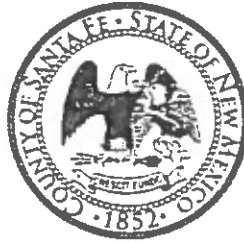


Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

TO: Santa Fe County Board of County Commissioners

FROM: Carole H. Jaramillo, Finance Division Director 

THRU: David Sperling, Fire Chief
Pablo Sedillo, Public Safety Director
Katherine Miller, County Manager 

DATE: September 9, 2015

RE: Resolution No. 2015-_____. A Resolution Requesting a Budget Decrease to the Fire Operations Fund (244) to Budget State Forestry Revenue and to Correct an Overstated Budget for the 2015 YCC Grant for the County Fire Department / - \$36,118. (Finance Division/ Carole Jaramillo)

ISSUE:

Requesting BCC approval to budget \$5,122 of State Forestry revenue for the Welcome Back Fire and to decrease the budget for the 2015 YCC Grant by \$41,240 that was overstated in the FY-2016 budget submission for an overall budget decrease of \$36,118.

BACKGROUND:

The Santa Fe County Fire Department is requesting BCC approval to budget revenue from State Forestry to reimburse the Fire Department for personnel and equipment that was utilized on the Welcome Back Fire in the amount of \$5,122. This revenue will be utilized to purchase needed wildland equipment used by the wildland division.

The Fire Department is also requesting a budget decrease in the amount of \$41,240 to the 2015 YCC Grant due to an overstated budget in FY-2016. The YCC grant budget was based on the grant award amount at the time of budget preparation for FY-2016 and the personnel for the YCC wildland crew had not yet been hired so there was not a draw down on the grant funding.

RECOMMENDATION:

Please approve this request for a budget increase to the Fire Operations Fund (244) in the amount of \$5,122 to budget State Forestry revenue and to decrease the 2015 YCC Grant by \$41,240 for an overall decrease of \$36,118

SANTA FE COUNTY

Page 1 of 5

RESOLUTION 2015 -

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on September 29, 2015, did request the following budget adjustment:

Department / Division: Fire Department/Fire Administration Fund Name: Fire Operations Fund (244)

Budget Adjustment Type: Budget Increase/Decrease Fiscal Year: 2016 (July 1, 2015 - June 30, 2016)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0815	360	09-02	Revenue / State Forestry	5,122	41,240
244	0881	385	03-00	Budgeted Cash / YCC Grant	5,122	41,240

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0815	422	60-02	Supplies / Safety Supplies	1,022	27,170
244	0815	422	60-07	Supplies / Operational Supplies	2,700	2,967
244	0815	422	80-99	Capital / Inventory Exempt	1,400	1,865
244	0881	422	10-24	Salary & Wages / Temp Positions		436
244	0881	422	10-25	Salary & Wages / Overtime		230
244	0881	422	20-01	Employee Benefits / FICA - Regular		
244	0881	422	20-02	Employee Benefits / FICA - Medicare		
244	0881	422	20-05	Employee Benefits / Health Care		
					5,122	32,668

Requesting Department Approval: [Signature] Title: Fire Chief Date: 9.9.15

Finance Department Approval: Date: Entered by: Date:

County Manager Approval: [Signature] Date: Updated by: Date:

SANTA FE COUNTY

Page 2 of 5

RESOLUTION 2015 -

BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY/ BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY/ BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244 244	0881 0881	422 422	20-08 60-02	Employee Benefits / Workers Comp (Assessment) Supplies / Safety Supplies		21 8,551
TOTAL (if SUBTOTAL, check here)						
						41,240

SANTA FE COUNTY
RESOLUTION 2015 - _____

Page 3 of 5

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Donna Morris Dept/Div: Fire Department/Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

Requesting DCC approval to budget \$5,122 from State Forestry for reimbursement on the Welcome Back Fire for personnel and equipment utilized on the fire. Also, requesting BCC approval to decrease the 2015 YCC grant in the amount of \$41,240 due to an overstated budget. The YCC budget was based on the grant award amount at the time the FY-2016 budget submission was due and the fact that the personnel had not yet been hired to draw down on the grant funding.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
80-99	Chain Saw supplies and equipment	1,400

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY

Page 4 of 5

RESOLUTION 2015 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Donna Morris Dep/Div: Fire Department/Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES NO X YES
 - b) Does this include state or federal funds? YES X NO NO
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. State Forestry Fire Reimbursement for Welcome Back Fire and 2015 YCC Grant. (award letter attached).
 - c) Is this request is a result of Commission action? YES NO X YES
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request. N/A

SANTA FE COUNTY

Page 5 of 5

RESOLUTION 2015 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 29th Day of September, 2015.

Santa Fe Board of County Commissioners

Robert A. Anaya, Chair

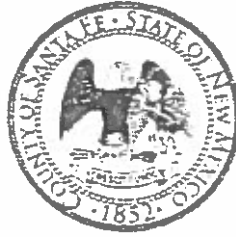
ATTEST:

Geraldine Salazar, County Clerk

Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Hollan
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

Memorandum

To: Santa Fe Board of County Commissioners

From: Carole Jaramillo, Finance Director *CJ*

Thru: David Sperling, Fire Chief *DS*
Pablo Sedillo, Public Safety Director *PS*
Katherine Miller, County Manager *KM*

Date: September 8, 2015

Re: Resolution No. 2015 - _____, A Resolution Requesting a Budget Increase to the Fire Operations Fund (244) to Budget the FY-2015 Available Cash Balances for Various Fire Districts Revenue Fund for the County Fire Department / \$105,130 (Finance Division / Carole Jaramillo)

ISSUE:

Requesting BCC approval to budget \$105,130 of the FY-2015 available cash balances for various Fire Districts revenue fund (244) to be expended in FY-2016.

BACKGROUND:

The Santa Fe County Fire Department Volunteer Fire Districts receive reimbursement funding from State Forestry and Movie Production Standbys for personnel and equipment that has been utilized on wildland fires and movie production sets. The funding that is budgeted in the fire districts revenue fund (244) is utilized to repair or replace wildland and fire apparatus equipment that has been used on wildland fires or movie production standbys. This budget resolution is to carry forward the FY-2015 available cash balances for the fire districts to be expended in FY-2016.

SUMMARY:

Please approve this request for a budget increase to the Fire Operations Fund (244) Fire District Revenue in the amount of \$105,130 to be utilized to repair or replace fire equipment and supplies that were utilized on wildland fires or movie production standbys.

