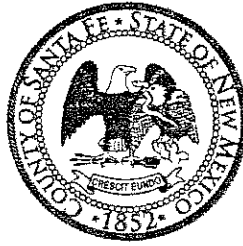


Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

Date: July 26, 2016
To: Board of County Commissioners
Via: Katherine Miller, County Manager *KM 7/20/16*
From: Tony Flores, Deputy County Manager
Subject: Appointment of Two Santa Fe County Representatives to the City of Santa Fe's Library Board

Background and Summary

The City of Santa Fe created the City of Santa Fe Library Board (Board) to serve as an advisory board to their governing body. The Board is charged with recommending, in consultation with the head librarian and staff, policies on the use of the library, book selection, acceptance of gifts and bequests, and other such matters as a public library board may properly recommend policy on. (Ord. #1962-13, §2; Code 1973, §15-6; Ord. No. 1979-34, §15.1-6; Ord. No. 1980-41, §7; SFCC 1981, §8-2-1)

The Board shall consist of seven (7) members, five (5) of whom shall be residents of the city, and two (2) of whom shall be residents of Santa Fe county outside the incorporated boundaries of the City...County residents shall be appointed by the mayor on the advice of the county commission and with approval of the majority of the city council... (Ord. #1962-13, §4; Code 1973, §15-8; Ord. #1976-20, §2; Ord. #1979-34, §15.1.8; Ord. #1980-41, §9; SFCC 1981, §8-2-2)

Currently, both the County positions are vacant and the City of Santa Fe has requested recommendations for the County positions from the Board of County Commission.

Staff conducted two separate calls for interested members for the vacant seats and as a result staff received the following potential candidates:

- Kipp Bentley
- Rebecca A. Allahyari
- William Rushing
- Carol Nolden
- Charlotte June Wilson
- Susan T. Gilbert
- John Kadlecek

Recommendation

Staff has reviewed the candidates and worked with the City of Santa Fe and staff is recommending that the Board of County Commission shall recommend to the Mayor of the City of Santa Fe the following County residents to serve on the City of Santa Fe's Library Board:

- Rebecca A. Allahyari
- Susan T. Gilbert

Exhibits:

- A – City of Santa Fe Library Board Ordinance
- B – Kipp Bentley
- C – Rebecca A. Allahyari
- D – William Rushing
- E – Carol Nolden
- F – Charlotte June Wilson
- G – Susan T. Gilbert
- H – John Kadlecek

6-11 LIBRARY BOARD.

6-11.1 Library Board Created; Duties.

There is hereby created a "public library board" as an advisory board to the governing body. The board is charged with recommending, in consultation with the head librarian and staff, policies on the use of the library, book selection, acceptance of gifts and bequests, and such other matters as a public library board may properly recommend policy on. (Ord. #1962-13, §2; Code 1973, §15-6; Ord. No. 1979-34, §15.1-6; Ord. #1980-41, §7; SFCC 1981, §8-2-1)

6-11.2 Membership; Appointment; Terms; Compensation and Officers.

The board shall consist of seven (7) members, five (5) of whom shall be residents of the city, and two (2) of whom shall be residents of Santa Fe county outside the incorporated boundaries of the city. City resident members shall be appointed by the mayor with the approval of the majority of the city council. County residents shall be appointed by the mayor on the advice of the county commission and with approval of a majority of the city council. Members shall serve without compensation. The mayor, with the consent of the city council may also designate from the city council an ex-officio member of the library board. Board members shall serve three (3) year staggered terms. Members shall be appointed to and shall serve no more than two (2) consecutive full terms, provided, however, that such limitations shall not apply to any partial terms to which members may from time to time be appointed because of vacancies occurring as a result of resignation, death or removal of members. Terms of ex-officio members from the city council shall be for two (2) years, with no regard for terms of office of regular members and with no limitations as to number of consecutive terms an ex-officio may serve. At the board's first regular meeting in July of each even-numbered year, members shall elect a president, vice-president, and such other officers as may be necessary and proper to carry out the functions of a public library board. (Ord. #1962-13, §4; Code 1973, §15-8; Ord. #1976-20, §2; Ord. #1979-34, §15.1-8; Ord. #1980-41, §9; SFCC 1981, §8-2-2)

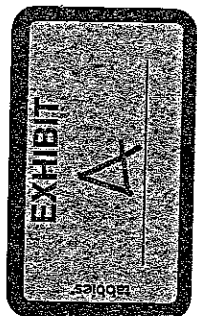
6-11.3 Removal of Members.

Members of the library board shall serve at the pleasure of the governing body and may be removed at any time by the governing body. (Ord. #1962-13, §5; Code 1973, §15-9; Ord. #1979-34, §15.1-9; Ord. #1980-41, §10; SFCC 1981, §8-2-3)

6-11.4 Filling of Vacancies.

On the death, removal, resignation, change of residence from the city or inability of a member of the board to act, a vacancy on the board shall exist. This vacancy shall be filled by appointment by the mayor with the consent and approval of the city council for the unexpired portion of the term of such member. (Ord. #1962-13, §6; Code 1973, §15-10; Ord. #1979-34, §15.1-10; Ord. #1980-41, §11; SFCC 1981, §8-2-4)

Any person violating any of the provisions of Section 1-3 of Chapter I, SFCC 1987, or any of the rules and regulations posted in the library, or carrying away without authority, misusing, cutting, writing on, damaging, defacing, tearing or destroying any book, periodical, map, newspaper, audio-visual materials, or any property devoted to the public library use shall be assessed a fine for replacement or repair of any damaged property. Any person who refuses to pay the fine shall be punished in accordance with Section 1-3, SFCC 1987. (Ord. #1962-13, §10; Code 1973, §15-5; Ord. #1979-34, §15.1-5; Ord. #1980-41, §6; SFCC 1971, §8-2-5)



Pat Hodapp
Santa Fe Public Library
145 Washington Ave.
Santa Fe, NM 87501

June 20, 2016

Dear Ms. Hodapp-

I'm very interested in seeking a position on the Santa Fe Library Board of Directors. However, I understand your openings at this time are for city residents only. I live in Santa Fe County, so I'd like to know when the county seat on the Board will be open. My contact information is below.

