion that the accounts are uncollectable.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby directs the Finance Division to write-off the accounts listed on Exhibit A from the Accounts Receivable of the Corrections Division; provided, however, that such write-off in no way forgives the underlying charge or relieves the debtor of the obligation to pay the charge.

PASSED, APPROVED, AND ADOPTED this 28<sup>th</sup> day of June, 2016.

BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF SANTA FE

---

Miguel M. Chavez, Chairperson


**ATTEST:**

Geraldine Salazar, County Clerk

**APPROVED AS TO FORM:**

  
Gregory S. Shaffer, County Attorney

**FINANCE DIVISION DIRECTOR'S  
SIGNATURE SIGNIFYING HER OPINION  
THAT THE ACCOUNTS TO BE  
WRITTEN-OFF ARE UNCOLLECTABLE:**

  
Carole H. Jaramillo, Finance Division Director

Santa Fe County  
 Adult Detention Facility  
 Receivable Uncollectible/Write-Off  
 Receivable Period from July 2011 thru June 2012

Governmental Unit	Entity	Amount	Subtotal Unit	Grand Total
Federal (Pueblo)	BIA-San Ildefonso Pueblo	21,080.00		
	Cochiti Pueblo	3,740.00		
	Kewa Pueblo	36,635.00		
	Nambe Tribal	11,305.00		
	Northern Pueblos	1,785.00		
	Picuris Pueblo	46,325.00		
	Pojoaque Pueblo	7,395.00		
	San Felipe Pueblo	8,808.74		
	San Ildefonso Pueblo	-		
	US Marshall	325.00		
	Zia Pueblo	1,785.00	139,183.74	
County	Cibola County	425.00		
	Lincoln County	170.00		
	Los Alamos County	1,615.00		
	Luna County	2,295.00		
	McKinley County	850.00		
	Otero County	680.00		
	Rio Arriba County	52.00		
	Roosevelt County	85.00		
	Socorro County	680.00		
	Torrance County	12,070.00	18,922.00	
Municipalities	Town of Edgewood	1,020.00	1,020.00	
Private	Prison Transports	1,870.00	1,870.00	
	<b>Total Uncollectible</b>			<b>\$ 160,995.74</b>





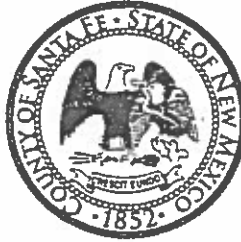




Henry P. Roybal  
Commissioner, District 1

Miguel M. Chavez  
Commissioner, District 2

Robert A. Anaya  
Commissioner, District 3



Kathy Holian  
Commissioner, District 4

Liz Stefanics  
Commissioner, District 5

Katherine Miller  
County Manager

## **MEMORANDUM**

To: Santa Fe County Board of County Commissioners

From: Carole Jaramillo, Finance Division Director 

Via: Katherine Miller, County Manager

Date: June 9, 2016

Re: Resolution 2016 - \_\_\_\_ A Resolution to Commit Santa Fe County Fund Balance (Carole Jaramillo/Finance Division)

---

## **ISSUE**

The County Manager's Office and Finance Division are seeking approval of a resolution to commit fund balance for the purpose of setting aside funds for the reserves identified in the Santa Fe County Fund Balance, Reserve and Budget Contingencies Policy.

## **BACKGROUND**

At its June 9, 2015 meeting the Board of County Commissioners passed Resolution 2015-84 adopting the Santa Fe County Fund Balance, Reserve and Budget Contingencies Policy. This policy provides a process for committing unrestricted fund balance to set aside funds for specific purposes. The Policy states: "Funds shall be set aside as a Committed Fund Balance by passage of a resolution or ordinance."