SANTA FE COUNTY

Page 1 of 5

RESOLUTION 2015 -

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on September 29, 2015, did request the following budget adjustment:

Department / Division: Fire Department/Various Fire Districts

Fund Name: Fire District Revenue Fund (244)

Budget Adjustment Type: Budget Increase

Fiscal Year: 2016 (July 1, 2015 - June 30, 2016)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0831	385	02-00	Budgeted Cash/State Funds	976	
244	0832	385	02-00	Budgeted Cash / State Funds	11,903	
244	0833	385	02-00	Budgeted Cash / State Funds	460	
244	0834	385	02-00	Budgeted Cash/State Funds	42,253	
TOTAL (if SUBTOTAL, check here X)					55,592	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0831	422	60-07	Supplies/Operational Supplies	976	
244	0832	422	60-07	Supplies/Operational Supplies	11,903	
244	0833	422	60-07	Supplies / Operational Supplies	460	
244	0834	422	80-09	Capital Purchases / Vehicles	42,253	
TOTAL (if SUBTOTAL, check here X)					55,592	

Requesting Department Approval: [Signature] Title: Fire Chief Date: 9-9-15

Finance Department Approval: _____ Date: _____ Entered by: _____ Date: _____

County Manager Approval: [Signature] Date: 9-23-15 Updated by: _____ Date: _____

SANTA FE COUNTY

Page 2 of 5

RESOLUTION 2015 -

BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0835	385	02-00	Budgeted Cash/State Funds	324	
244	0836	385	02-00	Budgeted Cash/State Funds	3,174	
244	0837	385	02-00	Budgeted Cash / State Funds	19,611	
244	0838	385	02-00	Budgeted Cash/State Funds	1,820	
244	0839	385	02-00	Budgeted Cash / State Funds	1,429	
244	0840	385	02-00	Budgeted Cash/State Funds	1,827	
244	0841	385	02-00	Budgeted Cash / State Funds	2,114	
244	0842	385	02-00	Budgeted Cash/State Funds	897	
244	0843	385	02-00	Budgeted Cash / State Funds	2,016	
244	0844	385	02-00	Budgeted Cash / State Funds	16,326	
TOTAL (if SUBTOTAL, check here)					105,130	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0835	422	60-07	Supplies/Operational Supplies	324	
244	0836	422	60-07	Supplies/Operational Supplies	3,174	
244	0837	422	80-09	Capital Purchases / Vehicles	16,611	
244	0837	422	80-99	Capital Purchases / Inventory Exempt	3,000	
244	0838	422	60-07	Supplies/Operational Supplies	1,820	
244	0839	422	60-07	Supplies/Operational Supplies	1,429	
244	0840	422	60-07	Supplies/Operational Supplies	1,827	
244	0841	422	60-07	Supplies/Operational Supplies	2,114	
244	0842	422	60-07	Supplies/Operational Supplies	897	
244	0843	422	60-07	Supplies/Operational Supplies	2,016	
244	0844	422	40-01	Maintenance/Buildings & Structures	16,326	
TOTAL (if SUBTOTAL, check here)					105,130	

SANTA FE COUNTY

RESOLUTION 2015 - _____

Page 3 of 5

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Donna Morris Dep/Div: Fire Department/Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

This request is to budget FY-15 available cash balances from the Fire Districts Revenue Fund (244) for expenditure in FY-16 for a total amount of \$105,130. Each fire district was requested to prioritize their needs to budget funds in appropriate expenditure categories.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
80-XX	Capital Purchases as needed for vehicle accessories and inventory exempt items	61,864

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY

Page 4 of 5

RESOLUTION 2015 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Donna Morris Dep/Div: Fire Department Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES X NO _____
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
NIM State Forestry Reimbursements.
 - c) Is this request a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.
Not Applicable.

SANTA FE COUNTY

Page 5 of 5

RESOLUTION 2015 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 29th Day of September, 2015.

Santa Fe Board of County Commissioners

Robert A. Anaya, Chair

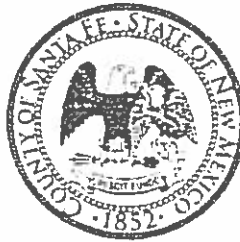
ATTEST:

Geraldine Salazar, County Clerk

Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

DATE: September 9, 2015

TO: Board of County Commissioners

FROM: Carole Jaramillo, Finance Division Director
Adam Leigland, Public Works Department Director

VIA: Katherine Miller, County Manager

ITEM AND ISSUE: BCC Meeting September 29, 2015

Resolution No. 2015-__, A Resolution Requesting a Net Budget Decrease to Various Capital Project Budgets to Realign the FY2016 Budget to the FY2015 Balances and to Budget New Grants Received for FY2016 / -\$2,072,742. (Carole Jaramillo/Finance Director/Adam Leigland/Public Works Director)

SUMMARY:

This resolution will adjust the budgets for various capital projects to adjust for end of the year encumbrances, closed encumbrances and budgeting of grants received at the end of FY15 after the submittal of the FY16 Budget.

BACKGROUND:

Each year, the Finance Department must prepare a budget for the following fiscal year for approval by the Board of County Commission at the last meeting in June. In order to provide budget amounts to roll into the next fiscal year, the Projects Division submitted a list to finance in May. For the remainder of FY15, the Projects Division continued to encumber funds. This results in the need to adjust projects budgets at the beginning of this fiscal year.

DISCUSSION:

The attached Budget Adjustment decreases capital project budgets to adjust for encumbrances made and grants received at the end of Fiscal Year 2015 and increases capital project budgets to adjust for closed encumbrances made at the end of Fiscal Year 2015.

ACTION REQUESTED:

Approval of Resolution adjusting capital project budgets for the 2016 Fiscal Year.

SANTA FE COUNTY

Page 1 of 8

RESOLUTION 2015 -

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on September 29, 2015, did request the following budget adjustment:

Department / Division: Public Works/Project Development

Fund Name: Capital Outlay GRT Fund (313), General Fund (101), GOB Series 2013 Fund (351), Road Projects Fund (311), GOB Series 2011 Fund (339), State Special Appropriations Fund (318), Fire Operations Fund (244), Fire Protection Fund (209), Enterprise Water Fund (505), GOB Series 209 Fund (335), Capital Projects-Federal Fund (305), and Fire Tax 1/4% Fund (222)

