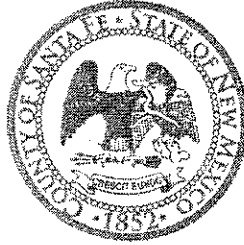


Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: *June 29, 2018*

TO: *Board of County Commissioners*

FROM: *Bill Taylor, Procurement Manager, CPO*

VIA: *Katherine Miller, County Manager*
David Sperling, Fire Department, Chief
Stephanie S. Schardin, Finance Director

ITEM AND ISSUE: BCC Meeting July 10, 2018

Request Approval of Amendment No. 1 to Price Agreement No. 2017-0240-FD/IC with L.N. Curtis & Sons for an Indefinite Quantity Purchase of Bunker Gear for Santa Fe County Fire Department; Authorizing the County Manager to Sign the Purchase Order. (Bill Taylor, Purchasing Division)

SUMMARY:

In July 2017, Santa Fe County Fire Department entered into Agreement No. 2017-0240-FD/IC with L.N. Curtis & Sons for the purchase of an indefinite quantity of bunker gear for the Department.

The Agreement is due to expire July 25, 2018. The approval of Amendment No. 1 will extend the term of the Agreement an additional year, from July 26, 2018 to July 25, 2019.

Pursuant to County Resolution 2014-143, contracts for an indefinite quantity require approval by the Board of County Commissioners.

BACKGROUND:

The Santa Fe County Purchasing Division conducted an Invitation for Bid (IFB) pursuant to 13-1-103 NMSA 1978. According to Section 13-1-104 NMSA 1978, the IFB was advertised in the Legal Section of the New Mexican and the Albuquerque Journal as well as posted to the County's web site. Bids were accepted from the following firms:

Municipal Emergency Services, Inc. (Tempe, AZ)
LN Curtis (Phoenix, AZ)

102 Grant Avenue · P.O. Box 276 · Santa Fe, New Mexico 87504-0276 · 505-986-6200 · FAX:
505-995-2740 www.santafecountynm.gov

Artesia Fire (Albuquerque, NM)- Submitted a bid but the required samples provided to the County submitted did not meet the minimum specifications.

Each piece of the structural firefighting gear was put through a series of comprehensive functional and material tests by representatives of the Santa Fe County Fire Department to determine which bunker gear met National Fire Protection Association (NFPA). G extreme 3.0, manufactured by Globe Products and distributed by L.N. Curtis & Sons, met or exceeded the equipment specifications and provides the best value for Santa Fe County Fire Department staff.

ACTION REQUESTED:

The Fire Department requests approval of Amendment No. 1 to Agreement No. 2017-0240-FD/IC with L.N. Curtis & Sons, extending the term an additional year for the purchase of an indefinite quantity of Bunker Gear for Santa Fe County Fire Department. The Purchasing Division also requests signature authority for the County Manager to execute the purchase order.

**AMENDMENT NO. 1 TO
INDEFINITE QUANTITY PRICE AGREEMENT
BETWEEN SANTA FE COUNTY
AND L.N. CURTIS & SONS
FOR BUNKER GEAR**

THIS AMENDMENT is made and entered into on the _____ day of _____, 2018, by and between **Santa Fe County** (hereinafter "County") and **L.N. Curtis & Sons, Southwest Division**, located at 4647 South 33rd Street, Phoenix, AZ 85040 (hereinafter "Contractor").

WHEREAS, in accordance with NMSA 1978, Section 13-1-112, the County issued IFB No. 2017-0240-FD/IC for bunker gear for the Santa Fe County Fire Department; and

WHEREAS, the County and Contractor entered into Agreement No. 2017-0240-FD/IC on July 25, 2017 ("Agreement") to provide these products; and

WHEREAS, the term of the Agreement is due to expire July 25, 2018 and the County wishes to extend the term of the Agreement one year; and

WHEREAS, according to Section 7 (Amendment) the Agreement may be amended by an instrument in writing executed by the parties; and

WHEREAS, the parties wish to amend the Agreement to extend the term one year to July 25, 2019.