Further, the policy establishes minimum reserves that the County shall maintain in the General Fund, Special Revenue Funds which support on-going operations, and Enterprise Funds. Within the General Fund, minimum reserve requirements specifically include creation of a contingency reserve equal to 10% of the general fund budget, a disaster recovery reserve equal to 10%-15% of the unassigned fund balance from the prior year Comprehensive Annual Finance Report (CAFR), an uninsured loss reserve equal to 5% - 10% of the unassigned fund balance from the prior year CAFR, and a major infrastructure repair and replacement reserve equal to 10% - 15% of the unassigned fund balance from the prior year CAFR.

Further, in any special revenue fund or enterprise fund (excluding utilities) that supports staff and/or ongoing operations a minimum reserve requirement of 10% of the budget for that fund (excluding

grants or funds supported by non-recurring sources) is required. Finally, the Utilities enterprise fund has a minimum reserve requirement of 50% of the operating budget.

For those reserve requirements that identify a percentage range of the unassigned fund balance from the prior year CAFR, the recommended amount to be committed was determined based upon budget decisions made by the BCC in the final FY 2017 budget as presented.

### **SUMMARY**

The County Manager's Office and Finance Division are requesting that the Board of County Commissioners pass this resolution to commit fund balance for the purpose of setting aside funds for the reserves identified in the Santa Fe County Fund Balance, Reserve and Budget Contingencies Policy.

# THE BOARD OF COUNTY COMMISSIONERS OF SANTA FE COUNTY

Resolution No. 2016 - \_\_\_\_\_

---

## A RESOLUTION COMMITTING SANTA FE COUNTY FUND BALANCE

---

WHEREAS, on June 9, 2015, the Board of County Commissioners (Board) of Santa Fe County (County) passed Resolution 2015-84, which adopted the Santa Fe County Fund Balance, Reserve, and Budget Contingencies Policy (Policy); and

WHEREAS, all capitalized terms used herein have the meaning given them in the Policy; and

WHEREAS, the Policy established minimum Reserve requirements for various funds and purposes; and

WHEREAS, Section IV(F) of the Policy gives the Board the authority to set aside funds as Committed Fund Balance by passage of a resolution; and

WHEREAS, the Policy states that the Board must pass all Committed Fund Balance resolutions by June 30<sup>th</sup> of the applicable fiscal year; and

WHEREAS, County Finance Division staff has calculated the amount of funds that must be committed as Reserves for each fund and purpose to comply with the Policy, which amounts are set forth in Exhibit A by fund and/or purpose; and

WHEREAS, the Board desires to implement the Policy and set aside funds as Committed Fund Balance through adoption of this resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby commits the amounts set forth in Exhibit A for the specific purposes identified in Exhibit A.

PASSED, APPROVED, AND ADOPTED this 28<sup>th</sup> day of June, 2016.

BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF SANTA FE

\_\_\_\_\_  
Miguel M. Chavez, Chairperson

ATTEST:

\_\_\_\_\_  
Geraldine Salazar, County Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Gregory S. Shaffer, County Attorney

**FINANCE DIVISION APPROVAL:**

  
Carole H. Jaramillo, Finance Division Director

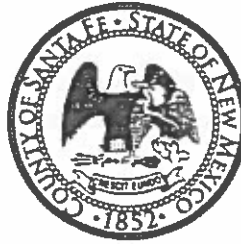




Henry P. Roybal  
Commissioner, District 1

Miguel M. Chavez  
Commissioner, District 2

Robert A. Anaya  
Commissioner, District 3



Kathy Holian  
Commissioner, District 4

Liz Stefanics  
Commissioner, District 5

Katherine Miller  
County Manager

## **MEMORANDUM**

**DATE:** June 20, 2016

**TO:** Board of County Commissioners

**FROM:** Carole Jaramillo, Finance Director

**THRU:** Kathrine Miller, County Manager

**SUBJECT:** Resolution 2016- \_\_ A Resolution Authorizing Budgeting and Expenditure of the Santa Fe County Health Care Assistance Fund for Indigent Patients and Persons Residing at Santa Fe County Detention Facilities (Carole Jaramillo/Finance Division)

---

## **ISSUE**

The Finance Division is seeking approval of a resolution clarifying the use of the health care assistance funds to affirmatively allow for use of the funds by indigent patients and persons residing at the Adult Detention Facility and the Youth Development Program.