Budget Adjustment Type: Budget Decrease / Budget Increase Fiscal Year: 2016 (July 1, 2015 - June 30, 2016)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
209	0000	385	0200	Budgeted Cash/State Funds		\$43,962
222	0000	385	0200	Budgeted Cash/State Funds		\$202,069
244	0000	385	0200	Budgeted Cash/State Funds		\$100,000
305	7120	372	0908	Grants/Federal/Department of the Interior		\$4,342
311	0696	371	0200	Grants/State/NM State Highway	\$100,000	
311	6181	372	1100	Grants/Federal/Federal Highway Admin.		\$10,282
311	6216	371	0200	Grants/State/NM State Highway	\$20,000	
313	0000	385	0200	Budgeted Cash/State Funds		\$339,263
318	0737	371	0000	Grants/State	\$5,336	
318	0775	371	9000	Grants/State	\$160,682	
318	0775	371	9000	Grants/State		\$15,009
318	7118	371	9000	Grants/State		\$1,144
318	8011	371	9000	Grants/State	\$6,568	
335	0000	385	0400	Budgeted Cash/Special Assessments		\$663,101
339	0000	385	0400	Budgeted Cash/Special Assessments		\$835,270
351	0000	385	0400	Budgeted Cash/Special Assessment		\$63,197
505	0000	385	0500	Budgeted Cash/Enterprise - Water Fund		
TOTAL (if SUBTOTAL, check here X)					\$292,586	\$2,365,328
NET INCREASE/(DECREASE)						(\$2,072,742)

Requesting Department Approval: Cousins, the General Title: Finance Director Date: 9/23/15

Finance Department Approval: Cousins, the General Date: 9/23/15 Entered by: _____ Date: _____

County Manager Approval: General M. D. Date: 9/23/15 Updated by: _____ Date: _____

SANTA FE COUNTY

Page 2 of 8

RESOLUTION 2015 -

BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
209	8010	422	8001	Pojoaque Main Station		\$40,543
209	8007	422	8001	Capital Purchases/Buildings & Structures		\$3,419
222	8012	422	8001	Ilondo Station 1		\$200,131
222	8010	483	8001	Capital Purchases/Buildings & Structures		\$1,938
244	0843	422	8001	Agua Fria Fire Facility		\$100,000
305	7120	481	8010	Capital Purchases/Buildings & Structures		\$4,342
311	0696	453	8010	Pojoaque Main Station	\$100,000	
311	6181	453	8011	Capital Purchases/Roadways (Bridge/Culvert)		\$10,282
311	6216	453	8011	SF River Scenic Byway		
313	0132	483	8001	Capital Purchases/Roadways (Bridge/Culvert)		
313	0133	481	8001	NE/SF Connector		
313	0135	481	8001	Capital Purchases/ Rdwy Capitalized Cont. Svc		
313	0182	481	8010	Alamo Lane		
				Capital Purchases/ Rdwy Capitalized Cont. Svc	\$20,000	
				District 2 Capital Funds	\$47,896	
				Capital Purchases/Buildings & Structures		
				District 3 Capital Funds		
				Capital Purchases/Buildings & Structures	\$36,375	
				District 5 Capital Funds		
				Capital Purchases/Buildings & Structures	\$35,184	
				Phase IIB Road Annexation		
				Capital Purchases/Roadways (Bridge/Culvert)		\$796,499
TOTAL (if SUBTOTAL, check here X)					\$239,455	1,157,154

SANTA FE COUNTY

Page 3 of 8

RESOLUTION 2015 -

BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
313	0732	481	8010	Agua Fria Park Improvement		\$1,519
313	0736	481	8001	Capital Purchases/Roadways (Bridge/Culvert)		\$177,942
313	6167	453	8010	Poj. Little League Fields		\$14,062
313	6181	481	8011	Capital Purchases/Buildings & Structures		
313	6197	453	8011	Los Pinos Road		
313	6201	481	8001	Capital Purchases/Roadways (Bridge/Culvert)		
313	6208	481	8002	NE/SE Connector.	\$5,545	
313	7121	481	8001	Capital Purchases/ Rdwy Capitalized Cont. Svc		
313	7705	481	8010	Vista Redonda		\$190
313	7707	481	8010	Capital Purchases/ Rdwy Capitalized Cont. Svc		
313	7801	481	8006	Northern NM Transfer Station		
313	7711	481	8010	Capital Purchases / Buildings & Structures	\$186,438	
313	7734	481	8010	PW Facility-Phase 2		
313	8008	483	8003	Capital Purchases/Bldg. Capitalized Cont. Svc.	\$1,150,000	
313	8009	481	8001	Stanley Wellness Center		\$20,478
313	8009	481	8001	Capital Purchases/Buildings & Structures		
313	8009	481	8001	Los Potreros OS		
313	8009	481	8001	Capital Purchases/Roadways (Bridge/Culvert)	\$13,852	
313	8009	481	8001	Santa Fe Rail Trail		
313	8009	481	8001	Capital Purchases/Roadways (Bridge/Culvert)	\$13,976	
313	8009	481	8001	Santa Fe River Trail		
313	8009	481	8001	Capital Purchases/Land Capitalized Cont. Svc.		\$3,705
313	8009	481	8001	Thornton Ranch OS		
313	8009	481	8001	Capital Purchases/Roadways (Bridge/Culvert)	\$258,769	
313	8009	481	8001	ECIA Trails		
313	8009	481	8001	Capital Purchases/Roadways (Bridge/Culvert)	\$121,987	
313	8009	481	8001	La Cienega Fire #2/Libra.		
313	8009	481	8001	Capital Purchases/Equipment & Machinery	\$11,782	
313	8009	481	8001	Glorieta Fire Substation		
313	8009	481	8001	Capital Purchases/Buildings & Structures	\$421,596	
TOTAL (if SUBTOTAL, check here X)					\$1,369,811	\$1,032,030

SANTA FE COUNTY

Page 4 of 8

RESOLUTION 2015 -

BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0737	481	8001	Edgewood Senior Center		
318	0775	481	8001	Capital Purchases/Buildings & Structures	\$5,336	
318	0775	481	8001	Women's Health Svcs Ctr.		\$15,009
318	0775	481	8005	Capital Purchases/Buildings & Structures		
318	0775	481	8005	Women's Health Svcs Ctr.		
318	0775	481	8005	Capital Purchases/Inventory Exempt-Computer	\$160,682	
318	7118	481	8002	Rio En Medio Senior Ctr.		
318	7118	481	8002	Capital Purchases/Bldg. Capitalized Cont. Svc.		\$1,144
318	8011	483	8001	Solarize Fire Stations		\$87,689
318	8011	483	8001	Capital Purchases/Buildings & Structures		
335	1449	444	8010	Eldo/Canoncito/SE Sector		\$25,376
335	6201	481	8085	Capital Purchases/Roadways (Bridge/Culvert)		
335	6201	481	8085	Northern NM Transfer Sta.	\$31,944	
335	6201	481	8085	Capital Purchases/Leasehold Land Acquis.		
339	6201	481	8085	Northern NM Transfer Sta.		\$193,498
339	8009	481	8001	Capital Purchases/Leasehold Land Acquis.		\$469,283
339	8009	481	8001	Glorieta Fire Substation		
339	8009	481	8001	Capital Purchases/Buildings & Structures		
339	0732	481	8010	Agua Fria Park Improvemnt		\$320
339	0732	481	8010	Capital Purchases/Roadways (Bridge/Culvert)		
351	1473	482	8080	Quill Plant Improvements		\$87,932
351	0798	453	8005	Capital Purchases/Leasehold Infra. Improv.		
351	0798	453	8005	Old SF Trail Transit		\$123,427
351	0798	453	8005	Capital Purchases/Land Acquisition		
TOTAL-if SUBTOTAL, check here X					\$197,962	\$1,003,678