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

1. Article 4. (Term of this Agreement) a subparagraph a) is inserted to read as follows:

a) By Amendment No. 1 to this Agreement, the term is extended for one year from July 25, 2018 to July 25, 2019.

2. All other provisions of the Agreement not specifically amended or modified by this Amendment shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have duly executed this Amendment as of the date of the last signature by the parties below.

SANTA FE COUNTY:

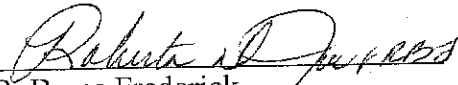
Anna Hansen, Chair
Santa Fe County Board of County Commissioners

ATTESTATION:

Geraldine Salazar,
Santa Fe County Clerk

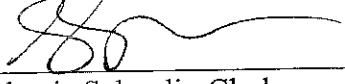
Date

Approved as to form:


R. Bruce Frederick
Santa Fe County Attorney

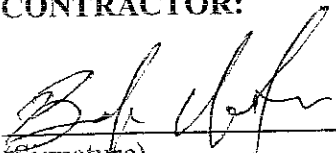
6-20-18
Date

Finance Department:


Stephanie Schardin Clarke
Finance Director

6/21/18
Date

CONTRACTOR:


(Signature)

6/26/18
Date

BRENDON NORTON
(Print name)

CUSTOMER SERVICE & OPERATIONS MANAGER
(Print title)

**PRICE AGREEMENT
BUNKER GEAR FOR THE FIRE DEPARTMENT**

THIS AGREEMENT is made and entered into this 25 day of July, 2017 by and between **Santa Fe County**, a political subdivision of the County of the State of New Mexico (hereinafter referred to as "the County") and **L.N. Curtis & Sons, Southwest Division**, located at 4647 South 33rd Street, Phoenix, AZ 85040 (hereinafter referred to as the "Contractor.")

IT IS MUTUALLY AGREED BETWEEN THE PARTIES:

1. DEFINITIONS

- A. "County" shall mean the County of Santa Fe, New Mexico.
- B. "Using Department or Department" shall mean a Department of Santa Fe County.
- C. "Purchase Order" shall mean a fully executed Purchase Document issued by the County Purchasing Department that specifies the items and services to be provided by the Contractor.
- D. "Price Agreement" means this indefinite quantity Price Agreement which requires the Contractor to provide the items to a Using Department which issues a Purchase Order.
- E. "Price" means the prices paid by the County and its Departments for the uniforms for the Sheriff's Office as described in Exhibit A.

2. GOODS TO BE PROVIDED

- A. **Purchase.** Exhibit A of this Price Agreement is the prices for the Contractor's services and deliverables. Exhibit A also indicates any specifications required for the items that are subject of this Price Agreement.
- B. **Items Listed on Attachment A.** The County may issue Purchase Orders for the purchase of the items listed on Exhibit A. Any service ordered by the County must be an item described on Exhibit A. All orders issued hereunder must bear both an order number and the number of this Price Agreement #2017-0240-FD/IC.
- C. **Quantities.** It is understood that this is an indefinite quantity Price Agreement and the County may purchase any quantity of the items listed on Exhibit A on an as-needed basis. No guarantee or warranty is made or implied that any order for any definite quantity of items be issued under this Price Agreement. The Contractor is required to accept the Purchase Order and furnish the item(s) and service.
- D. **Specifications.** The items furnished under this Price Agreement shall meet or exceed the specifications provided in the Information for Bidders, IFB# 2017-0240-FD/IC including all Addenda. Orders issued pursuant to this Agreement must show the applicable Price Agreement items/services(s) and price(s).
- E. **Delivery and Billing Instructions.**
 - 1. The Contractor shall deliver the items in accordance with the County's instructions. The Contractor shall also deliver, with the items ordered, an invoice listing the order number and the Price Agreement number.
 - 2. Whenever, the Department does not accept any deliverable and returns it to the Contractor, all related documentation furnished by the Contractor shall be returned also.