## **BACKGROUND**

The Board of County Commissioners approved Resolution 2014-47 which established the Santa Fe County Health Care Assistance Program funded from the second one-eighth increment gross receipts tax. The resolution states "Santa Fe County's Health Care Assistance Program shall provide health care services for indigent patients domiciled in the County, and shall support the health priorities set forth in the *Santa Fe County Health Action Plan FY 2015-2017*." The resolution goes on to state that the funds may be used to pay for eligible claims and support initiative and projects to provide services to indigent patients targeted to the priorities in the health action plan.

Health services provided to indigent patients and persons who are residing at one of the County's detention facilities were not specifically addressed in Resolution 2014-47. The proposed resolution will allow for the use of Health Care Assistance Program funds to provide health services to that specific population, and authorizes the County Finance Director to budget and expend funds for that purpose.

## **RECOMMENDATION**

The Finance Division recommends approval of the resolution to authorize budgeting and expenditure of the Santa Fe County Health Care Assistance Fund for indigent patients and persons residing at Santa Fe County's detention facilities.



**THE BOARD OF COUNTY COMMISSIONERS  
OF SANTA FE COUNTY  
RESOLUTION NO. 2016 - \_\_\_\_\_**

---

**A RESOLUTION AUTHORIZING BUDGETING AND  
EXPENDITURE OF THE SANTA FE COUNTY HEALTH  
CARE ASSISTANCE FUND FOR INDIGENT PATIENTS  
AND PERSONS RESIDING AT SANTA FE COUNTY  
DETENTION FACILITIES**

---

**WHEREAS**, the Indigent Hospital and County Health Care Act ("Act"), NMSA 1978, Sections 27-5-2 *et seq.* (1965, as amended through 2014), recognizes among other things "that each individual county of this state is the responsible agency for ambulance transportation, hospital care or the provision of health care to indigent patients domiciled in that county, as determined by resolution of the board of county commissioners"; and

**WHEREAS**, the Santa Fe County Health Care Assistance Fund ("Fund") has been established pursuant to Section 27-5-7 of the Act; and

**WHEREAS**, under Section 27-5-7.1 of the Act, the Fund may be used to pay expenses associated with the "burial or cremation of an indigent person," "ambulance transportation, hospital care and health care services for indigent patients," and "county administrative expenses associated with [the forgoing] fund expenditures ..."; and

**WHEREAS**, pursuant to the Act, the Board of County Commissioners ("Board") for Santa Fe County ("County") passed Resolution No. 2014-47 expressly authorizing and limiting how the the County will budget and expend the Fund; and

**WHEREAS**, pursuant to Resolution No. 2014-47, the Board passed Resolution No. 2015-82 adopting Procedures for Processing Eligible Provider Claims Under the Indigent Hospital and County Healthcare Act; and

**WHEREAS**, under Resolution No. 2014-47, the Board did not authorize expenditures from the Fund to the full extent permitted under the Act; and

**WHEREAS**, the County incurs substantial and increasing costs in providing health care and related services to indigent persons and patients residing in the County's detention facilities; and

**WHEREAS**, to partially offset the forgoing costs, the Board now desires to expressly authorize the budgeting and expenditure of the Fund to the full extent permitted

under the Act to pay for services rendered to indigent persons and patients residing at the County's detention facilities.

**NOW, THEREFORE, BE IT RESOLVED** by the Board that, notwithstanding anything in Resolution Nos. 2014-47 or 2015-82 to the contrary, the County Finance Director is authorized to budget and expend the Fund to pay expenses associated with: (1) the burial or cremation of indigent persons residing at any County detention facility; (2) ambulance transportation, hospital care, and health care services for indigent patients residing at any County detention facility; and (3) any administrative expenses associated with the forgoing expenditures.

