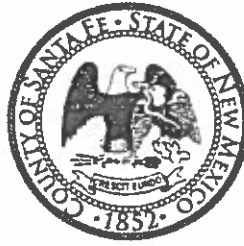


Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

Date: September 13, 2016

To: Board of County Commissioners

From: Lisa Katonak, Executive Administrator
Tony Flores, Deputy County Manager

Via: Katherine Miller, County Manager

Subject: Appointment of One Board Member to the Santa Fe County Ethics Board

Background and Summary

The Santa Fe County Ethics Board (Board) consists of five members who are appointed by the Board of County Commission and each member shall serve a two year term, subject to reappointment thereafter.

Members shall not be employed by the State, a political subdivision or a school district, shall not hold an elective public office, and must be registered to vote in Santa Fe County. All of the Board positions are "At-Large" positions and do not represent a specific Commission District.

Currently, the Board has two vacancies due to the term expirations of Mr. William Heimbach and Ms. Carol Thompson. Based upon these vacancies, the County Manager's Office solicited for applicants to fill these positions.

As a result of this process, the County Manager's Office received the following applications:

- Daniel D. Drobins
- William Heimbach
- Lorenzo Trujillo
- Carol Thompson

**Mr. Heimbach and Ms. Thompson applied for re-appointment.*

Staff undertook the customary review of each of the applications to insure compliance with the above listed requirements and conducted one-on-one interviews of each applicant.

102 Grant Avenue · P.O. Box 276 · Santa Fe, New Mexico 87504-0276 · 505-986-6200 · FAX:
505-995-2740 www.santafecountynm.gov

Recommendation

Based upon the review of requirements and interviews, staff is recommending that Mr. William Heimbach appointed to the Santa Fe County Ethics Board for the term of February 26, 2016, through February 26, 2018.

Exhibits:

- A – Application - Daniel D. Drobins
- B – Application - William Heimbach
- C – Application - Lorenzo Trujillo
- D – Application - Carol Thompson
- E – List of Current Ethics Board Members (through February 25, 2016)

Lisa Katonak

From: Daniel D. Drobnis <drobnisd@comcast.net>
Sent: Wednesday, January 20, 2016 5:14 PM
To: Lisa Katonak
Subject: Application for County Ethics Board, Attn: Lisa Katonak
Attachments: Resume.doc; ATT00001.txt

Hello Ms. Katonak--

I am applying for the opening on the County Ethics Board that you have advertised. I am a former member and Chair of the Santa Fe CDRC, and have served in various capacities in the Eldorado and South 285 area. I would enjoy an opportunity for further service to the County.

I have attached a resume for your consideration.

Thank you for this opportunity.

---Daniel Drobnis





Daniel Drobnis

17 Sabroso Road

466-4781

drobnisd@comcast.net

Applicant to the Santa Fe County Ethics Review Board

**Reasons for wishing to
join Ethics Board**

To continue to apply my experience to County issues

Qualifications

40 years of citizen involvement in local and County community issues

3+ years on County Development Review Committee, including 1 year as Chair

6-year Eldorado Community Board member, over 5 years as Treasurer, 15 years of involvement in the Eldorado community.

Member and Secretary to the Vista Grande Public Library Board

Registered Professional Engineer, retired computer system designer and manager

Summary: My wife and I moved to Eldorado in 1999 from San Diego, where I served for over 25 years with various community service organizations, both local and sponsored by the City.

In Santa Fe County I served on the County Review Development Committee (CDRC), most recently as Chair. I served on the Board ; as Secretary for the Vista Grande Public Library, and on the Board and as Treasurer of the Eldorado Community Improvement Association (ECIA).

Details: In Eldorado, I have served the homeowners association (ECIA) as Board Member and Treasurer, and helped the staff and Board achieve budget surpluses in each of my six years from 2000-2006. I have written numerous articles on local issues for the community newsletter, *Vistas*, with a circulation of over 3,000 and a readership of over 7,000. I served on the Board of the Vista Grande Public Library and participated in its initial construction, working with contractors and the County agencies that provided funding and management. I served for over three years on the Santa Fe CDRC, my last year as Chair. I am currently the ECIA's Finance Committee Chair. I served the Eldorado Area Water and Sanitation District (EAWSD) Board, where I headed a group that developed and disseminated information on septic tank maintenance.