A career educator, I'm currently a Senior Fellow with the Center for Digital Education and a Program Architect with the non-profit eLearn Institute. I worked for many years in Denver Public Schools, first as a classroom teacher, then as a librarian, and then for the bulk of my time in Denver I was an administrator in charge of the district's educational technology and library programs.

Up until my departure from Denver three years ago, I was engaged in helping our schools make a thoughtful transition from print to digital instructional resources and also on incorporating e-books into their library collections. Additionally, I worked to build greater collaborations between the school district and the Denver Public Library so we could collectively better meet the needs of our students and their families.

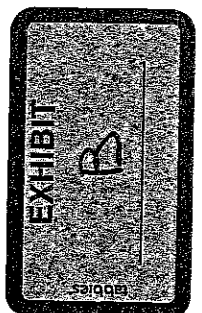
I care deeply about the role of libraries as a cornerstone of vital communities and remain focused on the changing role libraries must play in our increasingly digital society. I believe I could bring a valuable perspective to the Santa Fe Library Board. And when there is such an opportunity to do so, I would be honored to serve the citizens of Santa Fe in that capacity.

I look forward to hearing from you regarding the status of the county Library Board seat. Also please let me know if any additional information is needed from me in that regard.

Sincerely,

Kipp Bentley
7 Estambre Road
Santa Fe, NM 87508

Kipp.Bentley@gmail.com
505-603-4881



To: Santa Fe County Commissioners
From: Rebecca A. Allahyari
Re: Library Board Reappointment Request
Date: 14 June 2016

I write to express my interest in being re-appointed to the Santa Fe Public Library Board. The County Commissioners approved my initial appointment to the board at their meeting on 30 July 2013, and the City Council granted their approval to my appointment at their meeting on 14 August 2013. I remain a resident of the county but not the city of Santa Fe and would be honored to continue serving the library as one of two county representatives to the Santa Fe Public Library Board.

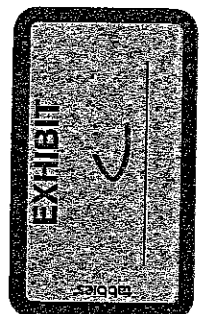
I continue to be a frequent user of the Main Library and also stop by Southside occasionally. As a tutor of secondary school students, I encourage students to frequent the library and avail themselves of its extensive young adult nonfiction collection for papers on not only Southwest history but also global studies and history. I remind students who struggle with reading that they can check-out audio-classics and listen while they read along to a print copy of books such as *Frankenstein* or *Things Fall Apart*.

This is a critical moment for the Santa Fe Libraries. As the newly elected Vice President of the Board, I hope to continue work on the board as we begin a planning process to map how our libraries might best meet the civic, literary, and technological needs of a diverse community. Libraries are a rare public space accessed by some via the internet but also one of the few public settings open to diverse individuals and groups of varying ages, classes, and ethnicities. I hope to be part of a planning process that is proactive and imaginative and not merely reactive as the board considers the future of our libraries, their resources, and buildings.

A resume and letter to the *New Mexican* follows this letter. Thank you for your consideration.

Rebecca A. Allahyari, PhD

P.O. Box 672 | Tesuque, NM, 87574



REBECCA A. ALLAHYARI

EDUCATION

University of California, Davis, Ph.D. Sociology, with a Designated Emphasis in Feminist Theory and Research Methods, 1995

Swarthmore College, B.A., Political Science, with a Concentration in Public Policy, 1986

EMPLOYMENT AND PROFESSIONAL AFFILIATIONS

Tutor, Santa Fe Preparatory School. Work with diverse students including Breakthrough students and Pueblo students to help them in math classes through Algebra I as well as reading and paper writing in Upper School. Have also helped students with ACT essay writing and will be a teaching summer Pre Algebra review course for students entering Algebra I. 2013 - present

Research Associate, School for Advanced Research (formerly School of American Research), Member of the internal Academic & Artistic Affairs Committee which develops intellectual and artistic endeavors at the SAR and reviews applications for the Resident Scholar program, the Artistic Fellowships, and the Advanced Seminar series, and a member of the Institutional Review Board, 2002 - 2012

Visiting Assistant Professor, Religious Studies Department and Sociology Department, University of California, Santa Barbara, 2001-02

Affiliate Scholar, School of American Research, 2000-01

Visiting Assistant Professor and Member of the Graduate Faculty, Women's Studies Dept. and Program and American Studies Dept., University of Maryland, College Park, 1999-00

Affiliate Fellow and Participant in Religion and Culture Workshop, Center for the Study of American Religion, Princeton University, 1998-99

Lecturer and Member of the Graduate Faculty, Women's Studies Dept. and Program and American Studies Dept., University of Maryland, College Park, 1995-98

Lecturer, Women's Studies Dept., Georgetown University, 1996

SELECTED PUBLICATIONS

Book:

Visions of Charity: Volunteer Workers and Moral Community. University of California Press, 2000

Book Chapters:

"Homeschooling the Enchanted Child: Anxious Devotions in the Domestic Southwest." In Courtney Bender and Ann Taves (Eds.), *What Matters? Ethnographies of Value in a (not so) Secular Age*, New York: Columbia University Press, 2012