**PASSED, APPROVED, AND ADOPTED THIS 28<sup>th</sup> DAY OF JUNE, 2016.**

**BOARD OF COUNTY COMMISSIONERS  
OF SANTA FE COUNTY**

By: \_\_\_\_\_  
Miguel M. Chavez, Chair

Date: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
Geraldine Salazar, Santa Fe County Clerk

Date: \_\_\_\_\_

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Gregory S. Shaffer, Santa Fe County Attorney

Date: \_\_\_\_\_

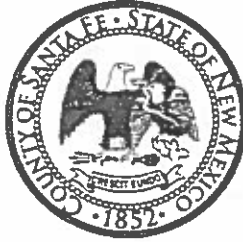




Henry P Roybal  
Commissioner, District 1

Miguel Chavez  
Commissioner, District 2

Robert A. Anaya  
Commissioner, District 3



Kathy Holian  
Commissioner, District 4

Liz Stefanics  
Commissioner, District 5

Katherine Miller  
County Manager

## **MEMORANDUM**

**Date:** June 19, 2016

**To:** Board of County Commissioners

**From:** Carole Jaramillo, Finance Director

**Via:** Katherine Miller, County Manager

**Re:** Resolution No. 2016-\_\_\_, A Resolution Adopting the Final 2016-2017 (FY 2017) Budget (Carole Jaramillo / Finance Division)

---

### **ISSUE**

The Finance Division is requesting approval of the FY 2017 Final Budget.

### **BACKGROUND**

On May 31, 2016 the Board of County Commissioners approved the FY 2017 Interim budget. The FY 2017 Interim budget was developed based upon recommendations presented during the May 10, 2016 planning session which included staff compensation, new FTE's, fixed asset renewal and replacement, expanded programming, and development of funding pools for various needs. The Finance Division has completed preparation of the FY 2017 Final Budget which includes changes from the approved FY 2017 Interim budget. Changes are:

- Adjustments to salary and benefits to reflect new hires, separations, promotions and salary adjustments which have taken place since the Interim Budget was approved.
- Adjustments to project carry over amounts.
- Adjustments to grant carry over amounts.
- Adjustments to interfund transfer amounts as necessitated by the above changes.

The proposed Santa Fe County fiscal year 2017 budget for which we are seeking approval totals \$338.6 million across 49 separate funds. The proposed budget includes:

- For non-union staff, a 1% COLA to be effective the first full pay period after 1/1/17, an equivalent amount for bargaining unit economic re-openers, and the IAFF contract proposal was built into base. Compensation packages total \$317K.

- One new full-time FTE and 10 temporary FTEs totaling \$193K net of offsetting reduction in contract services. Other HUG recommended requests will be re-evaluated after the first quarter and at mid-year of FY2017.
- Expanded programming (recurring and one-time) totaling \$3.2 million.
- Other increases to the base budget totaling \$1.0 million.
- Funding pools for energy programs, Local Economic Development Act (LEDA) projects and health insurance reserve set-aside totaling \$3.5 million.
- Fixed asset renewal and replacement maximum funding (including VURB recommendations) of \$4.9 million across all funds.
- Capital and large maintenance projects totaling \$78.6.

Also included in the proposed budget is debt service totaling \$54.3 million, of which \$35.5 million is payment the Series 2007A and Series 2007B general obligation bonds which were advance refunded last fiscal year and for which we have proceeds from that refunding bond issuance held in escrow. Finally, interfund transfers that are “double counted” totaling \$57.6 million are included in the budget.

### SUMMARY

The Finance Division is requesting approval of the resolution adopting the FY 2017 Final Budget.