SANTA FE COUNTY

RESOLUTION 2015 -

BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
351	6182	453	8011	CR55A Gen. Goodwin Ranch Capital Purchases/ Rdwy Capitalized Cont. Svc		\$90,526
351	7711	481	8011	Thornton Ranch OS Capital Purchases/ Rdwy Capitalized Cont. Svc.		\$110,094
351	6206	453	8010	Spruce Street Capital Purchases/Roadways (Bridge/Culvert)		\$185,475
351	6209	453	8010	Rancho Alegre Capital Purchases/Roadways (Bridge/Culvert)		\$237,816
505	1410	444	8010	Water Capital Purchases/Roadways (Bridge/Culvert)		\$63,197
TOTAL (if SUBTOTAL, check here ☒)					\$0	\$687,108
TOTAL INCREASES & DECREASES					\$1,807,228	\$3,879,970
NET INCREASE/(DECREASE)						(\$2,072,742)

SANTA FE COUNTY

RESOLUTION 2015 - _____

Page 6 of 8

ATTACH ADDITIONAL SHEETS IF NECESSARY:

DEPARTMENT CONTACT: Name: Agnes Lyba-Cruz Dept/Div: Public Works/Project Development Phone No.: 995-6516

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
The Public Works Department is requesting budget increase and decreases to various project budgets in order to account for expenditures made in May and June of Fiscal Year 2015. Each year the County must submit a budget to the State Department of Finance and Administration for the new next fiscal year by June 1 of the current fiscal year. Therefore the project budgets must be estimated before June 1 to submit with the budget. Meanwhile the projects staff continues to encumber and expend funds. The purpose of this Budget Adjustment is to decrease project budgets to account for the end of the fiscal year encumbrances and expenditures or to increase the budget for new grants and any Purchase Orders that may have been closed toward the end of the fiscal year.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
8001, 8002, 8003, 8005, 8006, 8010, 8011 8080, 8095	Construction of infrastructure in various capital projects including roads, facilities, parks, water and waste water improvements.	

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY

RESOLUTION 2015 - _____

Page 7 of 8

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Agnes Levba-Cruz Dept/Div: Public Works/Project Development Phone No.: 995-6516

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES X NO _____
If YES, cite statute and attach a copy.
FUNDS 209, 222, 244, 305, 313, 335, 339, 351, 505
Fund 311 - Local Government Rehabilitation Fund Grant
Fund 318 - Various State Grants
 - b) Does this include state or federal funds? YES X NO _____
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
Fund 305 - Federal Grant for the SF Scenic Byway Signage
 - c) Is this request is a result of Commission action? YES _____ NO X _____
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.
N/A

SANTA FE COUNTY

Page 8 of 8

RESOLUTION 2015 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 25th Day of August, 2015.

Santa Fe Board of County Commissioners

Robert A. Anaya, Chairperson

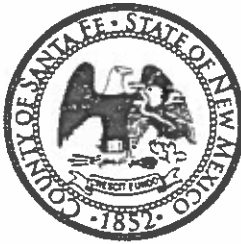
ATTEST:

Geraldine Salazar, County Clerk

Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

To: Santa Fe County Board of County Commissioners

Through: Katherine Miller, County Manager 
Rachel O'Connor, Director, Community Services Department

From: Patricia Boies, Health Services Division, Community Services Department

Date: September 2, 2015

Re: **RESOLUTION 2015- A Resolution Authorizing a \$50,000 Expenditure from the Santa Fe County Health Care Assistance Fund To Support the "New Mexico Mission of Mercy," a Dental Care Event Sponsored by the New Mexico Dental Foundation (Community Services Department/Patricia Boies)**

ISSUE:

The approval of a resolution authorizing a \$50,000 expenditure for the support of the "New Mexico Mission of Mercy," a dental care event sponsored by the New Mexico Dental Foundation.

BACKGROUND:

The New Mexico Dental Foundation plans to offer free dental care at a unique event, called the "New Mexico Mission of Mercy," to be held at the Santa Fe Convention Center on April 9 and 10, 2016. They expect to provide approximately 1,000 County residents with free dental care, including dentures, root canals, and other procedures. The City of Santa Fe is providing its convention center, parking, and security for the event free of charge.

Similar dental care events have been held in Sandoval County and San Juan County. For the April 2016 event, the New Mexico Dental Foundation has received funding commitments from entities including Delta Dental and San Miguel County, and has requested that Santa Fe County help fund the New Mexico Mission of Mercy. Funds would be provided pursuant to a professional services agreement to provide outreach services, planning, and implementation of the New Mexico Mission of Mercy.

As described in the resolution, dental care is strongly linked to overall health, and access to dental care is limited even for those who are insured. The Santa Fe County Health Care Assistance Program has seen a rise in claims for reimbursement of dental services. The New Mexico Mission of Mercy event is consistent with the New Mexico Indigent Hospital and Health Care Act, NMSA 1978, Section 27-5-4, and its definition of "health care services."

RECOMMENDATION:

The Community Services Department recommends BCC approval of this resolution authorizing a professional services agreement with New Mexico Dental Foundation, using \$50,000 in County Health Care Assistance Funds.