"Christian Soldiers and Downshifters: US Homeschoolers on the World." Pp. 142-64 in Keishin Inaba and Ruben L. F. Habito (Eds.), *The Politics of Altruism : Caring and Religion in a Global Perspective*, Newcastle, UK: Cambridge Scholars Press, 2006

"Becoming Feminist Cyber-Ethnographers." Pp. 236-54 in Nancy A. Naples and Karen Bojar (Eds.), *Teaching Feminist Activism: Strategies from the Field*, Routledge Press, 2002

"The Felt Politics of Charity: Serving the 'Ambassadors of God' and Saving the 'Sinking Classes.'" Pp. 195-211 in Jeff Goodwin, James M. Jasper, and Francesca Polletta (Eds.), *Passionate Politics: Emotions and Social Movements*, University of Chicago Press, 2001

Directories:

Contemporary Authors, listed 2007

GRANTS

Spencer Foundation Small Grant, Award #200300094 of \$28,000 for "Sacred Schooling: Faith, Values, and Families in Home Education," 2002-03

SPECIALIZED TRAINING AND SERVICE

Alumni Admissions Interviewer, Swarthmore College, 2011-12 and 2012-13

Digital Technology in the Arts and Humanities. Participated in workshops on introductory skills for web page creation (Navigator Composer and HTML) with intent to both link Women's Studies and American Studies internship settings to department homepage department homepages and to guide students in web site critiques and the writing of web projects, 1999-00

"Race, Diversity, and Democracy," Curriculum Transformation Project, University of Maryland, College Park. Selected to be participant in six-week intensive faculty education project, Summer 1998

Certificate in Family Mediation, University of Washington School of Social Work, 1986

Victim Offender Reconciliation Program, Seattle. Certified and Apprenticed with VORP as a mediator bring together juvenile offenders with owners of damaged property in order to arrive at a retribution agreement for submittal to the Court, 1986

University of Puget Sound, School of Law. Completed one-semester course in criminal law, 1986

June 13, 2016

To Whom It May Concern:

My name is William Rushing and I am a resident of Santa Fe County. I am interested in learning more about the opening that was announced on Facebook for a County resident to serve on the Santa Fe Public Library Board. I value learning above all things and I feel that the public libraries serve a critical purpose in the struggle to help educate people, particularly people in need.

I have a lifetime of fond memories of public libraries. As a child of the 80s, I grew up in the age of encyclopedias, microfiche and newspapers on a stick. I was always interested to see who frequented the library- students, mothers with small children, the elderly and the poor. By the time I reached graduate school in the 90s the Internet had fully arrived and all public libraries were connected in some way. So while we shifted from paper and microfilm to digital and the World Wide Web, the library still provided critical services to demographic groups that need them the most. I feel that a significant segment of the public don't realize that we still have many, many people that have no internet access in their home, and/or do not own a smartphone with a data plan. I have some students with no access to the Internet when not in school- students who need, and regularly use, the Santa Fe Public Library. These are the people who need the library the most.

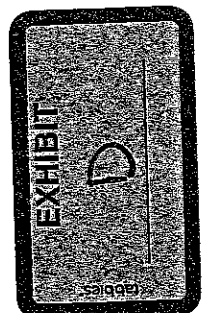
Regarding my credentials, I am a high school Social Studies/English teacher here in Santa Fe. Prior to moving to New Mexico I taught for many years in New York City. In both places I served economically disadvantaged students almost exclusively, so I know how important the public libraries are. Further, I have worked closely with members of a charter school board, so I am somewhat familiar with the fiduciary responsibilities of public board members.

I am passionate about knowledge; for me it is the most valuable currency there is. Getting kids to read has been one of the greatest and most important challenges that I have faced in the classroom. If I can contribute in some small way towards furthering the mission of educating people and providing free access to knowledge, I would relish the opportunity to do so.

Please feel free to contact me at wbrushing@gmail.com or at (917) 273-0853.

Regards,

William Rushing



William B. Rushing

9 Isidro Road, Santa Fe, New Mexico 87508
(917) 273-0853 wbrushing@gmail.com

Work History

- | | |
|---------------------|--|
| Jul 2014 - Present | <p>Instructional Guide
Tierra Encantada Charter School, Santa Fe, NM
Responsibilities include: mentoring new teachers; establishing regular coaching cycles to help improve teacher performance; promoting the use of high quality authentic assessments; conducting regular informal teacher observation for submission to the school Director; conducting regular meetings with new teachers to discuss best practices and support their professional development; collaborating on the implementation of a new school website; analyzing assessment data in support of the authoring of the current charter under which the school operates; and various administrative duties as assigned by the Director or Assistant Director.</p> |
| Jul 2012 - Jun 2014 | <p>Classroom Teacher
Tierra Encantada Charter School, Santa Fe, NM
Developed curriculum and taught New Mexico History, World History, Ancient History and middle and high school English using the Expeditionary Learning model. Analyzed quantitative and qualitative data to improve instruction. Mentored new teachers. Developed and conducted numerous professional development sessions. Attended multiple education conferences with Expeditionary Learning.</p> |
| Sep 2002 - Jun 2012 | <p>Classroom Teacher
West Side Collaborative Middle School, New York, NY
Wrote, planned and taught curricula in ELA, Social Studies and Science subject areas using the workshop model and Common Core State Standards. Used data analysis to identify trends in ELA student progress to increase proficiency in key areas of knowledge. Developed and promoted the use of instructional technology. Mentored new teachers.</p> |
-

Education

- | | |
|------|---|
| 1996 | <p>B.A. in History
California State University, Long Beach, CA</p> |
| 2002 | <p>M.S.Ed. in Early Adolescent Education
Bank Street College of Education, New York, NY</p> |

Carol Nolden
3 Camino Torcido Loop
Santa Fe, NM 87507

June 20, 2016

Dear Ms. Boies,

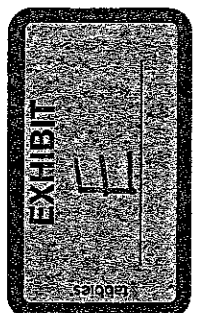
I'm quite interested in your request for county residents to be part of the Public Library Board.