3. The Department will inform the Contractor within five business days that a deliverable is unacceptable by the Department.
4. Prices listed in Exhibit A, for each item, shall be the fixed prices and rates for the items and services.

3. PAYMENT. All payments under this Price Agreement are subject to the following provisions:

- A. **Inspection.** Final inspection and acceptance of a deliverable shall be made by the Using Department.
- B. **Acceptance.** In accordance with NMSA 1978, Section 13-1-158, the Using Department shall determine if the services and deliverables meet specifications and will accept the services or deliverables if they meet specifications. No payment shall be made for any service until the service has been accepted in writing by the Using Department. Unless otherwise agreed upon, between the Department and the Contractor within thirty (30) days from the delivery and receipt of services or deliverable, the Using Department shall issue a written certification of complete or partial acceptance or rejection of any service or deliverable. Unless the Using Department gives notice of partial acceptance or rejection within the time specified in Paragraph 2 above, the services or deliverables will be deemed to have been accepted.
- C. **Issuance of Orders.** Only written, signed and properly executed Purchase Orders are valid under this Price Agreement.
- D. **Payment.** County shall pay Contractor on an invoice received from Contractor within thirty (30) days from the date the County approves the invoice.
- E. **Taxes.** Applicable gross receipts taxes or local option tax(es) shall be included on each invoice and shown as a separate item on each invoice. The payment of taxes for any money received under this Agreement shall be the Contractor's sole responsibility and must be reported under the Contractor's federal and county tax identification number(s). If the Using Department is exempt from the New Mexico gross receipts tax or local option taxes for the transaction, the Using Department shall provide the Contractor written evidence of such exemption(s).

4. TERM OF THIS AGREEMENT. This Price Agreement shall not become effective until approved in writing by all the parties as shown by their signatures below. The term of this Agreement shall be 1 year from the Effective Date. The County has the option to extend this Agreement at the same price, terms and conditions for a period of 3 additional years. The County may exercise this option by submitting a written notice to Contractor that the Agreement will be extended an additional year. The notice must be submitted to Contractor at least sixty (60) days prior to expiration of the term of this Agreement. The term of this Agreement shall not exceed four years in total.

5. CANCELLATION.

- A. The County reserves the right to cancel without cost to the County all or any part of any order placed under this Price Agreement if the services or deliverables fail to meet the requirements of this Price Agreement.
- B. The failure of the Contractor to perform its obligations under this Price Agreement shall constitute a default of this Price Agreement.

- C. The Contractor may be excused from performance if the Contractor's failure to perform the order arises out of causes beyond the control and without the fault or negligence of the Contractor, unless the County shall determine that the item, to be furnished by a sub-contractor, is obtainable from other sources in sufficient time to permit the Contractor to meet the required delivery schedule.
- D. Such causes of excuse include, but are not limited to, acts of God or the public enemy, acts of the County or Federal government, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, unusually severe weather and defaults of sub-contractors due to any of the above.
- E. The County may cancel all, or any part, of any order without cost to the County if the Contractor fails to meet material provisions of the order and the Contractor shall be liable for any excess costs incurred by the County that is associated with such default.

6. TERMINATION.

- A. **For Convenience.** Consistent with applicable New Mexico laws, this Price Agreement may be terminated by the County, without penalty, at any time prior to the Termination date of this Price Agreement. County will provide at least twenty (20) days prior written notice to the Contractor of the date of termination. Notice of Termination of this Price Agreement shall not affect any outstanding order(s) issued under this Price Agreement prior to the effective date of termination for convenience by the County.
- B. **For Cause.** Either party may terminate this Agreement for cause based upon material breach of this Agreement by the other party, provided that the non-breaching party shall give the breaching party written notice specifying the breach and shall afford the breaching party a reasonable opportunity to correct the breach. If, within thirty (30) days, after receipt of a written notice, the breaching party has not corrected the breach or, in the case of a breach which cannot be corrected in thirty (30) days, begin and proceed in good faith to correct the breach, the non-breaching party may declare the breaching party in default and terminate the Agreement effective immediately. The non-breaching party shall retain any and all other remedies available to it under the law.

