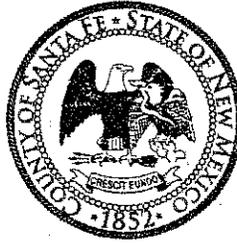


Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

Date: September 13, 2017
To: Board of County Commissioners
From: Penny Ellis-Green, Growth Management Director 
Via: Katherine Miller, County Manager
Re: Growth Management Monthly Report August 2017

This report is a summary of projects for Growth Management with statistics from August 2017. Growth Management consists of 4 divisions; Planning, Economic Development, GIS and Building and Development Services.

Planning Division

Affordable Housing

Staff is coordinating the rehabilitation of a roof for a low income homeowner as part of the "Happy Roof" program. A purchase order and contract are in place to begin work on this home located in the Highway 14 area.

Work is completed on a Happy Roof project for a home located in the Glorieta area.

Staff coordinated a down-payment assistance grant for \$15,000 in accordance with the Down Payment Assistance program. The grant recipient was a tier two recipient and the home is located in Rancho Viejo (La Entrada) subdivision.

Open Space

Open Space kicked off several contracts including forest health evaluations for all open space properties, developing a riparian management plan for Los Potreritos Open Space and La Cieneguilla Open Space; developing a grassland management plan for Los Potreritos Open Space, La Cieneguilla Open Space, and San Pedro Open Space; developing Best Management Practices for Open Space properties; developing a Rail Trail Management and Stewardship Plan; and designing an irrigation system for Los Potreritos Open Space.

Staff met with tribal representatives from Santa Ana, San Ildefonso, Pojoaque, Sandia and San Felipe at Thornton Ranch Open Space to review trail alignments and cultural resources on Aug 9,

2017. This was a follow up meeting to the July 12, 2017 meeting to discuss concerns from the site visit and the conceptual trail alignments.

Staff monitored Arroyo Hondo Open Space with the Santa Fe Conservation Trust on August 23, 2017 to evaluate the conditions of the property.

Staff attended the NM Parks and Recreation Conference in Albuquerque on August 24 and 25, 2017 and attended the natural resources management track of sessions.

Staff and COLTPAC went on a site visit to a potential property donation on August 18, 2017.

Food Policy Council

Staff attended the monthly Food Policy Council (FPC) meeting on August 24, 2017 and updated the Council on the Agriculture Portal.

Staff met with the FPC coordinator to plan for the Food Summit event being held in October by the FPC.

Agriculture & Ranching Implementation Plan

Staff conducted a site visit to Synergia Ranch on August 2, 2017 as part of the Agriculture and Ranching Implementation Plan to learn about their orchard and food production operations and discuss opportunities for how the County agricultural initiatives may help support the organization's efforts.

Staff continued development of the Agriculture Portal for the County website and coordinated with consultants on August 30th to document Synergia Ranch story for the Ag Story Map.

Staff participated in the New Mexico Acequia Association's (NMAA) 5th Annual Conference at Los Luceros Ranch on August 18, 2017. The conference theme was 'protecting acequia water rights'. Staff also met with NMAA's representative to discuss opportunities for collaboration that would facilitate information sharing with community members regarding water rights and agricultural resources.

Community Planning

Staff held a meeting with San Marcos community members on August 23, 2017 to develop the Public Participation Plan for the planning process. The BCC authorized the San Marcos Planning Process via Resolution 2017-93 on August 29, 2017.

Staff presented proposed Zoning Map Amendments to the TAC regarding zoning in Edgewood where the city has incorporated land formerly under County jurisdiction and in La Cienega, where Pojoaque Pueblo now has jurisdiction over the old SF Downs property which was formerly under County jurisdiction.

Community Organizations and Registered Organizations

Staff has coordinated with two potential new Registered Organization applicants:

- Santa Fe Gateway Alliance and
- The Las Campanas Sustainable Development RO.

- Northern New Mexico Protects.

Staff continues to develop the Community Organization Public Participation Plan.