I'm an avid library user and would be honored to have some input into library policies, new book selections, and acceptance of gifts and bequests. A new resident (from Chicago, IL) in Santa Fe, I'm seeking means to contribute to the community and to learn as much as I can about my new environment.

I believe I'm a solid, well-rounded thinker and community advocate and would contribute successfully to the library's best interests.

Sincerely,

Carol Nolden (signed)



Carol Nolden

3 Camino Torcido Loop, Santa Fe, NM 87507
505 474 5749 (home) 773 844 0909 (cell)
cnolden@att.net

Work Experiences

Senior Consultant, 1998 to 2008, Blue Cross Blue Shield Association, Chicago, IL

Reviewed proposals, wrote new policies and regulations for Blue Cross companies; liaison to more than 30 licensee companies to implement and enforce policies. Internal coordination with Legal Department regarding policies.

Consultant, 1994 to 1998, Blue Cross Blue Shield Association, Chicago, IL

Edited and rewrote Inter-Plan Program Policy Manual for Blue Cross Blue Shield Licensees, required for processing and payment of claims across the country; required extensive interdepartmental facilitation and coordination.

Managing Editor, 1990 to 1994, Blue Cross Blue Shield Association, Chicago, IL

Full responsibility for *Inquiry*, a monthly, peer-reviewed national Healthcare Policy Journal published by BCBSA.

Various editorial positions, 1968-1990 for Trade Magazines in the fields of Mining, Manufacturing, Plant Engineering

Educational Experiences

One Spirit Interfaith Seminary, NY, NY, September 2015 – present, completion and ordination expected June 2017

Clinical Training in Internal Family Systems, 2003, Tulum, Mexico

Advanced Training in Energy Healing, Transitional Attunement, Madison, WI, 2004.

BA – Journalism, 1968, Northern Arizona University, Flagstaff, AZ

Volunteer Experiences since Corporate Retirement In 2008

Horticultural Volunteer, Chicago Botanic Garden, IL

Hospice Volunteer, Rainbow Hospice and Palliative Care, Chicago, IL

Companion, Council for the Jewish Elderly, Chicago, IL

June 21, 2016

To: Patricia Boies, Director, Health Services Division, Santa Fe County

Please consider my application for a position on the Santa Fe Public Library Board. I am a Santa Fe County resident with many years of experience in various educational institutions and in activities related to this position.

I have enclosed my most recent resume on the e-mail including this letter of interest. Please note my experience in educational leadership, service on boards, English education, and planning, developing, and conducting programs.

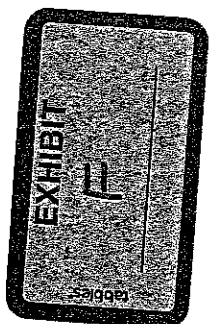
Since moving to Santa Fe, I have wanted to serve our Santa Fe community in some way. Being a part of the wonderful library system would be a great pleasure for me; I feel this is a place where I can contribute in a meaningful way.

I would very much like to talk to library officials about this opportunity. Thank you for any consideration you can give me.

Sincerely,

Charlotte June Wilson

Charlotte June Wilson, Ed.D.
505-983-6224
junewilson1944@gmail.com



CHARLOTTE JUNE WILSON, ED. D.
91 Paseo del Conejo
Santa Fe, New Mexico 87506
505-983-6224 or 410-707-0482
E-Mail: junewilson1944@gmail.com

GOAL: Volunteer position serving our Santa Fe community

EDUCATION

- Ed.D. in Professional Development, University of Maryland, College Park
- M.A.T. in Teaching of English, The Colorado College, Colorado Springs, Colorado
- B.A. in English, West Georgia University, Carrollton, Georgia

EMPLOYMENT HISTORY

- 2014-2016: Retired Educational Leader
- 2012-2014: Coordinator of Leadership Development in Howard County School District, Howard County, Maryland
- 1997-2012: Professional Development Facilitator in HCPSS
- 1997-2004: Adjunct Professor at Johns Hopkins University and Loyola College, Baltimore, Maryland
- 1995-1997: Coordinator, Federal Management and Evaluation, Hawaii Department of Education
- 1995: Consultant to Harcourt Brace Publishing Company
- 1987-1995: Equity Administrator, Maryland State Department of Education
- 1986-1987: Coordinator of Central Maryland Regional Center for Vocational Equity
- 1986: Tutor at Howard Community College, Columbia, Maryland
- 1984-1985: Coordinator of the HCPSS Staff Development Center Teacher Support Team
- 1976-1980: Co-owner and operator of family's bookstore
- 1969-1970: Western Florida Representative for European Camp Association
- 1966-1983: English teacher (Grade 8 through first-year college)
- 1964-1965: Secretary, Office Assistant, and Instructional Aide in the English Department, West Georgia University, Carrollton, Georgia
- 1960-1965: Cashier and Retail Clerk

SPECIAL CERTIFICATION

- Maryland Administration and Supervision Certificate, Secondary Principal and Supervisor
- Maryland Advanced Professional Certificate in Secondary English
- Certified trainer of the Facilitative Leadership Program
- Certified trainer of the Myers-Briggs Type Indicator
- Certified trainer of the staff development program called Generating Expectations for Student Achievement: An Equitable Approach to Excellence in Education (GESA)
- Certified trainer in Teacher Expectations and Student Achievement (TESA)