In San Diego, I served as President of the La Jolla Community Planning Association, and as Secretary and Vice President of the La Jolla Town Council and Chair of its Land Use Committee. These positions involved extensive work with the San Diego Planning Department, other city agencies, and representatives of the California Coastal Commission, and work on interpreting and implementing city and state zoning and land use ordinances. I helped to draft the La Jolla Community Plan and Local Coastal Plan, the La Jolla Planned District Ordinance, and the Fay Avenue Precise Plan. I represented my community before the San Diego Planning Commission and City Council, and served as a member of the City of San Diego Community Planning Chairs Committee.

I have had ties to Santa Fe and New Mexico since the early 60s, through frequent visits to family and friends in the area, and through numerous professional contacts and visits to Los Alamos National Laboratory and Kirtland. My wife and I chose to retire to the Eldorado area in Santa Fe County because of its strong sense of community. I believe that I can offer many years of experience in working with citizen volunteers and local government staff to understand community issues and solve community problems.

I have Bachelor and Master degrees from Yale University in Electrical Engineering, and hold a Registered Professional Engineer license from California. In my working career, I built and operated large computer systems and centers, including supervising construction and management of the San Diego Supercomputer Center on the UC

9 Arroyo Canyon Drive
Santa Fe, New Mexico 87508
January 12, 2016

Ms. Lisa Roybal Katonak
Santa Fe County Manager's Office
102 Grant Ave., P.O. Box 276
Santa Fe, New Mexico 87504

Dear Ms. Katonak:


I hereby apply for re-appointment to a second term on the Santa Fe County Ethics Board, which I have served as Chair and Vice Chair. I am a resident and homeowner in Rancho Viejo in Santa Fe County District 5. As a longtime resident of Santa Fe County and interested observer of county government, I would very much appreciate the opportunity to continue to serve the community in this capacity.

Attached is my resume. In addition, it may be helpful to know that for the three years prior to my retirement I attended most Santa Fe County Commission and City Council meetings as Los Alamos National Laboratory's liaison to local and state governments. Also, during my tenure at the Santa Fe New Mexican newspaper in the 1980's, I covered Santa Fe County for a year when the "beat" included all county activities, schools and education, and the hospital.

Please feel free to contact me at heimbach1@hotmail.com or 505-995-9722 should additional information be required.

Thank you for consideration of this application.

Sincerely,


William W. Heimbach, Jr.



WILLIAM W. HEIMBACH, JR.
9 Arroyo Canyon Drive
Santa Fe, New Mexico 87508
Telephone: 505-995-9722
Email: heimbach1@hotmail.com

SUMMARY OF ACCOMPLISHMENTS:

- More than 40 years of professional experience in all phases of communications and public affairs, including government relations and issue management/lobbying; media relations and employee communications; writing, editing, and publication production; stakeholder involvement; emergency response and risk communications.
- 20 years of management experience in all phases of communications, directing a staff of up to 35 people and a \$2.7 million annual budget.
- Northern New Mexico resident for 35 years with employment at Eberline Instrument Corp., Santa Fe New Mexican newspaper, and Los Alamos National Laboratory.
- Los Alamos National Laboratory group leader for five years, managing a staff of up to 20 and an annual budget of \$1.3 million.
- Managed host public affairs activities for three Presidential visits.
- Award-winning writer with honors received from New Mexico Press Association, including annual E.H. Schaffer Award for best feature writing in the state, and the Associated Press Managing Editors of New Mexico feature-writing award.
- Public service: Serving as Santa Fe County Commission appointee to Santa Fe County Ethics Board (2014 to present; currently chair). Previously served a mayoral appointment to Santa Fe Public Library Board (2010-2013) and a gubernatorial appointment to the New Mexico Commission on Public Broadcasting (2007-2010). Earlier, elected to the Town Council and appointed to the Planning Commission in Vail, Colo., in the 1970s.

RETIRED SINCE JULY 2009. WORK EXPERIENCE INCLUDES:

LOS ALAMOS NATIONAL LABORATORY:

State and Local Government Liaison, Government Relations Office, 2001-2009. Handled legislative and congressional liaison. Served as Laboratory representative to State Legislature, and to Executive Branch agencies such as Governor's Office. Also assisted with congressional liaison, particularly state field offices. In addition, represented LANL to local governments, with focus on Santa Fe County and City.

Office Director (Acting), Government Relations Office, 2002-2003. Directed all phases of Laboratory congressional, legislative and executive-branch activities.