# **THE BOARD OF COUNTY COMMISSIONERS OF SANTA FE COUNTY**

## **RESOLUTION NO. 2016 - \_\_\_\_**

---

### **A RESOLUTION ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2016-2017 (FY 2017)**

---

**WHEREAS**, the Board of County Commissioners (BCC) of Santa Fe County, the governing body in and for the County of Santa Fe, State of New Mexico, held an official, regular meeting on May 31, 2016, for the study and review of the Interim Budget for Fiscal Year 2016-2017 (FY 2017), with recognition of sources and uses of funds of said budget; and

**WHEREAS**, the meeting on May 31, 2016, was duly noticed in compliance with the Open Meetings Act, NMSA 1978, Chapter 10, Article 15, and County Resolution No. 2015-172; and

**WHEREAS**, the BCC duly adopted the Interim Budget at its May 31, 2016, meeting, via Resolution No. 2016-60; and

**WHEREAS**, in preparing the Final Budget for Fiscal Year 2016-2017 (FY 2017), the County Finance Department made changes to the budget based upon BCC direction at its May 31, 2016, meeting as well as technical changes; and

**WHEREAS**, the Final Budget for Fiscal Year 2016-2017 (FY 2017) was presented to and considered by the BCC at its official, regular meeting on June 28, 2016, which meeting was duly noticed in compliance with the Open Meetings Act, NMSA 1978, Chapter 10, Article 15, and County Resolution No. 2015-172.

**NOW, THEREFORE, BE IT RESOLVED** that the BCC hereby (i) adopts the Final Budget for Fiscal Year 2016-2017 (FY 2017), beginning on July 1, 2016, and ending on June 30, 2017, and (ii) respectfully requests approval of the adopted Final Budget by the Local Government Division of the New Mexico Department of Finance and Administration.

**PASSED, APPROVED, AND ADOPTED** this 28<sup>th</sup> day of June, 2016.

**BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF SANTA FE**

---

**Miguel M. Chavez, Chairperson**

**ATTEST:**

\_\_\_\_\_  
Geraldine Salazar, County Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Gregory S. Shaffer, County Attorney







Henry P. Roybal  
Commissioner, District 1

Miguel M. Chavez  
Commissioner, District 2

Robert A. Anaya  
Commissioner, District 3



Kathy Holian  
Commissioner, District 4

Liz Stefanics  
Commissioner, District 5

Katherine Miller  
County Manager

**DATE:** June 15, 2016

**TO:** Board of County Commissioners

**FROM:** Wayne Dalton, Building & Development Services Supervisor *WD*

**VIA:** Katherine Miller, County Manager  
Penny Ellis-Green, Growth Management Director *PEG*  
Vicki Lucero, Building & Development Services Manager *VL*

**RE:** Resolution To Authorize Certain Growth Management Department Staff And The Enforcement Officer For The Solid Waste Division To Issue Citations For Violations Of County Ordinances

---

**BACKGROUND:**

On March 28, 2006, Resolution No. 2006-53 was adopted which authorized certain County staff to issue citations of violations of County Ordinances.

On June 25, 2013, Resolution No. 2013-62 was adopted, repealing and replacing Resolution No. 2006-53, to authorize certain Growth Management staff and the Enforcement Officer for the Solid Waste Division to issue citations for violations of County Ordinances.

On November 27, 2013, Resolution No. 2013-128 was adopted, amending Resolution No. 2013-62, to authorize an additional Code Enforcement Officer (Daniel Diaz) to the list of those authorized to issue citations for violations of County Ordinances.

**SUMMARY:**

On January 11, 2016, the Building and Development Services Department hired a new Code Enforcement Officer to issue citations of County Ordinances. This proposed resolution includes the newly hired Code Enforcement Officer and an additional staff member. To simplify the process of reviewing and applying this Resolution, we request the BCC repeal Resolutions 2006-53, 2013-62, and 2013-128, so the substance of the Resolution is one single document rather than in three separate Resolutions.

**STAFF RECOMMENDATION:**

Staff recommends adoption of this resolution, memorializing the individuals who may enforce the Ordinances and Code of Santa Fe County in one single document.