**SANTA FE COUNTY
RESOLUTION NO. 2015 - _____**

**A RESOLUTION AUTHORIZING A \$50,000 EXPENDITURE FROM THE SANTA FE
COUNTY HEALTH CARE ASSISTANCE FUND TO SUPPORT THE "NEW MEXICO
MISSION OF MERCY," A DENTAL CARE EVENT SPONSORED BY THE NEW
MEXICO DENTAL FOUNDATION**

WHEREAS, a healthy community is a key goal for Santa Fe County ("County"); and

WHEREAS, the County has taken an active and strategic role in setting priorities for and funding health care assistance; and

WHEREAS, dental care is strongly linked to overall health, with research showing, according to the New Mexico Department of Health, "associations between chronic oral infections and heart and lung diseases, stroke, diabetes, and low-birth-weight, and premature births"; and

WHEREAS, as a practical matter, access to dental care is limited even for those who are insured, because of the lack of providers who accept Medicaid, the lack of full dental coverage for most people on Medicaid, the lack of dental coverage for people who have subsidized health plans through the Exchange, and the shortage of dentists in rural parts of Santa Fe County; and

WHEREAS, according to the latest data available from the Department of Health, in 2012 over 50 percent of indigent Santa Fe County residents of all ages had no dental visit in the last year, and 16 percent of indigent Santa Fe County residents 65 or older had all of their natural teeth extracted; and

WHEREAS, the Santa Fe County Health Care Assistance Program is seeing a rise in claims for reimbursement of dental services, particularly for adults who earn too much to qualify for Centennial Care and immigrants who have no access to dental insurance; and

WHEREAS, in April 2016, the New Mexico Dental Foundation ("Foundation") plans to offer free dental care at a unique event called "New Mexico Mission of Mercy," to be held at the Santa Fe Convention Center in April 2016; and

WHEREAS, the Foundation expects to provide approximately 1,000 County residents with free dental care, including dentures, root canals, and other procedures; and

WHEREAS, the City of Santa Fe is providing its Convention Center for the event free of charge; and

WHEREAS, the Foundation has requested the County to help fund the New Mexico Mission of Mercy; and

WHEREAS, the New Mexico Mission of Mercy event is consistent with the New Mexico Indigent Hospital and Health Care Act, NMSA 1978, Section 27-5-4, which defines "health care services" to include "treatment and services designed to promote improved health in the county indigent population, including primary care, prenatal care, dental care, behavioral health care, alcohol or drug detoxification and rehabilitation, hospital care, provision of prescription drugs, preventive care or health outreach services, to the extent determined by resolution of the county."

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The County Manager is authorized to enter into a professional services agreement on behalf of the County with New Mexico Dental Foundation, as a sole-source provider, under which the Foundation shall provide outreach services, planning and implementation of the New Mexico Mission of Mercy event.
2. The County Health Care Assistance Fund shall be used to pay for the services rendered under the professional services agreement with the Foundation, in the amount of \$50,000.

PASSED, APPROVED, AND ADOPTED THIS __ DAY OF _____, 2015.
BOARD OF COUNTY COMMISSIONERS

Robert A. Anaya, Chair

ATTEST:

Geraldine Salazar, Santa Fe County Clerk

Date: _____

APPROVED AS TO FORM:

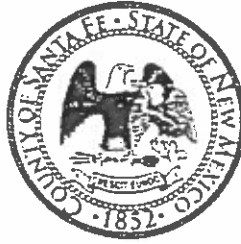


 _____
Gregory S. Shaffer, Santa Fe County Attorney

Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

To: Santa Fe County Board of County Commissioners

Through: Katherine Miller, County Manager *KM*

From: Carole H. Jaramillo, Finance Division Director *CJ*

Date: September 22, 2015

Re: Resolution No. 2015-_____, A Resolution Requesting a Budget Increase to the Indigent Fund (220) to Budget Cash Carryover With Operating Transfers to the Indigent Services Fund (223) And Corrections Operations Fund (247) For Various Health Related Programs / \$800,000. (Finance Division / Carole Jaramillo)

ISSUE:

The Community Services Department is seeking to budget \$400,000 of cash from County Indigent gross receipts taxes to support health care initiatives in Santa Fe County, and transfer those funds to the Indigent Services Fund (223) and Corrections Operations Fund (247).

BACKGROUND:

The Community Services Department in collaboration with Public Safety and community based providers is seeking to budget money from the Indigent Fund (220) for a variety of programs and/or projects including the following:

1. To transfer funding in the amount of \$72,800 to the Santa Fe County Department of Public Safety in order to fund a Re-Entry Specialist/Case Manager at the Adult Detention Facility. This position will work internally with the Department to prepare people for transition from the Facility into the community. The duties will include Medicaid enrollment and the distribution of Narcan kits, as well as discharge planning.
2. To provide funding in the amount of \$227,200 to be released on a Request for Proposals (RFP) to hire an organization to create an Intensive Case Management Program for individuals who are diagnosed with a severely disabling mental illness and who are

reintegrating back in to the community. The program will provide for a direct handoff of clients and will assist them in accessing needed services including but not limited to medication management, housing, treatment and other services.

3. Funding for CHRISTUS St. Vincent in the amount of \$50,000 to provide community based services for high utilizers through their HUGS program, with specific emphasis on people with mental illness or co-occurring substance abuse disorders who are leaving the Adult Detention Facility. This funding will be provided on a claims basis.
4. Funding for the Dental Health Care Event, in the amount of \$50,000, to be held at the Santa Fe Convention Center in April 2016. This one-time event is expected to provide about 1,000 county residents with free dental care and is consistent with the New Mexico Indigent and Hospital Health Care Act and its definition of health care services.

RECOMMENDATION:

The Community Services Department recommends BCC approval of this resolution authorizing a budget adjustment request for \$800,000 to fund various health care programs.

SANTA I COUNTY

Page 1 of 5

RESOLUTION 2015 -

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on _____, did request the following budget adjustment:

Department / Division: Community Services/Health Fund Name: Indigent Fund (220), Indigent Services Fund (223), and Corrections Operations Fund (247)

Budget Adjustment Type: Increase and Transfer Between Funds Fiscal Year: 2016 (July 1, 2015 - June 30, 2016)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
220	0000	385	0200	Budgeted Cash / State Funds	\$400,000	
223	0420	390	0220	Operating Transfer In / From Fund 220	\$100,000	
247	1863	390	0220	Operating Transfer In / From Fund 220	\$300,000	
TOTAL (if SUBTOTAL, check here)					\$800,000	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
220	0000	490	0223	Operating Transfer Out / To Fund 223	\$100,000	
220	0000	490	0247	Operating Transfer Out / To Fund 247	\$300,000	
247	1863	426	5003	Corrections /Medical/Contractual Services	\$227,200	
TOTAL (if SUBTOTAL, check here X)					\$627,200	

Requesting Department Approval: _____ Title: _____ Date: _____

Finance Department Approval: Charles Spaulding Date: 9/22/15 Entered by: _____ Date: _____

County Manager Approval: [Signature] Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