Editor-Writer Team Leader, Communication Arts and Services Group, 1999-2001. Managed 25 direct-reports performing writing and editing duties throughout the Laboratory.

Office Leader, Public Affairs Office, 1998-1999. Directed communications efforts for Laboratory science and technology programs.

Group Leader, Public Information, 1993-1998. Managed media relations, employee communications and strategic communications programs, including management responsibility for three publications. Directed staff of up to 20 and annual budget of \$1.3 million.

Helmbach/Page 2:

Office Director (Acting), Public Affairs Office, 1997-1998. Directed staff of 35, including line-manager responsibility for the Laboratory's employee communications, media relations, strategic communications, and conference and visitor management.

Deputy Group Leader, Public Information, 1992-1993. Served as deputy to Public Information Group Leader and managed on a day-to-day basis the Media Relations Team.

External Communications Team Leader, Public Information Group, 1991-1992. Supervised Media Relations Team responsible for all Laboratory-media interaction and served as the Laboratory's primary media spokesperson.

Public Information Group Leader (Acting), 1992. Managed the 13-person Public Information Group while the Group Leader was on a special assignment.

Public Information Specialist, Public Affairs Group, 1986-1990. Wrote and placed news releases and science stories for news-media distribution and internal publication. Also handled media queries and visits.

PREVIOUS EMPLOYMENT:

- **Senior Principal External Affairs Representative, Communications Department, EG&G Inc., Golden, Colo.** Served as a main spokesperson for nuclear-engineering company and was responsible for media relations and communications planning.
- **Reporter and Copy Editor, Santa Fe New Mexican Newspaper.** Staff writer for (then) Gannett Inc. newspaper, winning writing awards from New Mexico Press Association (E.H. Schaffer Award winner one year for best feature writing in state), Associated Press Managing Editors of New Mexico, and American Legion National Golden Press Award.
- **Assistant Editorial & Production Manager, Diplomatic & Consular Publishing Services Ltd., London, England.** Served in number two slot in an editorial and production department that produced publications for British and Australian audiences.
- **Communications Manager, Eberline Instrument Corp., Santa Fe, N.M.** Managed all communications for this international manufacturer of radiation-detection instruments.
- **Founding Editor/Publisher/Part-Owner, Vail Scene magazine and Vail Villager newspaper, Vail Colo.** Published quarterly magazine for four years and edited weekly newspaper for two years. Also served as Vail Town Councilor, and as member of Planning Commission, and Design Review Board.
- **Public Relations Specialist, Connecticut General Insurance Corp., Hartford, Conn.** Participated in all phases of communications for this insurance giant and its subsidiary, Aetna Insurance Co.
- **U.S. Air Force Officer. Vietnam Veteran,** served with B-52/KC-135 wing at U-Tapao Air Field, Thailand. Attained rank of Captain and earned the Air Force Commendation Medal, Republic of Vietnam Campaign Medal, and Vietnam Service Medal.

EDUCATION:

Bradley University, Peoria, Ill., bachelor of science degree in journalism.

Boston University, Boston, Mass., 12 graduate hours in communications.

Lisa Katonak

From: Lorenzo Trujillo <lortrujillo@live.com>
Sent: Friday, January 15, 2016 11:01 AM
To: Lisa Katonak
Subject: County Board Of Ethics-Interest
Attachments: E_compaible_resume__LAT.doc

Dear Ms. Katonak

Please accept this letter and attached resume as an expression of my interest in one of the openings to Santa Fe County's Ethics Board.

At the present time, I am retired. In April I will have been retired 4 years. I spent 35 years working at Los Alamos National Laboratory. Where I spent the bulk of my career setting up new operations or projects, where I also had to create or adapt existing or develop new procedures. Additionally, if these new operations or projects required hiring new people, I was responsible for training these new employees.

The last several years I was at the Laboratory I was responsible for Waste Operations at CMR, an older building at LANL, where I was intimately involved with the day-to-day operations and reduction of several thousand cubic feet of salvage and hazardous/non-hazardous waste debris, while my crew and budget were reduced annually.

I currently volunteer with our local volunteer fire department, where I am responsible for entering 'run' reports in the state NMSTAR data base. I'm also volunteering in Albuquerque, where my youngest son lives. I am a 'member-at-large' with the Home Owners Association.