**ATTACHMENTS:**

Exhibit A—Resolution No. 2006-53  
Exhibit B—Resolution No. 2013-62  
Exhibit C—Resolution No. 2013-128

SANTA FE COUNTY  
RESOLUTION NO. 2016- \_\_\_\_\_

---

**A RESOLUTION TO AUTHORIZE CERTAIN GROWTH MANAGEMENT  
DEPARTMENT STAFF AND THE ENFORCEMENT OFFICER FOR THE SOLID  
WASTE DIVISION TO ISSUE CITATIONS FOR VIOLATIONS OF COUNTY  
ORDINANCES; AND REPEALS AND REPLACES ALL PREVIOUS RELEVANT  
RESOLUTIONS, INCLUDING RESOLUTIONS 2006-53, 2013-62, AND 2013-128**

---

**WHEREAS**, pursuant to NMSA 1978, Section 4-37-3 (1993), County Ordinances may be enforced by prosecution for violations of County Ordinances in any Court of competent jurisdiction of the County;

**WHEREAS**, pursuant to NMSA 1978, Section 4-37-3 (B) (1993), citations for violations of County Ordinances may be commenced by the issuance of a citation charging the violation;

**WHEREAS**, pursuant to NMSA 1978, Section 4-37-3 (B) (1993), citations may be issued by County Code Enforcement Officers or other employees of the County authorized by the Board of County Commissioners to issue citations; and

**WHEREAS**, Santa Fe County will uphold County Ordinances by having Code Enforcement Officers tasked with issuing citations for violations to ensure compliance.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Santa Fe County that:

A. Santa Fe County Growth Management Department Code Enforcement Officers and Solid Waste Division Enforcement Officers are commissioned and authorized to issue citations for violations of Santa Fe County Ordinances;

B. This Resolution repeals and replaces all previous relevant resolutions, including Resolution 2006-53, 2013-62, and 2013-128;

C. The following officers are authorized and commissioned to issue citations for violations of County Ordinances:

- Wayne Dalton
- John Lovato
- Miguel "Mike" Romero
- Rick Lovato
- Arthur "Gene" Portillo
- Mathew Martinez
- Joaquin Zamora
- Joe Martinez D

• Daniel Diaz

APPROVED, ADOPTED AND PASSED this \_\_\_\_ day of \_\_\_\_\_, 2016.

BOARD OF COUNTY COMMISSIONERS

\_\_\_\_\_  
Miguel Chavez, Chairman

Attest:

\_\_\_\_\_  
Geraldine Salazar, County Clerk

Approved as to Form:

  
\_\_\_\_\_  
Gregory S. Shaffer, County Attorney

# SANTA FE COUNTY

Resolution No. 2006- 53

---

## A RESOLUTION TO COMMISSION AND AUTHORIZE CERTAIN LAND USE DEPARTMENT STAFF, THE COUNTY FIRE MARSHAL AND COUNTY FIRE PROTECTION SPECIALISTS TO ISSUE CITATIONS OF VIOLATIONS OF COUNTY ORDINANCES

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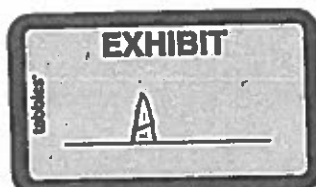
WHEREAS, pursuant to N.M. Stat. Ann. Sec. 4-37-3 NMSA 1978 (1998 Supp) county ordinances may be enforced by prosecution for violations of such ordinances in any court of competent jurisdiction of the county; and

WHEREAS, pursuant to N.M. Stat. Ann. Sec. 4-37-3 (B) NMSA 1978 (1996 Supp) citations of violations of county ordinances may be commenced by the issuance of a citation charging the violation; and