Page 2 of 5

RESOLUTION 2015 - _____

BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
247	1863	426	1022	Corrections/ Medical /Salaries and Wages	\$52,000	
247	1863	426	2001	Corrections/ Medical/Employee Benefit/FICA	\$3,224	
247	1863	426	2002	Corrections/ Medical/Employee Benefit/Medicare	\$754	
247	1863	426	2003	Corrections/Medical/Employee Benefit/Retirement Contribution	\$10,675	
247	1863	426	2005	Corrections/Medical/Employee Benefit/Health Care	\$4,839	
247	1863	426	2006	Corrections/Medical/Employee Benefit/Retiree HC	\$1,300	
247	1863	426	2008	Corrections/ Medical/Employee Benefit/WC	\$8	
223	0420	461	5003	Health/Indigent/Contractual Services	\$50,000	
223	0420	461	7207	Health/Indigent/Healthcare Assist/Outpatient Mental Health	\$25,000	
223	0420	461	7206	Health/Indigent/Health Care Assist/Indigent Rehab	\$25,000	
TOTAL (if SUBTOTAL, check here)					\$800,000	

SANTA FE COUNTY

Page 3 of 5

RESOLUTION 2015 -

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Rachel O'Connor Dept/Div: Community Services/Health Phone No.: 505-992-9849

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

The Community Services Department in collaboration with Public Safety and community based providers is seeking to budget money from the Indigent Fund (220) for a variety of programs and/or projects including the following:

1. To transfer funding in the amount of \$72,800 to the Santa Fe County Department of Public Safety in order to fund a Re-Entry Specialist/Case Manager at the Adult Detention Facility. This position will work internally with the Department to prepare people for transition from the Facility in to the community. The duties will include Medicaid enrollment and the distribution of Narcan kits, as well as discharge planning.
2. To provide funding in the amount of \$227,200 to be released on a Request for Proposals (RFP) to hire an organization to create an Intensive Case Management Program for individuals who are diagnosed with a severely disabling mental illness and who are reintegrating back in to the community. The program will provide for a direct handoff of clients and will assist them in accessing needed services including but not limited to medication management, housing, treatment and other services.
3. Funding for CHRISTUS St. Vincent in the amount of \$50,000 to provide community based services for high utilizers through their HUGS program, with specific emphasis on people with mental illness or co-occurring substance abuse disorders who are leaving the Adult Detention Facility. This funding will be provided on a claims basis.
4. Funding for the Dental Health Care Event, in the amount of \$50,000, to be held at the Santa Fe Convention Center in April 2016. This one-time event is expected to provide about 1,000 county residents with free dental care and is consistent with the New Mexico Indigent and Hospital Health Care Act and its definition of health care services.

a) Employee Actions

Line Item	Action (Add/Delete Position, Re-class, Overtime)	Position Type (permanent, term)	Position Title
247-1863-426-1022	Add Position	Term	Re-Entry Specialist/Case Manager

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
223-0420-461-5003	Dental Health Care Event April 2016	\$50,000
247-1863-426-5003	Contractual Community Based Intensive Case Management Program	\$227,200

- 2) Is the budget action for RECURRING expense N or for NON-RECURRING (one-time only) expense N
The Dental Health Care Event is a one-time only non-recurring expense. The Contractual Community Based Intensive Case Management Program may be recurring for up to 3 years.

SANTA FE COUNTY

Page 4 of 5

RESOLUTION 2015 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Rachel O'Connor

Dept/Div: Community Services/Health

Phone No 505-992-9849

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

• 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:

- a) If this is a state special appropriation, YES _____ NO N
If YES, cite statute and attach a copy.

- b) Does this include state or federal funds? YES _____ NO N
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

- c) Is this request is a result of Commission action? YES _____ NO N
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).

- d) Please identify other funding sources used to match this request.

RESOLUTION 2015 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This _____ Day of _____, 2015.

Santa Fe Board of County Commissioners

Robert A. Anaya, Chairperson

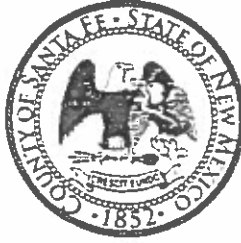
ATTEST:

Geraldine Salazar, County Clerk

Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

TO: Santa Fe County Board of County Commissioners

FROM: Carole H. Jaramillo, Finance Division Director 

DATE: September 10, 2015

RE: Resolution No. 2015-_____, A Resolution Requesting an Operating Transfer From the General Fund (101) to the Road Maintenance Fund (204) For Bank Stabilization On Tesuque Creek And Bishop's Lodge Road / \$110,000 (Finance Division / Carole Jaramillo)

ISSUE:

Requesting BCC approval for a budget transfer from the General Fund (101) / Contingency budget to the Road Maintenance Fund (204) for bank stabilization work on Tesuque Creek and Bishop's Lodge Road in the amount of \$110,000.

BACKGROUND:

On August 10, 2015 a storm exceeding the 100-year event flooded the Tesuque area. The Road Maintenance division spent two weeks cleaning out culverts and removing silt and debris from Bishop's Lodge Road. As a result of the flooding the Tesuque creek eroded the river bank up to the edge of the road in several areas, leaving motorists susceptible to driving into the creek. A gabion retention wall is needed to retain the earth next to the road. Miller Engineering has been retained to engineer bank stabilization and obtain the necessary permits from the US Army Corps of Engineers.

RECOMMENDATION:

Please approve this request for a budget transfer from the General Fund (101) to the Road Maintenance Fund (204) in the amount of \$110,000.

SANTA FE COUNTY

RESOLUTION 2015 - _____

Page 1 of 4

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on September 29, 2015, did request the following budget adjustment:

Department / Division: Public Works / Road Maintenance Fund Name: General Fund (101) and Road Maintenance Fund (204)

Budget Adjustment Type: Transfer Between Funds Fiscal Year: 2016 (July 1, 2015 - June 30, 2016)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
204	0611	390	0101	Operating Transfer In / From Fund 101	\$110,000	
TOTAL (if SUBTOTAL, check here)					\$110,000	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0000	490	0204	Operating Transfer Out / To Fund 204	\$110,000	
101	0308	412	7090	Other Operating Costs / Misc.		\$110,000
204	0611	451	8010	Capital / Roadways	\$110,000	
TOTAL (if SUBTOTAL, check here)					\$220,000	\$110,000

Requesting Department Approval: Carolyn Garcia Title: Finance Director Date: 9/23/15

Finance Department Approval: Carolyn Garcia Date: 9/23/15

County Manager Approval: Arthur D. Jr. Date: 9/23/15

Entered by: _____ Date: _____

Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2015 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY:

DEPARTMENT CONTACT: Name: Carole Jaramillo Dept/Div: CMO / Finance Phone No.: 986-6375

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

Request is for an operating transfer in the amount of \$110,000 from the General Fund to the Road Maintenance Fund to build a gabion retention wall along Tesuque Creek and Bishop's Lodge Road. On August 10, 2015 a storm flooded the Tesuque area. The Road Maintenance division has cleaned out culverts and removed silt and debris from Bishop's Lodge Road. As a result of the flooding the Tesuque creek eroded the river bank up to the edge of the road in several areas, leaving motorists susceptible to driving into the creek.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
8010	Gabion retention wall along Tesuque Creek and Bishop's Lodge Road	\$110,000

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY

Page 3 of 4

RESOLUTION 2015 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Carole Jaramillo Dept/Div: CMO / Finance Phone No.: 986-6375

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (if applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES _____ NO X
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
 - c) Is this request is a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.
There are no other funding sources to match this request.