RECENT MAIN PROFESSIONAL DUTIES

- Coordinator of Leadership Development providing direction for planning, designing, conducting, and evaluating leadership development activities/programs for staff in Howard County School District in Maryland (HCPSS)
- Professional Development Facilitator serving the Assistant Superintendent for Curriculum, Instruction, and Technology; coordinating projects in the Secondary Curriculum and Instruction Department
- Liaison to the Maryland State Department of Education for the National Board Certification Program for Teachers
- PD Facilitator working with the reading and English personnel at central office and the Academic Literacy teachers in the high schools
- Professional Development Facilitator serving on the Teacher Development Team
- Professional Development Facilitator providing organizational development services and leadership training to the Department of Instructional and Business Technology
- Lead Facilitator for the Facilitative Leadership Program
- Lead for the HCPSS Leadership Fellows Program
- PD Facilitator supporting the Ph.D. Cohort at Notre Dame
- PD Facilitator providing services for improvement of teaching and instruction in district high schools
- Teacher in the CPD Program (Brain-Based Learning and Best Instructional Practices)

PAST PROFESSIONAL DUTIES

Howard County Maryland Experience

- Member of the Long-Range Professional Development Committee that created, designed, and promoted the Vision for Exemplary Teaching for Student Learning in our school district
- Coordinator of a regional grant that provided professional development, training, and resources to administrators, counselors, and teachers in school systems and community colleges in five Maryland counties
- Professional Development Facilitator assigned for intensive support to teachers and administrators for five schools needing improvement
- Member of the Steering Committee for the Strategic Content Literacy Initiative

- Coordinator of the HCPSS Peer Coaching and Mentor Colleagues Programs
- Co-Lead for the district's New Teacher Orientation for two years; support for several years
- Coordinator of the Maryland Teacher of the Year Program for Howard County
- HCPSS Coordinator of the Teachers As Scholars Program
- Co-Chair of the HCPSS High School Coordinating Team
- Coordinator of the tri-county (Montgomery, Carroll, Howard) Professional Development Network; designed, coordinated, and monitored training of teachers participating in the grant
- Developer of the Staff Development Center's original Teacher Support Team
- Coordinator of the county curriculum-writing workshops
- Member of Professional Development Team serving schools in the School Improvement Unit (SIU)

State-Level Experience at the Maryland State Department of Education (MSDE) (Duties from 1987 to 1995)

- Held the position of State Sex Equity Administrator for seven and a half years
- Read, reviewed, and evaluated local plans submitted to MSDE from 24 school systems and 17 community colleges
- Coordinated a joint project with MSDE and the University of Maryland (College Park) for an equity resource center that provided resources and training opportunities to teachers, counselors, and administrators across the state
- Planned and conducted professional development activities in a variety of educational settings, including a statewide leadership development project for women and minorities
- Designed and wrote a course for statewide teacher inservice credit
- Partnered with University of Maryland staff to design and conduct special courses for teachers in the Career and Technology Education Department
- Chaired the National Coalition for Sex Equity in Education's Task Force on Teacher Preparation and Staff Development
- Planned, administered, and monitored a budget of over \$1,500,000
- Wrote the MSDE State Sex Equity Plan for the Perkins Act
- Served as Vice-Chair of the State Education Committee of the Governor's Commission on Black Males
- Coordinated and convened two national showcases highlighting model equity programs across the country
- Developed and wrote grant proposals
- Designed and developed programs
- Served as an internal consultant to one MSDE division during a re-organization process
- Served as a press contact for my division
- Coordinated statewide activities with the Equal Opportunity Office
- Coordinated and conducted Office of Civil Rights reviews at community colleges
- Served on the Tech Prep Team, providing technical assistance on business/industry and education partnerships to 16 community colleges and 24 school systems
- Served on the Maryland Interagency Committee on Adolescent Pregnancy and Parenting
- Implemented the federal Nontraditional Employment for Women Act for MSDE
- Established MSDE committee to support work of the Governor's Commission on Black Males
- Served as a member of the following teams, committees, or groups:
 - Statewide Teacher Education and Staff Development Team, in support of the Maryland School Performance Program
 - Maryland State Department's Task Force on Black Male Achievement
 - Maryland statewide team to design a comprehensive guidance and counseling system
 - Maryland's Interagency Committee on the Nontraditional Employment for Women Act
 - Maryland Math, Engineering, Science Achievement Advisory Board
 - Maryland Interagency Committee on Prevention of Teen Pregnancy
 - Maryland Family Literacy Network
 - Member of MSDE's School Safety Committee, a cross-divisional group that wrote an action plan to address school safety, one of the Department's four main initiatives for FY 1995 and FY 1996
 - MSDE's RFP Revision Committee, a group formed to streamline the agency's RFP process
 - Member of the Division of Career Technology and Adult Learning's Monitoring Committee, a group formed to recommend a new monitoring and reporting system for use of federal funds

State-Level Experience at the Hawaii State Department of Education (HDOE) (Duties from 1995 to 1997)

- Served two years as Coordinator of Federal Management and Evaluation, an administrative position in the Office of Accountability and School Instructional Support of the Hawaii State Department of Education
- Supervised resource teachers, university research assistants, and office personnel
- Wrote the state plan for the Perkins Act funding and coordinated, implemented, monitored, and evaluated the grants given to 41 high schools under the grant