Transportation

Staff attended the August 9, 2017 Rio Metro Regional Transit District meeting on the Federal Railroad Administration (FRA) requirement for the installation of Positive Train Control (PTC) for the Rail Runner. Rio Metro is preparing a Risk Mitigation Plan that would allow for the continuation of passenger rail after the 2018 deadline if fully approved by FRA. If partially approved 4-6 trains would be cut 12/31/2018 with a loss of 150,000 annual trips. If the Risk Mitigation Plan is denied, passenger rail service would be suspended 12/31/2018. Once the PTC is operational full service would resume. The PTC will cost \$50 million, Rio Metro currently has programmed \$4.7 million for the project. Options discussed for the balance were Garvey Bonds either by Rio Metro and/or NMDOT and additional funding from the State Infrastructure Bank (SIB). Impacts to Santa Fe County would be that Albuquerque/Santa Fe Rail Runner passengers would be affected by possible 12/31/2018 service cuts or service suspension.

SFMPO

Staff attended the August 21, 2017 Technical Coordinating Committee (TCC) meeting and the August 24, 2017 Policy Board meetings. Issues discussed at the meeting included the following:

- An amendment to the Transportation Improvement Program (TIP) was approved. The amendment requested by NMDOT shifts interstate pavement preservation on I-25 from FY 2020-2021 to FY 2021/2022.
- The NMDOT is beginning a change in funding apportionment procedures from annual District apportionments to state-wide prioritization of projects based on state-wide need. District and local government requests for federal funding would be ranked state-wide according to performance measures used to evaluate projects. Policy Board members expressed concern that this could leave needed projects unfunded because local government requests would have to compete state-wide rather than just within the Highway district. The Policy Board requested NMDOT give a presentation to the MPO Policy Board about these changes.
- During the public comment portion of the Policy Board meeting a City resident urged that bike lanes be added to Hyde Park Road / NM 475, noting this is a safety issue with the traffic on NM 475. An Agua Fria Village resident requested a restart of City-County planning efforts for NM 599, the Southwest Sector, Agua Fria and West Alameda.
- NMDOT announced the NM 599 / Via Veteranos Interim Safety project design should be complete by Spring 2018, with bidding and construction in 2018.

NCRTD:

Staff attended the August 4, 2017 NCRTD Board of Directors Meeting. Issues discussed at the meeting included the following:

- The NCRTD reviewed and discussed the conceptual design for the Maintenance, Wash Bay and Fueling facility to be constructed adjacent to the NCRTD Offices. Phased design is budgeted for 2018 with construction funding in 2019. Funding anticipates the issuance of debt (described in the FY 2018 budget).

- NCRTD approved Memorandum of Agreements with Bloomfield and Farmington for the operation of the Jicarilla Pilot transit route which operates between, Dulce, Chama and Bloomfield/Farmington.

Staff attended the August 28, 2017 City of Santa Fe meeting on the NCRTD-Santa Fe Trails Consolidation Study. Project consultants presented the study. Most of the City Councilor comments were focused on the following on 3 issues:

- The structure and payments of the City of Santa Fe 1/4 of 1% transit tax, and the NCRTD four County 1/8 of 1% transit tax;
- Consolidation impacts on voting membership for the NCRTD (The 14 member NCRTD Board has weighted voting according to population, Santa Fe County has 5, City of Santa Fe has 6 votes;
- Labor Union representation as the City and NCRTD employees have separate unions. If Consolidation were pursued, state law would require one union represent all employees of the consolidated agency. Two Councilors expressed concern that the timing was not right for Consolidation and noted that Santa Fe Trails will be starting a service evaluation study later this year.

Economic Development Division

The REDI Net (fiber optic broadband) Board of Directors met three times in August, the main focus of discussions was the audit.

North Central New Mexico Economic Development Division (NCNMEDD) did not hold a meeting this month, the next regular meeting is scheduled for September.

The Northern Rio Grande National Heritage Area (NRGNHA) held a grand opening of its visitors center (formerly the Oate Visitors Center) in Rio Arriba County. The all-day event was well received by residents and artists (about 300 people attended) in the three heritage area counties: Taos, Rio Arriba and Santa Fe. Because of the grand opening, there was not a board meeting for the NRGNHA during the month of August. The annual meeting is scheduled for September 16th.

Los Alamos National Laboratory (LANL) held a Community Leader Update at the Robert Oppenheimer Research Library in Los Alamos on August 23rd. A presentation by LANL director Charlie McMillan was focused on education and the synergistic relationship the lab is striving for in the surrounding communities. There was also some discussion of the RFP that has gone out for a company to run the labs. After the presentation, a tour of the magnet lab followed.