SANTA FE COUNTY

Page 4 of 4

RESOLUTION 2015 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 29th Day of September, 2015.

Santa Fe Board of County Commissioners

Robert A. Anaya, Chairperson

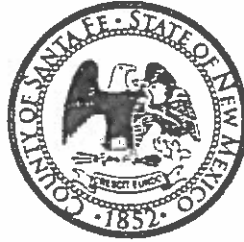
ATTEST:

Geraldine Salazar, County Clerk

Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

Memorandum

Date: September 29, 2015

To: Board of County Commissioners

From: Pablo Sedillo III, Director, Public Safety Department
Tony Flores, Deputy County Manager

Subject: Resolution No. 2015 - ___, A Resolution Repealing Resolution No. 2012-149, As Amended by Resolution No. 2013-33, Concerning the Corrections Advisory Committee

Background and Summary:

In light of various mandates to correct and resolve deficiencies at the Santa Fe County Adult Detention Facility, the Board of County Commission (BCC), via Resolution No. 2007-103, created a Corrections Advisory Committee (Committee) whose role was to develop an objective criminal justice planning and evaluation methodology, with the committee's ultimate objective to recommend alternative options to the BCC.

Since the original creation of the Committee, the scope and makeup of the Committee's has changed and the change in membership (increasing members from nine to ten) has recently left the County without a fully staffed committee.

Over the last six months the County has made two attempts to actively recruit community members for recommendation to the BCC for consideration, without success. This has created difficulties in convening meetings due to lack of a quorum.

Recommendation:

Staff is recommending the repeal of Resolution 2012-149, as amended by Resolution 2013-33 to allow staff to evaluate the role of an advisory committee as it relates to the Correction Facilities and Programs at Santa Fe County.

Exhibit:

- A – Resolution No. 2013-33
- B – Resolution No. 2012-149

**THE BOARD OF COUNTY COMMISSIONERS OF
SANTA FE COUNTY**

RESOLUTION NO. 2015-_____

**A RESOLUTION
REPEALING RESOLUTION NO. 2012-149, AS AMENDED BY RESOLUTION NO.
2013-33, CONCERNING THE CORRECTIONS ADVISORY COMMITTEE**

WHEREAS, the Corrections Advisory Committee (CAC) was created by Resolution No. 2012-149, as amended by Resolution No. 2013-33; and

WHEREAS, the CAC is comprised of 10 voting members; and

WHEREAS, in recent months, there have been a number of vacancies on the CAC, which vacancies have prevented the CAC from meeting due to a lack of a quorum; and

WHEREAS, staffing advisory committees, even non-functioning ones, consumes Santa Fe County (County) resources; and

WHEREAS, the existence of non-functioning committees risks confusing and frustrating the public; and

WHEREAS, as a matter of sound public policy, the Board of County Commissioners (Board) should periodically review its advisory committees to determine which committees are meeting and serving the purposes for which they were created.

NOW, THEREFORE, BE IT RESOLVED by the Board as follows:

A. Resolution No. 2012-149, as amended by Resolution No. 2013-33, is hereby repealed.

B. The Board thanks current and past members of the CAC for their service.

PASSED, APPROVED, AND ADOPTED this 29th day of September, 2015.

**THE BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY**

Robert A. Anaya, Chair

ATTEST:

Geraldine Salazar, County Clerk

APPROVED AS TO FORM:

Gregory S. Shaffer, County Attorney

DRAFT

THE BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY

RESOLUTION NO. 2013-33

AMENDMENT TO RESOLUTION 2012-149, A RESOLUTION ESTABLISHING
THE SANTA FE COUNTY CORRECTIONS ADVISORY COMMITTEE

WHEREAS, on October 30, 2013, the Board of Santa Fe County Commissioners (the BCC) adopted Resolution 2012-149, A Resolution Establishing the Santa Fe County Corrections Advisory Committee;

WHEREAS, Paragraph 7 of Resolution 2012-149 set forth the cross section of the community from which the BCC would select members of the Corrections Advisory Committee; and

WHEREAS, the BCC now desires to modify the required cross section of the community from which committee members will be selected and increase the size of the committee.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that Resolution 2012-149 is amended as follows:

1. Paragraph 2 is repealed and replaced with the following:

"The Committee shall be comprised of 10 voting members appointed by the Board of Santa Fe County Commissioners."

2. Paragraph 3 is repealed and replaced with the following:

"Five members of the Committee shall be appointed by the BCC for an initial term of two years and five shall be appointed for an initial term of three years. Thereafter members shall serve terms of two years. Members may be reappointed by the Board of County Commissioners to additional terms. There shall be no limitation on the number of consecutive terms that a member may serve. Members may be removed by the BCC with or without cause. In the event of a vacancy, the BCC shall appoint a member to serve out the remainder of the departing member's term."

3. Paragraph 7 is repealed and replaced with the following:

"Members of the Committee shall be appointed from the following cross sections of the community:

EXHIBIT

A

SEC CLERK RECORDED 64/52/2013

- Mental Health Community (1)
- Medical/Substance Abuse Treatment Community (1)
- League of Women Voters (1)
- Public Defender's Office (1)
- Legal Community (1)
- Immigrant Advocacy Community (1)
- Homeless Shelter Advocacy Community (1)
- An employee of the Sheriff's Department who is an active participant in the group referred to as the brown bag group, currently meeting informally to ensure open communications between the judiciary and the staff of the Facilities (1)
- An employee of the City of Santa Fe Police Department who is an active participant in the group referred to as the brown bag group, currently meeting informally to ensure open communications between the judiciary and the staff of the Facilities (1)
- An at-large member from any commission district (1)"

1. All other provisions of the Resolution not herein amended remain in full force and effect.

PASSED, APPROVED, and ADOPTED this 26 day of March, 2013.