- Prepared and administered a state budget for federal funds totaling over \$2,000,000
- Assisted state staff and 41 high schools in implementing the High Schools That Work (HSTW) Program, the state's vehicle for high school reform
- Served on the HSTW Technical Assistance Team that formally assessed HSTW high schools
- Planned and conducted staff development to accomplish the goals of HSTW
- Provided leadership, technical assistance, and resources for 41 high schools, serving as the administrator for monitoring, collecting data, reporting data (within the state and to the federal government), and evaluating vocational education curriculum and instruction
- Served as Hawaii State Superintendent's Representative to Vocational Education Coordinating Advisory Council at the University of Hawaii
- Designed and conducted a staff development program for increasing student achievement at Leeward Community College, Honolulu, Hawaii

Miscellaneous Experience

- Tutored Limited English Proficient students at a community college in Maryland
- Taught "Discrimination and the Oregon Educator," a class required for recertification of Oregon teachers
- Chaired a school-wide committee during high school accreditation process in Florida
- Wrote high school English curriculum throughout my teaching career and developed resources and programs for leadership development of educational administrators and classroom teachers

SPECIAL TRAINING

- Completion of the Instructional Coaching Academy (sponsored by NSDC and MSDE)
- Leadership development (including a Duke University special leadership institute)
- Instructional design and curriculum development
- Instructional strategies: Brain-based Learning/Dimensions of Learning/Best Practices/Madeline Hunter
- Harcourt Brace Publishing Company's K-8 reading program, Treasury of Literature
- School improvement process
- Assisting Change in Education, an ASCD program
- Gender issues in education: Identifying and preventing sexual harassment and achieving equity
- Total Quality Management
- Facilitating positive human interaction and group dynamics
- Able Press's Choices and Challenges Curriculum
- U.S. Department of Labor's Workers in Nontraditional Careers Curriculum
- Multicultural Education
- Consulting skills
- Computer programming and use

SPECIAL SKILLS

- Planning, designing, coordinating, and conducting professional development
- Teaching English/Language Arts, education courses, and best instructional practices classes
- Developing leadership programs for educational administrators and instructional staff
- Developing curriculum and preparing resources for various audiences
- Training for achieving equity in education, especially in the instructional process
- Coaching administrative staff and teachers
- Monitoring, evaluating, and reporting on programs/projects
- Preparing, administering, and managing substantial budgets
- Supervising and evaluating employees and program directors
- Group facilitation, particularly ensuring teamwork and a cooperative work environment
- Consulting in the field of organization development
- Providing leadership and technical assistance to school leaders in their improvement efforts
- Oral and written communication
- Writing Requests for Proposals, grant proposals, and technical reports
- Evaluating grant proposals
- Providing technical assistance to program directors and grant managers

SPECIAL KNOWLEDGE AREAS

- | | |
|--|---------------------------------------|
| • Professional development | • Learning styles |
| • Thinking skills and brain-based learning | • Leadership development |
| • Instructional design | • Organization development |
| • Adult learning | • Change process |
| • Cognitive and instructional coaching | • Group development and group process |

- Problem solving and reasoning
- Interpersonal communication
- Multiple intelligence
- Values clarification
- Early American and Southern literature
- Expository writing

SIGNIFICANT RESEARCH

- Researched four university doctoral programs to determine a good fit for HCPSS candidates
- Surveyed 547 teacher-education institutions across the country to identify colleges/institutions with model gender-equity components; designed survey for the study
- Reviewed literature for latest teacher-education initiatives and innovative leadership development projects
- Conducted in-depth case studies of teacher-education programs at three different universities (in Wisconsin, Minnesota, and South Dakota) to identify model gender equity components

SIGNIFICANT PAST INTERNSHIPS

- January-June 1989: Coordinated the design of a professional development plan for the Harford County Maryland School System
- 1990: Worked with Human Resource Development Office at Westinghouse, preparing materials for Total Quality Management Training
- January-June 1992: Conducted an organizational climate survey for Howard County Department of Social Services and planned training activities for addressing needs identified in the survey

PROFESSIONAL ASSOCIATIONS AND ROLES (Past)

- Learning Forward (National Organization for Professional Developers)
- Association for Supervision and Curriculum Development
- Maryland Council of Staff Developers Board Member; nominee for future president
- Council of Educational Administrative Supervisory Organizations of Maryland (CEASOM) Board Member
- National Staff Development Council
- National Coalition for Sex Equity in Education; Chair of Task Force on Teacher Education and Staff Development
- Maryland Initiative on Leadership in Education
- Maryland Association of Teacher Educators
- Maryland Consortium on Human Relations in Education
- American Association of University Women
- American Vocational Association
- Vocational Education Equity Council
- Various local education associations
- Member of the Hawaii Chapter of Type Hui (Myers-Briggs Type Inventory Chapter)
- Hawaii Regional Chapter of the Association for Gender Equity Leadership in Education

June 21, 2016

Ms. Patricia Boies, Director
Health Services Division, Santa Fe County
2052 Galisteo Street
Santa Fe, NM 87504-0276

RE: Santa Fe Public Library Board - Appointment County Resident

Dear Ms. Boies,

I am interested in being appointed as a Santa Fe County resident to the Santa Fe Public Library Board. We have owned our home in Lamy, NM since 2011 and became full-time residents in 2014. I have attached my resume for your consideration.

I was an executive with a global human resource consulting firm (and predecessor companies) for 30 years. I retired from this company in 2014. I had a great career that allowed me to gain many different skills in leadership and management which I believe could be of value to the Santa Fe Public Library Board. My resume provides a summary of my skills and experiences.

I have also been involved with other non-profits both as a volunteer and a Board member. As a Board member with the Greater Pittsburgh Literacy Council, I was involved with setting the strategy of the organization, working on development opportunities (fund raising), and advising the Executive Director on operational, marketing and human resource issues. As a Board member of The Boston Club, I was the chair of the marketing committee and was responsible for raising brand awareness of the Boston Club to seek new members as well as corporate and non-profit sponsorships.