Santa Fe County is working on a lease with Black Mesa Wireless to provide broadband service in the Pojoaque Valley to end users utilizing the REDI Net fiber lines that are available in the fire station. The mechanics are difficult as the fire station is on leased land from the Pueblo and Black Mesa Wireless is a private party wanting to profit from the REDI Net service that is provided at the fire station. This agreement will require BCC approval as well as from DFA.

Darley Newman and the film crew from DCN Creative were in Santa Fe County August 27-September 1 producing two episodes of "Travels with Darley". One episode is shared with the forest service focusing on the Continental Divide Trail for part of the program with the remaining portion focusing on Santa Fe County's Trails. The other episode is focused solely on SFC highlighting assets available to visitors and residents. The programs will be aired on PBS and

digital media including MSN and AOL for at least three years beginning March 2018 and five shorts are being produced that will begin next month.

The County signed a contract with the state NMEDD for an \$8,000 grant for conducting a third party marketing/feasibility study and business plan for the wine incubator at La Bajada Ranch under the Local Economic Assistance & Development Support (LEADS) program. This study should be completed by the end of the calendar year.

Economic Development staff made a presentation to the Lodger's Tax Advisory Board (LTAB) and reported how the economic development staff is working with the County Manager's Office in leveraging funding on promoting the County through various events such as combined assets for economic impact studies from Southwest Planning and Marketing.

The Estancia Valley Economic Development Association (EVEDA) held a special board meeting August 31. Three items were addressed:

- The EVEDA board accepted a check for \$10,000 from the Federal Home Loan Bank of Dallas and Wells Fargo through a Partnership Grant. This money is to be used to provide education, skills-training collaboration and resources to small businesses in Torrance and southern Santa Fe County. As of now, no project has been identified for the funding.
- Pattern Development gave a presentation on the development of a 544 MW wind generation project in southern Torrance County. All the electricity generated will be sold out of state in California, Arizona and Nevada.
- The prison that is run by CCA in Torrance County is a federal facility and is to be shut down September 23rd. The reason for the shutdown is that there are not enough inmates to justify keeping it open. The capacity is 950 inmates and the number that is required to keep it in operation is 700-750 inmates. Currently, only 453 inmates are housed there. The Torrance County manager, Belinda Garland, said that the threat of the border wall has made a huge impact on the number in the prison downward. The net worth of the prison is \$42 million and Torrance County is looking into purchasing it.

Building and Development Services Division

Permits and Development Review

The following statistics are provided for permits and approvals issued in August 2017:

| | August 2017 |
|--|-------------|
| New Residential Permits - Stick Built Homes | 16 |
| New Residential Permits - Manufactured Homes | 4 |
| Commercial Building Permits | 2 |
| Number of Lots Created – Major Subdivision | 0 Lots |
| Minor Subdivisions | 0 Lots |
| Exemptions | 0 Lots |
| Commercial Business Licenses | 1 |
| Home Occupations No Impact | 6 |
| Home Occupations Low Impact | 2 |
| Film Permits | 3 |

Code Enforcement

The following statistics are provided for code enforcement actions in August 2017:

| | August 2017 |
|--|-------------|
| Number of Initial Notices of Violation Issued | 23 |
| Number of Final Notices of Violation Issued | 4 |
| Number of Notices of Violation resolved without court action | 13 |

GIS Division

E911 Addressing

In August, plus the first day of September, Addressing staff inspected 362 addresses and replaced 108 rural address postings. The GPS Field Technicians completed the first full sweep of unincorporated Santa Fe County E-911 Addresses on September 1, 2017. This accomplishment completed a major GIS Division milestone.

The GPS Field Technicians also continued to assist with the ongoing, critical RECC data review and update project detailed below.

GIS

Staff provided 114 Address Verifications to County residents and prepared 114 development permit screening forms & maps which triggered 24 archeological screenings.

The GIS Manager, Database Administrator and a GPS Field Technician attended the FOSS4G (open source GIS software) Conference to learn about emerging open source (free) geospatial technology solutions. Information gleaned at this important conference will be invaluable as the Division looks to navigate, coordinate, and innovate the County's way forward within the rapidly evolving marketplace of geospatial tools and resources.

The GIS Division continued coordinated work with RECC to update data used by 911 dispatch and first responders. This critical project should wrap up in mid to late September and remains the largest consumer of GIS staff time. Staff has persisted in locating, updating, and assembling datasets that need to be sent over to RECC to facilitate effective emergency response. August also saw additional work sessions with RECC personnel, and City and County first responder staff to thoroughly review and update response boundaries.