In my personnel and work life, I made positive contributions. I was good, productive and honest employee and strive to treat those I come into contact with ethically and honestly, I would be a great addition to your Ethics Board. I would welcome an interview and hope to hear from you at your earliest convenience.

If you desire further information at this time, I will gladly respond on request.

Thank you for your time and attention. I look forward to hearing from you in the near future.

Sincerely,
Lorenzo Trujillo



Lorenzo A. Trujillo

60 CR 118

Espanola, NM, 87532

505-753-5179 Home

505-927-7671 Cell, or

lortrujillo@live.com

Career Objective: To secure a challenging, rewarding, and seasonal position that will provide me an opportunity for growth. I held a Q clearance and was a participant in the PSAP program, which included drug testing and annual physicals.

Summary:

- 10 years of experience as an analytical chemist, both in "wet" chemical and instrumental settings and 24+ years in Radioactive and Hazardous Waste Management, spending
- 18 as a Process supervisor, 3 years as a Team leader at CMR, and 3 years as CMR's Waste Manager III.
- Bachelor's degree in Chemistry and Combined science: certification in Analytical Technology with emphasis in environmental organic chemistry, the instruments and techniques involved in Analytical Chemistry,
- Demonstrated commitment to AA/EEO, Team building, Employee Development, Diversity, Safety and Security, and
- Committed to excellence in Customer Service, Ownership of operations, and Attention to detail. I have negotiated either orally or in writing with all levels of personnel and different organizations internal and external to LANL.
- Operationally and technically competent, in multiple arenas of waste services.

Relevant Skills and Experience:

Waste Services as Functional Supervisor and as a Team leader

- Have been intimately involved with Hazard Reduction at CMR since 2006; and have managed several thousand cubic feet of LLW debris since project inception, with a shrinking crew and budget,
- Reduced legacy low-level waste by 5000 cubic feet, of which 1400 cubic feet had to be re-packaged to verify WAC, 600 cubic feet of waste had to be re-assayed, prior to approval and disposal to LANL's Waste Facility, both at CMR and TA-55,
- Simplified WAC for low-level waste streams at CMR and TA-55; I developed and prepared operational SOPs/HCPs, IWDs/VI under authorization bases at CMR and TA-55. Both of these facilities are nuclear and non-reactor,
- Recruited, assembled and trained waste management technicians and Lead technician for waste operations at TA-55 and CMR,
- Recruited and trained operations personnel as Waste Management Coordinators. I routinely emphasize team building, personnel and program development,

- Increased formality of LLW, Salvage, and Recycle operations from SWPs to SOPs, HCPs, to IWDs and WI. Trained technicians and generators to these procedures. I participated in formality of operations and configuration control at TA-55 and CMR,
- Successfully audited by external QA (10 CFR 830.120) auditors and complimented on "attention to detail" of operational procedures and corresponding operations. At CMR and at TA-55, I have incorporated QA techniques and protocols in my procedures.
- As site Waste Management Coordinator, re-wrote and simplified TA-55 Waste Management SOP to include all waste streams and trained site waste generators to this SOP. I wrote the site specific Spill Control and Countermeasures Plan. I gained familiarity and experience in the environmental regulations and operating procedures promulgated under the National Environmental Policy Act (NEPA) and Clean Air and Water Act (CAA).
- As site Spill Coordinator, acted as interface to LANL Emergency Management personnel and TA-55 EM personnel. Successfully, coordinated several significant spills to closure. Successfully characterized, packaged, managed, documented, and disposed of years of accumulated debris from NMT Division's TA-21, Building 35 and 152 operations. I demonstrated significant and measurable improvements to NMT-7's organizational performance at CMR, TA-21 and TA-55.

Project Management:

- Successfully managed, planned, and scheduled WS budget for CMR
- Successfully managed, planned, and scheduled analytical support for the Phoenix project.
- Was fiscally responsible for a small budget for the project Pheonix, less than 1 million, that included personnel salaries, equipment procurement and travel.
- Managed multiply projects simultaneously,
- Have skillfully managed several teams both at TA-55 and CMR, and
- Routinely manage projects on time and within budget.