7. AMENDMENT. Except for amendment affecting price(s), this Price Agreement may be amended by mutual agreement of the County and the Contractor upon written notice by either party to the other. Any such amendment shall be in writing and signed by the parties hereto. Unless otherwise agreed to by the parties, an amendment shall not affect any outstanding Purchase Order(s) issued, by the County, prior to the effective date of the amendment.

8. ASSIGNMENT. Contractor shall not sell, assign, pledge, transfer, or otherwise convey any of its rights or interests in this Price Agreement.

9. NON-COLLUSION. In signing this Price Agreement, the Contractor certifies it has not, either directly or indirectly, entered into action in restraint of free competitive bidding in connection with its offer and this Price Agreement.

10. RECORDS. During the term of this Price Agreement and for three (3) years thereafter, the Contractor shall maintain detailed records pertaining to the services or deliverables provided. These records shall be subject to inspection by the Department, the County and State Auditor and

other appropriate County authorities. The County shall have the right to audit billings both before and after payment. Payment under this Price Agreement shall not foreclose the right of the Department to recover excessive or illegal payments.

11. APPROPRIATIONS. The terms of this Price Agreement, and any orders placed under it, are contingent upon sufficient appropriations and authorization being made by the Board of County Commissioners for the performance of this Price Agreement. If sufficient appropriations and authorization are not made, this Price Agreement, and any orders placed under it, shall terminate upon written notice being given to the Contractor. The County's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final.

12. CONFLICT OF INTEREST. The Contractor warrants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with any performance required under this Price Agreement. The Contractor shall comply with any applicable provisions of the New Mexico Governmental Conduct Act and the New Mexico Financial Disclosures Act.

13. APPROVAL OF CONTRACTOR'S REPRESENTATIVES. The County reserves the right to require a change in Contractor representatives if the assigned representatives are not, in the opinion of the County, serving the needs of the County adequately.

14. SCOPE OF AGREEMENT, MERGER. This Price Agreement incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof and all such covenants, agreements and understandings have been merged into this written Price Agreement. No prior agreement or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Price Agreement.

15. NOTICE. The New Mexico Procurement Code, NMSA 1978, Sections 13-1-28 through 13-1-199 imposes civil misdemeanor criminal penalties for its violation. In addition, the New Mexico criminal statutes impose penalties for bribes, gratuities and kickbacks.

16. INDEMNIFICATION. The Contractor shall hold the County and its Departments, agencies and employees harmless and shall indemnify the County and its agencies and employees against any and all claims, suits, actions, liabilities and cost of any kind, including attorney's fees for personal injury or damage to property arising from the acts or omissions of the Contractor, its agents, officers, employees, or sub-contractors. The Contractor shall not be liable for any injury or damage as a result of any negligent act or omission committed by the Department, its officers or employees.

17. THIRD PARTY BENEFICIARY. This Price Agreement was not intended to and does not create any rights in any persons not a party hereto.

1. NEW MEXICO TORT CLAIMS ACT. No provision of this Price Agreement modifies or waives any sovereign immunity or limitation of liability enjoyed by the County and its Departments or its "public employees" at common law or under the New Mexico Tort Claims Act, NMSA 1978, Section 41-4-1, et seq.