WHEREAS, pursuant to N.M. Stat. Ann. Sec. 4-37-3 (B) NMSA 1978 (1996 Supp) citations may be issued by county code enforcement officers or other county employees who are authorized by the Board of County Commissioners to issue such citations.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Code Enforcement Officers of the County Land Use Department, the County Fire Marshal and the County Fire Protection Specialists are commissioned and authorized to issue citations for violations of the Santa Fe County Land Development Code, ~~The Extra-Territorial Zoning Ordinance, The Extra-Territorial Subdivision Regulations, Fire Prevention Code (Ordinance 1998-11), the Urban-Wildland Interface Code (Ordinance 2001-11 and EZA Ordinance 2001-04)~~ and all other applicable County Ordinances. This resolution replaces all previous relevant resolutions. The officers commissioned are the following:

- Hank Blackwell
- Buster Patty
- Renee Nix
- Tim Gilmore
- Victoria DeVargas
- Greg Gallegos
- Paul Kavanaugh
- Oliver Garcia
- John Sanchez
- Rick Lovato
- Miguel Romero



SFC CLERK RECORDED 04/06/2006

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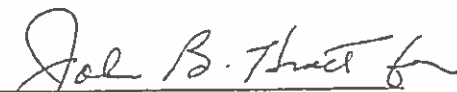
APPROVED, ADOPTED AND PASSED this 28 day of March, 2006.

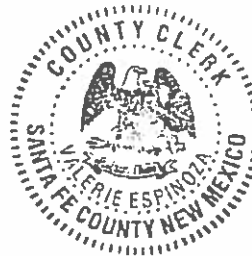
BOARD OF COUNTY COMMISSIONERS

  
HARRY B. MONTOLYA, CHAIRMAN



Approved as to Form:

  
Stephen C. Ross, County Attorney



COUNTY OF SANTA FE       )  
STATE OF NEW MEXICO     ) ss

BCC RESOLUTIONS  
PAGES: 2

I Hereby Certify That This Instrument Was Filed for  
Record On The 6TH Day Of April, A.D., 2006 at 14:56  
And Was Duly Recorded as Instrument # 1427717  
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office  
Deputy  Valerie Espinoza  
County Clerk, Santa Fe, NM

SFC CLERK RECORDED 04/06/2006



SANTA FE COUNTY  
RESOLUTION NO. 2013- 62

**A RESOLUTION TO AUTHORIZE CERTAIN GROWTH MANAGEMENT  
DEPARTMENT STAFF AND THE ENFORCEMENT OFFICER FOR THE SOLID  
WASTE DIVISION TO ISSUE CITATIONS FOR VIOLATIONS OF COUNTY  
ORDINANCES AND ASSOCIATED WAIVER OF REQUIREMENTS OF RESOLUTION  
NO. 2013-026.**

WHEREAS, pursuant to NMSA 1978, Section 4-37-3 (1993), County Ordinances may be enforced by prosecution for violations of such Ordinances in any Court of competent jurisdiction of the County;

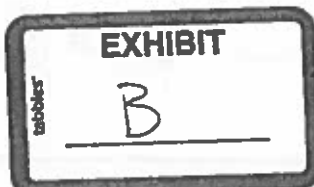
WHEREAS, pursuant to NMSA 1978, Section 4-37-3 (B) (1993), citations for violations of County Ordinances may be commenced by the issuance of a citation charging the violation;

WHEREAS, pursuant to NMSA 1978, Section 4-37-3 (B) (1993), citations may be issued by County Code Enforcement Officers or other County employees who are authorized by the Board of County Commissioners to issue citations; and

WHEREAS, pursuant to Ordinance 2013-026 resolutions must be placed on an agenda, for review and discussion at least one BCC meeting prior to being placed on a BCC agenda as an action item unless that procedure is waived by the BCC.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that:

- A. The requirements of Ordinance 2013-026 are hereby waived;
- B. Code Enforcement Officers of the County Growth Management Department and the Enforcement Officer for the Solid Waste Division are commissioned and authorized to issue citations for violations of Santa Fe County Ordinances;
- C. This Resolution repeals and replaces all previous relevant resolutions, including Resolution 2006-53;
- D. The following officers are authorized and commissioned to issue citations charging violations of County ordinances:
  - Wayne Dalton
  - John Lovato
  - Miguel "Mike" Romero
  - Rick Lovato
  - Arthur "Gene" Portillo



- Eloy Griego
- Joe Martinez

APPROVED, ADOPTED AND PASSED this 25<sup>th</sup> day of June 2013.