I am a member of the Santa Fe library and have enjoyed the many benefits provided by the library. I would welcome the opportunity to assist the head librarian and staff in an advisory capacity on policies, on the use of the library, book selection, acceptance of gifts and bequests, and other issues as they arise.

I would be happy to meet with you and others to discuss my background and qualifications. I look forward to hearing from you on the next steps.

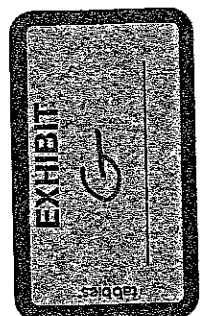
Thank you for your consideration.

Best wishes,



Susan T. Gilbert
15 Cerro Blanco Road
Lamy, NM 87540
Home: 505.466.1754 Cell: 505.490.8750
stgilbert58@centurylink.net

Attach.



Susan T. Gilbert
15 Cerro Blanco Road Lamy, New Mexico 87540
Home: (505) 466-1754 Cell: (505) 490-8750
Email: stgilbert58@centurylink.net

Summary of Accomplishments

Retired senior professional with demonstrated success in leadership, people development, client relationship management, business development, client service delivery, marketing, business operations, and P&L management. Proven success in the development and implementation of business strategies resulting in increased sales, revenue and profit growth.

Dedicated, hands-on volunteer with non-profit board experience with non-profits focused on adult literacy and advancement of women leaders.

Professional Experience

Mercer (www.mercer.com)

1999 - 2014 (retired)

Global human resource consulting firm. \$4.2 billion revenue, operations in 130 countries, 20,000 employees

- **Senior Partner, Midwest Market Leader, Chicago office leader (Chicago, IL)** 2012 - 2014
13 offices, \$360 million revenue, 1,500 employees
 - Responsibilities: development and implementation of sales and growth strategy for multiple lines of business; develop budget and manage P&L for market; client development and relationship management; marketing and public relations; people management, development and recruitment.
 - Results: year over year revenue and profit growth; achieved sales goals; increased line of business penetration with existing clients; increased market share; reduced employee turn-over; improved employee satisfaction results; improved client retention and satisfaction.
- **Senior Partner, Great Lakes Market Leader, Pittsburgh office leader (Pittsburgh, PA)** 2004 - 2012
7 offices, \$124 million revenue, 240 employees
 - Responsibilities: development and implementation of sales and growth strategy for multiple lines of business; client development and relationship management; marketing and public relations; people management, development and recruitment.
 - Results: exceeded sales goals and achieved year over year revenue growth through line of business expansion and development of new client relationships; improved client retention and satisfaction; improved employee satisfaction results
- **Principal, sales and client relationship management (Boston, MA)** 1999 - 2004
Managed \$5 million client portfolio, annual sales goals of \$1.5-\$2 million
 - Responsible for new business sales, line of business expansion, client satisfaction and retention.
 - Results: achieved sales goals and achieved line of business expansion targets; retained 90% of client relationships.

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Sedgwick Noble Lowndes (acquired by Marsh and McLennan, parent company to Mercer) 1984 - 1998
Employee benefits consulting firm. \$80 million in revenue, 36 offices, 600 employees

- *Executive Vice President, Client and Technical Services Director (Memphis, TN) 1993 - 1998*
Led strategic planning for health and welfare, retirement and individual consulting practices. Responsible for: client professional standards, product development, training, technology and legal resources. Led ISO 9000 quality certification process for employee benefits and property and casualty operations.
- *Executive Vice President, Regional Benefits Director (San Francisco, CA) 1992 - 1993*
Managed \$ 7 million in revenue, 6 offices and 100 employees. Achieved revenue growth target of 10%.
- *Vice President, National Technical Director (San Francisco, CA) 1989 - 1992*
Created and led implementation of client service standards and trademarked client management process. Created and managed the technical resource center which provided research and legal support for field offices.
- *Assistant Vice President, Employee Benefits Manager/Consultant (Minneapolis, MN) 1984 - 1989*
Responsible for new business sales, line of business expansion, client satisfaction and retention.

Non-Profit Experience

Kitchen Angels, Santa Fe, New Mexico.
Food preparation, driver and special projects.

April 2015 - present

Kitchen Angels serves residents of Santa Fe and other Northern New Mexico communities who are homebound, in a health crisis, lack the resources for regular meals, and are not eligible for other local meal services.

Museum of Indian Arts and Culture, Santa Fe, New Mexico.
Strategic research projects for museum director.

June 2015 - February 2016

The Museum of Indian Arts and Culture is a premier repository of Native art and material culture and tells the stories of the people of the Southwest from pre-history through contemporary art. The museum serves a diverse, multicultural audience through changing exhibitions, public lectures, field trips, artist residencies, and other educational programs.

Greater Pittsburgh Literacy Council Board, Pittsburgh, Pennsylvania.
Board Member and Executive Committee Member. Actively involved in fund raising and public relations.

June 2005 - December 2010

Greater Pittsburgh Literacy Council (GPLC) is a national leader in adult education and family literacy providing educational programs to 4,600 adults and families each year in the Pittsburgh area. GPLC also provides training and assistance to dozens of other literacy programs.

The Boston Club, Boston, Massachusetts.
Board Member, Marketing Committee Chair, and President's Award recipient.

March 2000 - March 2004

The Boston Club is a community of women executives and professionals that promotes the advancement of women to significant and visible leadership roles. The Boston Club's mission is to impel the advancement of women to top leadership positions across all sectors of the economic landscape.