19. INSURANCE.

- A. General Conditions. The Contractor shall submit evidence of insurance as is required herein. Policies of insurance shall be written by companies authorized to write such insurance in New Mexico.
- B. General Liability Insurance, Including Automobile. The Contractor shall procure and maintain during the life of this Price Agreement a comprehensive general liability and automobile insurance policy with liability limits in amounts not less than \$1,000,000 combined single limits of liability for bodily injury, including death, and property damage for any one occurrence. Said policies of insurance shall include coverage for all operations performed for the County by the Contractor; coverage for the use of all owned, non-owned, hired automobiles, vehicles and other equipment, both on and off work; and contractual liability coverage under which this Price Agreement is an insured contract. Santa Fe County shall be named an additional insured on the policy.
- C. Worker's Compensation Insurance. The Contractor shall comply with the provisions of the Worker's Compensation Act.
- D. Increased Limits. If, during the life of this Price Agreement, the Legislature of the State of New Mexico increases the maximum limits of liability under the Tort Claims Act (NMSA 1978, Sections 41-4-1 through 41-4-29, as amended), the Contractor shall increase the maximum limits of any insurance required herein.

20. APPLICABLE LAW. This Price Agreement shall be governed by the laws of the State of New Mexico.

21. CHOICE OF LAW. This Price Agreement shall be governed by and construed in accordance with the laws of the State of New Mexico. The parties agree that the exclusive forum for any litigation between them arising out of or related to this Price Agreement shall be in the First Judicial District Court of New Mexico, located in Santa Fe County, New Mexico.

22. INVALID TERM OR CONDITION/SEVERABILITY. The provisions of this Price Agreement are severable, and if for any reason, a clause, sentence or paragraph of this Price Agreement is determined to be invalid by a court or department or commission having jurisdiction over the subject matter hereof, such invalidity shall not affect other provisions of the Price Agreement, which can be given effect without the invalid provision.

23. ENFORCEMENT OF AGREEMENT. A party's failure to require strict performance of any provision of this Price Agreement shall not waive or diminish that party's right thereafter to demand strict compliance with that or any other provision. No waiver by party or any of its rights under this Price Agreement shall be effective unless express and in writing, and not effective waiver by a party of any of its right shall be effective to waive any other rights.

24. **SURVIVAL.** The Provisions of the following listed paragraphs shall survive termination of this Price Agreement: Delivery & Billing Instructions; Records; Indemnification; Applicable Law; and Survival.

25. **NOTICES.** Either party may give written notice to the other party in accordance with the terms of this Price Agreement. Any written notice required or permitted to be given hereunder shall be deemed to have been given on the date of delivery if delivered by personal service or hand delivery or three (3) business days after being mailed.

To the County:
Santa Fe County Fire Department
Attn; Fire Chief
PO Box 276
Santa Fe, New Mexico 87504-0276

To the Contractor:
L.N. Curtis & Sons
Attn: Brendon Norton
4647 South 33rd St.
Phoenix, AZ 85040

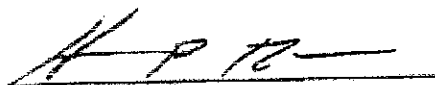
Either party may change its representative or address above by written notice to the other in accordance with the terms of this Price Agreement. The carrier for mail delivery and notices shall be the agent of the sender.

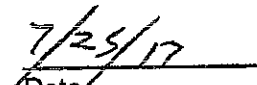
26. **APPOINTMENT OF AGENT FOR SERVICE OF PROCESS, if applicable**

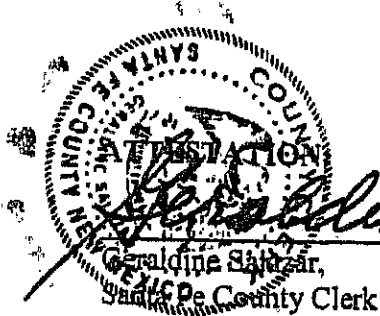
The Contractor hereby irrevocably appoints, CT Corporation System, a New Mexico business located at, 206 Coronado Ave, Espanola, NM 87532-2792, as its agent upon whom process and writs in any action or proceeding arising out of or related to this Agreement may be served. The Contractor acknowledges and agrees that service upon its designated agent shall have the same effect as though the Contractor were actually and personally served within the state of New Mexico.