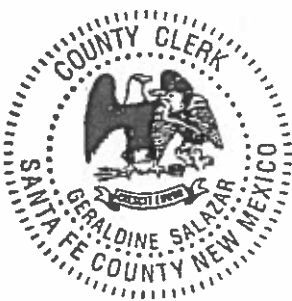
BOARD OF COUNTY COMMISSIONERS

Kathy Holian  
Kathy Holian, Chairman

Attest:  
Geraldine Salazar  
Geraldine Salazar, County Clerk

Approved as to Form:

Stephen C. Ross  
Stephen C. Ross, County Attorney



COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

BCC RESOLUTIONS  
PAGES: 2

I Hereby Certify That This Instrument Was Filed for  
Record On The 26TH Day Of June, 2013 at 11:41:55 AM  
And Was Duly Recorded as Instrument # 1710207  
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office  
Geraldine Salazar  
Deputy Marcella Salazar County Clerk, Santa Fe, NM

317-CLERK RECORDED 06/26/2013

SANTA FE COUNTY

RESOLUTION NO. 2013- 128

**A RESOLUTION AMENDING RESOLUTION NO. 2013-62 BY ADDING A CODE ENFORCEMENT OFFICER TO THE LIST OF THOSE AUTHORIZED TO ISSUE CITATIONS FOR VIOLATIONS OF COUNTY ORDINANCES**

**WHEREAS**, pursuant to NMSA 1978, Section 4-37-3 (1993), County Ordinances may be enforced by prosecution for violations of such Ordinances in any Court of competent jurisdiction of the County;

**WHEREAS**, pursuant to NMSA 1978, Section 4-37-3 (B) (1993), citations for violations of County Ordinances may be commenced by the issuance of a citation charging the violation;

**WHEREAS**, pursuant to NMSA 1978, Section 4-37-3 (B) (1993), citations may be issued by County Code Enforcement Officers or other County employees who are authorized by the Board of County Commissioners to issue citations;

**WHEREAS**, Resolution No. 2013-62 designated the Code Enforcement Officers authorized by the Board of County Commissioners to issue citations; and

**WHEREAS**, that resolution must now be amended to add an additional Code Enforcement Officer to the list of those authorized to issue citations.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Santa Fe County that:

- A. Daniel Diaz is added to the list of officers authorized and commissioned to issue citations charging violations of County ordinances, as set forth in Resolution 2013-62.
- B. All provisions of Resolution No. 2013-62 not herein amended remain in full force and effect.

EXHIBIT

C

SFC CLERK RECORDED 11/27/2013

9

APPROVED, ADOPTED AND PASSED this 26 day of Nov., 2013.

BOARD OF COUNTY COMMISSIONERS

Kathy Holien  
Kathy Holien, Chair

Attest:

Geraldine Salazar 11-26-13

Geraldine Salazar, County Clerk

Approved as to Form:

Stephen C. Ross  
Stephen C. Ross, County Attorney



COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

BCC RESOLUTIONS  
PAGES: 2

I Hereby Certify That This Instrument Was Filed for  
Record On The 27TH Day Of November, 2013 at 01:04:43 PM  
And Was Duly Recorded as Instrument # 1724267  
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office  
Geraldine Salazar  
Deputy Geraldine Salazar County Clerk, Santa Fe, NM

SFC CLERK RECORDED 11/27/2013