Susan T. Gilbert

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Education and Recognition

Leadership Pittsburgh XXII, Class of 2006

The Boston Club President's Award, 2004

Executive Education Program, University of Pennsylvania, Wharton School of Business, 1997

Academy of Women Achievers of the YWCA of the City of New York, Class of 1997

ISO 9000 Lead Assessor Certificate, Perry Johnson Association, 1995

Bachelor of Science in Business Management, Pennsylvania State University, University Park, Pennsylvania, 1980

June 21, 2016

Letter of interest for the county resident member of the Library Board

To whom it may concern,

I was excited when I saw the notice seeking a new member from the county to join the Santa Fe Library Board. Books are my passion and I would enthusiastically contribute my time to serving on the board.

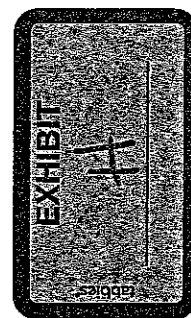
I think the library is a most vital part of our community and I would enjoy the opportunity to help it maintain its purpose and continually improve how it serves its patrons.

In the past I've served as editor for a newsletter for the Boulder Public Library in Colorado, from where I moved 4 years ago. I enjoy being involved in the community and helping enhance the literary treasures available to its residents.

I am a writer, editor, and writing teacher, so words and books are my whole life. I'm very invested our community having the best library it can, and doing whatever I can to contribute to that. I would very much enjoy in participating in the discussions and planning of programs, events, book selection and any other matters for the library.

I hope to hear from you soon. Let me know if you need anything else from me.

Sincerely,
John Kadlecek, M.A.
87 Rio en Medio Road
Santa Fe, NM 87574
720 982 4637
JohnKadlecek@me.com



JOHN KADLECEK

720.982.4637

JohnKadlecek@me.com

87 Rio en Medio, Santa Fe, NM 87506

Communications Consultant/Writer/Editor

Major Strengths:

- Over 20 years experience developing, writing, and editing books, articles, marketing materials, software documentation, and training programs.
- Accomplished writer adept at understanding clients' objectives and intentions and communicating them clearly in engaging language appropriate for the designated audience.
- Versatile communicator with the ability to quickly grasp and verbalize abstract ideas and feelings, and guide clients to well-organized clarity and complete expression of their ideas.
- Strong background in gathering project content through interviews and research, seamlessly integrating existing and new content.
- Solid experience defining project objectives, developing and meeting detailed schedules, and working in open and satisfying collaboration with clients.
- Wide-ranging familiarity and practical knowledge of contemporary and traditional self-help literature.

Employment:

Velvet Spring Press

2004-present

Communications Consultant

Ghostwriting, writing, and editing books and other materials in the self help, business, high tech, health, and financial domains.

Sybase (now SAP)

1999-2006

Staff Information Developer

Led projects; designed, developed, and wrote online and print user documentation; wrote marketing materials and newsletters; managed other writers; spearheaded special projects.

Qwest (now CenturyLink)

Lead Technical Writer

1997-1999

Collected information from developers and clients, then developed it into any one of an entire suite of documents: user requirements, functional specifications, detailed design, system administration guides, user's guides, and more for Qwest's internal systems and data warehouses.

Storagetek (now Oracle)

1996-1997

Training Writer

Worked with a team of nine writers to develop precise documentation for step-by-step lessons including demonstrations and exercises. Monitored classroom presentations for instructional material.

Great Wisdom Publishing

1990-1996

Senior Editor

Analyzed, designed, developed, implemented, and evaluated material and curriculum for life management and career enhancement seminars. Analyzed target audience's needs and task performance. Outlined topics for instruction and objectives for the instruction of each topic. Developed instructional materials, course work, and exercises.

New Millennium Editorial Arts

1986-1991

Journalist and Editor

Provided business writing, marketing (press releases, brochures, and reports), presentation and training materials, and software documentation to clients such as: IBM, State of Colorado, New Hope Communications, New Mexico Magazine, City of Boulder Department of Transportation, City of Denver Department of Planning, Tracy Locke BBDO Advertising, Leading Edge Communications.

Peak to Peak Magazine

1986-1991

Co-founding Editor

Edited, designed, wrote, and marketed a 20,000 circulation, bimonthly lifestyles magazine for Denver's Front Range communities.

Life on Capitol Hill newspaper

1985-1988

Managing Editor

Wrote and managed all content and managed a staff of writers for a 20,000 circulation, biweekly newspaper for Denver's central urban neighborhood, Capitol Hill.

Book Projects:

A Silent Cure: Transforming Pre-Verbal Trauma Through Meditation, Ginger Clarkson, Velvet Spring Press

Journey into the Heart of Music, Bonnie Mangold, forthcoming

Non-adversarial Communication, Arlene Brownell, Velvet Spring Press

Launch Your Dreams, Can You Really Have It All?, Velvet Spring Press

Soul Radiance, Bring Your Soul Riches to Life, Susann Taylor Shier, Velvet Spring Press

Living Binge-Free, Jane Latimer, LivingQuest

Discover the Heart of Denver, Ed Natan/John Kadlecik, Natan and Associates

And more...

Journalism:

Numerous business, technical, and lifestyle features published in Sybase Magazine, Supply Chain Leader, New Mexico Magazine, Boulder County Business Report, Boulder Daily Camera, Denver Business Report, Global Production.

Specialized training:

Breakthrough Project Management; Efficient Time Management; Efficient and Effective Communication; Situational Leadership; Nonviolent Communication; Restorative Justice; Launch Your Dreams Coaching.

Education:

Master of Arts, University of Colorado, 2007, English-Creative Writing

Bachelor of Arts, University of Colorado, 1981, English-Creative Writing

Other interests:

Fiction, screenplay, and poetry writing; teaching writing; traveling to Eastern Europe; reading poetry in French and Spanish; studying grammar; endurance athletics; meditation, backpacking

References:

Available upon request.