IN WITNESS WHEREOF, the parties have executed this Price Agreement as of the date of execution by:

SANTA FE COUNTY:


Henry P. Roybal, Chair
Santa Fe County Board of County Commissioners


Date



Geraldine Salazar,
Santa Fe County Clerk

Approved as to form:

Gregory S. Shaffer
Gregory S. Shaffer
Santa Fe County Attorney

7-25-2017

Date

7-11-17
Date

Finance Department Approval:

Don D. Moya
Don D. Moya
Santa Fe County Finance Director

7-10-17
Date

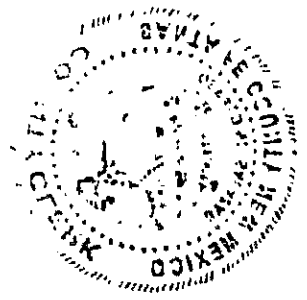
CONTRACTOR:

Brian Holt

7-18-17
Date

By: BRENDON NORTON
(Print Name)

Its: CUSTOMER SERVICE & OPS. MANAGER
(Print Title)





Please offer your best price, for each item as outlined below. The Bidders shall complete the following bid sheet in full, for Bid No. 2017-0240-FD/IC, including signature at the bottom as stated. All bids shall be based on the samples bunker gear provided and evaluated by the Santa Fe County Fire Department. Be advised that award may be made without discussion with Bidders on offers received. Offers will be accepted until 2:00 P.M. on July 10, 2017.

Item	Est. Qty	Item Description	Price Per Item	Written in Words
1.	100 ✓	Structural Firefighting Coat Per Specifications Brand Name <u>Globe GXTREME 3.0</u> Stock # <u>G-XTREME 3.0 JACKET GLOBE</u>	\$ 1,205.00	One thousand, two hundred and five dollars and no cents
1. a	100	Structural Firefighting Coat Black PBI Brand Name <u>Globe GXTREME 3.0</u> Stock # <u>G-XTREME 3.0 JACKET GLOBE</u> (Black Agility)	\$ 1,205.00	One thousand, two hundred and five dollars and no cents
2.	100 ✓	Structural Firefighting Pants Per Specifications Brand Name <u>Globe GXTREME 3.0</u> Stock # <u>G-XTREME 3.0 PANTS GLOBE</u>	\$882.00	Eight hundred and eighty-two dollars and no cents
2. a	100	Structural Firefighting Pants Black PBI Brand Name <u>Globe GXTREME 3.0</u> Stock # <u>G-XTREME 3.0 PANTS GLOBE</u> (Black Agility)	\$ 882.00	Eight hundred and eighty-two dollars and no cents
3.	100 ✓	Structural Firefighting Helmet Per Specifications Brand Name <u>Bullard</u> Stock # <u>USTM6R350 BULRD - MATTE</u> <u>UST6R350 BULRD - GLOSS</u>	\$280.00 (Matte) \$291.00 (Gloss)	Two hundred sixty dollars and no cents Two hundred ninety-one dollars and no cents
4.	100 ✓	Structural Firefighting Gloves Per Specifications Brand Name <u>Shelby</u> Stock # <u>5280G SHELBY</u>	(\$50.00 for leather helmet shield purchased separately) \$78.00	Fifty dollars and no cents Seventy-eight dollars and no cents
5.	100 ✓	Structural Firefighting Boots Per Specifications Brand Name <u>Globe Footgear</u> Stock # <u>G301300 GLO - Onyx Boots</u>	\$309.00	Three hundred and nine dollars and no cents
6.	100 ✓	Flame Resistant Fire Fighting Hood Brand Name <u>PGI Cobra</u> Stock # <u>3049298 PGI- Cobra Carbon Hood</u>	\$34.00	Thirty-four dollars and no cents

Bidder's Name: L.N. Curtis & sons

Bidder's Phone: 877-453-3911 email: BNorton@LNCurtis.com

Signature Of Authorized Bidder's Agent:
Title: Customer Service & Operations Manager