Kathy Holish
Kathy Holish, Chair

ATTEST:

Geraldine Salazar 3/27/13
Geraldine Salazar, Santa Fe County Clerk



APPROVED AS TO FORM:

Stephen C. Ross
Stephen C. Ross, Santa Fe County Attorney



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

BCC RESOLUTIONS
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I Herby Certify That This Instrument Was Filed for
Record On The 2ND Day Of April, 2013 at 10:32:20 AM
And Was Duly Recorded as Instrument # 1701212
Of The Records Of Santa Fe County

2

Morella Salazar
Deputy County Clerk, Santa Fe, NM

**THE BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY**

RESOLUTION NO. 2012-149

**A RESOLUTION ESTABLISHING THE
SANTA FE COUNTY CORRECTIONS ADVISORY COMMITTEE**

WHEREAS, The Board of Santa Fe County Commissioners (the BCC) has distinct statutory oversight of and responsibility for operation and management of the Santa Fe County adult and juvenile corrections facilities (the Facilities);

WHEREAS, the BCC had previously adopted Resolution No. 2007-103 creating a Corrections Advisory Committee, which was repealed by Resolution 2009-134 after Santa Fe County (the County) made crucial and exceptional progress complying with a United States Department of Justice mandate to correct and resolve deficiencies at the Santa Fe County Adult Correctional Facility (SFCACF);

WHEREAS, the SFCACF continues to receive random and required inspections by the Office of the United States Marshal Service to ensure compliance of all federal requirements to house United States Marshal detainees in the SFCACF;

WHEREAS, with shrinking budgets and growing jail populations, counties across the nation are facing tough decisions on how to control county criminal justice costs;

WHEREAS, incarceration and increases in the County's jail population comes at great cost to the County and the Community at Large;

WHEREAS, the BCC desires to establish a county corrections advisory committee to develop an objective criminal justice planning and evaluation methodology, with the committee's ultimate objective to recommend alternative options to the BCC for inclusion in future budget processes, and to provide guidance to the BCC in operating the adult and juvenile corrections facilities;

WHEREAS, the BCC would benefit from a fact-finding committee that would examine various issues as they relate to the impact of corrections on the community at large, understanding rights of the incarcerated, environmental conditions, access to health care, and programs and services for and reintegration of inmates and residents from the Facilities to the community at large;

WHEREAS, the BCC wishes to receive advice from a comprehensive cross section of the community regarding the operation of the Facilities;

EXHIBIT

B

WHEREAS, a corrections advisory committee could: take a leadership role in assuring that the community is involved in their efforts; create community-wide ownership in their endeavors; reach diverse groups in the community; include key communities of interest and grassroots community leaders; and gain the commitment of stakeholders and key constituent organizations for a long term, sustained effort of ensure the community's confidence and public trust in the County's corrections facilities;

WHEREAS, the County continues to work and collaborate with the New Mexico Association of Counties to achieve accredited status for the Santa Fe County correctional facility, which will ultimately make the SFCACF one of only two such accredited county correctional facilities in the state of New Mexico;

WHEREAS, the Santa Fe County Sheriff and the County's Public Safety Director and Warden are active participants in the working group referred to as the "brown bag group," currently meeting informally to ensure open communications between the judiciary and the staff of the Facilities

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County, as follows:

1. A Corrections Advisory Committee (the Committee) is hereby created by the Board of Santa Fe County Commissioners for the express purpose of providing factual information to the BCC regarding the Facilities.
2. The Committee shall be comprised of 9 voting members appointed by the Board of Santa Fe County Commissioners.
3. Five members of the Committee shall be appointed by the BCC for an initial term of two years and four shall be appointed for an initial term of three years. Thereafter members shall serve terms of two years. Members may be reappointed by the Board of County Commissioners to additional terms. There shall be no limitation on the number of consecutive terms that a member may serve. Members may be removed by the BCC with or without cause. In the event of a vacancy, the BCC shall appoint a member to serve out the remainder of the departing member's term.
4. Committee members shall annually elect a chair and vice-chair by majority vote of the quorum.
5. The Committee shall meet up to 6 meetings per year to carry out its work.
6. All matters coming before the Committee shall be resolved by majority vote of the quorum.
7. Members of the Committee shall be appointed from the following cross sections of the community:

- Mental Health Community (1)
 - Medical/Substance Abuse Treatment Community (1)
 - Public Defender's Office (1)
 - District Attorney's Office (1)
 - Legal Community (1)
 - Immigrant Advocacy Community (1)
 - Homeless Shelter Advocacy Community (1)
 - At Large Member who is an active participant in the group referred to as the brown bag group, currently meeting informally to ensure open communications between the judiciary and the staff of the Facilities (1)
 - At Large Representative (1)
8. The County Manager shall appoint a member of the County staff to serve as liaison to the Committee.
9. The scope of duties of the Committee shall include the following:
- a. Conduct bi-annual tours of the Facilities accompanied by the Public Safety Director, Warden(s), Deputy Warden and Major, and attend a comprehensive briefing from staff of the Facilities regarding the services provided at the Facilities and the purposes for those services so that the Committee has an understanding of how the Facilities operate;
 - b. Review and assess the County's community re-integration model and make recommendations to the County Public Safety Director, the Warden, the Administrator of the Juvenile Correctional Facility, and the County Manager;
 - c. Review and assess the County's policies and procedures as they relate to families and individuals who interact with County corrections, correctional staff and law enforcement when visiting the Facilities and make policy and procedural recommendations to the County Public Safety Director, the Warden, the Administrator of the Juvenile Correctional Facility, and the County Manager;
 - d. Make recommendations about how to assist members of the community impacted by the incarceration of a friend or family understand what to expect and how to obtain information from the Facilities;
 - e. Review internal audit reports provided periodically by the County's Director of Public Safety to better understand operation at the Facilities;
 - f. Within six weeks of the creation of a vacancy on the Committee, the County Manager will advertise for a new member in the area of expertise lost and bring forward a recommendation to the BCC to fill the vacancy;

- g. Develop, publish and present a Santa Fe County Corrections Advisory Committee biannual report to include issues and recommendations to be presented to the BCC. The report shall be assembled by the Committee's County liaison and printed by the County.

PASSED, APPROVED, and ADOPTED this 30 day of October, 2012.

Liz Stefanics
Liz Stefanics, Chair

ATTEST

Valerie Espinoza
Valerie Espinoza, Santa Fe County Clerk

APPROVED AS TO FORM:

Stephen C. Ross
Stephen C. Ross, Santa Fe County Attorney



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

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I Hereby Certify That This Instrument Was Filed for
Record On The 2ND Day Of November, 2012 at 10:08:41 AM
And Was Duly Recorded as Instrument # 1686493
Of The Records Of Santa Fe County

Valerie Espinoza Witness My Hand And Seal Of Office
Deputy County Clerk, Santa Fe, NM