Awards:

- Multiple Division Quality Awards,
- Multiple Commendations for "Job Well Done",
- Multiple Safety, Team, and Individual Awards, and
- Multiple Laboratory "On the Spot" Awards.
- 2010 Pollution Prevention – Bulb Crusher to the Rescue

Miscellaneous:

- Bilingual: English and Spanish,
- Past Parent Volunteer "Santa Fe Futures" Young American Bowling Association (YABA)
- Past Neighborhood Association Treasurer 1994 - 2006
- Past parent volunteer at Espanola Valley High School

January 6, 2016

Santa Fe County Manager's Office

Attn: Lisa Katonak

102 Grant Ave.

Santa Fe, New Mexico 87504

Re: Santa Fe County Ethics Board

To Board of the Santa Fe County Commissioners,

I have had the honor of serving on the Santa Fe County Ethics Board for the last 2 years (2014-2016) and would be very interested in a re-appointment to serve another term.

I feel the Ethics Board has served a very important purpose with its work on the amendments to the Code of Conduct and I would appreciate an opportunity to continue to work on this project until it's approval by the County Commissioners.

Thank you for your consideration,



Carol Thompson

Vice President

Santa Fe County Ethics Board



RESUME

CAROL THOMPSON
40 DEVOYS PEAK
SANTA FE, NEW MEXICO 87508
(h) 505-471-9044
(c) 505-603-0833

EDUCATION - Bachelor of Science / Criminal Justice & Social Sciences

EMPLOYMENT

- * KTRC / KBAC / KBOM RADIO - 1981 to 1998Promotions Director
- * SANTA FE NEW MEXICAN - 1998 to 2001Circulation Promotions Director
- * SF CHAMBER OF COMMERCE - 2002 to presentMembership Coordinator
(currently part time / Independent Contractor)

COMMUNITY INVOLVEMENT

Santa Fe County Chamber of Commerce

- * Board Member / 8 years
- * Board Vice President / 2 years
- * Membership Council Chair / 2 years
- * Chair 4th of July Pancake Breakfast on the Plaza / 12 years

United Way of Santa Fe County

- * Board Member / 8 years
- * Chair Small Business Division
- * Chair Allocations Committee 2 years

Santa Fe Boys and Girls Club

- * Board Member / 6 years
- * Board Vice President / 2 years
- * Chair Mayor's Ball / 2 years

Santa Fe Opera

- * Board of Directors / 6 years
- * President / 1 year
- * New Mexico Opera Guild President / 2 years

Rancho Viejo Homeowner's Associations

- * RV North HOA Board of Directors / 6 years
- * Vice President / 2 years
- * ARC (Architectural Review Committee) Chair / 4 years

- * RV South HOA Board of Directors / 6 years to present
- * President Board of Directors / 3 years to present
- * DRC (Design Review Committee) Board Liaison 5 years to present

- * Four years ago I implemented a Neighborhood Watch in our South Association which quickly grew to encompass all of Rancho Viejo. I have served as the Area Coordinator for all 4 years.

Other organizations I have had the privilege of serving through my years of employment in local media are.....

- * Santa Fe Beautiful Board of Directors / 4 years
- * Santa Fe Rape Crisis Center Advisory Board / 2 years
- * AID & COMFORT Gala Chair / 1 year
- * Santa Fe AIDS Walk Steering Committee / 2 years
- * New Mexico Children's Foundation Board of Directors / 2 years
- * NM Police Officers Association Fundraising League Board Member / 2 years
- * Genevieve Chavez Community Center "Gala Opening" Steering Committee
- * American Cancer Society Fundraising Committee
- * Big Brother's/Big Sister's Gala Committee & Bowl-a-Thon Committee
- * Chair Marketing Committee for Santa Fe Air Show / 3 years
- * Leadership Santa Fe / Panel Advisor
- * Santa Fe Community Foundation / Allocation Panel Chair
- * Governor's Youth Volunteer Commission Chair

SANTA FE COUNTY ETHICS BOARD MEMBERS

Lara Katz, Board Member

Appointed February 24, 2015, term expires February 23, 2017
LIVES IN DISTRICT 2

Sheldon Weinstein, Board Member

Appointed February 24, 2015, term expires February 23, 2017
LIVES IN DISTRICT 2

Mr. Bill Heimbach, Chair

Appointed February 25, 2014 – February 25, 2016
LIVES IN DISTRICT 5

William Peyton George, Board Member

Re-Appointed, November 25, 2014 - November 25, 2016
LIVES IN DISTRICT 2 (Second Term)

Carol Thompson, Vice-Chair

Appointed February 25, 2014 - February 25, 2016
LIVES IN DISTRICT 5



